

# **Twydall Evangelical Church**

**Registered Charity No. 1133469**

**Trustees' Annual Report for the year  
1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

# Twydall Evangelical Church

Registered Charity No. 1133469

## Section A

## Reference and administration details

### Principal Address

Twydall Evangelical Church  
Goudhurst Road  
Gillingham Kent  
ME8 6LQ

### Correspondence address

33 Hoath Lane  
Gillingham  
ME8 0SW

### Names of the charity trustees who manage the charity

| Trustee name             | Office (if any)     | Dates acted if not for whole year |
|--------------------------|---------------------|-----------------------------------|
| 1 Graham Frederick Smith |                     |                                   |
| 2 Mark Andrew Fillier    |                     |                                   |
| 3 Peter William Nebbs    | Secretary/Treasurer |                                   |

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document Trust deed dated 22<sup>nd</sup> November 2009

How the charity is constituted Trust

Trustee selection methods Trustees are appointed by a resolution passed by a simple majority at a meeting of the Spiritual Leadership.  
("the Spiritual Leadership" means the body of persons recognised by the Church as having responsibility and authority within the Church for its spiritual leadership)

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Objects of the Church are for the benefit of the public:

1 to advance the Christian faith in accordance with the Statement of Beliefs in such ways and in such parts of the United Kingdom or the world as the Trustees from time to time may think fit;

2 to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including through the provision of counselling and support in such parts of the United Kingdom or the world as the Trustees from time to time may think fit; and

3 to advance education in such ways and in such parts of the United Kingdom or the world as the Trustees from time to time may think fit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**The trustees, as required by law, have regard to the guidance on public benefit issued by the Charity Commission in their oversight of the church.**

**Object 1.**

Provision and maintenance of a church building for public acts of worship, for Christian teaching and as a centre for Christian outreach to the general public.

The conduct of public acts of worship, weddings and funerals.

Conducting acts of worship in and for the local community.

Street, door-to-door and internet communication and evangelism.

Distribution of Christian literature.

Participation in outdoor acts of worship and/or evangelism.

Seeking new followers for the Lord Jesus Christ.

Promoting prayer and praise to God.

Promoting the reading and study of the Bible.

Contributing to the spiritual and moral education of children through the provision of clubs, classes and in local schools

Contributing towards a better society by the provision of social activities, e.g. parents' and toddlers' groups, children's clubs, etc.

Encouragement, support and promotion of pastoral care and chaplaincy work. Contributing to followers' good spiritual, mental and physical health; aiding the prevention of ill-health, speeding recovery and fostering peace and composure in the face of ill-health or death.

Providing comfort and practical help to the bereaved and others in need.

The support of missionaries and missionary organisations seeking to spread the Gospel of the Lord Jesus Christ.

**Object 2.**

Supporting, financially or practically, UK charities and indigenous non-governmental organisations, particularly in developing countries, established or conducted for the purposes of helping people affected by financial hardship and/or sickness or vulnerable to poor health.

Encouraging 'fair trade' by example and exhortation.

Contributing funds for emergency aid, etc. to those in need as a result of disasters and other emergencies.

Contributing funds and goods to UK charities and indigenous non-governmental organisations in developing countries to help people gain access to safe water, sanitation and basic requirements

The provision of, or funds to purchase, basic supplies to help families, children and schools throughout the world that are unable to afford them. Donations of funds or goods to other charities assisting those in need in the locality of Twydall Evangelical Church who are affected by financial hardship, or who are old, infirm or homeless.

Supporting and encouraging the Medway Foodbank through members' contributions and donations of food and finance.

Providing facilities for the operation of the Twydall Foodbank Centre, part of the Medway Foodbank network.

Running free money management courses for members of the local community.



### **Object 3.**

Supporting schools serving the local community by the provision of books and other resources.

Supporting schools serving the local community by participation in school assemblies and classes.

Providing opportunities for school visits to the church building for educational purposes.

Supporting schools overseas, particularly in developing countries.

