

The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Ethelflaeda, Romsey

Annual Report and audited Financial Statements for the year ended 31 December 2020

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Romsey, SO51 8EP

Charity number 1133189

Website www.romseyabbey.org.uk

Bankers TSB Bank PLC, Romsey, Hampshire
CAF Bank Limited, West Malling, Kent

Independent Auditors Knight Goodhead Limited,
7 Bournemouth Road, Chandler's Ford,
Eastleigh, SO53 3DA

*Throughout this document, the full name of the Charity, given above, is
abbreviated to Romsey Parochial Church Council*

Romsey Parochial Church Council

Annual Report for the year ended 31 December 2020

Aims and purposes

As a requirement of the Parochial Church Councils (Powers) Measure 1956, Romsey Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the parish, the whole mission of the Church, pastoral, spiritual, evangelical, social and ecumenical. The PCC also has maintenance responsibilities for Romsey Abbey, St. Swithun's, The Parish Office at the Vicarage, and Romsey Abbey Church Rooms.

Objectives and Activities

The regular pattern of Sunday worship maintained at Romsey Abbey changed during the year (notwithstanding the effects of the Covid-19 pandemic) and from 1st March 2020 comprised Holy Communion at 8am, Sung Eucharist at 9:30am, Abbey Vine at 11:15pm and Evensong at 6.30pm. On the fourth Sunday of each month there was also a celebration of Holy Communion according to the Book of Common Prayer (BCP) at 3:30pm followed by tea. The Ministry of Healing is a regular feature of Sunday worship. Special services are held for civic events, youth and service organisations.

St. Swithun's, Crampmoor has one service every Sunday morning. On the first Sunday of each month it is Morning Worship whilst on the other Sundays it is a Eucharist with hymns. There is also a monthly evening service "Space" which takes place on the 2nd Sunday of each month at 6:30pm. There are several services aimed particularly at young people. The Sunday School meets at 9:30am except on the first Sunday of each month. Members of the Sunday Schools join the congregation in the Abbey at the start of the 9:30am service, returning during the Administration of Communion to receive a blessing, and at the end of the service share with the congregation what they have been doing in Sunday School. On the first Sunday of each month families and children join the Shorter Eucharist in the Abbey. Lego Church is offered monthly.

Weekdays and Saturdays begin with Morning Prayer and the Eucharist (combined except on Thursdays) and end with Evening Prayer at 5:30pm. On the last Thursday of each month, the BCP is used for the Eucharist. There is a Sung Eucharist on major Holy Days and some Festivals. There is also a Bereavement service near to All Souls' Day at which those who have died in the previous twelve months are specifically remembered. On Holy Innocents Day, 28th December, a service is held for those who have lost children or young people. A service for Romsey Abbey School is held each term and a Holocaust Memorial Service is also held in conjunction with the School.

There is a weekly meeting of the Baby and Toddler Group which worships monthly with a service in the Abbey. The youth groups meet on Tuesday evenings. All these groups run during the school term. A meditation group meets on Wednesday evenings in Wisdom House and several home groups meet regularly for worship and study. A number of social activities are offered, with regular parish lunches and teas as well as concerts and other exhibitions and events. Baptisms are conducted on many Sundays in the Abbey and occasionally at St Swithun's. The preparation for these services includes the introduction of a baptism visitor, whose role it is to share with the families involved an understanding of the service itself and more about the Christian faith, and Baptism preparation meetings. Couples are prepared for Marriage and bereavement care is offered following funerals through the Pastoral Ministry Team.

Times of services are published in the Bulletin, "Open Door" (the Parish Magazine), the Romsey Advertiser and online on the Parish website and other social media. It is possible to continue with all these commitments thanks to the whole clergy team, which includes Self Supporting Ministers (SSM), Licensed Lay Ministers (LLM) and several other local Honorary Assistant Clergy.

The Trustees confirm that they have due regard to the guidance on public benefit issued by the Charity Commission and consider that this report explains how the activities of the Charity provide public benefit.

Achievements and performance

January and February and the early part of March continued, but the Parish's activities changed very suddenly in March 2020 when the Church of England interpreted the Government's rules in response to the Covid-19 pandemic as meaning that clergy should not enter church buildings for to offer worship, but rather for the sole purpose of making sure that they were secure and safe. Public worship in churches was stopped.

Achievements and performance (continued)

Over the previous decade a team of volunteers had built up a collection of video equipment for use in Romsey Abbey initially to enable those sitting in the side aisles of the church to see the altar, pulpit or lectern in services. This had also been used in concerts and to stream weddings or funerals to those who were unable to attend in person. This equipment and the skills of those who operated it were to prove invaluable in 2020.

From late March 2020 recordings made by contributors were pieced together into a single service each week which was 'broadcast' on the Abbey's YouTube Channel and website. When it was decided that churches could be used for streaming services parts of the services moved into the Abbey and St Swithun's with some pre-recorded segments remaining. Later in the year when worship in person in churches was allowed the streaming of most services continued for the benefit both of those who unable to attend due to social distancing and those who had joined the online worshipping community but lived away from the area. A limited number of midweek services were offered during the year and these have been broadcast on Zoom software. Later in the year the Abbey Choir was able to sing for some services, although in somewhat reduced numbers.

The full Parochial Church Council held five of its regular six meetings during the year; the meeting planned for March 2020 was cancelled due to the Covid-19 Pandemic. Some sub-committees and working groups continued to meet throughout the year, notably the Financial Resources Committee and the Standing Committee. Minutes of these meetings are reviewed and matters arising are discussed where appropriate at PCC meetings. Summaries of the work of these Groups are reported to the Annual Parochial Church Meeting (APCM), which was delayed until September 2020.

Mr Andrew Walkling was re-elected as Electoral Roll Officer at the 2020 APCM. There were 445 (2019: 408) parishioners on the Electoral Roll. The average "in person" Sunday attendance (limited by social distancing) for Romsey Abbey during 2020 was 139 adults (2019: 355) and 5 children (2019: 16) with a further 13 adults worshipping regularly at St Swithun's, Crampmoor (2019: 32). In addition, an estimated average of 420 individuals viewed the live-streamed services each week. The Romsey Deanery Confirmation Service took place in February 2020. During the year there were 5 baptisms (2019: 56), 8 weddings (2019: 25) and 30 funerals (2019: 45) in the Abbey, with none at St Swithun's (2019: no baptisms, one wedding and 4 funerals) as well as 38 funeral services at a crematorium or cemetery taken by clergy from the parish (2019: 22).

