

Company registration number: 07035903

Charity registration number: 1133293

THE CHRONICLE SUNSHINE FUND

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 June 2023

The Chronicle Sunshine Fund

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The Chronicle Sunshine Fund

Reference and Administrative Details

Trustees

Mrs H Dalby, Chair
Mrs B E Dean (resigned 11 August 2022)
Mr J D Douglas, Deputy Chair
Mrs A V Whyte
Mr J S Waters
Mrs R Bell (resigned 12 October 2022)
Mr C Whittington
Mrs M Pavlou
L A Thompson (appointed 12 October 2022)

Secretary Mr J S Waters

Charity Director S Sargeant

Registered Office

NCJ Media Limited
Eldon Court, 2nd Floor
Percy Street
Newcastle upon Tyne
NE1 7JB

The charity is incorporated in England and Wales.

Company Registration Number 07035903

Charity Registration Number 1133293

Solicitors:

Hay & Kilner
The Lumen
St James' Boulevard
Newcastle Helix
Newcastle upon Tyne
NE4 5BZ

Bankers

HSBC
Grey Street
110 Grey Street
Newcastle upon Tyne
NE1 6JG

Independent Examiner

Simon Brown BA ACA DChA
Independent Examiner
Azets Audit Services
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

The Chronicle Sunshine Fund

Trustees' Report

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Chronicle Sunshine Fund (the charitable company) for the year ended 30 June 2023.

The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102(effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report Regulations 2013) is not required.

OBJECTIVES AND ACTIVITIES

Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

The charity's objectives are to benefit sick or disabled young people up to and including the age of 18 years living in the English Counties of Northumberland, Tyne and Wear, Durham and Cleveland but not limited to:

- a) provision of funds or paying for specialist equipment items for beneficiaries where they, those with responsibility for them could not otherwise afford those items and where those items are not provided by the NHS, Local authorities or similar public service;
- b) providing recreational and leisure time activities in the interest of social welfare with a view to improve their conditions of life; and
- c) providing support and activities which develop their skills, capabilities to enable them to participate in society as mature and responsible individuals.

Making amendments and expansions of our Memorandum and Articles, which we agreed upon by The Charity Commission, allowed us extend our services beyond equipment provision. As a result of this new addition to our existing charitable purposes, we have amended our Memorandum of Articles in conjunction with Hay and Kilner Law, allowing us to provide whole family, parent and carer and individual support such as pre counselling and befriending services, a families helpline and a series of educational video tutorials. This is an area of growth for us in the future as we continue to add more services which our beneficiaries need.

The Chronicle Sunshine Fund

Trustees' Report

Activities for achieving objectives

We have a wide variety of activities to ensure we raise the profile of the charity throughout the region. This enables us to generate income for our charitable purposes.

These activities include:

- Hosting events;
- Third party events;
- Applying to Trusts and Foundations;
- Fundraising activities including generating income through, community, legacies and corporate streams;
- Annual appeals

Specialist equipment policies

We invite individuals and organisations from the North East of England to request support for us to provide children up to and including 18 years old with specialist equipment.

The charity's application for support procedure must be completed and accompanied by two supporting letters from professionals who know the child and who can explain how they will be helped by receiving the equipment. We also require two quotes for the equipment where possible. The application is then assessed by our medical equipment panel on a quarterly basis. The equipment panel is made up of some of the trustees together with experienced health and social care professionals with expertise in children's and young people's health and wellbeing.

If successful, the payment is made directly to the supplier for the equipment and delivered to the home address of the child or to the address of the organisation who have applied.

Fundraising disclosures

The charity is required to report how it deals with fundraising from the public. The charity does not use a contracted third party professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follows all guidelines set out by the Charity Commission and UK law in every respect. We respect the privacy and contact preferences of all public donors.

