

# **The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Ethelflaeda, Romsey**

## **Annual Report and audited Financial Statements for the year ended 31 December 2022**

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Correspondence Address	The Parish Office, The Vicarage, Church Lane, Romsey, SO51 8EP
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Charity number	1133189
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Website	<a href="http://www.romseyabbey.org.uk">www.romseyabbey.org.uk</a>
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Bankers	TSB Bank PLC, Romsey, Hampshire CAF Bank Limited, West Malling, Kent
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Independent Auditors	Knight Goodhead Limited, 7 Bournemouth Road, Chandler's Ford, Eastleigh, SO53 3DA
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*Throughout this document, the full name of the Charity, given above, is  
abbreviated to Romsey Parochial Church Council*

## Romsey Parochial Church Council

### Annual Report for the year ended 31 December 2022

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#### Aims and purposes

As a requirement of the Parochial Church Councils (Powers) Measure 1956, Romsey Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the parish, the whole mission of the Church, pastoral, spiritual, evangelical, social and ecumenical. The PCC also has maintenance responsibilities for Romsey Abbey, St. Swithun's, The Parish Office at the Vicarage, and Romsey Abbey Church Rooms.

#### Objectives and Activities

The regular pattern of Sunday worship maintained at Romsey Abbey comprises Holy Communion at 8am, Sung Eucharist at 9:30am, Abbey Vine at 11:15am and Evensong at 6.30pm. On the last Sunday of each month there is a celebration of Holy Communion according to the Book of Common Prayer (BCP) at 3:30pm followed by Parish tea. Special services are held for civic events, youth and service organisations.

St. Swithun's, Crampmoor has one service every Sunday morning. On the first Sunday of each month it is Morning Worship whilst on the other Sundays it is a Eucharist with hymns. To cater for young families, there are children's activities offered each week during Abbey Vine and on the first Sunday of each month the "Shorter" Eucharist in the Abbey incorporates a talk aimed at all ages and worship songs as well as traditional hymns. Singing Story Time takes place weekly at St Swithun's, Crampmoor.

Weekdays and Saturdays begin with Morning Prayer in the Abbey combined with the Eucharist (except on Mondays and Wednesdays). Choral Evensong is offered fortnightly during term-time. There is a Sung Eucharist on major Holy Days and some Festivals. There is also a Bereavement service near to All Souls' Day at which those who have died in the previous twelve months are specifically remembered. On Holy Innocents Day, 28<sup>th</sup> December, a service is held for those who have lost children or young people. A service for Romsey Abbey School is held each term and a Holocaust Memorial Service is also held in conjunction with the School.

Baptisms are conducted on many Sundays in the Abbey and occasionally at St Swithun's, Crampmoor. The preparation for these services includes the introduction of a baptism visitor, whose role it is to share with the families involved an understanding of the service itself and more about the Christian faith, and Baptism preparation meetings. Couples are prepared for Marriage and bereavement care is offered following funerals through the Pastoral Ministry Team.

Times of services and other events are published in the weekly Bulletin, now distributed by e-mail to over 1,000 recipients, "Open Door" (the Parish Magazine), the Romsey Advertiser and online on the Parish website and other social media. It is possible to continue with all these commitments thanks to the whole clergy team, which includes Self Supporting Ministers (SSM), Licensed Lay Ministers (LLM) and several other local Honorary Assistant Clergy.

There is a weekly meeting of the Baby and Toddler Group during the school term which worships monthly with a service in the Abbey. A meditation group meets on Wednesday evenings in Wisdom House and several home groups meet regularly for worship and study. A number of social activities are offered, with regular parish lunches and teas, which are particularly valued by those who live alone. The Listening Café was initiated during 2022 and meets on Wednesday afternoons, offering an opportunity for support, friendship and a chat to anyone wishing to attend. The Abbey hosts many community events, including about 25 concerts each year by local schools and music groups and other exhibitions, creative activities such as "Art in the Abbey" and other events. In addition, 11 local schools and charities held Christmas Carol services or concerts in the Abbey during December. Screens within the Abbey are used not only to incorporate visual material during regular worship, weddings and funerals, but also to improve visibility in concerts and services particularly for the visually impaired.

The Abbey is open for visitors every day until at least 4:30pm with volunteer stewards on duty from mid-morning to provide a welcome and answer questions. There were over 50,000 visitors during 2022.

The Trustees confirm that they have due regard to the guidance on public benefit issued by the Charity Commission and consider that this report explains how the activities of the Charity provide public benefit.

### Achievements and performance

2022 was the first full year since 2019 when 'in person' worship was able to be offered for the whole year, following the Covid-19 pandemic, although one service each week has continued to be streamed. The number of services offered each week has increased since 2021, but at the PCC has agreed that the previous offering of services should be reduced such that the Eucharist is no longer offered on Mondays and Wednesdays and Evensong is no longer said daily.

The full Parochial Church Council held its regular six meetings during the year; together with one additional meeting to deal with a single item. Some sub-committees and working groups continued to meet throughout the year, notably the Financial Resources Committee, the Standing Committee and the Fabric Committee. Minutes of these meetings are reviewed and matters arising are discussed where appropriate at PCC meetings. Summaries of the work of these Groups are reported to the Annual Parochial Church Meeting (APCM), which took place in May.

Jane Russell is the Electoral Roll Officer. There were 454 (2021: 446) parishioners on the Electoral Roll. The average "in person" Sunday attendance (limited by social distancing for some of 2021) for Romsey Abbey during 2022 was 224 adults (2021: 210) and 20 children (2021: 11) with a further 23 (2021: 20) adults worshipping regularly at St Swithun's, Crampmoor. In addition, an estimated average of 80 (2021: 250) individuals viewed the live-streamed service each week. During the year there were 50 baptisms (2021: 28), 28 weddings (2021: 16) and 27 funerals (2021: 30) in the Abbey, with one baptism (2021: none) and one funeral (2021: three) at St Swithun's as well as 27 funeral services at a crematorium or cemetery taken by clergy from the parish (2021: 21).

In July, the Reverends Fiona Jenvey and Mich Lajeunesse were ordained as Priests in Winchester Cathedral and Richard McVeigh was appointed Assistant Director of Music from May. In the Parish Office, Helen Fogarty resigned at the start of the year and a review of the staffing needs was undertaken. Karen Blundell, who had joined during 2021, was joined later in the year by Stefan Willmott and Lucy Roques. Together they provide 63 hours per week with each employee working for three days per week. The Treasurer and Finance Officer have taken over billing for Funerals, Weddings and Church Rooms hire, previously undertaken by the office team. At the APCM in May, Nigel Herriott stood down as Safeguarding Officer and was replaced by Andrew Keeling, who, later in the year, stepped back from duties and was replaced *pro-tem* by David Auger, churchwarden.

### *Review of the Year*

2022 – 'normal' – the Cambridge English dictionary definition is 'usual – the same as would be expected' and this was how the year generally turned out to be. Coronavirus, although still present, diminished in frequency and strength thanks to many factors not the least of which was the vaccination programme and the willingness of people to mask-up when cases increased. The Abbey still retains hand sanitising stations for those who wish to make use of them.

