



**ANNUAL REPORT**  
**PERIOD FROM 1 SEPTEMBER 2022 TO 31 AUGUST 2023**

**THE JOY FOUNDATION  
ANNUAL REPORT  
PERIOD FROM 1 SEPTEMBER 2022 TO 31 AUGUST 2023**

**Registered charity 1133292  
Company limited by guarantee no 6876199**

<b>Trustees</b>	Rev. Canon Nick Buck (Chairman until 17 January 2023): Vicar of St. Giles Parish Church, Lincoln (resigned 17 January 2023)
	Mr. Mike Farley (acting treasurer until 17 January 2023; acting Chairman from 17 January 2023): Community Pastor of The Bridge Church, Lincoln
	Mrs. Cathryn Jones: member of Alive in Lincoln and teacher at The Meadows School, Lincoln
	Mrs. Deborah Jolliff: member of St. George's Church, Lincoln, Solicitor
	Rev. Alistair Ward: Priest in Charge Elloe Stone Benefice (resigned 20 September 2022)
	Mr. John Clarke (treasurer until 13 June 2023 but unable to serve due to health issues) (resigned 27 July 2023)
	Mr. Jonathan Billingham (acting treasurer from 17 January 2023; treasurer from 13 June 2023 ): member of Alive Church Gainsborough, Financial Accountant
	Mr. Andrew Duncan: member of Alive in Lincoln, Therapeutic Radiographer (from 17 January 2023)
	Mrs. Teresa Duncan: member of Alive in Lincoln, Senior Teaching Assistant (from 17 January 2023)
	Mrs. Janice Newsome: member of TCM Baptist Church, Lincoln, Retired Teacher (from 17 January 2023)
<b>Registered office</b>	8 Malton Road North Hykeham Lincoln LN6 8HR
<b>Project Manager</b>	Mr. Andy Housam 11 Cherry Tree Close North Hykeham Lincoln

LN6 8PS  
[andy.housam@joyfoundation.org.uk](mailto:andy.housam@joyfoundation.org.uk)  
01522 822853

<b>Staff</b>	Project Manager: Mr. Andy Housam Schools worker: Mrs. Helen Pennington Administrator: Mrs. Clare Moore
<b>Banker</b>	Lloyds TSB High Street Lincoln (309505) Branch Bank correspondence address: Lloyds TSB PO Box 1000 Andover BX1 1LT
<b>Website</b>	<a href="http://www.joyfoundation.org.uk">www.joyfoundation.org.uk</a>
<b>Supporting Churches</b>	St. George's Parish Church, Swallowbeck, Lincoln Swallowbeck Methodist Church, Lincoln North Hykeham Methodist Church, North Hykeham, Lincoln Thomas Cooper Memorial Baptist Church, Lincoln The Bridge Church, Lincoln Withamside United Parish (Bassingham, Thurlby, Norton Disney, Aubourn, Carlton le Moorland, Stapleford) St. Peter in Eastgate Parish Church, Lincoln St. Columba's Church, Lincoln Alive Church, North Hykeham Alive Church, Lincoln Life Church, Lincoln

## **Structure, Governance and Management**

The Joy Foundation is a company limited by guarantee, incorporated on 14 April 2009, with Articles of Association dated 6 April 2009 based on the Charity Commission model articles for charitable companies under the Companies Act 2006. It is also a registered charity and is registered for Gift Aid with HMRC.

Current trustees represent supporting churches as noted above. The trustees meet quarterly for regular meetings and those meetings are attended by the Project Manager and Administrator. Extra meetings of trustees or sub-groups of trustees are arranged as required. An Annual General Meeting is held each Spring at which trustees are re-elected as required. New trustees are recruited, usually from supporting churches, and appointed by the trustees during the year if appropriate. New trustees are given an explanation of their responsibilities and role.

Day to day management is carried out by the Project Manager, who meets regularly with other staff for supervision and training. Pastoral support for the Project Manager is provided by Alan Hoare.

### **Financial Review**

The financial statements (produced as a separate document) comply with statutory requirements.

The Charity is supported financially by a combination of payments received as below

- Regular plus occasional “ad hoc” payments received from individual donors
- Regular plus occasional “ad hoc” payments received from supporting Churches
- Fundraising such as a Christmas quiz, badge selling, card selling and summer socials
- Grant funds received from other Charities, Companies or Churches
- Contract work by the Project Manager taking lessons in local schools
- Donations from schools for Collective Worship provision
- Gift Aid tax relief in respect of regular and “ad hoc” payments received from personal donors

The year end Accounts show no fund is materially in deficit. The majority of the Charity’s money is held as working capital in a standard Charity bank account in order to meet ongoing running costs of which the major factor is salary and associated “on costs” of tax and National Insurance contributions. Apart from the working capital, a separate fund is also held in a Reserve account intended to meet the Charity’s calculation as to its ongoing potential liability to meet redundancy costs for its employees should the Charity cease to operate.