The Rev'd Sally Womersley was licensed to the parish in March 2020 as Associate Priest. Amanda Taylor left her post as one of the Parish Administrators in September and Adrian Taylor resigned as Assistant Organist with effect from the end of December 2020. In March, the Assistant Curate, the Rev'd Nik Gower left the Parish to join the Royal Army Chaplains' Department and was replaced in October (rather than June, as originally planned) by the Rev'd Lee Thompson.

Review of the Year

Little could anyone have imagined at the start of 2020 just how unusual the year would be. Romsey Abbey was due to celebrate its 900th anniversary (1120-2020) with a series of events throughout the year; unfortunately, very few of these were able to take place. These celebrations were launched at the beginning of January at the Epiphany Gift Service, featuring the arrival of the three kings, and a collection of gifts for children supported by the Children's Society. Later in January, Romsey Abbey C of E Primary School marked Holocaust Memorial Day in the Abbey with a Key Stage 2 service. In February the series of lunchtime recitals re-commenced after the winter break – sadly, these were soon interrupted by the first lockdown.

In March, a new service pattern was introduced at Romsey Abbey. While valuing and developing the existing choral and sacramental worship a service to plant and grow an additional congregation called Abbey Vine was started. Whilst rooted in the Anglican tradition it aims to be contemporary and creative for all ages. The start time of the Sung Eucharist was moved from 10am to 9.30am. 6th March also marked the first appearance of the "Abbesses" a series of figures made by schools, colleges and other groups associated with the Abbey, each one representing one of the Abbesses of Romsey.

Equally exciting for the parish was the licensing of Associate Priest, Rev'd Sally Womersley, at the beginning of March. Sally moved from the Diocese of Rochester. The licensing of Rev'd Paul Hollingworth took place on March 17th shortly before all worship in the parish was moved online as a result of the Covid-19 world pandemic.

Achievements and performance (continued)

Review of the Year (continued)

Covid-19 caused many changes to life in the Parish with the introductions of regular live-streamed services and the sudden improvement in people's IT skills as they coped with recordings, 'Zoom' calls and other aspects of modern technology. Helping to keep a sense of normality was the ability to use recently restored the 'Ellacombe' bell apparatus which allows one bellringer to ring all the bells.

Worship "in person" re-commenced in July but worshippers had to book-in to attend the services on Sunday mornings at which capacity was limited and there was to be no communal singing by the congregation at services. At other services worshippers had to sign-in on arrival to comply with the requirements of the Government's "Track and Trace" scheme. The Abbey was fortunate to have the Abbey choirs to provide some live singing for services. The APCM was able to take place in the Abbey in September when Julie Carlton replaced Janet Wallace as Churchwarden with Chris Pritchard continuing into his third year in the role.

In October, the Ethelflaeda Festival took place with the annual lecture being given by Canon Norman Boakes on 'What has Ethelflaeda ever done for us: is the rule of Benedict relevant in the age of Covid-19?' The Reverend Lee Thompson was welcomed to the parish with his family following his ordination as deacon in Winchester Cathedral on 4th October. A particularly exciting event took place with the installation of the 'Calling Window' commemorating Florence Nightingale. This was the culmination of a long period of preparation and the outcome is a new and stunning piece of artwork for the Abbey. The dedication of the window is scheduled to take place in 2022 (having been originally planned for 2020). Lunchtime concerts resumed in October and for a short while life seemed almost normal again apart from the social distancing and the wearing of face masks until a second national lockdown began at the beginning of November resulting in the closure of churches for services and a reliance again upon technology for streamed services.

The lockdown was lifted at the start of December, which had some semblance of normality but the numbers attending services were limited. Although some evening concerts took place, there were no carol services for schools and charities and no Christmas Fair. Although many people faced being alone or away from their families over the festive period, regular worshippers made great efforts to ensure that contact was maintained with the lonely and vulnerable.

The lockdown caused a significant reduction in the PCC's income not only because fundraising events could not take place, but also because the income generated from wedding and funerals fees and collections at regular services stopped completely. The effect of this loss of income was mitigated by making use of the Government's Coronavirus Job Retention Scheme and by a series of appeals for income prepared by members of the Financial Resources Committee.

This report can only cover a small proportion of the activities and events taking place in the parish during 2020. All the activities at the Abbey and St Swithun's rely on a huge number of volunteers, to whom the PCC offers its sincere thanks. More details of the many activities of the PCC committees and other organisations within the parish are available in the Parish Reports for PCC committees, Parish Groups and Associated Organisations.

Plans for the Future

It is hoped 2021 will see the resumption of life with greater freedoms to travel and see loved ones and friends, although the third national lockdown has already affected the first quarter of the year.

2020 was a year when quinquennial inspection was scheduled for Romsey Abbey, but this was postponed due to the Coronavirus pandemic. This inspection was undertaken in March 2021 and the report thereof will determine the programme of structural repairs on the building for the next five years.

Working groups have been meeting to determine the action required to meet the Parish Mission Action Plan (PMAP) objectives and this will inform how worship, fabric and communication needs can be met for the next few years.

Financial Review

Total income on unrestricted funds amounted to £432,681 (2019: £472,218) of which £1,059 (2019: £1,286) was investment income generated by the designated capital fund. Unrestricted legacy income amounting to £47,373 was received in 2020 (2019: £18,000). If capital fund income and legacies are excluded from a year-on-year comparison, general fund income shows a decrease of £68,683 to £384,249 from £452,932, arising principally from reductions in fees charged for services, collections at services and fees from concerts and church rooms lettings.

Following the decision that the Trustees took in 2012 all legacies received were allocated to the Capital Fund meaning that £47,373 was added to the Fund during the year. It has been the aim of the Trustees in recent years that the Capital Fund should be increased to the level of funds held before significant expenditure was incurred in 2008 for the extension to the Parish Office. During 2020 a final payment from a legacy dating back to 1996 was received and so the target level for the fund has been increased with any surplus funds being added to general unrestricted reserves.

The year-end balances of the various restricted funds increased by £14,907 during the year, largely as a result of increases in the year-end valuation of investments. The Parish Magazine Committee and Flower Arrangers both released amounts from the relevant restricted Funds to the General Fund. As in previous years most Fabric Fund expenditure was generously paid for by donations received from the Romsey Abbey Appeal Fund.

