

TRUSTEES' ANNUAL REPORT

and

FINANCIAL STATEMENTS

for the year ended

31 AUGUST 2020

The Methodist Church
Yorkshire West District



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1 Objectives and activities

As a District, as circuits, and as churches, we seek to embrace 'Our Calling' and the Priorities of the Methodist Church, and through the District we shall:

- ★ provide resources for God's work and mission
- ★ initiate and support new, ground-breaking mission and ministry initiatives
- ★ create and maintain a dynamic programme of learning and development in ministry
- ★ promote opportunities for growth in Christian discipleship, including faith sharing
- ★ encourage ecumenical and interfaith relationships
- ★ nurture prayer, spirituality and the release of gifts and skills in the service of Christ
- ★ equip and enable people to engage with the issues of justice, equality, peace and the environment
- ★ inspire and enable information sharing and good practice, to ensure the existence of appropriate, flexible structures, and clear communication channels
- ★ emphasise the need to be imaginative and innovative in the use of personnel and property

2 Achievements and performance

The principal purpose of the District is to act as a supporting body between Circuits and the Connexion. The District does not seek and, in large measure, does not attain direct contact with the public. The direct contact is by Churches and Circuits and it is these that the District supports in their desire to provide benefit to the public.

2.1 2019-20

a) Overview from the Chair of District

The Yorkshire West Methodist District is a picture of diversity, from the Yorkshire Dales to the inter-faith and multi-cultural diversity of our towns and cities. We have established churches that represent some of the earliest Methodist Societies in the country, to more recent communities that have emerged through ministry in the bars of Bradford. It is a District that it is a privilege and pleasure to serve.

There is no doubt the District is served by an excellent and skilled team of employees and volunteers. Without their contribution we would simply not be able to serve the circuits as we should, nor would we be able to achieve all that we do across the District. There have been important staffing changes in the District as one of our Safeguarding Officers left the District. We were pleased to appoint her successor, to ensure that we maintain the highest standards in safeguarding across the whole District. We are grateful for how our new officer has contributed to our culture of safeguarding all in the District. This became ever more important as our understanding of good safeguarding practice had to respond to the need to move so much of our work online during the pandemic. We were pleased to appoint a new Local Preachers' Secretary for the District, to oversee the development of the life of local preachers from a District perspective. We were sorry also to bid farewell to our Deputy Chair and Touchstone Team Leader, Revd Dr Barbara Glasson. She has served Touchstone and the District with great vision, care and wisdom, and has been invaluable during those times she acted as Chair. There have been several key areas in the life of the District, in the last 12 months, that I would like to draw attention to.

Leeds Methodist Mission: The District is grateful to circuits who have helped to resource this work while more established funding streams are secured for it. The appointment of Deacon Merry Evans, who was part of our team in Leeds, was curtailed at the end of August, and we are grateful for the work he has done. His role helped the LMM discern needs and had led to the establishment of the role of a development worker for the project. The development worker, Ms Anna Bland, has been in place since the summer of 2019. She has continued to map the context, build relationships, and discern the strategy for our work in Leeds. As in every aspect of the District, the LMM had to adapt to the implications of lockdown and we saw growth in our digital presence and the creation of resources that were made available to a wider context.

Connexional Communities Worker: This had been a post we had hoped to fill in the year 2019/20, however the recruitment process was paused. This allowed several adaptations of the role to be considered, finally resulting in the combination of a role in the District and one focussed in the Leeds City Centre. An appointment will be made in the Autumn of 2020 to take this important initiative forward in the life of the District.

Lay Employment: The District has made a concerted effort in 2019/20 to take an overview of lay employment in the District, the circuits and churches. It is our commitment to ensure the highest standards of management, support and care for lay employees, as well as ensuring effective compliance. A new lay employment policy was adopted for the District and a new HR consultant was appointed to work alongside administrative support in the District.

District Mission Plan: The District began the process in 2019/20 of reviewing the former development plan and initiating the scope of a new 5-year plan. That work began in the Leadership Team of the District and has since been reviewed and contributed to by Circuit Stewards and the District Policy Committee. Each contributing to its breadth and depth. The hope is to finish that work in 2020/21 and see it adopted by the Synod as a map of the landscape ahead of us.

Grant Making: One of the greatest opportunities we have in the District to support the work of churches and circuits is through our grant making body. We have this year been able to support work among asylum seekers and refugees, in schools and alongside children and young people. We have also supported heritage work, fresh expressions in different parts of the District, and rural mission and ministry. All this, as well as being significant financial partners in the work of Huddersfield Mission and at Touchstone Bradford. We are fortunate to have resources we can release each year and we were pleased to commit all we had available in 2019/20.

Covid and Lockdown: When I was welcomed as the Chair of District, in August 2019, none of us could have known the shape of the year ahead. It all began normally with the usual calendar of Methodist activity, but that would change for all of us as news of a new virus emerged and we entered lockdown in March. This meant the District, along with the circuits and churches of the District, had to discover a level of agility we did not know we had. We maintained healthy financial controls to safeguard the work of the District and took responsibility to liaise with circuits about any challenges they were facing. We continued to adapt to the challenges that covid and lockdown have created, but also to see it is an opportunity to embrace new ways of working. The consequence of some of that adaptation has been to reduce our carbon impact, facilitate more effective relationships between superintendents across the District, and through the Learning Network provide learning opportunities for the current age.

In conclusion I would want to say that the past year has been rewarding, blessed, and joyful, despite the challenges that have been intrinsic to it. The Yorkshire West District is a dispersed community that celebrates its diversity and benefits from the gifts of its members, and I am grateful that God called me here.

b) Leeds City Centre work

The Mission Development Group has continued to work with the Development Officer and the Deacon on the development of new missional opportunities in the city centre; both appointments are supported by the District Advance Fund. A forward strategy has been agreed by the District Policy Committee, and several of the areas of potential activity which have been identified are now being implemented. Circuits and churches across the District agreed to make financial loans to the District so that this work can continue to develop, at least in part, before funding from the former Oxford Place site is in place.

