

Circuit Annual Report 2019-2020

At the beginning of the year – 1st August 2019 the South West Tyneside Methodist Circuit consisted of 12 Methodist Churches (one church with two sites), with a total membership of around 630, together with a play centre (The Ark). Unfortunately due to a fall in demand and a poor financial outlook the Ark had to close in March 2020, and the church at Greenside ceased to meet in October 2019, although there is still a successful café church and coffee morning operating in the village (when COVID-19 restriction allow).

We employ a Community Mission Worker who has, amongst other things been involved in establishing a Poverty Truth Commission in Gateshead, been working with a number of community projects in a couple of churches.

Circuit churches are beginning to re-open after the period of lock down due to COVID-19 19

The Aims of the organization are included in our Mission Statement.

We exist to embody the love of God in Christ through the Holy Spirit.

We will endeavour to do this by enabling individuals and communities in their worship.

We are committed to accountable and responsible discipleship.

We will endeavour to do this by encouraging growth in Christian life and faith.

We aim to enable and enliven people in acts of loving service and discipleship.

We will endeavour to do this by equipping people to serve.

We aim to see lives changed through the love of Christ.

We will endeavour to do this by developing areas of opportunity and mission.

A brief financial review of the year.

We have in general achieved financial targets this year, but the closure of Greenside Church and of the Ark has had a financial impact.

Income

Our income was reduced by the closure of Greenside church and the loss of their assessment, but all other churches have been able to maintain their assessments – even through the period of lock down.

We have continued to receive rental income from the manse in Whickham and have received a number of grants towards the costs of the Community Mission Worker.

Expenditure

Salaries and Stipends have increased in line with Methodist Church policy and the living wage. We have had considerable extra expenditure following the closure of the Ark – redundancies etc and because it had to close earlier than planned due to COVID-19 restrictions.

17.09% of expenditure is the circuit contribution to the work of the district and the connexion. Other expenditure includes running costs and maintenance of manses, removal costs etc.

As at 31st August 2020 the net circuit assets were £233K, a considerable decrease from last year due to costs at The Ark and grants given to Strathmore Road Methodist Church to help to fund a refurbishment, and towards the salary the Community Mission Worker.

Plans for 2020-2021

Our financial plans for the coming year have been prepared in the basis that we maintain the circuit staff of 4.9 ministers, the Community Mission Worker, and a part time Circuit Administrator. We have planned to use £12,000 from reserves to cover the loss of income from Greenside, and to keep increases in assessment as low as possible.

Basis of preparation and legal framework

The charities annual report and accounts for the year ended 31st August 2020 have been prepared in accordance with the Charities Act 2011 and the Charities statement of recommended practice 2015, as applicable to the Financial Reporting Standard (FRS) 102.

Full Name of Charity – South West Tyneside Methodist Circuit.

Registration Charity Number 1133266

Date of Registration 1st September 2009

Main Contact Address, Circuit Office, Strathmore Road Methodist Church, Rowlands Gill,
Tyne & Wear, NE39 1HX

The members of the South West Tyneside Methodist Circuit Meeting are the Charity Trustees, membership being made up of Circuit office holders, ministers and representatives appointed by the local churches.

Full membership list is attached.

Circuit Ministers and Officers

Rev Alan Bradley Superintendent minister until 31.08.20

Rev Ann Varker Superintendent minister from 01.09.20

Rev Janet Capstick

Rev Trevor Capstick

Rev Brigitta Steele

Rev David Charter

Community Mission Worker

Miss Lucy Zwolinska

Circuit Stewards

Mrs Susan Robson

Mr Graeme Herdman

until 31.08.20

Mt Trevor Peacock

Mt Trevor Peart

Mrs Irene Middlemass

Administrator

Mrs Natalie Clark

Until August 2020

Mrs Jill Harper Hill

from October 2020

Miss Valerie Burn acted as the treasurer overseeing the day to day financial management and accounting for the circuit during the year.

Independent Examiner Mrs Roz Tench, 18 Southfield Green, Whickham, Newcastle upon Tyne NE16 4RL

Investments and Bank Accounts – Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

CAF Bank

Aims and Organization

Charity objective is to act as a resource provider within the area around south west Tyneside for the Methodist Church

The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church:
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organizations of the Methodist Church.
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The organization and resourcing of regular public acts of worship, open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses, and small groups.

The resourcing of pastoral work including visiting the sick and the bereaved.

Taking religious assemblies in local schools

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services into the local university and other institutions.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Structure, Governance and Management.