The provision of funds to purchase appropriate supplies to help families, children and schools throughout the world that are unable to afford them.

The church is dependent on the work of volunteers who are members and supporters of the church. Without their dedicated work and support the church would not be able to operate.

Expenses and, where appropriate, gifts, have been made to visiting preachers and speakers.

## **Section D**

## **Achievements and performance**

### **Summary of the main achievements of the charity during the year**

The church has continued to hold a single service each Sunday morning. For those cautious or unable to attend but able to access the online facility of Zoom, the service was transmitted most weeks.

A few other activities have continued, the Tuesday morning and Wednesday afternoon and evening fellowship groups.

The Twydall centre of Medway Foodbank re-opened as from 5<sup>th</sup> April 2022 and was quite active throughout the year though it is not one of the busiest centres.

The church was asked to conduct a committal service at Medway Crematorium for a member who had passed away in June. Some months later the church hosted a thanksgiving service for the life of that member.

One hundred and fifty copies of a gospel newspaper 'Good News' were given to residents or were delivered most months of the year to homes on the Twydall estate and conversations held with a few recipients.

Some leaders and church members contacted bereaved, sick and other lonely people, offering pastoral and practical care and support as and when appropriate.

Financial and/or practical support was given during the year to:

- A number of missionaries and missionary organisations seeking to spread the Gospel of the Lord Jesus Christ in the UK or overseas.
- UK charities supplying aid to those in need as a result of disasters and other emergencies.
- UK charities and indigenous non-governmental organisations established or conducted for the purposes of helping people affected by financial hardship, lack of educational opportunities and/or sickness or vulnerable to poor health. The principal indigenous non-governmental organisation assisted in this way

was Uganda Women Concern Ministry through its UK 'arm', Uganda Concern (UK), a UK registered charity.

- UK charities and, through them, indigenous non-governmental organisations in developing countries to:
  - help people gain access to safe water and sanitation and basic requirements.
  - assist with the purchase of basic supplies to help families, children and schools throughout the world that are unable to afford them.
- Medway Foodbank, providing emergency food for local people in crisis.
- Medway Night Shelter, providing overnight accommodation, food and warmth for some of Medway's homeless people in winter months.
- Medway Street Pastors, patrolling Rochester High Street at night at weekends, seeking to help vulnerable people get home safely.

The church occupies the church building and land, rent free, on an informal full repairing and insuring basis. It has established a Repairs, Renewals and Refurbishment Fund for the building and major equipment, transferring sums to it from its General Fund on a regular basis and it also receives gifts specifically for the purpose. The fund balance at year-end was £3,794.53, with £15,345.17 having been spent during the year, primarily on new floor covering to the main hall and storeroom..

| Section E   | Financial Review   |
|---|--|
| <b>Brief statement of the charity's policy on reserves</b>        | The charity seeks to maintain general reserves to enable it to continue with its core activities for at least twelve months. Other reserves may be held and accumulated for specific purposes or projects.   |
| <b>Details of any funds materially in deficit</b>                 | No funds are materially in deficit.  |
| <b>Further financial review details</b><br>(optional information) | <p>The charity's principal source of funds is its members, plus related tax refunds where donations are made by way of Gift Aid and from the Gift Aid Small Donations Scheme.</p> <p>No fundraising appeals are made for local church purposes, other than to its members.</p> |

| Section F | Other information |
|-----------|-------------------|
|-----------|-------------------|


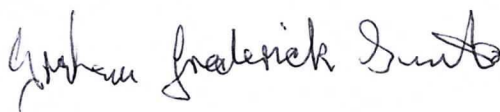
The charity was set up in 2009 as a trust, separate from that which owns the land and building known as Twydall Evangelical Church, to satisfy the requirements of the Charities Act 2006.