For LMM on the ground it has been a year of change and growth. We have developed a strategy, aims and vision giving the project a clear future while also trialling some of our ideas through events, activities and online content. Our key areas of activity and development are creative and relational forms of activism, wellbeing as well as creating spaces and resources for meditation, reflection and contemplation. COVID-19 has changed the emphasis of the project in response to the hurt and distress in society more towards wellbeing and meditation.

c) Grant making

The District Advance Fund is used to provide grants to support Property and Mission & Ministry projects. It is expected that property projects will enable extension of mission and ministry work. Financial support is given to District, Circuit, Church and Ecumenical initiatives as well as to secular projects working in areas that are in line with the Methodist Church's "Our Calling" statement. DAF continued to fund subsequent years of projects approved in previous financial years. It renewed funding for the District's major projects Touchstone and Huddersfield Mission as well as local projects such as Horbury Youth Project and WYDAN Night Shelter (West Yorkshire Destitute Asylum Network).

New initiatives for which funding was approved included the appointment of a worker to develop intentional communities in the life of the District. In total the DAF funded over 10 existing and ongoing projects in the year.

d) Touchstone

This has been a year of change, invitation and unexpected challenges.

At the beginning of the year we celebrated with Rev Dr Barbara Glasson as she commenced her Presidential year during which Andrew Lightowler and Inderjit Bhogal (Chair of the Touchstone Council) provided practical and leadership cover. In September 2020, we wished a fond fare-well to Barbara as she took up a new teaching appointment at the Queen's Foundation and welcomed Rev Caroline Ryder as the new Team Leader. In the autumn 2019, the team were invited to Bradford Cathedral as one of the recipients of an Issachar Fund 'Gratitude Award'. The awards celebrated grassroots community and interfaith work and we were able to share more about our work.

In January 2020, the team were invited by 'Near Neighbours' to be part of their workshop for the Royal Visit of the Duke and Duchess of Cambridge. During the visit our community outreach worker, Shamim, recalled her recent experiences of being a visibly Muslim woman and the challenge of being verbally abused. Our interfaith worker, Jenny, highlighted the importance of safer spaces such as Touchstone in bringing people from different faiths and cultures together to form friendships, increase understanding, and transform communities.

Prior to lockdown, the team were busy getting out and about. The women's interfaith bike ride visited different places of worship and shared hospitality with local Muslim, Jewish and Christian communities. Our 'Roots and Shoots' and the 'Art of Friendship' groups took the opportunity to work collaboratively and creatively by visiting the Bronte Parsonage Museum in Haworth. The women and young people participated in a workshop studying women's lives, then and now.....and then lockdown came.

Over the last six months, the team have demonstrated their resilience and dedication. Our administrator, Julie, ensured our tenants (BEACON, Abigail Housing, the District office), as well as the building itself, were regularly updated and safety measures implemented. The team kept people connected via Zoom and pastoral phone calls. Our women's group initiated a project called 'Together Apart' and made Torans (traditional South Asian wall hangings) and the Women's Interfaith Book group was reunited. There have been some fascinating conversations around themes such as prayer, identity and culpability.

Throughout the year Touchstone Counselling has been working with clients and offering safe and confidential spaces. For this important work to continue over lockdown, the counsellors continued sessions via Zoom.

In March 2020, an 'Away Day' with Touchstone Council members and staff was a helpful beginning in seeking to explore and develop new pathways. With the 'new' team in place and starting to embrace the building as 'home', we are excited to discover and grow into new ways of working and embrace the challenges ahead. We thank the District for their ongoing support and input.

e) Conistone Hostel

The hostel has been closed since March 2020. Regular checks have been made to avert the risk of legionella, also to see if any damage or faults had arisen, which needed attention. All bookings which were in place at the beginning of lockdown were cancelled, with one exception.

The water system is to be drained down, to avoid the need to be running taps through the winter. We offered to return deposits to those with cancelled bookings, but several asked us to save them for a future booking. We have pencilled in some provisional bookings for 2021, which are of course subject to changes to the state of the pandemic.

The treasurer reports that our electricity bills have been significantly under-estimated by Scottish Power since January 2018, despite his submission of actual meter readings. The under-charging now amounts to approx £4,500. He has taken steps to resolve this with Scottish Power and expects a large bill to be issued shortly, which will reduce our bank balances to circa £16,000. The overall deficit of £1,990 for the year, is a consequence of the Covid pandemic, with no income from bookings since March.

A persistent problem of water from the downstairs shower overspilling onto the carpet in the corridor, was cured, by improving the profile of the floor to increase its gradient. As a 'green' measure, we replaced the fluorescent tubes in the dining room with LED strip lights. No other major work has been done during the fallow period. It has been our custom to have a Spring-cleaning weekend during February each year, attended by all the committee. The committee decided at the AGM to defer this until the hostel is about to reopen, when we will have a deep clean of the premises, in readiness.

The current committee have tendered their resignations, to become effective at the AGM of 2021. We undertook to engage with representatives of the DPC, to explore the future viability of the hostel, using a vision statement which the committee will prepare by Christmas.

f) Young People's Network

2019-20 has been an interesting year to say the least! In November 2019 we had a group of 91 adults and young people from the District attend 3Generate. In January 2020 we had a successful trip to the 'Dare2Air' inflatable fun park at Huddersfield Leisure Centre with 31 young people coming together, many for the first time. Unfortunately, due to the pandemic, our physical youth weekend, originally planned for April, was first postponed and then cancelled altogether, but we instead held our first virtual youth weekend. This presented us with the opportunity to connect with other young people who would normally not have joined us, and also allowed for a wider range of contributors to the weekend's event than would have otherwise been practical, given travelling times, costs etc. Our final planned event of the year, a BBQ social afternoon, was unable to take place, but with the postponed youth weekend taking place in July, our activities were spaced out across the year.

g) ONE Opportunity Programme

Eight young people aged 16 - 20 participated in the Programme, from eight churches across four circuits. A further participant from one of these circuits joined the Yorkshire North and East Programme via a mutual arrangement. Their projects included setting up children's and youth groups, sports activities, creating resources for prayer and worship, marketing church activities, developing/leading worship, leading kids clubs/messy church/junior church and mental health.

