

KATIE PIPER FOUNDATION
(a company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

ALISON WARD FCCA
ALISON WARD ACCOUNTANTS
CHARTERED CERTIFIED ACCOUNTANTS

28 HILLS ROAD
BUCKHURST HILL
ESSEX IG9 5RS

**KATIE PIPER FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

CONTENTS

Pages	1	Trustees' Report
	12	Independent Examiner's Report
	13	Statement of Financial Activities
	14	Balance Sheet
	15	Statement of Cash Flows
	16	Notes to the Financial Statements

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT - STATUTORY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2020**

TRUSTEES

Susan Killen
Joanne Mackie
Jackie Martin
Nicola Murphy
Ciaran O'Boyle
Caryn Owen
Katie Piper
Nicholas Rudgard
Andrea Sofield
Dr Tim Woodman

REGISTERED OFFICE

55 Loudoun Road
St John's Wood
London NW8 0DL

COMPANY NUMBER

07104074

CHARITY NUMBER

1133313

BANKERS

HSBC Bank plc
281 Chiswick High Rd
W4 4HJ

INDEPENDENT EXAMINER

Alison Ward FCCA
Alison Ward Accountants
Chartered Certified Accountants
28 Hills Road
Buckhurst Hill
Essex IG9 5RS

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

Chair's Report

This has been a challenging year for The Katie Piper Foundation (KPF) as it has for so many organisations. The impact of the Covid pandemic has been a significant impact for survivors of burns, increasing the need for our support. It has meant a loss in fundraised income and required us to change our offer with survivors from residential rehabilitation and support to remotely provided services. Through the commitment and creativity of our staff team however the charity has continued to provide much needed support to those affected by burns and scars while managing to progress our strategy.

Governance

The charity has made considerable improvements in governance over the last year and has also refreshed the Trustee Board. The work of the Governance sub-committee has included a Board skills review, a revised risk register and agreement to a new trustee policy.

In December two of our longest serving Trustees - Simon Oakes and Kim Broad - stood down from the Board. Each of them has given the charity incredible support over many years and played an essential role in getting the UK's first residential Rehabilitation Centre for adult survivors of burns up and running. We are pleased and grateful that both have agreed to stay involved with KPF.

Following an external recruitment process we appointed four new trustees: Joanne Mackie, Ciaran O'Boyle MD FRCS(Plast) BSc, Andrea Sofield and Caryn Skinner. We were delighted to welcome them at the December Board meeting. They bring a wealth of expertise to the next stage of KPF's development.

During 2021 we aim to strengthen the voice of those with burns and scars across all areas of the charity including the Board.

Service Delivery

When the first Covid lockdown was announced in March 2020 KPF realised that it would no longer be able to provide residential rehabilitation services, but that the need for our services would be even greater given the additional social isolation likely to result from those with burns and scars being in lockdown at home or shielding, with reduced access to NHS services. The KPF staff team quickly developed an alternative digital offering which has had extremely positive feedback from patients. This enabled us to directly and intensively support 30 survivors in this new way.

Hair and medical tattooing services continued as best they could around ever-changing Government guidelines. 5 people continued to have their confidence positively impacted through these interventions.

Trustees agreed last year to develop a dedicated building for the KPF Rehabilitation Centre. The impact of the pandemic meant we had to delay the project, but we are hopeful of refreshing the physical environment for survivors during 2021. We are grateful to our funders for supporting us as we moved from an expected capital project to support for our remote rehabilitation services.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Research

KPF is committed to continuous improvement and ensuring our services are focused on delivering the best possible outcomes for those with burns and scars founded on a strong evidence base. We are therefore keen to develop research as a key strand of what we do. Over the course of the last year, we have scoped a research programme which we plan to take forward during 2021.