Reserves policy

At the end of the financial year the PCC held total funds of £3,626,157 (2019: £3,397,092), of which £615,478 (2019: £600,571) were restricted and £2,636,372 (2019: £2,461,025) were endowments both of which were therefore not available for the general unrestricted use of the charity. The restricted funds were for (*inter alia*) the maintenance of the fabric and organ of Romsey Abbey, the fabric of St Swithun's, and are unlikely to be disbursed to a significant extent in the foreseeable future, as well as some other items, which will be disbursed in the next few years.

A further £280,000 of funds within the total were designated by the PCC for the specific purpose of a Capital Reserve but could, if the PCC so chose, be undesignated and used for its general purposes. Whilst no formal date has been proposed for the use of these designated funds, they are designated for specific capital projects, such as the refurbishment of the PCC's properties, as necessary. As noted above the PCC's key long-term financial objective is to maintain this Capital Reserve Fund within the range of £260,000 to £280,000 (the level before it had to be used to support the day to day running costs of the parish in the first decade of this century and building major works in 2008) so that if major repairs or other expenditure become urgent, they can be undertaken swiftly.

The PCC also has a long-term objective of holding free reserves (the balance on the General Fund less investments as defined by the Charity Commission) of between 3 and 6 months budgeted annual expenses, to guard against normal fluctuations in day-to-day income and expenses. At the year-end these operating reserves were £85,064, some way below the target range of £110k - £220k. It remains the objective of the PCC to increase these reserves gradually in the medium term.

Given the purposes for which restricted and designated funds are held, investments are almost exclusively in CBF Church of England funds administered by the CCLA Investment Management Limited.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC consists of the Incumbent (the Vicar), and other clergy including the Associate Priest and Assistant Curates (both stipendiary and non-stipendiary), the Churchwardens, the Licensed Lay Ministers (Reader) and others who are elected by those who are on the electoral roll. In addition, those who represent the Parish on the Deanery Synod are all members of the PCC *ex-officio*. PCC members are responsible for making decisions on all matters of general concern and importance to the parish and have legal responsibilities for ensuring that the PCC operates only within its powers. New members of PCC are given information about the activities and purposes of the PCC and existing members are reminded of these matters at the first meeting of each year after the APCM in April.

Structure, Governance and Management (continued)

Risk Management and safeguarding

The Trustees confirm that they have considered the major risks to which the PCC may be exposed and have taken steps to manage those risks. The PCC maintains an active risk register, which is formally reviewed at least once each year. Significant individual risks are assessed for likelihood and impact after relevant mitigation actions have been taken. Each risk is assigned to an individual or PCC committee to "own" and monitor regularly. The key risks after mitigation are:

- failure to generate sufficient income to meet all contracted costs;
- failure to maintain assets;
- loss of key people; and
- breach of data integrity rules.

During 2020 the PCC continued significant fundraising drives, reviewed and updated its succession plan and prepared business continuity (disaster recovery) plans for its various buildings.

The PCC complies with its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Subcommittees

There were fourteen PCC sub-committees at the start of the year (although some did not meet at all during the year because of the pandemic): Standing (which is the only committee required by statute); Abbey Development Group; Children and Young People; Church Rooms; Environmental; Fabric; Financial Resources; Friends of Romsey Abbey Music; Health & Safety; Magazine; Pastoral; Social; St. Swithun's; and the 900th Anniversary Working Group. Some of these committees include co-opted members who are not members of PCC. Named individuals have specific responsibilities for matters such as Safeguarding. They report directly to the Vicar and Churchwardens. All of the committees and other associated organisations present a report covering the year's activities to the APCM. The PCC is also represented on the Ecumenical organisation "Churches Together in Romsey".

Responsibilities of the PCC in relation to the Financial Statements

The PCC Members are responsible for preparing the report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The Charities Act 2011 requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its income and expenditure for the financial period reported. In preparing those financial statements, the PCC should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue on that basis.

The PCC Members are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act. The PCC Members are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC Members are also responsible for the contents of the Annual Report, and the responsibility of the auditors in relation to the Annual Report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements. So far as each Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and each Trustee has taken all the steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Romsey Parochial Church Council

Annual Report for the year ended 31 December 2020

Administrative Information

The Ecclesiastical Parish of Romsey is part of the Diocese of Winchester within the Church of England. The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charity Commission. The information on the front page forms part of this report.

The Parochial Church Council comprises either (a) ex-officio members or members elected by the Annual Parochial Church Meeting and (b) co-opted members. All members of the PCC are Trustees of the Charity. The individuals listed below served on the PCC for the whole of the period from 1st January 2020 to 27th April 2021 unless indicated otherwise either by the end of the term of office or resignation.

Vicar	Revd. Thomas Wharton
Associate Priest	Revd. Sally Womersley (from 1 st March 2020)
Assistant Curates	Revd. Nik Gower (until 15 th March 2020) Revd. Lee Thompson (from 4 th October 2020) Revd. Paul Hollingworth (Self-supporting Minister)
Churchwardens	Mrs Janet Wallace (until 9 th September 2020 and also on Deanery Synod until that date) Mr Christopher Pritchard Miss Julie Carlton MBE (from 9 th September 2020)
Deanery Synod	Miss Julie Carlton MBE (PCC Secretary) and Mrs Jane Horne (both to 9 th September 2020) Mrs Patricia Kerridge, Mrs Adrienne Mordan, Mrs Elizabeth Wagner and Mr Anthony Cross. Dr Patricia Brown (from 9 th September 2020) The current terms of office of the Deanery Synod Representatives terminate at the 2023 APCM.

Councillors	Name	End of term
	Mr David Bibby	APCM 2023
	Dr Patricia Brown (until 9 th September 2020)	
	Mr Tim Burbidge	APCM 2021
	Mr Colin Davis (from 9 th September 2020)	APCM 2022
	Mr John Easton (from 9 th September 2020)	APCM 2022
	Mr Paul Ellis (from 9 th September 2020)	APCM 2023
	Mr John Gould	APCM 2021
	Mrs Diane Hargreaves	APCM 2021
	Mr Nigel Herriott (from 9 th September 2020)	APCM 2023
	Mr David Johnson	APCM 2021
	Mrs Pam Leech (PCC Secretary from 9 th September 2020)	APCM 2023
	Mr Rhys Lewis (Co-opted until 9 th September 2020)	APCM 2023
	Mr David Newman	APCM 2022
	Mr Michael Prince	APCM 2022
	Mr Paul Quinnell (from September 2020)	APCM 2023
	Mr Ian Russell	APCM 2020
	Mrs Brenda Tribe (Co-opted)	APCM 2020
	Mrs Sue Tofts	APCM 2021

Timothy Rogerson FCA serves as Treasurer to the PCC, although he is not a Trustee or member of the PCC.

