

**FRIENDS OF SAINT JAMES
REPORT AND FINANCIAL STATEMENT
31 DECEMBER 2020**

Charity Number 1133470

Friends of St James' (FoSJ)
Legal and Administrative Information
For the year ending 31 December 2020

Charity Number	1133470
Constitution	The Charity is governed by the Scheme dated 3 October 2009 and amended by the AGM held on 4 May 2010.
Names of Managing Trustees:	The members of Committee are the Managing Trustees. Details of the committee members are shown on page 2.
Bankers	HSBC Bank plc 13 Chapel Street Stratford upon Avon Warwickshire CV37 6ET
Independent Examiner	Rosemary Hyde FCA Fernbank Kissing Tree Lane Alveston Stratford upon Avon CV37 7QS
Prime Contact	Richard Lane Chairman, FoSJ Aaron Leys Clifford Chambers Warwickshire CV37 8AA

Friends of St James' (FoSJ) Report of the Trustees For the year ending December 2020

Introduction

This has been a very strange year due to the Covid pandemic..

We have been able to do no fundraising and no social events.

We have two excellent new members of the Committee. Mr David Tucker and Mr James Lucas. We are very pleased to welcome them and are most grateful to them for volunteering.

Mr Bob Bessell has retired, and we are most grateful to him for his contribution to the committee over many years. He has confirmed that we may continue to use Margaret Court for meetings when the pandemic has subsided.

Objectives of the Charity

The Friends of St James' Alveston is a Registered Charity, No: 1133470. It is governed by a Constitution first agreed in 3 October 2009 and revised on 4 May 2010 and has the following Objective:

To take all such actions as are within its power to preserve, conserve, restore, repair and beautify the fabric of St James' Church, Church Lane, Alveston for the benefit of the inhabitants of the Ecclesiastical Parish and of the wider community, in perpetuity.

For the avoidance of doubt, it is not an object of FoSJ to take responsibility for the general running costs and routine maintenance of St James' Church, responsibility for which lies with the Parochial Church Council of St James', Alveston, Warwickshire.

Management and Governance Arrangements

Membership of FoSJ is open to all persons who support the objectives of the charity and wish to contribute in any way to its realisation. The constitution states that:

All persons aged 18 or over shall be ordinary members and shall be called Members. Members shall have the right to attend and vote at all general meetings of FoSJ. Every Member shall have one vote. Every member should make a minimum donation on joining of an amount set by the Committee (currently £10). Corporate Bodies who currently carry on business in the Diocese of Coventry and have an interest in supporting the Object of the Association can be members.

Members appoint between four and ten individuals to serve on the Committee of the FoSJ at the annual meeting. The Vicar and Churchwardens of St James' Alveston are ex-officio members, this ensures good links with the Parochial Church Council (PCC). The Committee has the power to co-opt members provided that the number of co-opted members does not exceed one third of the elected members. The Chairman, Treasurer and Secretary are elected annually and ordinary committee members every three years. They may seek re-election after their term expires. The members of the Committee, who are the managing trustees of the charity, were (unless otherwise stated) appointed at the AGM on the 9 June 2019. They are:

John Fox (Treasurer)
Julie Bellamy (ex-officio – Churchwarden)
Richard Lane (Chairman)
Julia Lucas (Secretary)
Revd Canon Richard Williams (ex-officio - Vicar)
Simon Richardson (ex-officio - Churchwarden)
Helen Johnson
David Johnston
David Tucker
James Lucas

Review of activities and future plans

2020 was a depressingly quiet year in relation to the continuation of the works towards the completion of Phase 3 because of the Covid pandemic.

The income for the year amounted to £151238. This comprised an extremely generous donation of £150,000 from the estate of Mrs Joan Rowe. This donation was specifically for the purposes of renovating the pipe organ and we are very grateful for it. It will allow us to renovate the organ rather than purchase a digital instrument and should last the church for very many years to come. We also received a further £1238 in income on top of this. The income came from fundraising, members, and private donations

Expenditure of £3870 was extremely modest because no renovation works were carried out during the year.

