

Harborough Cinema

England & Wales · Charity number 1133139

Details

Other names	OCTAGON FILMS
Status	Registered
Legal form	Other
Registered	2009-12-07
Register	View on the Charity Commission register

Contact

Address	Harborough Theatre Church Square Market Harborough Leicestershire LE16 7NB
Phone	01858463789
Email	enquiries@harboroughcinema.uk
Website	https://harboroughcinema.uk

Activities

Objects: THE SOCIETY'S OBJECTS ARE TO ADVANCE EDUCATION IN THE KNOWLEDGE, UNDERSTANDING AND APPRECIATION OF THE ARTS, PARTICULARLY THE ART OF FILM AND ALLIED VISUAL TECHNIQUES FOR THE BENEFIT OF THE COMMUNITY IN THE MARKET HARBOROUGH AREA. ACTIVITIES TO ACHIEVE THE OBJECTS ARE, BUT ARE NOT LIMITED TO: THE EXHIBITING OF FILMS AND THE PROVISION OF LECTURES, CONFERENCES, WORKSHOPS, FESTIVALS AND SIMILAR EDUCATIONAL EVENTS RELATED TO FILM WATCHING AND FILMMAKING. THE ESTABLISHMENT OR FURTHERING OF THE WORK OF OTHER CHARITABLE INSTITUTIONS WITH SIMILAR OBJECTS AND COMPATIBLE ACTIVITIES. THE PROVISION OF MEANS FOR BRINGING TO THE ATTENTION OF THE PUBLIC, THE WORK OF CREATIVE PEOPLE IN FILM MAKING IN ALL ITS FORMS. THE PROVISION OF DIGITAL TRANSMISSIONS OF LIVE PERFORMANCES INCLUDING MUSIC CONCERTS, BALLET, OPERA AND DRAMA PRODUCTIONS.

Activities: To advance education in the knowledge, understanding and appreciation of the arts, particularly the art of film and allied visual techniques for the benefit of the community in the Market Harborough area.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** MARKET HARBOROUGH
- Leicestershire
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£55,995	£41,996	-	-
2024-08-31	£52,986	£45,423	-	-
2023-08-31	£42,846	£75,611	-	-
2022-08-31	£20,381	£33,938	-	-
2021-08-31	£1,613	£3,438	-	-

Trustees

Name	Role	Appointed
ANN PETRONELLA HEIGHT		2019-04-15
Avril Yvonne Pell		2021-03-12
CATHERINE JANE KERSEY		2025-03-14
GRAHAM RONALD POWELL		
MICHAEL JAMES TAYLOR		2017-03-10
MURIEL SUNNIVA BIBBY		2013-05-02
Margaret Shuter		2023-03-17
Rita Kimmet		2026-03-02
Robert Morris		2023-07-03

Harborough Cinema

England & Wales - Charity number 1133139

Accounts

Harborough Cinema

Registered Charity No 1133139

Trustees' Annual Report for the Period 1st September 2024 to 31st August 2025

1. Reference and Administrative Details

- 1.1 The name of the charity is Harborough Cinema which was changed from Octagon Films in August 2022.
- 1.2 The charity registration number is 1133139.
- 1.3 Operating venue: Harborough Theatre, Church Square, Market Harborough LE16 7NB. Harborough Theatre is owned and operated by The Market Harborough Drama Society (MHDS), a Charitable Incorporated Organisation.
- 1.4 The names of the charity trustees who managed the charity during the reporting period are:
- | | |
|------------------|--------------------------------------|
| Michael Taylor | (Chair) |
| Margaret Shuter | (Vice chair) |
| Graham Powell | (Treasurer/Charity Secretary) |
| Catherine Kersey | (Secretary to the Board of Trustees) |
| Muriel Bibby | |
| Ann Height | |
| Bob Morris | |
| Avril Pell | |
- 1.5 The name and address of relevant organisations are:
- | | |
|-----------------------|--|
| Bankers: | Nat West, 16, High Street, Kettering, NN16 8SZ |
| Independent Examiner: | Gerald Mitchell, 11, Sutton Road, Great Bowden, Market Harborough, LE16 7HW (now retired). |

2. Structure, Governance and Management

Harborough Cinema is currently an unincorporated organisation and the governing document is the charity's constitution adopted on the 10th June 2009.

- 2.1 The average membership during the year ending 31st August 2025 stood at 676.
- 2.2 Trustees are appointed or reappointed annually at the Annual General Meeting.
- 2.3 Harborough Cinema is a member of The UK Cinema Association.
- 2.4 All trustees give their time voluntarily and receive no remuneration or other benefits.

3. Objectives and Activities

3.1 An extract from Harborough Cinema's constitution states:

The Society's objectives are to advance education in the knowledge, understanding and appreciation of the arts, particularly the art of film and allied visual techniques for the benefit of the community in the Market Harborough area. Activities to achieve the objects include, but are not limited to:

- *the exhibiting of films and the provision of lectures, conferences, workshops, festivals and similar educational events related to film watching and film making.*

- *the establishment or furthering of the work of other charitable institutions with similar objects and compatible activities.*
- *the provision of means for bringing to the attention of the public, the work of creative people in film making in all its forms.*
- *the provision of digital transmissions of live performances including music concerts, ballet, opera and drama productions.*

3.2 The main Activities Undertaken For The Public Benefit in Relation to These Objectives

These include the showing of films (usually within 3 – 6 weeks of the release date in the UK), and live and event broadcasts, using a DCP Projector and Surround System that ensures top cinematic quality. The choice of screenings is undertaken by a Programme Committee that meets monthly. Selections are primarily based on viewing, in advance, potential films to be shown and/or via online database information including the Internet Movie Database (IMDb) and online review aggregation websites including Rotten Tomatoes.

3.3 Film Showings During The Year

68 different films involving 79 showings took place during the year. A total of 4904 admissions were recorded with an average attendance of 62.9 attendees per film. This compares to the previous year, with showings of 73 different films represented by 5236 admissions with an average attendance of 71.7 for each film.

Although 2024-25 saw Harborough Cinema screen a variety of screenings, with regard to films, some failed to receive high levels of national publicity from the distributors, resulting in low awareness amongst potential audiences and attendances down by around 6% on the prior year. Despite this, the low attendance films did receive good reaction index results. The 79 films shown excludes two volunteer event screenings (with an average attendance of 34), but includes a 'members only' French Film Evening at which two different films (The Crime is Mine and Rose) were shown, together with a French style buffet which was attended by 52 people.