Approval

This report was approved by the PCC on 21st April 2021 and is signed on its behalf by:



Mrs P Leech

Trustee and Honorary Secretary to the PCC

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL

Opinion

We have audited the financial statements of Romsey Parochial Church Council (the "Charity") for the year ended 31 December 2020 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individual or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant section of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL

(continued)

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under Section 144 Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities skills to identify or recognise non-compliance with applicable laws and regulations.

We identified the laws and regulations applicable to the Charity through discussions with the trustees and other management and we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence.

We assessed the susceptibility of the Charity's financial statements to material misstatements, including obtaining an understanding of how fraud might occur, by making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we performed analytical procedures to identify any unusual or unexpected relationships, tested journal entries to identify unusual transactions and investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statements disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures require to identify non-compliance with laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

Material misstatement that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ROMSEY PAROCHIAL CHURCH COUNCIL
(continued)

Auditor's responsibilities for the audit of the financial statements (continued)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Knight Goodhead Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



C J Goodhead FCA
Senior Statutory Auditor
Knight Goodhead Limited
Chartered Accountants and Statutory Auditors
7 Bournemouth Road, Chandler's Ford, Eastleigh,
Hampshire, SO53 3DA

Dated: 7 May 2021

Statement of Financial Activities for the year ended 31 December 2020

	Notes	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Endowment Funds £	2020 Total Funds £	2019 Total Funds £
Income and endowments from						
Donations and legacies	2a	313,570	31,817	5,140	350,527	397,810
Activities for generating funds	2b	8,434	6,463	-	14,897	65,602
Income from church activities	2c	34,348	11,113	-	45,461	75,788
Investment income	2d	76,329	12,526	-	88,855	89,003
		<u>432,681</u>	<u>61,919</u>	<u>5,140</u>	<u>499,740</u>	<u>628,203</u>
Expenditure on						
Church activities	3a	405,668	55,872	-	461,540	553,075
Fundraising costs	3b	99	5,185	-	5,284	6,696
		<u>405,767</u>	<u>61,057</u>	<u>-</u>	<u>466,824</u>	<u>559,771</u>
Net income before investment gains		26,914	862	5,140	32,916	68,432
Gains and losses on investments	5	1,897	24,045	170,207	196,149	448,989
Net income before transfers		28,811	24,907	175,347	229,065	517,421
Transfer between funds	8	10,000	(10,000)	-	-	-
Net movement in funds	8	38,811	14,907	175,347	229,065	517,421
Funds brought forward at 1 January 2020		335,496	600,571	2,461,025	3,397,092	2,879,671
Funds carried forward at 31 December 2020		<u>374,307</u>	<u>615,478</u>	<u>2,636,372</u>	<u>3,626,157</u>	<u>3,397,092</u>

The notes on pages 12 to 23 form part of these financial statements

Romsey Parochial Church Council

Balance sheet as at 31 December 2020

	Notes	2020 £	2020 £	2019 £	2019 £
Fixed assets					
Investments	5		3,134,741		2,926,575
Current assets					
Stock		14,167		14,497	
Debtors	6	40,697		93,302	
Cash at bank and in hand		456,680		414,403	
		<u>511,544</u>		<u>522,202</u>	
Creditors: amounts falling due within one year	7	20,128		51,685	
		<u></u>		<u></u>	
Net current assets			491,416		470,517
Net assets			<u>3,626,157</u>		<u>3,397,092</u>
Funds					
Unrestricted funds					
General fund		93,606		78,302	
Designated funds		280,701		257,194	
		<u></u>		<u></u>	
			374,307		335,496
Endowment funds			2,636,372		2,461,025
Restricted funds			615,478		600,571
			<u></u>		<u></u>
Total funds	8		<u>3,626,157</u>		<u>3,397,092</u>

Approved by the Parochial Church Council on 21 April 2021 and signed on its behalf by:



Revd. T Wharton
Vicar



C J Pritchard
Churchwarden

The notes on pages 12 to 23 form part of these financial statements

Cash Flow Statement for the year ended 31 December 2020

	2020 £	2020 £	2019 £	2019 £
Net cash from operating activities (below)		(33,428)		(37,270)
Cash flows from investing activities				
Dividends and interest from investments	87,722		87,948	
Purchase of fixed asset investments	(12,017)		(8,287)	
Net cash provided by investing activities		75,705		79,661
Change in cash and cash equivalents in the year		42,277		42,391
Cash and cash equivalents at 1 January 2020		414,403		372,012
Cash and cash equivalents at 31 December 2020		456,680		414,403
Reconciliation of net income before investment gains to net cash provided by operating activities				
Net income before investment gains		32,916		68,432
Adjustments for:				
Dividends and interest from investments		(88,855)		(89,003)
Decrease/(increase) in debtors		53,738		(17,318)
Decrease in stocks		330		259
(Decrease)/increase in creditors		(31,557)		360
Net cash used by operating activities		(33,428)		(37,270)
Analysis of cash and cash equivalents				
Cash at bank and in hand		456,680		414,403

1. Accounting policies

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities, and Accounting Standard FRS 102.

The financial statements have been prepared under the historical cost convention except for the revaluation of fixed asset investments.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

The PCC is a corporate body and a charity registered with the Charity Commission in England and Wales.

The PCC's Registered Office is The Parish Office, The Vicarage, Church Lane, Romsey, SO51 8EP.

The PCC is a public benefit entity as defined by FRS 102.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent the funds of the PCC that can only be spent on the specific purpose for which they were given. Any balance remaining unspent on a restricted fund at the end of a year must be carried forwards as a balance on that fund. Endowment funds are restricted funds that must be retained as trust capital. Full details of all funds are shown note 8.

Income

Collections are recognised when the funds are received by or on behalf of the PCC. Funds received as planned giving under covenant are recognised when received. Income tax recoverable on covenants or gift aid donations is recognised when the income to which it relates is recognised. Grants and legacies are accounted for as soon as the PCC has been informed of its legal entitlement and the amount to be received can be measured reliably and receipt is deemed probable. All incoming resources are accounted for gross.