The very beginning of the year saw the Feast of the Epiphany translated from January 6<sup>th</sup> to Sunday 2<sup>nd</sup>. As usual the congregations were generous with their donations of gifts for local children and charities.

The New Year also witnessed some expert conservation scrutiny of the Alice Taylor effigy in the Abbey by Peter Martindale. The surface of the effigy has been flaking for some time and the PCC is seeking, with the generous support of the Friends of Romsey Abbey, to improve and stabilise the condition of the monument.

Externally the North Churchyard underwent some changes and within the re-wilded area a small number of heritage apple trees have been planted, one of which was donated by TVBC to commemorate the sacrifices made during the Covid-19 pandemic. The beech hedge has also been lowered to create a more open aspect enabling people to see the wonderful green space open to all.

The 9:30am services have continued to be streamed and thanks to the voluntary and skilful work of the Romsey Abbey Technical team. As the year rolled by many people in the parish were caught up in helping ameliorate conditions for Ukrainian refugees following the atrocious war begun in that country through Russian aggression. Activities in the Abbey have included the collection of items in support of Ukrainian refugees being transported to Southampton, and a charity recital by Ukrainian pianist, Ivan Hovorun.

**Achievements and performance (continued)**

*Review of the Year (continued)*

The choirs made day trips to sing Evensong at Southwark Cathedral and St. George's Chapel, Windsor Castle. Free lunchtime concerts continued running from March to July and from September to November. A new visitor app was launched to give visitors and local residents insights into the architecture, history and treasures of the Abbey. The app was masterminded by Andrew Keeling and launched with the help of the Romsey Visitor Information Centre. There was a moving dedication service, led by the Bishop of Southampton and attended by Civic Dignitaries and Nightingale Nurses, in May for the Florence Nightingale Calling Window so beautifully designed and crafted by Sophie Hacker. The Abbey is blessed to have had this beautiful piece of artwork so generously donated by a donor who wishes to remain anonymous.

In June a parish picnic took place in the South Garth to celebrate the late Queen's Platinum Jubilee. The Abbey bell ringers successfully completed a full peal of Plain Bob Triples as part of the Jubilee celebrations. There was also a Civic Service for Test Valley Borough Council to celebrate the Jubilee. The Abbey Net Zero Carbon Group began its work into attempting to reduce the Abbey's carbon footprint. Departures during the year saw Rebecca Leppard stand down as Open Door editor to begin full time work and Chris Pritchard completed his four-year term as Church Warden being succeeded by David Auger. During the summer Canon John Reynolds celebrated the 60<sup>th</sup> anniversary of his ordination.

Following the sad announcement of the death of Her Majesty Queen Elizabeth II on 8<sup>th</sup> September, a Book of Condolence was opened in the Abbey. In the days following the announcement many people visited the Abbey to pay their respects. The team of vergers, stewards and volunteers did a wonderful job of facilitating access through extended opening hours allowing people to use the Abbey as a space for reflection.

The annual Ethelflaeda Lecture was given by Dr. Michael Hahn on Franciscan Female Theologians. Work resumed on the Abbey Enhancement Project with the Statement of Needs being finalized by the PCC after which another public consultation was held in the Abbey. Work is ongoing at present on refining the needs rather than pursuing solutions.

The Christmas Fair in November, in the Abbey, was tremendously successful and paved the way for another busy December in the Abbey with many carols services and the use of the Abbey by local schools re-established after the impact of Covid during the previous two years. The Abbey also hosted the "Carols in the Market-Place" event in December 2022 to avoid its being cancelled owing to wet weather.

This report can only cover a small proportion of the activities and events taking place in the parish during 2022. All the activities at the Abbey and St Swithun's rely on a huge number of volunteers, to whom members of the PCC offer thanks. More details of the many activities of the PCC committees and other organisations within the parish are available in the Parish Reports for PCC committees, Parish Groups and Associated Organisations.

**Plans for the Future**

Robyn Cleveland resigned from her post as Verger with effect from February 2023 to join the team of vergers at Exeter Cathedral. At the time of writing the process for appointing a successor was in progress. In addition, Rhiannon Willmott, Children and Families worker will leave her post at the end of May 2023 prior to her ordination in July 2023, and plans to appoint a successor are being made. It is hoped that these plans may include regular provision for children during the Sung Eucharist and some support for the children in the Abbey choirs.

Six concerts and three exhibitions will be hosted as part of the Romsey Festival, and, for the first time, the Abbey will be offered as a venue for large choirs performing as part of the town's Beggar's Fair, an annual event which takes place in July. Work will continue on the Abbey Enhancement Project, engaging with the Town and wider community, which includes working towards Carbon Net Zero, in line with the Church of England's policy.

### Financial Review

Total income on unrestricted funds amounted to £490,225 (2021: £407,556) of which £759 (2021: £773) was investment income generated by the designated capital fund. Unrestricted legacy income amounting to £6,693 was received in 2022 (2021: £3,065). If capital fund income and legacies are excluded from a year-on-year comparison, general fund income shows an increase of £79,055 from £403,718 to £482,773, arising in part from a one-off grant of £55,000 received from the Culture Recovery Fund for building reserves as well as from increased income for services, fees from concerts and other lettings and the reintroduction of the Christmas Fayre.

Following the decision that the Trustees took in 2012 all legacies received were allocated to the Capital Fund meaning that £6,693 was added to the Fund during the year.

The year-end balances of the various restricted funds decreased by £36,238 during the year, largely as a result of reductions in the year-end valuation of investments.

#### *Reserves policy*

At the end of the financial year the PCC held total funds of £3,741,930 (2021: £4,108,532), of which £642,506 (2021: £678,743) were restricted and £2,682,002 (2021: £3,038,045) were endowments both of which were therefore not available for the general unrestricted use of the charity. The restricted funds were for (*inter alia*) the maintenance of the fabric and organ of Romsey Abbey, the fabric of St Swithun's, and are unlikely to be disbursed to a significant extent in the foreseeable future, as well as some other items, which will be disbursed in the next few years.

Further funds within the total were designated by the PCC for the specific purposes but could, if the PCC so chose, be undesignated and used for its general purposes. Whilst no formal date has been proposed for the use of these designated funds, they are designated for specific projects as explained in note 8 of the financial statements. The PCC's long-term financial objective is to maintain the Capital Reserve Fund within the range of £280,000 to £300,000 (the level before it had to be used to support the day to day running costs of the parish in the first decade of this century and the construction of the enlarged parish office in 2008) so that if major repairs or other expenditure become urgent, they can be undertaken swiftly.

The PCC also has a long-term objective of holding free reserves (the balance on the General Fund less investments as defined by the Charity Commission) of between 3 and 6 months budgeted annual expenses, to guard against normal fluctuations in day-to-day income and expenses. At the year-end these operating reserves were £85,524, some way below the target range of £110k - £220k. It remains the objective of the PCC to increase these reserves gradually in the medium term.

Given the purposes for which restricted and designated funds are held, investments are almost exclusively in CBF Church of England funds administered by the CCLA Investment Management Limited.

### Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC consists of the Incumbent (the Vicar), and other clergy including the Associate Priest and Assistant Curates (both stipendiary and non-stipendiary), the Churchwardens, the Licensed Lay Ministers (Reader) and others who are elected by those who are on the electoral roll. In addition, those who represent the Parish on the Deanery Synod are all members of the PCC *ex-officio*. PCC members are responsible for making decisions on all matters of general concern and importance to the parish and have legal responsibilities for ensuring that the PCC operates only within its powers. New members of PCC are given information about the activities and purposes of the PCC and existing members are reminded of these matters at the first meeting of each year after the APCM in April.

## Annual Report for the year ended 31 December 2022

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### Structure, Governance and Management (continued)

#### *Risk Management and safeguarding*

The Trustees confirm that they have considered the major risks to which the PCC may be exposed and have taken steps to manage those risks. The PCC maintains an active risk register, which is formally reviewed at least once each year. Significant individual risks are assessed for likelihood and impact after relevant mitigation actions have been taken. Each risk is assigned to an individual or PCC committee to "own" and monitor regularly. The key risks after mitigation are:

- failure to generate sufficient income to meet all contracted costs;
- failure to maintain assets;
- loss of key people; and
- breach of data integrity rules.

During 2022 the PCC continued significant fundraising drives, reviewed and updated its succession plan and prepared business continuity (disaster recovery) plans for its various buildings.

The PCC complies with its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

#### *Subcommittees*

At the end of March 2023, the following committees were operational: Standing (which is the only committee required by statute); Church Rooms; Abbey Net Zero Carbon Group; Fabric; Financial Resources; Friends of Romsey Abbey Music; Health & Safety; Magazine; Social; and St. Swithun's. Some of these committees include co-opted members who are not members of PCC. Named individuals have specific responsibilities for matters such as Safeguarding and report directly to the Vicar and Churchwardens. All of the committees and other associated organisations present a report covering the year's activities to the APCM. The PCC is also represented on the Ecumenical organisation "Churches Together in Romsey". In addition, there are weekly meetings of the Ministry Team and the Vicar and Churchwardens, although these groups do not report to the PCC.

### Responsibilities of the PCC in relation to the Financial Statements

The PCC Members are responsible for preparing the report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The Charities Act 2011 requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its income and expenditure for the financial period reported. In preparing those financial statements, the PCC should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue on that basis.

The PCC Members are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act. The PCC Members are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC Members are also responsible for the contents of the Annual Report, and the responsibility of the auditors in relation to the Annual Report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements. So far as each Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and each Trustee has taken all the steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

## Romsey Parochial Church Council

### Annual Report for the year ended 31 December 2022

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#### Administrative Information

The Ecclesiastical Parish of Romsey is part of the Diocese of Winchester within the Church of England. The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2022) and a charity registered with the Charity Commission. The information on the front page forms part of this report.

The Parochial Church Council comprises either (a) ex-officio members or members elected by the Annual Parochial Church Meeting and (b) co-opted members. All members of the PCC are Trustees of the Charity. The individuals listed below served on the PCC for the whole of the period from 1<sup>st</sup> January 2022 to 3<sup>rd</sup> May 2023 unless indicated otherwise either by the end of the term of office or resignation.

**Vicar** Revd. Thomas Wharton (Canon from 22<sup>nd</sup> April 2023)

**Associate Priest** Revd. Sally Womersley

**Assistant Curates** Revd. Lee Thompson

Revd. Paul Hollingworth (Self-supporting Minister)

Revd. Fiona Jenvey (Self-supporting Minister)

Revd. Dr. Mich Lajeunesse (Self-supporting Minister)

**Churchwardens** Mr Christopher Pritchard (until 22<sup>nd</sup> May 2022)

Miss Julie Carlton MBE

Mr David Auger (from 22<sup>nd</sup> May 2022)

**Deanery Synod** Mrs Patricia Kerridge, Mrs Adrienne Mordan, Mrs Elizabeth Wagner and Mr Anthony Cross.

Dr Patricia Brown

The current terms of office of the Deanery Synod Representatives terminate at the 2023 APCM.

Councillors	Name	End of term
	Mr David Auger (until being elected Churchwarden on 22 <sup>nd</sup> May 2022)	
	Mr David Bibby	APCM 2023
	Mr Colin Davis (until 22 <sup>nd</sup> May 2022)	
	Mr John Easton (until 28 <sup>th</sup> February 2022)	
	Mr Tim Edmonds (from 22 <sup>nd</sup> May 2022)	APCM 2025
	Mr Paul Ellis	APCM 2025
	Mrs Diane Hargreaves	APCM 2024
	Mr Nigel Herriott (until 22 <sup>nd</sup> May 2022)	
	Miss Chloë Jenvey	APCM 2024
	Mr David Johnson	APCM 2024
	Mr Andrew Keeling (from 22 <sup>nd</sup> May 2022)	
	Mrs Pam Leech (PCC Secretary)	APCM 2023
	Mr Rhys Lewis	APCM 2023
	Mr Michael Prince (until 22 <sup>nd</sup> May 2022)	
	Mr Paul Quinnell	APCM 2023
	Mr Martin Seymour	APCM 2024

Timothy Rogerson FCA serves as Treasurer to the PCC, although he is not a Trustee and does not vote in PCC meetings.

#### Approval

This report was approved by the PCC on 3<sup>rd</sup> May 2023 and is signed on its behalf by:



**Mrs P Leech**

Trustee and Honorary Secretary to the PCC

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL

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### Opinion

We have audited the financial statements of Romsey Parochial Church Council (the "Charity") for the year ended 31 December 2022 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individual or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant section of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information.

We have nothing to report in this regard.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.



## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL (continued)**

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### **Responsibilities of the trustees**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under Section 144 Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities skills to identify or recognise non-compliance with applicable laws and regulations.

We identified the laws and regulations applicable to the Charity through discussions with the trustees and other management and we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence.

We assessed the susceptibility of the Charity's financial statements to material misstatements, including obtaining an understanding of how fraud might occur, by making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we performed analytical procedures to identify any unusual or unexpected relationships, tested journal entries to identify unusual transactions and investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statements disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures require to identify non-compliance with laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

Material misstatement that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL**  
**(continued)**

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**Auditor's responsibilities for the audit of the financial statements (continued)**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Knight Goodhead Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

**Use of our report**

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**C J Goodhead FCA**  
**Senior Statutory Auditor**  
**Knight Goodhead Limited**  
Chartered Accountants and Statutory Auditors  
7 Bournemouth Road, Chandler's Ford, Eastleigh,  
Hampshire, SO53 3DA