At 31 August 2023, the Charity bank account stood at £9,764.50 (2022: £13,322.39) and the Reserve account stood at £36,192.23 (2022: £26,009.90). During the year, the Charity returned a surplus of £5,385.26 (2022: £-2,558.49) resulting in a balance sheet standing at £49,578.95 (2022: £44,193.69). No funds are held as custodian trustee on behalf of others.

### **Reserves Policy**

The aim of the charity is to hold reserves to cover 3 months’ running costs and redundancy costs. This would currently be £28,831. This should allow the Trustees time to take the necessary corrective action to gain funding should current income sources dry up. The amount currently in the reserve account is £36,192. The Trustees are aware that a number of cycles of grant funding have come to an end during this year, so the expected income from grant payments next year is significantly less.



## **Public Benefit Statement**

The Trustees consider that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Objectives and Activities**

The Objects as stated in the Articles are as follows:

"To act as a resource for young people up to the age of 18 living in Lincolnshire (the area of benefit) by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- b) advancing education;
- c) advancing the Christian religion;
- d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons."

In order to further those objects, The Joy Foundation works in schools in and around the Lincoln area, leading collective worship, running clubs and teaching lessons. The Joy Foundation also leads children's workshops, gives staff training and has representatives serving on school governing bodies.

## **Achievements and Performance**

The Joy Foundation has supported local children in a variety of ways in schools. These are the schools where The Joy Foundation has been active over the year:

Bassingham Primary School  
Brant Broughton Church of England & Methodist Primary School  
Branston Infant School  
Coleby Church of England Primary School  
Fiskerton Church of England Primary School  
Lincoln, Bishop King Church of England Community Primary School  
Lincoln, Bracebridge Infant and Nursery School  
Lincoln, Leslie Manser Primary School  
Lincoln, Manor Leas Infant School  
Lincoln, St. Faith's Infant School  
Lincoln, St. Giles Academy

Lincoln, St. Peter at Gowts Church of England Primary School  
Lincoln, St. Peter in Eastgate Church of England Infant School  
Lincoln, The Meadows Primary School  
Navenby Church of England Primary School  
North Hykeham, All Saints Church of England Primary School  
North Hykeham, Fosse Way Academy  
North Hykeham, Ling Moor Academy  
North Hykeham, Manor Farm Academy  
Saxilby Church of England Primary School  
South Hykeham Community Primary School  
Waddington Redwood Primary School  
Welbourn Church of England Primary School  
Witham St. Hughs Academy

### **Project Manager's Report 2023**

The Joy Foundation has further established itself over the past year as a significant contributor to the furtherance of primary aged children's development in local schools. 24 schools have again been supported through the regular provision of Collective Worship. This has meant that The Joy Foundation has helped promote spiritual, cultural and moral development from a Christian perspective to approximately 6000 children. All of these Collective Worshipings have been in line with values that the schools have agreed and been Bible based.

Over this last year, The Joy Foundation has started a new initiative of an online joint schools Collective Worship where schools come together online to participate in a Collective Worship that The Joy Foundation presents. This has proved very successful after two of these, with 12 schools taking part in these. The feedback has been very encouraging, so now The Joy Foundation will present three of these a year. They will also give the opportunity for other schools that are not currently supported to be provided with help by The Joy Foundation.

It has been a very full year also with The Joy Foundation providing curriculum and individualised children's support through intervention programmes. PE lessons, French lessons and values lessons have been presented on a weekly basis. Intervention has been provided to help support individual children. Our Schoolworker has undertaken specific training for this by attending ELSA (Emotional Literacy Support Assistants) courses.

Extracurricular clubs have also been provided in conjunction with school requests. These have focussed on multisport skills and a Challenge Club looking at physical, practical and personal challenges.

Collective Worship, curriculum support, intervention and clubs have all been agreed for the year 23-24 with all the schools again. This next year will be the 15<sup>th</sup> for The Joy Foundation and some of these schools will have been



supported for all that period. This indicates the importance that schools place on The Joy Foundation's input and the quality of our provision.

Andy Housam  
The Joy Foundation Project Manager

### **Chairman's remarks 2023**

The Joy Foundation has, for another successful year, served the primary schools of Lincoln and the surrounding area with commitment and embedded practice, such as collective worship, mentoring, lessons and extra-curricular activities delivered by our schools' workers Andy and Helen and ably supported administratively by Clare. The Trustees are hugely grateful to them for their ongoing faithfulness to and pursuit of the values of the Foundation itself.

Funding a small charity such as this is always an ongoing challenge, yet we end the year once again in a good position, grateful to individuals, churches and charities that contribute to its flourishing.