Partnerships

We are extremely grateful to all organisations and individuals who have supported us to deliver services during the year including:

Karen Betts
Fairfield Independent Hospital
Farjo Hair Institute
Lucinda Ellery
Leigh Day
LPG Endermologie
Richard Mott
St Helens and Knowsley NHS Trust

We have been heartened to have new donors support us in this most challenging of years and we appreciate the loyalty of our longstanding funders. A special note of thanks to the VTCT Foundation whose game-changing major grant came to an end in 2020 having transformed the rehabilitation landscape.

Sustainable finances

Maintaining sustainable finances is an ongoing challenge for KPF as it is for many small charities. The finance sub-committee has met on a regular basis to keep a close eye on cash flow and reserves as we steered our way through the impact of the pandemic on our finances.

Looking ahead

I am cautious about predictions for the future given the unexpected events of 2020 but remain optimistic about KPF's potential. Thanks to our dedicated team, our Trustees, and our loyal funders we managed to deliver much needed services last year, have strengthened our governance, and remain committed to a future where burns and scars do not limit a person's function, social inclusion, or sense of well-being.

Signed by



Susan Killen

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees (who are also the directors under company law) present their report and the independently examined financial statements of the charitable company for the year ended 31 December 2020. The statutory information is shown on Page 1.

Status

The company, number 07104074, is limited by guarantee and has charitable status. The charity registration number is 1133313. It has a Memorandum and Articles of Association as its governing document.

CHARITABLE OBJECTS AND AIMS

Charitable Objects

These are:

- the relief of sickness and disability; and
- the relief of those in need by reason of ill health, disability or social or economic, disadvantage

Public benefit

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives of the charity.

Who we are

The Katie Piper Foundation (KPF) is dedicated to rehabilitation focused on scar management and psychosocial support for survivors of burns. Our vision is a world where scars do not limit a person's function, social inclusion or sense of wellbeing. Founder Katie suffered a horrific acid attack thirteen years ago, which threatened to destroy her life but in fact was the catalyst for an unimaginable journey. Through the work of her Foundation, thousands of survivors have been helped across the UK who've suffered incidents ranging from house fires to violent attacks such as that of our Founder. They have been helped through restoration and rehabilitation services. That rehabilitation is focussed on specialist burns physiotherapy, psycho-social support and peer support from other survivors. This is delivered through our Rehabilitation Centre and newly, our bespoke, one-to-one digital services.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

What we do and our impact

People who have survived burns have to both accept that the event occurred, as well as adjust to their altered appearance, scarring and often limited physical function. This can leave survivors with sustained and profound psychological and social challenges, as well as physical. Yet the physical impairments, particularly pain, itch, and immobility, carry their own psychological burden too (Yeates et al 2018, NHS 2014, Ngaage and Agius, 2018).

KPF are passionate about empowering people with scars to move forward with confidence and build their future. In 2020 we have advanced our collection of data to further understand the needs of the survivors we work with, and how best to deliver on their own goals. We record outcomes using globally recognised measurement tools across our services so that we can better understand and power up impact for survivors.

Strategy 2020 to 2022

The KPF strategy focuses on the following themes to ensure we give survivors of burns the care and support they need. Here we reflect on how these progressed in 2020:

To ensure the delivery of bespoke and targeted services by:

Continuing to develop rehabilitation and aftercare services.

- Created and delivered on an emergency response to Covid-19 which took the form of Rehabilitation At Home.
- 28 survivors were brought into this new, tailored digital care service receiving almost all of the elements of care previously available such as psychosocial support, personal fitness sessions, burns specialist physio and sleep, intimacy and dietician support. Direct and technically assisted scar management has not yet been brought into at home care.
- Initial analysis of survivors engaging in the Rehabilitation At Home programme, using the CARE scale for adult survivors of burns shows averages of:
 - 11% improvement on how they felt about their burns and scars,
 - 31% improvement on how much they reported they could do in terms of everyday activities,
 - 27% improvement in how they feel about intimacy and a
 - 15% improvement across the whole scale covering physical and mental health questions.
- 100% of people who took part in Rehabilitation at Home and responded to our questionnaire, said they'd recommend the service to another survivor.
- 3 patients received care at the Rehabilitation Centre at the start of the year.
- 15 survivors were trained to deliver peer-to-peer support bespoke to the experience of those going through KPF services.
- Survivor advocacy became more urgent and important than ever before. Over 70 hours of per survivor advocacy was delivered - connecting them to services, accessing interventions that were sliding out of reach for them, and championing their needs to other services responsible for their well-being such as housing and social workers.
- Family and supporting networks interactions and training started in earnest, with examples of our team training agency carers in wound and scar care becoming common.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Developing partnerships and collaborations with health and social care and other charitable organisations to maximise access to services.

