

Company No. 07104074 (England & Wales)
Charity No. 1133313

KATIE PIPER FOUNDATION
(a company limited by guarantee)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

ALISON WARD FCCA
ALISON WARD ACCOUNTANTS
CHARTERED CERTIFIED ACCOUNTANTS

28 HILLS ROAD
BUCKHURST HILL
ESSEX IG9 5RS

**KATIE PIPER FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

CONTENTS

Pages	1	Trustees' Report
	12	Independent Examiner's Report
	13	Statement of Financial Activities
	14	Balance Sheet
	15	Statement of Cash Flows
	16	Notes to the Financial Statements

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT - STATUTORY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2021**

TRUSTEES

Susan Killen
Joanne Mackie
Jackie Martin
Nicola Murphy
Ciaran O'Boyle
Caryn Owen
Katie Piper
Nicholas Rudgard
Andrea Sofield
Dr Tim Woodman

REGISTERED OFFICE

55 Loudoun Road
St John's Wood
London NW8 0DL

COMPANY NUMBER

07104074

CHARITY NUMBER

1133313

BANKERS

HSBC Bank plc
281 Chiswick High Rd
W4 4HJ

INDEPENDENT EXAMINER

Alison Ward FCCA
Alison Ward Accountants
Chartered Certified Accountants
28 Hills Road
Buckhurst Hill
Essex IG9 5RS

KATIE PIPER FOUNDATION TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

CHAIRS REPORT

In 2021 The Katie Piper Foundation continued to focus on its mission of providing vital support to those affected by burns and scars. We experienced an increase in demand from survivors needing our services alongside a further drop in income due to the ongoing impact of Covid. The challenge of meeting the needs of survivors while securing our finances was therefore a major focus for Trustees and staff throughout the year.

Service delivery

Demand for services continued at the high levels seen in the early days of the pandemic. Needs were also complex with five times more survivors of burns coming to us facing problems such as social isolation, and over half with thoughts of suicide.

During the year we continued to prioritise the provision of our tele-rehabilitation service delivered digitally into the homes of survivors. In August, we brought one patient back to our rehabilitation centre for a brief essential residential stay, which also allowed the team to navigate a Covid safe environment and explore how residential services could be re-started and integrated with the tele-rehabilitation service.

The composition of services and how and where they are delivered as we emerge from Covid is currently under review as part of our 3-year strategy refresh. We aim to ensure we best meet patients' needs, while making full use of our experience of both tele-rehabilitation and in person care.

Finances

During the year we experienced the full impact of Covid on our finances. We faced a further reduction in income - mainly from major donors and trusts, with donors choosing to give to a greater number of charities in need of support. A number of fundraising events were also cancelled due to ongoing Covid restrictions.

In response to this situation, we launched an emergency appeal in December 2021 that delivered an uplift in income. A fundraising review is currently underway, engaging survivors, supporters, the staff team and Trustees to ensure that we have clear, deliverable plans for future income which match our ambition for delivering patient services.

The current financial situation and external economic challenges remain the top priority for Trustees to build a sustainable future for the charity.

Governance

The Board of Trustees remained clear on governance priorities. The full Board, Finance and Governance sub-committees continued to meet at regular intervals during the year. Given financial pressures these remained under close scrutiny with the Board. During the year a Remuneration and Nominations sub-committee was also established.

Partnerships

Working in partnership is very important to us, so that we can deliver the best services possible for survivors, avoid duplication and make the most impact.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

We continue to be grateful to all organisations and individuals that have worked in partnership with KPF, assisting us in the successful delivery of services to survivors:

- Fairfield Independent Hospital
- St Helens and Knowsley NHS Trust
- Farjo Hair Institute
- Lucinda Ellery
- Leigh Day Solicitors
- LPG Endermologie
- Karen Betts
- Richard Mott

The team continued to explore partnerships and collaborations with other healthcare providers and charities including those within the visible difference sector.

Working together

Despite 2021 being a challenging year for the charity, I am very proud that staff, Trustees and volunteers have worked together to ensure that vital support services have continued for survivors. I would like to thank the staff team for their passion, determination and commitment and my fellow Trustees for ensuring clear and consistent governance.

