

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales · Charity number 1133247

Details

Status Registered

Legal form Trust

Registered 2009-12-11

Register [View on the Charity Commission register](#)

Contact

Address Clyffe House
Betsy Lane
Bransgore
Christchurch
BH23 8AQ

Phone 01425672674

Email bransgorecoffeehouse@gmail.com

Website bransgorecoffeehouse.org.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE RESIDENTS OF BRANSGORE AND DISTRICT WITHOUT DISTINCTION OF GENDER OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY PROVIDING COMMUNITY FACILITIES FOR RECREATIONAL AND OTHER LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID RESIDENTS AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT;(B) TO ADVANCE THE CHRISTIAN FAITH IN BRANSGORE AND IN SUCH OTHER PARTS OF THE UNITEDKINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT AND TO FULFILSUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE TRUST;

Activities: We run a coffee shop that is a focal point for this rural community. For some Elderly people it is a second home, but all ages make use of our facilities. We have toys available for the very young. Village clubs and organisations use our facilites to advertize what they do. The shop is also used as a collection point for our charitable giving.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** BRANSGORE, THE UNITED KINGDOM OR THE WORLD
- Dorset
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£35,941	£35,566	-	-
2024-11-30	£34,349	£37,487	-	-
2023-11-30	£41,143	£45,622	-	-
2022-11-30	£30,732	£33,156	-	-
2021-11-30	£35,132	£27,091	-	-
2020-11-30	£30,858	£22,695	-	-

Trustees

Name	Role	Appointed
ANDREW NEIL NORTON	Chair	2023-04-19
Anne-Marie Jacqueline Thomson		2023-04-01
Brain Mitchell		2026-05-14
Deborah Sherwin		2023-04-18
Timothy Hugh Kettle		2025-07-01

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts



Trustees' Annual Report for the period

From - Period start date: 01.12.2024 To - Period end date: 30.11.2025

Charity name: Bransgore Churches Coffee House

Charity registration number: 1133247

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Coffee House is a community hub and a focal point for the surrounding rural community. For some Elderly people it is a second home, but all ages make use of our facilities. We have toys available for the very young. Village clubs and organisations use our facilities to advertise what they do. The shop is also used as a collection point for our charitable giving.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There are no set activities other than being a hub for the community that offers hot and cold drinks, a simple menu and selection of cakes. In addition to this the Coffee House provides vital work experience for young people and adults with additional needs.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have considered the charity commission's guidance, and we consider that our activities fall within the scope of being of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No policy
Policy on social investment including program related investment	Para 1.38	This does not apply to us
Contribution made by volunteers	Para 1.38	The coffee house has one paid staff member (Manager), but all activities are carried out by volunteers. Their contributions in terms of time, talents and resources are the reason we are

		able to carry out the objectives of the community coffee shop.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This financial year the coffee house achieved:</p> <ol style="list-style-type: none"> 1) We hosted and provided a Christmas meal for 50 local residents, of which the majority are those who are elderly or alone. 2) We worked with local charities and churches (including Bransgore community Church, Bransgore Primary school and the Bransgore Rotary and first responders to run the community Christmas Light switch on. 3) In May of 2025 we also took part in the provision of cold drinks, cakes and sweets at the Bransgore Fun Day. 4) We have continued our partnership with the Fortune Centre for Riding Therapy and the Duke of Edinburgh- with 8 completing their DofE award with us, continuing providing voluntary provision and training. 5) This year we have furthered prioritising training for our volunteers to upskill them in their voluntary role, through the use of one to one training, and level 2 food hygiene. It is our intention for next year to set a policy to ensure all volunteers have had appropriate training prior to taking up a new position.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We achieve all our objective for the year with the exception of having to close for some periods due to our manager having a major accident that needed recovery and unable to fulfil hours with volunteers.