Rental income from the letting of church premises is recognised when the rental is due.

Investment income is accounted for when receivable.

Resources expended

Grants and donations are accounted for when paid or when awarded if the awarding creates a binding obligation on the PCC.

Payments for the Diocesan Common Mission Fund (previously called "share" and "quota") are accounted for when payable.

Other expenditure is recognised when it is incurred and is accounted for gross.

Volunteer Help

No attempt is made to quantify the value of voluntary help, but the significant contribution of volunteers is described in the Trustees' Annual Report.

1. Accounting policies (continued)

Pension costs

The PCC contributes to a defined contribution pension scheme. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed assets

Consecrated and beneficed property is not included in the financial statements in accordance with the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC which require a faculty for disposal since the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed property whether as maintenance or improvement is included within resources expended in the Statement of Financial Activities.

Equipment used within the church premises or parish office is only capitalised if the cost exceeds £2,000.

Investments

Investments are valued at market value at 31 December. Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on the revaluation of investments annually at 31 December.

Current assets

Amounts owed to the PCC at 31 December in respect of fees and other income are included in the financial statements as debtors less provision for amounts that in the opinion of the PCC may prove uncollectable.

Cash at bank and in hand includes cash held on deposit at a bank.

Stock is stated at the lower of cost and net realisable value.

Going Concern

The Trustees have considered future expected cash flows and consider that the PCC is able to meet its financial obligations for the foreseeable future, that is, at least one year, from the approval of the financial statements. The Trustees therefore consider it appropriate to prepare the financial statements on the going concern basis.

Coronavirus Job Retention Scheme

Amounts received under this scheme are included within "Other church activities" in note 2c.

2. Income and endowments

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Endowment Funds £	2020 Total Funds £	2019 Total Funds £
a) Donations and legacies					
Planned giving	153,716	4,642	-	158,358	163,336
Income tax recoverable	43,621	523	-	44,144	44,872
Collections at services	27,385	-	-	27,385	42,001
Other grants and donations	41,475	18,323	-	59,798	100,999
Fabric fund grants and donations	-	8,329	-	8,329	28,602
Legacies	47,373	-	5,140	52,513	18,000
	<u>313,570</u>	<u>31,817</u>	<u>5,140</u>	<u>350,527</u>	<u>397,810</u>
b) Activities for generating funds					
Christmas fair	-	-	-	-	5,621
Social Committee activities	452	-	-	452	6,573
St Swithuns' activities	500	-	-	500	1,000
Video team	120	-	-	120	3,460
Giftstall sales	-	6,229	-	6,229	10,738
Music in Romsey fees	1,720	-	-	1,720	17,411
Church rooms income	4,252	-	-	4,252	14,969
Other fundraising activities	1,390	234	-	1,624	5,830
	<u>8,434</u>	<u>6,463</u>	<u>-</u>	<u>14,897</u>	<u>65,602</u>
c) Income from Church activities					
Candles	2,362	-	-	2,362	3,487
Fees for Carol Services	443	-	-	443	10,080
Income from Parish Magazine	-	7,314	-	7,314	4,000
Bookstall sales	-	2,122	-	2,122	5,760
Other church activities	17,615	1,677	-	19,292	13,058
Fees for Church Services	13,928	-	-	13,928	39,403
	<u>34,348</u>	<u>11,113</u>	<u>-</u>	<u>45,461</u>	<u>75,788</u>
d) Investment income					
Interest receivable	-	51	-	51	120
Dividends and distributions	76,329	12,475	-	88,804	88,883
	<u>76,329</u>	<u>12,526</u>	<u>-</u>	<u>88,855</u>	<u>89,003</u>
Total incoming resources	<u>432,681</u>	<u>61,919</u>	<u>5,140</u>	<u>499,740</u>	<u>628,203</u>

Notes to the Financial Statements for the year ended 31 December 2020

3. Resources expended

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Endowment Funds £	2020 Total Funds £	2019 Total Funds £
a) Church activities					
Missionary and charitable giving	16,108	7,937	-	24,045	24,841
Diocesan Share	210,682	-	-	210,682	209,178
Vicar's expenses	25	-	-	25	224
Other clergy expenses	-	-	-	-	2,889
Office costs	11,601	-	-	11,601	9,984
Abbey heating	8,080	-	-	8,080	11,098
Abbey lighting	6,028	-	-	6,028	10,826
Abbey insurance	16,893	-	-	16,893	19,302
St Swithun's expenses	2,245	-	-	2,245	2,908
Repairs and security	9,019	-	-	9,019	10,462
Organ tuning and maintenance	-	-	-	-	3,652
Organ restoration	-	-	-	-	-
Cleaning, water and churchyard	2,030	-	-	2,030	3,024
Church service costs	1,262	2,429	-	3,691	3,919
Bookstall purchases	-	1,573	-	1,573	3,805
Education and training	-	-	-	-	1,724
Abbey School	3,030	1,571	-	4,601	4,543
Church rooms expenditure	1,911	-	-	1,911	10,648
Salaries	87,158	14,956	-	102,114	102,772
Fabric and Capital expenditure	11,087	16,110	-	27,197	36,371
Choir and music	5,557	4,789	-	10,346	23,815
Parish Magazine costs	-	6,507	-	6,507	-
Other expenditure	5,084	-	-	5,084	47,760
	<u>397,800</u>	<u>55,872</u>	<u>-</u>	<u>453,672</u>	<u>543,745</u>
<i>Governance costs</i>					
Legal and professional fees	660	-	-	660	2,618
Accountancy	2,500	-	-	2,500	2,000
Audit fees	4,708	-	-	4,708	4,712
<i>Total Governance costs</i>	<u>7,868</u>	<u>-</u>	<u>-</u>	<u>7,868</u>	<u>9,330</u>
Total for Church Activities	<u>405,668</u>	<u>55,872</u>	<u>-</u>	<u>461,540</u>	<u>553,075</u>
b) Fundraising costs					
Christmas fair	-	-	-	-	178
Social committee events	-	-	-	-	1,210
Other fundraising costs	99	806	-	905	542
Gift stall purchases	-	4,379	-	4,379	4,766
	<u>99</u>	<u>5,185</u>	<u>-</u>	<u>5,284</u>	<u>6,696</u>
Total resources expended	<u>405,767</u>	<u>61,057</u>	<u>-</u>	<u>466,824</u>	<u>559,771</u>

All Support costs are considered to relate to charitable church activities.