Dated: 4 May 2023

## Statement of Financial Activities for the year ended 31 December 2022

	Notes	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Endowment Funds £	2022 Total Funds £	2021 Total Funds £
<b>Income and endowments from</b>						
Donations and legacies	2a	322,877	37,618	-	360,495	364,854
Activities for generating funds	2b	39,671	8,547	-	48,218	35,300
Income from church activities	2c	45,444	20,725	-	66,169	60,684
Investment income	2d	82,233	15,839	-	98,072	92,994
		<u>490,225</u>	<u>82,729</u>	<u>-</u>	<u>572,954</u>	<u>553,832</u>
<b>Expenditure on</b>						
Church activities	3a	459,933	45,975	-	505,908	507,208
Fundraising costs	3b	1,620	7,257	-	8,877	4,016
		<u>461,553</u>	<u>53,232</u>	<u>-</u>	<u>514,785</u>	<u>511,224</u>
<b>Net income before investment gains</b>		<u>28,672</u>	<u>29,497</u>	<u>-</u>	<u>58,169</u>	<u>42,608</u>
<b>Gains and losses on investments</b>	5	(4,715)	(64,013)	(356,043)	(424,771)	439,767
<b>Net income before transfers</b>		<u>23,957</u>	<u>(34,516)</u>	<u>(356,043)</u>	<u>(366,602)</u>	<u>482,375</u>
<b>Transfer between funds</b>	8	1,722	(1,722)	-	-	-
<b>Net movement in funds</b>	8	<u>25,679</u>	<u>(36,238)</u>	<u>(356,043)</u>	<u>(366,602)</u>	<u>482,375</u>
Funds brought forward at 1 January 2022		391,744	678,743	3,038,045	4,108,532	3,626,157
<b>Funds carried forward at 31 December 2022</b>		<u>417,423</u>	<u>642,505</u>	<u>2,682,002</u>	<u>3,741,930</u>	<u>4,108,532</u>

The notes on pages 13 to 25 form part of these financial statements

# Romsey Parochial Church Council

## Balance sheet as at 31 December 2022

	Notes	2022 £	2022 £	2021 £	2021 £
<b>Fixed assets</b>					
Investments	5		3,188,745		3,603,902
<b>Current assets</b>					
Stock		11,493		11,510	
Debtors	6	113,465		72,763	
Cash at bank and in hand		492,628		450,661	
		<u>617,586</u>		<u>534,934</u>	
<b>Creditors: amounts falling due within one year</b>	7	<u>64,401</u>		<u>30,304</u>	
<b>Net current assets</b>			553,185		504,630
<b>Net assets</b>			<u>3,741,930</u>		<u>4,108,532</u>
<b>Funds</b>					
<b>Unrestricted funds</b>					
General fund		93,855		58,290	
Designated funds		323,568		333,454	
		<u></u>	417,423	<u></u>	391,744
<b>Endowment funds</b>			2,682,002		3,038,045
<b>Restricted funds</b>			642,505		678,743
<b>Total funds</b>	8		<u>3,741,930</u>		<u>4,108,532</u>

Approved by the Parochial Church Council on 3 May 2023 and signed on its behalf by:

The Reverend Canon T G Wharton  
Vicar



Miss J Carlton MBE  
Churchwarden



The notes on pages 13 to 25 form part of these financial statements

## Cash Flow Statement for the year ended 31 December 2022

	2022 £	2022 £	2021 £	2021 £
Net cash from operating activities (below)		(46,051)		(68,749)
<b>Cash flows from investing activities</b>				
Dividends and interest from investments and deposits	97,632		92,124	
Purchase of fixed asset investments	(9,614)		(29,394)	
<b>Net cash provided by investing activities</b>		88,018		62,730
<b>Change in cash and cash equivalents in the year</b>		41,967		(6,019)
<b>Cash and cash equivalents at 1 January 2022</b>		450,661		456,680
<b>Cash and cash equivalents at 31 December 2022</b>		<u>492,628</u>		<u>450,661</u>
The charity had no debt at either the beginning or the end of the year.				
<b>Reconciliation of net income before investment gains to net cash provided by operating activities</b>				
<b>Net income before investment gains</b>		58,169		42,608
<b>Adjustments for:</b>				
Dividends and interest from investments		(98,072)		(92,994)
(Increase) in debtors		(40,262)		(31,196)
Decrease in stocks		17		2,657
Increase in creditors		34,097		10,176
<b>Net cash used by operating activities</b>		<u>(46,051)</u>		<u>(68,749)</u>
<b>Analysis of cash and cash equivalents</b>				
Cash at bank and in hand		<u>492,628</u>		<u>450,661</u>

## 1. Accounting policies

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and Accounting Standard FRS 102.

The financial statements have been prepared under the historical cost convention except for the revaluation of fixed asset investments.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

The PCC is a corporate body and a charity registered with the Charity Commission in England and Wales.

The PCC's Registered Office is The Parish Office, The Vicarage, Church Lane, Romsey, SO51 8EP.

The PCC is a public benefit entity as defined by FRS 102.

### *Funds*

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent the funds of the PCC that can only be spent on the specific purpose for which they were given. Any balance remaining unspent on a restricted fund at the end of a year must be carried forward as a balance on that fund. Endowment funds are restricted funds that must be retained as trust capital. Full details of all funds are shown note 8.

### *Income*

Collections are recognised when the funds are received by or on behalf of the PCC. Funds received as planned giving are recognised when received. Income tax recoverable on covenants or gift aid donations is recognised when the income to which it relates is recognised. Grants and legacies are accounted for as soon as the PCC has been informed of its legal entitlement and the amount to be received can be measured reliably and receipt is deemed probable. All incoming resources are accounted for gross.

Rental income from the letting of church premises is recognised when the rental is due.

Investment income is accounted for when receivable.

### *Resources expended*

Grants and donations are accounted for when paid or when awarded if the awarding creates a binding obligation on the PCC.

Payments for the Diocesan Common Mission Fund (previously called "share" and "quota") are accounted for when payable.

Other expenditure is recognised when it is incurred and is accounted for gross.

### *Volunteer Help*

No attempt is made to quantify the value of voluntary help, but the significant contribution of volunteers is described in the Trustees' Annual Report.

## 1. Accounting policies (continued)

### *Pension costs*

The PCC contributes to a defined contribution pension scheme. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### *Fixed assets*

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed property whether as maintenance or improvement is included within resources expended in the Statement of Financial Activities.

Equipment used within the church premises or parish office is only capitalised if the cost exceeds £2,000.

### *Investments*

Investments are valued at market value at 31 December. Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on the revaluation of investments annually at 31 December.

### *Current assets*

Amounts owed to the PCC at 31 December in respect of fees and other income are included in the financial statements as debtors less provision for amounts that in the opinion of the PCC may prove uncollectable.

Cash at bank and in hand includes cash held on deposit at a bank.

Stock is stated at the lower of cost and net realisable value.

### *Going Concern*

The Trustees have considered future expected cash flows and consider that the PCC is able to meet its financial obligations for the foreseeable future, that is, at least one year, from the approval of the financial statements. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

### *Coronavirus Job Retention Scheme*

Amounts received under this scheme in 2021 are included within "Other church activities" in note 2c.

