

Charity Registration Number: 1133328

LEYTONSTONE MUSLIM COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 JULY 2020

LEYTONSTONE MUSLIM COMMUNITY CENTRE

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 July 2020

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LEYTONSTONE MUSLIM COMMUNITY CENTRE

CHARITY INFORMATION

For the year ended 31 July 2020

Reference and Administrative Information

Charity number: 1133328

Registered Office and Operational Address:

Crosby House, 2A Carlton Road, London. E113AQ

Independent Examiner

H.A. Bhula, 5 Howard Street, Gloucester, GL1 4UR

Bankers

NatWest, Leytonstone Branch, 694 High Road, Leytonstone, London. E11 3BA

Trustees

The Trustees serving during the year and since the year end were as follows:

Shahed Malek (Chairman)
Abbas Limbada (Secretary)
Arif Master (Treasurer)
Moosa Loonat
Ashraf Loonat
Imran Iqbal Patel
Faizul Khan
Suleman Ahmed

LEYTONSTONE MUSLIM COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT

For the year ended 31 July 2020

The Board of Trustees have pleasure in presenting The Annual Report and unaudited Financial Statements of the charity for the year ended 31 July 2020.

Legal Status and Governance

Leytonstone Muslim Community Centre (LMCC) is registered as a charity with the Charity Commission. It is governed by a Constitution, a copy of which is available from the Charities office.

The Trustees are required to act in the best interest of the Charity and its beneficiaries.

Training and information provided includes advice about the role of Trustees and Charity law.

The Trustees make no personal gain from the Charity.

Aims and Objectives of the charity

The aim of the LMCC is to run projects in conjunction with the local government for enhancing community cohesion and to help young children develop professional skills and understand true Islamic culture and values.

Organisational Structure

The Trustees are elected in accordance with the constitution.

Financial Controls

The Trustees have overall control of the organisation's finances. The daily management of the organisation's activities is delegated to the Executive Committee.

Investment powers and restrictions

There are no restrictions as to where funds may be invested, but policy must be agreed by the Trustees and the Management Committee.

Risk Management

The Trustees review these risks on an ongoing basis and satisfy themselves that adequate systems and procedures are in place to manage the risks identified. Where appropriate, risks are covered by the organisations' insurance. The following framework is central to ensuring adequate risk management:

- Regular monitoring of major risks and development of action plans;
- Embedding risk identification and assessment within operating procedures;
- A clear structure of delegated authority and control;
- Review of key systems and procedures.

In assessing risk Trustees recognise that some areas of our work require the acceptance and management of risk if our key objectives are to be achieved.

LEYTONSTONE MUSLIM COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT (continued)

For the year ended 31 July 2020

Financial Review

Reserves Policy

The Board has set a Reserve of Restricted Funds equivalent to at least three months operating costs. The reserves of £25,584 do satisfy this criterion.

Principal Funding Sources

Of the £54,680 income for the year 48% came from rental income, 46% was as a result of a Grant from London Borough of Waltham Forest and 6% from fundraising activities and donations.

More detail about income for the year and the Charity's financial position at the end of the year are shown in the Financial Statements on pages 6 to 7.

Principal Expenditure Items

Premises and Youth Training Events and Activities costs totalling £27,951 formed 76% of total expenditure. The valuable time given by unpaid volunteers, including Trustees, is not quantified and not included in this figure.

The surplus for the year amounted to £18,040. (2019, deficit £6,102).

Responsibilities of the Board of Trustees

The Board of Trustees are required to prepare Financial Statements for each financial year that give a true and fair view of the of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those Financial Statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial accounts
- Prepare the Financial Statements on the 'going concern' basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the above principles in mind.

Approved by the Board of Trustees on and signed on its behalf by:



Arif Master
Treasurer/Trustee

LEYTONSTONE MUSLIM COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LMCC

I report on the accounts of the Trust (Charity no. 1133328) for the year ended 31 July 2020, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011("the Charities Act") and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and to state whether matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Trust and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners' report

In connection with our examination, no material matter has come to my attention which gives me cause to believe that in any material respect:

- The accounting records were kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of Accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H A Bhula

H A BHULA (FCCA)
Chartered Certified Accountant
5 Howard Street
Gloucester.
GL1 4UR

Date: 18th April 2021

LEYTONSTONE MUSLIM COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) For the year ended 31 July 2020

	Note	UNRESTRICTED FUNDS £	RESTRICTED FUNDS £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	1,000	0	1,000	1,180
Rental income		26,100	0	26,100	25,230
<i>Incoming resources from charitable activities</i>					
	3	27,580	0	27,580	0
TOTAL INCOMING RESOURCES		54,680	0	54,680	26,410
RESOURCES EXPENDED					
<i>Direct Charitable Expenditure</i>					
Premises costs	4	27,726	0	27,726	25,068
Events and Conferences	4	225	0	265	265
General and Administrative expenses	4	8,689	0	8,689	7,179
<i>Governance costs</i>					
	5	0	0	0	0
TOTAL RESOURCES EXPENDED		36,640	0	36,640	32,512
Net movement in funds		18,040	0	18,040	(6,102)
Reconciliation of funds					
Total funds brought forward		7,544	0	7,544	13,646
Total funds carried forward		25,584	0	25,584	7,544

The Charity has no recognised gains or losses other than the results for the year as set out above.
All the activities of the Charity are classed as continuing.

