

BRANGORE CHURCHES COFFEE HOUSE
INCOME AND EXPENDITURE ACCOUNT YEAR TO 30 NOVEMBER 2023

	<u>FOOD</u>	<u>DRINKS</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2021/22</u>
<u>Trading</u>					
Sales	10,977	17,041	627	28,645	27,540
Purchases	<u>4,180</u>	<u>3,514</u>	<u>289</u>	<u>7,983</u>	8,280
Gross Profit	<u>6,797</u>	<u>13,527</u>	<u>338</u>	<u>20,662</u>	<u>19,260</u>
GP%	61.9%	79.4%	53.9%	72.1%	1
<u>Expenditure</u>					
Rent of Premises			4,800		4,771
Water Rates			252		215
Establishment Expenses			294		
Business Rates			106		191
Electricity			1,334		1,099
Consumables			866		
Card Handling Charges			292		
Insurance			356		349
Printing & Stationery			145		152
Repairs and Renewals			1690		3,194
Telephone			506		813
Waste Disposal			750		696
Miscellaneous Expenses			927		1,671
Staff Costs			<u>12,813</u>		<u>11,725</u>
Total Trading Expenditure				<u>25,131</u>	<u>24,876</u>
TRADING DEFICIT FOR THE YEAR TO 30 NOVEMBER 2023				(4,469)	(5,616)
Building Repairs and Renovations				<u>12,364</u>	
				(16,833)	(5,616)
<u>Other Income</u>					
Tips				518	
Sale of Coffee Machine					500
Donations				8,855	25
Grants				2,700	2,667
Gift Aid				<u>325</u>	
TOTAL OTHER INCOME				<u>12,398</u>	<u>3,192</u>
NET DEFICIT FOR THE YEAR TO 30 NOVEMBER 2023				<u>(4,435)</u>	<u>(2,424)</u>

These accounts have been prepared on a cash basis

BRANSGORE CHURCHES COFFEE HOUSE
BALANCE SHEET AS AT 30 NOVEMBER 2023

Capital and Reserves

Retained at Brought Forward 1 December 2022	16,034
Less: Excess of Expenditure over Income for the Year	4,435

Carried Forward 30 November 2023	<u>£11,599</u>
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Represented by:-

Balance at Bank	10,672	
Cash in Hand	51	
Trading Stock	817	
Payments in Transit	88	
Gift Cards	(29)	
	<u>£11,599</u>	

These accounts have been prepared on a cash basis



Bransgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2023

This has been an exciting year for the Coffee House and has seen the successful refurbishment of the shop resulting in many positive comment and much easier access for all. Our financial position seems secure and we continue to provide a warm and welcoming place for the Bransgore community in line with our Christian ethos.

Trustees - During the year Phil Cole retired as Treasurer and Trustee. Phil Dixon stepped down as Chairman and Trustee. Liz Ramsbottom became acting Chair and we welcomed Tim Kettle as the new Treasurer, and Andi Norton, Anne-Marie Thomson and Debbie Sherwin as Trustees. In the coming year Liz Ramsbottom will stand down as acting Chair and Trustee. Her place to be taken by Andi Norton.

Authorised bank signatories are Tim Kettle, Jenny Hutchins, Vicky Stimpson and Anne-Marie Thomson.

Refurbishment – This year we reached the financial position where we felt able to undertake some necessary refurbishments to the shop. These included updated electrics, new back door and door frame, replacement shop front, maintenance/replacement of WC and basin, new flooring, new cupboards under the counter and redecoration.

Price rise and cost management - Rising costs caused us to increase our prices. Our prices still represent excellent value for money in line with our ethos as a Christian community coffee house. All purchase and expenditure is carefully reviewed. We are thankful for the ongoing generosity of the people of Bransgore.

Staff and Volunteers - Our Manager Vicky Stimpson continues to manage the day-to-day running of the Coffee House. She is supported by volunteers who work in the Coffee House and who bake cakes/soups. We also welcome volunteers from the Fortune Centre and Duke of Edinburgh Award Students. It is an on-going challenge to find new volunteers.

Promotion – Our promotional activities continue and this year we have launched a new website and put extra effort into raising our profile via social media.

Activities - Re-opening event with Desmond Swayne, King's Coronation special event, Bransgore Fun Day, Christmas Carols and light switch-on, Christmas Lunch, Venue for monthly Police surgery, Memory Club and various ad-hoc meeting groups.

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2023

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

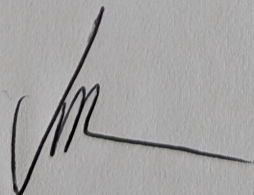
In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX



7th March 2024

