



Stoke St Michael's Church Coventry
Loving God ~ Learning His ways ~ Living for others

Stoke St Michael's Church

Annual Report

2020



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1. AIMS AND PURPOSES

Stoke, St Michael's Church Council (PCC) has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish the whole mission of the church, pastoral, social and ecumenical. It has maintenance responsibilities for the churches and church centres at Stoke St Michael;

2. OBJECTIVES AND ACTIVITIES

As a PCC we subscribe to the threefold Diocesan commitment to worship God, make disciples and transform community. The parish seeks, in its own understanding of this vision, to inspire people to be alive to Christ's presence, to worship God and to serve the diverse community of Stoke and Wyken. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:-

- **Worship and prayer** - where we learn about the gospel and the love of Jesus
- **Provision of pastoral care** for people living in the parish.
- **Mission and Outreach** to people living in the parish and beyond

To facilitate this work we seek to maintain the fabric of the churches, church centre, and a worshipping presence in several local schools, in addition to this the church is committed to staffing missional projects across the city including, Street Pastors, Carriers of Hope and Coventry Night Shelter.

3. ACHIEVEMENTS AND PERFORMANCE

3.1 Electoral Roll 2020/21

The total number of people on the Electoral Roll is 118. The changes in the Electoral Roll since the last report are that 2 people have been added and 1 person has been removed.

Malcolm Vanston-Rumney, Electoral Roll Officer

3.2 Attendance at Services

The 'Usual Sunday Attendance' for 2020 was as follows:

	Adults	Children
St Michael's	95	12

3.3 Digital Engagement

This year as we have moved much of our provision online for the first time, we report on our digital engagement levels across our digital platforms.

Our average online service reach per week for the month of October was 233.

Website –

Overall Page Views 11,639 increase of 8.51% year on year

Covid Page – 3,183 views

45% of women 54% men

75% under 44

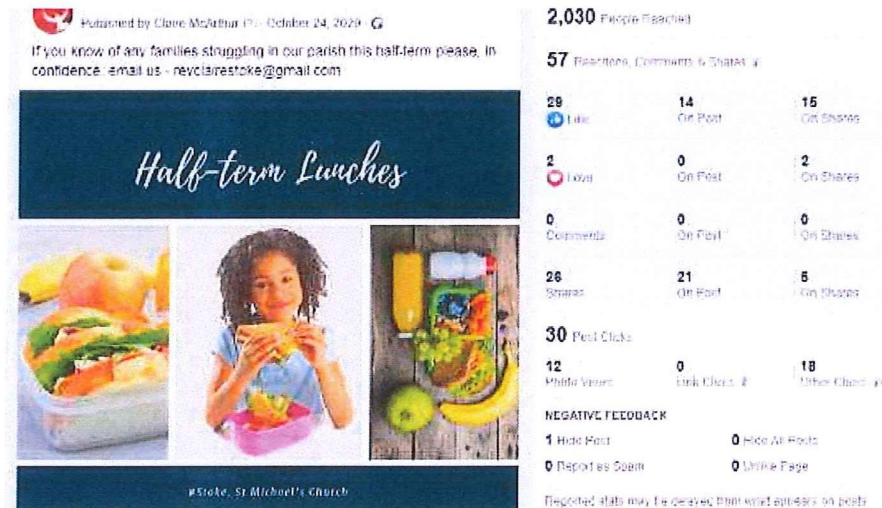
Facebook –

Current page likes 455 an increase of 76 over the year.

Yearly Organic Reach 252,256

Our top posts were:-

Parish call out for free school dinners 2k



Dawn Service 1.1k

Carol Service 1.1k

AGM photo montage 724 views

Blessing of Crib 599 views

Reader Licence 521 views

Children's Harvest 383 views

3.4 Worship and Prayer

On Sundays, the following services take place:

Venue	8.00am	9.30am	11.00am
St Michael's	Eucharist	All Age Worship	Eucharist

During the week, the following service takes place:

Venue	Morning
St Michael's	Eucharist (Wed 10am)

The worship is predominantly Eucharistic but our 9.30 is an all age worship where we have communion once a month. All worship and priestly and pastoral work is supported by a strong team of Readers and our Curate.

Once a month our Mother's Union group meet in the centre for worship and fellowship.

3.5 Baptisms, Weddings and Funerals

As well as our regular services we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

The following services took place:

Baptisms	Weddings	Funerals	Internments
2	0	20	8

4. Reports

Churchwardens Review

Well, 2020 is done and dusted, what can I say? Unusually I find myself struggling for words. Indeed, it is unusual, before starting this review, I went back to look at what I had written about 2019 and there was no shortage of things to say. It seems, however, difficult to remark on what was a largely uneventful year.