Signed by

DocuSigned by:

3C981D6A80D0426...
Susan Killen

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees (who are also the directors under company law) present their report and the independently examined financial statements of the charitable company for the year ended 31 December 2021. The statutory information is shown on Page 1.

Status

The company, number 07104074, is limited by guarantee and has charitable status. The charity registration number is 1133313. It has a Memorandum and Articles of Association as its governing document.

CHARITABLE OBJECTS AND AIMS

Charitable Objects

These are:

- the relief of sickness and disability; and
- the relief of those in need by reason of ill health, disability or social or economic, disadvantage

Public benefit

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives of the charity.

Who we are

In 2008 Katie Piper OBE, survived a brutal acid attack. From this was born a vision, one of treatment that is freely and fairly available to all who need it, to ensure that scars do not limit function, social inclusion and wellbeing. Katie founded, with the support of experts in burns rehabilitation and other survivors, the Foundation in her name. At the charity's heart is its commitment to work towards a brighter future for all survivors of burns, by advancing UK provision of intensive burns rehabilitation which brings together burns physiotherapy, scar management, psychotherapy and restoration.

What we do

We meet a previously unmet need, including smooth triage post-acute care, on to rehabilitation and ongoing care for survivors of burns and traumatic scarring. This kind of care is not available on the NHS, despite it being the essential standard recommended by the British Burn Association's Burn Care Standards (2018). Our clinical team has extensive expertise and experience, and all care is evidence-based. We listen to survivors and their families to ensure that lived experience of burns injuries and burns services remain at the forefront of everything we do.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

KPF STRATEGY PLAN PERFORMANCE 2021

2021 was the second year of the current KPF strategic plan, which saw significant changes in both service delivery and income generation. This required a flexible approach in our planning during the year and active operational delivery. Below demonstrates key achievements against our key strategic themes during the period:

1. *Delivery of bespoke and sustainable services:*

Lives of survivors and their families have been positively impacted during the year. Clinical impact measures, inspiring stories of transformation and consultation with survivors have informed the development of our services.

This is who we have created impact for and how, during 2021:

- Received 27 referrals from NHS services for rehabilitation.
- 32 patients supported by our rehabilitation programmes.
- Conducted 24 pre-assessments.
- 6 family members benefitted from support sessions.
- 406 hours of physiotherapy, 563 hours of counselling and mental health sessions and 41 hours of advocacy hours were recorded as delivered. The majority of these were 1-1, with a small proportion delivered to multiple recipients.
- 4 patients received surgical hair transplants, despite periods of closure due to Covid.
- 25 survivors were supported through new and refreshed hair system replacements and repairs to existing systems.
- 10-15 enquiries a week from people with scars or similar challenges, are treated with great care. They are supported with one-to-one advice and accurate, up-to-date signposting to other services.
- We have 7 to 10 survivors in urgent need, on our waiting list at any one time.
- 3 social care teams were trained in how to deliver burns specific care in the home.

2. *Further understanding of need and impact to continuously improve the experience of burns survivors:*

During 2021 we conducted a service evaluation to provide the evidence base for our work, a combination of formal outcome measures and analysis of feedback from users of the services were used. KPF use 5 different 'PROMS' – Patient Reported Outcome Measures: these are accredited scales for measuring different aspects of a patient's physical and/or psychological state. The evaluation measures list is:

- EQ-5D (a standardised instrument for use as a measure of health outcome)
- POSAS Observer Scale (The Patient and Observer Scar Assessment Scale V20/EN)
- Brisbane Burn Scar Impact (BBSIP) for Adults
- CARE (The Centre for Appearance Research Evaluation)
- Patient KPF Experience Evaluation.

Analysis using these tools showed:

- 100% of patients report improvements in their overall health within weeks of commencing the programme (EQ-5D). ALL outcomes across the board show clinically significant improvements.
- Increased independence and confidence – improvements in ability to complete everyday tasks such as exercising and shopping, improvement in mood, reduction in anxiety and stress. For example, there is an average of 29% reduction in anxiety.