The Chronicle Sunshine Fund

Trustees' Report

ACHIEVEMENTS AND PERFORMANCE

Review of activities

We have continued to invest resource in Trust Fundraising and have achieved success even at a time when sector success rates have been impacted. We have developed new programmes to enable us to be more successful with Trust Funders such as family events tackling social isolation and developing family networks.

We have significantly grown our Sunshine Families platform and now have over 250 active members sharing information, experiences and family offers, creating a safe and private platform for families to converse.

Our portfolio of events continues to be centrally important to our fundraising and successful fundraising events this year include:

- Sunshine Run - We hosted our annual Sunshine Run in June and attracted over 250 participants to celebrate the 20th anniversary of this event.
- UK-based Trek - Our trek event being UK-based allowed us to avoid the uncertainty still surrounding foreign travel restrictions at the time of the event as well as allowing us to have more trekkers and achieve a greater level of income.
- Great North Run and Mini/Junior Great North Run
- Mamma Mia! Ball - We managed to host a successful Ball at a time when many larger charities were unable to take the risk of filling the event in a post-pandemic market. We delivered our event partly thanks to a strong corporate partnership with St James' Square Law firm plus the extensive events experience within the team.
- Question of Sport
- Christmas appeal - We run an annual appeal each Christmas utilising corporate, community and advertising support from the Chronicle newspaper and our partnership with Stagecoach was particularly successful.

The Chronicle provides a wide range of support equating to significant equivalent financial value to The Chronicle Sunshine Fund, including practical resources in terms of office space and the use of facilities and utilities. In-kind support such as social media training and IT guidance as well as PR opportunities on the ChronicleLive website and in The Chronicle, Journal and Sunday Sun newspapers, with a dedicated reporter for this appointed in 2022. These opportunities and exposure to new audiences raise awareness of our charitable aims, help us promote events, generate additional income and share stories of the families we support. We continue to strengthen and develop the relationship with the continuation into 2023/4 of the dedicated reporter and the addition of a former dedicated TCSF reporter, now a manager on the ChronicleLive newsdesk, to the steering committee for our annual Ball event.

The Chronicle Sunshine Fund

Trustees' Report

In addition, a dedicated bank of desks in The Chronicle office has now been expanded to accommodate the entire TCSF team and greater use of this workspace and ability to work together in person has evolved during 2022 and into 2023 as we have adjusted to post-pandemic hybrid working, embracing its advantages but ensuring we have time together as a team. Our hybrid working model allows our team to have face to face and creative time within an office environment but also the flexibility to spend more time working remotely in the community.

We invested in new IT equipment and software to make working from home more efficient for our team so that productivity remains high and we have the means to carry on delivering services and are not at risk of disruption should a future requirement to work remotely arise unexpectedly. The new laptops have been welcomed by team members and made a significant improvement to productivity. We have also successfully upskilled team members in Safeguarding and GDPR.

During this period, we have continued to exceed pre-pandemic levels of equipment provision despite the challenges and barriers we have faced with income generation. We have made awards that may have been granted by other charities who stopped services when we carried on, and all in a time when we have launched new services with great success. We are extremely proud of this.

We now have a fully integrated in-house Trust Fundraising strategy and we have seen considerable success in this area. We now have more robust application, reporting and monitoring Trust Fundraising processes resulting in a more collaborative approach across the team and developing long-term relationships with existing and new Trust Funders. We have been successful in securing core funding from Trusts, allowing us to apply for support covering our staff salary and small overhead costs. We have seen success in securing funding to support our additional family services and inclusive and accessible events. Due to continued success in this area, The Chronicle Sunshine Fund has been able to develop new projects and support services for the families of the children we care for, meaning our support does not stop once the equipment we provide has been delivered.

Our family services continue to be an area of focus for us and we have continuously filled events throughout the year, exceeding our capacity. This shows the great need for adapted and inclusive experiences for young people in the North East region. We continue to provide practical and emotional support to disadvantaged local families who may need the support of the charity either immediately or in the future via one to one interactions, group sessions and workshops which include training opportunities.