That is to say that globally it was of course an incredibly, sad, eventful year. Nevertheless, here at St Michael's, in our little corner of the world, there were no fayres, no youth group, no lunch club, no church-yard open day, no quizzes, no carols in church, no 6am Easter breakfast (I admit that I wasn't desperately sad about that!), no Easter Sunday celebration. I do not doubt for one minute that for the vast majority of us, for the majority of the year, we are glad to see the back of it.

There were some things to celebrate though and, during such a dark time, it is comforting to bring a little light.

In January of 2020, before COVID had really hit, we had our annual retreat to Holy Island and, whilst we did not get to repeat the trip this year, we can still cherish the memories of last year.

We can say that we celebrated some firsts for St Michael's – our first ever online service, our first ever live streamed service, our first ever virtual carol service, Palm Sunday, Easter Sunday and many more. It's certainly not what we had planned and I daresay not really what we wanted, but it is still a comfort to know that we can provide a space, however little, however unnatural, for the family of St Michael's and the community of Stoke to come together to worship.

In June we welcomed the news our former curate Noel would go on to become the priest of Curdworth, Middleton and Wishaw.

We also celebrated the church reopening for private prayer and in July for worship, albeit in a vastly different form.

In mid-July we heard Dan's, our new curate, first sermon – and a very good one too I recall.

In September we welcomed a new reader to join our wonderful team of Janet, Ann and Suzanne as I was licensed by Bishop John.

Later in September, on the same day as our Patronal Festival, we were very happy for Dan as he was ordained at Coventry Cathedral on a wonderful sunny day!

Sadly, in November we concluded the safest thing for us to do was to return to online services as COVID continued to reach across the city. Nevertheless, we did manage a Christmas Day service and also, thanks to some incredible hard work from our talented singers, manage to get out a virtual carol service. Indeed, the choir continue, to this day, to work hard providing new hymns for us to hear each week. We very much look forward to hearing them live!

We should also take a moment to give our heartfelt thanks to Malcolm who, after many many years' service 'handed in his keys' and completed his term as churchwarden. I think I speak for everyone when I say thank you for your hard work, the huge amounts of time you have given to the role and for your continued and constant, compassionate service to St Mike's.

While we're at it I should probably say a big welcome to Jim McKay who I have badgered and cajoled into taking over – I know I owe Tracey a lot of Gin by way of an apology!

Finally, I couldn't complete a year in review without saying a big thank you to Claire. To come from a curacy to a church the size of St Mike's and then be hit with the worst pandemic in nearly 100 years and still be here, delivering services, offering pastoral care, still

energetic for the journey ahead – you’ve done and are doing an absolutely smashing job, and, much like I said in the report last year – I’m still very glad you’re here!!

We are a people who live by faith, fed with hope. Let us be hopeful and prayerful that better times and a better year are on the way.

Blessings

Chris Dronfield - Churchwarden

Rector’s Report

I was delighted at the start of the year to attend my first St Mikes, annual retreat to Holy Island. It was good to get to know those attending a little better and enjoy the fresh air, the opportunity to connect with God and reflect. It was wonderful to join together on walks, for prayers and shared meals. It was wonderful to embrace nature and even a sea lion joined in our communion outside, on St Cuthbert’s Island.

One of my favourite moments of the year I think though was being stuck in the mud as we became pilgrims across the causeway. The photo of Glynis is priceless.

What I did not realise at the time is how much that week would sustain me for the turbulent year ahead. It must be said that this was not the ideal during the first year of my first incumbency to be faced with one of the world’s biggest pandemics in history.

In February we held a wedding preparation day where invited all the couples to spend a day with us talking through the possibilities for their weddings later in the year. Little did we know that none of these would take place due to Covid.

At the start of the year we held our luncheon clubs, Mikes Tikes toddler group and Chris Cross all these had to close when the country went into lock-down.

None of us had even really heard the word Covid or of the coronavirus at the start of the year. I think that at this point, as this may become a more historical document than usual that we explain what the pandemic was.

Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus.

Most people infected with the COVID-19 virus will experience mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease, and cancer are more likely to develop serious illness and could potentially die from the virus.

The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes. The best way to prevent the virus from spreading is having limited interaction with others and regularly to wash your hands.

The Church of England under government guidance closed all places of worship on Monday 23rd March 2020. We were also given the message to stay at home.

<https://www.churchtimes.co.uk/articles/2020/27-march/news/uk/all-churches-are-closed-all-weddings-are-off>

Here at Stoke, St Michael's we followed the guidance and our worship moved online. We quickly managed to get a booklet out to all on our electoral roll, *Praying in a Pandemic*.

We identified our more vulnerable members who may live alone or away from their families, those who over the age of 70. Those who may have needed extra help and support.

We then undertook to meet every afternoon at 3pm, on a new piece of software called Zoom to pray for our parish, our nation and ourselves.

As people were isolated, as a church we quickly put our support networks in place to go shopping for one another, making regular pastoral phone calls. I became a regular at Tesco's in Clifford Bridge where I shopped for eight households, it was delight that they opened a personal till for my array of shopping each week.