Through these projects and the training weekends they learned new skills and enhanced existing skills, explored and identified strengths and gifts, developed faith and discipleship, grew in confidence, experienced a positive mental health impact and found their place in the church.

Through the Covid-19 situation most of the participants found suitable alternative work or new ways to deliver their projects. They demonstrated perseverance, creativity, positivity and resilience, ably supported by their project enablers and mentors in their local church. The second and third 'residential' took place very effectively via Zoom.

h) Volunteers

A substantial part of the District's ministry continues to be accomplished by volunteers. Most District officers and other members of the District Synod, except for ministers and paid lay employees are volunteers.

i) Property Consents support

As a District, we aim to provide help and support to all our Circuits and Churches in progressing projects through the Methodist Church property consents process. To help them in this process, the District Property Consents Panel provides valued comments on many schemes offering practical help and guidance where appropriate. The Panel consists of a group of practising and retired professionals with a wide-range of experience in the world of property, health safety and the environment and the mission of the Church.

j) MWiB

West Wakefield Methodist Church was the venue for the first meeting of the Methodist year in September. A buffet lunch was followed by a celebration service with Holy Communion. The Revd Kerry Tankard was the preacher and also presided at the Communion service.

In October Haworth Road Methodist Church was the venue for the District Forum. After lunch Tim Baker brought us up to date with the various partnerships with All We Can and particularly told us about the solar panels in Malawi which we had fund raised for and the 'super spuds' which were the current project.

A few days later in October several ladies went to Elm Ridge Methodist Church, Darlington where a World Federation Day was taking place. The theme was 'Water for Life, Water of Life'. One of our ladies who happened to be visiting in the south of England at that time attended the alternative venue at Braintree.

In November there was a rather different Advent Preparation day to the ones held in recent years. We gathered at Christ Church, Halton and during the morning various workshops took place. In the afternoon there was an Advent service based around the Chrismon Tree, the decorations having been made earlier. A choir had also been formed and this led the singing.

In February we gathered on a very wintry day at Christ Church, Hipperholme. The Revd Philip Barnett and Mrs Catherine Barnett took us round the Emerald Isle in a vintage Morris Minor. The couple did this journey to raise funds for the MS society and a collection was taken for that charity. We enjoyed the musical talents of the couple during the afternoon.

As we left Hipperholme we had no idea that we would not meet as group again during the Methodist year. The District committee met prior to District Forum and then a few days later we were placed in lockdown and the Forum did not happen. The District Committee have kept in touch via Zoom and plans are being made for the future using that technology.

We have been delighted that over the two years more than £4,800 has been raised for All We Can. We will continue to support their work which has now moved to providing bicycles that can make a huge difference to the lives of children to go to school and also to take goods to market.

2.2 Plans for future years

a) JPIT (Yorkshire)

A meeting with regional church leaders in February has created the opportunity to move forwards in new ways. Senior Church leaders will meet annually with the JPIT Convenor to agree a Conference topic with an 18 month lead-in, around which JPIT Yorkshire's work will be focused. We agreed a Conference for Summer 2021 around the theme of Green Church. JPIT Yorkshire is trying also to stimulate the development of expressions of Green across the region.

b) Redevelopment of Oxford Place Methodist Mission and future plans for Leeds city centre

The Methodist Council is reviewing its position regarding the development of the Oxford Place building and a decision is expected in October 2020.

Meanwhile Leeds Methodist Mission (LMM) has planned further initiatives for commencement during the next year, including the appointment of a Missional Communities Worker (who will work half-time on developing a community in the centre of Leeds, and half-time supporting

developments across the rest of the District) following the departure of the Deacon for another appointment.

Looking to the future LMM will continue to focus on *wellbeing, activism, meditation and creativity*. In the long term we aim to be a well-known, established Leeds city centre project with a timetable of activities and events alongside an established community. We want to connect with a wide range of Leeds society while also making sure we have activities and events that offer depth and growth to those involved. Ultimately, we want to help the people of Leeds flourish.

c) ONE Opportunity Programme

Seven participants have joined the Programme for 2020/21 - our 3rd cohort. They are working through the Covid-19 restrictions, helping their churches find new ways of being church and reaching out with the gospel. The District Policy Group has approved the continuation of the Programme beyond the initial 3-year period and the Grants Committee has fully supported the work of OOP programme staff and the benefits to participants and churches. The Committee has agreed a further grant to fund a further 3 years which will take the Programme through to August 31st 2024. As momentum builds and Covid-19 restrictions are eased we hope to recruit up to ten new participants for 2021/22.

d) Young People's Network

In 2020-21 we are already looking forward to a number of activities. 3Generate this year is going virtual, with opportunities to connect all through the year, which we are encouraging as many young people to be involved with as possible. Our recently re-formed youth shaper group will be putting together a virtual activity evening to be held in November, and plans are underway for our annual youth weekend in April, although whether this is a physical gathering or a virtual one remains to be seen.

3 Financial review

During the year the District received total income of £692,562 and spent £666,268 resulting in net surplus of £26,294 for the year and total reserves carried forward of £3,507,964. There were no significant events during the year.

The trustees of the District have every reason to believe that the District is a going concern, principally because Circuits continue to meet their assessments and the District has adequate reserves to cover a shortfall in anticipated income. There are no subsidiary undertakings. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The District holds a number of freehold properties being:

- the Chair's Manse in Idle
- the Touchstone Team Leader's Manse in Bradford
- the Touchstone property
- Conistone Hostel
- two manses used by the Leeds university and city centre chaplains

The District has the following principal sources of funds:

- Investment income and gains
- Levies on the Circuit Model Trust Funds of Circuits within the District
- Assessments on Circuits within the District

These sums are used to administer the District and to provide grants to Circuits, Churches and individuals in the District so that they may embark on or continue with projects that fulfil the mission of the District by bringing more people to Christ or by providing facilities that might enable this to happen.