KATIE PIPER FOUNDATION TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

- Physical fitness and flexibility – improvement in what patients can do physically, improvement in ability to do exercises and sports, reduction in burns and scars impact on work and daily activities. There is a 22% reduction in burns and scars impacting negatively on work & daily activities.
- Improved mental health and well-being including improvement in mood across all patients and improvement in sleep, with there being an average of 14% improvement in being able to get to sleep and stay asleep.
- Improved pain, Scar Appearance and Mobility – reduction in scar pain and itching, less tightness from scars when stretching or moving, reduction in sensitivity to temperature and improvement in perceived appearance of scars, reduction in trying to hide wounds or scars. There was a 24% reduction on average, in pain/discomfort/side effects during burn treatments.

3. *To ensure we have sustainable finances:*

Unfortunately, in 2021 we saw the true impact of Covid on our finances, and the dual challenge of an increase in demand for our services. Income for 2021 was £252,476 which is a reduction of £293,294 from the income reported for 2020.

Prior to 2021 our income strategy was turning to corporate partnerships, major donor intimate events and challenge events. All of which were severely reduced due to lockdowns and restrictions and major givers distributing available funds to a greater number of charities in need, plus reduced confidence in face-to-face activities.

In 2021 we diverted expenditure intended to strengthen our income generation, to resource the front-line team. It was of key importance to maintain strong support for survivors in need during the pandemic.

To manage the financial situation, we launched an emergency appeal in December 2021 that delivered an uplift of income of £69,795 us in early 2022. We have also now in 2022 undertaken a fundraising review to ensure we have clear plans to maximise on our fundraising strengths and start to generate income across a wider number of streams.

Enablers/Foundations – Building and strengthening the charity

Commitment to skills and talent:

We refreshed the service delivery team with the recruitment of a Patient Services Co-ordinator to ensure survivors of burns receive a smooth service which meets their needs, is safe and integrated into their wider care pathway.

We also employed our first Burns Physiotherapist, who is herself a survivor of burns. She is responsible for delivering digital and hands-on tailored 1-1 physiotherapy programmes and offers a unique impact by demonstrating the power of specialist physiotherapy through her own rehabilitation.

Progressive governance:

We have a strong committed team of Trustees who come together to deliver professional and high quality governance, ensuring we deliver on a clear vision and mission.

During the year the Board and the Finance and Governance sub-committees continued to provide close scrutiny and strategic support through quarterly meetings and additional Trustee and staff strategy planning time. There was also the introduction of a Remuneration and Nomination sub-committee.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

Marketing and communications plan:

We took the opportunity during the year to step back and sense check the vision of the charity to ensure it accurately reflected our focus. This resulted in a refreshed vision of 'A brighter future for all survivors of burns and traumatic scarring'. This statement demonstrates a renewed commitment to make sure that our services are accessible to all – not just those who find it easier to ask for help. We also defined a set of values which taken together demonstrate who we are, what we stand for and how we act. They guide us as a team and form the basis of our organisational culture and how we aspire to work every day.

Embed survivors' voices and diversity at the heart of our culture:

It is important to us that people who are discriminated against because of protected characteristics, as well due to the disabilities and visible difference caused by burns, are considered and listened to. During the year we have adapted this core aspect of our work and focused on the following:

- Adapting services to enable equity of experience, for example, we have introduced trusted interpreters.
- Listened to, and asked questions of campaign groups and charities who are focussed on the protection of specific characteristics.
- Adapted our recruitment processes to ensure this to open to a diverse audience.
- Delivered diversity talks to 3 companies.
- Our founder Katie Piper O.B.E. has won several diversity champion awards.

Moving forward we are now working hard to discuss diversity within our trustees and staff team, as we are aware that we don't currently represent the race or heritage make-up of the survivors we work with. Increasing survivor involvement is at the heart of our 2022 and beyond.