On a personal level the Rectory was full as my children were sent home from school and university.

At the height of the pandemic it was a very sad time, the funerals started to come in quickly and at one point I had eight funerals being prepared at the same time. Those who died of Covid were the most unexpected, challenging and saddest to take.

At this point we lost one of most valued members of our congregation Julia Wright, it was difficult that we could not be physically alongside Julia in her final few weeks and days. We and were also limited on the small amount of people who could attend her funeral. It was good though that many of us took the opportunity to light a virtual candle and say prayers at the appropriate time.

I am blessed to have had a previous career in digital media and this helped us a church community connect and we held Holy Week and Easter online.

Good Friday was a fraught day as our technology failed and I only just managed to get the service online at 2pm for the last hour. I was also interrupted by a lorry arriving in the church yard to fly tip, we soon got a new gate on the entrance!

On Easter Sunday whilst we could not meet in church, we held our Dawn service in the back garden of the rectory, helped along by Callum my son tending to the fire pit. The cat doing its business in the border behind was perhaps not the most joyous thing about the broadcast on Facebook live! But it was wonderful that the reach across Facebook was over 1,000 people.

We were very blessed with the weather during this time and it was great to share with one another our baking, our books, our plants, and our successes in the garden, I think Zoe, had the best vegetables as we watched from afar as she cultivated her new allotment.

We all kept each other safe and prayed alongside each other at home, many of us made prayer chains and it was wonderful when we were able to worship again in church and join these all together.

We began on the 21st June by opening our church for private prayer. This was after rigorous health and safety covid assessments, we re-arranged the church, added sanitisers, cleaning, and registering stations and carefully re-arranged the chairs to keep social distance with one another.

By 2nd July it was wonderful to start to worship once again, face to face. Although we could have no procession, the gospel was read at the lectern, our choir were socially distanced and masked at the back of church. Our communion was in one kind and served at our seats.

Also in July our local Headteacher of Ravensdale School resigned and as community governor I was involved in the recruitment process and strange as it seems we interviewed over Zoom and successfully recruited Suzie Wilson to the post.

It was also great to welcome our new Curate Daniel Bennett and his wife Victoria and their two children Felicity (2) and Theo (3 months). Dan was licenced as a lay leader as his planned Peterstide ordination was postponed due to restrictions on the numbers who could attend services and life events being cancelled at this time.

August saw our first virtual holiday club where Dan was thrown in at the deep end creating online craft activities for the children to watch. Bags to accompany the club were duly delivered to those taking part.

September saw the addition of our new Reader Christopher Dronfield and it has been wonderful to see him join our Reader team. This year I have had amazing support, love and care from our Readers Ann, Janet and Suzanne, it has been wonderful to share our ministry with alongside one another. Dan was also duly ordained on a sunny afternoon at Coventry Cathedral.

As we moved into the Autumn and Harvest time as our children were not back in church we had our first virtual Harvest Festival, where Suzanne did a fantastic skit with the cereal boxes and our young people led the service, I think I have may have some competition from young Zoe.

Dan and I delivered Suzanne's talk to the children of Pattison's College face to face at their Harvest Festival one of the only assemblies that we were able to conduct this year.

Towards the end of October there was a spike in more Covid cases and we made the difficult decision to go back online with our worship from the 2nd November.

We worked through the restrictions and launched our first Wild Messy Church with our 9.30 families, we all had a socially distanced tables in the children's garden and carved pumpkins, played games and planted bulbs in the church yard. Finally finishing our afternoon with hot chocolate and marshmallows. It took a great deal of time to plan we had to quarantine all the things we used for three days before the event, to stop the spread of covid.

Our annual service of thanksgiving for All Souls could not take place due to restrictions, the Readers, Dan and I held a very moving outdoor service in the remembrance garden where we lit a candle for those who sadly died this year.

On Remembrance Sunday we stayed at home and worshipped online, but I was privileged to have the two minute silence in the church yard with William Fry as we stood by his father's grave, as we recorded the remembrance assembly for our local schools.

By this point in the year it was cold and wet and we were missing each other greatly, so we launched our 11.00 am coffee morning on Zoom, the idea being we would watch the online service then about ten of us would meet after the service 'live' for coffee,

We virtually had to give to our Christmas appeals, our toys were bought off Amazon and sent direct to the City Mission project for distribution, we collected bits for our shoe boxes but our efforts were somewhat thwarted due to us not being together to fill them.

In December the PCC recruited a professional fundraiser Anna- Marie Keane to project manage the refurbishment of the church centre.

With the season of Advent approaching as a church we followed the Church of England prayer series Comfort and Joy, safely once again from our own homes. We were able to safely meet for our Wednesday communion service but it was deemed too risky for our Sunday worship so we remained online. Praying that we would be able to meet at Christmas face to face.