3.1 Investment Policy and Performance

Restricted funds and monies for long term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). TMCP acts as custodian trustee for all real estate held by Districts and for all large (over £20k) bequests and for the proceeds of sale of any property formerly owned by the District. These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements in the FTSE100 index. The deposit income mirrors the deposit rates available elsewhere. These organisations take into consideration the social, environmental and ethical issues, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract favourable rates of interest.

There are no other bench marks for the expected returns on investments at TMCP and CFB. The objective for the District is a rate of return at least as good as market rate.

3.2 Reserves level and policy

The Managing Trustees are responsible for ensuring, as far as is in their power, the continuing financial health of the District. This requires the keeping of sufficient funds to meet day to day expenses and to respond to unforeseen circumstances, risks and challenges which may arise.

Reserves Policy for Unrestricted General Fund (excluding properties):-

The Managing Trustees' policy is to maintain the level of reserves at no more than six months of total resources expended. Where reserves vary from this level, the figure will be reported to the District Policy Committee for action to be taken, if considered necessary, to remedy the position.

Note: The General Fund (excluding properties and connected organisations) amounted to £45,781 at 31 August 2020 equivalent to four months of resources expended.

Policy for Unrestricted District Advance Fund:-

This fund is intended to support new initiatives in mission and ministry, outreach and evangelism and to offer solidarity for advance in the maintenance of mission through property. The District Policy Committee will determine annually the percentage split of the available funding between personnel and property. The District Grants Committee, on behalf of the District Policy Committee, administers the fund in accordance with the stated priorities and procedures.

Policy for Unrestricted Designated Funds:-

The Managing Trustees' policy is to maintain Designated Funds, in accordance with their stated objectives.

Policy for Restricted Funds:-

The Managing Trustees' policy is to maintain all Restricted Funds in accordance with their stated objectives shown below:-

Bradford City Centre Fund: The capital of this fund is in the nature of an Advance Fund (see District Advance Fund above).

Benevolence Fund and EDEV Fund: Each of these funds has been set up for a specific restricted purpose.

Allen Illingworth Funds – Youth and Overseas Missions: These two funds were set up on receipt of monies from the estate of Allen Illingworth: each one has a specific restricted purpose.

- **Leeds Methodist International House Fund** - arose from the sale of the Methodist International House in Leeds in 1976 and must be used for work among students in the District; it has been agreed this should fund the Yorkshire West District's share of the cost of the University Chaplain (current balance £19,293)

Policies for connected funds

Conistone: the total balance at 31 August 2020 was £20,490. Tariffs are set at an appropriate level in order to maintain both an adequate reserve and a designated Major Property Repairs fund (currently £16,000)

MWiB: the balance at 31 August 2020 was £4,080

Touchstone: the balance at 31 August 2020 was £227,176. Of this sum, £163,177 is the fund for the general running of Touchstone and is made up of grants for future years. Further funds of £63,999 are for specific projects within Touchstone.

Leeds Extension Society: exists to provide small loans and grants to churches and circuits within the former Leeds District (balance £157,647)

Leeds Methodist Choir: rehearses and performs an annual concert (balance £5,768)

3.3 Risk management

The Managing Trustees have examined the major strategic and operational risks facing the District and have established the necessary systems to manage or mitigate these risks. In particular:

- suitable insurance cover is in place
- the District's finances are kept under review
- the District has adopted the Methodist Church Safeguarding Policy and ensured it is rolled out to the Circuits and Churches; it has appointed three District safeguarding Co-ordinators; appropriate Disclosure and Barring Service (DBS) checks are made and there are regular audits of Safeguarding practices across the District, Circuits and Churches
- The District Safeguarding Advisory Group continues to monitor risks, and will seek professional advice where necessary

3.4 Collaborative arrangements with connected charities

The District's main source of funding was the assessments obtained from each Circuit within the District based on the membership and staffing levels of the Circuit and this was used to defray the cost of administering the District. This sum amounted to £153,401.

The District also obtained from each Circuit with a reserve in its Circuit Model Trust Fund (CMTF), a levy based on the size of the Circuits' CMTFs at the start of the connexional year (01 September). In 2019-20 this sum was £117,656 and was credited to the District Advance Fund.

The District holds no funds as custodian trustee. It does, however, quarterly receive from Circuits within the District the Circuits' contributions to the Methodist Church Fund (MCF). These sums are collected as agent for the MCF and are passed to the MCF later in the same quarter. Funds receivable by the District as agent are not recognised in the financial statements because the funds are not within its control. No fee is earned in respect of this agency arrangement and the District incurs no cost through this arrangement.

4 Trustees' responsibilities

For each financial year ending on 31 August the Managing Trustees are required to prepare financial statements that give a true and fair view of the District's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Trustees must:

- select suitable accounting policies and apply them consistently using the accruals method
- make judgements and estimates that are reasonable and prudent
- follow applicable accounting standards
- prepare accounts to comply with the Charities SORP

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the District and enables them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the District and ensuring their proper application under charity law and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

5 Structure, governance and management

The District is an unincorporated charitable association governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church and was registered with the Charity Commission on 4 December 2009.

5.1 Structure

Circuits are the co-ordinating charities for local groups of Churches; Circuits pay the stipends of the ministers and employ lay staff to serve the Churches in the Circuit; most decisions for this purpose are made at or ratified by the Circuit Meeting.

A District is the co-ordinating charity for a group of contiguous Circuits and makes its decisions at the half yearly synods.

The Methodist Conference meets once each year as the supreme denominational body for all the Methodist Churches.

- a) Overall regulatory authority rests with the Methodist Conference
- b) The Connexional Office implements decisions made by Conference and is also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District
- c) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation
- d) The District passes regulatory control down to Circuit level for local implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and regulatory authority is delegated to the Circuit Meeting for certain matters
- e) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory authority is then exercised by Church Councils as Managing Trustees of their charity

5.2 Purpose of the District

The mission of the Methodist Church is the advancement of the Christian faith in accordance with its doctrinal standards and discipline. The District is an umbrella organisation constituted to advance the mission of the Church in West Yorkshire by providing support for Circuits, offering resources, finance, personnel & expertise. The District is also responsible for the deployment and oversight of the various ministries of the church locally. All this is carried out as a response to "Our Calling" adopted by the Methodist Conference of 2000 in Huddersfield and "Priorities of the Methodist Church" adopted by the Methodist Conference of 2004 in Loughborough.