Performance of fundraising activities against objectives set	Para 1.41	We do not fundraise but rely entirely on the generosity of the members of the public, purchases and occasional gifts/grants.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was in a stable position at the end of the relevant period (being 30 November 2025).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We reviewed our reserves policy and considered that our current policy of holding a minimum of £3,000 was sufficient to meet any unforeseen needs of the church.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Over 95% of our funds come from the sales of goods and any gift aid that comes because of this. Occasional donations, gifts or grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We don't hold any investments other than cash at bank which is deposited with Co-Op Bank Limited.
A description of the principal risks facing the charity	Para 1.46	Our principal risk is that members of the public cease trade with us, or a risk to the building itself (e.g. fire etc).
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a charitable trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the current trustees in consultation with the shop manager. We consider those who we feel fulfil the criteria of being known within the community and uphold the interests of the chop and it broadly Christian character. If there are no, or satisfactory, objections they are appointed as trustees. There is no length of tenure, but trustees consider their roles each year and step down when it is collectively felt the right time.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is governed as a Charitable Trust, overseen by its trustees in conjunction with the shop manager.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bransgore Churches Coffee House
Other name the charity uses	Bransgore Coffee (community) House
Registered charity number	1133247

Charity's principal address	Bransgore Coffee House Unit 2 A, Clyffe House, Betsy Lane, Bransgore, Christchurch, Dorset, BH23, 8AQ

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the 13 months ended 31st December 2025

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX



22ND April 2026



P & L

BRANSGORE CHURCHES COFFEE HOUSE
PROFIT AND LOSS ACCOUNT 13 MNTHS TO 31 DECEMBER 2025

	<u>FOOD</u>	<u>DRINKS</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>YR2023/4</u>
<u>Trading</u>					
Sales	11,706	21,723	554	33,983	32,629
Purchases	<u>5,052</u>	<u>4,947</u>	<u>348</u>	<u>10,347</u>	8,678
Gross Profit	<u>6,654</u>	<u>16,776</u>	<u>206</u>	23,636	23,951
GP%	56.84%	77.23%		69.55%	73.40%
<u>Expenditure</u>					
Rent of Premises			5,200		4,800
Water Rates			246		246
Establishment Expenses			991		1,716
Business Rates			214		91
Electricity			1,454		1,129
Consumables			748		356
Card Handling Charges			371		325
Insurance			1,316		382
Printing & Stationery			160		298
Repairs and Renewals			1,784		1,249
Telephone			698		635
Waste Disposal			935		792
Miscellaneous Expenses			160		215
Safeguarding			246		-
Staff Costs			15,991		13,966
Total Trading Expenditure			<hr/>	30,514	<hr/> 26,200
TRADING DEFICIT FOR THE 13 MONTHS TO 31 DEC 2025				(6,878)	(2,249)
New Furniture/Building Repairs and Renovations					<hr/> 2,609
				(6,878)	<hr/> (4,858)
<u>Other Income</u>					
Tips				745	630
Donations				1,213	1,090
Grants				-	-
Gift Aid				-	-
TOTAL OTHER INCOME				<hr/> 1,958	<hr/> 1,720
NET DEFICIT FOR THE 13 MNTHS TO 31 DEC 2025				<hr/> (4,920)	<hr/> (3,138)

These accounts have been prepared on a cash basis

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts



Trustees' Annual Report for the period

From - Period start date: 01.12.2023 To - Period end date: 30.11.2024

Charity name: Bransgore Churches Coffee House

Charity registration number: 1133247

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Coffee House is a community hub and a focal point for the surrounding rural community. For some Elderly people it is a second home, but all ages make use of our facilities. We have toys available for the very young. Village clubs and organisations use our facilities to advertise what they do. The shop is also used as a collection point for our charitable giving.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There are no set activities other than being a hub for the community that offers hot and cold drinks, a simple menu and selection of cakes. In addition to this the Coffee House provides vital work experience for young people and adults with additional needs.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have considered the charity commission's guidance, and we consider that our activities fall within the scope of being of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No policy
Policy on social investment including program related investment	Para 1.38	This does not apply to us
Contribution made by volunteers	Para 1.38	The coffee house has one paid staff member (Manager), but all activities are carried out by volunteers. Their contributions in terms of time, talents and resources are the reason we are able

		to carry out the objectives of the community coffee shop.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This financial year the coffee house achieved:</p> <ol style="list-style-type: none"> 1) We hosted and provided a Christmas meal for 30 local residents, of which the majority are those who are elderly or alone. 2) We worked with local charities and churches (including Bransgore community Church, Bransgore Primary school and the Bransgore Rotary and first responders to run the community Christmas Light switch on. 3) In May of 2024 we also took part in the provision of cold drinks, cakes and sweets at the Bransgore Fun Day. 4) We received a grant for purchasing new chairs for the coffee house, which completed our next phase of fit out for the coffee house. 5) We have continued our partnership with the Fortune Centre for Riding Therapy and the Duke of Edinburgh award in providing voluntary provision and training. 6) This year we tried a new initiative, a national scheme 'Chatty Café' providing safe space for face to face meet ups where venues offer 'Chatter & Natter' tables, where customers can get together and chat. We have hundreds of venues around the UK, many Chatter & Natter tables are hosted by Chatty Table Volunteers. However after the year we felt that the community had not utilised the provision and so decided to withdraw from the scheme. 7) This year we have tried to prioritise training for our volunteers to upskill them in their voluntary role, through the use of one to one training, and level 2 food hygiene. It is our intention for next year to set a policy to ensure all volunteers have had