Although Harborough Cinema has continued to support dementia friendly screenings (the prior year was the third year for the dementia friendly film screening), due to an issue with the film booking agency and the subsequent delay that ensued, there was no screening in the year ending 31 August 2025. However, a screening did take place on 10th September (The King and I – attended by 70 people) and details of this will be provided in the trustee report for this current year (ending 31 August 2026). These events are provided free of charge and supported by (MHDS) which waives its usual rental fee.

In addition to films, there were 21 'live' performances and 6 'event cinema' screenings in the year with 1329 admissions (20 in the prior year with 1066 admissions), broadcast via NT Live and the Royal Ballet and Opera. Event cinema is the screening of live or pre-recorded entertainment in cinemas, such as plays, concerts, operas, ballets, and more. It's distinguished from live broadcasts in that these 'events' are never shown 'live' in cinemas. They command a higher ticket price than normal film showings.

Ten films were screened two or more times, including Conclave with 4 screenings and Bridget Jones: Mad About the Boy and The Salt Path both screened 3 times. There were 26 screenings that achieved 90+ attendance levels, with the best individual attendances being Conclave with 97 attendees and Lee and Maria both having 96 attendees. All 4 Conclave screenings achieved 90+ attendance levels with an average of 93.5 attendees.

The opinion of the audience is sought relating to each screening at Harborough Cinema by asking each person in the audience to record what they thought of the screening, thus helping us to gather information for future programming. This individual information is collated so that an overall 'reaction index' (RI) for a viewing can be calculated. The average RI for all screenings during the year ending 31st August 2025 was 83.68% (80.5% previous year). The lowest RI of 56.9% was for Baby Girl (1.3.25) and the highest was for Sonic the Hedgehog (15.2.25) at an RI of 97.5%. Other 'star'

performers were Conclave (92%), Mafusa and Bridget Jones: Mad About the Boy (both 93%), Paddington in Peru (94%), and Sonic the Hedgehog (97.5%)

Members of the committee attend at least two industry screenings each year. These are now two-day events for live showings. However, most films are available to watch at home until the following Sunday after the in-person screening-days weekend.

The committee makes a point of trying to watch every film at these sessions as they are very important in helping the committee to personally review over 40 films each year including films that are never shown at multiplex cinemas.

3.4 Young Person's Film Festival

For the seventeenth successive year, Harborough Cinema participated in the young persons' film festival organised by the national charity, IntoFilm. This year's event ran from the 7th-28th November, with over 3,000 screenings and events nationally. Educators and learners were, once again, able to attend screenings free of charge in 580 UK cinemas reaching almost 400,000 young people aged between 5-18 years of age.

As part of its ongoing support for this initiative, Harborough Cinema provided film showings free of charge to children and teachers from 6 schools – 4 in the Harborough area, 1 in Leicester and 1 in Uppingham, together with a number of home-educated children. Once again, MHDS gave their support to the initiative by not charging HC for the use of the theatre facilities.

There were 3 films screened – Paddington in Peru (14 November), The Wild Robot (21 November) and Ocean with David Attenborough (28 November). These film showings were supported by teacher notes, enabling lessons to be created around the underlying subject matter of the films.

3.5 Live Broadcasts

Harborough Cinema is now in its 14th year of providing live broadcast events to the community which currently includes the regular content providers comprising, The National Theatre, and Royal Ballet & Opera. During the year ending 31st August 2025, 21 Lives and 6 events were screened generating a gross surplus of £4,775. These lives and events (an increase of around 50% up on last year) are generally well received, with high attendances recorded (often sell-outs).

3.6 Additional Details Of Objectives And Activities

Harborough Cinema is a not-for-profit organisation, and as such its volunteer team is the bedrock of its activities. Whilst numbers can fluctuate slightly, the volunteer base usually averages around 50. Their contributions include membership (an important area for Harborough Cinema with membership levels continuing to grow), administration, front of house duties, bar provision, film projecting, publicity materials (including social media), website management (harboroughcinema.uk), ticket production and general management.

Harborough Cinema believes that it can better meet the needs of the community by operating as a community cinema, run by volunteers and requiring a membership (though non-members can buy tickets). As well as a reduction on ticket prices, membership benefits included a French Film evening on 29 March 25, with two films shown and an interval buffet that included French foods and wine. Additionally, members have the opportunity to suggest to the Programming Committee films that they would like to see screened.

Harborough Cinema is an active member of external groups, both local and national. We continue to support external organisations including Creative Harborough and The Arts Society Harborough, both of whom continue to play an important role in fostering Harborough's flourishing cultural and arts scene.

4. Achievements And Performance

Overall, Harborough Cinema made a surplus of £13,999 in the year ending 31 August 2025 compared to a surplus of £7,563 in the previous year. The average membership during the year ending 31st August 2024 stood at 676 compared to the previous year of 695.

5. Financial Review

5.1 The accounts for the year are presented using an income and expenditure format following the requirements of The Charity Commission.

5.2 The showing of films made a surplus of £7,423 (£5,215 prior year) this year and Live broadcasts made a profit of £4,775 (£3,074 prior year). Membership fees, which give Harborough Cinema a degree of financial security produced an income of £6,640 (£4,352 prior year). The overall surplus for the year amounted to £13,999 (£7,563 prior year).

5.3 The policy on Reserves is to maintain sufficient funds to maintain and/or upgrade existing equipment and to maintain continuity of operation if the theatre became unusable due to unexpected damage to the building which would require Harborough Cinema to relocate equipment to an alternative venue. Reserves also enable Harborough Cinema, should it wish, to contribute to other local organisations relating to the making of films, the sponsorship of film festivals and to organisations that might want to show films to raise the profile of culture and the arts in the Harborough area. Finally, a significant level of Reserves can help Harborough Cinema make charitable donations to national charitable organisations with similar objects to its own.

5.4 Harborough Cinema's reserves at the year ending 31 August 2025 were £25,589 compared to £11,590 the previous year. This significant increase in the level of reserves helps Harborough Cinema in its policy to attempt to attain a level of Reserves that equate to approximately one year's turnover (£55,995 at year end). Although there is some way to go to meet this target, Harborough Cinema has relatively low fixed or recurring costs so Trustees are confident that the Reserves target can ultimately be met without any operating problems.

Though not shown formally in accounts we now have an asset register (equipment) valued for insurance purposes at £50k.

6. Future Plans

We believe that Harborough Cinema is a community hub, not just a place to see films. Therefore, we will continue to provide people, volunteers, members, audiences and others with an opportunity for social interaction as part of their cinema visit experience. People are at heart of a community cinema operation, and we will continue to strive to ensure that their 'Harborough Cinema experience' meets their levels of expectation through:

6.1 Ensuring our volunteers' time and skills are recognised, providing additional training and development opportunities where appropriate, fostering a community that recognises both team and individual contributions.