The Synod and District Policy Committee are the operating bodies representing Circuits and they provide the link with the Connexion. The District Synod appoints the Managing Trustees who are normally the members of the District Policy Committee.

5.3 Governance

The District operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London NW1 5JR to provide guidance on changes that could affect the District.

The members of the District Policy Committee (DPC) are annually appointed by a vote of the Synod for a continuous term not normally exceeding six years. Membership comprises Chair of District (ex officio); Synod Secretary (ex officio); all members of the District Officers' Group and named District Officers; one nominated representative from each circuit, alternating lay and ministerial (presbyteral/deacon) terms wherever possible.

The District Policy Committee normally meets four times per year and deals with routine and exceptional matters. It oversees the work of the Grants Committee, finance, property, lay employment the District office, the District manse, stationing, safeguarding, authorisations to preside at communion, and extensions to local preacher training.

5.4 Responsibilities of the District Policy Committee

- a) to formulate and promote policies which will advance the mission of the Church in the Circuits and Local Churches and, in particular, to supervise the use of resources of personnel, property and finance and to assist Local Churches and Circuits having exceptional problems
- b) to encourage inter-Circuit and ecumenical co-operation
- c) to act in an executive capacity in matters remitted to the Committee by the Synod
- d) to keep within its purview all District concerns not dealt with elsewhere
- e) to contribute and respond, as the case may be, to the development of Connexional policies as reflected in the work of the Conference and the Methodist Council, and to carry out its other responsibilities with any such development in mind
- f) to be aware that the stipend of the Chair of the District is set by the Methodist Conference as for all ministers within the Connexion
- g) constantly to be aware of the public benefit guidance issued by the Charity Commission

5.5 District Properties

The Managing Trustees receive reports annually on the state of the District properties as shown in Note 9 to the accounts, any remedial work and improvements carried out during the past year and any proposed further work to be undertaken, as advised.

6 Reference and Administrative Details

6.1 Name of the charity

The Yorkshire West District of the Methodist Church

6.2 Charity registration number

1133134 registered in England and Wales

6.3 Principal Office

Touchstone Centre

4 Easby Road

Bradford

BD7 1QX

01274 392628

www.yorkshirewestmethodist.org.uk

6.4 Chair of the District

Revd Kerry Tankard

6.5 Secretary of the Synod

Revd Christine A Hawke

6.6 Assistant Secretary of the Synod

Mrs Wendy Bentley

6.7 District Treasurer

Mr John H Robinson

6.8 Names of Charity Trustees

The following served as charity trustees throughout part or all of the year 2019-20 or were trustees at the time of this report being approved:

Chair of District:	Revd Kerry Tankard	1 Sep 2019
Deputy Chair of District:	Revd Dr Barbara Glasson	retired 31 Aug 2020
Synod Secretary:	Revd Christine A Hawke	1 Sep 2013
	Revd Melvyn Kelly	1 Sep 2018
DPC Secretary:	Mrs Wendy Bentley	1 Jan 2017
District Treasurer:	Mr John H Robinson	9 May 2015
Lay Stationing Representative:	Mrs Caroline Stead	1 Sep 2013
Property Secretary	Mr David Quick	1 Sep 2017
District Youth Work Co-ordinator	Mrs Laura Tunnacliffe	1 Sep 2017
Methodist Council Representative:	Mr Tim Baker	1 Sep 2017
Safeguarding Officer	Mrs Barbara Hutchinson	1 Sep 2017
Grants Officer	Mr Peter Finneran	1 Sep 2020
	Mr Graham Iliff	retired 31 Aug 2020
DAF Officer	Mrs Caroline Mason	1 Sep 2017
Representing Leeds (South & West)	Mrs Sharon Brocksom	1 Sep 2017
Leeds (North & East)	Mrs Anne Vautrey	1 Sep 2017
Denby Dale & Clayton West	Revd Dr Philip Bee	1 Sep 2015
Wharfedale & Airebrough	Revd Tim Perkins	1 Sep 2020
	Revd Lesley Taylor	retired 31 Aug 2020
Aire & Calder	Mr Matt Burland	1 Sep 2020
	Mr Peter Finneran	retired 31 Aug 2020
Skipton & Grassington	Mr John Tomlinson	1 Sep 2016
Settle	Mrs Liz Whitfield	1 Sep 2015
Airedale	Revd Ruth Crompton	1 Sep 2016
Bradford North	Revd Nick Blundell	1 Sep 2020
	Mr Clive Grimshaw	retired 31 Aug 2020
Bradford South	Mr Trevor Kershaw	1 Sep 2019
Calderdale	Revd Kathie Heathcoat	1 Sep 2019
Huddersfield	Revd Helen Roberts	retired 31 Aug 2020
North Kirklees & Morley	Revd Janet Corlett	1 Sep 2020
	Mr Ian Wilson	retired 31 Aug 2020
Touchstone	Revd Caroline Ryder	1 Sep 2020

No charity trustee claims exemption from disclosure of his or her name here.

6.9 Bankers

Charities Aid Foundation 25 Kings Hill Avenue West Malling Kent ME19 4TA	Central Finance Board of the Methodist Church 9 Bonhill Street London EC2A 4PE
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6.10 Investment managers and custodian trustees

Trustees for Methodist Church Purposes
Central Buildings
Oldham Street
Manchester
M1 1JQ

6.11 Independent Examiner

Sleigh & Story
Chartered Certified Accountants & Registered Auditors
Thornhill Brigg Mills
Thornhill Beck Lane
Brighouse
HD6 4AH

Approvals

The Trustees' Report and the Financial Statements were approved by the Managing Trustees on 8 December 2020.