		<p>appropriate training prior to taking up a new position.</p> <p>8) This year we felt that the margin for price increase last year was not adequate so we did an increase of 10% on both drinks and cakes.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We achieve all our objective for the year with the exception of the chatty café scheme.
Performance of fundraising activities against objectives set	Para 1.41	We do not fundraise but rely entirely on the generosity of the members of the public, purchases and occasional gifts/grants.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was in a good financial position at the end of the relevant period (being 30 November 2024). Our net assets stood at £8,417
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We reviewed our reserves policy and considered that our current policy of holding a minimum of £3,000 was sufficient to meet any unforeseen needs of the church.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Over 95% of our funds come from the sales of goods and any gift aid that comes because of this. Occasional donations, gifts or grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We don't hold any investments other than cash at bank which is deposited with Co-Op Bank Limited.
A description of the principal risks facing the charity	Para 1.46	Our principal risk is that members of the public cease trade with us, or a risk to the building itself (e.g. fire etc).
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a charitable trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the current trustees in consultation with the shop manager. We consider those who we feel fulfil the criteria of being known within the community and uphold the interests of the chop and it broadly Christian character. If there are no, or satisfactory, objections they are appointed as trustees. There is no length of tenure, but trustees consider their roles each year and step down when it is collectively felt the right time.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is governed as a Charitable Trust, overseen by its trustees in conjunction with the shop manager.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bransgore Churches Coffee House
Other name the charity uses	Bransgore Coffee (community) House
Registered charity number	1133247
Charity's principal address	Bransgore Coffee House Unit 2 A, Clyffe House, Betsy Lane, Bransgore, Christchurch, Dorset, BH23, 8AQ

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

P & L

PROFIT AND LOSS ACCOUNT YEAR TO 30 NOVEMBER 2024

	FOOD	DRINKS	OTHER	TOTAL	2002/3
<u>Trading</u>					
Sales	12,469	19,299	861	32,629	28,745
Purchases	<u>5,076</u>	<u>3,602</u>		<u>8,678</u>	8,127
Gross Profit	<u>7,393</u>	<u>15,697</u>	<u>861</u>	23,951	20,618
GP%	59.29%	81.34%		73.40%	71.73%
<u>Expenditure</u>					
Rent of Premises			4,800		4,800
Water Rates			246		252
Establishment Expenses			1,716		294
Business Rates			91		106
Electricity			1,129		1,334
Consumables			356		866
Card Handling Charges			325		292
Insurance			382		356
Printing & Stationery			298		145
Repairs and Renewals			1,249		1,690
Telephone			635		506
Waste Disposal			792		750
Miscellaneous Expenses			215		927
Staff Costs			13,966		<u>12,813</u>
Total Trading Expenditure				26,200	<u>25,131</u>
TRADING DEFICIT FOR THE YEAR TO 30 NOVEMBER 2				(2,249)	(4,513)
New Furniture/Building Repairs and Renovations				<u>2,609</u>	<u>12,364</u>
				(4,858)	(16,877)
<u>Other Income</u>					
Tips			630		518
Donations			1,090		8,855
Grants			-		2,700
Gift Aid			-		<u>325</u>
TOTAL OTHER INCOME				1,720	<u>12,398</u>
NET DEFICIT FOR THE YEAR TO 30 NOVEMBER 2024				(3,138)	<u>(4,479)</u>

These accounts have been prepared on a cash basis

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BRANSGORE CHURCHES COFFEE HOUSE
BALANCE SHEET AS AT 30 NOVEMBER 2024

Capital and Reserves

Retained at Brought Forward 1 December 2023	11,555
Less: Excess of Expenditure over Income for the Year	(3,138)

Carried Forward 30 November 2024	<u>£8,417</u>
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Represented by:-