We have grown our online presence during this period and have employed a full time Marketing and Communications Officer who has developed a suite of online support materials, removed barriers to our application process by installing accessible features to our website and grown our private online Families Groups. Collaboration with other service providers and charities can make us eligible for joint and project funding in the future which is an avenue we continue to explore given our strong relationships and networks in the North East.

FINANCIAL REVIEW

Going concern

After making appropriate enquiries, the trustees believe that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

The Chronicle Sunshine Fund

Trustees' Report

Reserves policy

The Chronicle Sunshine Fund has a reserve policy to maintain free reserves of three months unrestricted running costs. The definition of free reserves accords with the Charity Commission, which are unrestricted reserves excluding those designated and tied up in fixed assets.

Based on a typical year, the core costs of The Chronicle Sunshine Fund run between £300,000 and £360,000 per annum. This would equate to holding free reserves of between £75,000 and £90,000.

At the year end the charity had free reserves of £39,759 (2022: £16,424) which is lower than the desired range. As a result the charity continues to host events and to work with funders to attract funding which supports core costs (as well as funding for specific equipment purchases).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The charitable company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 1 October 2009 which has been updated in February 2021.

The charitable company is constituted under a Memorandum of Association dated 1 October 2009 and is a registered charity number 1133293.

The principal object of the charitable company is to benefit children and young people with disabilities up to and including the age of 18 years living in the English counties of Northumberland, Tyne & Wear, Durham and Cleveland.

Method of appointment or election of trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Policies adopted for the induction and training of trustees

All Trustees are recruited based on the skills required and the needs of the charity at that point in time and future plans. We also try where possible to ensure a fair gender balance. All Trustees are asked to complete the appropriate checks in line with the Charity Commission guidelines. New Trustees will enjoy a full induction programme including time in the office with staff experiencing the organisation first hand and thereafter be assigned an area of responsibility depending on their expertise. All procedures are in line with the Charity Commission guidelines.

Organisational structure and decision making

The Trustees manage the business of the charity as per Article 23 of the Articles of Association together with the Charity Director.

The Chronicle Sunshine Fund

Trustees' Report

Risk management

The Trustees have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

We implemented several measures to support the charity's continued stable operation during periods of lockdown restrictions and impact caused by the pandemic, and as we have moved into a post-pandemic economy and into a cost of living crisis we have remained as fluid and flexible as possible to ensure that we retain the learnings and advantages of changes we made to our operation during the pandemic itself. These measures were focused on ensuring a framework was in place for regular, dynamic assessment of the risks to the operation of our organisation and/or to our planned activities. Recognising the fluidity of the situation, and elements beyond our control such as the lifting/imposing of restrictions, we implemented a weekly cash flow management process whereby cash flow was projected, assessed, reviewed and shared with Trustees for information and any comments invited on a week-by-week basis so that rapidly changing circumstances could be adapted to swiftly. We have retained and continued this regular cash flow forecasting approach as we continue to monitor our financial challenges closely.

We also increased the frequency of Trustee meetings, held virtually, to monthly during the period of greatest impact of the pandemic. This enabled us to retain fluidity in our decision-making while providing staff with additional regular support and guidance from Trustees. While Trustee meetings are now quarterly once more, we have retained the monthly senior team face-to-face with the chair and charity director at which key risks and their impact can be assessed, decisions can be made and appropriate support given.

In addition, we have recruited an expanded board of Trustees this year to ensure a better spread of skills and experience, with new Trustees coming on board from the worlds of IT and software development, financial management, paediatric healthcare and occupational therapy. These Trustees will be formally elected in the 2024 AGM.

The Chronicle Sunshine Fund

Trustees' Report

Future developments

The Chronicle Sunshine Fund has experienced a significant rise in applications for equipment, enquiries to the charity for future equipment applications and advice, as the North East has moved out of the post-pandemic challenges and into a cost of living crisis with a severe impact on the provision of NHS services. Collaboration with other service providers and charities can make us eligible for joint and project funding in the future which is an avenue we continue to explore.