The reserves held are £193,845.

Most of the projects remaining, as shown below, involve significant expenditure and there are now funds to complete the organ renovation which is the most urgent element. The current organ is unreliable. We have approved a quotation for the renovation and re-build from Henry Groves and Son Ltd following advice received from Mr Paul Hales an organ consultant appointed to advise on the works needed to the organ. An interim Faculty has been granted for the removal of the current organ and we are in the process of finalising the final specification for the rebuild and renovation with the Diocesan organ adviser before applying for a faculty to carry out the work

A recent inspection of the church has revealed a bulge to the east wall and following a specification prepared by the church architect contractors have been appointed and are carrying out repairs.

The full list outstanding works to be completed when we have sufficient funds are:

- Restoration and decoration of the plasterwork to the Chancel.
- Restoration and decoration of the Chancel ceiling.
- Organ rebuild- we are currently obtaining quotations.
- Restoration of the murals behind the Altar.
- Work to the toilets, choir vestry and choir stalls.
- Work to the stonework behind the Altar.
- Additions to the Church bells.
- Repairs to the East wall.

The overall cost of all of this will probably exhaust our reserves and it is important that we continue fundraising as far as we can. We also need to research finding grant donors.

We will address these various elements in distinct projects. The works to the inside of the church in the chancel need to be carried out whilst the organ is being renovated and before it is re-installed.

Funds and Grants

For 2021 our plans will very much be influenced by the pandemic and we will keep them under review.

Executive Trustee expenses

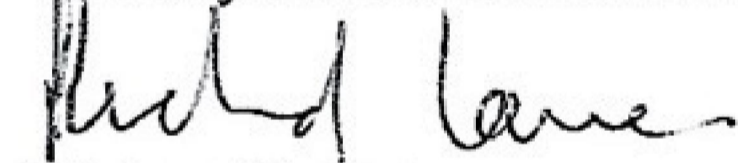
The expenses reimbursed to Trustees during the year was nil.

Appreciation

I would like to thank the Committee and everyone else who has helped the FoSJ this and to Rosemary Hyde for examining the Report and Accounts.

I would also like to specifically thank John Fox for his continued support as Treasurer and all the work he does on the finances and again to Bob Bessell.

Thank you to all those who have supported us and we look forward to seeing you soon.



Richard Lane
Chairman
June 2021

FRIENDS OF ST JAMES' ALVESTON

Independent Examiner's Report to the Trustees of Friends of St James Alveston

Charity No: 1133470

I report to the trustees on my examination of the accounts of the **Friends of St James' Alveston** for the year ended 31 December 2020, which are set out on pages 7 to 10 of this document.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

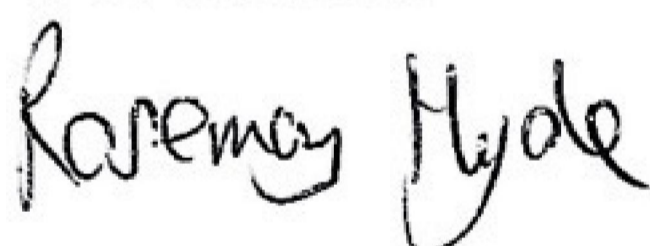
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with Section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rosemary Hyde FCA
Fernbank
Kissing Tree Lane
Alveston
Stratford upon Avon CV37 7QS