6.2 Keeping membership costs low, including discounted ticket prices, developing a range of 'benefits' (including those exclusive to members) and ensuring members can play an active part in the future development of Harborough Cinema.

6.3 Conducting audience research to help tailor our programming schedule, and making cinema-going an affordable and pleasurable viewing experience, enhanced by the big screen format that cannot be replicated at home.

Whilst our membership base and audience levels show steady growth we cannot be complacent, and will continue to build long-term relationships, not just one-off viewing, with our audiences. This will primarily be through the promotion of Harborough Cinema via our website, newsletters to members and non-members alike, social media platforms and improved window displays. Social media activity is proving particularly effective with over 850 followers on Facebook and over 570 on Instagram. In 2027, Harborough Cinema celebrates its 25th year and this will also feature in our future promotional activities.

Existing local 'partnerships' through our support for local schools, dementia friendly screenings, and a variety of cultural activities will continue to be an important part of our remit. And we will continue to build on these with partnership growth through organisations that have similar objectives to those of Harborough Cinema, including those that help to provide the means to bring to the attention of the Harborough public the work of local, creative people in film making in all its forms.

Approved by the Trustee Members of the Executive Committee 18th February 2025

Signed by Michael Taylor, Chair

HARBOROUGH CINEMA

Established in 2002 - Registered Charity Number 1133139



Statement of Financial Activities for the Year Ended 31st August 2025

<u>2024</u>	<u>£</u>		<u>2025</u>	<u>£</u>
		Incoming Resources	Notes	
4,352		Membership Fees	1	6,640
35,204		Film Showings	2	33,905
12,605		Live & Events Performance Showings	3	14,947
398		DVD & Equipment sales		0
366		Equipment Rental Income		312
61		Interest received		191
	52,986	TOTAL INCOME		55,995
		Resources Expended		
29,989		Film showing costs	2	26,482
9,531		Live & Events Performance Showings	3	10,172
147		Film & Cinema Society Memberships		151
537		Equipment Upgrades & Repairs		656
863		Insurance		863
286		Ticketing		233
1,015		Marketing Costs	4	593
1,134		Programming Costs		755
170		Bank Charges & Fees		225
1,468		General Administration	5	1,678
283		Charitable Expenditure	6	188
	45,423	TOTAL EXPENDITURE		41,996
	7,563	NET SURPLUS		13,999
	4,027	Balance brought forward		11,590
	<u>11,590</u>	Balance carried forward		<u>25,589</u>
		Represented by:		
2,676		NatWest Current Account		2,382
9,061		NatWest Business Reserve		23,252
28		Debtors		0
170		Cash Floats		170
11,935				25,804
345		less: Creditors		215
	<u>11,590</u>			<u>25,589</u>

Notes

- 1 Average membership 678 comprising Adult 626, Family 49, Curtain Raisers 3 (2024 – 645)
- 2 There were 79 films shown during the year - gross surplus £7,423 (2024 – 91 surplus £5,215)
- 3 There were 21 live performances during the year by NT Live & Royal Ballet & Opera plus 6 Event Cinema showings - gross surplus £4,775 (2024 - 18 surplus £3,074)
- 4 Marketing expenditure made members and the public aware of the new digital film showings and greatly increased membership numbers.
- 5 Administration covers membership applications & renewals, programme production and distribution, and sundry running costs.
- 6 Films shown for Dementia audience £180 (£216) and National Schools Film Festival £8 (£67) Market Harborough Drama Society provided the theatre free of charge.

Signed on behalf of the trustees on

17th November 2025

M Taylor

G R Powell

**Independent Examiner's Report
on the Accounts of Harborough Cinema
for the year ended 31st August 2025**
Charity number 1133139

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act , and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare account which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 14/11/2025

G Mitchell
11 Sutton Road
Great Bowden
LE16 7HW

Harborough Cinema

England & Wales - Charity number 1133139

Accounts

Harborough Cinema

Registered Charity No 1133139

Trustees' Annual Report For The Period 1st September 2023 to 31st August 2024

1 Reference and Administrative Details

- 1.1 The name of the charity is Harborough Cinema (HC) which was changed from Octagon Films in August 2022.
- 1.2 The charity registration number is 1133139
- 1.3 Operating venue: Harborough Theatre, Church Square, Market Harborough LE16 7NB
- 1.4 The names of the charity trustees who manage the charity are:
- | | |
|------------------|--|
| Peter Mitchell | (Chair) |
| Edward Coveney | (Vice chair until the 25th March 2024) |
| Alastair Upcraft | (Vice chair from the 25th March 2024) |
| Graham Powell | (Treasurer) |
| Muriel Bibby | (Secretary) |
| Ann Height | |
| Michael Lee | |
| Bob Morris | |
| Avril Pell | |
| Maggie Shutter | |
| Michael Taylor | |
- 1.5 The name and address of relevant organisations are:
- | | |
|-----------------------|---|
| Bankers: | Nat West, 16, High Street, Kettering, NN16 8SZ |
| Independent Examiner: | Gerald Mitchell, 11, Sutton Road, Great Bowden, Market Harborough, LE16 7HW |
- 1.6 Harborough Cinema operates from Harborough Theatre which is owned and operated by The Market Harborough Drama Society (MHDS), a charitable incorporated organisation.

2 Structure, Governance and Management

- 2.1 Harborough Cinema (HC) is an unincorporated organisation and the governing document is the charity's constitution adopted on the 10th June 2009.
- 2.2 The average membership during the year ending 31st August 2024 stood at 695.
- 2.3 Trustees are appointed or reappointed annually at the Annual General Meeting.
- 2.4 Harborough Cinema is a member of The UK Cinema Association.
- 2.5 All trustees give their time voluntarily and receive no remuneration or other benefits.

3 Objectives and Activities

3.2 An extract from Harborough Cinema's constitution states:

The Society's objects are to advance education in the knowledge, understanding and appreciation of the arts, particularly the art of film and allied visual techniques for the benefit of the community in the Market Harborough area. Activities to achieve the objects are, but are not limited to:

- *the exhibiting of films and the provision of lectures, conferences, workshops, festivals and similar educational events related to film watching and film making.*
- *the establishment or furthering of the work of other charitable institutions with similar objects and compatible activities.*
- *the provision of means for bringing to the attention of the public, the work of creative people in film making in all its forms.*
- *the provision of digital transmissions of live performances including music concerts, ballet, opera and drama productions.*

3.3 The main Activities Undertaken For The Public Benefit In Relation To These Objects

This financial year represents the first full year that HC has shown newly released films, within 3 – 6 weeks of the release date in the UK, using its newly installed projection equipment.