We launched our first ever youth education and fundraising initiative, Seeds of Hope, in 2022 and continued this into 2023, and it will continue to be an exciting and important area of focus for us in H22023 and beyond. The model was based on a target of 15 organisations and we had 31 actually take part. The aim of this campaign was to start conversations at schools, youth groups and community organisations with children and young people around topics such as equality, diversity and acceptance. TCSF worked with primary school staff to design a series of learning resources which we delivered in the form of multimedia workshops and live school assemblies. As a result of developing these relationships we now have several warm schools fundraising for us in various ways.

We have refocused the role of Marketing and Communications Officer with a successful new appointment in H12023 and are seeing the success of this new focus in the growth and increased reach and visibility of our social media platforms. Ensuring this newly refocused role's clearer brief continues to deliver our digital strategy is a key focus into H22023 and beyond.

We have restructured our team to have full-time resource in Events and a designated p/t role in Finance and Admin meaning we have now the right split of focus and responsibilities. As income generation and how we host events within the charity sector continues to change, The Chronicle Sunshine Fund will adapt our events calendar for the year ahead to ensure events are cost effective with a good return on investment as well as demonstratable promotional and guest experience values. As an example, we have taken the decision to review and rearrange our annual portfolio of events to ensure a better spread of our black tie events and a return to the core brand of Sunflower Ball for our flagship annual Ball, and this will see our Ball move from September to March 2024.

We are proud that the equipment we have provided to babies, children and young adults in a variety of settings continues to have life changing effects. Many items donated to schools and organisations also have a legacy effect as they are used for many years by different children who can benefit from them. We continue to work with beneficiaries to ensure our charity meets their needs and that they are the driving force behind any changes we seek to make in the future.

The Chronicle Sunshine Fund

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Chronicle Sunshine Fund for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reappointment of independent examiner

A resolution to re-appoint Simon Brown BA ACA DChA of Azets Audit Services as independent examiner for the ensuing year will be proposed at the Annual General Meeting.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....
Mrs H Dalby
Trustee

The Chronicle Sunshine Fund

Independent Examiner's Report to the trustees of The Chronicle Sunshine Fund ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Chronicle Sunshine Fund are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since The Chronicle Sunshine Fund's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Chronicle Sunshine Fund as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Simon Brown BA ACA DChA
Azets Audit Services
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Date:.....

Azets Audit Services is a trading name of Azet Audit Services Limited.

The Chronicle Sunshine Fund

Statement of Financial Activities for the Year Ended 30 June 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	3	29,984	102,765	132,749	117,765
Income from fundraising events	4	206,848	-	206,848	143,543
Other income	5	315	-	315	(10)
Total Income		<u>237,147</u>	<u>102,765</u>	<u>339,912</u>	<u>261,298</u>
Expenditure on:					
Raising funds	6	(109,375)	-	(109,375)	(123,267)
Charitable activities	7	<u>(104,437)</u>	<u>(85,889)</u>	<u>(190,326)</u>	<u>(186,882)</u>
Total Expenditure		<u>(213,812)</u>	<u>(85,889)</u>	<u>(299,701)</u>	<u>(310,149)</u>
Net income/(expenditure)		<u>23,335</u>	<u>16,876</u>	<u>40,211</u>	<u>(48,851)</u>
Net movement in funds		23,335	16,876	40,211	(48,851)
Reconciliation of funds					
Total funds brought forward		<u>16,424</u>	<u>13,202</u>	<u>29,626</u>	<u>78,477</u>
Total funds carried forward	16	<u><u>39,759</u></u>	<u><u>30,078</u></u>	<u><u>69,837</u></u>	<u><u>29,626</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The Chronicle Sunshine Fund