## 2. Income and endowments

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Endowment Funds £	2022 Total Funds £	2021 Total Funds £
<b>a) Donations and legacies</b>					
Planned giving	155,148	4,207	-	159,355	164,557
Income tax recoverable	42,240	810	-	43,050	44,909
Collections at services	27,151	-	-	27,151	21,465
Other grants and donations (note 12)	91,645	25,762	-	117,407	107,389
Fabric fund grants and donations	-	6,839	-	6,839	2,469
Legacies	6,693	-	-	6,693	24,065
	<u>322,877</u>	<u>37,618</u>	<u>-</u>	<u>360,495</u>	<u>364,854</u>
<b>b) Activities for generating funds</b>					
Christmas fair	6,486	-	-	6,486	4,582
Social Committee activities	3,227	-	-	3,227	-
St Swithuns' activities	520	-	-	520	250
Video team	5,245	-	-	5,245	7,035
Giftstall sales	-	8,547	-	8,547	9,833
Music in Romsey fees	12,865	-	-	12,865	9,348
Church rooms income	8,566	-	-	8,566	3,185
Other fundraising activities	2,762	-	-	2,762	1,067
	<u>39,671</u>	<u>8,547</u>	<u>-</u>	<u>48,218</u>	<u>35,300</u>
<b>c) Income from Church activities</b>					
Candles	3,434	-	-	3,434	2,636
Fees for Carol Services	5,860	-	-	5,860	4,533
Parish Magazine income	-	8,228	-	8,228	6,849
Bookstall sales	-	4,220	-	4,220	3,432
Other church activities	7,471	8,277	-	15,748	18,154
Fees for Church Services	28,679	-	-	28,679	25,080
	<u>45,444</u>	<u>20,725</u>	<u>-</u>	<u>66,169</u>	<u>60,684</u>
<b>d) Investment income</b>					
Interest receivable	1,476	50	-	1,526	52
Dividends and distributions	80,757	15,789	-	96,546	92,942
	<u>82,233</u>	<u>15,839</u>	<u>-</u>	<u>98,072</u>	<u>92,994</u>
<b>Total incoming resources</b>	<u>490,225</u>	<u>82,729</u>	<u>-</u>	<u>572,954</u>	<u>553,832</u>



## 3. Resources expended

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Endowment Funds £	2022 Total Funds £	2021 Total Funds £
<b>a) Church activities</b>					
Missionary and charitable giving	18,648	1,498	-	20,146	20,150
Payments to Diocese	170,289	-	-	170,289	198,259
Vicar's expenses	-	-	-	-	-
Other clergy expenses	502	-	-	502	131
Office costs	13,244	-	-	13,244	10,300
Abbey heating	16,485	-	-	16,485	8,560
Abbey lighting	15,633	-	-	15,633	7,884
Abbey insurance	17,520	-	-	17,520	16,798
St Swithun's expenses	4,416	-	-	4,416	2,139
Repairs and security	16,484	-	-	16,484	13,156
Organ tuning and maintenance	1,481	-	-	1,481	1,330
Cleaning, water and churchyard	3,964	-	-	3,964	1,862
Church service costs	4,327	4,893	-	9,220	5,298
Bookstall purchases	-	3,463	-	3,463	2,218
Education and training	845	-	-	845	839
Abbey School insurance	2,837	1,682	-	4,519	4,638
Church rooms expenditure	10,056	-	-	10,056	4,157
Salaries	104,735	14,549	-	119,284	97,058
Fabric and Capital expenditure	32,157	6,006	-	38,163	20,247
Choir and music	6,606	8,817	-	15,423	15,095
Parish Magazine costs	-	3,690	-	3,690	3,672
Other expenditure (note 12)	10,882	1,377	-	12,259	64,957
	<u>451,111</u>	<u>45,975</u>	<u>-</u>	<u>497,086</u>	<u>498,748</u>
<i>Governance costs</i>					
Legal and professional fees	1,000	-	-	1,000	1,140
Accountancy	2,737	-	-	2,737	2,500
Audit fees	5,085	-	-	5,085	4,820
<i>Total Governance costs</i>	<u>8,822</u>	<u>-</u>	<u>-</u>	<u>8,822</u>	<u>8,460</u>
<b>Total for Church Activities</b>	<u>459,933</u>	<u>45,975</u>	<u>-</u>	<u>505,908</u>	<u>507,208</u>
<b>b) Fundraising costs</b>					
Christmas fair	-	-	-	-	135
Social committee events	1,312	-	-	1,312	-
Other fundraising costs	308	2,186	-	2,494	1,447
Gift stall purchases	-	5,071	-	5,071	2,434
	<u>1,620</u>	<u>7,257</u>	<u>-</u>	<u>8,877</u>	<u>4,016</u>
<b>Total resources expended</b>	<u>461,553</u>	<u>53,232</u>	<u>-</u>	<u>514,785</u>	<u>511,224</u>

All Support costs are considered to relate to charitable church activities.

## 4. Staff costs

	2022 £	2021 £
Wages and salaries	111,673	91,847
Employers' National Insurance	3,293	963
Pension costs	4,318	4,248
	<u>119,284</u>	<u>97,058</u>

Eight (2021: five) people were employed in the year, none of whom earned more than £60,000 in either the current or comparative years. Martin Seymour, a Trustee from May 2021, received remuneration in the year amounting to £23,700 (2021: £20,803) as a salary for being Director of Music and not in respect of his being a Trustee. He was employed in this post before being elected as a Trustee. Expenses were paid to one Trustee amounting to £502 (2021: one Trustee amounting to £131). £14,549 (2021: £13,092) of staff costs were met from a restricted fund with the balance and all trustee expenses relating to unrestricted funds. Trustees' expenses are in respect of travel, subsistence and training. In the view of the Trustees there is no remunerated key management personnel. Pension contributions amounting to £477 (2021: £506) were outstanding at the year end.

## 5. Fixed asset investments

	2022 Unrestricted General Fund £	2022 Unrestricted Designated Fund £	2022 Restricted Funds £	2022 Endowment Funds £	2022 Total Funds £
Market value at 1 January 2022	9,247	29,383	527,227	3,038,045	3,603,902
Additions	182	-	9,432	-	9,614
Disposals	-	-	-	-	-
Revaluation losses	(1,099)	(3,616)	(64,013)	(356,043)	(424,771)
Market value at 31 December 2022	<u>8,330</u>	<u>25,767</u>	<u>472,646</u>	<u>2,682,002</u>	<u>3,188,745</u>

Investments comprise:

	2022 Units	2021 Units	2022 £	2021 £
<i>General fund</i>				
Strangers Gift Fund - CBF Investment	153.58	149.28	3,171	3,491
Talbot Bequest - CBF Investment	98.40	95.64	2,032	2,237
Corban Maintenance Fund - CBF Fixed	1,496.56	1,456.10	2,044	2,300
Abbey Improvement Fund - CBF Fixed	793.02	771.58	<u>1,083</u>	<u>1,219</u>
			8,330	9,247
<i>Capital Fund (Designated)</i>				
CBF Fixed	6,012.87	6,012.87	8,214	9,500
CBF Investment	850.17	850.17	<u>17,553</u>	<u>19,883</u>
			25,767	29,383
TOTAL Unrestricted			<u>34,097</u>	<u>38,630</u>
<i>Fabric Fund (Restricted)</i>				
Wheeler Bequest - CBF Investment	5,446.28	5,293.66	112,443	123,801
Wheeler Bequest - CBF Fixed	21,682.07	21,682.07	29,620	34,256
CBF Investment	1,854.00	1,854.00	38,277	43,359
Corban Fabric Fund - CBF Investment	3,097.00	3,097.00	63,940	72,429
Fabric Trust - CBF Investment	1,062.02	1,032.25	21,926	24,141
CBF Fixed	4,227.96	4,227.96	5,776	6,680
Foster Lake Footner Charity - CBF Investment	1,268.00	1,268.00	26,179	29,654
Foster Lake Footner Charity - Recoupment	4,477.03	4,351.56	92,432	101,768
Foster Lake Footner Charity - CBF Deposit	-	-	11,580	10,654
Barclays Bank PLC Ordinary shares	8,810.00	8,810.00	13,966	16,475
Carried forwards			<u>416,138</u>	<u>463,217</u>