Based on its operational experience during the year, it's been discovered that demand for watching newly released films has not been as great as originally anticipated to such an extent that of the 17 showings during May, June and July, 14 were loss making.

The choice of suitable films to show at HC has been restricted by the Hollywood screenwriters strike. This resulted in the postponement of releases with over 47 films and shows being delayed. Nevertheless, HC has had a successful year of film showings.

HC has also further streamlined its operational procedures, relating to membership renewals and applications for new memberships.

A Marketing Committee has been formed to promote the existence of HC, comprising 4 members of the board of trustees. The purpose of this committee includes, but is not limited to, publicity activities that help raise awareness of HC, drive ticket sales and increase membership numbers. This is being done using both digital and non-digital channels. For example, by the use of Facebook and Instagram and advertising in local publications as well as organizing leaflet drops.

These initiatives are described in more detail below.

3.3.1 Film Showings During The Year

73 different films involving 95 showings took place during the year. A total of 5236 admissions were recorded with an average attendance of 71.7 for each film. This compares to the previous year, with showings of 78 different films represented by 4147 admissions with an average attendance of 53.4 for each film. Overall, film attendances are 34% higher compared to the previous year. This is primarily due to having much higher attendances at each film showing.

In total, HC had 95 film showings (excluding films shown at two volunteer events) due to the high demand by patrons to watch the films selected. The 22 extra showings consisted of 15 films which were shown twice, 2 films which were shown three times and 1 film which was shown 4 times. This compares to the previous year when 11 films were shown twice and one film shown 3 times.

The 73 films that were programmed during the year included 1 dementia film showing

Also included, was a French Film Evening at which two different films were shown, together with a French style buffet which was attended by 52 people excluding volunteers.

Event cinema is the screening of live or pre-recorded entertainment in cinemas, such as plays, concerts, operas, ballets, and more. It's distinguished from Live Broadcasts in that these events are

never shown 'live' in cinemas so they are basically film showings. However, they command a higher ticket price than normal film showings.

HC launched its first Event Cinema showing of *The Prince Of Egypt* which was shown twice and attended by 62 people.

The best attended films during the year were: 1st, *One Life*, which was shown four times and had 354 attendees, 2nd with 257 attendees was *Oppenheimer* and 3rd was *Indiana Jones & The Dial Of Destiny* with 229 attendees.

HC participated in National Cinema Day (NCD) this year, which was held on Saturday 2nd September 2023, at which there were two showings of *Indiana Jones*, both sell outs. NCD was developed by Cinema First, the industry body charged with the promotion of UK cinema going, with the support of the Film Distributors' Association and the UK Cinema Association (UKCA) of which HC is a member., NCD was launched in September 2022 and was an immediate success. The main aim of NCD is to encourage people to return to cinemas and to acknowledge the role of cinemas in the entertainment and culture of the country. The day was coordinated by the UKCA whereby all participating cinemas offered tickets at the discounted price of £3.00 per ticket. The day was a stunning national success which on the day saw over 1 million admissions at over 630 cinemas across the UK.

The opinion of the audience is sought relating to each film showing at HC by asking each person in the audience to record what they thought of the film. Asking every individual for their opinion of a film makes them think about the film they've just seen in a critical way so it has an educational aspect and it obviously helps HC gather information for future programming. This individual information is collated so that an overall 'reaction index' (RI) for a film viewing can be calculated. The maximum score achievable for any film is 100% and the lowest 0.00%. The average rating for all the film showings during the year ending 31st August 2024 was 84.5%. The lowest RI of 60.00% was for the two showings of *Challengers* and the highest at an RI of 98.4% was for the four showing of *One Life*. The overall average RI of 84.5% was 1.0 point higher than that recorded last year and is the highest average RI that we have ever recorded.

This shows that the film programming sub-committee continues to do an excellent job even when it's not always possible for members of the committee to preview all films that are shown due to the fact that most films now shown are newly released. This is particularly so when HC has had more film showings than ever before.

Members of the committee attend at least two industry screenings each year. These are now two day events for live showings. However, most films are available to watch at home until the following Sunday after the in-person screening days weekend. The committee makes a point of trying to watch every film at these sessions as they are very important in helping the committee to personally review over 40 films each year including films that are never shown at multiplex cinemas.

3.3.6.1 Young Person's Film Festival

The other major activity is related to HC's participation in the young persons' film festival in November which was organised by the national charity, Into Film. This event is the biggest of its kind in the world and has been running for 23 years under different organisations. The Festival took place nationwide over three weeks in November 2023 when over 330,000 young people and their educators attending special screenings across the UK.

Like all cinemas that have signed up to the project, HC provided film showings free of charge to local school children and their teachers. In November 2023, Harborough Cinema's participation extended over 5 school days between Thursday 9th and Wednesday 22nd of November. These film showings are supported by teacher notes that enable lessons to be created around the underlying subject matter of the films. This is the fifteenth year that Harborough Cinema has participated in such a festival and this year Harborough Cinema was able to accommodate 318 children and their educators. Numbers were down on last year when the total attendance was 350.

3.3.6.2 Dementia Friendly Film Screenings

This is the third dementia friendly film screening that HC has organised. This year, HC showed *Calamity Jane* on Wednesday 31st January 2024 which was attended by 53 people. This event was free of charge and supporting HC were Market Harborough Drama Society (MHDS) which waived

its rental fee, Dementia Harborough and, this year, Leicester Musical Memory Box. This organisation is not-for-profit and delivers and facilitates interactive singing and music based sessions for those living with dementia.

3.3.7 Live Broadcasts

HC is now in its 13th year of providing live broadcast events to the community which currently includes the regular content providers comprising, The National Theatre, and Royal Ballet & Opera .

A breakdown of the live broadcast programme in the year ending 31st August 2024 is shown below::

Content Provider	Productions	Ticket Sales (Nos)	Tickets Sales (£)	Average/ production (Nos)
NT Live	7	608	7795	87
RBO	9	458	5786	51
TOTAL	16	1066	13581	67

As can be seen, 1066 people attended 16 productions with an average attendance of 67 for each production. In the previous year, HC showed 19 productions with a total attendance of 954 and an average attendance per production of 50.

Although the number of live productions is fewer than the previous year, overall attendance increased by 11%. It should be noted that the Royal Shakespeare Company have stopped live broadcasts to cinemas and has no plans to reinstate these

3.4 Additional Details Of Objectives And Activities

3.4.1 HC's activities are run by over 50 unpaid volunteers without whom HC could not exist in its present form. Their contributions included membership administration, front of house duties, film projecting, publicity (via posters and local newspaper editorial) and HC's website (harboroughcinema.uk), ticket production and management.