Signed on behalf of the DPC, as authorised:

Revd Kerry Tankard
District Chair Date:

John H Robinson
District Treasurer Date:

7 Statement of Financial Activities (SOFA) for the year ended 31 August 2020
(Consolidated)

	Notes to the accounts	General Fund (Unrestricted) £	District Advance Fund (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Total 2019-20 £	Total 2018-19 £
Income and Endowments from:								
Donations and legacies	1			12,167	74,187		86,354	81,118
Charitable activities							0	0
Investments							0	0
Other	2	-1,808	6,756	33,720	19,527		58,195	56,963
Assessments on circuits	3	153,401					153,401	134,182
From Circuit Model Trust Funds			117,656				117,656	149,569
Contribution to the cost of the Chair	4	40,831					40,831	39,689
Connexional Advance & Property Fund			171,355				171,355	135,436
Sale of properties							0	497,584
Grants	5			64,770			64,770	128,438
Total		192,424	295,767	110,657	93,714	-	692,562	1,222,979
Expenditure on:								
Grants and donations	6	15,570	215,609	9,033	5,214		245,426	195,188
Salaries and associated costs	7	44,031		165,211	36,595		245,837	277,443
Property:	8						0	
- Manses				22,109	5,383		27,492	36,605
- Other property				-1,000	39,001		38,001	92,296
- Insurance, utilities				5,086	10,961		16,047	11,696
Purchase of properties							0	390,243
Office expenses	9	18,843			8,314		27,157	27,566
Synods, committees, Conference	10	10,515					10,515	9,474
Other outgoings:							0	0
- Training				153			153	5,833
- Learning & Development Forum							0	0
- CDiM							0	0
- Projects	11			27,092			27,092	21,763
- Sundry	12	5,453		7,649	15,446		28,548	46,534
Total		94,412	215,609	235,333	120,914	0	666,268	1,114,641
Gains/(Losses) on investment assets							0	0
Net income/(expenditure)		98,012	80,158	-124,676	-27,200	0	26,294	108,338
Transfers between funds	13	-80,100	-115,700	195,800			0	-35,463
Transfers between funds other organisations			-35,000		35,000		0	0
		17,912	-70,542	71,124	7,800	0	26,294	72,875
Other recognised gains / (losses):								
Gains/(Losses) on revaluation of fixed assets							0	-274,208
Adjustment relating to prior period	13A	-82,408	56,616			-	25,792	0
Actuarial gains /(losses) on defined benefit pension schemes							0	-
Net movement in funds		-64,496	-13,926	71,124	7,800	0	502	-201,333
Reconciliation of funds:								
Transfer of funds from Leeds District							0	0
Transfer of property from Leeds District							0	0
Transfer of funds from Leeds organisations							0	0
Total funds brought forward		2,781,974	60,007	174,009	491,472	0	3,507,462	3,708,795
Total funds carried forward		2,717,478	46,081	245,133	499,272	0	3,507,964	3,507,462

AS AT 31 AUGUST 2020

	Notes	General & Designated Funds (Unrestricted) £	District Advance Fund (Restricted) £	Other Funds (Restricted) £	Endowment Funds £	Total 2020 £	Total 2019 £
Tangible Fixed Assets							
Manse and other property	14	2,531,000				2,531,000	2,531,000
Investment properties						-	-
						-	-
						-	-
						-	-
Investments						-	-
Total fixed assets		2,531,000	-	-	-	2,531,000	2,531,000
Current Assets							
Debtors and Prepayments				5,602		5,602	15,105
Central Finance Board and Trustees for Methodist Church Purposes Deposits etc.	15	510,543	731,115	461,158		1,702,816	1,550,400
Cash at Bank and in hand	15	7,012		36,469		43,481	125,206
Total current assets		517,555	731,115	503,229	-	1,751,899	1,690,711
Current liabilities							
Creditors and Accruals (due in under 1 year)		1,740	301,347	3,957		307,044	263,215
Net current (liabilities)/assets		515,815	429,768	499,272	-	1,444,855	1,427,496
Total assets less current liabilities		3,046,815	429,768	499,272	-	3,975,855	3,958,496
Long term liabilities							
Loans to the District	16	84,204				84,204	-
Grants payable	17		383,687			383,687	451,034
Other liabilities due after 1 year						-	-
Net assets		2,962,611	46,081	499,272	-	3,507,964	3,507,462
Funds of the District							
General Fund (Unrestricted)	18	2,717,478				2,717,478	2,781,974
District Advance Fund (Unrestricted)	18		46,081			46,081	60,007
Designated Funds (unrestricted)	19	245,133				245,133	174,009
Total unrestricted funds		2,962,611	46,081			3,008,692	3,015,990
Restricted Funds	20			499,272		499,272	491,472
Endowment Funds					-	0	0
Total Funds		2,962,611	46,081	499,272	-	3,507,964	3,507,462

9 Accounting framework and accounting policies

NB Notes to the Accounts can be found in section 10

i Accounting framework

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of *Accounting and Reporting by Charities: Statement of Recommended Practice (SORP)* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities applicable in the UK (effective from 1 January 2015) – the Charities SORP (FRSSE) – in replacement for the SORP's 2005 version specified in its related 2008 Regulations and in accordance with the "true and fair override" provision contained therein.

ii Public benefit entity

The West Yorkshire District meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

iii Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the District's financial position and activities.

iv Content

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £Sterling, rounded to the nearest pound.

v Going concern

Based on the monetary assets and human resources available at 31 August 2018, the trustees believe that the District is a going concern.

vi Consolidation

The District oversees the work of ministers and lay workers in Churches and Circuits within the District but does not have control over those Circuits or Churches, ministers or lay workers except in extreme circumstances, none of which were applicable. For this reason, the financial statements of the Churches and Circuits within the District are not consolidated into these financial statements. The managing Trustees do, however, have oversight of two projects within the District – Touchstone and the Conistone Hostel – and those accounts have been consolidated, as have the accounts for:

- District Methodist Women in Britain committee
- Leeds Extension Society

vii Income recognition

Income is brought into account when it is more likely than not that the economic benefit of the income will accrue to the District. No attempt is made to measure the value of services donated by volunteers. Details of how the contribution to the cost of the District Chair has been determined appears in Note 4. A similar figure appears in the Expenditure at Note 7.