We held our first ever Nativity Trail, where we invited our local community through our gates, socially distanced and booked through Eventbrite so everyone didn't arrive together. A series of posts were erected throughout the church yard where we could link up our mobile phones with the QR code to hear the relevant Christmas carol. Baby Jesus was found in the doorway, the donkey was in the tree, a star dangled from another and our sheep that Colin had pruned for a number of years donned his tinsel and was the final Christmas symbol that the children had to find.

Nearer Christmas we held another wild messy church, where outside in the cold winter air we made our Christingles, sang the twelve days of Christmas, said star prayers and hunted the candy canes around the church yard.

Singing was once again banned but we did manage to come together to go carol singing and about twenty of us visited some of our more isolated members of our congregation so they could enjoy the Christmas jollity.

For the first time ever we produced a virtual carol service, where our wonderful choir recorded their individual parts and Chris Dronfield merged and mixed them together, we had socially distanced recorded our readings and over 1.1k of people watched online our efforts.

Due to our usual numbers we could not meet on Christmas Eve for the blessing of the crib and our annual Christingle service, this was all held online. Our midnight mass was live streamed on Facebook into people's homes with just Dan, me and the church wardens present.

On Christmas Day we opened our doors to celebrate the birth of Jesus. Dan was made to sing Abba "thank you for the music" as we gave thanks for the goodness of God's provision.

As we went our separate ways to eat our Christmas dinner little did we know that would be our last service in church until Psalm Sunday on the 28th March 2021.

People have said that our churches have been closed over the last year, I like to think that if they read this report they would see that we had just moved online, worshipped and supported one another in different ways,

Wow what a year!

Rev Claire x

Choir Report

January 2020 saw our choir excited at the prospect of three events which were planned for 2020. We were to sing highlights from 'Messiah' on Good Friday, in September we had a date to sing choral evensong at Birmingham cathedral and in October, a return visit to Stow-on-the Wold, also for choral evensong.

As you can imagine, everything was in place for Good Friday. The choir, joined by our tenor and bass friends from Southam, had been practising since January and we were poised to begin final practices with organist and soloist. March 23rd. put paid to all these plans and our library copies of 'Messiah' have been gathering dust ever since.

It was lovely to be able to meet and sing once again in late summer but this taste of liberty was soon cruelly snatched away. I would like to thank those choir members who have unstintingly, week by week recorded their own voices singing whatever is requested and also to thank Chris Dronfield who performs what to me is a miracle (will he be walking on water next, or perhaps changing water into wine would be more to his taste!) of putting all the individual recordings together so that 'the choir' can always feature in our online services so brilliantly put together by Rev Claire and team.

Linda Green

Mother's Union Report

Mothers' Union is a wonderful worldwide community which began 140 years ago,

(in modern times you no longer need to be a mother, married or a woman).

An organisation that promotes and supports family life and aims to make a safer, fairer world for families, encouraging parents to develop the faith of their children. To maintain a worldwide fellowship of Christians united in prayer, worship and service that helps those whose family life has met with adversity.

An organisation that campaigns on social issues regarding families, women and children. It is acknowledged that MU continue to be relevant in today's society where family structures take many forms.

This year sadly due to the pandemic we have not been able to have our monthly meetings, we have all missed those times of being together in fellowship with one another.

We had planned to admit three new members on Mothering Sunday 2020 and had offered to purchase the plants we give everyone, but that was the first Sunday of the first lock down.

We are hopeful that we can start to meet again on the first Thursday of each month at 2pm in the Centre. We usually have a varied program, of speakers and prayerful worship, a supportive and pleasant place for fellowship and easy conversation.

Support is regularly given to The Haven a local Women's Refuge, and we also give financially to enable disadvantaged families to have a holiday.

This year we have also missed out on meeting others from around the Coventry Diocese for services to celebrate Lady Day, Advent, retreats and quiet evenings.

For those able to access the internet there have been services on line and a daily midday prayer.

Please pray for the work of the Mothers' Union worldwide, and for our own St Michaels' branch.

Janet Pocklington, (Branch Leader)

Bellringing Report

Along with all other church related groups, the lockdown regulations introduced in March to control covid-19 brought an abrupt halt to the ringers' regular activities and plans for the year. For the first time since 1939, towers fell silent as Churches closed completely. None of the joy this year as on Easter Sunday the bells ring out following our self imposed silence during the preceding Holy Week. Once non congregational services became possible we did find a recording of the band, ringing not here but in a competition, which courtesy of Rev Claire, has been a regular introduction to our shared online worship. Along with many other bands of ringers, an up-to-date audio recording of our ringing will be one of the jobs for later in 2021.