The commitment of local schools in offering voluntary contributions for collective worship is amazing, and this underscores the value that they place upon the high quality provision on offer through The Joy Foundation. The online celebrations whereby schools join together for one large collective worship event have been a true highlight, and at times have broadened the reach of the work.

I have been able to hold the role of Chair of Trustees for the past year since the retirement of Revd. Canon Nick Buck, and having been a trustee of the charity for most of the years it has been in existence, I can vouch for the ongoing success of the charity as it continues its mission to offer ongoing and long-term support, input and community enhancing work to the schools who have continued to welcome the team into their community as a key part of each one.

As I hand the role of Chair on in the upcoming year, I remain committed to the charity, its values and principles, and I look forward to the ongoing impact The Joy Foundation has for countless hundreds of children and staff members across the city and beyond.

Mike Farley  
Chair of Trustees

# **THE JOY FOUNDATION**

## **FINANCIAL STATEMENTS FOR THE 12 MONTHS TO 31ST AUGUST 2023**

### **TRUSTEES ANNUAL REPORT**

#### **Trustees' responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Internal control and risk management**

The Trustees continue to monitor the major risks to which the charity is exposed and to keep under review the adequacy of the systems which they believe are adequate and appropriate to the size of the charity and the nature of its operations.

Signed on behalf of the Trustees

Signed.......... Dated 14/4/24  
Treasurer



# **THE JOY FOUNDATION**

## **FINANCIAL STATEMENTS FOR THE 12 MONTHS TO 31ST AUGUST 2023**

### **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2023

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Dated

09/01/24

Susan Miller ACMA  
66 Westcliffe Street  
Lincoln  
LN1 3TZ

**THE JOY FOUNDATION**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE 12 MONTHS TO 31ST AUGUST 2023**

**NOTE**

<b>INCOME</b>	<b>2023 Unrestricted £</b>	<b>2023 Restricted £</b>	<b>2023 Total £</b>	<b>2022 Unrestricted £</b>	<b>2022 Restricted £</b>	<b>2022 Total £</b>
Bank Interest	182.33		182.33	4.12		4.12
Grant Funding	4,500.00	5,700.00	10,200.00	4,075.79	6,100.00	10,175.79
Regular Personal Donations	11,656.00		11,656.00	15,011.00		15,011.00
Regular Church Donations	2,959.00		2,959.00	3,840.00		3,840.00
Occasional Personal Donations	1,652.50		1,652.50	7,375.00		7,375.00
Occasional Church Donations	3,989.13		3,989.13	2,429.50		2,429.50
Occasional Donations (Anonymous)	180.00		180.00	663.45		663.45
Occasional Donations (Groups & Organisations)	300.00		300.00	-		-
School contract work	14,482.55		14,482.55	10,592.78		10,592.78
School donations	2,935.00		2,935.00	2,590.00		2,590.00
Gift Aid receipts	2,262.22		2,262.22	2,967.53		2,967.53
Fund Raising	1,511.80		1,511.80	210.00		210.00
<b>TOTAL INCOME</b>	<b>46,610.53</b>	<b>5,700.00</b>	<b>52,310.53</b>	<b>49,759.17</b>	<b>6,100.00</b>	<b>55,859.17</b>
<b>EXPENSES</b>						
<b>Employees</b>						
Salaries	30,495.13	5,700.00	36,195.13	39,349.60	6,100.00	45,449.60
Tax/Ni contributions	5,605.54		5,605.54	7,160.21		7,160.21
Pension	1,804.32		1,804.32	2,235.50		2,235.50
<b>Total Employees</b>	<b>37,904.99</b>	<b>5,700.00</b>	<b>43,604.99</b>	<b>48,745.31</b>	<b>6,100.00</b>	<b>54,845.31</b>
<b>Administration</b>						
Travel costs	1,816.90		1,816.90	1,408.30		1,408.30
Accountant	330.00		330.00	330.00		330.00
DBS Clearance	100.50		100.50	13.00		13.00
Office equipment	158.47		158.47	635.49		635.49
Stationery	49.41		49.41	51.97		51.97
Printing	36.30		36.30	20.00		20.00
Insurance	561.20		561.20	478.60		478.60
Electrical Testing	30.00		30.00	30.00		30.00
Training	-		-	575.00		575.00
IT Diagnostics	-		-	19.99		19.99
Civic Prayer Breakfast	-		-	10.00		10.00
Video Production	237.50		237.50	-		-
<b>Total Administration</b>	<b>3,320.28</b>	<b>-</b>	<b>3,320.28</b>	<b>3,572.35</b>	<b>-</b>	<b>3,572.35</b>
<b>TOTAL EXPENSES</b>	<b>41,225.27</b>	<b>5,700.00</b>	<b>46,925.27</b>	<b>52,317.66</b>	<b>6,100.00</b>	<b>58,417.66</b>
SURPLUS/(LOSS) resources for year	5,385.26	-	5,385.26	- 2,558.49	-	- 2,558.49
Balance brought forward	44,193.69	-	44,193.69	46,752.18	-	46,752.18
Balance carried forward	49,578.95	-	49,578.95	44,193.69	-	44,193.69