Notes to the Financial Statements for the year ended 31 December 2020

4. Staff costs

	2020 £	2019 £
Wages and salaries	91,817	94,113
Employers' National Insurance	5,403	3,783
Pension costs	4,894	4,876
	<u>102,114</u>	<u>102,772</u>

Six (2019: six) people were employed in the year, none of whom earned more than £60,000 in either the current or comparative years. No Trustee received remuneration in the year (2019: none), but expenses were paid to one Trustee amounting to £25 (2019: three Trustees received £3,113). One Trustee received musician fees amounting to £nil (2019: £485). £14,956 (2019: £14,234) of staff costs were met by a restricted fund with the balance and all trustee expenses relating to unrestricted funds. Trustees' expenses are in respect of travel, subsistence and training. In the view of the Trustees there is no remunerated key management personnel.

5. Fixed asset investments

	2020 Unrestricted General Fund £	2020 Unrestricted Designated Fund £	2020 Restricted Funds £	2020 Endowment Funds £	2020 Total Funds £
Market value at 1 January 2020	7,857	26,089	431,604	2,461,025	2,926,575
Additions	253	-	6,624	5,140	12,017
Disposals	-	-	-	-	-
Revaluation gains/(losses)	432	1,465	24,045	170,207	196,149
Market value at 31 December 2020	<u>8,542</u>	<u>27,554</u>	<u>462,273</u>	<u>2,636,372</u>	<u>3,134,741</u>

Investments comprise:

	2020 Units	2019 Units	2020 £	2019 £
<i>General fund</i>				
Strangers Gift Fund - CBF Investment	145.31	141.08	2,971	2,698
Talbot Bequest - CBF Investment	93.10	90.39	1,904	1,729
Corban Maintenance Fund - CBF Fixed	1,417.07	1,371.49	2,397	2,242
Abbey Improvement Fund - CBF Fixed	750.89	726.74	1,270	1,188
			<u>8,542</u>	<u>7,857</u>
<i>Capital Fund (Designated)</i>				
CBF Fixed	6,012.87	6,012.87	10,171	9,829
CBF Investment	850.17	850.17	17,383	16,260
			<u>27,554</u>	<u>26,089</u>
TOTAL Unrestricted			<u>36,096</u>	<u>33,946</u>
<i>Fabric Fund (Restricted)</i>				
Wheeler Bequest - CBF Investment	5,152.75	5,002.94	105,357	95,686
Wheeler Bequest - CBF Fixed	21,682.07	21,682.07	36,675	35,444
CBF Investment	1,854.00	1,854.00	37,908	35,460
Corban Fabric Fund - CBF Investment	3,097.00	3,097.00	63,323	59,233
Fabric Trust - CBF Investment	1,004.78	975.57	20,544	18,659
CBF Fixed	4,227.96	4,227.96	7,152	6,911
Foster Lake Footner Charity - CBF Investment	1,268.00	1,268.00	25,926	24,252
Foster Lake Footner Charity - Recoupment	4,235.73	4,112.58	86,607	78,657
Foster Lake Footner Charity - CBF Deposit	-	-	9,895	9,128
Barclays Bank PLC Ordinary shares	8,810.00	8,810.00	12,923	15,826
Carried forwards			<u>406,310</u>	<u>379,256</u>

Notes to the Financial Statements for the year ended 31 December 2020

5. Fixed asset investments (continued)

	2020 Units	2019 Units	2020 £	2019 £
Investments comprise:				
Brought forwards			406,310	379,256
<i>Corban Maintenance Fund (Restricted)</i>				
CBF Investment	2,737.00	2,737.00	55,963	52,348
TOTAL restricted			462,273	431,604
<i>Robin Bishop Endowment</i>				
CBF Investment	128,938.73	128,674.28	2,636,372	2,461,025
TOTAL investments			3,134,741	2,926,575

The Foster Lake Footner Charity investments all relate to St Swithun's Church Repair Fund. The recoupment account arises from a loan made to the Parish in 1976 on repayment terms stating that until 2006 £131.40 had to be reinvested in the recoupment account together with all dividends and interest received into the account. Dividends and interest were paid into the recoupment account until the number of units in the account exceeded 3,804 and this practice has continued since then.

"CBF Investment" refers to the CBF Church of England Investment Fund Income Shares.

"CBF Fixed" refers to the CBF Church of England Fixed Interest Securities Fund Income Shares.

Both of these investments are administered by CCLA Investment Management Limited on behalf of the Central Board of Finance of the Church of England.

The Barclays Bank PLC ordinary shares are listed on the London Stock exchange.

6. Debtors

	2020 £	2019 £
Gift aid	6,405	4,742
Other debtors	24,292	68,560
Loan to the Governors, Romsey Abbey Church of England Primary School	10,000	20,000
	40,697	93,302

All amounts fall due within one year (except £10,000 of the Loan to the Governors, Romsey Abbey Church of England Primary School in 2019, which was due in more than one year).

7. Creditors

	2020 £	2019 £
Payment due to Winchester Diocesan Board of Finance	-	15,000
Other creditors	18,445	33,339
Special collections payable	1,683	3,346
	20,128	51,685

Notes to the Financial Statements for the year ended 31 December 2020

8. Funds

	1 January 2020 £	Statement of Financial Activities £	Transfers £	31 December 2020 £
<i>Unrestricted funds</i>				
General fund	78,302	(9,999)	25,303	93,606
900th Anniversary fund (designated)	-	-	701	701
Capital reserve fund (designated)	257,194	38,810	(16,004)	280,000
	335,496	28,811	10,000	374,307
<i>Restricted funds</i>				
Fabric fund	391,502	38,771	-	430,273
Organ fund	5,639	1,414	-	7,053
The Eyles Scholarship fund	1,691	1	-	1,692
Bookstall fund	33,391	549	-	33,940
Giftstall fund	18,459	(3,150)	-	15,309
Children and Families worker funds	46,041	(10,314)	-	35,727
Funds for Burundi	1,167	(1,167)	-	-
FORAM Funds	5,430	(216)	-	5,214
FORAM 100 Club fund	1,457	234	-	1,691
Hardship fund	57	10,891	-	10,948
St Swithun's Funds	4,891	-	-	4,891
Nightingale Window Fund	15,602	(14,970)	-	632
Abbey Vine Fund	5,000	(701)	-	4,299
Parish Lunch Fund	2,430	(189)	-	2,241
Parish Magazine Fund	12,704	807	(8,500)	5,011
Flower Fund	2,762	(668)	(1,500)	594
Corban maintenance fund	52,348	3,615	-	55,963
	600,571	24,907	(10,000)	615,478
<i>Endowment fund</i>				
Robin Bishop Legacy	2,461,025	175,347	-	2,636,372
Total funds	3,397,092	229,065	-	3,626,157

The "Statement of Financial Activities" column shows movements in funds which relate to items disclosed on page 8.