The church has, nevertheless, been active in Twydall since 1942.

| Section G | Declaration |
|-----------|-------------|
|-----------|-------------|

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

|              |   |  |
|--------------|---|--|
| Signature(s) |  |  |
|--------------|---|--|

|              |                     |                        |
|--------------|---------------------|------------------------|
| Full name(s) | Mark Andrew Fillier | Graham Frederick Smith |
|--------------|---------------------|------------------------|

|      |                                |
|------|--------------------------------|
| Date | 25 <sup>th</sup> November 2023 |
|------|--------------------------------|

## GENERAL FUND

Page 1



**TWYDALL EVANGELICAL CHURCH**  
**Statement of Accounts for the Year ended 31st March 2023**

**MISSION FUND (DESIGNATED)**

| <b>Receipts</b>  |                                   | <b>Payments</b>  |                                 |
|------------------|-----------------------------------|------------------|---------------------------------|
| <b>2021/2022</b> | <b>Details</b>                    | <b>2021/2022</b> | <b>Details</b>                  |
| £                |                                   | £                |                                 |
| 767.43           | Balance brought forward 1st April | 7,250.00         | Gifts to Mission                |
| 8,255.35         | Transfers from General Fund       | 2,198.75         | Gifts for disaster relief       |
| 218.75           | Transfers from Other funds        |                  |                                 |
| -                | Donations                         |                  |                                 |
| 384.00           | Gift Aid donations                | 272.78           | <b>Balance c/fwd 31st March</b> |
| -                | Donations - special offering      |                  |                                 |
| 96.00            | Tax recovered                     |                  |                                 |
| <u>9,721.53</u>  |                                   | <u>9,721.53</u>  |                                 |
|                  | <b>2022/2023</b>                  |                  | <b>2022/2023</b>                |
|                  | £                                 |                  | £                               |
|                  | 272.78                            |                  | 7,200.00                        |
|                  | 7,549.01                          |                  | 1,601.81                        |
|                  | 100.00                            |                  |                                 |
|                  | 490.00                            |                  |                                 |
|                  | 1,904.00                          |                  |                                 |
|                  | 130.00                            |                  |                                 |
|                  | 81.00                             |                  |                                 |
|                  | <u>10,526.79</u>                  |                  | <u>1,724.98</u>                 |
|                  |                                   |                  | <b>10,526.79</b>                |

**GIFT AID (RESTRICTED)**

| <b>Receipts</b>  |                                   | <b>Payments</b>  |                                 |
|------------------|-----------------------------------|------------------|---------------------------------|
| <b>2021/2022</b> | <b>Details</b>                    | <b>2021/2022</b> | <b>Details</b>                  |
| £                |                                   | £                |                                 |
| 859.65           | Balance brought forward 1st April | 634.20           | Gifts to Mission                |
| 530.00           | Gift aid donations                | 293.75           | Disaster Relief                 |
| 1,095.00         | Tax recovered                     | 314.22           | Other                           |
| -                | Transfers from other funds        | -                | Transfers to other funds:-      |
|                  |                                   | 120.00           | General Fund                    |
|                  |                                   | -                | RRR Fund                        |
|                  |                                   | 100.00           | Twydall Foodbank Centre         |
|                  |                                   | 218.75           | Mission Fund                    |
|                  |                                   | 347.50           | Deposits                        |
|                  |                                   | 456.23           | <b>Balance c/fwd 31st March</b> |
| <u>2,484.65</u>  |                                   | <u>2,484.65</u>  |                                 |
|                  | <b>2022/2023</b>                  |                  | <b>2022/2023</b>                |
|                  | £                                 |                  | £                               |
|                  | 456.23                            |                  | 843.62                          |
|                  | 595.00                            |                  | 100.00                          |
|                  | 1,277.50                          |                  | 256.39                          |
|                  | -                                 |                  |                                 |
|                  |                                   |                  | 248.25                          |
|                  |                                   |                  | -                               |
|                  |                                   |                  | 31.66                           |
|                  |                                   |                  | -                               |
|                  |                                   |                  | -                               |
|                  | <u>2,328.73</u>                   |                  | <u>848.81</u>                   |
|                  |                                   |                  | <b>2,328.73</b>                 |