Next steps in strategic planning

We are now in the third and final year of our current strategic plan. There has been a great deal of change and learning over the 3-year period and with this in mind we are now looking at how we create the best focus for the future of the charity. It is also of upmost importance that we ensure survivor voice is at the heart of this work. With this in mind, we are currently planning formal scoping exercises to establish the most effective ways to increase the number and diversity of survivors we reach, the severity of need, and the depth of the impact we can make. This will allow us to not only define our reach and potential impact but will also help us understand what income growth we need to make this achievable. Our future must stand true to our vision, ensuring a brighter future for all survivors of burns and traumatic scarring.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Safeguarding

KPF is committed to safeguarding and ensuring the welfare of adults at risk, and expects all Trustees, employees and volunteers to share this commitment. As such, we have robust safeguarding policies and procedures in place. This includes carrying out disclosure and barring checks as appropriate on those staff members whose roles work directly with vulnerable adults. The new delivery model of digital services has been fully considered in terms of safeguarding. During the reporting period no safeguarding concerns were reported to the Safeguarding Lead.

GDPR

KPF takes data protection seriously, in 2019 extensive and thorough work was undertaken to finalise our procedures around confidentiality and GDPR. The practical delivery of this work has continued into 2020. All staff members have undertaken training with an external GDPR specialist. The charity does not currently use professional fundraising services, does not engage in telephone fundraising via external agencies, and does not use wealth screening services. No breaches have been reported in 2020.

RISK MANAGEMENT

The Trustees discuss risks quarterly at the governance sub-committee and as a Board. Major risks are also assessed every 6 months in particular those related to governance and management, operations, finances, external environment and compliance, and are satisfied that systems are in place to mitigate the Foundation's exposure to the major risks in these categories.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

RESERVES POLICY

The charity needs financial resources to achieve its purposes and has to plan for the longer term to ensure continuity.

The charity forecasts expenditure based on:

- Planned activity and the analysis of future needs.
- The reliability and volatility of income.
- The need to cover contingencies and the ability to be able to respond to unexpected events or opportunities.

The policy is to maintain free reserves equivalent to 3-6 months unrestricted operating expenditure.

There has been close monitoring of income and expenditure throughout the year by the Chief Executive and the Board of Trustees due to operating below the minimum reserves of 3 months.

The Board of Trustees made an active decision to use unrestricted reserves during 2021 to ensure survivors of burns and scars had the continuity of care and support they needed, whilst addressing a loss of income and identifying new opportunities.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

TRUSTEES

Katie Piper Foundation is a company limited by guarantee with no shares. It is managed by a Board of Trustees who currently meet four times a year.

The Trustees, who are also the Directors for the purpose of company law and who served during the year were:

Susan Killen
Joanne Mackie
Jackie Martin
Nicola Murphy
Ciaran O'Boyle
Caryn Owen
Katie Piper
Nicholas Rudgard
Andrea Sofield
Dr Tim Woodman

The Board currently comprises of ten members. The Memorandum and Articles of Association defines that there should not be less than three and not more than ten Trustees at any one time, of whom at least three quarters shall be resident in the United Kingdom; a quorum is defined as at least 50% of the total number of Trustees.

A Trustee is appointed by recommendation of the Trustees, or by proposal of a Trustee entitled to vote at a meeting of the Foundation. Trustees can serve for two terms of three years with the option of serving an additional term and an overall review at nine years service.

When a vacancy on the Board arises, Trustees will consider suitable Individuals for this appointment and make recommendations to the Board. Having short-listed a suitable candidate, two Trustees will interview them to confirm their commitment to the work of the Foundation and their ability to fulfil the duties of a Trustee.

Provided they meet these criteria the Chair will send them a copy of the Foundation Constitution and the relevant Charity Commission Information (ref CC3) on Trustee responsibilities and will extend an invitation to attend the next Trustees' meeting as a guest.

KPF believes it is important to have transparency in decision-making and Trustees are required to declare conflicts to the Board as per the requirements of the conflicts of interest policy.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

TRUSTEES' RESPONSIBILITIES

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the Trustees are required to:-

- 1) select suitable accounting policies and then apply them consistently.
- 2) make judgements and estimates that are reasonable and prudent.
- 3) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

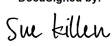
INDEPENDENT EXAMINER

Alison Ward FCCA of Alison Ward Accountants offers herself for reappointment as Independent Examiner to the charity at the forthcoming AGM.

SMALL COMPANY EXEMPTIONS

This report has been prepared and delivered in accordance with the provisions in Part 15 of Companies Act 2006 applicable to companies subject to the small companies' regime.