Details of funds

The Capital Reserve Fund represents amounts designated by the PCC for future capital projects.

The 900th Anniversary represents funds raised in connection with the celebration of the 900th Anniversary of Romsey Abbey.

The Fabric Fund represents funds that can only be spent on either the maintenance and preservation of the fabric of Romsey Abbey or St Swithun's Church, Crampmoor.

The Organ Fund represented funds for the future cleaning and overhaul of the organ.

The Eyles Young Musician Scholarship Fund represents an amount received to be used to provide a music scholarship for a young person at Romsey Abbey.

The Bookstall Fund represents funds generated by the Bookstall to be used for future publication costs and other expenditure as determined by the Vicar and Bookstall Manager.

The Giftstall Fund represents funds generated by the Giftstall to be donated to Romsey Abbey Appeal Fund.

The Children and Families worker fund represents funds raised to support the employment of a Children and Families worker.

Funds for Burundi will be used for work in the country of that name.

FORAM Funds represent amounts raised by Friends of Romsey Abbey Music to support the Abbey Choirs.

FORAM 100 Club Funds are restricted to expenditure to support the choirs of Romsey Abbey.

The Hardship Fund represents monies received as a discretionary fund to support immediate hardship needs of young families within the parish of Romsey.

St Swithun's fund represents fund to be spent for the benefit of St Swithun's Church, Crampmoor.

The Nightingale Window Fund represents funds received towards the installation of a window to commemorate Florence Nightingale.

The Abbey Vine Fund represents funds received to cover the costs of the Abbey Vine service, which started in March 2020.

The Parish Lunch Fund represents amounts raised by the team which prepares the monthly Parish Lunch.

Information about the remaining funds is given on the next page.

Notes to the Financial Statements for the year ended 31 December 2020

8. Funds (continued)

	Fixed Assets £	Current Assets £	Current Liabilities £	Net Assets £
<i>Unrestricted funds</i>				
General fund	8,542	103,509	(18,445)	93,606
900th Anniversary fund (designated)	-	701	-	701
Capital reserve fund (designated)	27,554	252,446	-	280,000
	36,096	356,656	(18,445)	374,307
<i>Restricted funds</i>				
Fabric fund	406,310	23,963	-	430,273
Organ fund	-	7,053	-	7,053
The Eyles Scholarship fund	-	1,692	-	1,692
Bookstall fund	-	33,940	-	33,940
Giftstall fund	-	15,309	-	15,309
Children and families minister fund	-	35,727	-	35,727
Hardship fund	-	10,948	-	10,948
Funds for Burundi	-	-	-	-
FORAM Funds	-	5,214	-	5,214
FORAM 100 Club Funds	-	1,691	-	1,691
St Swithun's Funds	-	4,891	-	4,891
Nightingale Window Fund	-	632	-	632
Abbey Vine Fund	-	4,299	-	4,299
Parish Lunch Fund	-	2,241	-	2,241
Parish Magazine Fund	-	5,011	-	5,011
Flower Fund	-	594	-	594
Other restricted funds	-	1,683	(1,683)	-
Corban maintenance fund	55,963	-	-	55,963
	462,273	154,888	(1,683)	615,478
<i>Endowment fund</i>				
Robin Bishop Legacy	2,636,372	-	-	2,636,372
Total funds	3,134,741	511,544	(20,128)	3,626,157

Details of funds (continued from previous page)

The Parish Magazine Fund represents amounts generated by the Parish Magazine for use as determined by that team.

The Flower Fund represents amounts received to offset the cost of providing Flowers for Romsey Abbey.

Other restricted funds comprise amounts owed in respect of special collections at 31st December 2020.

The Corban Maintenance Fund represents funds to be spent on the Maintenance of Romsey Abbey Primary School.

The Robin Bishop Endowment comprises funds left to the PCC by the late Robin Bishop, on the condition that they were invested in the CCLA Church of England CBF Investment Fund with the income generated from the investment being available for the general charitable purposes of the PCC.

9. Related Party Transactions

The following entities are regarded as Related Parties with whom there have been transactions recorded : Romsey Abbey Appeal Fund (a Registered Charity); Music in Romsey (a Registered Charity); Friends of Romsey Abbey (a Registered Charity); George's Trust (a Registered Charity); and Romsey Abbey Primary School (a Voluntary Aided Church School). Each entity is a related party because one or more of the Trustees of Romsey PCC is also a Trustee (or Governor) of the other entity.

During the year the charity accounted for income of £1,800 from Romsey Abbey Appeal Fund (2019: £23,000) for fabric works.

During the year the charity accounted for income of £1,720 (2019: £17,411) from Music in Romsey in respect of fees for using Romsey Abbey for concerts. During the year the charity received grants amounting to £2,911 (2019: £4,846) from the Friends of Romsey Abbey for various projects and activities. During the year the charity made a payment amounting to £4,600 (2019: £4,543) on behalf of Romsey Abbey Primary School for buildings insurance. During the year the charity made a charitable donation to George's Trust of £750 (2019: £750) and received £350 (2019: £300) from George's Trust for the use of Romsey Abbey for an event. At the end of the year, the charity was owed £700 (2019: £12,758) by Music in Romsey, nothing (2019: £23,000) by Romsey Abbey Appeal Fund and £10,000 (£20,000) by Romsey Abbey Primary School.

