



STOKE ST MICHAEL'S
COVENTRY

Annual Report

2021



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1. AIMS AND PURPOSES

Stoke, St Michael's Church Council (PCC) has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish the whole mission of the church, pastoral, social and ecumenical. It has maintenance responsibilities for the churches and church centres at Stoke St Michael;

2. OBJECTIVES AND ACTIVITIES

As a PCC we subscribe to the threefold Diocesan commitment to worship God, make disciples and transform community. The parish seeks, in its own understanding of this vision, to inspire people to be alive to Christ's presence, to worship God and to serve the diverse community of Stoke and Wyken. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:-

- **Worship and prayer** - where we learn about the gospel and the love of Jesus
- **Provision of pastoral care** for people living in the parish.
- **Mission and Outreach** to people living in the parish and beyond

To facilitate this work we seek to maintain the fabric of the churches, church centre, and a worshipping presence in several local schools, in addition to this the church is committed to staffing missional projects across the city including, Street Pastors, Carriers of Hope and Coventry Night Shelter.

3. ACHIEVEMENTS AND PERFORMANCE

3.1 Electoral Roll 2021/22

The total number of people on the Electoral Roll is 118. The changes in the Electoral Roll since the last report are that 2 people have been added and 1 person has been removed.

Malcolm Vanston-Rumney, Electoral Roll Officer

3.2 Attendance at Services

The average weekly worshipping attendance in October 2021 was as follows:

	Adults	Children
St Michael's	81	7

3.3 Digital Engagement

Digital continues to play a major role in our worship at Stoke St Michael's with our Wednesday and our 11.00 service being live streamed.

Our average online service reach per week for the month of October was 165.

Website –

Overall Page Views 9,286 decrease of 20%

Users 2,580 increase of 25%

Covid Page – 1,370 views decrease of 59%

76% under 34

Facebook –

Current page likes 500 an increase of 45 over the year.

Yearly Organic Reach 12.6k (38.9% increase)

Our top posts were:-

Promotion of re-launch of Mike Tikes 2,093 reach



Dawn Service 831

Winter Gallery 800

New Reader Sue 668

Christmas Dinner 543

3.4 Worship and Prayer

On Sundays, the following services take place:

Venue	8.00am	9.30am	11.00am
St Michael's	Eucharist	All Age Worship	Eucharist

During the week, the following service takes place:

Venue	Morning
St Michael's	Eucharist (Wed 10am)

The worship is predominantly Eucharistic but our 9.30 is an all age worship where we have communion once a month. All worship and priestly and pastoral work is supported by a strong team of Readers and our Curate.

Once a month our Mother's Union group meet in the centre for worship and fellowship.

3.5 Baptisms, Weddings and Funerals

As well as our regular services we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

The following services took place:

Baptisms	Weddings	Funerals
8	3	18

4. Reports

Churchwardens Review

Each year that I write this report I use a specific method to review the year and grab the 'headlines'. I log on to Facebook and scroll through to look at what we have done from January 1st to December 31st. For my last report that was something of a sobering act. We had spent vast swathes of 2020 in lockdown and the act of scrolling through Facebook didn't actually take that long – suggesting, as you will know, that 2020 was a year that we were quite limited in what we were able to achieve. I'm pleased then to begin this year's report by saying that task took significantly longer this time and, unusually, I'm very glad it did!

That is not to say that 2021 was a year without disruption. Indeed, we began the year having to make the difficult decision to close the church for in-person worship from January until March but, thankfully that marked what we continue to hope and pray will be the last closure we see.

Pleasingly, as we have returned to worshipping in person we are gradually seeing more people returning to church, although I suspect we will see more significant movements in that direction throughout 2022 as we continue to move forward in this 'new-normal'. Furthermore, we continue to have a good online presence and I know many of you have been grateful for the opportunity to worship using the services published online.

For our period of online only worship we offered, as we continue to do, regular weekly services online twice a week and we even held 'Zoom' coffee sessions after our Sunday 11am service. There were some excellent contributions to those services and we thank all those involved.

We did, sadly, have to forego our annual church retreat to the Holy Island of Lindisfarne in 2021 but I am pleased to confirm that we were able to enjoy that once more in 2022 (but that is a report for another year!).