Company Name The Joy Foundation  
Company Number 6876199

**BALANCE SHEET AS AT 31ST AUGUST 2023**

	<b><u>NOTE</u></b>	<b>31/08/2023</b>	<b>31/08/2022</b>
<b><u>Fixed Assets</u></b>		£ -	£ -
<b><u>Current Assets</u></b>			
Current account bank balance		£ 9,764.50	£ 13,322.39
Reserve account bank balance (Redundancy contingency)		£ 36,192.23	£ 26,009.90
<b>Total Cash and Bank Accounts</b>		<b>£ 45,956.73</b>	<b>£ 39,332.29</b>
<b><u>Debtors</u></b>			
Schools contract work invoiced/outstanding		£ 1,390.00	£ 936.51
School donations invoiced/outstanding		£ 300.00	£ 1,280.00
HMRC Gift aid earned to 31/8/23 but not yet received		£ 2,262.22	£ 2,964.89
<b>Total debtor assets</b>	<b>6</b>	<b>£ 3,952.22</b>	<b>£ 5,181.40</b>
<b><u>Creditors</u></b>			
Creditors amount falling due within 1 year	<b>7</b>	£ 330.00	£ 320.00
<b><u>TOTAL CURRENT ASSETS</u></b>		<b>£ 49,578.95</b>	<b>£ 44,193.69</b>
Creditors amount falling due after more than 1 year		£ -	£ -
<b><u>TOTAL NET ASSETS (LIABILITIES)</u></b>		<b>£ 49,578.95</b>	<b>£ 44,193.69</b>
<b><u>Company Capital and Reserves</u></b>			
Issued Share Capital		£ -	£ -
Accumulated Surplus( or Loss)		£ 49,578.95	£ 44,193.69
<b>TOTAL Shareholders' Funds</b>		<b>£ 49,578.95</b>	<b>£ 44,193.69</b>

For the year ending 31/08/2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


**Directors' responsibilities:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Mr Jonathan Billingham  
Treasurer

Signed:  .....

Date: 16/4/24

Mr Mike Farley  
Acting Chairman of the Trustees and Director

Signed:  .....

Date: 16/4/24

**THE JOY FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR 12 MONTHS TO 31ST AUGUST 2023**

**1 Accounting Basis**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

and with

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

and with

• and with the Charities Act 2011.

**2 Recognition of income**

These are included in the Income and Expenditure when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

**3 Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**4 Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**5 Staff Costs**

During the 12 months there were 3 members of paid staff

Total staff costs 2023 £43,605 2022 £54,845

Average number of full-time equivalent staff during the year 1.5

No redundancy payments made during the reporting period.

**6 Debtors**

	<b>2023</b>	<b>2022</b>
School Contracts	1,390.00	936.51
School Donations	300.00	1,280.00
Gift Aid	2,262.22	2,964.89

**7 Creditor**

	<b>2023</b>	<b>2022</b>
Independent Review	330	320

**8 Trustees remuneration and benefits**

None of the trustees have been paid any remuneration or received any benefit from an employment with their charity



**THE JOY FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE 12 MONTHS TO 31ST AUGUST 2023**

**9 Summary of Grant Income**

<b>Grants</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Archer Trust	1,000.00		1,000.00
John James Charitable Trust	2,500.00		2,500.00
Joseph Rank Trust		5,000.00	5,000.00
Marsh Charitable Trust		700.00	700.00
Michael Cornish Charitable Trust	1,000.00		1,000.00
<b>Totals</b>	<b>4,500.00</b>	<b>5,700.00</b>	<b>10,200.00</b>

**10 Summary of Fund Movements**

<b>Fund Name</b>	<b>Opening Balance</b>	<b>Received</b>	<b>Expenditure</b>	<b>Balance</b>
<b>Restricted</b>				
Core Costs (Salary)	0	5,700.00	5,700.00	0
<b>Totals</b>	<b>0</b>	<b>5,700.00</b>	<b>5,700.00</b>	<b>-</b>



Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Charity Name  
THE JOY FOUNDATION

On accounts for the year  
ended

31 08 23

Charity no.:

1133292

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 08 23.

Responsibilities and  
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent  
examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: S Miller Date: 09/01/24

Name: SUSAN MILLER

Relevant professional qualification(s) or body (if any): CHARTERED MANAGEMENT ACCOUNTANT

Address: 66 WESTCLIFFE STREET  
LINCOLN  
LN1 3TZ

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.