- KPF increased their participation with The Appearance Collective charities during 2020. This ensured that we were fully informed with how charities in the visible difference sector were responding to Covid-19.
- Our CEO partook in conversations with The Coalition for Personalised Care (C4PC) and the Case Management Society UK (CMSUK).

Amplifying the voice of those with burns and scars.

- 8 live broadcasts were hosted on Instagram live reaching an average of 250 viewers at peak viewing times each time.
- Survivors were at the heart of our vision and values consultation.
- A survivor of a road traffic incident was supported by us to be part of a prime time Channel 4 TV show 'Say Yes to the Dress' to be aired in 2021, meaning her experience of living with scars will reach vast numbers.

Continue the provision of restoration services (hair systems, hair transplants and medical tattooing).

- 35 survivors involved in the hair transplant process have been invested in heavily by the team in terms of expectation management and psychological support whilst transplants themselves have been on pause.
- Over 26 survivors continue to have support with hair replacement systems, although the usual standard was a struggle to retain, with salon closures and social distancing measures in salons for much of 2020.
- 5 people are still on our medical-tattooing programme.

To improve our understanding of need and our impact to continuously develop our services by:

Use of research, feedback and patient engagement, scoping and defining need.

- 60 survivors have been surveyed or polled on their experiences ranging from getting back into work, to their experience of KPF delivered training, the results of which we share across our comms platforms.
- A focus group of survivors who access our hair replacement systems service was conducted to re-visit the level of need and impact of this service, and understand new solutions to quality and sustainability.
- A research brief and protocol has been scoped, explored and completed to examine the impact of our rehabilitation services, with thanks to gifted expert support from Richard Mott. Funding is being sought for this ambitious and essential project.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Raising the profile of the care and support needed by survivors of burns.

- Raising the profile to healthcare professionals, our CEO, Head of Patient Services and Burns Specialist Physio have increased the conversations they have with other care professionals and have formal MDT meetings with several NHS burns teams to articulate long-term challenges we see after discharge.
- Raising the profile of the needs of survivors to a mass audience has progressed in 2020 by KPF's social media following reaching over 40,000 followers, and Founder Katie Piper's support of the KPF survivor stories means that they reach her following which reached the 1 million mark across platforms in 2020.
- The write-up of KPF's academic study of hair outcomes, lead by Dr Kerry Montgomery was completed in 2020 and will reinforce the messages about the support and need from those suffering with scar based alopecia.

To ensure we have sustainable finances by:

Having comprehensive financial information to include management accounts and longer-term financial planning.

- As mentioned in the Chair's report, 2020 saw the regular and rigorous examination of income, expenditure, cash flow and reserves position by a finance sub-committee.
- The level of granularity on income and expenditure composition and timing was significantly increased, and for the first time included detailed low, mid and high case scenarios for income for the future financial year (2021).

Developing a financial risk management strategy

- The above actions and the establishment of a new structure for risk management, business plans alongside longer term budget planning and improved Trustee oversight has met this strategic aim.

Further evolving the fundraising strategy and ensuring income is generated in line with the strategic plan.