So to some of the highlights:

- In March a number of people helped decorate the centre windows as part of 'window wonderland' and I am sure many of you were warmed by the creative, thoughtful and kind creations on show

- March also saw us returning to worship in-person at our Palm Sunday service and although we weren't quite able to get a donkey to assist us in person we did have a virtual visit from 'Barney the Donkey'
- April saw us return to the Easer Vigil service which was a great experience despite the early hour and we welcomed everyone together for the later I lam service.
- In May we handed over our wedding registers to the registrar – thanks to Sue Morris and Rev Claire for a lot of hard work there.
- Jim and I were commissioned as churchwardens in June and on behalf of everyone I want to say a huge thank you for the work Jim has done. His knowledge and understanding have been crucial as we look to renovate our centre and he's not too shabby on a ride on lawn mower too!
- The first week of July gave us reason to celebrate as Dan was ordained as a Priest and I know you would join in with me to say he has been doing a great job during his curacy here.
- In September we were really thrilled to bring Mike's Tikes back and again a huge thank you goes to everyone who has been involved in bringing it back and leading it – it is a wonderful offering to our community here.
- September also gave us another reason to celebrate as we welcomed Sue Morris on to our ministry team as she was licensed for Reader Ministry. It is great to have her energy and wisdom on the team. We are lucky to have an abundance of readers at St Mike's and I can tell you first hand that at least four of them have done wonderfully in supporting Claire and Dan and ministering to our congregations.
- Some members also joined in with Songs of Praise at the Cathedral.
- We added new, modern and clean signage to the church.
- In October our Lunch Club returned and it was a pleasure to welcome so many back once again for fellowship and food.
- November gave us even more to celebrate as we saw the confirmations of Amos, Florence and Oliver by Bishop John at St Mary's, Walsgrave.
- In December we held our Christmas Sunday lunch which was wonderfully well supported and an event enjoyed by all.

- Finally, in December we welcomed schools back into church for their annual carol services, held our own carol service live and in person, enjoyed welcoming many souls to our Christingle services, had a visit from Santa Claus at Mike's Tikes and got to celebrate the birth of our Lord, together once more.

I am sure I will have missed a few things out and doubtless you will all have your own memories and highlights to 2021.

The role of churchwarden is a privilege, one which Jim and I are both thankful and proud to carry out. I hope that we can continue to serve this church and, for my part I look forward to writing this report next year as I am excited at what lies ahead. We have, just about, come out the other end of the most challenging time certainly in my history at St Michael's and I'm sure for most others too.

We are blessed to have a lovely family here and a community that we can all serve in our own ways. May 2021 be a year for growing God's kingdom and welcoming many new Christians.

Finally, it would not be an annual report without saying thank you to everyone who's worked hard in keeping everything going this past year, but especially I am thankful for Rev Claire (and Rev Dan!) for her work. Behind the scene there's been lots going on with the preparation of the works on the centre, the continued provision of worship and the ever present need for pastoral care within our community. On behalf of us all I want to say a big thank you for a job well done.

Blessings

Chris

Chris Dronfield and Jim McKay

Rector's Report

I can't say that this has been an easy year as your Rector, the stop-start nature of covid has played a major component in our ability to worship as a community and to do much of the planned outreach we would have liked.

I am pleased that going forward I will not have to complete the many risk assessments to keep us all safe, I want to say a big thank you to Dawn our Safeguarding Officer and to the PCC for your support and wise and timely decision making throughout the year. This enabled us to keep one another safe and we had no outbreaks of covid due to our face-to-face contact.

At the start of the year we relied very heavily on the use of digital media, to keep in touch with one another and to hold Zoom meetings for worship, fellowship and our planning and PCC Meetings.

There has been a huge amount of pastoral care required during this time as we have all struggled with the impact of covid and the lack of social interaction. It is down to our own individual supportive relationships that we have managed to come through this without losing too many of our regularly worshippers. I am also conscious of many families struggling and as a church body we have supported many families over the year through the donations of food, clothing and finance.

In the churchwarden's report you can read about many of the activities that have taken place despite covid. This said it needs to be noted that it has taken a huge amount of work to get our regular activities back up and running.

One area that I need to further mention is our work with our local schools, being Governor at two schools takes a lot of my time, but it is rewarding, and it has been great to support Ravensdale and Stoke Primary as they have continued to nurture the young people of our parish during the pandemic.