This report was approved by the board on 26 September 2022 and signed on their behalf.

DocuSigned by:

3C981D6A80D0426...

Susan Killen (Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF KATIE PIPER FOUNDATION
FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the charity Trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alison Ward FCCA
Alison Ward Accountants
28 Hills Road
Buckhurst Hill
Essex IG9 5RS

26 September 2022

KATIE PIPER FOUNDATION**STATEMENT OF FINANCIAL ACTIVITIES (including the Income and Expenditure Account)
FOR THE YEAR ENDED 31 DECEMBER 2021**

		2021	2021	2021	2020	2020	2020
	Note	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£	£
Income from:							
Donations and legacies	2	89,818	141,127	230,945	214,411	285,314	499,725
Other trading activities - fundraising		14,923	-	14,923	29,609	-	29,609
Investments	3	17	-	17	175	-	175
Other - Coronavirus Job Retention Scheme grant		6,591	-	6,591	16,261	-	16,261
Total		111,349	141,127	252,476	260,456	285,314	545,770
Expenditure on:							
Raising funds	4	69,889	12,664	82,553	67,466	9,854	77,320
Charitable activities	5 & 6	276,923	160,134	437,057	163,599	324,028	487,627
Total		346,812	172,798	519,610	231,065	333,882	564,947
Net income\ (expenditure)	7	(235,463)	(31,671)	(267,134)	29,391	(48,568)	(19,177)
Transfer between funds		-	-	-	27,061	(27,061)	-
Net movement in funds		(235,463)	(31,671)	(267,134)	56,452	(75,629)	(19,177)
Reconciliation of Funds							
Total funds brought forward		228,324	71,866	300,190	171,872	147,495	319,367
Total funds carried forward		£ (7,139)	£ 40,195	£ 33,056	£ 228,324	£ 71,866	£ 300,190

The company made no recognised gains and losses other than those reported in the income and expenditure account. All income and expenditure derive from continuing activities.

At 31 December 2021 the restricted funds of £40,195 comprises fixed assets of £17,230 and working capital of £22,965. The detailed breakdown of the funds is shown in Note 11.

The notes on pages 16 to 25 form part of these financial statements

KATIE PIPER FOUNDATION

Company registered number: 07104074

BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible assets	8	17,230	34,460
CURRENT ASSETS			
Debtors	9	3,605	10,685
Cash at bank and in hand		55,453	289,215
		59,058	299,900
CREDITORS: Amounts falling due within one year	10	(43,232)	(34,170)
NET CURRENT ASSETS		15,826	265,730
NET ASSETS		£ 33,056	£ 300,190
FUNDS			
Unrestricted funds	11	(7,139)	228,324
Restricted funds	11	40,195	71,866
		£ 33,056	£ 300,190

In approving these financial statements as Trustees of the charitable company we hereby confirm that:

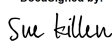
For the year ending 31 December 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of Trustees on 26 September 2022

DocuSigned by:

 3C981D6A80D0426...

Susan Killen (Chair)

The notes on pages 16 to 25 form part of these financial statements

KATIE PIPER FOUNDATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 £	2020 £
Cash outflow from operating activities			
Net cash used in operating activities (as per the statement of financial activities)		(267,133)	(19,177)
Interest received		(17)	(175)
Depreciation		17,230	17,230
Increase in debtors		7,080	115,496
Increase/decrease in creditors		9,062	(34,861)
Cash used in operating activities		(233,744)	78,863
Cash flows from investing activities			
Dividends, interest and rents from investments		17	175
Change in cash equivalents in the year		(233,761)	78,688
Cash and cash equivalents at the start of the year		289,215	210,527
Cash and cash equivalents at the end of the year		55,454	289,215

The notes on pages 16 to 25 form part of these financial statements

**KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES

1a. General information

Katie Piper Foundation is a charity and company limited by guarantee incorporated in England and Wales. Its registered office is

55 Loudoun Road
St John's Wood
London NW8 0DL.

1b. Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 issued in February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Katie Piper Foundation meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in £ sterling, which is the functional currency of the Foundation. Monetary amounts in these financial statements are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1c. Preparation of the accounts on a going concern basis

Katie Piper Foundation has reported a deficit of £267,133 for the year.