Comparative Statement of Financial Activities for the Year Ended 30 June 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	36,110	81,655	117,765
Income from fundraising events	4	143,543	-	143,543
Other income	5	(10)	-	(10)
Total income		<u>179,643</u>	<u>81,655</u>	<u>261,298</u>
Expenditure on:				
Raising funds	6	(123,267)	-	(123,267)
Charitable activities	7	(116,235)	(70,647)	(186,882)
Total expenditure		<u>(239,502)</u>	<u>(70,647)</u>	<u>(310,149)</u>
Net (expenditure)/income		<u>(59,859)</u>	<u>11,008</u>	<u>(48,851)</u>
Net movement in funds		(59,859)	11,008	(48,851)
Reconciliation of funds				
Total funds brought forward		<u>76,283</u>	<u>2,194</u>	<u>78,477</u>
Total funds carried forward	16	<u><u>16,424</u></u>	<u><u>13,202</u></u>	<u><u>29,626</u></u>

The Chronicle Sunshine Fund

(Registration number: 07035903)
Balance Sheet as at 30 June 2023

	Note	2023 £	2022 £
Current assets			
Debtors	13	8,643	10,618
Cash at bank and in hand		<u>72,618</u>	<u>44,204</u>
		81,261	54,822
Creditors: Amounts falling due within one year	14	<u>(11,424)</u>	<u>(25,196)</u>
Net assets		<u>69,837</u>	<u>29,626</u>
Funds of the charity:			
Restricted		30,078	13,202
Unrestricted income funds			
Unrestricted funds		<u>39,759</u>	<u>16,424</u>
Total funds	16	<u>69,837</u>	<u>29,626</u>

For the financial year ending 30 June 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 11 to 23 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mrs H Dalby
Trustee

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is: NCJ Media Limited, Eldon Court, 2nd Floor, Percy Street, Newcastle upon Tyne, NE1 7JB

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) Section 1A. They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Chronicle Sunshine Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the entity.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

Estimation uncertainty and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgments are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are considered to be no significant judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies which effect the amounts recognised in the financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably. Events where tickets are purchased in advance are only recognised as income when the event takes place, given that monies are refunded in the event of a cancellation.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity supports personal pension plans taken out by employees. Contributions are charged to the income and expenditure account as they become payable.

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Charitable trust and foundation donations	-	102,765	102,765	96,134
General donations	2,282	-	2,282	7,275
Legacies	-	-	-	5,000
Community Foundation endowment dividends grants	27,702	-	27,702	9,356
Total for 2023	29,984	102,765	132,749	117,765
Total for 2022	36,110	81,655	117,765	

4 Income from other trading activities

	Unrestricted funds General £	Restricted funds £	Total funds £	Total 2022 £
Appeals	13,380	-	13,380	7,613
Community fundraising	142,314	-	142,314	108,552
Lotteries and competitions income	1,872	-	1,872	1,829
Corporate fundraising	49,597	-	49,597	25,549
Events income	(315)	-	(315)	-
Total for 2023	206,848	-	206,848	143,543
Total for 2022	143,543	-	143,543	

5 Other income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
HMRC refund	315	-	315	(10)

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Wages and salaries	21,178	21,178	37,928
Events direct costs	26,257	26,257	26,415
Insurance	906	906	1,755
Trade subscriptions	836	836	933
Sundry expenses	-	-	580
Travel and subsistence	942	942	3,693
Legal and professional fees	-	-	635
Bank charges	59	59	257
Printing, postage and stationery	1,328	1,328	152
Support costs	57,869	57,869	50,916
	<u>109,375</u>	<u>109,375</u>	<u>123,264</u>

Support costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Insurance	161	161	312
Trade subscriptions	149	149	166
Sundry expenses	-	-	103
Travel and subsistence	168	168	659
Legal and professional fees	-	-	112
Bank charges	11	11	46
Printing, postage and stationery	236	236	27
Licenses	19	19	20
Wages and salaries	57,125	57,125	49,471
	<u>57,869</u>	<u>57,869</u>	<u>50,916</u>