3.4.2 HC believes that it can better meet the needs of the community by operating as a community cinema, run by volunteers and requiring a membership. The membership has the opportunity to suggest the films that it would like to see and because HC knows who its audience is, it can send out the occasional questionnaire to better understand members' requirements and to assess how it is satisfying those needs.

3.4.3 HC is an active member of Creative Harborough (CH) which is a network of local arts and cultural organisations who all believe that art and creativity help people to lead happier and healthier lives.

CH wants to make it easier for anyone living in, or visiting Market Harborough to access and benefit from a creative life. CH believes anyone can sing, dance, act, draw, paint, film, make, write, read, watch or enjoy creative activities. It does this by, amongst other things, operating a website (creativeharborough.org) that describes all the member organisations with links to their websites.

4 Achievements And Performance

Overall, HC made a surplus of £7,563 compared to a loss of £32,765 in the previous year. The loss last year was due to the cost of the new equipment that was installed that allows HC to show recently released films..

- 4.1 The average membership during the year ending 31st August 2024 stood at 695 compared to the previous year of 645.

5 Financial Review

- 5.1 The accounts for the year are presented using an income and expenditure format following the requirements of The Charity Commission.
- 5.2 The showing of films made a profit of £5,215 this year and Live broadcasts made a profit of £3,074. Membership fees give Harborough Cinema financial security with an income of £4,352..
The overall surplus for the year amounted to £7,563. This compares to an operating loss in the year before of £32,765.
- 5.3 The policy on reserves is to maintain sufficient funds to upgrade existing equipment and to maintain continuity of operation if the theatre became unusable due to unexpected damage to the building which would require HC to relocate equipment to an alternative venue. HC would wish to be able to contribute to other local organisations relating to the making of films, the sponsorship of film festivals and to organisations that might want to show films to raise money for local charities and, if appropriate, to make charitable donations to other national charitable organisations with similar objects to its own.
- 5.4 HC's reserves are at a £11,590 which is a big improvement on the previous year of £4,027. The relatively low level of the reserves relates to the cost of installing the new projection equipment. For security, it endeavours to maintain a balance of a year's turnover which is currently £50,000. However, HC has few fixed or recurring costs so that it should build up its reserves to the required level without any operating problems.

6.0 Future Plans

HC is continuing to explore how it can widen accessibility to other groups within the local community who cannot so easily or comfortably attend screenings available to the wider membership.

The redundant Panasonic projector that was used for showing DVD/Blu-ray format films is now permanently installed, hung from the ceiling alongside the new DCP projector in the theatre auditorium. Rather than dispose of this projector, HC prefers to help other volunteer led organisations, particularly The Arts Society Harborough (TASH) which has monthly events where members enjoy expert lecturers who share their specialist knowledge about the arts. These lectures are illustrated by showing slides which are projected onto a screen. TASH's original projector was not high definition and so a formal agreement has been entered with HC to use HC's spare high definition projector. The rental fee covers the cost of the lamp replacement when required.

Approved by the Trustee Members of the Executive Committee at their meeting on Monday 20th January 2025

Signed by Peter Mitchell, Chair

A handwritten signature in black ink that reads "P J Mitchell". The signature is written in a cursive style and is underlined with a single horizontal line.

HARBOROUGH CINEMA

Established in 2002 - Registered Charity Number 1133139



Statement of Financial Activities for the Year Ended 31st August 2024

<u>2023</u>	<u>£</u>		<u>2024</u>	<u>£</u>
		Incoming Resources	Notes	
4,568		Membership Fees	1	4,352
26,310		Film Showings	2	35,204
11,531		Live Performance Showings	3	12,605
237		Quiz Night	4	0
0		DVD & Equipment sales		398
200		Equipment Rental Income		366
0		Interest received		61
	42,846	TOTAL INCOME		52,986
		Resources Expended		
25,293		Film showing costs	2	29,989
9,451		Live Performance showing costs	3	9,531
321		Quiz Night		0
144		Film & Cinema Society Memberships		147
29,368		Equipment Upgrades & Repairs		537
656		Insurance		863
751		Ticketing		286
2,358		Marketing Costs	4	1,015
3,110		Programming Costs		1,134
218		Bank Charges & Fees		170
3,941		General Administration	5	1,468
0		Charitable Expenditure	6	283
	75,611	TOTAL EXPENDITURE		45,423
	-32,765	NET SURPLUS /(2023 DEFICIT)		7,563
	36,792	Balance brought forward		4,027
	<u>4,027</u>	Balance carried forward		<u>11,590</u>
		Represented by:		
5,871		NatWest Current Account		2,676
0		NatWest Business Reserve		9,061
0		Debtors		28
170		Cash Floats		170
6,041				11,935
2,014		less: Creditors		345
	<u>4,027</u>			<u>11,590</u>

Notes

- 1 Average membership 695 comprising Adult 644, Family 47, Curtain Raisers 4 (2023 – 645)
- 2 There were 95 films shown during the year (excluding two volunteer parties and the National Film Festival) (2023 -91)
- 3 There were 16 live performances during the year by NT Live & Royal Opera House (2023 – 18)
- 4 Marketing expenditure made members and the public aware of the new digital film showings and greatly increased membership numbers.
- 5 Administration covers membership applications & renewals, programme production and distribution, and sundry running costs.
- 6 Films shown for Dementia audience (£216) and National Schools Film Festival (£67)

Signed on behalf of the trustees on

2024

P Mitchell

G R Powell

**Independent Examiner's Report
on the Accounts of Harborough Cinema
for the year ended 31st August 2024**
Charity number 1133139

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare account which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 13th November 2024

G Mitchell
11 Sutton Road
Great Bowden
LE16 7HW

Harborough Cinema

England & Wales - Charity number 1133139

Accounts

Harborough Cinema

Registered Charity No 1133139

Trustees' Annual Report For The Period 1st September 2022 to 31st August 2023

1 Reference and Administrative Details

1.1 The name of the charity is Harborough Cinema (HC) which was changed from Octagon Films in August 2022.

1.2 The charity registration number is 1133139

1.3 The principal address is: 5, Welham Road, Great Bowden, Market Harborough, LE16 7HS

1.4 The names of the charity trustees who manage the charity are:

Peter Mitchell	(Chair)
Edward Coveney	(Vice chair)
Graham Powell	(Treasurer)
Muriel Bibby	(Secretary)
Ann Height	
Michael Lee	
Bob Morris	(appointed at the trustees' meeting on the 3 rd July 2023)
Avril Pell	
Maggie Shutter	(appointed at the AGM on the 17 th March 2023)
Michael Taylor	
Alastair Upcraft	(appointed at the AGM on the 17 th March 2023)

1.5 The name and address of relevant organisations are:

Bankers: Nat West, 16, High Street, Kettering, NN16 8SZ

Independent Examiner: Gerald Mitchell, 11, Sutton Road, Great Bowden, Market Harborough, LE16 7HW

1.6 Harborough Cinema operates from Harborough Theatre which is owned and operated by The Market Harborough Drama Society (MHDS), a charitable incorporated organisation.