Balance at Bank	7,113
Cash in Hand	146
Trading Stock	1,049
Payments in Transit	171
Gift Cards	(62)
	<u>£8,417</u>

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2024

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



2nd JUNE 2025

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts

BRANGSORE CHURCHES COFFEE HOUSE
INCOME AND EXPENDITURE ACCOUNT YEAR TO 30 NOVEMBER 2023

	<u>FOOD</u>	<u>DRINKS</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2021/22</u>
<u>Trading</u>					
Sales	10,977	17,041	627	28,645	27,540
Purchases	<u>4,180</u>	<u>3,514</u>	<u>289</u>	<u>7,983</u>	8,280
Gross Profit	<u>6,797</u>	<u>13,527</u>	<u>338</u>	<u>20,662</u>	<u>19,260</u>
GP%	61.9%	79.4%	53.9%	72.1%	1
 <u>Expenditure</u>					
Rent of Premises			4,800		4,771
Water Rates			252		215
Establishment Expenses			294		
Business Rates			106		191
Electricity			1,334		1,099
Consumables			866		
Card Handling Charges			292		
Insurance			356		349
Printing & Stationery			145		152
Repairs and Renewals			1690		3,194
Telephone			506		813
Waste Disposal			750		696
Miscellaneous Expenses			927		1,671
Staff Costs			<u>12,813</u>		<u>11,725</u>
Total Trading Expenditure				<u>25,131</u>	<u>24,876</u>
 TRADING DEFICIT FOR THE YEAR TO 30 NOVEMBER 2023				(4,469)	(5,616)
 Building Repairs and Renovations				<u>12,364</u>	
				(16,833)	(5,616)
 <u>Other Income</u>					
Tips				518	
Sale of Coffee Machine					500
Donations				8,855	25
Grants				2,700	2,667
Gift Aid				<u>325</u>	
TOTAL OTHER INCOME				<u>12,398</u>	<u>3,192</u>
 NET DEFICIT FOR THE YEAR TO 30 NOVEMBER 2023				<u>(4,435)</u>	<u>(2,424)</u>

These accounts have been prepared on a cash basis

BRANSGORE CHURCHES COFFEE HOUSE
BALANCE SHEET AS AT 30 NOVEMBER 2023

Capital and Reserves

Retained at Brought Forward 1 December 2022	16,034
Less: Excess of Expenditure over Income for the Year	4,435

Carried Forward 30 November 2023	<u>£11,599</u>
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Represented by:-

Balance at Bank	10,672
Cash in Hand	51
Trading Stock	817
Payments in Transit	88
Gift Cards	<u>(29)</u>
	<u>£11,599</u>

These accounts have been prepared on a cash basis



Bransgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2023

This has been an exciting year for the Coffee House and has seen the successful refurbishment of the shop resulting in many positive comment and much easier access for all. Our financial position seems secure and we continue to provide a warm and welcoming place for the Bransgore community in line with our Christian ethos.

Trustees - During the year Phil Cole retired as Treasurer and Trustee. Phil Dixon stepped down as Chairman and Trustee. Liz Ramsbottom became acting Chair and we welcomed Tim Kettle as the new Treasurer, and Andi Norton, Anne-Marie Thomson and Debbie Sherwin as Trustees. In the coming year Liz Ramsbottom will stand down as acting Chair and Trustee. Her place to be taken by Andi Norton.

Authorised bank signatories are Tim Kettle, Jenny Hutchins, Vicky Stimpson and Anne-Marie Thomson.

Refurbishment – This year we reached the financial position where we felt able to undertake some necessary refurbishments to the shop. These included updated electrics, new back door and door frame, replacement shop front, maintenance/replacement of WC and basin, new flooring, new cupboards under the counter and redecoration.

Price rise and cost management - Rising costs caused us to increase our prices. Our prices still represent excellent value for money in line with our ethos as a Christian community coffee house. All purchase and expenditure is carefully reviewed. We are thankful for the ongoing generosity of the people of Bransgore.

Staff and Volunteers - Our Manager Vicky Stimpson continues to manage the day-to-day running of the Coffee House. She is supported by volunteers who work in the Coffee House and who bake cakes/soups. We also welcome volunteers from the Fortune Centre and Duke of Edinburgh Award Students. It is an on-going challenge to find new volunteers.

Promotion – Our promotional activities continue and this year we have launched a new website and put extra effort into raising our profile via social media.