The relaxations in the summer when we could meet in Church for “socially distanced” worship, allowed some very limited access back into the tower for a little ringing to take place. We took advantage of having a “family bubble” of six ringers, comprising the “Poulton group” of Clare, Noah, Oliver and Zack Poulton, Audrey Alldrick & myself, to ring for the permitted 15 minutes before a Sunday service. This was after putting in place and continuing with the necessary biosecurity measures. With the mutual agreement of the rest of the band they were precluded from this activity to comply with the nationally agreed guidelines, so most of the band have not been in the tower since last March. This ringing, like everything else however, came to an abrupt end with the next lockdown phase again closing churches for public worship although we did take advantage of the Christmas relaxation and “the bubble” again rang out on Christmas morning. We rang for 13 Sunday services (and even 3 on a Wednesday during school holidays!) in this period. We were indeed one of the very few towers within the Diocese who were able to meet the regulations imposed on our ringing. We are very grateful to the Rev Claire for her full agreement and support in enabling this ringing to take place.

At the time of writing this we still await full confirmation of what ringing we will be allowed to do when in 2021. There will be some “new normal” to adapt to which will no doubt affect what ringers see as centuries old traditions. We all look forward to resuming regular service ringing and, as we found during the year, our very necessary regular practices on a Wednesday to improve and hone our ringing skills.

There is still work that needs doing on the bells to improve and maintain them as indicated in a previous years’ bell founders report. We look forward to working with the church on funding this and helping minimise cost by our own active involvement as “skilled labourers”. The fabric within the base of the tower needs professional inspection for damp ingress as well as attention to the overall poor state of the decoration.

2021 will be a year of rebuilding the band and re-establishing the ringing traditions at Stoke. Anyone wishing to know more is welcome to contact us and we will see what arrangements are possible to teach newcomers or just as importantly welcome lapsed ringers back into the tower.

Andrew Alldrick on behalf of Stoke St Michael’s Bell Ringers

Stoke St Michael's Fabric Report for 2020

Church

The dampness on the west wall has not been drying out. Further investigation suggested that some problems with the lead on the roof might be the cause.

Dampness on the ceiling of the choir vestry has been attributed to the vestry roof covering.

Faculties will be raised to resolve both of these problems with the necessary repairs.

Some redecoration is needed in the choir vestry but will be delayed until the roof has been sorted out.

The church's gas central heating boiler had its annual service.

The fire extinguishers and the fire blanket were tested in October.

The lightning conductor was tested in November.

The organ was tuned and maintenance work was carried out in December.

Centre

The flat roof continues to be a problem with all four internal downpipes now leaking. Some consideration has been given to a long-term solution with the installation of a pitched roof. Improvements are needed to the whole Centre and a fundraiser has been engaged to help us plan and fund a large project. This will look at work in the carpark and parts of the churchyard as well as in the Centre.

The gas central heating boiler was serviced early in the year.

The fire extinguishers and the fire blanket were tested in October. Two of the fire extinguishers were recharged.

Churchyard

The container in the car park provides storage for some of our equipment, but we are investigating the installation of a more permanent, secure shed to be situated near the Centre.

We entered into a hire agreement with Hammons Solicitors for their staff to use the carpark. Eight spaces along the boundary fence have been assigned for them to use during the day from Monday to Friday.

A large limb of a tree fell down at the back of the churchyard. When the Council came to inspect it, they found five other trees that were dead or dying. A faculty was raised, and the trees were felled. Replacement trees will be planted nearby.

General

During the year, we discovered we had a few animal problems – wasps' and rats' nests in the churchyard, and mice in church. We set up a contract with Coventry City Council Pest Control who have been monitoring and sorting things for us with regular visits.

We have been quite badly affected by the COVID pandemic with footfall reduced dramatically, but, with the vaccination programme under way, there is some light at the end of the tunnel.

Malcolm Vanston-Rumney and Chris Dronfield, Churchwardens

Safeguarding

Throughout the year, we have adhered to the Covid requirements in order to keep both our centre and church operating safely. All groups that have been hiring our centre have completed risk assessments in line with their activities. At various intervals throughout the year the PCC made the decision to close our buildings due to the rise in Covid infections in the local area and in order to act upon Government guidance.

There were no reported safeguarding incidences requiring report or escalation during the year.

Rev Claire

Annual Accounts Summary

EXPLANATORY NOTE CONCERNING THE PASTORAL RE-ORGANISATION

On 1st August 2019, a new Pastoral Scheme came into effect. It was made by the Church Commissioners pursuant to the 2011 Measure and signed by the Bishop of Coventry on 16th July 2019. The Scheme came about following an initial request by the PCC to the Coventry diocese, and numerous consultations which formed part of the formal process.

The PCC expressed concern that the Caludon Team governance and structures caused an inward focus on Team matters, with unnecessary duplication of administration, and wasted time, effort and finance in maintaining them. The PCC felt that this was to the detriment of an outward focus on ministry and mission.

The Scheme created the new Benefice and Parish of St Mary Magdalene with the Church of the Risen Christ, Wyken and the new Benefice and Parish of Holy Cross, Caludon. The Scheme also confirmed that St Catherine's, Stoke Aldermoor, which has been a Conventional District for the past few years, is now a new Benefice. The remainder of the Caludon Team Parish, which is the former district of St Michael has been re-named as the Benefice (or Parish) of Stoke St Michael, Coventry.