**TWYDALL EVANGELICAL CHURCH**  
**Statement of Accounts for the Year ended 31st March 2023**

**REPAIRS, RENEWALS & REFURBISHMENT FUND (PART RESTRICTED, PART DESIGNATED)**

| <b>Receipts</b>  |  |                  | <b>Payments</b>  |  |                  |
|------------------|--|------------------|------------------|--|------------------|
| <b>2021/2022</b> | <b>Details</b>                         | <b>2022/2023</b> | <b>2021/2022</b> | <b>Details</b>                                 | <b>2022/2023</b> |
| <b>£</b>         |  | <b>£</b>         | <b>£</b>         |  | <b>£</b>         |
| 3,369.90         | Balance b/fwd 1st April (Unrestricted) | 6,369.90         | -                | Major repairs                                  | -                |
| 6,579.30         | Balance b/fwd 1st April (Restricted)   | 6,769.80         | -                | Kitchen improvements                           | 681.60           |
| 3,000.00         | Transfers from General Fund            | 3,000.00         | -                | Sound system                                   | 228.77           |
| -                | Transfers from Other Funds             | -                | -                | Video projection system                        | 1,698.00         |
| -                | Gift Aid donations (restricted)        | -                | -                | Re-carpetting main hall                        | 12,736.80        |
| -                | Tax refunds (restricted)               | -                | 6,369.90         | <b>Balance c/fwd (unrestricted) 31st March</b> | 3,794.53         |
|                  | Legacies (unrestricted)                | 3,000.00         | 6,769.80         | <b>Balance c/fwd (restricted) 31st March</b>   | -                |
| 190.50           | Tributes in memory                     | -                |                  |  |                  |
| <u>13,139.70</u> |  | <u>19,139.70</u> | <u>13,139.70</u> |  | <u>19,139.70</u> |

**TWYDALL FOODBANK CENTRE**

| <b>Receipts</b> |  |                 | <b>Payments</b> |                                 |                 |
|-----------------|--|-----------------|-----------------|---------------------------------|-----------------|
| <b>£</b>        |  | <b>£</b>        | <b>£</b>        |                                 | <b>£</b>        |
| 317.06          | Balance b/fwd 1st April (Restricted)         | 313.06          | -               | Catering                        | 29.61           |
| 154.50          | Offerings                                    | 10.00           | -               | Administration                  | -               |
| -               | Contributions - Twydall Evangelical Church   | -               | -               | Items for clients               | 77.12           |
| -               | Contributions - Rainham Christian Fellowship | -               | -               | Equipment                       | -               |
| -               | Contributions - Gillingham Methodist Church  | -               | 1,419.38        | Donations to Medway Foodbank    | 710.00          |
| 965.00          | Gift Aid donations (TEC)                     | 470.00          | 313.06          | <b>Balance c/fwd 31st March</b> | <b>324.20</b>   |
| 195.88          | Tax refunds                                  | 193.50          |                 |                                 |                 |
| -               | Donations for Medway Foodbank (non G-A)      | 10.00           |                 |                                 |                 |
| -               | Other gifts                                  | 112.71          |                 |                                 |                 |
| 100.00          | Transfers from other funds                   | 31.66           |                 |                                 |                 |
| <u>1,732.44</u> |  | <u>1,140.93</u> | <u>1,732.44</u> |                                 | <u>1,140.93</u> |