Activities - Re-opening event with Desmond Swayne, King's Coronation special event, Bransgore Fun Day, Christmas Carols and light switch-on, Christmas Lunch, Venue for monthly Police surgery, Memory Club and various ad-hoc meeting groups.

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2023

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.0

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

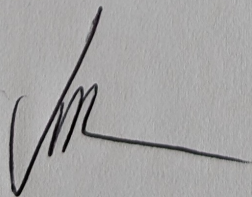
In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX



7TH MARCH 2024

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts

Brangsgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2022

We emerge from the Covid period with renewed enthusiasm and hope for our aim and vision of serving the local Brangsgore community and the many visitors who come from out of the area. We celebrated our 25th anniversary in September with a month of special prices, this proved very successful both in terms of raising awareness and improving revenue. In addition, we celebrated the Diamond Jubilee with some special menu items. With the closure of the local Methodist Church we are no longer a collaboration of three churches, but two. This will make no practical difference with the commitment of Brangsgore Community Church and St Mary's (Church of England) to the vision of the Coffee House being as strong and determined as ever.

As with many charity enterprises that rely on volunteers we continue to seek new ways of attracting help. With the price of ingredients rising we have reviewed our selling prices and made some minor changes; we believe that we still offer excellent value for money. Plans are in place to make some modifications to the exterior of the building to make it more attractive and practical, particularly for those with limited access. We are blessed to have Vicky Stimpson as our Manager and her energy and enthusiasm is very much appreciated by the Trustees and customers alike. We look forward to a challenging year ahead with rising costs and discretionary domestic spending under pressure.

There has been one change in the trustees during the year with Jacqueline Russell stepping down.

The current trustees are as follows:

Rev Phil Dixon (Chair)
Phil Cole (Treasurer)
Rev Benjamin Sargent
Anne Ramsbottom
Jennifer Hutchins

For the Trustees



Phil Dixon (Chair)

16th December 2022

3:34 PM
16/12/22
Cash Basis

The Coffee House
UK Balance Sheet - Standard
As of 30 November 2022

	<u>30 Nov 22</u>
ASSETS	
Current Assets	
Other Current Assets	
Trading Stock	825.39
Total Other Current Assets	825.39
Cash at bank and in hand	
Current Account	15,095.34
Petty Cash	113.28
Total Cash at bank and in hand	<u>15,208.62</u>
Total Current Assets	16,034.01
NET CURRENT ASSETS	<u>16,034.01</u>
TOTAL ASSETS LESS CURRENT LIA...	<u>16,034.01</u>
NET ASSETS	<u><u>16,034.01</u></u>
Capital and Reserves	
Retained Earnings	18,458.28
Profit for the Year	-2,424.27
Shareholder funds	<u><u>16,034.01</u></u>

3:33 PM
16/12/22
Cash Basis

The Coffee House
Profit & Loss
December 2021 through November 2022

	<u>Dec '21 - Nov 22</u>
Ordinary Income/Expense	
Income	
Gifts/Donation	25.00
Government Grant	2,667.00
Sale of Coffee Machine	500.00
Sales	27,540.32
Total Income	<u>30,732.32</u>
Cost of Goods Sold	
Cost of Sales	
Food Purchases	8,165.31
Non food items for resale	114.90
Total Cost of Sales	<u>8,280.21</u>
Total COGS	<u>8,280.21</u>
Gross Profit	22,452.11
Expense	
Establishment Expense	
Building Repairs	1,385.00
Council Tax	191.52
Lighting & Heating	1,098.59
Rent	4,770.88
Water Rates	215.04
Total Establishment Expense	<u>7,661.03</u>
General Expenses	
Insurance	349.00
New Coffee Machine	198.00
Printing & Stationary	152.67
Sundries & Renewal of Equip...	1,610.91
Telephone	813.06
Waste Disposal	695.62
Total General Expenses	<u>3,819.26</u>
Misc	1,670.62
Wages and NI	11,725.47
Total Expense	<u>24,876.38</u>
Net Ordinary Income	<u>-2,424.27</u>
Profit for the Year	<u><u>-2,424.27</u></u>

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2022

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.0

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Bransgore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

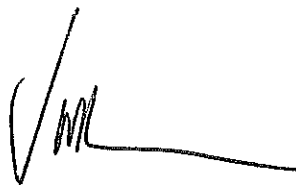

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts

Brangore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2021

This has been another year where the Covid19 situation has completely dominated the Coffee House.