10. Comparative Information

Statement of Financial Activities information for the year ended 31 December 2019

	2019 Unrestricted Funds £	2019 Restricted Funds £	2019 Endowment Funds £	2019 Total Funds £
Income and endowments from				
Donations and legacies	273,513	124,297	-	397,810
Activities for generating funds	54,354	11,248	-	65,602
Income from church activities	70,028	5,760	-	75,788
Investment income	74,323	14,680	-	89,003
	<u>472,218</u>	<u>155,985</u>	<u>-</u>	<u>628,203</u>
Expenditure on				
Church activities	440,754	102,991	-	543,745
Fundraising costs	1,930	4,766	-	6,696
	<u>442,684</u>	<u>107,757</u>	<u>-</u>	<u>550,441</u>
Gains and losses on investments	3,505	56,351	389,133	448,989
Net income before transfers	<u>33,039</u>	<u>104,579</u>	<u>389,133</u>	<u>526,751</u>
Transfer between funds	-	-	-	-
Net movement in funds	<u>33,039</u>	<u>104,579</u>	<u>389,133</u>	<u>526,751</u>
Funds brought forward at 1 January 2019	307,992	497,472	1,999,523	2,804,987
Funds carried forward at 31 December 2019	<u>341,031</u>	<u>602,051</u>	<u>2,388,656</u>	<u>3,331,738</u>

Additional comparative information for note 2

	2019 Unrestricted Funds £	2019 Restricted Funds £	2019 Endowment Funds £	2019 Total Funds £
a) Donations and legacies				
Planned giving	154,670	8,666	-	163,336
Income tax recoverable	44,100	772	-	44,872
Collections at services	42,001	-	-	42,001
Other grants and donations	14,742	86,257	-	100,999
Fabric fund grants and donations	-	28,602	-	28,602
Legacies	18,000	-	-	18,000
	<u>273,513</u>	<u>124,297</u>	<u>-</u>	<u>397,810</u>
b) Activities for generating funds				
Christmas fair	5,621	-	-	5,621
2F Committee activities	6,573	-	-	6,573
St Swithuns' activities	1,000	-	-	1,000
Video team	3,460	-	-	3,460
Giftstall sales	-	10,738	-	10,738
Music in Romsey fees	17,411	-	-	17,411
Church rooms income	14,969	-	-	14,969
Other fundraising activities	5,320	510	-	5,830
	<u>54,354</u>	<u>11,248</u>	<u>-</u>	<u>65,602</u>

10. Comparative Information (continued)

Additional comparative information for note 2 (continued)

	2019 Unrestricted Funds £	2019 Restricted Funds £	2019 Endowment Funds £	2019 Total Funds £
c) Income from Church activities				
Candles	3,487	-	-	3,487
Fees for Carol Services	10,080	-	-	10,080
Income from Parish Magazine	4,000	-	-	4,000
Bookstall sales	-	5,760	-	5,760
Other church activities	13,058	-	-	13,058
Fees for Church Services	39,403	-	-	39,403
	<u>70,028</u>	<u>5,760</u>	<u>-</u>	<u>75,788</u>
d) Investment income				
Interest receivable	50	70	-	120
Dividends and distributions	74,273	14,610	-	88,883
	<u>74,323</u>	<u>14,680</u>	<u>-</u>	<u>89,003</u>
Total incoming resources	<u>472,218</u>	<u>155,985</u>	<u>-</u>	<u>628,203</u>

Additional comparative information for note 3

a) Church activities				
Missionary and charitable giving	18,386	6,455	-	24,841
Diocesan Share	209,178	-	-	209,178
Vicar's expenses	224	-	-	224
Other clergy expenses	2,889	-	-	2,889
Office costs	9,984	-	-	9,984
Abbey heating	11,098	-	-	11,098
Abbey lighting	10,826	-	-	10,826
Abbey insurance	19,302	-	-	19,302
St Swithun's expenses	2,908	-	-	2,908
Repairs and security	10,462	-	-	10,462
Organ tuning and maintenance	3,652	-	-	3,652
Organ restoration	-	-	-	-
Cleaning, water and churchyard	3,024	-	-	3,024
Altar requisites and lectionaries	3,919	-	-	3,919
Bookstall purchases	-	3,805	-	3,805
Education and training	1,724	-	-	1,724
Abbey School	3,018	1,525	-	4,543
Church rooms expenditure	10,648	-	-	10,648
Salaries	88,538	14,234	-	102,772
Fabric and Capital expenditure	5,710	30,661	-	36,371
Choir and music	11,903	11,912	-	23,815
Other expenditure	13,361	34,399	-	47,760
	<u>440,754</u>	<u>102,991</u>	<u>-</u>	<u>543,745</u>
Governance costs				
Legal and professional fees	2,618	-	-	2,618
Accountancy	2,000	-	-	2,000
Independent examination fees	4,712	-	-	4,712
	<u>9,330</u>	<u>-</u>	<u>-</u>	<u>9,330</u>
Total Governance costs	<u>9,330</u>	<u>-</u>	<u>-</u>	<u>9,330</u>
Total for Church Activities	<u>450,084</u>	<u>102,991</u>	<u>-</u>	<u>553,075</u>

10. Comparative Information (continued)

Additional comparative information for note 3 (continued)

	2019 Unrestricted Funds £	2019 Restricted Funds £	2019 Endowment Funds £	2019 Total Funds £
b) Fundraising costs				
Christmas fair	178	-	-	178
Social committee events	1,210	-	-	1,210
Other fundraising costs	542	-	-	542
Gift stall purchases	-	4,766	-	4,766
	<u>1,930</u>	<u>4,766</u>	<u>-</u>	<u>6,696</u>
Total resources expended	<u>452,014</u>	<u>107,757</u>	<u>-</u>	<u>559,771</u>

Comparative information for note 5

	2019 Unrestricted General Fund £	2019 Unrestricted Designated Fund £	2019 Restricted Funds £	2019 Endowment Funds £	2019 Total Funds £
Market value at 1 January 2019	6,842	23,313	367,252	2,071,892	2,469,299
Additions	286	-	8,001	-	8,287
Disposals	-	-	-	-	-
Revaluation gains/(losses)	729	2,776	56,351	389,133	448,989
Market value at 31 December 2019	<u>7,857</u>	<u>26,089</u>	<u>431,604</u>	<u>2,461,025</u>	<u>2,926,575</u>

11. Pensions

Romsey Parochial Church Council participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Romsey Parochial Church Council and the other participating Romsey Parochial Church Councils.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between Romsey Parochial Church Councils in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the Statement of Financial Activities in the year are the contributions payable (2020: £4,984, 2019: £4,876).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Romsey Parochial Church Council could become responsible for paying a share of that employer's pension liabilities.