The Governing document for the circuit is the Deed of Union (1932) and the Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD)

Day to day management of the circuit is undertaken by the Circuit Leadership Team, along with the Local Preachers meeting and the Circuit Finance and Property Committee (part of CLT), and the Circuit Policy Committee (part of CLT)

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit – specifically the leaflet “The Role of a Trustee in The Methodist Church” is given to all new Circuit meeting members as induction to their role as trustees.

Related Parties

The circuit is part of the Newcastle upon Tyne District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit

Blaydon

Burnopfield

Crawcrook Centenary – Including Greenside Café Church

Dunston Hill

Fellside (Whickham)

Ravensworth Road (Dunston)

Ryton

Spoor Memorial (Whickham)

Strathmore Road – on two sites – Rowlands Gill and Chopwell

Sunnyside

Whitehall Road

Risk Management

Any major risks identified will be recorded by the Circuit Leadership Team (none have been identified) and professional advice will be taken if required.

Income and expenditure are monitored in total and compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of all people in God's own image and likeness. Christians see this potential as fulfilled by God's recreation of us in Christ. Among other things this implies a duty to value all people and bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture and respectful pastoral ministry with all children, young people, and adults.
- The safeguarding and protection of all children, young people, and adults when they are vulnerable.
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the church, in line with Safer Recruitment principles, including the use of criminal records, disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child, or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them, as appropriate ministry of informed pastoral care.

- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person, or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The South West Tyneside Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance, and safe practice in the circuit and in the churches.

The South West Tyneside Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safe guarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The reserves policy for the circuit is to hold a minimum sum equivalent to 4 months average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manse and/or to be able to continue in the short term funding planned activities in the event of any inability to raise the full circuit assessment from churches.

The Circuit Funds Documents is attached.

Name of Circuit

South

West

Tyneside

Circuit No

20/15

Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2019-20 £
Income							
1 Donations and legacies							0
2 Income from monetary investments		845	1,125		101		2,071
3 Income from investment properties		10,800					10,800
4 Assessments on Churches		266,650					266,650
5 Capital Receipts		35,017					35,017
6 Grants received					24,000		24,000
7 Other charitable income							
8 Total income		313,312	1,125	-	24,101	-	338,538
Expenditure							
9 Grants and donations			36,000				36,000
10 Salaries and associated costs		195,977			24,431		220,408
11 Property maintenance		13,901					13,901
12 Connexional assessment & model trust levy							0
13 District Assessment & Levy		58,240	5,399				63,639
14 Depreciation							0
15 Office expenses		5,564					5,564
16 Other outgoings		67,074			1,979		69,053
17 Total charitable expenditure		340,756	41,399	0	26,410	0	408,565
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		-27,444	-40,274	0	-2,309	0	-70,027
21 Transfers between funds							0
22 Other gains/(losses)							

23 Net movement in funds	-27,444	-40,274	0	-2,309	0	-70,027
24 Total funds brought forward	140679	151,918		11,347		303,944
25 Total funds carried forward	113,235	111,644	-	9,038	-	233,917

Name of Circuit

South

West

Tyneside

Circuit No

20/15

Statement of Financial Activities (SOFA) for the year ended 31 August 2019

	Notes to the accounts	General Fund (Unrestricted) £	Circuit Model Trust (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2018-19 £
Income							
1 Donations and legacies							0
2 Income from monetary investments		1,044	1,294				2,338
3 Income from investment properties							0
4 Assessments on Churches		277,225					277,225
5 Capital Receipts							0
6 Grants received		12,000					12,000
7 Other charitable income		17,104					17,104
8 Total income		307,373	1,294	-	-	-	308,667
Expenditure							
9 Grants and donations							0
10 Salaries and associated costs		180,275					180,275
11 Property maintenance		35,949					35,949
12 Connexional assessment & model trust levy			5,954				5,954
13 District Assessment & Levy		57,936					57,936
14 Depreciation		5,000					5,000
15 Office expenses		3,648					3,648
16 Other outgoings		31,337					31,337
17 Total charitable expenditure		314,145	5,954	0	0	0	320,099
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		-6,772	-4,660	0	0	0	-11,432
21 Transfers between funds		6,000	-	6,000			0
22 Other gains/(losses)							

23 Net movement in funds	-772	-10,660	0	0	0	-11,432
24 Total funds brought forward	152,035	162,576		763		315,374
25 Total funds carried forward	151,263	151,916	-	763	-	303,942

Name of Circuit

South

West

Tyneside

Circuit No

2015

Balance Sheet as at 31 August 2020

Notes to the
Accounts

General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2019/20	Totals 2018/19
£	£	£	£	£	£	£

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Fixed Assets

Circuit Manses & Equipment						0	
Investment properties						0	
Investments						0	
Total fixed assets		0	0	0	0	0	0