We were able to open up for most of December 2020 with heavy restrictions in place, only to have to close down again at Christmas. We were then open for business again on the 17th May right through to the 30th November 2021

It was helpful that the time we were closed during the year coincided with our normal quieter period, and to be open for the summer months. However, when we were open many of our regular customers were still wary of coming into the Coffee House, and so our takings were very low compared with normal. During the lockdown we also lost a few volunteers which we didn't manage to recover by the year end as some had moved away or re-evaluated their volunteering habits.

Our menu reflected our care for our customers and so was scaled right back where we only provided those things that we knew we could produce safely. Normally we would have provided a Christmas lunch and been involved with the switching on of the Brangore Christmas lights, but these events were cancelled. We have maintained our 5 Star award for food hygiene and training continues for volunteers to keep up this excellent and coveted standard.

Our manager Vicky was furloughed during the period we were closed, but when she was working she did an excellent job with all the extra work that came from maintaining the café as a covid19 secure building, and filling in for our lack of volunteers.

Financially, over the year we benefitted greatly from the assistance of government grants. As our overheads are quite limited, and the grants were standard across the sector, we received as much as some cafes with much larger overheads. This together with the furlough assistance meant that we were blessed with a financial surplus over the year. This will enable us to plough this money back into the project as the shop is beginning to look a bit tired, and we will now have the resources to change the entrance around so that the shop becomes wheelchair accessible, which will make a great difference for some people.

There have been no changes in the trustees during the year.

The current trustees are as follows

Rev Phil Dixon (Chair)

Phil Cole (Treasurer)

Rev Benjamin Sargent

Anne Ramsbottom

Jacqueline Russell

Jennifer Hutchins

For the Trustees

Phil Cole (Treasurer)

11th August 2022

12:15 PM
11/08/22
Cash Basis

The Coffee House
Profit & Loss
December 2020 through November 2021

	<u>Dec '20 - Nov 21</u>
Ordinary Income/Expense	
Income	
Gift Aid	214.50
Gifts/Donation	928.00
Government Furlough Scheme	2,867.68
Government Grant	17,373.99
Sales	13,748.69
Total Income	<u>35,132.86</u>
Cost of Goods Sold	
Cost of Sales	
Food Purchases	3,848.88
Total Cost of Sales	<u>3,848.88</u>
Total COGS	<u>3,848.88</u>
Gross Profit	31,283.98
Expense	
Establishment Expense	
Council Tax	54.55
Lighting & Heating	645.30
Rent	4,750.08
Water Rates	122.71
Total Establishment Expense	<u>5,572.64</u>
General Expenses	
Insurance	344.02
New Coffee Machine	1,000.00
Printing & Stationary	20.15
Sundries & Renewal of Equip...	3,298.04
Telephone	679.26
Waste Disposal	621.19
Total General Expenses	<u>5,962.66</u>
Misc	305.77
Wages and NI	11,401.90
Total Expense	<u>23,242.97</u>
Net Ordinary Income	<u>8,041.01</u>
Profit for the Year	<u><u>8,041.01</u></u>

12:14 PM
11/08/22
Cash Basis

The Coffee House
UK Balance Sheet - Standard
As of 30 November 2021

	<u>30 Nov 21</u>
ASSETS	
Current Assets	
Other Current Assets	
Trading Stock	657.64
Total Other Current Assets	<u>657.64</u>
Cash at bank and in hand	
Current Account	17,742.78
Petty Cash	57.86
Total Cash at bank and in hand	<u>17,800.64</u>
Total Current Assets	<u>18,458.28</u>
NET CURRENT ASSETS	<u>18,458.28</u>
TOTAL ASSETS LESS CURRENT LIA...	<u>18,458.28</u>
NET ASSETS	<u><u>18,458.28</u></u>
Capital and Reserves	
Retained Earnings	10,417.27
Profit for the Year	8,041.01
Shareholder funds	<u><u>18,458.28</u></u>

Independent Examiner's Report to the Trustees of Brangore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2021

Respective responsibilities of trustees and examiner

As the trustees of the Brangore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Brangore Churches Coffee House and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.