## Notes to the Financial Statements for the year ended 31 December 2022

## 5. Fixed asset investments (continued)

Investments comprise:	2022 Units	2021 Units	2022 £	2021 £
Brought forwards			416,138	463,217
<i>Corban Maintenance Fund (Restricted)</i>				
CBF Investment	2,737.00	2,737.00	56,508	64,010
TOTAL restricted			472,646	527,227
<i>Robin Bishop Endowment</i>				
CBF Investment	129,904.79	129,904.79	2,682,002	3,038,045
TOTAL investments			3,188,745	3,603,902

The Foster Lake Footner Charity investments all relate to St Swithun's Church Repair Fund. The recoupment account arises from a loan made to the Parish in 1976 on repayment terms stating that until 2006 £131.40 had to be reinvested in the recoupment account together with all dividends and interest received into the account. Dividends and interest were paid into the recoupment account until the number of units in the account exceeded 3,804 and this practice has continued since then.

"CBF Investment" refers to the CBF Church of England Investment Fund Income Shares.

"CBF Fixed" refers to the CBF Church of England Fixed Interest Securities Fund Income Shares.

Both of these investments are administered by CCLA Investment Management Limited on behalf of the Central Board of Finance of the Church of England.

The Barclays Bank PLC ordinary shares are listed on the London Stock exchange.

## 6. Debtors

	2022 £	2021 £
Trade debtors	9,488	-
Gift aid	2,696	3,549
Other debtors	101,281	69,214
	113,465	72,763

All amounts fall due within one year.

## 7. Creditors

	2022 £	2021 £
Trade creditors	9,583	1,473
Payments due to Winchester Diocesan Board of Finance	17,509	-
Other creditors	33,574	27,618
Special collections payable	3,735	1,213
	64,401	30,304

The total amount received in the year for Special Collections was £7,548 (2021: £1,163).

## 8. Funds

	1 January 2022 £	Statement of Financial Activities £	Transfers £	31 December 2022 £
<i>Unrestricted funds</i>				
General fund	58,290	53,142	(17,577)	93,855
900th Anniversary fund (designated)	701	-	(701)	-
Energy fund (designated)	-	-	20,000	20,000
Building fund (designated)	50,000	(864)	-	49,136
Capital reserve fund (designated)	282,753	(28,321)	-	254,432
	<u>391,744</u>	<u>23,957</u>	<u>1,722</u>	<u>417,423</u>
<i>Restricted funds</i>				
Fabric fund	477,192	(40,761)	-	436,431
Organ fund	8,649	3,678	-	12,327
The Eyles Scholarship fund	1,692	7	-	1,699
Bookstall fund	35,154	757	-	35,911
Giftstall fund	22,708	3,476	-	26,184
Children and Families worker funds	29,452	(7,445)	-	22,007
FORAM Funds	9,947	9,395	-	19,342
FORAM 100 Club fund	2,251	-	-	2,251
Hardship fund	12,586	(480)	-	12,106
St Swithun's Funds	2,915	(571)	-	2,344
Nightingale Window Fund	2,528	(806)	(1,722)	-
Abbey Vine Fund	3,122	(507)	-	2,615
Parish Lunch Fund	634	836	-	1,470
Parish Magazine Fund	5,188	4,538	-	9,726
Flower Fund	715	868	-	1,583
Corban maintenance fund	64,010	(7,501)	-	56,509
	<u>678,743</u>	<u>(34,516)</u>	<u>(1,722)</u>	<u>642,505</u>
<i>Endowment fund</i>				
Robin Bishop Legacy	3,038,045	(356,043)	-	2,682,002
<b>Total funds</b>	<u><u>4,108,532</u></u>	<u><u>(366,602)</u></u>	<u><u>-</u></u>	<u><u>3,741,930</u></u>

The "Statement of Financial Activities" column shows movements in funds which relate to items disclosed on page 8.

*Details of funds*

The Capital Reserve Fund represents amounts designated by the PCC for future capital projects.

The 900th Anniversary represented funds raised in connection with the celebration of the 900th Anniversary of Romsey Abbey.

The Building Fund represents a sum designated for initial costs in connection with a possible building project for which local consultation began during 2021. The Energy fund represents a sum designated for energy costs in 2023.

The Fabric Fund represents funds that can only be spent on either the maintenance and preservation of the fabric of Romsey Abbey or St Swithun's Church, Crampmoor.

The Organ Fund represented funds for the future cleaning and overhaul of the organ.

The Eyles Young Musician Scholarship Fund represents an amount received to be used to provide a music scholarship for a young person at Romsey Abbey.

The Bookstall Fund represents funds generated by the Bookstall to be used for future publication costs and other expenditure as determined by the Vicar and Bookstall Manager.

The Giftstall Fund represents funds generated by the Giftstall to be donated to Romsey Abbey Appeal Fund

The Children and Families worker fund represents funds raised to support the employment of a Children and Families worker.

FORAM Funds represent amounts raised by Friends of Romsey Abbey Music to support the Abbey Choirs.

FORAM 100 Club Funds are restricted to expenditure to support the choirs of Romsey Abbey.

The Hardship Fund represents monies received as a discretionary fund to support immediate hardship needs of young families within the parish of Romsey.

St Swithun's fund represents fund to be spent for the benefit of St Swithun's Church, Crampmoor.

Information about funds received from the Cultural Recovery Fund is given in note 12.

Information about the remaining funds is given on the next page.

## Notes to the Financial Statements for the year ended 31 December 2022

## 8. Funds (continued)

<i>Analysis of assets by fund</i>	Fixed Assets £	Current Assets £	Current Liabilities £	Net Assets £
<i>Unrestricted funds</i>				
General fund	8,330	146,192	(60,666)	93,856
Energy fund (designated)	-	20,000	-	20,000
Building fund (designated)	-	49,136	-	49,136
Capital reserve fund (designated)	25,767	228,665	-	254,432
	<u>34,097</u>	<u>443,993</u>	<u>(60,666)</u>	<u>417,424</u>
<i>Restricted funds</i>				
Fabric fund	416,138	20,293	-	436,431
Organ fund	-	12,327	-	12,327
The Eyles Scholarship fund	-	1,699	-	1,699
Bookstall fund	-	35,911	-	35,911
Giftstall fund	-	26,184	-	26,184
Children and families minister fund	-	22,007	-	22,007
Hardship fund	-	12,106	-	12,106
FORAM Funds	-	19,342	-	19,342
FORAM 100 Club Funds	-	2,251	-	2,251
St Swithun's Funds	-	2,344	-	2,344
Abbey Vine Fund	-	2,615	-	2,615
Parish Lunch Fund	-	1,470	-	1,470
Parish Magazine Fund	-	9,726	-	9,726
Flower Fund	-	1,583	-	1,583
Other restricted funds	-	3,735	(3,735)	-
Corban maintenance fund	56,508	-	-	56,508
	<u>472,646</u>	<u>173,593</u>	<u>(3,735)</u>	<u>642,504</u>
<i>Endowment fund</i>				
Robin Bishop Legacy	2,682,002	-	-	2,682,002
Total funds	<u>3,188,745</u>	<u>617,586</u>	<u>(64,401)</u>	<u>3,741,930</u>

*Details of funds (continued from previous page)*

The Nightingale Window Fund represents funds received towards the installation of a window to commemorate Florence Nightingale and costs associated with publicising its installation. Following the dedication of the window, the donor instructed that the remaining balance should be transferred to the General Fund.

