

Bransgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2021

This has been another year where the Covid19 situation has completely dominated the Coffee House.

We were able to open up for most of December 2020 with heavy restrictions in place, only to have to close down again at Christmas. We were then open for business again on the 17th May right through to the 30th November 2021

It was helpful that the time we were closed during the year coincided with our normal quieter period, and to be open for the summer months. However, when we were open many of our regular customers were still wary of coming into the Coffee House, and so our takings were very low compared with normal. During the lockdown we also lost a few volunteers which we didn't manage to recover by the year end as some had moved away or re-evaluated their volunteering habits.

Our menu reflected our care for our customers and so was scaled right back where we only provided those things that we knew we could produce safely. Normally we would have provided a Christmas lunch and been involved with the switching on of the Bransgore Christmas lights, but these events were cancelled. We have maintained our 5 Star award for food hygiene and training continues for volunteers to keep up this excellent and coveted standard.

Our manager Vicky was furloughed during the period we were closed, but when she was working she did an excellent job with all the extra work that came from maintaining the café as a covid19 secure building, and filling in for our lack of volunteers.

Financially, over the year we benefitted greatly from the assistance of government grants. As our overheads are quite limited, and the grants were standard across the sector, we received as much as some cafes with much larger overheads. This together with the furlough assistance meant that we were blessed with a financial surplus over the year. This will enable us to plough this money back into the project as the shop is beginning to look a bit tired, and we will now have the resources to change the entrance around so that the shop becomes wheelchair accessible, which will make a great difference for some people.

There have been no changes in the trustees during the year.

The current trustees are as follows

Rev Phil Dixon (Chair)

Phil Cole (Treasurer)

Rev Benjamin Sargent

Anne Ramsbottom

Jacqueline Russell

Jennifer Hutchins

For the Trustees

Phil Cole (Treasurer)

11th August 2022

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11/08/22
Cash Basis

The Coffee House

Profit & Loss

December 2020 through November 2021

	Dec '20 - Nov 21
Ordinary Income/Expense	
Income	
Gift Aid	214.50
Gifts/Donation	928.00
Government Furlough Scheme	2,867.68
Government Grant	17,373.99
Sales	13,748.69
Total Income	35,132.86
Cost of Goods Sold	
Cost of Sales	
Food Purchases	3,848.88
Total Cost of Sales	3,848.88
Total COGS	3,848.88
Gross Profit	31,283.98
Expense	
Establishment Expense	
Council Tax	54.55
Lighting & Heating	645.30
Rent	4,750.08
Water Rates	122.71
Total Establishment Expense	5,572.64
General Expenses	
Insurance	344.02
New Coffee Machine	1,000.00
Printing & Stationary	20.15
Sundries & Renewal of Equip...	3,298.04
Telephone	679.26
Waste Disposal	621.19
Total General Expenses	5,962.66
Misc	305.77
Wages and NI	11,401.90
Total Expense	23,242.97
Net Ordinary Income	8,041.01
Profit for the Year	8,041.01

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11/08/22
Cash Basis

The Coffee House
UK Balance Sheet - Standard
As of 30 November 2021

	30 Nov 21
ASSETS	
Current Assets	
Other Current Assets	
Trading Stock	657.64
Total Other Current Assets	657.64
Cash at bank and in hand	
Current Account	17,742.78
Petty Cash	57.86
Total Cash at bank and in hand	17,800.64
Total Current Assets	18,458.28
NET CURRENT ASSETS	18,458.28
TOTAL ASSETS LESS CURRENT LIA...	18,458.28
NET ASSETS	<u>18,458.28</u>
Capital and Reserves	
Retained Earnings	10,417.27
Profit for the Year	8,041.01
Shareholder funds	<u>18,458.28</u>

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2021

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.


Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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