Individual amounts categorised as *Other income* in the SOFA will be shown separately if they are considered material.

The District acts as agent in two matters:

- the collection of quarterly assessments from circuits which are paid to the MCF
- the payment of expenses of delegates from the District to the Methodist Conference

In all these matters the transactions are not reflected in the SOFA because there is no obligation on the District to make up any shortfall in assessments from Circuits. Sums received as Circuit assessments cannot be recognised as income in the District as they are the income of the MCF.

In accordance with the Charities SORP (FRSSE), the time of volunteers is not recognised. Further information on this matter is provided in the Trustees' Annual Report.

viii Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the District to pay out resources.

ix Grants

Grants are recognised in full when the award is made once the District accepts that there is a legal or constructive obligation to make the payment and that such payment is probable.

x VAT

Since the District is not VAT registered, all input VAT is charged with the expenses to which it refers.

xi Tangible fixed assets

These are capitalised if they can be used for more than one year, and individually cost at least £1,000. The freehold property is shown in the accounts at estimated realisable value, of which the land component is deemed to be 50%. The properties have been reviewed for impairment.

xii Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

xiii Debtors and creditors: bank and cash

Debtors are stated at the amounts owed to the District or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply, or amount advanced to the District. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit account balances are shown at the realisable values.

xiv Methodist Church Fund

The District acts as agent for the Methodist Church Fund (MCF) by collecting its assessments on Circuits and does not, therefore, include the assessments in the SOFA. If a Circuit is late in paying its MCF assessment to the District but such sum is received before the quarterly transfer to the MCF, the amount paid late will be shown as a debtor in the District's accounts.

xv Chair's manse costs

The District is required to provide accommodation for the Chair of District and his/her family. The District bears the cost of repairs, maintenance, building insurance, council tax and water charges. These costs are not shown separately as benefits-in-kind as HMRC does not seek to tax these receipts.

10 Notes to the Accounts

1 Donations and legacies

	General unrestricted	DAF	Designated	Restricted	2018-19
Training			2,651		1,885
Benevolence				893	261
EDEV				(240)	300
MSM			4,604		
Youth			107		188
LMM			4,605		23,298
Touchstone				70,807	11,785
MWiB				2,677	3,770
Leeds Holiday Club			200		2,929
Leeds Choir					
Leeds Ext Society				50	50
Total			12,167	74,187	44,466

2 Other

	General unrestricted	DAF	Designated	Restricted	2018-19
Interest	2,328	6,756	899	384	9,142
Other - General					1,800
- DAF					1,755
- Training					645
- President's Assistant	(4,136)				
- MSM			2,520		100
- Pentecost Praise			23,625		
- Rental income					4,961
Youth events					3,700
ONE programme			6,676		2,676
Touchstone				13,090	13,942
MWiB				869	4,676
Conistone				3,969	6,728
Leeds Choir				291	5,950
Holiday Club					35
Leeds Ext Society				924	1,953
Total	(1,808)	6,756	33,720	19,527	58,063

3 Assessments on circuits

All Circuits paid their assessments to the District: the amount paid includes a sum £153,401 (2018-19 £134,182) to defray the costs of running the District and a contribution £800,515 (2018-19 £797,886) to the Methodist Church Fund towards the cost of running the Connexion. The sum collected for and remitted to the MCF does not appear elsewhere in these financial statements.

An assessment on Circuits is annually determined by Districts by reference to the number of staff in the Circuits and the number of Church members. The annual meeting of Circuit Treasurers, together with the District Treasurer, agrees appropriate capping levels for both increases and decreases, in order to achieve the aggregate level of assessments required to meet the District and MCF budget.

4 Contribution to the cost of the Chair

The Chair of District chairs meetings of the District Policy Committee (DPC). The members of the DPC are the trustees of the District. The stipend, employer's NIC and employer's pension contributions of the Chair of District are paid by the Methodist Connexion. The Chair's other costs are met mostly by the District.

	2019-20	2018-19
Stipend of Chair of District	31,065	30,210
Employer's National Insurance contributions	3,081	2,978
Employer's pension contributions	6,685	6,501
Cash cost paid by the Connexion (see SOFA, line 7)	40,831	39,689
Notional estimate of cost of providing manse	16,000	16,000
Chair's expenses	2,067	4,651
Total cost	58,898	60,340

Since the stipend-related costs above (ie £40,831) are borne by the Connexion, they appear both in the Income of the District and the Expenditure of the District (See Note 7). It should be noted that the chair is required to occupy the District manse. The manse is provided by District and the District maintains the property. The sum of £16,000 was determined by research of local letting agents on the internet and does not appear elsewhere in these accounts. The Chair of District is the sole paid key management person but is supported by members of the DPC.

5 Grants

	General unrestricted	DAF	Designated	Restricted	2018-19
University chaplaincy			44,770		28,297
Our Calling			20,000		20,000
Touchstone					80,141
Total			64,770		128,438

6 Grants and Donations

	General unrestricted	DAF	Designated	Restricted	2018-19
General fund	15,570				
Training			6,234		1,486
CDiM			2,799		2,715
Benevolence				2,227	2,429
Bradford				107	145
DAF		215,609			218,850
Illingworth – Youth - OM					1,350
MWiB				2,880	3,213
Total	15,570	215,609	9,033	5,214	230,188

The Grants Committee is aware that grant applications must demonstrate public benefit.

7 Salaries and associated costs

	General unrestricted	DAF	Designated	Restricted	2018-19
Chair of District					39,689
Office	35,764				25,677
Youth coordinator			5,460		5,272
MET					
Lay employment	3,267				5,760
Safeguarding			31,031		36,337
Rural lead			6,810		

District Property Sec	5,000			5,000
University chaplaincy		34,034		32,933
LMM		64,570		38,045
ONE programme		23,306		16,995
Touchstone			36,595	71,735
Total	44,031	165,211	36,595	272,203

No employees received employee benefits that totalled more than £60,000. There is no accrual for holiday pay as it is immaterial; the holiday year ends on 31 August. All staff are paid at or above the living wage.