1.7 A new agreement between MHDS and HC was signed on the 11th August 2023. This related to the installation, maintenance and operation of HC's equipment, the use of the theatre facilities and procedures for booking the premises for HC activities

2 Structure, Governance and Management

2.6 Harborough Cinema is an unincorporated organisation and the governing document is the charity's constitution adopted on the 10th June 2009.

2.7 The average membership during the year ending 31st August 2022 stood at 582.

2.8 Trustees are appointed or reappointed annually at the Annual General Meeting.

2.9 Harborough Cinema is a member of The UK Cinema Association.

2.10 All trustees give their time voluntarily and receive no remuneration or other benefits.

3 Objectives and Activities

3.2 An extract from Harborough Cinema's constitution states:

The Society's objects are to advance education in the knowledge, understanding and appreciation of the arts, particularly the art of film and allied visual techniques for the benefit of the community in the Market Harborough area. Activities to achieve the objects are, but are not limited to:

- *the exhibiting of films and the provision of lectures, conferences, workshops, festivals and similar educational events related to film watching and film making.*
- *the establishment or furthering of the work of other charitable institutions with similar objects and compatible activities.*
- *the provision of means for bringing to the attention of the public, the work of creative people in film making in all its forms.*
- *the provision of digital transmissions of live performances including music concerts, ballet, opera and drama productions.*

3.3 The main Activities Undertaken For The Public Benefit In Relation To These Objects

This year has been transformatory in that we have, at last, fulfilled our long term ambition of being able to show recently released films by installing suitable equipment to do so.

Harborough Cinema has also streamlined its operating systems and also successfully rebranded from its previous name of Octagon Films to Harborough Cinema (HC).

These initiatives are described in more detail below.

3.3.1 Equipment Upgrade

Our projection equipment was upgraded so that instead of only being able to show DVD and Blu-ray formats, we can now show recently released films as well. A digital cinema package is the standard delivery format for film screenings at a cinema. This means any sort of digital projection, be it a short or feature film, requires a digital cinema package (DCP).. Because DCPs are usually encrypted, a Key Delivery Message (KDM) file is required to ingest and play the content.

A review of potential cinema equipment suppliers was made and Omnex Profilm was selected. We have used this company before which includes the original equipment installation at Welland Park Academy, the moving of the equipment to Harborough Theatre and the upgrading of the equipment to play live broadcasts in 2011.

The order was placed on the 24th June 2022 with a total cost of `£37,035.60. This included a three years technical support package and a LANSat server which enables us to receive films over the internet and stores them ready for injecting into the projector.

We requested that the equipment was installed in August 2022 during the summer shutdown. However, Omnex seemed to be over extended and eventually installed the projection system on the 11th and 12th October.

The technicians who made the installation were extremely busy continually answering other customers queries on the phone. This resulted in Bob Morris and Peter Mitchell who were overseeing the installation only receiving 30 minutes training which did not include how to receive and play DCP films!

Eventually we received the required DCP training on the Wednesday prior to the Friday when we were due to show our first DCP film! Most stressful!!

3.3.2 Streamlining Harborough Cinema's Operating Systems

During the year, we have developed a fully integrated ticket sales system that incorporates sales made on the night at the theatre venue with those made on-line. We have eliminated the need for ticket sales sheets, and printed tickets. Quinns, our box office have embraced the new system and by using a card reader, can use credit card payments. Similarly, on the night at the venue, card readers have been introduced together with ipads for ticket sales and monitoring the seating situation in the auditorium. This is particularly useful for patrons who cannot remember their seat numbers!

Our website has been updated to allow people who want to join as members to do so and those members who wish to renew their membership can also do so.

3.3.3 Rebrand

The trustees felt that it would be wasteful and would not realise the full benefit of Harborough Cinema to the community if it did not publicise its new facilities and did not have increased activity from the existing one Friday night film showing each week.

Accordingly, a major campaign was initiated to distribute 17,500 leaflets to all residential addresses in the LE16 post code giving details of HC and what it is bringing to the community. The leaflet distribution started on the 23rd January 2023 over a two weeks period.

Neil O'Brien, our local MP, visited the theatre on the 27th January. He has long campaigned for a cinema in Harborough and so was interested to see the facilities.

Deadline Creative have offered their design services for the leaflet free of charge. Thanks to Yvonne Turner for introducing us to this company. A new logo for HC was also designed and incorporated in the leaflet.

Ed Coveney was responsible for overseeing the design of the leaflet, organising the printing and distribution with The Royal Mail.

The printers chosen operated from Swindon and are familiar with Royal Mail's requirements. The cost was £752 for 18,000 leaflets.

The Royal Mail charged £1,387 for the distribution of the leaflets

Ffion Richards was engaged to operate our social media, namely Facebook and Instagram.

As the demand for cinema seats was unknown after the leaflet distribution, two launch weekends were organised over Friday 17th to Sunday 19th February and Friday 24th to Sunday 26th February.

On Friday 17th there was one film showing, Saturday/Sunday 18th/19th February a matinee plus one evening showing on each day and the same number of showings for the following weekend together with a matinee on Wednesday the 22nd. This totalled ten film showings..We sold a total of 687 seats with an average attendance of 68.7. The trustees felt that this was very successful and gave the rebranded HC an excellent start,

In a typical week, as the auditorium availability allowed, it was planned to show films on a Wednesday afternoon, a Friday evening, a Saturday afternoon and evening and a Sunday afternoon and evening i.e. six film showings each week.

Our Film ticket prices have been the same for 10 years when they were raised from £4 to £5 for members and £6 to £7 for non-members.

Research shows local cinemas average charge for films is £7.90 for seniors and £9.30 for non-seniors, NT Live adults £15.75 and seniors £14.

It was decided to raise prices for film and live broadcasts by £2 per seat and biannual memberships to be increased by £4

The trustees decided that HC would absorb the 50p charge per ticket made by Ticketsource for individual on-line purchases. There is no charge by Ticketsource when tickets are purchased at Quinns although HC makes a donation for their services.

3.3.4 Professional And Volunteer Support

For DVD and Blu-ray formats, 80% of our films were booked through Filmbank Media. For DCP, it is necessary to book films either directly with film distributors or use a professional film booking agent who would charge for their services. It was initially decided that HC would book directly with independent distributors for each film.