- 2020 saw a huge loss of a third of expected budgeted gross cash income. A year of significant growth had been anticipated as we celebrated 10 years since the registration of the charity. Rather than the planned income growth, we suffered a year-on-year loss of 20% in gross cash income as we moved from £574,196 in 2019 to £457,581 in 2020
- However, the losses were not as severe as other charities who are estimating an average of 40% decreases in 2020.
- Our robustness in comparison to others was due to strategic approach to stewarding resulting in retention and indeed examples of increases in sizes of gift and re-activation of lapsed major giving donors. Additionally, we are not over-reliant on events, community and challenge giving - our focus on a diverse mix of trusts and companies meant we were well set for more stability than were we still in gala ball lead fundraising territory.
- We met a key milestone in securing our first ever statutory funding gift which was from the Government Covid-response package via The National Lottery Community Fund.
- New ways to diversify income were successful such as recruiting new individual donors through live digital engagement, made possible through securing our Instagram and Facebook donate buttons and the launch of a players lottery.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

- Our focus on having diverse input and representation of survivors and people with protected characteristics in fundraising and communications has been further refined in 2020. We have responded to the sector's progress on anti-racism and inclusive campaigns such as #NonGradsWelcome by having more discussions on language and adapting formal documents such as job packs for roles in the team.
- We continue to be led by best practice through our membership of the Fundraising Regulator and their code of practice. KPF have no incidents of non-compliance with the code and we aim to exceed donor expectations.
- We continue to aim for a responsible balance between the restricted and unrestricted fundraising activity, to give maximum opportunity to respond nimbly to the changing needs of survivors.

Providing value for money on all services

- Increased scrutiny on an already tightly measured expenditure resulted in extra value for money. Re-negotiations with providers and the scale possible through a switch to digital services meant excellent value for money for our donors on the impact delivered.
- Improved integration of senior volunteers and peer volunteers has improved value for money.

The Next Normal for The Katie Piper Foundation

Looking forward is more challenging and complex than ever before as a consequence of such swift change due to the pandemic. Having achieved such powerful positive change with the conception and delivery of a whole new digital service with Rehabilitation at Home, we are empowered as a team of staff and volunteers to continue this momentum to plan a bright future for survivors of burns and those living with scars.

The two stand-out step-changes in how we will do this will be:

- in the type, depth and specificity of new delivery partnerships.
- in the integration of digital support - video-call based direct care, into the full rehabilitation service. The Rehabilitation Centre and Rehabilitation at Home will become weaved together, rather than two separate services.

With the continuation of our three-pillar strategy as noted above, we will offer a stable and ever-evolving service to survivors of burns and people with scars from trauma, based on their needs, their goals and what is missing that they need.

Safeguarding

KPF is committed to safeguarding and ensuring the welfare of adults at risk, and expects all trustees, employees and volunteers to share this commitment. As such, we have robust safeguarding policies and procedures in place. This includes carrying out disclosure and barring checks as appropriate on those staff members whose roles work directly with vulnerable adults. The new delivery model of digital services has been fully considered in terms of safeguarding. During the reporting period no safeguarding concerns were reported to the Safeguarding Lead.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

GDPR

KPF takes data protection seriously, in 2019 extensive and thorough work was undertaken to finalise our procedures around confidentiality and GDPR. The practical delivery of this work has continued into 2020. All staff members have undertaken training with an external GDPR specialist. The charity does not currently use professional fundraising services, does not engage in telephone fundraising via external agencies, and does not use wealth screening services. No breaches have been reported in 2020.

RISK MANAGEMENT

The Trustees discuss risks quarterly at the governance sub-committee and as a Board. Major risks are also assessed every 6 months in particular those related to governance and management, operations, finances, external environment and compliance, and are satisfied that systems are in place to mitigate the Foundation's exposure to the major risks in these categories.

RESERVES POLICY

The charity needs financial resources to achieve its purposes and has to plan for the longer term to ensure continuity.

The charity forecasts expenditure based on:

- Planned activity and the analysis of future needs.
- The reliability and volatility of income
- The need to cover contingencies and the ability to be able to respond to unexpected events or opportunities.