The refurbishment of the centre has also been a challenge but we were delighted when our fundraiser Anna Marie secured grants of £170k to enable this work to start.

We have also continued to support Coventry Foodbank, Clothing Coventry and Carriers of hope through volunteering and donations.

Although this report ends in December 2021, we acknowledge the sad death of our beloved Queen Elizabeth II in September 2022.

Rev Claire

Choir Report

If we all thought that 2020-21 was just the most surreal year ever, I'm not entirely sure if 2021-22 was much less so. I find that my memory of what has been happening with the choir is really quite hazy; time scales seem to become distorted when the normal rhythm of life is disturbed. Luckily I keep a record of all planning and choir practices so it was relatively easy to see how our return to something called reality has been faring.

This time last year saw the choir being able to operate with restricted numbers due to the famous 'social distancing' so there were in effect 3 separate choirs with about 6 singers in each. In retrospect this was beneficial as there was 'no hiding place' and shrinking from feeling exposed as a singer was not an option! I think we have seen improvements in confidence partly as a result of this. We reintroduced anthems even with the reduced numbers which was appreciated by the congregation. I was just grateful that we had ditched communications on Zoom as I don't think anyone had enjoyed this very much.

It looks from my records that we all piled back into the choir stalls again in June with partial rejoicing. I think the choir had in a way enjoyed their temporary quarters at the back of the church as they found it easier to hear each other and at least the congregation had had the benefit of 'surround sound' rather than it being in their right ears!

By September we were looking more or less like the pre-Covid choir though two members have unfortunately not returned. This however leads me to mention our most recent addition, who needs no introduction, in the form of Zoey who I don't think has missed a choir practice since birth! The Sherwood family are to be congratulated on their loyalty to this choir. I can remember Keith, Margaret's late husband plus the boys singing in the 70's, then Helen, then Sam and now Zoey (well, almost singing - the potential is certainly there!) I wonder if this is a record?

I haven't said much about the music but I think we were all happy to see the return of our traditional carol service despite the masks. (We have got singing with them down to a fine art now but CAN'T WAIT to be rid of them!) You may remember that just after 'lockdown' we were to have sung excerpts from 'Messiah' on Good Friday 2020. This of-course did not happen but is now going to, in 2022. I am hoping that there will not be a fine to pay as we have borrowed the library scores for two years now!! In conclusion I think we can say that it is business as usual for our choir and we have been lucky to emerge from the crisis

relatively unscathed. Note to readers - are there any tenors or basses out there who would like to join us? Apply below.

Linda Green

Mothers' Union Report

Mothers' Union is a wonderful worldwide community of both women and men, which began 140 years ago, (in modern times you no longer need to be a mother, married or a woman).

An organisation that promotes and supports family life and aims to make a safer, fairer world for families, and encourages parents to develop the faith of their children, to maintain a world wide fellowship of Christians united in prayer, worship and service and helps those whose family life has met with adversity.

An organisation that campaigns on social issues regarding families, women and children. It is acknowledged that MU needs to continue to be relevant in today's society where family structures take many forms.

The theme this year is transformation

Here at St Michael's we usually meet on the first Thursday of each month at 2.00pm in the Church Centre or currently in church. There has been a varied programme of speakers and prayerful worship, a supportive and pleasant place for fellowship and easy conversation. We have in the past given to The Haven a local Women's Refuge, and given financially to enable disadvantaged families to have a holiday.

It has been a quiet two years due to the pandemic, but we have tried to keep in touch as much as possible with phone calls. We have only just tentatively started to meet again, but this has been a time of real joy for our ladies who have not felt able to go out much and socialise and many have felt quite isolated, so to be with friends for prayer, chat and a cup of tea has been good.

Please pray for the work of the Mothers' Union worldwide, and for our branch as hopefully we get back into a routine of meeting together each month to worship God, enjoy each other's company and support each other.

Rev Claire is supportive and has become very much a part of our gatherings.

For more information contact

Janet Pocklington, (Branch Leader)

Bellringing Report

It is with considerable thankfulness and some relief that our much-cherished bell ringing activities returned to a much more normal pattern during the year as the various relaxations were permitted from the lockdowns imposed to mitigate the ravages of the covid-19 pandemic. The bells were silent from New Year until Easter week, but it was indeed a sign of the better things to come that Easter Day could be marked with the ringing out of the bells, albeit with severe limitations imposed but which we were able to meet with the "Poulton bubble".