The charity launched an emergency appeal towards the end of 2021. Some funds were received in 2021 and are reflected in the Statement of Financial Activities. The Trustees decided to use unrestricted reserves during the year to ensure continuity of services, which resulted in a planned deficit on unrestricted funds at the end of the year.

The charity has secured funding of £268,062 as at September 2022 which includes unrestricted funds of £69,795, as a result of the emergency appeal. There is a further income expected of £218,572 for the remainder of the year.

In light of the economic outlook and the challenges this creates for small charities like KPF which rely on fundraising, the Trustees have carefully considered the financial position of the charity. Their collective view is that although the future is uncertain the charity remains a going concern given contingency plans to further reduce costs if needed and reasonable expectations of future income.

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (CONTINUED)

1d. Tangible fixed assets

Capital items costing in excess of £2,500 are capitalised. Fixed assets are shown at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life by the straight line method.

	%
Equipment	20

1e. Taxation

The charitable company is exempt from taxation under sections 466 to 493 of the Corporation Tax Act 2010.

1f. Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

In many cases costs are incurred on projects before the relevant restricted income is received. Therefore, unless contrary to a donor's wishes, interest Income generated from restricted funds is treated as unrestricted, to cover the pre-financing costs incurred.

**KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES (CONTINUED)

1g. Gifts in kind

Gifts-In-kind, donated services and facilities are included are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised. The Trustees' annual report contains information about the contribution to the charity made by volunteers.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1h. Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes irrecoverable VAT and is classified under the following activity headings:

Costs of raising funds comprises publicity costs incurred by the charity in inducing others to make contributions to it, costs incurred organising the efforts of our fundraising supporters, direct staff costs attributable plus an apportionment of the overheads of the charity in proportion to the direct costs.

Charitable activities are reported as a functional analysis of the work undertaken by the charity, being: burns rehabilitation, hair restoration and peer support. Included within these headings are grants payable, costs of activities performed directly by the charity plus an apportionment of the overheads of the charity in proportion to the direct costs.

Governance costs are the costs of complying with constitutional and statutory requirements and include the costs associated with the strategic management of the charity plus an apportionment of the overheads of the charity in proportion to the direct costs.

1i. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES (CONTINUED)

1j. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1k. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1l. Funds

The Restricted Funds are restricted income funds given to the charity for specific purposes. They are expendable by the Trustees in furtherance of particular projects within the charity objects.

The Unrestricted Funds are funds expendable at the discretion of the Trustees in furtherance of the objects of the charity.

1m. Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in the year.

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Donations and grants	68,340	63,056	131,396	214,327	197,125	411,452
Gifts in kind	-	78,071	78,071	-	88,189	88,189
Legacies	21,478	-	21,478	84	-	84
	<u>£ 89,818</u>	<u>£ 141,127</u>	<u>£ 230,945</u>	<u>£ 214,411</u>	<u>£ 285,314</u>	<u>£ 499,725</u>

Included in the 2020 Donations and grants is £63,450 from the National Lottery Community Fund for Bridging the Gap - Peer Support Service.

3. INCOME FROM INVESTMENTS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Bank interest receivable	17	-	17	175
	<u>£ 17</u>	<u>£ -</u>	<u>£ 17</u>	<u>£ 175</u>

4. COST OF GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Staff costs	65,292	-	65,292	60,900	-	60,900
Fundraising and strategic events	1,431	-	1,431	6,349	5	6,354
Fundraising website charges	1,016	-	1,016	217	560	777
Other fundraising costs	2,150	12,664	14,814	-	9,289	9,289
	<u>£ 69,889</u>	<u>£ 12,664</u>	<u>£ 82,553</u>	<u>£ 67,466</u>	<u>£ 9,854</u>	<u>£ 77,320</u>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

5. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Burns rehabilitation	159,752	90,655	250,407	148,094	264,401	412,495
Hair restoration	81,698	63,907	145,605	12,149	57,346	69,495
Peer support	31,950	4,554	36,504	-	1,681	1,681
Other services	-	618	618	-	-	-
Governance costs	3,523	400	3,923	3,656	600	3,956
	<u>£ 276,923</u>	<u>£ 160,134</u>	<u>£ 437,057</u>	<u>£ 163,899</u>	<u>£ 324,028</u>	<u>£ 487,627</u>

6. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Independent examination	3,150	-	3,150	3,000
Trustee meeting costs	-	400	400	356
Trustee training	-	-	-	600
Registered office fee	373	-	373	-
	<u>£ 3,523</u>	<u>£ 400</u>	<u>£ 3,923</u>	<u>£ 3,956</u>

7. NET EXPENDITURE FOR THE YEAR

	2021 £	2020 £
This is stated after charging:		
Independent examiner's fees	3,150	3,000
Depreciation of tangible assets	17,230	17,230
Staff costs (note 12)	<u>295,107</u>	<u>276,483</u>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

8. TANGIBLE FIXED ASSETS

	Fixtures & Equipment £	Total £
Cost		
At 1 January 2021	86,150	86,150
At 31 December 2021	86,150	86,150
Depreciation		
At 1 January 2021	51,690	51,690
For the year	17,230	17,230
At 31 December 2021	68,920	68,920
Net Book Amounts		
At 31 December 2021	£ 17,230	£ 17,230
<i>At 31 December 2020</i>	£ 34,460	£ 34,460

9. DEBTORS

	2021 £	2020 £
Trade debtors	-	400
Other debtors	2,155	8,885
Prepayments	1,450	1,400
	£ 3,605	£ 10,685

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	17,028	9,338
Other creditors including taxation and social security	18,776	15,427
Accruals and deferred income	7,428	9,405
	<u>£ 43,232</u>	<u>£ 34,170</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Fund Balances at 31 December 2021 are represented by			
Tangible fixed assets	-	17,230	17,230
Current assets	35,398	23,661	59,059
Current liabilities	(42,537)	(695)	(43,232)
	<u>£ (7,139)</u>	<u>£ 40,196</u>	<u>£ 33,057</u>
Total Net Assets			

Fund Balances at 31 December 2020 are represented by

<i>Tangible fixed assets</i>	-	34,460	34,460
<i>Current assets</i>	241,822	58,078	299,900
<i>Current liabilities</i>	(13,498)	(20,672)	(34,170)
	<u>£ 228,324</u>	<u>£ 71,866</u>	<u>£ 300,190</u>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

12. STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL

The charity considers its Key Management Personnel to be the Trustees and the Chief Executive, Head of Fundraising and Communications, and Head of Patient Services.

Employee costs during the year amounted to:	2021	2020
	£	£
Wages and salaries	258,614	241,472
Social security costs	22,225	20,931
Pension costs	14,268	14,080
	<u>£ 295,107</u>	<u>£ 276,483</u>

The average monthly numbers of employees during the year was 9.3 (2020 - 8.6).

The following number of employees earned emoluments within the bands shown below.

	2021	2020
	No.	No.
£60,001-£70,000	<u>1</u>	<u>1</u>

The total employee benefits including employer's NIC and pension contributions of the key management personnel were £193,816 (2020 - £189,485).

The charity Trustees were not paid or received any other benefits from employment with the charity in the year (2020 - £nil). No charity Trustee received payment for professional or other services supplied to the charity (2020 - £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs totalling £Nil (2020 - £193) incurred by 0 Trustees (2020 - 1) relating to attendance at meetings of the Trustees.

13. PENSION ARRANGEMENTS

The charitable company offers a defined contribution pension scheme for the benefit of employees. The assets of the scheme are administered by an independent pension provider, NEST.

At 31 December 2021 £2,365 was owed to NEST for December contributions (2020 - £1,060).

KATIE PIPER FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

14. RELATED PARTIES

Trustee expenses are disclosed in Note 12. There are no other related party transactions to disclose for 2021. Trustee Nicola Murphy is a director of The River Group. There were corporate gifts in kind of £400 (2020: £2,700) from The River Group Limited in relation to room hire for meetings.

There are no donations from related parties which are outside the normal course of operations and no restricted donations from related parties.