The policy is to maintain free reserves equivalent to 3-6 months unrestricted operating expenditure.

At the end of 2020 the free reserves represented 4.8 months expenditure. There is constant monitoring of income and expenditure by the Chief Executive, and appropriate planning is in place to ensure reserves do not fall below the policy requirements.

The Board of Trustees have considered the financial position of the charity, its reserves, as well as its cash flow and they believe the charity is able to manage its business risks successfully. There are no material uncertainties that may cast doubt on the charity's ability to continue as a going concern. The trustees have a reasonable expectation that it has adequate resources to continue in operational existence for the near future.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

TRUSTEES

Katie Piper Foundation is a company limited by guarantee with no shares. It is managed by a Board of Trustees who currently meet four times a year.

The Trustees, who are also the Directors for the purpose of company law and who served during the year were:

Kim Broad (resigned 10 December 2020)
Susan Killen
Joanne Mackie (appointed 10 December 2020)
Jackie Martin
Nicola Murphy
Simon Oakes (resigned 10 December 2020)
Ciaran O'Boyle (appointed 10 December 2020)
Caryn Owen (appointed 10 December 2020)
Katie Piper
Nicholas Rudgard
Andrea Sofield (appointed 10 December 2020)
Dr Tim Woodman

The Board currently comprises of ten members. The Memorandum and Articles of Association defines that there should not be less than three and not more than ten Trustees at any one time, of whom at least three quarters shall be resident in the United Kingdom; a quorum is defined as at least 50% of the total number of trustees.

A Trustee is appointed by recommendation of the Trustees, or by proposal of a Trustee entitled to vote at a meeting of the Foundation. Trustees can serve for two terms of three years with the option of serving an additional term and an overall review at nine years service.

When a vacancy on the Board arises, Trustees will consider suitable Individuals for this appointment and make recommendations to the Board. Having short-listed a suitable candidate, two Trustees will interview them to confirm their commitment to the work of the Foundation and their ability to fulfil the duties of a trustee.

Provided they meet these criteria the Chair will send them a copy of the Foundation Constitution and the relevant Charity Commission Information (ref CC3) on trustee responsibilities and will extend an invitation to attend the next Trustees' meeting as a guest.

KPF believes it is important to have transparency in decision-making and trustees are required to declare conflicts to the Board as per the requirements of the conflicts of interest policy.

**KATIE PIPER FOUNDATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

TRUSTEES' RESPONSIBILITIES

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the trustees are required to:-

- 1) select suitable accounting policies and then apply them consistently.
- 2) make judgements and estimates that are reasonable and prudent.
- 3) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

Alison Ward FCCA of Alison Ward Accountants offers herself for reappointment as Independent Examiner to the charity at the forthcoming AGM.

SMALL COMPANY EXEMPTIONS

This report has been prepared and delivered in accordance with the provisions in Part 15 of Companies Act 2006 applicable to companies subject to the small companies' regime.

This report was approved by the board on 9 June 2021 and signed on their behalf.



Susan Killen (Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF KATIE PIPER FOUNDATION
FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Ward FCCA
Alison Ward Accountants
28 Hills Road
Buckhurst Hill
Essex IG9 5RS

9 June 2021

KATIE PIPER FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES (including the Income and Expenditure Account)
FOR THE YEAR ENDED 31 DECEMBER 2020