The Abbey Vine Fund represents funds received to cover the costs of the Abbey Vine service, which started in March 2020.

The Parish Lunch Fund represents amounts raised by the team which prepares the monthly Parish Lunch.

The Parish Magazine Fund represents amounts generated by the Parish Magazine for use as determined by that team.

The Flower Fund represents amounts received to offset the cost of providing Flowers for Romsey Abbey.

Other restricted funds comprise amounts owed in respect of special collections at 31st December 2022.

The Corban Maintenance Fund represents funds to be spent on the Maintenance of Romsey Abbey Primary School.

The Robin Bishop Endowment comprises funds left to the PCC by the late Robin Bishop, on the condition that they were invested in the CCLA Church of England CBF Investment Fund with the income generated from the investment being available for the general charitable purposes of the PCC.

## 9. Related Party Transactions

The following entities are regarded as Related Parties with whom there have been transactions recorded : Romsey Abbey Appeal Fund (a Registered Charity); Music in Romsey (a Registered Charity); Friends of Romsey Abbey (a Registered Charity); and Romsey Abbey Primary School (a Voluntary Aided Church School). Each entity is a related party because one or more of the Trustees of Romsey PCC is also a Trustee (or Governor) of the other entity. During the year the charity accounted for income from: Romsey Abbey Appeal Fund amounting to £nil (2021: £nil) for fabric works; Music in Romsey amounting to £12,865 (2021: £9,348) for fees for using Romsey Abbey for concerts; and Friends of Romsey Abbey amounting to £4,058 (2021: £7,201) for various projects and activities. During the year the charity made a payment amounting to £4,519 (2021: £4,638) on behalf of Romsey Abbey Primary School for buildings insurance. At the end of the year, the charity was owed £74,617 (2021: £27,668) by Music in Romsey (on whose behalf the PCC has made a number of payments) and nothing by any of the other Related Parties.

## 10. Comparative Information

*Statement of Financial Activities information for the year ended 31 December 2021*

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Endowment Funds £	2021 Total Funds £
<b>Income and endowments from</b>				
Donations and legacies	257,048	86,806	21,000	364,854
Activities for generating funds	24,907	10,393	-	35,300
Income from church activities	46,758	13,926	-	60,684
Investment income	78,843	14,151	-	92,994
	<u>407,556</u>	<u>125,276</u>	<u>21,000</u>	<u>553,832</u>
<b>Expenditure on</b>				
Church activities	396,528	110,680	-	507,208
Fundraising costs	685	3,331	-	4,016
	<u>397,213</u>	<u>114,011</u>	<u>-</u>	<u>511,224</u>
<b>Net income before investment gains and losses</b>	10,343	11,265	21,000	42,608
<b>Gains and losses on investments</b>	2,294	56,800	380,673	439,767
<b>Net income before transfers</b>	<u>12,637</u>	<u>68,065</u>	<u>401,673</u>	<u>482,375</u>
<b>Transfer between funds</b>	4,800	(4,800)	-	-
<b>Net movement in funds</b>	<u>17,437</u>	<u>63,265</u>	<u>401,673</u>	<u>482,375</u>
Funds brought forward at 1 January 2021	374,307	615,478	2,636,372	3,626,157
<b>Funds carried forward at 31 December 2021</b>	<u><u>391,744</u></u>	<u><u>678,743</u></u>	<u><u>3,038,045</u></u>	<u><u>4,108,532</u></u>

*Additional comparative information for note 2*

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Endowment Funds £	2021 Total Funds £
<b>a) Donations and legacies</b>				
Planned giving	157,740	6,817	-	164,557
Income tax recoverable	44,392	517	-	44,909
Collections at services	21,465	-	-	21,465
Other grants and donations	30,386	77,003	-	107,389
Fabric fund grants and donations	-	2,469	-	2,469
Legacies	3,065	-	21,000	24,065
	<u>257,048</u>	<u>86,806</u>	<u>21,000</u>	<u>364,854</u>
<b>b) Activities for generating funds</b>				
Christmas fair	4,582	-	-	4,582
Social Committee activities	-	-	-	-
St Swithuns' activities	250	-	-	250
Video team	7,035	-	-	7,035
Giftstall sales	-	9,833	-	9,833
Music in Romsey fees	9,348	-	-	9,348
Church rooms income	3,185	-	-	3,185
Other fundraising activities	507	560	-	1,067
	<u>24,907</u>	<u>10,393</u>	<u>-</u>	<u>35,300</u>

## 10. Comparative Information (continued)

*Additional comparative information for note 2 (continued)*

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Endowment Funds £	2021 Total Funds £
<b>c) Income from Church activities</b>				
Candles	2,636	-	-	2,636
Fees for Carol Services	4,533	-	-	4,533
Income from Parish Magazine	-	6,849	-	6,849
Bookstall sales	-	3,432	-	3,432
Other church activities	14,509	3,645	-	18,154
Fees for Church Services	25,080	-	-	25,080
	<u>46,758</u>	<u>13,926</u>	<u>-</u>	<u>60,684</u>
<b>d) Investment income</b>				
Interest receivable	42	10	-	52
Dividends and distributions	78,801	14,141	-	92,942
	<u>78,843</u>	<u>14,151</u>	<u>-</u>	<u>92,994</u>
<b>Total incoming resources</b>	<u>407,556</u>	<u>125,276</u>	<u>21,000</u>	<u>553,832</u>

*Additional comparative information for note 3*

<b>a) Church activities</b>				
Missionary and charitable giving	19,899	251	-	20,150
Diocesan Share	198,259	-	-	198,259
Vicar's expenses	-	-	-	-
Other clergy expenses	131	-	-	131
Office costs	10,300	-	-	10,300
Abbey heating	8,560	-	-	8,560
Abbey lighting	7,884	-	-	7,884
Abbey insurance	16,798	-	-	16,798
St Swithun's expenses	2,139	-	-	2,139
Repairs and security	13,156	-	-	13,156
Organ tuning and maintenance	1,330	-	-	1,330
Cleaning, water and churchyard	1,862	-	-	1,862
Church service costs	1,687	3,611	-	5,298
Bookstall purchases	-	2,218	-	2,218
Education and training	839	-	-	839
Abbey School	3,011	1,627	-	4,638
Church rooms expenditure	4,157	-	-	4,157
Salaries	83,966	13,092	-	97,058
Fabric and Capital expenditure	2,913	17,334	-	20,247
Choir and music	6,781	8,314	-	15,095
Parish Magazine costs	-	3,672	-	3,672
Other expenditure	4,396	60,561	-	64,957
	<u>388,068</u>	<u>110,680</u>	<u>-</u>	<u>498,748</u>
<i>Governance costs</i>				
Legal and professional fees	1,140	-	-	1,140
Accountancy	2,500	-	-	2,500
Independent examination fees	4,820	-	-	4,820
<i>Total Governance costs</i>	<u>8,460</u>	<u>-</u>	<u>-</u>	<u>8,460</u>
<b>Total for Church Activities</b>	<u>396,528</u>	<u>110,680</u>	<u>-</u>	<u>507,208</u>