**TWYDALL EVANGELICAL CHURCH**  
**Statement of Accounts for the Year ended 31st March 2023**

**MISCELLANEOUS FUNDS (RESTRICTED)**

| Receipts                    |  | Payments      |           |   |               |
|-----------------------------|--|---------------|-----------|---|---------------|
| 2021/2022                   | Details                                  | 2022/2023     | 2021/2022 | Details                                   | 2022/2023     |
| £                           |  | £             | £         |   | £             |
| <b>Twydall Churches</b>     |  |               |           |   |               |
| -                           | Balance brought forward 1st April        | -             | 35.46     | Balance brought forward 1st April         | -             |
| -                           | Offerings and donations                  | -             | -         | Gifts to mission                          | -             |
| -                           | Gift Aid donations                       | -             | 8.34      | Payments                                  | 9.54          |
| -                           | Gift Aid donations tax recovered         | -             | -         | Resources                                 | -             |
| -                           | Contributions from other churches        | -             |           |   |               |
| 43.80                       | Transfers from other funds               | 9.54          |           | <b>Balance carried forward 31st March</b> | -             |
| -                           |  |               |           |   |               |
| <b>Wednesday Fellowship</b> |  |               |           |   |               |
| 98.20                       | <b>Balance brought forward 1st April</b> | <b>395.27</b> | 120.00    | Speakers' gifts                           | 185.00        |
| 731.89                      | Offerings and donations                  | 1,073.18      | 80.00     | Speakers' expenses                        | 170.00        |
| 240.00                      | Gift Aid donations                       | 495.00        | 46.32     | Gifts to Mission                          | 458.80        |
| 60.00                       | Tax recovered on Gift Aid donations      | 75.00         | -         | Gifts to disaster relief                  | 170.00        |
| 32.18                       | Small Donations Scheme support top-up    | 289.84        | 410.00    | Child Sponsorship                         | 175.00        |
| -                           | Transfers from other funds               | -             | 24.68     | Dinner & Party                            | 29.50         |
| -                           |  | -             | -         | Outings, etc. - net loss                  | -             |
|                             |  |               | 30.00     | Payments - other                          | 300.00        |
|                             |  |               | 56.00     | Tributes and flowers (net)                | 10.00         |
|                             |  |               | 395.27    | <b>Balance carried forward 31st March</b> | <b>829.99</b> |
| <b>Parents and Toddlers</b> |  |               |           |   |               |
| 666.46                      | <b>Balance brought forward 1st April</b> | <b>561.40</b> | 179.79    | Resources (toys, etc.)                    | 144.08        |
| 364.73                      | Receipts                                 | 521.74        | 120.00    | Christmas party & gifts                   | 90.00         |
|                             |  |               | 100.00    | Transfers to General Fund                 | 100.00        |
|                             |  |               | 70.00     | Other expenses                            | 114.02        |
|                             |  |               | 561.40    | <b>Balance carried forward 31st March</b> | <b>635.04</b> |
| <hr/>                       |  |               |           |   |               |
| 2,237.26                    |  | 3,420.97      | 2,237.26  |   | 3,420.97      |

**TWYDALL EVANGELICAL CHURCH**  
**Statement of Accounts for the Year ended 31st March 2023**

**MISCELLANEOUS FUNDS (RESTRICTED)**

| <b>Receipts</b>  |   | <b>Payments</b>            |   |
|------------------|---|----------------------------|---|
| <b>2021/2022</b> | <b>Details</b>                            | <b>2021/2022</b>           | <b>Details</b>                            |
| <b>£</b>         |   | <b>£</b>                   |   |
|                  |   |                            |   |
|                  |   | <b>The Leprosy Mission</b> |   |
| -                | <b>Balance brought forward 1st April</b>  | 53.34                      |   |
| 376.12           | Receipts                                  | 585.99                     |   |
| 97.50            | Transfers from other funds                | -                          |   |
| 612.00           | Gift Aid donations                        | 1,704.74                   |   |
| -                | Gift Aid - Small Donations Scheme top-up  | 22.50                      |   |
| 18.00            | Tax refunds                               | 25.00                      |   |
|                  |   | 53.34                      | <b>Balance carried forward 31st March</b> |
|                  |   | <b>Tear Fund</b>           |   |
| 172.45           | <b>Balance brought forward 1st April</b>  | -                          | <b>Balance brought forward 1st April</b>  |
| 125.00           | Receipts                                  | 120.55                     |   |
| 200.00           | Transfers from other funds                | -                          |   |
| -                | Special event proceeds                    | -                          |   |
| 275.00           | Gift Aid donations                        | 1,635.00                   |   |
| 71.25            | Tax refunds                               | 56.25                      |   |
| 18.75            | Gift Aid - Small Donations Scheme top-up  | 58.64                      |   |
| 36.25            | <b>Balance carried forward</b>            | 64.00                      |   |
|                  |   | <b>Other Missions</b>      |   |
| 9.10             | <b>Balance brought forward 1st April</b>  | -                          | <b>Balance brought forward 1st April</b>  |
| 151.94           | Special offerings                         | -                          |   |
| 661.68           | Receipts                                  | 482.25                     |   |
| 50.00            | Transfers from other funds                | -                          |   |
| 830.00           | Gift Aid donations                        | 20.00                      |   |
| 111.25           | Tax refunds                               | 157.50                     |   |
| 2.50             | Gift Aid - Small Donations Scheme top-up  | 70.65                      |   |
| 193.51           | <b>Balance carried forward 31st March</b> | -                          | <b>Balance carried forward 31st March</b> |
| <b>4,012.30</b>  |   | <b>5,056.41</b>            | <b>4,012.30</b>                           |
|                  |   |                            | <b>5,056.41</b>                           |