		2020	2020	2020	2019	2019	2019
	Note	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£	£
Income from:							
Donations and legacies	2	214,411	285,314	499,725	258,644	344,882	603,526
Other trading activities - fundraising		29,609	-	29,609	34,571	-	34,571
Investments	3	175	-	175	482	-	482
Other - Coronavirus Job Retention Scheme grant		16,261	-	16,261	-	-	-
Total		260,456	285,314	545,770	293,697	344,882	638,579
Expenditure on:							
Raising funds	4	67,466	9,854	77,320	82,791	15,054	97,845
Charitable activities	5 & 6	163,599	324,028	487,627	193,920	447,709	641,629
Total		231,065	333,882	564,947	276,711	462,763	739,474
Net income\ (expenditure)	7	29,391	(48,568)	(19,177)	16,986	(117,881)	(100,895)
Transfer between funds		27,061	(27,061)	-	(7,844)	7,844	-
Net movement in funds		56,452	(75,629)	(19,177)	9,142	(110,037)	(100,895)
Reconciliation of Funds							
Total funds brought forward		171,872	147,495	319,367	162,730	257,532	420,262
Total funds carried forward		£ 228,324	£ 71,866	£ 300,190	£ 171,872	£ 147,495	£ 319,367

The company made no recognised gains and losses other than those reported in the income and expenditure account. All income and expenditure derive from continuing activities.

At 31 December 2020 the restricted funds of £71,866 comprises fixed assets of £34,460 and working capital of £37,406. The detailed breakdown of the funds is shown in Note 11.

The notes on pages 16 to 24 form part of these financial statements

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible assets	8	34,460	51,690
CURRENT ASSETS			
Debtors	9	10,685	126,181
Cash at bank and in hand		289,215	210,527
		299,900	336,708
CREDITORS: Amounts falling due within one year	10	(34,170)	(69,031)
NET CURRENT ASSETS		265,730	267,677
NET ASSETS		£ 300,190	£ 319,367
FUNDS			
Unrestricted funds	11	228,324	171,872
Restricted funds	11	71,866	147,495
		£ 300,190	£ 319,367

In approving these financial statements as trustees of the charitable company we hereby confirm that:

For the year ending 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of trustees on 9 June 2021



Susan Killen (Chair)

The notes on pages 16 to 24 form part of these financial statements

**KATIE PIPER FOUNDATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	2020	2019
		£	£
Cash outflow from operating activities			
Net cash used in operating activities (as per the statement of financial activities)		(19,177)	(100,895)
Interest received		(175)	(482)
Depreciation		17,230	17,230
Increase in debtors		115,496	(67,367)
Increase/decrease in creditors		(34,861)	40,095
Cash used in operating activities		78,863	(110,455)
Cash flows from investing activities			
Dividends, interest and rents from investments		175	482
Change in cash equivalents in the year		78,688	(110,937)
Cash and cash equivalents at the start of the year		210,527	321,464
Cash and cash equivalents at the end of the year		289,215	210,527

The notes on pages 16 to 24 form part of these financial statements

**KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

1a. General information

Katie Piper Foundation is a charity and company limited by guarantee incorporated in England and Wales. Its registered office is

55 Loudoun Road
St John's Wood
London NW8 0DL.

1b. Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 issued in February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Katie Piper Foundation meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in £ sterling, which is the functional currency of the Foundation. Monetary amounts in these financial statements are rounded to the nearest £1.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1c. Tangible fixed assets

Capital items costing in excess of £2,500 are capitalised. Fixed assets are shown at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life by the straight line method.

	%
Equipment	20

1d. Taxation

The charitable company is exempt from taxation under sections 466 to 493 of the Corporation Tax Act 2010.

1. ACCOUNTING POLICIES (CONTINUED)

1e. Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

In many cases costs are incurred on projects before the relevant restricted income is received. Therefore, unless contrary to a donor's wishes, interest Income generated from restricted funds is treated as unrestricted, to cover the pre-financing costs incurred.

1f. Gifts in kind

Gifts-In-kind, donated services and facilities are included are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised. The trustees' annual report contains information about the contribution to the charity made by volunteers.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1. ACCOUNTING POLICIES (CONTINUED)

1g. Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes irrecoverable VAT and is classified under the following activity headings:

Costs of raising funds comprises publicity costs incurred by the Charity in inducing others to make contributions to it, costs incurred organising the efforts of our fundraising supporters and direct staff costs attributable.