Like all church-related organisations there is a "new normality" to which we are all becoming accustomed although this may not suit all and some still maintain great caution to avoid previous levels of contact and involvement. It has been to our advantage here that we have acquired a couple of ringers from local towers where they have not been able to resume their expected ringing activities, and this strengthens our numbers. The most significant advance in the year was when we were allowed to meet for longer ringing on Sundays and resume some form of weekday practices. By the summer it was good to be able to have the freedom to resume the levels of activity which we had been denied for nearly 18 months and this continues. This has meant that the interrupted progress of our less experienced ringers continues to be caught up on, improving and honing all our ringing skills. This clearly shows in the high standard of ringing we achieve at all times as well as the technical complexity of what we can ring although this later aspect will not necessarily be apparent to those listening outside.

Along with the whole nation we mourned the death of HRH Prince Philip, Duke of Edinburgh with the sounding of the bells at the recommended times although due to the restrictions in force at the time it was not quite in the form that would normally be provided. That it was heard within the parish indicates that there are still times when the general population expects the sounding and ringing of bells to mark "great" occasions and this will indeed be the case for the forthcoming Platinum Jubilee celebrations. Equally we

hope that our week in, week out efforts remind the population that Christian worship is taking place.

The disruptions of this past year mean that work has yet to be undertaken on the bells to improve and maintain them as indicated in a previous year's bell founders report. We look forward to working with the church on funding this and helping minimise cost by our own active involvement as "skilled labourers". The need for such work has been highlighted by a recent unpredictable minor mechanical failure which was easily remedied. The fabric within the base of the tower needs professional inspection for damp ingress as well as attention to the overall poor state of the decoration. All this needs scheduling within an overall plan for works on the tower and all items at this end of the Church.

2022 will be a year of continuing to develop the band at Stoke. Already such progress has been marked by significant achievements. These will continue and for those who are close enough to the church explain why from time to time there is ringing at times that are not related to services, these being the most opportune time for the necessary additional practising. Should any other church group wish to know more about ringing or bells in general as part of their programme now much can resume, we are happy to oblige. We remain very grateful to Rev Claire and the whole church for their interest and active support for our activities and to exercise our skills with little restriction.

Andrew Aldrick on behalf of Stoke St Michael's Bell Ringers

Safeguarding

This year has seen tremendous reliance on the skills and wisdom of our Safeguarding Officer. Meetings between myself and her have taken place throughout the year. We have wrestled with the covid guidance given both locally by our council and also the guidance from the national church. Every activity that we have done has been risk assessed to keep people safe from Covid.

We have had three safeguarding incidents this year, two of those were of serious nature as to seek guidance from the Diocesan safeguarding team and were recorded, acknowledged and appropriate actions taken.

Due to the pandemic many of our DBS checks had expired and those with direct access to vulnerable members of our community were renewed

Safeguarding training was completed by all our Readers.

Rev Claire

Stoke St Michael's Fabric Report for 2021

Church

The dampness on the west wall has not dried out and investigation showed that the lead on the roof might be the cause. The faculty applied for to carry out the remedial work was slightly delayed due to ensuring that the correct materials would be used.

The dampness on the ceiling of the choir vestry may have been fixed with a small job on the vestry roof. We will monitor this, and the redecoration will be delayed.

The church's gas central heating boiler had its annual service in February.

The organ was tuned and maintenance work was carried out in June.

The lightning conductor was tested in November 2020 and the fire extinguishers and the fire blanket were tested in October 2020. These may need to be re-tested.

Centre

The improvements project for the Centre started to take shape, with plans being drawn up and some of the work started.

The problems with the flat roof and internal downpipes were finally overcome by the installation of a whole new roof. The rain now drains into the gutters and external downpipes that were installed several years ago.

A major rework of the electric circuits was carried out with removal of the old asbestos containing boxes in the office, new cabling and a new distribution board in the West Room to feed the kitchen.

The fire extinguishers and the fire blanket were tested in October 2020. These may need to be re-tested when the centre re-opens.

Churchyard

The container in the car park, providing storage for some of our equipment, was replaced with a permanent, secure shed near the Rectory.

The hire agreement with Hammons Solicitors for their staff to use eight spaces along the boundary fence of the carpark has been working well.