Independent Examiner's statement

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX

BRANSGORE CHURCHES COFFEE HOUSE

England & Wales - Charity number 1133247

Accounts

10:33 AM
26/04/21
Cash Basis

The Coffee House
UK Balance Sheet - Standard
As of 30 November 2020

	<u>30 Nov 20</u>
ASSETS	
Current Assets	
Other Current Assets	
Trading Stock	768.33
Total Other Current Assets	768.33
Cash at bank and in hand	
Current Account	12,577.78
Petty Cash	71.16
Total Cash at bank and in hand	12,648.94
Total Current Assets	13,417.27
Current Liabilities	
Other Current Liabilities	
BCC	1,000.00
Methodists	1,000.00
St Mary's	1,000.00
Total Other Current Liabilities	3,000.00
Total Current Liabilities	3,000.00
NET CURRENT ASSETS	10,417.27
TOTAL ASSETS LESS CURRENT LIA...	10,417.27
NET ASSETS	<u>10,417.27</u>
Capital and Reserves	
Retained Earnings	2,253.94
Profit for the Year	8,163.33
Shareholder funds	<u>10,417.27</u>

Independent Examiner's Report to the Trustees of Bransgore Churches Coffee House

I report on the accounts of the Trust for the year ended 30th November 2020

Respective responsibilities of trustees and examiner

As the trustees of the Bransgore Churches Coffee House you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.0

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Independent Examiner's statement


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Jason Coltman
11 Rufford Gardens
Tuckton
Bournemouth
BH6 3HX



08.09.21

10:34 AM
26/04/21
Cash Basis

The Coffee House
Profit & Loss
December 2019 through November 2020

	<u>Dec '19 - Nov 20</u>
Ordinary Income/Expense	
Income	
Gift Aid	125.00
Gifts/Donation	3,162.53
Grants	
Government Covid19 Grants	11,735.88
Government Furlough Scheme	3,015.83
Total Grants	14,751.71
Sales	12,819.44
Total Income	30,858.68
Cost of Goods Sold	
Cost of Sales	
Food Purchases	2,932.16
Total Cost of Sales	2,932.16
Total COGS	2,932.16
Gross Profit	27,926.52
Expense	
Establishment Expense	
Council Tax	46.00
Lighting & Heating	768.71
Rent	4,750.08
Water Rates	209.96
Total Establishment Expense	5,774.75
General Expenses	
Insurance	330.00
Printing & Stationary	43.51
Sundries & Renewal of Equip...	1,242.38
Telephone	551.92
Waste Disposal	616.73
Total General Expenses	2,784.54
Misc	697.99
Wages and NI	10,505.91
Total Expense	19,763.19
Net Ordinary Income	8,163.33
Profit for the Year	<u><u>8,163.33</u></u>

Bransgore Churches Together Coffee House

Registered Charity Number 1133247

Annual Report for the year ended 30th November 2020

The Covid19 situation has completely dominated this year.

Our winter period is usually the quietest part of the year as there are very few visitors to the village and the older members of the community aren't quite as regular due to the inclement weather. From the 1st December to the start of the pandemic trade continued to be at the normal lower level resulting in the usual small financial shortfall each month.

Our manager Vicky Stimpson continued to keep the menu evolving, with special deals and offers, and more young families with small children are now using the coffee shop. Over the winter months the volunteer rota ironically is easier to manage as they are more likely to be around rather than away visiting or on holiday. We held our usual Christmas lunch in December 2019 which had a few extra people from the year before.

We have maintained our 5 Star award for food hygiene and training continues for volunteers to keep up this excellent and coveted standard.

Due to the Covid19 we closed our doors at the end of March 2020 and only opened for a few weeks over the summer. Our takings were substantially reduced to a fraction of normal, but the 'Eat out to help out' scheme did help us a bit in August. Vicky was furloughed for much of this time, but when she was working she did an excellent job with all the extra work that came from making the café a covid19 secure building.

Over the year we benefitted greatly from the assistance of government grants. As our overheads are quite limited, and the grants were standard across the sector, we received as much as some cafes with much larger overheads. This together with the furlough assistance and the 'eat out to help out' money meant that we were blessed with a financial surplus over the year. This means we now have 'seed money' to help us expand in the future to be an even greater benefit to the community, and beyond.

There have been a few changes in the trustees during the year. After many years of service Carol Karagotas has now stepped down and three new trustees have been added, and the chair has also been changed. The current trustees are as follows

Rev Phil Dixon (Chair)
Phil Cole (Treasurer)
Rev Benjamin Sargent
Anne Ramsbottom
Jacqueline Russell
Jennifer Hutchins

For the Trustees



Phil Cole (Treasurer)

16th September 2021