Charitable activities are reported as a functional analysis of the work undertaken by the charity, being: workshops, social activities and peer support; treatments and clinics; education and training; and scar management and burns rehabilitation. Included within these headings are grants payable and costs of activities performed directly by the charity.

Governance costs are the costs of complying with constitutional and statutory requirements and include the costs associated with the strategic management of the charity.

1h. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1i. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1j. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES (CONTINUED)

1k. Funds

The Restricted Funds are restricted income funds given to the charity for specific purposes. They are expendable by the trustees in furtherance of particular projects within the charity objects.

The Unrestricted Funds are funds expendable at the discretion of the trustees in furtherance of the objects of the charity.

1l. Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in the year.

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Unrestricted Funds £	Restricted Funds £	Total 2019 £
Donations and grants	214,327	197,125	411,452	204,838	280,499	485,337
Gifts in kind	-	88,189	88,189	-	64,383	64,383
Legacies	84	-	84	53,806	-	53,806
	<u>£ 214,411</u>	<u>£ 285,314</u>	<u>£ 499,725</u>	<u>£ 258,644</u>	<u>£ 344,882</u>	<u>£ 603,526</u>

Included in Donations and grants is £63,450 from the National Lottery Community Fund for Bridging the Gap - Peer Support Service.

3. INCOME FROM INVESTMENTS

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Bank interest receivable	175	-	175	482
	<u>£ 175</u>	<u>£ -</u>	<u>£ 175</u>	<u>£ 482</u>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

4. COST OF GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Unrestricted Funds £	Restricted Funds £	Total 2019 £
Staff costs	60,900	-	60,900	66,195	-	66,195
Fundraising and strategic events	6,349	5	6,354	11,339	-	11,339
Fundraising website charges	217	560	777	1,263	-	1,263
Other fundraising costs	-	9,289	9,289	3,994	15,054	19,048
	<u>£ 67,466</u>	<u>£ 9,854</u>	<u>£ 77,320</u>	<u>£ 82,791</u>	<u>£ 15,054</u>	<u>£ 97,845</u>

5. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Unrestricted Funds £	Restricted Funds £	Total 2019 £
Scar management and burns rehabilitation	148,094	264,401	412,495	16,323	389,760	406,083
Clinics and hair treatments	12,149	57,346	69,495	164,695	57,605	222,300
Workshops, social activity and peer support	-	1,681	1,681	2,039	75	2,114
Education and training	-	-	-	7,335	269	7,604
Governance costs	3,356	600	3,956	3,528	-	3,528
	<u>£ 163,599</u>	<u>£ 324,028</u>	<u>£ 487,627</u>	<u>£ 193,920</u>	<u>£ 447,709</u>	<u>£ 641,629</u>

6. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Independent examination	3,000	-	3,000	3,000
Trustee meeting costs	356	-	356	528
Trustee training	-	600	600	-
	<u>£ 3,356</u>	<u>£ 600</u>	<u>£ 3,956</u>	<u>£ 3,528</u>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

7. NET EXPENDITURE FOR THE YEAR

	2020	2019
	£	£
This is stated after charging:		
Independent examiner's fees	3,000	3,000
Depreciation of tangible assets	17,230	17,230
Staff costs (note 12)	276,483	308,141
	<hr/>	<hr/>

8. TANGIBLE FIXED ASSETS

	Fixtures & Equipment	Total
	£	£
Cost		
Additions	86,150	86,150
	<hr/>	<hr/>
At 31 December 2020	86,150	86,150
	<hr/>	<hr/>
Depreciation		
At 1 January 2020	34,460	34,460
For the year	17,230	17,230
	<hr/>	<hr/>
At 31 December 2020	51,690	51,690
	<hr/>	<hr/>
Net Book Amounts		
At 31 December 2020	£ 34,460	£ 34,460
	<hr/>	<hr/>
At 31 December 2019	£ 51,690	£ 51,690
	<hr/>	<hr/>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