30 June 2021

Friends of Saint James

Receipts and Payments Account - 1 January to 31 December 2020

General Fund Receipts and Payments Account

		2020		2019	
		£	£	£	£
<u>Receipts</u>	<u>Note</u>				
<u>Incoming resources from donors</u>					
Private Donors		150000		2135	
Other Donors	1			500	
Gift Aid tax recovered		0		289	
			150000		2924
<u>Other voluntary incoming resources</u>					
Grants	2	0		0	
FoSJ Members	3	430		400	
Other income	4	0		0	
			430		400
<u>Income from investments</u>					
Dividends and Bank interest	5	0	0	0	0
<u>Income from charitable and ancillary trading</u>					
Events	6	657		6539	
Other Fundraising Activities	6	151		351	
Insurance Claims		0		0	
			808		6890
Total Receipts			151238		10214
<u>Payments</u>					
<u>Cost of Generating Funds</u>					
Competitions	7	0		0	
Events	8	0		2857	
Fundraising	9	0		0	
Consumables	10	0		0	
			0		2857
<u>Cost of Conservation Works</u>					
Major Works / Improvements	11	3870		360	
Property maintenance	12	0		0	
Utilities	13	0		0	
Governance	15	0		0	
Insurance	16	0		0	
Other expense	17	0		0	
			3870		360
<u>Management and administration</u>					
Telephone Printing and Stationery		0		0	
Historic Churches Trust		50		50	
			50		50
Total Payments			3920		3267
Surplus / Deficit (-) for the Year			147318		6947

Friends of Saint James

Receipts and Payments Account - 1 January to 31 December 2020

Analysis of General and Restricted Fund Resources

	Note	2020 £	2019 £
Surplus / Deficit (-) for the Year		147318	6947
Total fund resources at 1 April		46597	39650
Total fund resources at the date below		<u>193915</u>	<u>46597</u>
Review of closing cash resources			
Cash at bank	18	193845	46597
Cash held in Deposit Account	19	0	0
		<u>193845</u>	<u>46597</u>
General fund		193845	46597
Restricted funds within main funds	20	0	0
Analysis of closing fund resources		<u>193845</u>	<u>46597</u>

Notes to General Fund Receipts and Payments Account

Note No.

- 1 Donations received from commercial organisations.
- 2 Details of Grants received appear under the heading "Grants" in the Trustees' Report
- 3 Cash subscribed by individuals to become Friends of Saint James
- 4 Other income, not otherwise allocated
- 5 Interest received on cash in Bank or other Trustee Accounts
- 6 Gross income from Events and other fundraising activities
- 7 Prizes awarded in Competitions
- 8 Costs incurred in running fetes and other fund-raising and social events
- 9 Costs incurred in generating publicity
- 10 Cost of consumable items
- 11 Major renovation and improvement works to the Church fabric
- 12 Routine repairs and maintenance by arrangement with the PCC
- 13 Cost of heat, light, power, water and drainage where appropriate
- 15 Professional fees and Expenses
- 16 Cost of Insurance of the Works
- 17 Sundry expense not allocated to other headings
- 18 Cash held in FoSJ Account with HSBC Bank
- 19 Funds destined for major works held in HSBC Deposit Account
- 20 No restrictions have been imposed by Grantors on funds currently held by the FoSJ

Friends of Saint James**Statement of Assets and Liabilities at 31 December 2020**

	General Fund £	Restricted Funds £	Total 2019 £	Total 2018 £
<u>Monetary Assets</u>				
Cash at bank	193845	0	193845	39650
Central Board of Finance Deposits	0	0	0	0
Total monetary Assets	193845	0	193845	39650
<u>Other Assets</u>				
Sundry Debtors	0	0	0	0
<u>Liabilities</u>				
Sundry Creditors	0	0	0	0
Total Assets	193845	0	193845	39650

NOTES

1. The financial statements of the FOSJ have been prepared in accordance with the Charities Act 2011, on the Receipts & Payments basis
2. The total of cash held within the General Fund includes Restricted Funds amounting to £0 (See Analysis of Fund Resources in the Receipts and Payments Account).

FRIENDS OF ST JAMES
Balance Sheet as at
31 December 2020

	31-Dec-20	31-Dec-19
CURRENT ASSETS		
Cashbook Balance	193845	46527
Deposits - HSBC Deposit Account	0	0
Debtors	<u>0</u>	<u>0</u>
	193845	46527
Creditors	<u>0</u>	<u>0</u>
	193845	46527
TOTAL NET ASSETS	<u><u>193845</u></u>	<u><u>46527</u></u>
Represented by:	<u><u>193845</u></u>	<u><u>46527</u></u>

Chairman

Treasurer