

10:33 AM
26/04/21
Cash Basis

The Coffee House
UK Balance Sheet - Standard
As of 30 November 2020

	<u>30 Nov 20</u>
ASSETS	
Current Assets	
Other Current Assets	
Trading Stock	768.33
Total Other Current Assets	768.33
Cash at bank and in hand	
Current Account	12,577.78
Petty Cash	71.16
Total Cash at bank and in hand	12,648.94
Total Current Assets	13,417.27
Current Liabilities	
Other Current Liabilities	
BCC	1,000.00
Methodists	1,000.00
St Mary's	1,000.00
Total Other Current Liabilities	3,000.00
Total Current Liabilities	3,000.00
NET CURRENT ASSETS	10,417.27
TOTAL ASSETS LESS CURRENT LIA...	10,417.27
NET ASSETS	<u>10,417.27</u>
Capital and Reserves	
Retained Earnings	2,253.94
Profit for the Year	8,163.33
Shareholder funds	<u>10,417.27</u>

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2020

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement


In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX



08.09.21

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Cash Basis

The Coffee House
Profit & Loss
December 2019 through November 2020

	<u>Dec '19 - Nov 20</u>
Ordinary Income/Expense	
Income	
Gift Aid	125.00
Gifts/Donation	3,162.53
Grants	
Government Covid19 Grants	11,735.88
Government Furlough Scheme	3,015.83
Total Grants	14,751.71
Sales	12,819.44
Total Income	30,858.68
Cost of Goods Sold	
Cost of Sales	
Food Purchases	2,932.16
Total Cost of Sales	2,932.16
Total COGS	2,932.16
Gross Profit	27,926.52
Expense	
Establishment Expense	
Council Tax	46.00
Lighting & Heating	768.71
Rent	4,750.08
Water Rates	209.96
Total Establishment Expense	5,774.75
General Expenses	
Insurance	330.00
Printing & Stationary	43.51
Sundries & Renewal of Equip...	1,242.38
Telephone	551.92
Waste Disposal	616.73
Total General Expenses	2,784.54
Misc	697.99
Wages and NI	10,505.91
Total Expense	19,763.19
Net Ordinary Income	8,163.33
Profit for the Year	<u><u>8,163.33</u></u>

Bransgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2020

The Covid19 situation has completely dominated this year.

Our winter period is usually the quietest part of the year as there are very few visitors to the village and the older members of the community aren't quite as regular due to the inclement weather. From the 1st December to the start of the pandemic trade continued to be at the normal lower level resulting in the usual small financial shortfall each month.

Our manager Vicky Stimpson continued to keep the menu evolving, with special deals and offers, and more young families with small children are now using the coffee shop. Over the winter months the volunteer rota ironically is easier to manage as they are more likely to be around rather than away visiting or on holiday. We held our usual Christmas lunch in December 2019 which had a few extra people from the year before.

We have maintained our 5 Star award for food hygiene and training continues for volunteers to keep up this excellent and coveted standard.


Due to the Covid19 we closed our doors at the end of March 2020 and only opened for a few weeks over the summer. Our takings were substantially reduced to a fraction of normal, but the 'Eat out to help out' scheme did help us a bit in August. Vicky was furloughed for much of this time, but when she was working she did an excellent job with all the extra work that came from making the café a covid19 secure building.

Over the year we benefitted greatly from the assistance of government grants. As our overheads are quite limited, and the grants were standard across the sector, we received as much as some cafes with much larger overheads. This together with the furlough assistance and the 'eat out to help out' money meant that we were blessed with a financial surplus over the year. This means we now have 'seed money' to help us expand in the future to be an even greater benefit to the community, and beyond.

There have been a few changes in the trustees during the year. After many years of service Carol Karagotas has now stepped down and three new trustees have been added, and the chair has also been changed. The current trustees are as follows

Rev Phil Dixon (Chair)
Phil Cole (Treasurer)
Rev Benjamin Sargent
Anne Ramsbottom
Jacqueline Russell
Jennifer Hutchins

For the Trustees



Phil Cole (Treasurer)

16th September 2021