9. DEBTORS	2020	2019
	£	£
Trade debtors	400	-
Other debtors	8,885	124,776
Prepayments	1,400	1,405
	<hr/>	<hr/>
	£ 10,685	£ 126,181
	<hr/>	<hr/>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020	2019
	£	£
Trade creditors	9,338	33,755
Other creditors including taxation and social security	15,427	24,056
Accruals and deferred income	9,405	11,220
	<hr/>	<hr/>
	£ 34,170	£ 69,031
	<hr/>	<hr/>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund Balances at 31 December 2020 are represented by			
Tangible fixed assets	-	34,460	34,460
Current assets	241,822	58,078	299,900
Current liabilities	(13,498)	(20,672)	(34,170)
	<hr/>	<hr/>	<hr/>
Total Net Assets	£ 228,324	£ 71,866	£ 300,190
	<hr/>	<hr/>	<hr/>

Fund Balances at 31 December 2019 are represented by

<i>Tangible fixed assets</i>	<i>-</i>	<i>51,690</i>	<i>51,690</i>
<i>Current assets</i>	<i>215,970</i>	<i>120,738</i>	<i>336,708</i>
<i>Current liabilities</i>	<i>(44,098)</i>	<i>(24,933)</i>	<i>(69,031)</i>
	<hr/>	<hr/>	<hr/>
	£ 171,872	£ 147,495	£ 319,367
	<hr/>	<hr/>	<hr/>

KATIE PIPER FOUNDATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

12. STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL

The charity considers its Key Management Personnel to be the trustees and the Chief Executive, Head of Fundraising and Communications, and Head of Patient Services.

Employee costs during the year amounted to:	2020	2019
	£	£
Wages and salaries	241,472	277,544
Social security costs	20,931	24,758
Pension costs	14,080	5,839
	<u>£ 276,483</u>	<u>£ 308,141</u>

The average monthly numbers of employees during the year was 8.6 (2019 - 9.4).

The following number of employees earned emoluments within the bands shown below.

	2020	2019
	No.	No.
£60,001-£70,000	<u>1</u>	<u>1</u>

The total employee benefits including employer's NIC and pension contributions of the key management personnel were £189,485 (2019 - £204,706).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2019 - £nil). No charity trustee received payment for professional or other services supplied to the charity (2019 - £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs totalling £193 (2019 - £459) incurred by 1 trustee (2019 - 1) relating to attendance at meetings of the trustees.

13. PENSION ARRANGEMENTS

The charitable company offers a defined contribution pension scheme for the benefit of employees. The assets of the scheme are administered by an independent pension provider, NEST.

At 31 December 2020 £1,060 was owed to NEST for December contributions (2019 - £1,637).

14. RELATED PARTIES

Trustee expenses are disclosed in Note 12. There are no other related party transactions to disclose for 2020. Trustee Nicola Murphy is a director of The River Group There were corporate gifts in kind of £2,700 (2019: £Nil) from The River Group Limited in relation to room hire for meetings.

There are no donations from related parties which are outside the normal course of operations and no restricted donations from related parties.

TITLE	Accounts for signature
FILE NAME	KPF 2020 final ac...eeting 090621.pdf
DOCUMENT ID	4438ed4a2c5cfe55da062f5de919b5e3473fa4d5
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



SENT

06 / 18 / 2021

10:05:34 UTC

Sent for signature to Sue Killen (sue.killen@btinternet.com)
from alison@alisonwardaccountants.com
IP: 82.17.252.46



VIEWED

06 / 18 / 2021

15:10:08 UTC

Viewed by Sue Killen (sue.killen@btinternet.com)
IP: 31.49.63.38



SIGNED

06 / 18 / 2021

15:14:31 UTC

Signed by Sue Killen (sue.killen@btinternet.com)
IP: 31.49.63.38



COMPLETED

06 / 18 / 2021

15:14:31 UTC

The document has been completed.