The PCC is keen to point out that the former districts of the Team remain on good terms and continue to support each other in a variety of ways. It is hoped and intended that these good relationships and 'informal partnerships' continue as each district identifies its own priorities for future ministry and mission.

FINANCIAL REVIEW

The statement of Financial Activities for the year ended 31 December 2020 only relate to Stoke St Michael whereas the comparatives consolidate the incoming resources and resources expended of the Churches in the Team. For the DCC's of Holy Cross and Risen Christ this was only up to 31 July 2019 being the date on which they became independent exempted charities. The comparatives 2019 are therefore not totally comparable.

The total incoming resources were £429,562 compared to £290,261 in the previous year. Voluntary income was £409,438 (2019 - £200,237). The main reason for the increase was income from legacies which increased from £105,011 to £360,167. Such gifts are very much appreciated. Unfortunately, due to Covid other voluntary giving and income from Church Activities was down as we were not open.

Resources expended totalled £109,210 (2019 - £201,037). The Diocesan Parish share for 2020 paid by this Church Council amounted to £61,250 (2019 - £89,096), which largely provides the stipends and housing for the clergy and was met in full. Holy Cross and Risen Christ were responsible for paying their own share from 1 August 2019.

Expenditure to run the Churches and Halls can be seen in Note 7 of the Financial Statements.

Without the legacy of £360,167 we would have had a deficit of £39,815 which shows the effect Covid had on our finances

The net result for the year is that unrestricted funds including designated funds totalled £475,306. Free reserves that are unrestricted funds not committed total £450,087.

RESERVES POLICY

It is PCC policy to maintain a balance on free reserves (if possible) which equates to *approximately six months' unrestricted payments (£55,000)*, to cover emergency situations that may arise from time to time, such as Covid. The balance of free reserves was £395,087 in excess of this. The PCC is constantly reviewing the level of reserves and is currently looking at various essential maintenance and building projects.

INVESTMENT POLICY

Any surplus funds are placed on short-term deposit.

RISK MANAGEMENT

The PCC has continued to review the risks facing the Team, including the types of risk, the potential impact on the Church and means of mitigating these risks. Systems and procedures have been put in place to meet identified risks. The PCC will continue to review risks on an on-going basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. In November 2018, the PCC co-opted two additional members as permitted by the Rules, to enable them to have full rights as Parish Representatives in the Appointment process. All who attend our services on a regular basis are encouraged to register on the Electoral Roll and be eligible to stand for election to the District Church Councils and the Parochial Church Council.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds of the Team are to be spent.

When meeting as representatives of the districts, our clergy and PCC consider the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

ADMINISTRATIVE INFORMATION

The Parish of Caludon is situated in the Coventry East Deanery and is part of the Diocese of Coventry within the Church of England

The correspondence address for the PCC is 365a Walsgrave Road, Coventry, CV2 4BG.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission number 1133236.

Name of Charity:	The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry
Working name:	Stoke St Michael PCC
Contact:	Mrs Claire Thompson (PCC Secretary)

Rector: Revd Claire-Louise McArthur

Assistant Curate: Rev'd Dr Daniel Bennett (Lay Licenced from July 2020., ordained 27th September 2020)

Readers Suzanne Sapiano

Janet Pocklington

Ann Brown

Christopher Dronfield (Licenced September 2020)

Ex Officio PCC Members:

Churchwardens: Christopher Dronfield

Malcolm Vanston- Rumney (Until 18th October 2020)

Jim McKay (From 18th October 2020)

Deanery Synod Representatives: Sarah Little

Neal McGrattan (Deputy Churchwarden from 18th October 2020)

Elected PCC Members:

Graham Medd	Emma Aspinall
Ann Brown	Bridget Harper-Spurgeon
Claire Thompson	Nicola Hopkins
Angela Dronfield	James Grubb (Resigned 18th October 2020)
Zoey Cardwell	Janet Pocklington
Suzanne Sapiano (From 18th October 2020)	

Bankers: Lloyds Bank plc

Address High Street Branch, 30 High Street, Coventry, West Midlands, CV1 5RE.

Independent examiner: Mark Spafford FCCA

Luckmans Duckett Parker Ltd, 1110 Elliott Court, Herald Avenue, Coventry Business Park, Coventry, CV5 6UB

Approved by the PCC on Sunday 30th May 2021 and duly signed by Rev'd Claire

McArthur on their behalf  **06/06/21**

The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of Caludon, Coventry

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 24 to 33

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D SPAFFORD

FCCA ACA

Luckmans Duckett Parker Limited
1110 Elliott Court
Herald Avenue
Coventry Business Park
Coventry
CV5 6UB

Date...26th July 2021.....

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2020

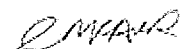
	Note	Unrestricted funds £	Restricted funds £	Total funds	
				2020 £	2019 £
Income					
Voluntary income	2	409,438	-	409,438	200,237
Activities for generating funds	3	-	-	-	6,991
Income from investments	4	5	-	5	378
Church activities	5	18,144	-	18,144	81,097
Other income	6	1,975	-	1,975	1,558
Total income		429,562	-	429,562	290,261
Expenditure					
Church activities	7	108,346	-	108,346	199,818
Raising funds	8	864	-	864	1,219
Total expenditure		109,210	-	109,210	201,037
Net expenditure before transfers		320,352	-	320,352	89,224
Transfer funds to Holy Cross and Risen Christ following them becoming PCC's	14	-	-	-	(308,727)
Net movement in funds for the year		320,352	-	320,352	(219,503)
Funds brought forward		154,954	-	154,954	374,457
Funds carried forward		475,306	-	475,306	154,954

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
BALANCE SHEET**

As at 31 December 2020

		2020	2019
	Note	£	£
Fixed assets			
Tangible assets	11	-	-
Current assets			
Stock of food		-	-
Debtors	12	20,969	122,282
Short term deposits		1,000	1,000
Cash at bank and in hand		465,621	41,470
		<u>487,590</u>	<u>164,752</u>
Creditors:			
amounts falling due within one year	13	(12,284)	(9,798)
		<u>475,306</u>	<u>154,954</u>
Net current assets		<u>475,306</u>	<u>154,954</u>
Net assets		<u><u>475,306</u></u>	<u><u>154,954</u></u>
Funds			
Restricted funds	14	-	-
Unrestricted funds:			
- other charitable funds		475,306	154,954
		<u>475,306</u>	<u>154,954</u>

The Statement of Financial Activities, Balance Sheet and Notes 1 to 17 were approved by the Parochial Church Council on Sunday 6th June 2021 and signed on its behalf by:



Rev'd Claire-Louise McArthur

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

1 Accounting policies

Basis of accounting

The PCC is a public benefit entity within the meaning of FRS102. The accounts (financial statements) have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102 and the Charities Act 2011 and applicable regulations.

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that operate independently and/or owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Restricted funds represent (a) income from trusts which may be expended only on those restricted objects provided in the terms of the trustor bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be spent on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Income recognition

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Amounts received specifically for mission are dealt with as restricted funds.

Investment income

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

1 Accounting policies (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. All expenditure is classified under activity headings that aggregate all costs related to the category.

Grants and donations are accounted for when paid over, or when awarded, if that creates a binding obligation of the PCC.

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. All other expenditure is generally recognised when it is incurred and is accounted for gross..

Fixed assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) and (c) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Tangible fixed assets

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Tangible fixed assets are depreciated on a straight-line basis over the expected useful lives as follows:

Freehold land and buildings	- not depreciated
Sound system	- 5 years
Office equipment	- 10 years
Solar panels	- 7 years

Short term deposits

These are the cash held on deposit either with the CCLA or at the bank repayable within six months notice.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY**

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

	Unrestricted funds £	Restricted funds £	2020 £	2019 £
2 Voluntary income				
Planned giving:				
Gift Aid donations and planned giving	38,782	-	38,782	61,888
Income tax recoverable	7,789	-	7,789	15,990
Collections (open plate) all services	1,848	-	1,848	12,725
Donations, appeals, etc.	852	-	852	4,623
Legacies	360,167	-	360,167	105,011
	<u>409,438</u>	<u>-</u>	<u>409,438</u>	<u>200,237</u>
3 Activities for generating funds				
Fetes, bazaars, other fund-raising events	-	-	-	6,991
	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,991</u>
4 Income from investments				
Bank and CCLA Deposit fund interest	5	-	5	378
	<u>5</u>	<u>-</u>	<u>5</u>	<u>378</u>
5 Church activities				
Fees	5,502	-	5,502	20,442
Church hall lettings etc	9,682	-	9,682	37,124
Magazines	-	-	-	5
Lunch Clubs including Risen Christ	1,194	-	1,194	21,806
Groups Activities	192	-	192	1,428
Sundry income	1,574	-	1,574	292
	<u>18,144</u>	<u>-</u>	<u>18,144</u>	<u>81,097</u>
6 Other income				
Solar panels	1,975	-	1,975	1,558
	<u>1,975</u>	<u>-</u>	<u>1,975</u>	<u>1,558</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

		Unrestricted funds	Restricted funds	Total funds	
	Note	£	£	2020 £	2019 £
7 Church activities					
Missionary and charitable giving:	16	1,860	-	1,860	2,574
Ministry:					
- diocesan quota		61,250	-	61,250	89,096
- clergy expenses		-	-	-	1,782
Church running expenses		2,244	-	2,244	18,217
Repairs and redecoration to the church		5,693	-	5,693	7,971
Upkeep of services		6,954	-	6,954	12,229
Upkeep of churchyard		1,537	-	1,537	1,106
Church Hall running costs		11,335	-	11,335	19,947
Community activities and other		4,571	-	4,571	10,107
Lunch Club Risen Christ		-	-	-	15,058
Office expenses		6,599	-	6,599	7,142
Miscellaneous		1,405	-	1,405	3,650
Non apportioned Staff costs		3,698	-	3,698	2,790
Depreciation		-	-	-	3,746
Independent examiner's fees					
- independent examination		1,200	-	1,200	2,150
- other services		-	-	-	2,253
		<u>108,346</u>	<u>-</u>	<u>108,346</u>	<u>199,818</u>
8 Raising funds					
Fundraising expense		864	-	864	1,219
		<u>864</u>	<u>-</u>	<u>864</u>	<u>1,219</u>
9 Staff costs					
Wages and salaries				7,396	5,580
Social security costs				-	-
				<u>7,396</u>	<u>5,580</u>

No employee received emoluments of more than £60,000.

The two part time employees equate to less than one full time employee.

10 Trustee Remuneration & Related Party Transactions

The payments made to clergy may include a small immaterial proportion, which relates to their function as PCC members. No PCC members received any remuneration for acting as a trustee during the year.

As allowed under our governing document one PCC members/trustees received in total £7,396 for services to the charity (2019 two £7,140).

No PCC members/trustees were paid any expenses (2019 Nil).

There were no related party transactions

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

11 Tangible fixed assets

	Fixtures & equipment £	Office equipment £	Total £
Cost or valuation			
1 January 2020	31,761	3,052	34,813
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
31 December 2020	31,761	3,052	34,813
	<hr/>	<hr/>	<hr/>
Depreciation			
1 January 2020	31,761	3,052	34,813
Charge for year	-	-	-
	<hr/>	<hr/>	<hr/>
31 December 2020	31,761	3,052	34,813
	<hr/>	<hr/>	<hr/>
Net book amount			
31 December 2020	-	-	-
	<hr/>	<hr/>	<hr/>
31 December 2019	-	-	-
	<hr/>	<hr/>	<hr/>
	2020	2020	
	£	£	

12 Debtors

Amounts falling due within one year

Income tax recoverable	18,520	10,731
Other debtors	2,449	111,551
	<hr/>	<hr/>
	20,969	122,282
	<hr/>	<hr/>

13 Creditors

Amounts falling due within one year

Trade creditors	4,023	7,795
Other creditors	8,261	2,003
	<hr/>	<hr/>
	12,284	9,798
	<hr/>	<hr/>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

14 Funds	Balance 1 January 2020 £	Movement in funds		Balance transferred 31 December 2020 £
		Incoming resources and gains £	Outgoing resources and transfers £	
St Michael's				
Unrestricted for Stoke St Michael	130,301	417,131	(97,345)	450,087
Designated				
Fabric	1,599	-	-	1,599
Centre Fund	23,054	12,431	(11,865)	23,620
	<u>154,954</u>	<u>429,562</u>	<u>(109,210)</u>	<u>475,306</u>

Purpose of funds

The Fabric fund is being held for the upkeep of the Fabric of the Church. The Fabric Report indicates that there are problems with the roof which need to be resolved.

The Centre Fund arises from surpluses made by the Centre and will be used to deal with the flat roof.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2020

15 Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-
Net current assets	475,306	-	475,306
	<u>475,306</u>	<u>-</u>	<u>475,306</u>

16 Missionary and charitable giving

	2020 £	2019 £
Bethesda Ministries	1,560	1,560
Coventry Cathedral Investors in Hope	300	300
Disasters Appeal	-	47
Embrace Middle East	-	360
Pattisons College	-	130
Water Aid	-	177
	<u>1,860</u>	<u>2,574</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CALUDON,
COVENTRY
NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2019

17 PRIOR PERIOD COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total funds	
				2019 £	2018 £
Income					
Voluntary income		-	200,237	200,237	163,103
Activities for generating funds		-	6,991	6,991	12,202
Income from investments		-	378	378	98
Church activities		-	81,097	81,097	102,021
Other income		-	1,558	1,558	163,479
Total income		-	290,261	290,261	440,903
Expenditure					
Church activities		1,487	198,331	199,818	257,094
Raising funds		-	1,219	1,219	1,190
Total expenditure		1,487	199,550	201,037	258,284
Net expenditure before transfers		(1,487)	90,711	89,224	182,619
Transfer of DCC contributions to PCC for Parish Share and running costs		114	(114)	-	-
Transfer funds to Holy Cross and Risen Christ following them becoming PCC's		-	(308,727)	(308,727)	-
Transfer St Michael unrestricted funds at year end		154,954	(154,954)		
Net movement in funds for the year		153,581	(373,084)	(219,503)	182,619
Funds brought forward		1,373	373,084	374,457	191,838
Funds carried forward		154,954	-	154,954	374,457