**TWYDALL EVANGELICAL CHURCH**  
**Statement of Accounts for the Year ended 31st March 2023**

**Account Balances as at 31st March 2023**

**Restricted Funds**

|  |         |                 |
|--|---------|-----------------|
| Gift Aid                               |         | 848.81          |
| Miscellaneous                          |         |                 |
| Twydall Churches                       | 0.00    |                 |
| Wednesday Fellowship                   | 829.99  |                 |
| Parents & Toddlers                     | 635.04  |                 |
| Twydall Foodbank Centre                | 324.20  | 1,789.23        |
| Deposits                               |         |                 |
| The Leprosy Mission                    | 356.57  |                 |
| Tear Fund                              | (64.00) |                 |
| Other                                  | 2.75    | 295.32          |
| Repairs, Renewals & Refurbishment Fund | 0.00    | 0.00            |
|  |         | <u>2,933.36</u> |

**Designated Funds**

|  |                 |          |
|--|-----------------|----------|
| Mission                                | 1,724.98        |          |
| Repairs, Renewals & Refurbishment Fund | <u>3,794.53</u> | 5,519.51 |

**General Fund**

14,252.60      14,252.60

699.56      22,705.47

**Represented By:**

|                                   |           |                  |
|-----------------------------------|-----------|------------------|
| Cash/cheques with treasurer       | 233.65    |                  |
| Co-operative Bank current account | 699.56    |                  |
| Kingdom Bank deposits             | 21,772.26 |                  |
|                                   |           | <b>22,705.47</b> |

**Statement of Assets and Liabilities**

|   |         |                  |
|---|---------|------------------|
| Cash & bank balances as shown above         |         | 22,705.47        |
| Computing, audio and visual equipment       | Est.* ) |                  |
| Other equipment                             | Est.* ) | 40,000.00        |
| Furnishings (Tables, chairs, etc.)          | Est.* ) |                  |
| Tax recoverable on Gift Aid donations       |         | 2,302.19         |
| Tax recoverable on Gift Aid Small Donations |         | <u>316.50</u>    |
|   |         | <u>65,007.66</u> |

**Liabilities**

|           |               |      |
|-----------|---------------|------|
| Sums owed | <u>600.00</u> | Est. |
|           | <u>600.00</u> |      |



# Independent examiner's report on the accounts of Twydall Evangelical Church

## Section A Independent Examiner's Report

Report to the trustees of **Twydall Evangelical Church**

On accounts for the year ended

**31<sup>st</sup> March 2023**

Charity no  
(if any)

**1133469**

Set out on pages

**1-6**

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met ; or

*\* Please delete the words in the brackets if they do not apply.*

**Independent  
examiner's statement  
(continued)**

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Date: 23/10/23

Name: \_\_\_\_\_

Bryan Pussler

Relevant professional  
qualification(s) or body  
(if any):

Address: \_\_\_\_\_

24 Downview

CHATHAM

Ken7

MEI OAP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose.