

RAF ODIHAM WOS' AND SNCOS' MESS

England & Wales · Charity number 1133202

Details

Status Registered

Legal form Other

Registered 2009-12-09

Register [View on the Charity Commission register](#)

Contact

Address Raf
Odiham
Hook
Hampshire
RG29 1QT

Phone 01256367061

Email christopher.dale113@mod.gov.uk

Website <https://www.raf.mod.uk/our-organisation/stations/raf-odiham/>

Activities

Objects: The charity's object (the object) is 'the promotion of efficiency of the armed forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel'.

Activities: Promotion of military efficiency

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£108,137	£95,007	-	-
2023-10-31	£103,479	£103,426	-	-
2022-10-31	£77,921	£104,012	-	-
2021-10-31	£92,972	£91,334	-	-
2020-10-31	£88,277	£57,847	-	-

Trustees

Name	Role	Appointed
Sarah Moorehead		2024-09-06

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Nov 22 Period start date To 31 Oct 23 Period end date

Charity name: RAF Odiham WOs and SNCOs Mess

Charity registration number: 1133202

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Service Funds objects are concerned with, 'The promotion of military efficiency of the Armed Forces of the Crown'. This object presents the Trustee with wide powers, enabling them to provide charitable assistance to all elements of the Royal Air Force Community; internal subsidy of mess activities and grant-making are the Royal Air Force Odiham Sergeants' Mess's principal means of delivering this charitable assistance. The specific aims stated in the constitution should be inserted into this area and should be taken from one or more of the following: The Royal Air Force Sergeants' Mess has three aims set by the Trustee: i. Encourage esprit de corps by enabling serving Mess members to mix together in both formal dining situations and informal social activities so as to help keep service traditions alive and encourage the well-being of the Mess community. ii. Encouraging, supporting and facilitating the development of sport to raise standards and to promote the link to fitness, teamwork and personal development through sporting activity and opportunities. iii. Supporting facilities and capital projects to enable the best possible provision for the Royal Air Force Odiham community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services	Para 1.17 and 1.19	This Fund derives public benefit as it assists in providing Royal Air Force personnel with the necessary skills to carry out the Royal Air Force contribution to the defence of the United Kingdom and its interests. Service

identified in the accounts.		Funds are established for the benefit of Service personnel to promote military efficiency which underpins esprit de corps and team working, and they help to encourage personnel to develop the character, spirit and attitude to face challenges and danger associated with military service. As a result, the Fund derives a benefit to the general public in helping to provide personnel who are motivated, have high morale and are willing to serve the needs of their country and that of its public, at all times.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	With assistance issued from Air Command staff, the trustee has paid due regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Sergeants' Mess Committee presents an annual Financial Plan to its members, detailing the proposed grants, subsidies, and requests for assistance at the AGM. This Financial Plan is either approved or rejected by the Mess members and is monitored monthly by the Mess Committee and Accounts Flight.
Policy on social investment including program related investment	Para 1.38	-
Contribution made by volunteers	Para 1.38	-
Other		-

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The operating achievements of the Royal Air Force Odiham Sergeants' Mess was firstly to fund, core items such as formal functions, sport, support to certain charities and improvement and administrative costs. The achievement of this operating brief is outlined in the following analysis of income and activities. Mess Activities The Mess arranged a total of 5 formal functions. Additionally, the Mess held numerous informal functions and activities for the collective benefit of the membership. There was also a Christmas Prize draw for mess members only. Mess Subscriptions As part of the financial planning process the Mess Committee seeks the agreement of the membership in setting the level of subscriptions in the relevant membership categories. These subscriptions help to subsidise the formal functions, meet operating and maintenance costs as well as enabling the Mess to fund its grant giving activities. The level of subscriptions was reviewed and was unchanged this Financial Year and sat at £15 per month for full members. The Mess subscriptions are monitored by the Mess Treasurer and can be reviewed at any point during the year, along with advice from OC Accounts. However, the decision on what happens to the changing of Mess Subscriptions must be authorised by the Stn Cdr, CMC and voted upon by Mess Members. Trading Activities The Royal Air Force Odiham Sergeants' Mess operates a bar as a primary purpose trading activity. An agreed Gross Profit Percentage (GPP) is set by the Mess Committee for the year. Bar profits continue to be affected by the operational tempo of the unit and the number of personnel being deployed away but have improved since the Covid-19 pandemic.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustee considers that the fund is a going concern.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Royal Air Force Odiham Sergeants' Mess level of reserves for this Financial Year remains around £108,000. The balance sheet shows that the fund has adequate working capital; the flow of bar income and members' subscriptions is usually adequate for outgoings. Additional to the reserves, the Mess has a Contingent Liability to the Royal Air Force Central Fund which currently stands at £24,000. This is the amount of money that would need to be returned to the Royal Air Force Central Fund should the unit ever close. As instructed by HQ Air Command, the contingent liability has been invested to generate a return for the charity.
Amount of reserves held	Para 1.22	£108,747 The equivalent to 12.6 months annualised expenditure.
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of income this Financial Year has come from daily subscriptions paid by the Mess membership.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The primary purpose of investing Mess funds is to protect its capital and to show growth broadly in line with the prevailing overall rate of inflation each year.
A description of the principal risks facing the charity	Para 1.46	A Risk Register is updated regularly and held by the Accounts Flight. Such risks include a loss of income and meeting the required assurance levels. An Internal Audit Board has been convened, with this Mess being audited quarterly throughout the Financial Year.
Other		-

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Station Commander at Royal Air Force Odiham is appointed as ex-officio Trustee of all Service Funds at Royal Air Force Odiham. Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency, currently based at Headquarters Air Command, Royal Air Force High Wycombe.

Reference and Administrative details

Charity name	RAF Odiham WOS' and SNCOS' Mess
Other name the charity uses	-
Registered charity number	1133202
Charity's principal address	Sergeants' Mess RAF Odiham Hook Hampshire RG29 1QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	D McGurk	Station Commander	1 Nov 22 – 25 Aug 23	Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency
2	M Roberts	Station Commander	25 Aug 23 – to date	

Corporate trustees – names of the directors at the date the report was approved

Director name		
-		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
-		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	-
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Exemptions from disclosure

Reason for non-disclosure of key personnel details

-

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Matt Roberts

Matt Roberts	
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Position (eg Secretary,
Chair, etc)

Station Commander RAF Odiham

Station Commander RAF Odiham	
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Date

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RAF Odiham Warrant Officers' and Sergeants' Mess			Charity No	1133202
Annual accounts for the period				
Period start date	01 Nov 2022	To	Period end date	31 Oct 2023



Section A Statement of Financial Activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	-	3,963	-	3,963	958
Charitable activities	S02	99,516	-	-	99,516	76,963
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	99,516	3,963	-	103,479	77,921
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	99,463	3,963	-	103,426	104,012
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	99,463	3,963	-	103,426	104,012
Net income/(expenditure) before investment gains/(losses)	S13	53	-	-	53	(26,091)
Net gains/(losses) on investments	S14	4,345	-	-	4,345	(6,118)
Net income/(expenditure)	S15	4,398	-	-	4,398	(32,209)
Extraordinary items (Note 7)	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and (losses) on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	4,398	-	-	4,398	(32,209)
Reconciliation of funds:						
Total funds brought forward	S21	182,205	-	24,000	206,205	238,414
Total funds carried forward	S22	186,602	-	24,000	210,602	206,205

Section B

Balance Sheet

RAF Odiham
Warrant Officers' and Sergeants' Mess
at 31 Oct 2023

Guidance
Notes

Fixed assets

			Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Intangible assets (Note 15)	B01		-	-	-	-	-
Tangible assets (Note 14)	B02		77,855	-	-	77,855	66,700
Heritage assets (Note 16)	B03		-	-	-	-	-
Investments (Note 17)	B04		42,460	-	24,000	66,460	62,115
Total fixed assets	B05		120,315	-	24,000	144,315	128,815

Current assets

Stock (Note 18)	B06		-	-	-	-	-
Debtors (Note 19)	B07		33,390	-	-	33,390	11,814
Investments (Note 17.4)	B08		-	-	-	-	-
Cash at bank and in hand (Note 24)	B09		63,895	-	-	63,895	106,033
Total current assets	B10		97,285	-	-	97,285	117,847

Creditors: amounts falling due within one year (Note 20)

Cash at bank and in hand (Note 20)	B09x		-	-	-	-	-
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Total current liabilities

B11			30,998	-	-	30,998	40,457
B12			30,998	-	-	30,998	40,457

Net current assets/(liabilities)

B12			66,287	-	-	66,287	77,390
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Total assets less current liabilities

B13			186,602	-	24,000	210,602	206,205
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Creditors: amounts falling due after one year (Note 20)

Provisions for liabilities	B15		-	-	-	-	-
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Total net assets or liabilities

B16			186,602	-	24,000	210,602	206,205
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Funds of the Charity

Endowment funds (Note 27)	B17				24,000	24,000	24,000
Restricted income funds (Note 27)	B18			-		-	-
Designated funds	B19d		-			-	-
Unrestricted funds	B19		186,602			186,602	182,205
Revaluation reserve	B20		-			-	-
Total funds	B21		186,602	-	24,000	210,602	206,205

Signed by one or two trustees on behalf of all the trustees

Signature	Date of approval dd/mm/yyyy
Grp Capt M Roberts	

Section C Statement of Cash Flows

RAF Odiham
Warrant Officers' and Sergeants' Mess
Year to 31 Oct 2023

Net movement in funds generated from operations	4,398
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Depreciation in the year	5,127
Disposal of Fixed Assets	-
Revaluation of Fixed Assets	-
Movement in Stocks/Inventories	-
Movement in Debtors/Receivables	(21,576)
Movement in Creditors/Payables	(9,459)

Net movement in assets and liabilities	(25,908)
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Net cash generated from operations	(21,510)
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Investing Activities

Investment in Fixed Assets	(16,282)
Changes in Investments	(4,345)

Total for Investing Activities	(20,627)
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Financing Activities

Repayment of Loans	-
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Total for Financing Activities	-
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Total movement in Cash at bank and in hand	(42,137)
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Cash at bank and in hand B/fwd	01 Nov 2022	106,033
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Cash at bank and in hand C/Fwd	31 Oct 2023	63,895
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Section D

Notes to the accounts

Note 1 **Basis of preparation**

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their

 - accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
 - and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

Section D**Notes to the accounts****1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	<i>N/A</i>
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	<i>N/A</i>
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	<i>N/A</i>

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of any changes;</i>	<i>N/A</i>
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	<i>N/A</i>
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	<i>N/A</i>

Section D	Notes to the accounts
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1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

<i>(i) the nature of the prior period error;</i>	<i>N/A</i>
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	<i>N/A</i>
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	<i>N/A</i>

Note 2

Accounting Policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

None

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

-	-
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Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated

-

Note 2

Accounting Policies

This standard list of accounting policies has been applied by the charity except for those identified, "No" or "N/A". Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities ▪ the charity becomes entitled to the resources; ▪ it is more likely than not that the trustees will receive the resources; and ▪ the monetary value can be measured with sufficient reliability.	Yes
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	N/A
Government grants	The charity has received government grants in the reporting period	No
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	N/A
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	N/A
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	N/A N/A N/A N/A

	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable	N/A
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	N/A
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	N/A
Support costs	The charity has incurred expenditure on support costs.	Yes
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	N/A
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably	Yes
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	N/A
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.	N/A
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes

2.2 EXPENDITURE & LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	N/A
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes

Section C	Notes to the accounts	cont...
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Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes
Deferred income	No material item of deferred income has been included in the accounts	Yes
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	N/A
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.	Yes

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost above £500	Yes
	They are valued at cost.	No
	The depreciation rates and methods used are disclosed in note 14.	No
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	No
	They are valued at cost.	N/A
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	No
	They are valued at cost.	N/A
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes

Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received	Yes
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Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	N/A
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	They are valued at fair value except where they qualify as basic financial instruments	N/A
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Policies adopted additional to or different from those above

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Note 3

Analysis of income

		Current Financial Year				Previous Financial Year			
		Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Unrestricted funds £	Restricted income funds £	Endowment funds £	Prior year funds £
Donations and legacies:	Analysis								
	Donations and gifts	-	-	-	-	-	-	-	-
	Gift Aid	-	-	-	-	-	-	-	-
	Legacies	-	-	-	-	-	-	-	-
	General grants provided by government/other	-	3,127	-	3,127	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-	-	-	-
	Donated goods, facilities and services	-	836	-	836	-	-	-	-
	Other donations and legacies	-	-	-	-	-	958	-	958
Total		-	3,963	-	3,963	-	958	-	958
Charitable activities:	Bar Income	9,386	-	-	9,386	2,913	-	-	2,913
	Function Income	25,868	-	-	25,868	5,490	-	-	5,490
	Gaming Machines Income	1,100	-	-	1,100	5,046	-	-	5,046
	Refreshment income	737	-	-	737	218	-	-	218
	Sundry Income	-	-	-	-	417	-	-	417
	Mess Subscriptions	62,425	-	-	62,425	62,879	-	-	62,879
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total		99,516	-	-	99,516	76,963	-	-	76,963
Other trading activities:	Other trading activities	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-	-	-	-
	Dividend income	-	-	-	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-	-	-	-
	Other investment income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Separate material item of income:		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-	-	-	-
	Other - Other Income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
TOTAL INCOME		99,516	3,963	-	103,479	76,963	958	-	77,921

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4 **Analysis of receipts of government grants**

	Description	This year	Last year
		£	£
Government grant 1	N/A	-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	
---	--

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Section D

Notes to the accounts

(cont)

Note 6

Analysis of expenditure

Analysis	Current Financial Year				Previous Financial Year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
	£	£	£	£	£	£	£	£
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-	-	-
	Fundraising agents	-	-	-	-	-	-	-
	Operating charity shops	-	-	-	-	-	-	-
	Operating a trading company - non-charitable	-	-	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-
	Start up costs incurred in generating new source of	-	-	-	-	-	-	-
	Database development costs	-	-	-	-	-	-	-
	Other trading activities	-	-	-	-	-	-	-
	Investment management costs:	-	-	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-	-	-
	Investment administration costs	-	-	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-	-	-
	Rent collection, property repairs, maintenance	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-	-	-
Expenditure on charitable activities	Accommodation	-	-	-	537	-	-	537
	Accounting Services	254	-	-	240	-	-	240
	Accounting Support Services (not IE)	-	836	-	836	-	-	-
	Administration	1,560	-	-	1,260	-	-	1,260
	Bad Debts Written Off	17	-	-	65	-	-	65
	Bar	-	-	-	112	-	-	112
	Depreciation	5,127	-	-	2,959	-	-	2,959
	Functions	63,923	3,127	-	67,050	51,368	958	52,326
	Garden Maintenance	217	-	-	961	-	-	961
	Grants made	8,500	-	-	8,500	7,500	-	7,500
	Independent Examination	790	-	-	744	-	-	744
	Insurance	-	-	-	526	-	-	526
	Maintenance	6,841	-	-	2,120	-	-	2,120
	Major Refurbishment	-	-	-	23,468	-	-	23,468
	Movement in Provision for Doubtful Debts	900	-	-	900	-	-	-
	Newspapers	-	-	-	571	-	-	571
	Performing Rights	388	-	-	653	-	-	653
	Presentations	1,400	-	-	1,418	-	-	1,418
	Refreshments	7,211	-	-	5,614	-	-	5,614
	Sundry	-	-	-	806	-	-	806
	TV Licences and Subscriptions	2,335	-	-	2,132	-	-	2,132
		-	-	-	-	-	-	-
	Total expenditure on charitable activities	99,463	3,963	-	103,426	103,054	958	104,012
Separate material item of expense	Extraordinary items	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
	Total separate material item of expense	-	-	-	-	-	-	-
Other	Fixed Assets Disposal	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
	Total other expenditure	-	-	-	-	-	-	-
TOTAL EXPENDITURE		99,463	3,963	-	103,426	103,054	958	104,012

Other information:

Section D	Notes to the accounts	(cont)
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Analysis of expenditure on charitable activities

Activity or programme	Activity	This year				Last year			
		Activities £	Grant £	Support £	Total this £	Activities £	Grant £	Support £	Total prior £
Activity 1		-	-	-	-	-	-	-	-
Activity 2		-	-	-	-	-	-	-	-
Activity 3		-	-	-	-	-	-	-	-
Activity 4		-	-	-	-	-	-	-	-
Activity 5		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-

Prior year expenditure on charitable activities can be analysed as follows:	
---	--

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Unrestricted income funds	Restricted income funds	Endowment funds	Total this year	Total last year
-	-	-	-	-

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
Members' monies received in error	Yes	22,525	-	17,843	-	4,682	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
Total		22,525	-	17,843	-	4,682	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds £	Furthering Objectives £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation
						(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Costs have been apportioned on a basis designed to reflect the use of the resource.

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	790	744
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Financial statements preparation fees paid to the independent examiner	254	240
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	836	-

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	-	-

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

True

Band	Number of employees	
	This year	Last year
£60,000 to £69,999		
£70,000 to £79,999		
£80,000 to £89,999		
£90,000 to £99,999		
£100,000 to £109,999		

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

This year	Last year

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

No ex-gratia payments have been made

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	
Last year	

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

No Redundancies during the period

Total amount of payment

--

The nature of the payment (cash, asset etc.)

This year	
Last year	

The extent of redundancy funding at the balance sheet date

This year	
Last year	

Please state the accounting policy for any redundancy or termination payments

This year	
Last year	

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
Amount of contributions recognised in the SOFA as an expense	£0	£0
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.		

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

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Note 13

Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
	£	£	£	£
Station Charities	6,000	-	-	6,000
Station Welfare	2,500	-	-	2,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	8,500	-	-	8,500

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

No

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
Total Grants Paid		-

Note 14 Tangible fixed assets*Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Silverware, paintings and prints	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	8,950	-	80,444	89,394
Additions	-	-	-	16,282	16,282
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	8,950	-	96,726	105,676

14.2 Depreciation and impairments

**Basis		Straight Line		Straight Line
** Rate		0%		0%, 20%, 25%

At beginning of the year	-	-	-	22,694	22,694
Disposals	-	-	-	-	-
Depreciation	-	-	-	5,127	5,127
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	27,821	27,821

14.3 Net book value

Net book value at the beginning of the year	-	8,950	-	57,750	66,700
Net book value at the end of the year	-	8,950	-	68,905	77,855

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	<i>N/A</i>
Last year	<i>N/A</i>

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

	This year	Last year
<i>the effective date of the revaluation</i>	N/A	N/A
<i>the name of independent valuer, if applicable</i>	N/A	N/A
<i>the methods applied and significant assumptions</i>	N/A	N/A
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>	N/A	N/A

Details of the last revaluation

the effective date of the revaluation	Nov-19
the name of independent valuer	Unknown
(i) the methods applied and significant assumptions (ii) the methods applied and significant assumptions	Based upon the valuer's opinion of the same for insurance purposes only. In adherence to the guidelines for RAF service charities, the value of fixed assets outlined in the organisation's financial statements are as follows: Silverware, painting and prints, and select furniture items are recorded at an insured valuation, which is subject to professional review every five years. It should be noted that due to the elapsed time, the original acquisition costs of most assets are not ascertainable. Consequently, it has not been possible to determine the amount of any related Revaluation reserve. Additionally, other tangible assets are depicted at historical cost less accumulated depreciation in accordance with relevant accounting standards.

14.6 Other disclosures

	This year	Last year
<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>	N/A	N/A
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>	N/A	N/A
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>	N/A	N/A

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate				

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	Last year

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

This year	Last year

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 16 Heritage assets

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Nat book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

This year	Last year

16.9 Five year summary of heritage assets transactions

	2023	2022	2021	2020	2019
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Listed investments	Cash & cash equivalents	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	62,115	-	-	-	-	62,115
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value		-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	4,345	-	-	-	-	4,345
Carrying (fair) value at end of year	66,460	-	-	-	-	66,460

*Please specify additions resulting from acquisitions through business combinations, if any.

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Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Listed investments	66,460	-
Cash & cash equivalents	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	66,460	-
Grand total (Fair value at year end+Cost less impairment)		66,460

17.3 If your charity holds investment properties, please complete the following note:

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

Cash or cash equivalents
Listed investments
Investment properties
Social investments
Other investments
Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

This year	Last year

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Note 18 **Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
23,528	10,128
9,262	1,686
600	-
33,390	11,814

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 20 **Creditors and accruals**
Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

		Amounts falling due within one year ie after more than one year			
		This year £	Last year £	This year £	Last year £
Accruals for grants payable		-	-	-	-
Bank loans and overdrafts		-	-	-	-
Trade creditors		-	-	-	-
Payments received on account for contracts or performance-related grants		-	-	-	-
Accruals and deferred income		30,998	40,425	-	-
Taxation and social security		-	32	-	-
Other creditors		-	-	-	-
Total		30,998	40,457	-	-

20.2 Deferred income
Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

	This year	Last year
- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;		
- an indication of the uncertainties about the amount or timing of those outflows; and		
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.		

	This year	Last year
21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).		

	This year	Last year
21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.		

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

--	--

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

Last Year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect £

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank

Cash Floats

Other

This year	Last year
£	£
-	-
-	-
63,895	105,133
-	900
-	-
Total	106,033

Note 25 Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section D

Notes to the accounts

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	182,205	103,479	(103,426)	-	4,345	186,602
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			206,205	103,479	(103,426)	-	4,345	210,602

Section D

Notes to the accounts

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	214,414	77,921	(104,012)	-	(6,118)	182,205
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			238,414	77,921	(104,012)	-	(6,118)	206,205

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	<i>None</i>	
Between endowment and restricted funds	<i>None</i>	
Between endowment and unrestricted funds	<i>None</i>	

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					
		This year					Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ ex gratia	Other	TOTAL	TOTAL
		£	£	£	£	£	£
						-	-
						-	-
						-	-
						-	-

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)	TRUE
---	------

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	Total
			£	£	£	£	£
							-
							-
							-
							-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Section D	Notes to the accounts	(cont)
Note 29	Additional Disclosures	
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.		



Section A

Independent Examiner's Report

Report to the Managing
Trustee of

RAF ODIHAM WARRANT OFFICERS' & SERGEANTS' MESS

On accounts for the year
ended

31ST OCTOBER 2023

Charity no
(if any)

1133202

Set out on pages

CC17A & TAR

I report to the Managing Trustee on my examination of the accounts of the above charity ("the Charity").

Responsibilities and
basis of report

As the charity's Managing Trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow member of the Association of Charity Independent Examiners.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Original signed*

Date: 29.07.2024

Name: HOWARD NEIL SANDERSON

Relevant professional
qualification(s) or body

FCIE

(if any):

Address:

ACCOUNTANCY COMPLIANCE SOLUTIONS (UK) LIMITED
1 ENDCLIFFE AVENUE, SCUNTHORPE, NORTH LINCOLNSHIRE,
DN17 2RB

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

Accounts



Trustee's Annual Report for the period									
		Period start date			Period end date				
		Day	Month	Year			Day	Month	Year
From		1	Nov	2021	To	31	Oct	2022	

Reference and Administration Details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

WOs' & SNCOs' Mess	
Royal Air Force Odiham	
Hook	
Postcode	RG29 1QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	D McGurk	Station Commander		Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency (See Trustee Selection Methods Below)

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

WO David Widdison, Chairman of the Mess Committee WO Gary Locke, Chairman of the Mess Committee
--

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. Appointed by, elected by)	The Station Commander at Royal Air Force Odiham is appointed as ex-officio Trustee of all Service Funds at Royal Air Force Odiham. Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency, currently based at Headquarters Air Command, Royal Air Force High Wycombe.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustee delegates the day to day management and control of the WOs' & SNCOs' Mess together with the authority for the disbursement of grants and loans to a management committee chaired by the Chairman of the Mess Committee, who is appointed by the Trustee, and its members, who are appointed by the membership of the Mess; however, all management decisions, acquisitions and expenditure are subject to the Trustee's approval by signature in the minute book.

The Trustee confirms that suitable accounting policies have been used and applied consistently, with reasonable and prudent judgements and estimates having been made in the preparation of the financial statements for the year ended 31 October 2022. The Trustee also confirms that applicable accounting standards have been followed and that the financial statements have been prepared on a going concern basis.

As Trustee of all Service Funds at Royal Air Force Odiham, the Station Commander also has responsibility for two other registered charities, namely the Royal Air Force Odiham WOs' & SNCOs' Mess and the RAF Odiham Swimming Pool; and also, the Royal Air Force Odiham Junior Ranks Welfare Fund. Each charity follows applicable Accounting Standards in the United Kingdom, the Statement of Recommended Practice (SORP) 'Accounting & Reporting by Charities' issued in 2005, the Charities Act 2006 and the Royal Air Force Air Publication 3223 (Administration and Accounting for Service Funds). A single centralised accounting system known as the Service Funds Accounting Section (SFAS) is set up to hold and maintain all accounting records of each individual charity and to provide management information and accounting services to all Service Funds, clubs and activities on the station. SFAS is under the direct control of an Officer Commanding Accounts Flight (OC Accounts Flight). The centralized accounting system requires the establishment of combined cash and bank accounts under the control of the OC Accounts Flight. Whilst the cash and bank accounts are common to all funds, the use of the SAGE Line 50 Financial Controller computerised accounting package (SAGE) allows a fund's transactions to be separately identified, and each fund's share of the central cash and bank balances can readily be established by reference to the appropriate fund control account in the nominal ledger. In support of the combined cash and bank account the SAGE system provides separate ledger and purchases books in which transactions are recorded for each fund. The SAGE system also provides an inter-fund transfer journal to record settlement of inter-fund transactions. The external contractor, Sodexo, holds the responsibility for the production of mess bills and Function costings for the Officers' and WOs' & SNCOs' Messes, with the SFAS having overall oversight and accounting responsibility.

The Mess Committee

The Committee is responsible for the day-to-day management of the Mess. It is chaired by the Chairman of the Mess Committee and has the following Members:

Deputy Chairman	House (Property) Member
Mess Secretary	Work Services Member
Entertainments Member	Gardens Member
Improvements Member	Living-In Members' Representative
Gaming Member	Gifts Member

In addition, the Mess Manager attends committee meetings in an advisory capacity.

Committee meetings take place each month. The budget for the next financial year is set in October by the Committee for approval by the Mess Members at an Annual General Meeting. The Annual General Meeting receives the Annual Audited Accounts of the Mess and ratifies any committee appointments.

Minutes are taken at each Committee and General meeting and are circulated to reach the Trustee within 10 working days of the meeting for his approval.

Statement of Risk

The Trustee has continued a programme of work to identify procedures to mitigate risk and to minimise potential impact should risks materialise. A Service Funds Internal Audit Board is also convened at the start of each financial year to carry out an internal arithmetical and management audit of the charity.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Royal Air Force Odiham WOs' & SNCOs' Mess is:

'The promotion of efficiency of the armed forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of Service personnel'.

This object presents the Trustee with wide powers, enabling them to provide charitable assistance to all elements of the Royal Air Force Community.

The Royal Air Force Odiham WOs' & SNCOs' Mess has 3 aims set by the Trustee:

- i. Encourage esprit de corps by enabling serving Mess members to mix together in both formal dining situations and informal social activities so as to help keep service traditions alive and encourage the well-being of the mess community.
- ii. Encouraging, supporting and facilitating the development of sport to raise standards and to promote the link to fitness, teamwork and personal development through sporting activity and opportunities.
- iii. Supporting facilities and capital projects to enable the best possible provision for the Royal Air Force Odiham Community.

Summary of the main activities in relation to these objects

Details of the Fund's objectives and activities are grouped together within the appropriate aims and details of the scope of each activity are given in the 'Achievements & Performance' section.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This Fund derives public benefit as it assists in providing Royal Air Force personnel with the necessary skills to carry out the Royal Air Force contribution to the Defence of the United Kingdom and its interests.

Service Funds are established for the benefit of Service personnel to promote military efficiency which underpins esprit de corps and team working, and they help to encourage personnel to develop the character, spirit and attitude to face challenges and danger associated with military service.

As a result, the Fund derives a benefit to the general public in helping to provide personnel who are motivated, have high morale and are willing to serve the needs of their country and that of its public, at all times.

The above statement has been agreed by RAF Air Command HQ Service Funds staff and the Charity Commission. Through instruction supplied by Air Command staff, the trustee has paid due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

Grants are made by agreement of the Mess membership through voting at an AGM or EGM.

With the exception of the Mess Manager who is mandated by virtue of their postings to carry out those duties, the Mess Committee is comprised of volunteers. As such, activities including entertainments, functions and identifying improvements to the Mess are reliant upon the work of volunteers.

Each volunteer is given separate responsibilities with separate TOR's. These duties are indicated in the minutes of the meeting, but the main responsibilities are: Treasurer, Entertainments, Property and House.

Separate committees are formed by volunteers for all of the mess functions that take place throughout the year, all of which are subsidised by mess funding.

The Mess's investment policy is to invest all surplus income required above its working capital to protect the longevity of the Mess and provide an income source for future years.

Achievements and performance

Summary of the main achievements of the charity during the year

The operating brief for the Royal Air Force Odiham WOs' & SNCOs' Mess was firstly to fund, from available investment income, bar profits and members subscription expenditure on the core items of formal functions, sport, support to certain charities and administrative costs. A limited amount of the balance is applied to current community support needs. The achievement of this operating brief is outlined in the following analysis of income and activities.

Mess Activities

The Mess arranged a total of 5 formal functions consisting of 1 Formal Dining-in nights (Chinook 40th Anniversary dinner), Christmas draw and a Summer ball for the benefit of Mess Members in order to meet the aim of promoting esprit de corps. In addition to these functions, the Mess has also hosted an exchange function and Oktoberfest with the Officers' Mess members. There was also a Christmas Prize draw for mess members only.

Mess Subscriptions

As part of the financial planning process the Mess Committee seeks the agreement of the membership in setting the level of subscriptions in the relevant membership categories. These subscriptions help to subsidise the formal functions, meet operating and maintenance costs as well as enabling the Mess to fund its' grant giving activities. The level of subscriptions was adequate to enable the Mess to fund its planned commitments along with a small number of unplanned expenses, therefore were unchanged.

Trading Activities

The Royal Air Force Odiham WOs' & SNCOs' Mess operates a bar as a primary purpose trading activity. An agreed Gross Profit Percentage is set by the Mess Committee for the year. Bar profits continue to be affected by the operational tempo of the unit and the number of personnel being deployed away but have improved since the Covid-19 pandemic. Furthermore, investments have seen a

Achievements and performance

decrease towards the end of the FY, this may be largely due to the Ukraine conflict and the cost-of-living crisis. The high cash reserves (much owing to Covid-19) will help to maintain the level of welfare that has been in place for all members of the Mess should income fall in future years. The income generated from these activities in the short term will further offset the expenditure required of the mess and further improvements.

Financial review

Brief statement of the charity's policy on reserves

The Royal Air Force Odiham WOs' & SNCOs' Mess needs a lower level of reserves due to having few operational or staff commitments.

The Royal Air Force WO & SNCOs' Mess has exceeded its current reserves level target. The balance sheet shows that the fund has more than adequate working capital, despite the investments falling over the last 6 months.

Additional to the reserves, the Mess has a Contingent Liability to the Royal Air Force Central Fund which currently stands at £24,013. This is the amount of money that would need to be returned to the Royal Air Force Central Fund should the unit ever close. As instructed by HQ Air Command, the contingent liability has been invested in an attempt to yield more profit than interest that it would receive from being held in a Bank Account. Should the Mess close in the future, it would need to confirm that the contingent liability can be withdrawn from the investment portfolio in order to meet its Contingent Liability to the Royal Air Force Central Fund.

Details of any funds materially in deficit

No funds were materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Investments

To meet the over-riding need of regular ongoing specified annual income increasing with inflation, the Royal Air Force Odiham WOs' & SNCOs' Mess investment strategy is to have a diversified portfolio across established UK equity and UK fixed interest markets with a bias towards equities that offer growth and yield. The Royal Air Force Odiham WOs' & SNCOs' Mess has a neutral ethical investment policy; by investing in St James Place equity and bonds, the Trustees have no control or influence over stock selection.

Related Party Transactions

The Royal Air Force WOs' & SNCOs' Mess operates in conjunction with the Royal Air Force Odiham Officers' Mess and the Royal Air Force JRWF.

Other optional information

--

Declaration

The trustee declares that he has approved the trustee's report above.

Signed on behalf of the charity's trustee

Signature(s)	Original Signed	
Full name(s)	Donal McGurk	
Position (eg secretary, chair, etc)	Station Commander & Trustee	
Date	15 th June 2023	



Section A

Independent Examiner's Report

Report to the Managing
Trustee of

RAF ODIHAM WARRANT OFFICERS' & SERGEANTS' MESS

On accounts for the year
ended

31st October 2022

Charity no
(if any)

1133202

Set out on pages

CC17A & TAR

I report to the Managing Trustee on my examination of the accounts of the above charity ("the Charity").

Responsibilities and
basis of report

As the charity's Managing Trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow member of the Association of Charity Independent Examiners.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Original signed*

ate: 21.06.2023

Name: HOWARD NEIL SANDERSON

Relevant professional
qualification(s) or body

FCIE

(if any):

Address:

ACCOUNTANCY COMPLIANCE SOLUTIONS (UK) LIMITED
1 ENDCLIFFE AVENUE, SCUNTHORPE, NORTH LINCOLNSHIRE,
DN17 2RB

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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RAF Odiham Warrant Officers' and Sergeants' Mess			Charity No	1133202
Annual accounts for the period				
Period start date	01 Nov 2021	To	Period end date	31 Oct 2022

Section A

Statement of Financial Activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	62,879	958	-	63,837	62,560
Charitable activities	S02	14,084	-	-	14,084	30,412
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	76,963	958	-	77,921	92,972
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	103,054	958	-	104,012	91,334
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	103,054	958	-	104,012	91,334
Net income/(expenditure) before investment gains/(losses)	S13	(26,091)	-	-	(26,091)	1,638
Net gains/(losses) on investments	S14	(6,118)	-	-	(6,118)	7,600
Net income/(expenditure)	S15	(32,209)	-	-	(32,209)	9,238
Extraordinary items (Note 7)	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and (losses) on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	(32,209)	-	-	(32,209)	9,238
Reconciliation of funds:						
Total funds brought forward	S21	214,415	-	24,000	238,415	229,177
Total funds carried forward	S22	182,205	-	24,000	206,205	238,415

Section B			Balance Sheet				
RAF Odiham Warrant Officers' and Sergeants' Mess at 31 Oct 2022		Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	66,700	-	-	66,700	68,420
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	38,115	-	24,000	62,115	68,233
Total fixed assets		B05	104,815	-	24,000	128,815	136,653
Current assets							
Stock	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	11,814	-	-	11,814	44,964
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	106,033	-	-	106,033	101,148
Total current assets		B10	117,847	-	-	117,847	146,112
Creditors: amounts falling due within one year	(Note 20)	B11	40,457	-	-	40,457	44,350
Cash at bank and in hand	(Note 20)	B09x	-	-	-	-	-
Total current liabilities		B12	40,457	-	-	40,457	44,350
Net current assets/(liabilities)		B12	77,390	-	-	77,390	101,762
Total assets less current liabilities		B13	182,205	-	24,000	206,205	238,415
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	182,205	-	24,000	206,205	238,415
Funds of the Charity							
Endowment funds	(Note 27)	B17			24,000	24,000	24,000
Restricted income funds	(Note 27)	B18		-		-	-
Designated funds		B19d	-			-	-
Unrestricted funds		B19	182,205			182,205	214,415
Revaluation reserve		B20	-			-	-
Total funds		B21	182,205	-	24,000	206,205	238,415
Signed by one or two trustees on behalf of all the trustees			Signature			Date of approval dd/mm/yyyy	
			Original Signed			15 Jun 2023	
			Grp Capt D McGurk				

Section C**Statement of Cash Flows**

RAF Odiham

Warrant Officers' and Sergeants' Mess

Year to 31 Oct 2022

Net movement in funds generated from operations		(32,209)
Depreciation in the year	2,959	
Disposal of Fixed Assets	-	
Revaluation of Fixed Assets	-	
Movement in Stocks/Inventories	-	
Movement in Debtors/Receivables	33,150	
Movement in Creditors/Payables	(3,893)	
Net movement in assets and liabilities		32,216
Net cash generated from operations		7
Investing Activities		
Investment in Fixed Assets	(1,239)	
Changes in Investments	6,118	
Total for Investing Activities		4,879
Financing Activities		
Repayment of Loans	-	
Total for Financing Activities		-
Total movement in Cash at bank and in hand		4,886
Cash at bank and in hand B/fwd	01 Nov 2021	101,148
Cash at bank and in hand C/Fwd	31 Oct 2022	106,033

Section D Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

Section D**Notes to the accounts****1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

(i) the nature of the change in accounting policy;	N/A
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	N/A
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

Section D	Notes to the accounts
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1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

<i>(i) the nature of the prior period error;</i>	<i>N/A</i>
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	<i>N/A</i>
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	<i>N/A</i>

Note 2

Accounting Policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

None

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

-	-
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Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated

-

Note 2

Accounting Policies

This standard list of accounting policies has been applied by the charity except for those identified, "No" or "N/A". Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities ▪ the charity becomes entitled to the resources; ▪ it is more likely than not that the trustees will receive the resources; and ▪ the monetary value can be measured with sufficient reliability.	Yes
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).	Yes
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	N/A
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	N/A
Government grants	The charity has received government grants in the reporting period	No
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	N/A
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	N/A
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	N/A
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	N/A
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	N/A
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	N/A

	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable	N/A
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	N/A
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	N/A
Support costs	The charity has incurred expenditure on support costs.	Yes
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	N/A
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably	Yes
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	N/A
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.	N/A
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes

2.2 EXPENDITURE & LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	N/A
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes

Section C	Notes to the accounts	cont...
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Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes
Deferred income	No material item of deferred income has been included in the accounts	Yes
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	N/A
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.	Yes

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost above zero	Yes
	They are valued at cost.	No
	The depreciation rates and methods used are disclosed in note 14.	No
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	No
	They are valued at cost.	N/A
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	No
	They are valued at cost.	N/A
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes

Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received	Yes
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Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	N/A
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	They are valued at fair value except where they qualify as basic financial instruments	N/A
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Policies adopted additional to or different from those above

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Note 3

Analysis of income

		Current Financial Year				Previous Financial Year			
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Prior year funds
		£	£	£	£	£	£	£	£
Donations and legacies:	Analysis								
	Donations and gifts	-	-	-	-	-	-	-	-
	Gift Aid	-	-	-	-	-	-	-	-
	Legacies	-	-	-	-	-	-	-	-
	General grants provided by government/other	-	-	-	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	62,879	-	-	62,879	62,560	-	-	62,560
	Donated goods, facilities and services	-	-	-	-	-	-	-	-
Other donations and legacies		-	958	-	958	-	-	-	-
Total		62,879	958	-	63,837	62,560	-	-	62,560
Charitable activities:	Bar Income	2,913	-	-	2,913	7,406	-	-	7,406
	Function Income	5,490	-	-	5,490	20,139	-	-	20,139
	Gaming Machines Income	5,046	-	-	5,046	2,867	-	-	2,867
	Refreshment income	218	-	-	218	-	-	-	-
	Sundry Income	417	-	-	417	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	14,084	-	-	14,084	30,412	-	-	30,412
Other trading activities:	Other trading activities	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-	-	-	-
	Dividend income	-	-	-	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-	-	-	-
	Other investment income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Separate material item of income:		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-	-	-	-
	Other - Other Income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
TOTAL INCOME		76,963	958	-	77,921	92,972	-	-	92,972

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)	
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.	
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)	

Note 4 **Analysis of receipts of government grants**

	Description	This year	Last year
		£	£
Government grant 1	N/A	-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	
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Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Note 6

Analysis of expenditure

Analysis	Current Financial Year				Previous Financial Year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
	£	£	£	£	£	£	£	£
Expenditure on raising funds:								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company - non-charitable	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs, maintenance	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities								
Accommodation	537	-	-	537	-	-	-	-
Accounting Services	240	-	-	240	312	-	-	312
Administration	1,260	-	-	1,260	1,248	-	-	1,248
Bad Debts Written Off	65	-	-	65	535	-	-	535
Bar	112	-	-	112	9,466	-	-	9,466
Depreciation	2,959	-	-	2,959	2,517	-	-	2,517
Functions	51,368	958	-	52,326	53,558	-	-	53,558
Garden Maintenance	961	-	-	961	856	-	-	856
Grants made	7,500	-	-	7,500	6,400	-	-	6,400
Independent Examination	744	-	-	744	665	-	-	665
Insurance	526	-	-	526	298	-	-	298
Maintenance	2,120	-	-	2,120	5,298	-	-	5,298
Major Refurbishment	23,468	-	-	23,468	-	-	-	-
Newspapers	571	-	-	571	501	-	-	501
Performing Rights	653	-	-	653	402	-	-	402
Presentations	1,418	-	-	1,418	1,750	-	-	1,750
Refreshments	5,614	-	-	5,614	5,564	-	-	5,564
Sundry	806	-	-	806	28	-	-	28
TV Licences and Subscriptions	2,132	-	-	2,132	1,936	-	-	1,936
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	103,054	958	-	104,012	91,334	-	-	91,334
Separate material item of expense								
Extraordinary items	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total separate material item of expense	-	-	-	-	-	-	-	-
Other								
Fixed Assets Disposal	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	103,054	958	-	104,012	91,334	-	-	91,334

Other information:

Section D **Notes to the accounts** **(cont)**

Analysis of expenditure on charitable activities

Activity or programme	Activity	This year				Last year			
		Activities £	Grant £	Support £	Total this £	Activities £	Grant £	Support £	Total prior £
Activity 1		-	-	-	-	-	-	-	-
Activity 2		-	-	-	-	-	-	-	-
Activity 3		-	-	-	-	-	-	-	-
Activity 4		-	-	-	-	-	-	-	-
Activity 5		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-

Prior year expenditure on charitable activities can be analysed as follows:	
---	--

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)	During the financial year, the charity undertook a refurbishment of its outside facilities, this is shown with the £23,468 Major Refurbishment expenditure above. A contractor was engaged to carry out the work. The charity understands that some works carried out may have been capital in nature, however, these cost elements have not been identified within the invoicing of the project.
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Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
	Total extraordinary items	-	-

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
Members' monies received in error	Yes		-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds	Furthering Objectives	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Costs have been apportioned on a basis designed to reflect the use of the resource.

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	744	665
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	240	312

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	-	-

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

True

Band	Number of employees	
	This year	Last year
£60,000 to £69,999		
£70,000 to £79,999		
£80,000 to £89,999		
£90,000 to £99,999		
£100,000 to £109,999		

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

This year	Last year

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

No ex-gratia payments have been made

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	
Last year	

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

No Redundancies during the period

Total amount of payment

The nature of the payment (cash, asset etc.)

This year	
Last year	

The extent of redundancy funding at the balance sheet date

This year	
Last year	

Please state the accounting policy for any redundancy or termination payments

This year	
Last year	

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
Amount of contributions recognised in the SOFA as an expense	£0	£0
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.		

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

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Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
	£	£	£	£
Officers' Mess Activities	1,000	-	-	1,000
Station Charities	5,000	-	-	5,000
Station Chinook 40th Anniversary	1,500	-	-	1,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	7,500	-	-	7,500

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

No

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
Total Grants Paid		-

Note 14 Tangible fixed assets

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	88,155	88,155
Additions	-	-	-	1,239	1,239
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	89,394	89,394

14.2 Depreciation and impairments

**Basis	SL	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					
At beginning of the year	-	-	-	19,735	19,735
Disposals	-	-	-	-	-
Depreciation	-	-	-	2,959	2,959
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	22,694	22,694

14.3 Net book value

Net book value at the beginning of the year	-	-	-	68,420	68,420
Net book value at the end of the year	-	-	-	66,700	66,700

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	N/A
Last year	N/A

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

	This year	Last year
<i>the effective date of the revaluation</i>		
<i>the name of independent valuer, if applicable</i>		
<i>the methods applied and significant assumptions</i>		
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>		

14.6 Other disclosures

	This year	Last year
<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>	N/A	N/A
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>	N/A	N/A
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>	N/A	N/A

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate				

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	Last year

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

This year	Last year

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 16**Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Nat book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

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16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A £	At cost Group B £	Total £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

This year	Last year

16.9 Five year summary of heritage assets transactions

	2022	2021	2020	2019	2018
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Listed investments	Cash & cash equivalents	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	68,233	-	-	-	-	68,233
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value		-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	(6,118)	-	-	-	-	(6,118)
Carrying (fair) value at end of year	62,115	-	-	-	-	62,115

*Please specify additions resulting from acquisitions through business combinations, if any.

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Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.**Analysis of investments**

	Fair value at year end	Cost less impairment
	£	£
Listed investments	62,115	-
Cash & cash equivalents	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	62,115	-
Grand total (Fair value at year end+Cost less impairment)		62,115

17.3 If your charity holds investment properties, please complete the following note:

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

Cash or cash equivalents
Listed investments
Investment properties
Social investments
Other investments
Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

This year	Last year

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Note 18 **Stocks**

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
10,128	39,680
1,686	5,284
-	-
11,814	44,964

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 20 **Creditors and accruals**
Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

		Amounts falling due within one year ie after more than one year			
		This year £	Last year £	This year £	Last year £
Accruals for grants payable		-	-	-	-
Bank loans and overdrafts		-	-	-	-
Trade creditors		-	-	-	-
Payments received on account for contracts or performance-related grants		-	-	-	-
Accruals and deferred income		40,425	44,350	-	-
Taxation and social security		32	-	-	-
Other creditors		-	-	-	-
Total		40,457	44,350	-	-

20.2 Deferred income
Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

	This year	Last year
- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;		
- an indication of the uncertainties about the amount or timing of those outflows; and		
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.		

	This year	Last year
21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).		

	This year	Last year
21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.		

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

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Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

Last Year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect £

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank
Cash Floats
Other

	This year	Last year
	£	£
	-	-
	-	-
	105,133	101,148
	900	-
	-	-
Total	106,033	101,148

Note 25 Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section D

Notes to the accounts

Note 27

Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	214,415	77,921	(104,012)	-	(6,118)	182,205
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			238,415	77,921	(104,012)	-	(6,118)	206,205

Section D

Notes to the accounts

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	205,177	92,972	(91,334)	-	7,600	214,415
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			229,177	92,972	(91,334)	-	7,600	238,415

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	<i>None</i>	
Between endowment and restricted funds	<i>None</i>	
Between endowment and unrestricted funds	<i>None</i>	

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					
		This year					Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ ex gratia	Other	TOTAL	TOTAL
		£	£	£	£	£	£
						-	-
						-	-
						-	-
						-	-

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	Total
			£	£	£	£	£
							-
							-
							-
							-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

--

For any related party, please provide details of any guarantees given or received.

--

Section D	Notes to the accounts	(cont)
Note 29	Additional Disclosures	
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.		

RAF ODIHAM WOS' AND SNCOS' MESS

England & Wales - Charity number 1133202

Accounts



Trustee's Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	1	Nov	2020	To	31	Oct	2021

Reference and Administration Details

Charity name Royal Air Force Odiham WOs' & SNCOs' Mess

Other names charity is known by

Registered charity number (if any) 1133202

Charity's principal address WOs' & SNCOs' Mess

Royal Air Force Odiham

Hook

Postcode RG29 1QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	N Knight	Station Commander	From September 2019 To 26 th August 2021	Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency (See Trustee Selection Methods Below)
2	D McGurk	Station Commander	From 27 th August 2021 To Date	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor **Name** **Address**

--	--	--

Name of chief executive or names of senior staff members (Optional information)

WO Tracey Walker, Chairman of the Mess Committee
MACR Dale Folkard, Chairman of the Mess Committee

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. Appointed by, elected by)	The Station Commander at Royal Air Force Odiham is appointed as ex-officio Trustee of all Service Funds at Royal Air Force Odiham. Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency, currently based at Headquarters Air Command, Royal Air Force High Wycombe.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustee delegates the day to day management and control of the WOs' & SNCOs' Mess together with the authority for the disbursement of grants and loans to a management committee chaired by the Chairman of the Mess Committee, who is appointed by the Trustee, and its members, who are appointed by the membership of the Mess; however, all management decisions, acquisitions and expenditure are subject to the Trustee's approval by signature in the minute book.

The Trustee confirms that suitable accounting policies have been used and applied consistently, with reasonable and prudent judgements and estimates having been made in the preparation of the financial statements for the year ended 31 October 2019. The Trustee also confirms that applicable accounting standards have been followed and that the financial statements have been prepared on a going concern basis.

As Trustee of all Service Funds at Royal Air Force Odiham, the Station Commander also has responsibility for two other registered charities, namely the Royal Air Force Odiham WOs' & SNCOs' Mess and the RAF Odiham Swimming Pool; and also, the Royal Air Force Odiham Junior Ranks Welfare Fund. Each charity follows applicable Accounting Standards in the United Kingdom, the Statement of Recommended Practice (SORP) 'Accounting & Reporting by Charities' issued in 2005, the Charities Act 2006 and the Royal Air Force Air Publication 3223 (Administration and Accounting for Service Funds). A single centralised accounting system known as the Service Funds Accounting Section (SFAS) is set up to hold and maintain all accounting records of each individual charity and to provide management information and accounting services to all Service Funds, clubs and activities on the station. SFAS is under the direct control of an Officer Commanding Accounts Flight (OC Accounts Flight). The centralized accounting system requires the establishment of combined cash and bank accounts under the control of the OC Accounts Flight. Whilst the cash and bank accounts are common to all funds, the use of the SAGE Line 50 Financial Controller computerised accounting package (SAGE) allows a fund's transactions to be separately identified, and each fund's share of the central cash and bank balances can readily be established by reference to the appropriate fund control account in the nominal ledger. In support of the combined cash and bank account the SAGE system provides separate ledger and purchases books in which transactions are recorded for each fund. The SAGE system also provides an inter-fund transfer journal to record settlement of inter-fund transactions. A recent introduction of a contractor, Sodexo, has seen a handover of responsibility for the production of mess bills and Function costing for the Officers' and WOs' & SNCOs' Messes, with the SFAS having overall oversight and accounting responsibility.

The Mess Committee

The Committee is responsible for the day-to-day management of the Mess. It is chaired by the Chairman of the Mess Committee and has the following Members:

Deputy Chairman	House (Property) Member
Mess Secretary	Work Services Member

Entertainments Member Improvements Member Gaming Member	Gardens Member Living-In Members' Representative Gifts Member
In addition, the Mess Manager attends committee meetings in an advisory capacity.	
Committee meetings take place each month. The budget for the next financial year is set in October by the Committee for approval by the Mess Members at an Annual General Meeting. The Annual General Meeting receives the Annual Audited Accounts of the Mess and ratifies any committee appointments.	
Minutes are taken at each Committee and General meeting and are circulated to reach the Trustee within 10 working days of the meeting for his approval.	
Statement of Risk	
The Trustee has continued a programme of work to identify procedures to mitigate risk and to minimise potential impact should risks materialise. A Service Funds Internal Audit Board is also convened at the start of each financial year to carry out an internal arithmetical and management audit of the charity.	

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Royal Air Force Odiham WOs' & SNCOs' Mess is:

'The promotion of efficiency of the armed forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of Service personnel'.

This object presents the Trustee with wide powers, enabling them to provide charitable assistance to all elements of the Royal Air Force Community.

The Royal Air Force Odiham WOs' & SNCOs' Mess has 3 aims set by the Trustee:

- i. Encourage esprit de corps by enabling serving Mess members to mix together in both formal dining situations and informal social activities so as to help keep service traditions alive and encourage the well-being of the mess community.
- ii. Encouraging, supporting and facilitating the development of sport to raise standards and to promote the link to fitness, teamwork and personal development through sporting activity and opportunities.
- iii. Supporting facilities and capital projects to enable the best possible provision for the Royal Air Force Odiham Community.

Summary of the main activities in relation to these objects

Details of the Fund's objectives and activities are grouped together within the appropriate aims and details of the scope of each activity are given in the 'Achievements & Performance' section.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to

This Fund derives public benefit as it assists in providing Royal Air Force personnel with the necessary skills to carry out the Royal Air Force contribution to the Defence of the United Kingdom and its interests.

Service Funds are established for the benefit of Service personnel to promote military efficiency which underpins esprit de corps and team working, and they help to encourage personnel to develop the character, spirit and attitude to face challenges and danger associated with military service.

the guidance issued by the Charity Commission on public benefit)

As a result, the Fund derives a benefit to the general public in helping to provide personnel who are motivated, have high morale and are willing to serve the needs of their country and that of its public, at all times.

The above statement has been agreed by RAF Air Command HQ Service Funds staff and the Charity Commission. Through instruction supplied by Air Command staff, the trustee has paid due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

Grants are made by agreement of the Mess membership through voting at an AGM or EGM.

With the exception of the Mess Manager who is mandated by virtue of their postings to carry out those duties, the Mess Committee is comprised of volunteers. As such, activities including entertainments, functions and identifying improvements to the Mess are reliant upon the work of volunteers.

Each volunteer is given separate responsibilities with separate TOR's. These duties are indicated in the minutes of the meeting, but the main responsibilities are: Treasurer, Entertainments, Property and House.

Separate committees are formed by volunteers for all of the mess functions that take place throughout the year, all of which are subsidised by mess funding.

The Mess's investment policy is to invest all surplus income required above its working capital to protect the longevity of the Mess and provide an income source for future years.

Achievements and performance

Summary of the main achievements of the charity during the year

The operating brief for the Royal Air Force Odiham WOs' & SNCOs' Mess was firstly to fund, from available investment income, bar profits and members subscription expenditure on the core items of formal functions, sport, support to certain charities and administrative costs. A limited amount of the balance is applied to current community support needs. The achievement of this operating brief is outlined in the following analysis of income and activities.

Mess Activities

The Mess arranged a total of 4 formal functions consisting of 2 Formal Dining-in nights, Summer Ball and Battle of Britain for the benefit of Mess Members in order to meet the aim of promoting esprit de corps. In addition to these functions, the Mess has also hosted an exchange function and Oktoberfest with the Officers' Mess members. There was also a Christmas Prize draw where even though the members could not attend an event, there was an opportunity to win prizes. Due to Covid-19 further restrictions (Dec 20-Apr 21), other events were cancelled.

Mess Subscriptions

As part of the financial planning process the Mess Committee seeks the agreement of the membership in setting the level of subscriptions in the relevant membership categories. These subscriptions help to subsidise the formal functions, meet operating and maintenance costs as well as enabling the Mess to fund its grant giving activities. The level of subscriptions was adequate to enable the Mess to fund its planned commitments along with a small number of unplanned expenses, therefore were unchanged.

Trading Activities

The Royal Air Force Odiham WOs' & SNCOs' Mess operates a bar as a primary purpose trading activity. An agreed Gross Profit Percentage is set by the Mess

Achievements and performance

Committee for the year. Bar profits continue to be dampened by the operational tempo and the number of personnel being deployed away from the unit, additionally due to the Covid-19 Pandemic, where the bar was closed during the additional national lockdown (Dec 20-Apr 21). Furthermore, investments began to recover and steadily grow since the initial drop when the pandemic began Mar 20. The high cash reserves (much owing to Covid-19) will help to maintain the level of welfare that has been in place for all members of the Mess should income fall in future years. The income generated from these activities in the short term will further offset the expenditure required of the mess and any additional improvements.

Financial review

Brief statement of the charity's policy on reserves

The Royal Air Force Odiham WOs' & SNCOs' Mess needs a low level of reserves due to having few operational or staff commitments.

The Royal Air Force WO & SNCOs' Mess has exceeded its current reserves level target. The balance sheet shows that the fund has more than adequate working capital, the investments are at a steady growth rate now and recovered from the dip in the last FY.

Additional to the reserves, the Mess has a Contingent Liability to the Royal Air Force Central Fund which currently stands at £24,013. This is the amount of money that would need to be returned to the Royal Air Force Central Fund should the unit ever close. As instructed by HQ Air Command, the contingent liability has been invested in an attempt to yield more profit than interest that it would receive from being held in a Bank Account. Should the Mess close in the future, it would need to confirm that the contingent liability can be withdrawn from the investment portfolio in order to meet its Contingent Liability to the Royal Air Force Central Fund.

Details of any funds materially in deficit

No funds were materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Investments

To meet the over-riding need of regular ongoing specified annual income increasing with inflation, the Royal Air Force Odiham WOs' & SNCOs' Mess investment strategy is to have a diversified portfolio across established UK equity and UK fixed interest markets with a bias towards equities that offer growth and yield. The Royal Air Force Odiham WOs' & SNCOs' Mess has a neutral ethical investment policy; by investing in St James Place equity and bonds, the Trustees have no control or influence over stock selection.

Related Party Transactions

The Royal Air Force WOs' & SNCOs' Mess operates in conjunction with the Royal Air Force Odiham Officers' Mess and the Royal Air Force JRWF.

Other optional information

Declaration

The trustee declares that he has approved the trustee's report above.

Signed on behalf of the charity's trustee

Signature(s)	Original Signed	
Full name(s)	Donal McGurk	
Position (eg secretary, chair, etc)	Station Commander & Trustee	

Date	27 April 2022
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RAF Odiham Warrant Officers' and Sergeants' Mess			Charity No	1133202
Annual accounts for the period				
Period start date	01 Nov 2020	To	Period end date	31 Oct 2021

Section A Statement of Financial Activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	62,560	-	-	62,560	61,865
Charitable activities	S02	30,412	-	-	30,412	26,412
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	92,972	-	-	92,972	88,277
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	91,334	-	-	91,334	57,847
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	91,334	-	-	91,334	57,847
Net income/(expenditure) before investment gains/(losses)	S13	1,638	-	-	1,638	30,430
Net gains/(losses) on investments	S14	7,600	-	-	7,600	(610)
Net income/(expenditure)	S15	9,238	-	-	9,238	29,820
Extraordinary items (Note 7)	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and (losses) on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	9,238	-	-	9,238	29,820
Reconciliation of funds:						
Total funds brought forward	S21	205,177	-	24,000	229,177	199,357
Total funds carried forward	S22	214,415	-	24,000	238,415	229,177

Section B

Balance Sheet

RAF Odiham
Warrant Officers' and Sergeants' Mess
at 31 Oct 2021

Guidance
Notes

Fixed assets

			Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Intangible assets (Note 15)	B01		-	-	-	-	-
Tangible assets (Note 14)	B02		68,420	-	-	68,420	62,263
Heritage assets (Note 16)	B03		-	-	-	-	-
Investments (Note 17)	B04		44,233	-	24,000	68,233	60,633
Total fixed assets	B05		112,653	-	24,000	136,653	122,896

Current assets

Stock (Note 18)	B06		-	-	-	-	3,041
Debtors (Note 19)	B07		44,964	-	-	44,964	11,869
Investments (Note 17.4)	B08		-	-	-	-	-
Cash at bank and in hand (Note 24)	B09		101,148	-	-	101,148	110,142
Total current assets	B10		146,112	-	-	146,112	125,052

Creditors: amounts falling due within one year (Note 20)

Cash at bank and in hand (Note 20)	B09x		-	-	-	-	-
------------------------------------	------	--	---	---	---	---	---

Total current liabilities

B11	44,350	-	-	44,350	18,771
B12	44,350	-	-	44,350	18,771

Net current assets/(liabilities)

B12	101,762	-	-	101,762	106,281
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Total assets less current liabilities

B13	214,415	-	24,000	238,415	229,177
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Creditors: amounts falling due after one year (Note 20)

Provisions for liabilities	B15		-	-	-	-	-
----------------------------	-----	--	---	---	---	---	---

Total net assets or liabilities

B16	214,415	-	24,000	238,415	229,177
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Funds of the Charity

Endowment funds (Note 27)	B17			24,000	24,000	24,000
Restricted income funds (Note 27)	B18		-		-	-
Designated funds	B19d	-			-	-
Unrestricted funds	B19	214,415			214,415	205,177
Revaluation reserve	B20	-			-	-
Total funds	B21	214,415	-	24,000	238,415	229,177

Signed by one or two trustees on behalf of all the trustees

Signature	Date of approval dd/mm/yyyy
Original Signed	27 Apr 2022
Grp Capt D McGurk	

Section C Statement of Cash Flows

RAF Odiham
Warrant Officers' and Sergeants' Mess
Year to 31 Oct 2021

Net movement in funds generated from operations	9,238
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Depreciation in the year	2,517
Disposal of Fixed Assets	-
Revaluation of Fixed Assets	-
Movement in Stocks/Inventories	3,041
Movement in Debtors/Receivables	(33,095)
Movement in Creditors/Payables	25,579

Net movement in assets and liabilities	(1,958)
---	----------------

Net cash generated from operations	7,280
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Investing Activities

Investment in Fixed Assets	(8,674)
Changes in Investments	(7,600)

Total for Investing Activities	(16,274)
---------------------------------------	-----------------

Financing Activities

Repayment of Loans	-
--------------------	---

Total for Financing Activities	-
---------------------------------------	----------

Total movement in Cash at bank and in hand	(8,994)
---	----------------

Cash at bank and in hand B/fwd	01 Nov 2020	110,142
---------------------------------------	--------------------	----------------

Cash at bank and in hand C/Fwd	31 Oct 2021	101,148
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Section D Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their

 - accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
 - and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

Section D**Notes to the accounts****1.3 Change of accounting policy**

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	<i>N/A</i>
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	<i>N/A</i>
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	<i>N/A</i>

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of any changes;</i>	<i>N/A</i>
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	<i>N/A</i>
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	<i>N/A</i>

Section D	Notes to the accounts
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1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*	✓	

Please disclose:

<i>(i) the nature of the prior period error;</i>	<i>N/A</i>
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	<i>N/A</i>
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	<i>N/A</i>

Note 2

Accounting Policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

None

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

-	-
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Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated

-

Note 2

Accounting Policies

This standard list of accounting policies has been applied by the charity except for those identified, "No" or "N/A". Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities ▪ the charity becomes entitled to the resources; ▪ it is more likely than not that the trustees will receive the resources; and ▪ the monetary value can be measured with sufficient reliability.	Yes
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	N/A
Government grants	The charity has received government grants in the reporting period	No
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	N/A
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	N/A
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	N/A N/A N/A N/A

	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable	N/A
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	N/A
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	N/A
Support costs	The charity has incurred expenditure on support costs.	Yes
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	N/A
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably	Yes
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	N/A
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.	N/A
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes

2.2 EXPENDITURE & LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	N/A
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes

Section C	Notes to the accounts	cont...
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Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes
Deferred income	No material item of deferred income has been included in the accounts	Yes
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	N/A
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.	Yes

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost above zero	Yes
	They are valued at cost.	No
	The depreciation rates and methods used are disclosed in note 14.	No
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	No
	They are valued at cost.	N/A
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	No
	They are valued at cost.	N/A
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes

Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received	Yes
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Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	N/A
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	They are valued at fair value except where they qualify as basic financial instruments	N/A
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Policies adopted additional to or different from those above

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Note 3

Analysis of income

		Current Financial Year				Previous Financial Year			
		Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Unrestricted funds £	Restricted income funds £	Endowment funds £	Prior year funds £
Donations and legacies:	Analysis								
	Donations and gifts	-	-	-	-	-	-	-	-
	Gift Aid	-	-	-	-	-	-	-	-
	Legacies	-	-	-	-	-	-	-	-
	General grants provided by government/other	-	-	-	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	62,560	-	-	62,560	61,865	-	-	61,865
	Donated goods, facilities and services	-	-	-	-	-	-	-	-
	Other donations and legacies	-	-	-	-	-	-	-	-
Total		62,560	-	-	62,560	61,865	-	-	61,865
Charitable activities:	Bar Income	7,406	-	-	7,406	14,268	-	-	14,268
	Function Income	20,139	-	-	20,139	8,982	-	-	8,982
	Gaming Machines Income	2,867	-	-	2,867	3,072	-	-	3,072
	Sundry Income	-	-	-	-	90	-	-	90
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	30,412	-	-	30,412	26,412	-	-	26,412
Other trading activities:	Other trading activities	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-	-	-	-
	Dividend income	-	-	-	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-	-	-	-
	Other investment income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Separate material item of income:		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-	-	-	-
	Other - Other Income	-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
TOTAL INCOME		92,972	-	-	92,972	88,277	-	-	88,277

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 4 **Analysis of receipts of government grants**

	Description	This year	Last year
		£	£
Government grant 1	N/A	-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

	This year	Last year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>		

<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	
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Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Note 6

Analysis of expenditure

Analysis	Current Financial Year				Previous Financial Year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
	£	£	£	£	£	£	£	£
Expenditure on raising funds:								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company - non-charitable	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs, maintenance	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities								
Accounting Services	312	-	-	312	132	-	-	132
Administration	1,248	-	-	1,248	1,212	-	-	1,212
Bad Debts Written Off	535	-	-	535	963	-	-	963
Bar	9,466	-	-	9,466	12,465	-	-	12,465
Depreciation	2,517	-	-	2,517	3,356	-	-	3,356
Functions	53,558	-	-	53,558	22,557	-	-	22,557
Garden Maintenance	856	-	-	856	946	-	-	946
Grants made	6,400	-	-	6,400	4,500	-	-	4,500
Independent Examination	665	-	-	665	740	-	-	740
Insurance	298	-	-	298	337	-	-	337
Maintenance	5,298	-	-	5,298	995	-	-	995
Newspapers	501	-	-	501	-	-	-	-
Performing Rights	402	-	-	402	997	-	-	997
Presentations	1,750	-	-	1,750	813	-	-	813
Refreshments	5,564	-	-	5,564	5,747	-	-	5,747
Sundry	28	-	-	28	-	-	-	-
TV Licences and Subscriptions	1,936	-	-	1,936	2,087	-	-	2,087
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	91,334	-	-	91,334	57,847	-	-	57,847
Separate material item of expense								
Extraordinary items	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total separate material item of expense	-	-	-	-	-	-	-	-
Other								
Fixed Assets Disposal	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	91,334	-	-	91,334	57,847	-	-	57,847

Other information:

Section D **Notes to the accounts** **(cont)**

Analysis of expenditure on charitable activities

Activity or programme	Activity	This year				Last year			
		Activities £	Grant £	Support £	Total this £	Activities £	Grant £	Support £	Total prior £
Activity 1		-	-	-	-	-	-	-	-
Activity 2		-	-	-	-	-	-	-	-
Activity 3		-	-	-	-	-	-	-	-
Activity 4		-	-	-	-	-	-	-	-
Activity 5		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-

Prior year expenditure on charitable activities can be analysed as follows:	
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Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)	
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Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds £	Furthering Objectives £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation
						(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Costs have been apportioned on a basis designed to reflect the use of the resource.

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	665	740
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	312	132

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	-	-

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

N/A

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

True

Band	Number of employees	
	This year	Last year
£60,000 to £69,999		
£70,000 to £79,999		
£80,000 to £89,999		
£90,000 to £99,999		
£100,000 to £109,999		

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

This year	Last year

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

No ex-gratia payments have been made

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	
Last year	

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

No Redundancies during the period

Total amount of payment

--

The nature of the payment (cash, asset etc.)

This year	
Last year	

The extent of redundancy funding at the balance sheet date

This year	
Last year	

Please state the accounting policy for any redundancy or termination payments

This year	
Last year	

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
Amount of contributions recognised in the SOFA as an expense	£0	£0
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.		

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

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Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
	£	£	£	£
Station Charities	5,100	-	-	5,100
Station Fireworks Party	800	-	-	800
Station Families Day	500	-	-	500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	6,400	-	-	6,400

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

No

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
Total Grants Paid		-

Note 14 Tangible fixed assets

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	79,481	79,481
Additions	-	-	-	8,674	8,674
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	88,155	88,155

14.2 Depreciation and impairments

**Basis	SL	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-	-	17,218	17,218
Disposals	-	-	-	-	-
Depreciation	-	-	-	2,517	2,517
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	19,735	19,735

14.3 Net book value

Net book value at the beginning of the year	-	-	-	62,263	62,263
Net book value at the end of the year	-	-	-	68,420	68,420

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	N/A
Last year	N/A

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

	This year	Last year
<i>the effective date of the revaluation</i>		
<i>the name of independent valuer, if applicable</i>		
<i>the methods applied and significant assumptions</i>		
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>		

14.6 Other disclosures

	This year	Last year
<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>	N/A	N/A
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>	N/A	N/A
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>	N/A	N/A

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate				

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

This year	Last year

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

This year	Last year

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 16 Heritage assets

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Nat book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

	At valuation Group A £	At cost Group B £	Total £
Carrying amount at the beginning of the period	-	-	-
Additions	-	-	-
Disposals	-	-	-
Depreciation/impairment	-	-	-
Revaluation	-	-	-
Carrying amount at the end of period	-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

	This year	Last year
(i) Explain the reason why heritage assets have not been recognised on the balance sheet.		
(ii) Describe the significance and nature of heritage assets.		
(iii) Disclose information that is helpful in assessing the value of heritage assets.		
(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.		

16.9 Five year summary of heritage assets transactions

	2021	2020	2019	2018	2017
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Listed investments	Cash & cash equivalents	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	60,633	-	-	-	-	60,633
Add: additions to investments during period*		-	-	-	-	-
Less: disposals at carrying value		-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	7,600	-	-	-	-	7,600
Carrying (fair) value at end of year	68,233	-	-	-	-	68,233

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Listed investments	68,233	-
Cash & cash equivalents	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	68,233	-
Grand total (Fair value at year end+Cost less impairment)		68,233

17.3 If your charity holds investment properties, please complete the following note:

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

Cash or cash equivalents
Listed investments
Investment properties
Social investments
Other investments
Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

This year	Last year

17.6 Concessionary loans

Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).

Description	This year £	Last year £
Total		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

Note 18 Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	3,041	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	(3,041)	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	3,041	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
39,680	11,869
5,284	-
-	-
44,964	11,869

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 20 **Creditors and accruals**
Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

		Amounts falling due within one year ie after more than one year			
		This year £	Last year £	This year £	Last year £
Accruals for grants payable		-	-	-	-
Bank loans and overdrafts		-	-	-	-
Trade creditors		-	-	-	-
Payments received on account for contracts or performance-related grants		-	-	-	-
Accruals and deferred income		44,350	13,205	-	-
Taxation and social security		-	5,566	-	-
Other creditors		-	-	-	-
Total		44,350	18,771	-	-

20.2 Deferred income
Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

--

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

	This year	Last year
- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;		
- an indication of the uncertainties about the amount or timing of those outflows; and		
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.		

	This year	Last year
21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).		

	This year	Last year
21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.		

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

--	--

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect £

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank

Cash Floats

Other

This year	Last year
£	£
-	-
-	-
101,148	110,142
-	-
-	-
Total 101,148	110,142

Note 25 Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section D

Notes to the accounts

Note 27

Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	205,177	92,972	(91,334)	-	7,600	214,415
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			229,177	92,972	(91,334)	-	7,600	238,415

Section D

Notes to the accounts

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	175,357	88,277	(57,847)	-	(610)	205,177
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			199,357	88,277	(57,847)	-	(610)	229,177

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	<i>None</i>	
Between endowment and restricted funds	<i>None</i>	
Between endowment and unrestricted funds	<i>None</i>	

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					
		This year					Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ ex gratia	Other	TOTAL	TOTAL
		£	£	£	£	£	£
						-	-
						-	-
						-	-
						-	-

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	Total
			£	£	£	£	£
							-
							-
							-
							-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Section D	Notes to the accounts	(cont)
Note 29	Additional Disclosures	
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.		



Section A

Independent Examiner's Report

Report to the Managing
Trustee of

RAF ODIHAM WARRANT OFFICERS' & SERGEANTS' MESS

On accounts for the year
ended

31ST OCTOBER 2021

Charity no
(if any)

1133202

Set out on pages

CC17A & TAR

I report to the Managing Trustee on my examination of the accounts of the above charity ("the Charity").

Responsibilities and
basis of report

As the charity's trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow member of the Association of Charity Independent Examiners.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Original signed*

Date: 25.05.2022

Name: HOWARD NEIL SANDERSON

Relevant professional
qualification(s) or body

FCIE

(if any):

Address:

ACCOUNTANCY COMPLIANCE SOLUTIONS (UK) LIMITED
1 ENDCLIFFE AVENUE, SCUNTHORPE, NORTH LINCOLNSHIRE,
DN17 2RB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

Accounts



RAF Odiham Warrant Officers' and Sergeants' Mess			Charity No	1133202
Annual accounts for the period				
Period start date	01 Nov 2019	To	Period end date	31 Oct 2020

Section A Statement of Financial Activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	61,865	-	-	61,865	66,076
Charitable activities	S02	26,412	-	-	26,412	53,517
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	88,277	-	-	88,277	119,593
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	57,847	-	-	57,847	116,671
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	57,847	-	-	57,847	116,671
Net income/(expenditure) before investment gains/(losses)	S13	30,430	-	-	30,430	2,922
Net gains/(losses) on investments	S14	(610)	-	-	(610)	1,847
Net income/(expenditure)	S15	29,820	-	-	29,820	4,769
Extraordinary items (Note 7)	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and (losses) on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	29,820	-	-	29,820	4,769
Reconciliation of funds:						
Total funds brought forward	S21	175,359	-	24,000	199,359	194,590
Total funds carried forward	S22	205,177	-	24,000	229,177	199,359

Section B

Balance Sheet

RAF Odiham
Warrant Officers' and Sergeants' Mess
at 31 Oct 2020

Guidance
Notes

Fixed assets

Intangible assets (Note 15)

Tangible assets (Note 14)

Heritage assets (Note 16)

Investments (Note 17)

Total fixed assets

Current assets

Stock (Note 18)

Debtors (Note 19)

Investments (Note 17.4)

Cash at bank and in hand (Note 24)

Total current assets

Creditors: amounts falling due within one year (Note 20)

Cash at bank and in hand (Note 20)

Total current liabilities

Net current assets/(liabilities)

Total assets less current liabilities

Creditors: amounts falling due after one year (Note 20)

Provisions for liabilities

Total net assets or liabilities

Funds of the Charity

Endowment funds (Note 27)

Restricted income funds (Note 27)

Designated funds

Unrestricted funds

Revaluation reserve

Total funds

Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
£	£	£	£	£
F01	F02	F03	F04	F05
-	-	-	-	-
62,263	-	-	62,263	65,620
-	-	-	-	-
36,633	-	24,000	60,633	61,243
98,896	-	24,000	122,896	126,863
3,041	-	-	3,041	2,728
11,869	-	-	11,869	42,599
-	-	-	-	-
110,142	-	-	110,142	61,036
125,052	-	-	125,052	106,363
18,771	-	-	18,771	33,867
-	-	-	-	-
18,771	-	-	18,771	33,867
106,281	-	-	106,281	72,496
205,177	-	24,000	229,177	199,359
-	-	-	-	-
-	-	-	-	-
205,177	-	24,000	229,177	199,359
		24,000	24,000	24,000
	-		-	-
-			-	-
205,177			205,177	175,359
-			-	-
205,177	-	24,000	229,177	199,359

Signed by one or two trustees on behalf of all the trustees

Signature	Date of approval dd/mm/yyyy
<i>Original Signed</i>	03/11/2021
Gp Capt D McGurk	

Section C Statement of Cash Flows

RAF Odiham
Warrant Officers' and Sergeants' Mess
Year to 31 Oct 2020

Net movement in funds generated from operations	29,820
--	---------------

Depreciation in the year	3,356
Disposal of Fixed Assets	-
Revaluation of Fixed Assets	-
Movement in Stocks/Inventories	(313)
Movement in Debtors/Receivables	30,730
Movement in Creditors/Payables	(15,096)

Net movement in assets and liabilities	18,677
---	---------------

Net cash generated from operations	48,497
---	---------------

Investing Activities

Investment in Fixed Assets	-
Changes in Investments	610

Total for Investing Activities	610
---------------------------------------	------------

Financing Activities

Repayment of Loans	-
--------------------	---

Total for Financing Activities	-
---------------------------------------	----------

Total movement in Cash at bank and in hand	49,107
---	---------------

Cash at bank and in hand B/fwd	01 Nov 2019	61,036
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Cash at bank and in hand C/Fwd	31 Oct 2020	110,142
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Section D Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their
 - accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
 - and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Yes

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

N/A

Disclosure of any uncertainties that make the going concern assumption doubtful;

N/A

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

N/A

Section D Notes to the accounts

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	N/A
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	N/A
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	N/A

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	☒	* -Tick as appropriate
No*	☒	

Please disclose:

<i>(i) the nature of any changes;</i>	N/A
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	N/A
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	N/A

Section D	Notes to the accounts
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1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*

✓

No*

✓

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the prior period error;</i>	<i>N/A</i>
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	<i>N/A</i>
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	<i>N/A</i>

Note 2

Accounting Policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

None

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

-	-
---	---

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure) as restated

-

Note 2

Accounting Policies

This standard list of accounting policies has been applied by the charity except for those identified, "No" or "N/A". Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities ▪ the charity becomes entitled to the resources; ▪ it is more likely than not that the trustees will receive the resources; and ▪ the monetary value can be measured with sufficient reliability.	Yes
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).	Yes
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	N/A
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	N/A
Government grants	The charity has received government grants in the reporting period	No
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	N/A
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	N/A
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	N/A
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	N/A
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	N/A
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	N/A

	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable	N/A
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	N/A
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	N/A
Support costs	The charity has incurred expenditure on support costs.	Yes
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	N/A
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably	Yes
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	N/A
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.	N/A
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes

2.2 EXPENDITURE & LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	N/A
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes

Section C	Notes to the accounts	cont...
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Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes
Deferred income	No material item of deferred income has been included in the accounts	Yes
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	N/A
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.	Yes

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost above zero	Yes
	They are valued at cost.	No
	The depreciation rates and methods used are disclosed in note 14.	No
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	No
	They are valued at cost.	N/A
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	No
	They are valued at cost.	N/A
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes

Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received	Yes
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Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	N/A
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	They are valued at fair value except where they qualify as basic financial instruments	N/A
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Policies adopted additional to or different from those above

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Section D

Notes to the accounts

(cont)

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
Donations and legacies:	Analysis					
	Donations and gifts	-	-	-	-	-
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	61,865	-	-	61,865	66,076
	Donated goods, facilities and services	-	-	-	-	-
	Other donations and legacies	-	-	-	-	-
Total		61,865	-	-	61,865	66,076
Charitable activities:	Bar Income	14,268	-	-	14,268	18,504
	Function Income	8,982	-	-	8,982	31,210
	Gaming Machines Income	3,072	-	-	3,072	3,803
	Sundry Income	90	-	-	90	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	26,412	-	-	26,412	53,517
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other investment income	-	-	-	-	-
Total		-	-	-	-	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other - Other Income	-	-	-	-	-
Total		-	-	-	-	-
TOTAL INCOME		88,277	-	-	88,277	119,593

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

--

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

--

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

--

Note 4 **Analysis of receipts of government grants**

	Description	This year £	Last year £
Government grant 1	N/A	-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

Please give details of other forms of government assistance from which the charity has directly benefited.

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

--

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

--

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

--

Note 6

Analysis of expenditure

Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
Expenditure on raising funds:					
Incurred seeking donations	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-
Operating membership schemes and social	-	-	-	-	-
Staging fundraising events	-	-	-	-	-
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company - non-charitable	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-
Start up costs incurred in generating new source of	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs, maintenance	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities					
Accounting Services	132	-	-	132	-
Administration	1,212	-	-	1,212	1,050
Bad Debts Written Off	963	-	-	963	-
Bar	12,465	-	-	12,465	17,380
Depreciation	3,356	-	-	3,356	2,098
Functions	22,557	-	-	22,557	77,712
Garden Maintenance	946	-	-	946	-
Grants made	4,500	-	-	4,500	4,327
Independent Examination	740	-	-	740	550
Insurance	337	-	-	337	364
Maintenance	995	-	-	995	9,425
Newspapers	-	-	-	-	811
Performing Rights	997	-	-	997	1,049
Presentations	813	-	-	813	750
Refreshments	5,747	-	-	5,747	1,055
Sundry	-	-	-	-	100
TV Licences and Subscriptions	2,087	-	-	2,087	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on charitable activities	57,847	-	-	57,847	116,671
Separate material item of expense					
Extraordinary items	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total separate material item of expense	-	-	-	-	-
Other					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total other expenditure	-	-	-	-	-
TOTAL EXPENDITURE	57,847	-	-	57,847	116,671

Other information:

Section D	Notes to the accounts	(cont)
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Analysis of expenditure on charitable activities

Activity or programme	Activity	Activities £	Grant £	Support £	Total this £	Total prior £
Activity 1		-	-	-	-	-
Activity 2		-	-	-	-	-
Activity 3		-	-	-	-	-
Activity 4		-	-	-	-	-
Activity 5		-	-	-	-	-
Other		-	-	-	-	-
Total		-	-	-	-	-

Prior year expenditure on charitable activities can be analysed as follows:	
--	--

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)	
---	--

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
	No					-	-
	Yes					-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
	No	-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost (examples)	Raising funds £	Furthering Objectives £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation
						(Describe method)
Governance	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	-	-	-	-	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Costs have been apportioned on a basis designed to reflect the use of the resource.

Note 10 **Details of certain items of expenditure**

10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

	This year £	Last year £
Independent examiner's fees	740	550
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	132	-

Note 11 **Paid employees**

Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	-	-

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

--

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

True

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

--

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

No ex-gratia payments have been made

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

No Redundancies during the period

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

Amount of contributions recognised in the SOFA as an expense

£0

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

--

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

--

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

--

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

--

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
	£	£	£	£
Station Charities	4,100	-	-	4,100
Station Welfare Fund	400	-	-	400
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	4,500	-	-	4,500

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

No

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
Total Grants Paid		-

Note 14 Tangible fixed assets*Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	79,481	79,481
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	79,481	79,481

14.2 Depreciation and impairments

**Basis	SL	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					

At beginning of the year	-	-		13,862	13,862
Disposals	-	-		-	-
Depreciation	-	-	-	3,356	3,356
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	17,218	17,218

14.3 Net book value

Net book value at the beginning of the year	-	-	-	65,619	65,619
Net book value at the end of the year	-	-	-	62,263	62,263

14.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

--

the name of independent valuer, if applicable

--

the methods applied and significant assumptions

--

the carrying amount that would have been recognised had the assets been carried under the cost model.

--

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

--

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

--

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

--

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Note 15**Intangible assets**

Please complete this note if the charity has any intangible assets

15.1 Cost or valuation

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
** Rate				

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

15.3 Net book value

Nat book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy

Please disclose the accounting policy for intangible fixed assets including:

Reasons for choosing amortisation rates

Policies for the recognition of any capital development

15.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

Note 16 **Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

(i) Explain the nature and scale of heritage assets held.	
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.	

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Nat book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

qualifications of independent valuer

the methods applied and significant assumptions

any significant limitations on the valuation

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.

(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.

16.9 Five year summary of heritage assets transactions

	2020	2019	2018	2017	2016
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	61,243	-	-	-	-	61,243
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value		-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	(610)	-	-	-	-	(610)
Carrying (fair) value at end of year	60,633	-	-	-	-	60,633

*Please specify additions resulting from acquisitions through business combinations, if any.

--

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash & cash equivalents	60,633	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	60,633	-
Grand total (Fair value at year end+Cost less impairment)		60,633

17.3 If your charity holds investment properties, please complete the following note:

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
Total		

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

Description	This year £	Last year £
Total		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

Note 18 Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	2,728	-	-	-
<i>Added in period</i>	-	313	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	3,041	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	3,041	-	-	-
Total previous year	-	2,728	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

--

Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
11,869	42,599
-	-
-	-
11,869	42,599

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 20 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	13,205	29,703	-	-
Taxation and social security	5,566	4,164	-	-
Other creditors	-	-	-	-
Total	18,771	33,867	-	-

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

Balance at the start of the reporting period
 Amounts added in current period
 Amounts released to income from previous periods
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Note 21 Provisions for liabilities and charges

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period
 Amounts added in current period
 Amounts charged against the provision in the current period
 Unused amounts reversed during the period
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

Note 22 Other disclosures for debtors, creditors and other basic financial instruments

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

--

22.1 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

--

Note 23 Contingent liabilities and contingent assets

23.1 Contingent liabilities

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect £
Permanent Endowment (CL) to the RAF Central Fund: to return original working capital if unit ever closes.	24,000

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect £

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank

Cash Floats

Other

	This year	Last year
	£	£
	-	-
	-	-
	110,142	61,036
	-	-
	-	-
Total	110,142	61,036

Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Note 26 **Events after the end of the reporting period**

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

--

Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

--

Section D

Notes to the accounts

Note 27 Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	175,359	88,277	(57,847)	-	(610)	205,177
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			199,359	88,277	(57,847)	-	(610)	229,177

Section D

Notes to the accounts

Note 27 Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Contingent Liability	PE	Central Funding from RAF Command	24,000	-	-	-	-	24,000
Unrestricted Funds	UR	General funds from day to day operations	170,590	119,593	(116,671)	-	1,847	175,359
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/A	N/A	-	-	-	-	-	-
Total Funds			194,590	119,593	(116,671)	-	1,847	199,359

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	<i>None</i>	
Between endowment and restricted funds	<i>None</i>	
Between endowment and unrestricted funds	<i>None</i>	

27.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					
		This year					Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ ex gratia	Other	TOTAL	TOTAL
		£	£	£	£	£	£
						-	-
						-	-
						-	-
						-	-

Please give details of why remuneration or other employment benefits were paid.