The notes on pages 8 to 11 form an integral part of these financial statements

LEYTONSTONE MUSLIM COMMUNITY CENTRE

CONSOLIDATED BALANCE SHEET

As at 31 July 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	6	<u>0</u>	<u>2,619</u>
CURRENT ASSETS			
Debtors and prepayments	7	379	379
Lease deposits		4,500	4,500
Cash at bank and in hand		<u>24,955</u>	<u>4,296</u>
		29,834	9,175
LIABILITIES			
Creditors: amounts due within one year	8	<u>500</u>	<u>500</u>
NET CURRENT ASSETS		29,334	8,675
LONG TERM LOANS & ADVANCES			
Interest free-Personal Loans		(3,750)	(3,750)
NET ASSETS		<u>25,584</u>	<u>7,544</u>
Financed by:			
ACCUMULATED FUNDS			
Unrestricted		25,584	7,544
Restricted		0	0
TOTAL CHARITY FUNDS		<u>25,584</u>	<u>7,544</u>

These Financial Statements were approved by the Board of Trustees on 18th April 2021 and were signed on its behalf by:



Mr A Master
Treasurer/Trustee



Mr S Malek
Chairman/Trustee

The notes on pages 8 to 11 form an integral part of these financial statements

LEYTONSTONE MUSLIM COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 July 2020

1-ACCOUNTING POLICIES

The principal accounting policies, all of which have been applied consistently throughout the year, are set out below:

a) Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP (FRSSE) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) the Financial Reporting Standard for Smaller Entities. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Funds accounting

Funds held by the Charity are:

Unrestricted funds - these are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the Charity.

Restricted funds - these are funds that can only be used for restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

c) Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with enough reliability.

Incoming resources from tax claims are included in the statement of financial activities at the time when income is received from the Inland Revenue.

d) Resources expended

Resources expended are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs that are incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those incurred in the governance of its assets and are primarily associated with constitutional and statutory requirements.

LEYTONSTONE MUSLIM COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 July 2020

1-ACCOUNTING POLICIES-(continued)

e) Donated goods and volunteer services

The Charity has not received any goods for use by the Charity itself.

The value of services provided by volunteers is not incorporated into these Financial Statements.

f) Taxation

LMCC is a registered Charity under the Charities Act 2011 and as such is exempt from taxation of its income and capital gains.

Incoming resources from tax claims are included in the statement of financial activities at the same time as the gift to which they relate.

g) Fixed Assets and depreciation

Building Extension has been depreciated over 10 years on a straight-line basis.

LEYTONSTONE MUSLIM COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 July 2020

2-VOLUNTARY INCOME

Voluntary income for the year falls into the following categories.

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2020	TOTAL FUNDS 2019
	£	£	£	£
<i>Appeals and Donations</i>	1,000	0	1,000	1,180
<i>Income Tax Refunds</i>	0	0	0	0
	1,000	0	1,000	1,180

3-INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2020	TOTAL FUNDS 2019
	£	£	£	£
<i>Local Authority Grants</i>				
-London Borough of Waltham Forest	25,000	0	25,000	0
<i>Other Fund-Raising income</i>				
-Events and Activities	2,580	0	2,580	0
Total incoming resources	27,580	0	27,580	0

4-COST OF CHARITABLE ACTIVITIES

The amount spent on charitable activities is analysed as follows:

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2020	TOTAL FUNDS 2019
	£	£	£	£
<i>Premises costs</i>				
Rent	27,243	0	27,243	21,996
Maintenance	0	0	0	0
Business and Water Rates	483	0	483	3,072
	27,726	0	27,726	26,339
<i>Events and conferences</i>				
Youth Training Events and activities	225	0	225	0
Tuition Classes	0	0	0	265
Donations	0	0	0	0
	225	0	225	265
<i>General Administrative Expenses</i>				
Telephone	0	0	0	0
Insurance	1,249	0	1,249	914
Internet charges	651	0	651	623
Heat and Light	4,170	0	4,170	1,182
Bank charges and Sundry Expenses	0	0	0	0
Depreciation	2,619	0	2,619	4,460
	8,689	0	8,689	7,179

LEYTONSTONE MUSLIM COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 July 2020

5-GOVERNANCE COSTS

The governance costs consisted of the following costs:

	2020	2019
	£	£
Legal and professional fees	<u>0</u>	<u>0</u>

6-FIXED ASSETS

	Building Extension	Total
	£	£
COST		
At 1 August 2019	44,595	44,595
Additions	0	0
Disposals	0	0
At 31 July 2020	<u>44,595</u>	<u>44,595</u>
DEPRECIATION		
At 1 August 2019	41,976	41,976
Charge for Year	2,619	2,619
Eliminated on Disposal	0	0
At 31 July 2020	<u>44,595</u>	<u>44,595</u>
WRITTEN DOWN VALUE		
At 31 July 2020	<u>0</u>	<u>0</u>
At 31 July 2019	<u>2,619</u>	<u>2,619</u>

7-DEBTORS

	2020	2019
	£	£
Prepayments and accrued income	<u>379</u>	<u>379</u>

8-CREDITORS AND ACCRUALS: amounts falling due within 1 year

	2020	2019
	£	£
Cash Advances	0	0
Accruals	<u>500</u>	<u>500</u>
	<u>500</u>	<u>500</u>

9-CONTINGENT LIABILITIES

At 31 July 2020 LMCC had no known contingent liabilities.

10-CAPITAL COMMITMENTS

	2020	2019
	£	£
Capital expenditure that has been contracted for but has not been provided for in the Financial Statements	<u>NIL</u>	<u>NIL</u>
Capital expenditure that has been authorised by the Trustees but has not been contracted for	<u>NIL</u>	<u>NIL</u>