With the appropriate Diocesan permission, several trees have been planted to replace dead or dangerous ones.

The council have also replaced some of the uneven slabbing on the church paths.

General

Coventry City Council Pest Control, who have had regular visits during the year, have sorted two wasps' nests in the churchyard and a rats' nest near the sheds. They monitored and considerably reduced the problem of mice in church and in the Centre.

5. ANNUAL ACCOUNTS SUMMARY

The total incoming resources were £121,808 compared to £429,562 in the previous year. Voluntary income was £97,420 (2020 - £409,438). The main reason for the decrease was income from legacies which decreased from £360,167 to £5,000; however we received a grant of £37,500 for the Community Hall Refurbishment Fund.

Resources expended totalled £125,106 (2020 - £209,210). The Diocesan Parish share amounted to £61,250 (2020 - £61,250), which largely provides the stipends and housing for the clergy was met in full.

Expenditure to run the Church and Hall can be seen in Note 7 of the Financial Statements.

Without the legacy of £5,000 we would have had a deficit (expenditure greater than income) of £45,798 compared to an equivalent deficit of £39,815 in 2020 which shows the effect Covid had on our finances over the past two years.

The net result for the year is that unrestricted funds including designated funds totalled £434,508. Free reserves that are unrestricted funds not committed total £409,858.

RESERVES POLICY

It is PCC policy to maintain a balance on free reserves (if possible) which equates to approximately six months' unrestricted payments (£63,000), to cover emergency situations that may arise from time to time, such as Covid. The balance of free reserves was £343,858 in excess of this. The PCC is constantly reviewing the level of reserves and is currently looking at various essential maintenance and building projects. However, unless the Church can generate more income the excess of expenditure over income will soon eat into these reserves.

INVESTMENT POLICY

Any surplus funds are placed on short-term deposit.

RISK MANAGEMENT

The PCC has continued to review the risks facing the Team, including the types of risk, the potential impact on the Church and means of mitigating these risks. Systems and procedures have been put in place to meet identified risks. The PCC will continue to review risks on an on-going basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. In November 2018, the PCC co-opted two additional members as permitted by the Rules, to enable them to have full rights as Parish Representatives in the Appointment process. All who attend our services on a regular basis are encouraged to register on the Electoral Roll and be eligible to stand for election to the District Church Councils and the Parochial Church Council.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds of the Team are to be spent.

When meeting as representatives of the districts, our clergy and PCC consider the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

ADMINISTRATIVE INFORMATION

The Parish of Caludon is situated in the Coventry East Deanery and is part of the Diocese of

Coventry within the Church of England

The correspondence address for the PCC is 365a Walsgrave Road, Coventry, CV2 4BG.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission number 1133236.

Name of Charity: The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry

Working name: Stoke St Michael PCC

Contact: Mrs Claire Thompson (PCC Secretary)

Rector: Revd Claire-Louise McArthur

Assistant Curate: Rev'd Dr Daniel Bennett

Ex Officio PCC Members:

Churchwardens: Christopher Dronfield

Jim McKay

Readers Suzanne Sapiano

Janet Pocklington

Ann Brown

Christopher Dronfield

Sue Morris (Licenced September 2020)

Deanery Synod Representatives: Sarah Little

Neal McGrattan (Deputy Churchwarden)

Elected PCC Members:

Graham Medd

Emma Aspinall

Ann Brown

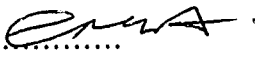
Claire Thompson Nicola Hopkins Angela Dronfield
Janet Pocklington Suzanne Sapiano Adrian Williams

Bankers: Lloyds Bank plc

Address High Street Branch, 30 High Street, Coventry, West Midlands, CV1 5RE.

Independent examiner: Mark Spafford FCCA

Luckmans Duckett Parker Ltd,
1110 Elliott Court, Herald Avenue,
Coventry Business Park,
Coventry
CV5 6UB

Approved by the PCC on Saturday 17th September and duly signed.....

by Rev'd Claire McArthur on their behalf. Date ...18/09/22.....