We hired David Sin of The Independent Cinema Office to help us to make our applications to film distributors and also to give us important operational information related to showing DCP format films. He gave us the contact details of over thirty distributors and also provided the necessary application forms.

Peter Mitchell took on the onerous task of completing these forms which were complicated. A proportion of distributors would want a £500 bond until our relationship with them was established.

It became apparent that many of the distributors were not responding to our applications but then serendipity played a hand when Peter contacted Troy Film Agency for a trade reference. HC had dealings with Troy over many years to book DVD/Blu-ray format film showings but hadn't realised that Troy could book DCP format films for us. Their charges are modest and so it was decided to use them for all DCP film bookings. This made things much easier.

With a large increase in film showings, obviously many more volunteers were required. MHDS still covered bar operations on Fridays and for live broadcasts, as they always had done, but bar services for the extra film showings had to be covered by HC volunteers. However, from the 1st September 2023, HC was required to provide trained volunteers for all of its booked dates.

A campaign was started to recruit extra volunteers in January 2023. These were needed for bar operations and the serving of tea and coffees, projecting films and Front of House stewarding.

There was an excellent response with 49 new volunteers being recruited.

3.3.5 Twentieth Anniversary Celebration Week

Octagon Films started showing films in the community lounge at Welland Park Community College on the 19th August 2002. The trustees decided that this should be celebrated by a week of activities. This took place in week beginning Monday 5th September 2022 with a Quiz Night on Tuesday the 6th, a talk about the development of HC and the showing of *Downton Abbey*, *A New Era* on Wednesday the 7th, then a double bill on Friday the 9th and finally another double bill with a buffet on Saturday 10th.

3.3.6 Film Showings During The Year

78 different films involving 90 showings took place during the year. 18 Of these were shown using Blu-ray format, the last one being on the 13th January. Thereafter, all films shown used DCP format. A total of 4147 admissions were recorded with an average attendance of 46.6 This compares to the previous year, with showings of 35 different films represented by 1834 admissions with an average attendance of 50.9 per showing. Overall, film attendances are 226% higher compared to the previous year. This is obviously due to having twice the number of film showings.

The 78 film showings in the year ending 31st August 2023 included two double bill film evenings during the 20th anniversary celebration week, one French film evening which included the showing of two films together with a French style buffet.

11 films were shown twice and one film 3 times. It's interesting to note that certain newly released films were far more popular than were ever recorded for any films shown on Blu-ray. It's assumed that because Blu-ray's are not available for 4 to 6 months after a film is released, a large number of people had already watched it at a commercial cinema, thereby reducing the viewing demand.

The French Film evening, again, was a great success with over 60 members and friends attending. It's intended to have a similar evening in March 2024

The best attended films during the year were: 1st, *Allelujah which was shown three times and had 242 attendees*. Joint 2nd with 182 attendees were *Mrs Harris Goes To Paris* and *The Banshees of Inisherin*.

Harborough Cinema, did not take part in The Leicester Comedy Festival (LCF) this year because of time pressures on volunteers.

The opinion of the audience is sought relating to each film showing by asking each person in the audience to record what they thought of the film. Asking every individual for their opinion of a film makes them think about the film they've just seen in a critical way so it has an educational aspect and it obviously helps Harborough Cinema gather information for future programming. This individual information is collated so that an overall 'reaction index' (RI) for a film viewing can be calculated. The maximum score achievable for any film is 100%. The average rating for all the film showings during the year ending 31st August 2023 was 83.5%. The lowest RI of 48.1% was for the showing of *Aftersun* and the highest at an RI of 100.0% was for the showing of *Galaxy Quest* but only had 6 attending, the next highest was 96.1% for the showing of *Till*. The overall average RI of 83.5% was 0.2 points higher than that recorded last year and is the highest average RI that we have ever recorded.

This shows that the film programming sub-committee continues to do a great job even when it's not always possible for members of the committee to preview all films that are shown due to the fact that most films now shown are newly released.

Members of the committee attend at least two industry screenings each year. These are three day events at which about 24 pre-UK release films are shown on several screens. The committee makes a point of trying to watch every film at each of these sessions. These screenings are very important in helping the committee to personally review over 70 films each year including films that are never shown at multiplex cinemas.

3.3.6.1 Young Person's Film Festival

The other major activity is related to Harborough Cinema's participation in the young persons' film festival in November which was organised by the national charity, Into Film. This event is the biggest of its kind in the world and has been running for 22 years under different organisations. The Festival took place nationwide between the 7th and 24th November 2022 when over 400,000 young people and their educators attending special screenings across the UK.

Like all cinemas that have signed up to the project, Harborough Cinema provided film showings free of charge to local school children and their teachers. In November 2022, Harborough Cinema's participation extended over 7 school days between Wednesday the 9th and Friday 25th of November. These film showings are supported by teacher notes that enable lessons to be created around the underlying subject matter of the films. This is the fourteenth year that Harborough Cinema has participated in such a festival and this year Harborough Cinema was able to accommodate 486 children and their educators represented by 1 local primary school and two special needs primary schools together with 12 home educators and children. Numbers were up on last year when one school cancelled 6 film showings at short notice.

3.3.6.2 Dementia Friendly Film Screenings

Last year, we had the first dementia friendly film screening when *A White Christmas* was shown. This was jointly organised by Dementia Harborough, a local charity and Harborough Cinema. It was a great success and it's planned to have another dementia friendly screening next year,

3.3.7 Live Broadcasts

Harborough Cinema is now in its 12th year of providing live broadcast events to the community which currently includes the regular content providers comprising, The National Theatre, and The Royal Opera House

A breakdown of the live broadcast programme in the year ending 31st August 2023 was:

Content Provider	Productions	Ticket Sales (Nos)	Average/production (Nos)
NT Live	10	577	58
ROH	9	377	42
TOTAL	19	954	50

As can be seen, 954 people attended 19 productions with an average attendance of 50 for each production. In the previous year, Octagon showed 15 productions with a total attendance of 520 and an average attendance per production of 35.

The number of productions is greater than the previous year despite the fact that The Bolshoi Ballet is no longer available to cinemas in the UK.

3.4 Additional Details Of Objectives And Activities

3.4.1 Harborough Cinema's activities are run by over 50 unpaid volunteers without whom Harborough Cinema could not exist in its present form. Their contributions included membership administration, front of house duties, film projecting, publicity (via posters and local newspaper editorial) and Harborough Cinema's website (harboroughcinema.uk)), ticket production and management.