N/A

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

N/A

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

FALSE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	Total
			£	£	£	£	£
							-
							-
							-
							-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

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For any related party, please provide details of any guarantees given or received.

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Section D	Notes to the accounts	(cont)
Note 29	Additional Disclosures	
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.		



Trustee's Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	1	Nov	2019	To	31	Oct	2020

Reference and Administration Details

Charity name Royal Air Force Odiham WOs' & SNCOs' Mess

Other names charity is known by

Registered charity number (if any) 1133202

Charity's principal address WOs' & SNCOs' Mess

Royal Air Force Odiham

Hook

Postcode RG29 1QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	N Knight	Station Commander	Up to 26 th August 2021	Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency (See Trustee Selection Methods Below)
2	D McGurk	Station Commander	From 27 th August 2021	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

WO Tracey Walker, Chairman of the Mess Committee

Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution

(eg. trust deed, constitution)	
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. Appointed by, elected by)	The Station Commander at Royal Air Force Odiham is appointed as ex-officio Trustee of all Service Funds at Royal Air Force Odiham. Appointment of Station Commanders is controlled by the Royal Air Force Personnel Management Agency, currently based at Headquarters Air Command, Royal Air Force High Wycombe.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Trustee delegates the day to day management and control of the WOs' & SNCOs' Mess together with the authority for the disbursement of grants and loans to a management committee chaired by the Chairman of the Mess Committee, who is appointed by the Trustee, and its members, who are appointed by the membership of the Mess; however, all management decisions, acquisitions and expenditure are subject to the Trustee's approval by signature in the minute book.

The Trustee confirms that suitable accounting policies have been used and applied consistently, with reasonable and prudent judgements and estimates having been made in the preparation of the financial statements for the year ended 31 October 2019. The Trustee also confirms that applicable accounting standards have been followed and that the financial statements have been prepared on a going concern basis.

As Trustee of all Service Funds at Royal Air Force Odiham, the Station Commander also has responsibility for two other registered charities, namely the Royal Air Force Odiham WOs' & SNCOs' Mess and the RAF Odiham Swimming Pool; and also, the Royal Air Force Odiham Junior Ranks Welfare Fund. Each charity follows applicable Accounting Standards in the United Kingdom, the Statement of Recommended Practice (SORP) 'Accounting & Reporting by Charities' issued in 2005, the Charities Act 2006 and the Royal Air Force Air Publication 3223 (Administration and Accounting for Service Funds). A single centralised accounting system known as the Service Funds Accounting Section (SFAS) is set up to hold and maintain all accounting records of each individual charity and to provide management information and accounting services to all Service Funds, clubs and activities on the station. SFAS is under the direct control of an Officer Commanding Accounts Flight (OC Accounts Flight). The centralized accounting system requires the establishment of combined cash and bank accounts under the control of the OC Accounts Flight. Whilst the cash and bank accounts are common to all funds, the use of the SAGE Line 50 Financial Controller computerised accounting package (SAGE) allows a fund's transactions to be separately identified, and each fund's share of the central cash and bank balances can readily be established by reference to the appropriate fund control account in the nominal ledger. In support of the combined cash and bank account the SAGE system provides separate ledger and purchases books in which transactions are recorded for each fund. The SAGE system also provides an inter-fund transfer journal to record settlement of inter-fund transactions. A recent introduction of a contractor, Sodexo, has seen a handover of responsibility for the production of mess bills and Function costing for the Officers' and WOs' & SNCOs' Messes, with the SFAS having overall oversight and accounting responsibility.

The Mess Committee

The Committee is responsible for the day-to-day management of the Mess. It is chaired by the Chairman of the Mess Committee and has the following Members:

Deputy Chairman	House (Property) Member
Mess Secretary	Work Services Member
Entertainments Member	Gardens Member
Improvements Member	Living-In Members' Representative
Gaming Member	Gifts Member

In addition, the Mess Manager attends committee meetings in an advisory

capacity. Committee meetings take place each month. The budget for the next financial year is set in October by the Committee for approval by the Mess Members at an Annual General Meeting. The Annual General Meeting receives the Annual Audited Accounts of the Mess and ratifies any committee appointments. Minutes are taken at each Committee and General meeting and are circulated to reach the Trustee within 10 working days of the meeting for his approval. Statement of Risk The Trustee has continued a programme of work to identify procedures to mitigate risk and to minimise potential impact should risks materialise. A Service Funds Internal Audit Board is also convened at the start of each financial year to carry out an internal arithmetical and management audit of the charity.

Objectives and activities

Summary of the objects of the charity set out in its governing document	The object of the Royal Air Force Odiham WOs' & SNCOs' Mess is: 'The promotion of efficiency of the armed forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of Service personnel'. This object presents the Trustee with wide powers, enabling them to provide charitable assistance to all elements of the Royal Air Force Community. The Royal Air Force Odiham WOs' & SNCOs' Mess has 3 aims set by the Trustee: i. Encourage esprit de corps by enabling serving Mess members to mix together in both formal dining situations and informal social activities so as to help keep service traditions alive and encourage the well-being of the mess community. ii. Encouraging, supporting and facilitating the development of sport to raise standards and to promote the link to fitness, teamwork and personal development through sporting activity and opportunities. iii. Supporting facilities and capital projects to enable the best possible provision for the Royal Air Force Odiham Community.
Summary of the main activities in relation to these objects	Details of the Fund's objectives and activities are grouped together within the appropriate aims and details of the scope of each activity are given in the 'Achievements & Performance' section.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	This Fund derives public benefit as it assists in providing Royal Air Force personnel with the necessary skills to carry out the Royal Air Force contribution to the Defence of the United Kingdom and its interests. Service Funds are established for the benefit of Service personnel to promote military efficiency which underpins esprit de corps and team working, and they help to encourage personnel to develop the character, spirit and attitude to face challenges and danger associated with military service. As a result, the Fund derives a benefit to the general public in helping to provide personnel who are motivated, have high morale and are willing to serve the needs of their country and that of its public, at all times.

The above statement has been agreed by RAF Air Command HQ Service Funds staff and the Charity Commission. Through instruction supplied by Air Command staff, the trustee has paid due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

Grants are made by agreement of the Mess membership through voting at an AGM or EGM.

With the exception of the Mess Manager who is mandated by virtue of their postings to carry out those duties, the Mess Committee is comprised of volunteers. As such, activities including entertainments, functions and identifying improvements to the Mess are reliant upon the work of volunteers.

Each volunteer is given separate responsibilities with separate TOR's. These duties are indicated in the minutes of the meeting, but the main responsibilities are: Treasurer, Entertainments, Property and House.

Separate committees are formed by volunteers for all of the mess functions that take place throughout the year, all of which are subsidised by mess funding.

The Mess's investment policy is to invest all surplus income required above its working capital to protect the longevity of the Mess and provide an income source for future years.

Achievements and performance

Summary of the main achievements of the charity during the year

The operating brief for the Royal Air Force Odiham WOs' & SNCOs' Mess was firstly to fund, from available investment income, bar profits and members subscription expenditure on the core items of formal functions, sport, support to certain charities and administrative costs. A limited amount of the balance is applied to current community support needs. The achievement of this operating brief is outlined in the following analysis of income and activities.

Mess Activities

The Mess arranged a total of 6 formal functions consisting of 3 Formal Dining-in nights, a Burns Supper, Summer Ball, a Christmas Draw and a Battle of Britain commemorative Cocktail Party for the benefit of Mess Members in order to meet the aim of promoting esprit de corps. In addition to these functions, the Mess has also hosted an exchange function with the Officers' Mess members. However, due to Covid-19, many of these events were cancelled.

Mess Subscriptions

As part of the financial planning process the Mess Committee seeks the agreement of the membership in setting the level of subscriptions in the relevant membership categories. These subscriptions help to subsidise the formal functions, meet operating and maintenance costs as well as enabling the Mess to fund its' grant giving activities. The level of subscriptions was adequate to enable the Mess to fund its planned commitments along with a small number of unplanned expenses, therefore were unchanged.

Trading Activities

The Royal Air Force Odiham WOs' & SNCOs' Mess operates a bar as a primary purpose trading activity. An agreed Gross Profit Percentage is set by the Mess Committee for the year. Bar profits continue to be dampened by the operational tempo and the number of personnel being deployed away from the unit, additionally even more due to the National Covid-19 Pandemic, which saw the closure of the bar during the national lockdown (Mar-Jul 20). The high cash reserves (much owing to Covid-19) will help to maintain the level of welfare that has been in place for all members of the Mess should income fall in future years. The income generated from these activities in the short term will further offset

Achievements and performance

the expenditure required off the mess.

Financial review

Brief statement of the charity's policy on reserves

The Royal Air Force Odiham WOs' & SNCOs' Mess needs a low level of reserves due to having few operational or staff commitments.

The Royal Air Force WO & SNCOs' Mess has exceeded its current reserves level target. The balance sheet shows that the fund has more than adequate working capital, however the investments have reduced considerably due to Covid-19.

Additional to the reserves, the Mess has a Contingent Liability to the Royal Air Force Central Fund which currently stands at £24,013. This is the amount of money that would need to be returned to the Royal Air Force Central Fund should the unit ever close. As instructed by HQ Air Command, the contingent liability has been invested in an attempt to yield more profit than interest that it would receive from being held in a Bank Account. Should the Mess close in the future, it would need to confirm that the contingent liability can be withdrawn from the investment portfolio in order to meet its Contingent Liability to the Royal Air Force Central Fund.

Details of any funds materially in deficit

No funds were materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Investments

To meet the over-riding need of regular ongoing specified annual income increasing with inflation, the Royal Air Force Odiham WOs' & SNCOs' Mess investment strategy is to have a diversified portfolio across established UK equity and UK fixed interest markets with a bias towards equities that offer growth and yield. The Royal Air Force Odiham WOs' & SNCOs' Mess has a neutral ethical investment policy; by investing in St James Place equity and bonds, the Trustees have no control or influence over stock selection.

Related Party Transactions

The Royal Air Force WOs' & SNCOs' Mess operates in conjunction with the Royal Air Force Odiham Officers' Mess and the Royal Air Force JRWF.

Other optional information

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Declaration

The trustee declares that he has approved the trustee's report above.

Signed on behalf of the charity's trustee

Signature(s)		
Full name(s)	Donal McGurk	
Position (eg secretary, chair, etc)	Station Commander & Trustee	
Date	03 Nov 2021	



Section A

Independent Examiner's Report

Report to the Managing
Trustee of

Charity Name
RAF ODIHAM WARRANT OFFICERS' & SERGEANTS' MESS

On accounts for the year
ended

31ST October 2020

Charity no
(if any)

1133202

Set out on pages

CC17A & TAR

I report to the Managing Trustee on my examination of the accounts of the above charity ("the Charity").

Responsibilities and
basis of report

As the Charity's Managing Trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow member of the Association of Charity Independent Examiners.~~

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Electronically Signed:

Original signed

Date: 24.11.2021

Name:

HOWARD NEIL SANDERSON

Relevant professional
qualification(s) or body

FCIE

(if any):

Address:

ACCOUNTANCY COMPLIANCE SOLUTIONS (UK) LIMITED
1 ENDCLIFFE AVENUE, SCUNTHORPE,
NORTH LINCOLNSHIRE, DN17 2RB

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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