## 10. Comparative Information (continued)

*Additional comparative information for note 3 (continued)*

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Endowment Funds £	2021 Total Funds £
<b>b) Fundraising costs</b>				
Christmas fair	135	-	-	135
Social committee events	-	-	-	-
Other fundraising costs	550	897	-	1,447
Gift stall purchases	-	2,434	-	2,434
	<u>685</u>	<u>3,331</u>	<u>-</u>	<u>4,016</u>
<b>Total resources expended</b>	<u>397,213</u>	<u>114,011</u>	<u>-</u>	<u>511,224</u>

*Comparative information for note 5*

	2021 Unrestricted General Fund £	2021 Unrestricted Designated Fund £	2021 Restricted Funds £	2021 Endowment Funds £	2021 Total Funds £
Market value at 1 January 2021	8,542	27,554	462,273	2,636,372	3,134,741
Additions	240	-	8,154	21,000	29,394
Disposals	-	-	-	-	-
Revaluation gains/(losses)	465	1,829	56,800	380,673	439,767
Market value at 31 December 2021	<u>9,247</u>	<u>29,383</u>	<u>527,227</u>	<u>3,038,045</u>	<u>3,603,902</u>

*Comparative information for note 8*

	1 January 2021 £	Statement of Financial Activities £	Transfers £	31 December 2021 £
<i>Unrestricted funds</i>				
General fund	93,606	9,884	(45,200)	58,290
900th Anniversary fund (designated)	701	-	-	701
Building fund (designated)	-	-	50,000	50,000
Capital reserve fund (designated)	280,000	2,753	-	282,753
	<u>374,307</u>	<u>12,637</u>	<u>4,800</u>	<u>391,744</u>
<i>Restricted funds</i>				
Fabric fund	430,273	46,920	-	477,193
Organ fund	7,053	1,596	-	8,649
The Eyles Scholarship fund	1,692	-	-	1,692
Bookstall fund	33,940	1,214	-	35,154
Giftstall fund	15,309	7,399	-	22,708
Children and Families worker funds	35,727	(6,275)	-	29,452
FORAM Funds	5,214	4,733	-	9,947
FORAM 100 Club fund	1,691	560	-	2,251
Hardship fund	10,948	1,638	-	12,586
St Swithun's Funds	4,891	1,976	-	2,915
Nightingale Window Fund	632	1,896	-	2,528
Abbey Vine Fund	4,299	(1,177)	-	3,122
Parish Lunch Fund	2,241	193	(1,800)	634
Parish Magazine Fund	5,011	3,177	(3,000)	5,188
Flower Fund	594	121	-	715
Corban maintenance fund	55,963	8,047	-	64,010
Total restricted funds	<u>615,478</u>	<u>68,066</u>	<u>(4,800)</u>	<u>678,744</u>



## Notes to the Financial Statements for the year ended 31 December 2022

## 10. Comparative Information (continued)

*Additional comparative information for note 8 (continued)*

	1 January 2021 £	Statement of Financial Activities £	Transfers £	31 December 2021 £
<i>Endowment fund</i>				
Robin Bishop Legacy	2,636,372	401,673	-	3,038,045
Total funds	<u>3,626,157</u>	<u>482,376</u>	<u>-</u>	<u>4,108,533</u>
<i>Analysis of assets by fund</i>				
	Fixed Assets £	Current Assets £	Current Liabilities £	Net Assets £
<i>Unrestricted funds</i>				
General fund	9,247	86,153	(37,110)	58,290
900th Anniversary fund (designated)	-	701	-	701
Building fund (designated)	-	50,000	-	50,000
Capital reserve fund (designated)	29,383	253,370	-	282,753
	<u>38,630</u>	<u>390,224</u>	<u>(37,110)</u>	<u>391,744</u>
<i>Restricted funds</i>				
Fabric fund	463,217	13,975	-	477,192
Organ fund	-	8,649	-	8,649
The Eyles Scholarship fund	-	1,692	-	1,692
Bookstall fund	-	35,154	-	35,154
Giftstall fund	-	22,708	-	22,708
Children and families minister fund	-	29,452	-	29,452
Hardship fund	-	12,586	-	12,586
FORAM Funds	-	9,947	-	9,947
FORAM 100 Club Funds	-	2,251	-	2,251
St Swithun's Funds	-	2,915	-	2,915
Nightingale Window Fund	-	2,528	-	2,528
Abbey Vine Fund	-	3,122	-	3,122
Parish Lunch Fund	-	634	-	634
Parish Magazine Fund	-	5,188	-	5,188
Flower Fund	-	715	-	715
Other restricted funds	-	1,213	(1,213)	-
Corban maintenance fund	64,010	-	-	64,010
	<u>527,227</u>	<u>152,729</u>	<u>(1,213)</u>	<u>678,743</u>
<i>Endowment fund</i>				
Robin Bishop Legacy	3,038,045	-	-	3,038,045
Total funds	<u>3,603,902</u>	<u>542,953</u>	<u>(38,323)</u>	<u>4,108,532</u>

## 11. Pensions – Church Workers Pension Fund (CWPF)

Romsey Parochial Church Council participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of Romsey Parochial Church Council and the other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme;
2. the Pension Builder Scheme, which has two subsections:
  - a. a deferred annuity section known as Pension Builder Classic; and
  - b. a cash balance section known as Pension Builder 2014.

### *Pension Builder Scheme*

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

**Pension Builder Classic** provides a pension accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending upon the investment returns and other factors.

**Pension Builder 2014** is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement depending upon the investment returns and other factors. The account, plus any bonuses declared, is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the Statement of Financial Activities in the year are the contributions payable (2022: £4,318; 2021: £4,248).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 10.1% following improvements in the funding position over 2022. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails Romsey Parochial Church Council could become responsible for paying a share of the failed employer's pension liabilities.

## 12. – Other grants and donations

Included within unrestricted income (note 2a) is £nil (2021: £10,766) received from Her Majesty's Government under the Coronavirus Job Retention Scheme.

In both 2022 and 2021 £55,000 was received from the Government's Culture Recovery Fund. In 2021 this was fully expended (note 3a) in accordance with the restrictions made by the awarding body on *inter alia* temporary staff, training, recruitment, advertising, publicity and equipment. In 2022, the purpose of the grant was to build reserves and so the balance was included as unrestricted income in note 2a.