The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 20 to 28.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D SPAFFORD

FCCA ACA

Luckmans Duckett Parker Limited
1110 Elliott Court
Herald Avenue
Coventry Business Park
Coventry
CV5 6UB

Date: 24TH OCTOBER 2022

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
Income					
Voluntary income	2	59,920	37,500	97,420	409,438
Activities for generating funds	3	466	-	466	-
Income from investments	4	1	-	1	5
Church activities	5	22,315	-	22,315	18,144
Other income	6	1,606	-	1,606	1,975
Total income		84,308	37,500	121,808	429,562
Expenditure					
Church activities	7	113,478	-	113,478	108,346
Raising funds	8	11,628	-	11,628	864
Total expenditure		125,106	-	125,106	109,210
Net movement in funds for the year		(40,798)	37,500	(3,298)	320,352
Funds brought forward	14	475,306	-	475,306	154,954
Funds carried forward	14	434,508	37,500	472,008	475,306

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
BALANCE SHEET**

As at 31 December 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	11		-		-
Current assets					
Debtors	12	47,067		20,969	
Short term deposits		1,000		1,000	
Cash at bank and in hand		426,892		465,621	
		<u>474,959</u>		<u>487,590</u>	
Creditors:					
amounts falling due within one year	13	(2,951)		(12,284)	
Net current assets			<u>472,008</u>		<u>475,306</u>
Net assets			<u><u>472,008</u></u>		<u><u>475,306</u></u>
Funds					
Restricted funds	14		37,500		-
Unrestricted funds:					
- other charitable funds	14		434,508		475,306
			<u>472,008</u>		<u>475,306</u>

The Statement of Financial Activities, Balance Sheet and Notes 1 to 17 were approved by the Parochial Church Council on 18th September 2022 and signed on its behalf by: Rev'd Claire McArthur



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

1 Accounting policies

Basis of accounting

The PCC is a public benefit entity within the meaning of FRS102. The accounts (financial statements) have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102 and the Charities Act 2011 and applicable regulations.

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that operate independently and/or owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Restricted funds represent (a) income from trusts which may be expended only on those restricted objects provided in the terms of the trustor bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be spent on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Income recognition

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Amounts received specifically for mission are dealt with as restricted funds.

Investment income

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

1 Accounting policies (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. All expenditure is classified under activity headings that aggregate all costs related to the category.

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding obligation of the PCC.

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. All other expenditure is generally recognised when it is incurred and is accounted for gross..

Fixed assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Tangible fixed assets

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Tangible fixed assets are depreciated on a straight-line basis over the expected useful lives as follows:

Freehold land and buildings	- not depreciated
Sound system	- 5 years
Office equipment	- 10 years
Solar panels	- 7 years

Short term deposits

These are the cash held on deposit either with the CCLA or at the bank repayable within six months notice.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
2 Voluntary income				
Planned giving:				
Gift Aid donations and planned giving	38,754	-	38,754	38,782
Income tax recoverable	9,848	-	9,848	7,789
Collections (open plate) all services	2,278	-	2,278	1,848
Donations, appeals, etc.	4,040	-	4,040	852
Legacies	5,000	-	5,000	360,167
Grants	-	37,500	37,500	-
	<u>59,920</u>	<u>37,500</u>	<u>97,420</u>	<u>409,438</u>
3 Activities for generating funds				
Fetes, bazaars, other fund-raising events	466	-	466	-
	<u>466</u>	<u>-</u>	<u>466</u>	<u>-</u>
4 Income from investments				
Bank and CCLA Deposit fund interest	1	-	1	5
	<u>1</u>	<u>-</u>	<u>1</u>	<u>5</u>
5 Church activities				
Fees	9,960	-	9,960	5,502
Church hall lettings etc	10,476	-	10,476	9,682
Lunch Clubs	1,568	-	1,568	1,194
Groups Activities	56	-	56	192
Sundry income	255	-	255	1,574
	<u>22,315</u>	<u>-</u>	<u>22,315</u>	<u>18,144</u>
6 Other income				
Solar panels	1,606	-	1,606	1,975
	<u>1,606</u>	<u>-</u>	<u>1,606</u>	<u>1,975</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	2020 £
7 Church activities					
Missionary and charitable giving:	16	1,265	-	1,265	1,860
Ministry:					
- diocesan quota		61,250	-	61,250	61,250
- clergy expenses		-	-	-	-
Church running expenses		3,051	-	3,051	2,244
Repairs and redecoration to the church		5,959	-	5,959	5,693
Upkeep of services		8,080	-	8,080	6,954
Upkeep of churchyard		4,644	-	4,644	1,537
Church Hall running costs		13,141	-	13,141	11,335
Community activities and other		2,312	-	2,312	4,571
Office expenses		6,065	-	6,065	6,599
Miscellaneous		1,379	-	1,379	1,405
Non apportioned Staff costs		3,932	-	3,932	3,698
Depreciation		-	-	-	-
Independent examiner's fees		-	-	-	-
- independent examination		2,400	-	2,400	1,200
		<u>113,478</u>	<u>-</u>	<u>113,478</u>	<u>108,346</u>
8 Raising funds					
Fundraising expense		<u>11,628</u>	<u>-</u>	<u>11,628</u>	<u>864</u>
9 Staff costs					
Wages and salaries				7,864	7,396
Social security costs				-	-
				<u>7,864</u>	<u>7,396</u>