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Current Assets

Debtors						0	
Loans by the Circuit						0	
Investments with TMCP			111,642			111,642	151,916
Central Finance Board Deposits		132,490		8,275		140,765	167,108
Cash at Bank and in hand		10,747		763		11,510	14,918
Total current assets		143,237	111,642	0	9,038	0	333,942

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Current liabilities

Creditors (due in under 1 year)						0	
Grants payable within 2018-19						0	
Total current liabilities		0	0	0	0	0	0
Net current assets/liabilities		143,237	111,642	0	9,038	0	333,942

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Total assets less current liabilities		143,237	111,642	0	9,038	0	333,942
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Long term liabilities (due after more than one year)							
Grants payable after 2018-19						0	
Loans to the Circuit						0	
						0	
Net assets		143,237	111,642	0	9,038	0	333,942

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Funds of the Circuit

General Fund (Unrestricted)		143,237			143,237	181,263
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Circuit Model Trust Fund (Unrestricted)			111,642				111,642	151,916	W
Designated Funds (Unrestricted)				0			0		
Total Unrestricted Funds							254,879	333,179	
Restricted Funds					9,039		9,039	763	
Endowment Funds						0	0		
Total Funds		143,237	111,642	0	9,039	0	263,918	333,942	

Signed

Circuit Treasurer

To be completed by Circuits with total income and endowments of more than £500,000

Name of Circuit

Circuit No

Cash flow statement for the year ended 31 August 2020

Statement of cash flows	Note	2020 £	2019 £
Cash from operating activities			
Net cash used in operating activities		0	0
Cash flows from investing activities			
Dividends, interest and rents from investments			
Proceeds from the sale of property, plant and equipment			
Purchase of property, plant and equipment			
Purchase of intangible assets			
Proceeds from the sale of investments			
Purchase of investments			
Other			
Net cash provided by investing activities		0	0
Cash flows from financing activities			
New borrowing			
Repayments of borrowing			
Net cash used in financing activities		0	0
Change in cash and cash equivalents in the reporting period		0	
Cash and cash equivalents at the beginning of the reporting period		0	
Cash and cash equivalents at the end of the reporting period		0	0

	2020	2019
	£	£
Reconciliation of net income to net cash flow from operating activities		
Net income for the reporting period (as per statement of financial activities)		
Adjustments for:		
Depreciation and amortisation charges		
Profit on the sale of fixed assets		
Loss on the sale of fixed assets		
Gains on investments		
Dividends, interest and rents from investments		
Decrease/(increase) in stocks		
(increase)/decrease in debtors		
increase/(decrease) in creditors		
Net cash used in operating activities	0	0
	2020	2019
	£	£
Analysis of cash and cash equivalent		
Cash in hand		
Short term deposit (less than 3 months)		
Total cash and cash equivalents	0	0

GUIDANCE NOTES

There is an exemplar within the guidance notes produced by The South Bedfordshire Methodist Circuit.

All the items included in the notes to the accounts for this Circuit may not be applicable to your Circuit. Please choose those that are applicable to you and produce your notes to the accounts.

Important note:

Comparatives for the summary of assets and liabilities of each category of fund of the charity and for the detail in the movements in material individual funds. Therefore notes BS10 and BS 11 need to be reproduced to cover the previous year.

GUIDANCE NOTES

Please see sparate document 'suggested framework for Circuit annual report'. This shows examples of items to include in the annual report. Use this as guidance to write the annual report.

Name of Circuit South West Tyne-side No. 20/15

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer *Devin* Date 15.11.20

Name and address of treasurer *Valeria Burn, 3, Market Lane,*
..... *Dunston Gateshead* Post Code *NE11 9JX*

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 ~~were~~ will be* presented to the Circuit meeting held on ... *16/03/21*

Signature of the Chair of the meeting *Ann Varker*

Name of the Chair of the meeting *Ann Varker* Date *08/03/21*

Independent Examiner's Report to the Trustees of the

..... *SOUTH WEST Tyne-side METHODIST* Circuit

Charity Number *113326b*

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the *SOUTH WEST Tyne-side* Circuit for the year ended 31 August 2020 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit SOUTH WEST TYNESIDE No ... 2015.

Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination Delete if not applicable ie all R&P accounts
- the trustees' annual report is not consistent with the accounts Delete if not applicable ie all R&P accounts.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner R Tondl

Name of independent examiner ROSALIND TOND

Relevant professional qualification of independent examiner AAT

Name of firm (where appropriate)

Address 18 Southfield Green, Whitcham
NEWCASTLE UPON TYNE Post Code NE16 4RL

Date 15/11/21

* delete or circle as appropriate

September 2020