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

7 Expenditure on charitable activities

	Unrestricted General funds £	Restricted funds £	Total 2023 £
Grant funding of activities	-	85,889	85,889
Allocated support costs	104,437	-	104,437
	<u>104,437</u>	<u>85,889</u>	<u>190,326</u>

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Grant funding of activities	54,535	70,647	125,182
Allocated support costs	61,700	-	61,700
	<u>116,235</u>	<u>70,647</u>	<u>186,882</u>

8 Analysis of governance and support costs Allocated support costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Insurance	946	946	1,832
Trade subscriptions	873	873	974
Sundry expenses	-	-	605
Travel and subsistence	984	984	3,855
Accountancy & Independent Examination fee	8,184	8,184	3,000
Legal and professional fees	-	-	1,535
Bank charges	60	60	269
Printing, postage and stationery	1,389	1,389	159
Wages and salaries	92,001	92,001	49,471
	<u>104,437</u>	<u>104,437</u>	<u>61,700</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

10 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	151,851	138,250
Social security costs	12,429	12,423
Pension costs	6,024	5,237
	<u>170,304</u>	<u>155,910</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

2023 No	2022 No
<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year.

The Trustees consider key management personnel to be the Trustees and Senior Management of the charity.

The total employee benefits of the key management personnel (as distinct from Trustees who are volunteers) of the charity were £52,469 (2022 - £51,153).

11 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	<u>2,500</u>	<u>2,500</u>

12 Taxation

The charity is exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

13 Debtors

	2023 £	2022 £
Trade debtors	6,092	4,660
Prepayments	2,075	5,958
Other debtors	476	-
	<u>8,643</u>	<u>10,618</u>

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

14 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	8,417	2,194
Other creditors	7	-
Accruals and Deferred Income	3,000	23,002
	<u>11,424</u>	<u>25,196</u>
	2023	2022
	£	£
Deferred income at 1 July 2022	23,002	4,000
Resources deferred in the period	-	23,002
Amounts released from previous periods	(23,002)	(4,000)
Deferred income at year end	<u>-</u>	<u>23,002</u>

15 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £6,024 (2022: £5,237).

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

16 Funds

	Balance at 1 July 2022 £	Incoming resources £	Resources expended £	Balance at 30 June 2023 £
Unrestricted funds				
<i>General</i>				
General funds	16,424	237,147	(213,812)	39,759
Restricted funds				
Restricted fund	<u>13,202</u>	<u>102,765</u>	<u>(85,889)</u>	<u>30,078</u>
Total funds	<u>29,626</u>	<u>339,912</u>	<u>(299,701)</u>	<u>69,837</u>
	Balance at 1 July 2021 £	Incoming resources £	Resources expended £	Balance at 30 June 2022 £
Unrestricted funds				
General	76,283	179,643	(239,502)	16,424
Restricted funds	<u>2,194</u>	<u>81,655</u>	<u>(70,647)</u>	<u>13,202</u>
Total funds	<u>78,477</u>	<u>261,298</u>	<u>(310,149)</u>	<u>29,626</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted funds have been received by the Charity from funders for ICT equipment, trikes and bikes and other equipment.

The Chronicle Sunshine Fund

Notes to the Financial Statements for the Year Ended 30 June 2023

17 Analysis of net assets between funds

	Unrestricted General £	Restricted £	Total funds £
Net current assets/(liabilities)	<u>39,759</u>	<u>30,078</u>	<u>69,837</u>
	Unrestricted		Total funds at 30 June 2022
	General £	Restricted £	£
Net current assets/(liabilities)	<u>16,424</u>	<u>13,202</u>	<u>29,626</u>

18 Related party transactions

During the year the charity made the following related party transactions:

Hay & Kilner LLP

Hay & Kilner LLP is a related party by virtue of a Trustee being an LLP member. During the period donations received of £Nil (2022: £2,373) were received. At the balance sheet date the amount due from Hay & Kilner LLP was £Nil (2022 - £Nil).