No employee received emoluments of more than £60,000.

Number of employees

1

1

10 Trustee Remuneration & Related Party Transactions

The payments made to clergy may include a small immaterial proportion, which relates to their function as PCC members. No PCC members received any remuneration for acting as a trustee during the year.

As allowed under our governing document one PCC member/trustee received in total £7,864 for services to the charity (2020 one £7,396).

No PCC members/trustees were paid any expenses (2020 Nil).

There were no related party transactions

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2021

11 Tangible fixed assets

	Fixtures & equipment £	Office equipment £	Total £
Cost or valuation			
1 January 2021	31,761	3,052	34,813
Additions	-	-	-
31 December 2021	31,761	3,052	34,813
Depreciation			
1 January 2021	31,761	3,052	34,813
Charge for year	-	-	-
31 December 2021	31,761	3,052	34,813
Net book amount			
31 December 2021	-	-	-
31 December 2020	-	-	-
	2021 £	2020 £	

12 Debtors

Amounts falling due within one year

Income tax recoverable	28,368	18,520
Other debtors	18,699	2,449
	47,067	20,969

13 Creditors

Amounts falling due within one year

Trade creditors	-	4,023
Other creditors	2,951	8,261
	2,951	12,284

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
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For the year ended 31 December 2021

14 Analysis of funds

	Balance 1 January 2021 £	Income £	Expenditure £	Balance 31 December 2021 £
Bunrestricted funds				
General funds	450,087	70,828	(111,057)	409,858
Designated funds				
Fabric	1,599	-	-	1,599
Centre Fund	23,620	13,480	(14,049)	23,051
	25,219	13,480	(14,049)	24,650
Total unrestricted funds	475,306	84,308	(125,106)	434,508
Restricted funds				
Community Hall Refurbishment Project Fund	-	37,500	-	37,500
Total funds	475,306	121,808	(125,106)	472,008

Purpose of funds

The general fund represents the free unrestricted funds of the Church available for general use.

The Fabric fund is being held for the upkeep of the Fabric of the Church. The Fabric Report indicates that there are problems with the roof which need to be resolved.

The Centre Fund arises from surpluses made by the Centre and will be used to deal with the flat roof.

The Community Hall Refurbishment Projected Fund is for the refurbishment of the Community Hall. A grant was received in the year from

15 Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-
Net current assets	434,508	37,500	472,008
	434,508	37,500	472,008

16 Missionary and charitable giving

	2021 £	2020 £
Bethesda Ministries	-	1,560
Coventry Cathedral Investors in Hope	-	300
Sofas and Beyond	1,200	-
Sundry giving re individuals (3)	65	-
	1,265	1,860

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

17 PRIOR PERIOD COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total funds 2020 £	2019 £
Income					
Voluntary income		409,438	-	409,438	200,237
Activities for generating funds		-	-	-	6,991
Income from investments		5	-	5	378
Church activities		18,144	-	18,144	81,097
Other income		1,975	-	1,975	1,558
Total income		429,562	-	429,562	290,261
Expenditure					
Church activities		108,346	-	108,346	199,818
Raising funds		864	-	864	1,219
Total expenditure		109,210	-	109,210	201,037
Net expenditure before transfers		320,352	-	320,352	89,224
Transfer funds to Holy Cross and Risen Christ following them becoming PCC's		-	-	-	(308,727)
Net movement in funds for the year		320,352	-	320,352	(219,503)
Funds brought forward		154,954	-	154,954	374,457
Funds carried forward		475,306	-	475,306	154,954