3.4.2 Harborough Cinema (HC) believes that it can better meet the needs of the community by operating as a community cinema, run by volunteers and requiring a membership. The membership has the opportunity to suggest the films that it would like to see and because HC knows who its audience is, it can send out the occasional questionnaire to better understand members' requirements and to assess how it is satisfying those needs.

4 Achievements And Performance

Overall, Harborough Cinema made a loss of £32,765 compared to a loss of £13,556 in the previous year. This was due to the cost of the new equipment that was installed this year as detailed above. Also, most of our speakers are 20 years old and some require replacing because of distorted sound problems. Also, there was high expenditure related to a rebrand marketing exercise.

4.1 The average membership during the year ending 31st August 2023 stood at 645 compared to the previous year of 582.

As mentioned above, Harborough Cinema has introduced the facility for members to buy film tickets on-line as well as those for live broadcasts. It has also introduced a direct debit facility for renewing memberships. The d/d scheme makes it easier for members to renew their membership and significantly reduces the administration required. Furthermore, Quinns, our box office agreed to sell tickets via Ticketsource, our on-line ticket sales provider, in August 2022. They have also agreed to use a card reader that will accept credit and debit card payments. This hugely streamlines the selling of tickets as there is now no need for ticket sales sheets or the printing of tickets for each event.

4.2 Award Of The Market Harborough Citizenship Cup

The Cup is awarded every few years or so. The recipient is chosen by leading figures from various town bodies including the Chairs of the Civic Society, History Society, Chamber of Trade, Churches Together, the Market Harborough Building Society and the Harborough Mail. Recently the Chair of the Civic Society was the convenor of the meetings and ran the operation.

This year, Peter Mitchell, the chair of Harborough Cinema was nominated for this award together with Harborough Moviemakers. The award was made on the 24th July 2023 in

recognition of his outstanding achievement to the citizens of Market Harborough in setting up Harborough Cinema for the benefit of the town. The cup was presented by Barbara Johnson, chair of Harborough District.

5 Financial Review

- 5.1 The accounts for the year are presented using an income and expenditure format following the requirements of The Charity Commission.
- 5.2 The showing of films made a profit of £1017 this year and Live broadcasts made a profit of £2080. Membership fees give Harborough Cinema financial security with an income of £4568.
The overall loss for the year amounted to £32,765. This compares to an operating loss in the year before of £13,556
- 5.4 The policy on reserves is to maintain sufficient funds to upgrade existing equipment and to maintain continuity of operation if the theatre became unusable due to unexpected damage to the building which would require Harborough Cinema to relocate equipment to an alternative venue. Harborough Cinema would wish to be able to contribute to other local organisations relating to the making of films, the sponsorship of film festivals and to organisations that might want to show films to raise money for local charities and, if appropriate, to make charitable donations to other national charitable organisations with similar objects to its own.
- 5.5 Harborough Cinema's reserves are at a low level of £4,027. This is primarily due to the cost of installing new DCP projection equipment. For security, it endeavours to maintain a balance of a year's turnover. However, HC has few fixed or recurring costs so that it should build up its reserves to the required level without any operating problems.

6.0 Future Plans

Harborough Cinema is continuing to explore how it can widen accessibility to other groups within the local community who cannot so easily or comfortably attend screenings available to the wider membership.

With regard to the redundant Panasonic projector that was used for showing DVD/Blu-ray format films, it's planned to permanently install it from the ceiling alongside the new DCP projector in the theatre auditorium. The value of this projector is £1000 but Harborough Cinema does not need this money and prefers to help other volunteer led organisations, particularly The Harborough Arts Society.

Harborough Arts has monthly events where members enjoy expert lecturers who share their specialist knowledge about the arts. These lectures are illustrated by showing slides which are projected onto a screen. Harborough Arts' existing projector is not high definition so would benefit from the use of HC's spare projector. HC is negotiating with Harborough Arts a rental fee to cover the cost of lamp replacement when required.

HC has also offered the facility to MHDS of including this projector as part of their offer to potential hirers of the auditorium who would require a projector

Approved by the Trustee Members of the Executive Committee by e-mail in the week beginning Monday 26th February 2024

Signed by Peter Mitchell, Chair



HARBOROUGH CINEMA

Established in 2002 - Registered Charity Number 1133139



Statement of Financial Activities for the Year Ended 31st August 2023

<u>2022</u>	<u>£</u>		<u>2023</u>	<u>£</u>
		Incoming Resources	Notes	
4,046		Membership Fees	1	4,568
8,948		Film Showings	2	26,310
5,974		Live Performance Showings	3	11,531
1,078		Red Cross Ukraine Fundraising	4	0
0		Quiz Night	5	237
65		Donations received		200
270		Interest received		0
	20,381	TOTAL INCOME		42,846
		Resources Expended		
9,116		Film showing costs	2	25,293
6,098		Live Performance showing costs	3	9,451
1,078		Red Cross Ukraine Donation	4	0
0		Quiz Night	5	321
404		National Schools Film Week		0
108		Film & Cinema Society Memberships		144
13,542		Equipment Upgrades & Repairs	6	29,368
529		Insurance		656
468		Ticketing		751
0		Marketing Costs	7	2,358
305		Programming Costs		3,110
67		Bank Charges & Fees		218
2,222		General Administration	8	3,941
	33,937	TOTAL EXPENDITURE		75,611
	-13,556	NET DEFICIT		-32,765
	50,348	Balance brought forward		36,792
	36,792	Balance carried forward		4,027
		Represented by:		
38,867		NatWest Current Account		5,871
370		Cash Floats		170
39,237				6,041
2,445		less: Creditors		2,014
	36,792			4,027

Notes

- 1 Average membership 645 comprising Adult 597, Family 34, Curtain Raisers 14.(2022-582)
- 2 There were 91 films shown during the year (2022 - 36)
- 3 There were 18 live performances during the year by NT Live & Royal Opera House(2022 - 15)
- 4 A special showing of the film Olga on 19th March 2022 plus donations of £693 was organised to raise money for the Red Cross DEC Ukrainian appeal.
- 5 A Quiz Night was held as part of the 20th anniversary celebrations
- 6 The balance of £24,073.14 was paid for equipment to enable showing of digital film performances.
- 7 Marketing expenditure made members and the public aware of the new digital film showings and greatly increased membership numbers.
- 8 Administration covers membership applications & renewals, programme production and distribution, and sundry running costs.

Signed on behalf of the trustees on 13th November 2023

P Mitchell

G R Powell

**Independent Examiner's Report
on the Accounts of Harborough Cinema
for the year ended 31st August 2023**
Charity number 1133139

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act , and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare account which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 27th November 2023

G Mitchell
11 Sutton Road
Great Bowden
LE16 7HW