- In addition to the Chair of District, who undertakes the primary executive role within the District, five other members of the District Policy Committee were in receipt of payment for work undertaken on behalf of the District.
- Two of the trustees are employees of the District.

Pensions

Most ordained presbyters and deacons are members of the Methodist Ministers' Pension Scheme (MMPS). This is a defined benefit scheme. The Supreme Court held in 2014 that Methodist ministers (which term includes presbyters and deacons) are not employees of the Church. For simplicity, however, when dealing with National Insurance Contributions and pension contributions, the terms 'employer' and 'employee' are used as they would be in an employing body.

On the other hand lay employees are contractually employees and have the option of joining the Pension and Assurance Scheme for Lay Employees of the Methodist Church (PASLEMC), The Pensions Trust or some other arrangement. PASLEMC is a defined benefit scheme and the employing Churches and Circuits contribute as employers to this scheme.

The Connexion accounts for both the MMPS and PASLEMC pension schemes and shows the figures in the annual Methodist Church in Great Britain accounts.

8 Property costs

	General unrestricted	DAF	Designated	Restricted	2018-19
<u>Manses</u>					
District manse			5,372		2,146
District Office			480		15,638
2 West Parade manse			2,422		1,960
167 Otley Road manse			6,378		2,700
39 Batcliffe Dr manse					638
Touchstone manse			7,457	5,383	13,523
Total			22,109	5,383	36,605
<u>Insurance, utilities etc</u>					
District manse			894		1,797
District office			570		781
2 West Parade			1,358		2,046
167 Otley Rd			1,396		2,006
39 Batcliffe Dr					459
Touchstone manse			868		802
Touchstone house				9,269	
Conistone hostel				1,692	3,805
Total			5,086	10,961	11,696
<u>Other property</u>					
Touchstone house			(1000)	34,734	90,430
Conistone hostel				4,267	1,866
Total			(1000)	39,001	92,296

Touchstone house includes payment of £53,292 for building works completed in a previous year.

9 Office expenses

	General unrestricted	DAF	Designated	Restricted	2018-19
Chair's expenses	2,067				4,651
Office - post & tel	1,191				1,290
- stat'ry etc	647				1,100
- hospitality	524				1,093
- IT	2,355				625
- use of Touchstone	1,000				
Ecumenical					173
Professional	9,479				2,958
Other	1,581				2,071
Touchstone				8,314	13,605
Total	18,843			8,314	27,566

10 Synods, Committees, Conference

	General unrestricted	DAF	Designated	Restricted	2018-19
Synod secretary	1,589				2,104
Synod & posth'ers	8,926				6,256
Conference reps					1,114
Total	10,515				9,474

Payments to trustees and postholders:

It is District policy to offer to reimburse members of the District Policy Committee and others involved in the administration of District affairs for expenditure properly incurred in carrying out their duties. ,

11 Other outgoings – Projects

	General unrestricted	DAF	Designated	Restricted	2018-19
Mission & Rural – housing			311		
- expenses			1,298		
- Story of Light					(5,010)
- Pentecost Praise			262		(4,350)
- sundry			754		
Safeguarding - expenses			2,100		3,907
- printing			946		620
- other			609		1,006
Univ chaplaincy - expenses			695		762
- other					230
LMM - expenses			2,220		2,635
- LCI			7,200		4,200
- Activism			378		
- Contemplative			886		
- general			2,144		2,149
ONE programme - expenses			1,365		2,010
- travel			13		272
- training			58		274
- residential			1,284		3,846
- other			314		785
Youth - events			2,799		7,736
- expenses			1,056		819
- general			400		(128)
Total			27,092		21,763

12 Other outgoings – Sundry

	General unrestricted	DAF	Designated	Restricted	2018-19
Newsletters, books	124				3,392
General	1,934				3,536
EDEV			44		685
Bradford Fund				36	23
MSM - expenses			1,075		1,658
- events			6,460		910
LP Training Fund					421
Safeguarding			70		375
JPIT					
Deputy Chair					2,197
Supervision	595				1,187
Leeds Holiday Club					1,486
Holden Library	300				600
Yorks Churches on Show					400
Rural Business Support	2,500				
Touchstone				12,693	12,399
MWiB				419	5,430
Conistone					513
Leeds Choir				268	4,994
Holiday Club					558
Leeds Ext Society				2,030	3,970
Total	5,453		7,649	15,446	46,534

13 Transfers between funds

	General unrestricted	DAF	Designated	Restricted
Office	(4,500)		4,500	
Manse	(8,000)		8,000	
Training	(2,000)		2,000	
CDiM	(5,000)		5,000	
Change of Chair	(500)		500	
Safeguarding	(46,850)		46,850	
Youth	(13,250)		13,250	
University chaplaincy				
LMM		(70,350)	70,350	
ONE programme		(36,000)	36,000	
Touchstone				
Rural lead		(9,350)	9,350	
	(80,100)	(115,700)	195,800	

13A Prior year adjustment

There is an adjustment relating to a prior period of £25,792, this relates to a difference on the gain/(losses) on revaluation of fixed assets which should have been included in the prior year. There is then subsequently a £56,616 transfer between the General Fund and District Advance Fund with no net effect on the SOFA.

14 Tangible fixed assets

Assessed market value		
District Manse	38 Longlands, Bradford	£380,000
	2 West Parade, Leeds	£357,000
	167 Otley Road, Leeds	£344,000
Touchstone Team Leader's Manse	30 Merton Road, Bradford	£150,000
Touchstone House	4 Easby Road, Bradford	£800,000

The combined insurance value of the above properties approximates to £3,099,528

15 Trustees for Methodist Church Purposes

The following funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month:

District Advance Fund
Bradford Fund
Illingworth Youth
Illingworth OM
Leeds Methodist International House
District properties

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.

Central Finance Board (CFB) and Cash at Bank

The District has two current accounts at HSBC plc and one at CAF Bank, both authorised institutions. The sums held on those accounts are immediately available. In addition the District has three deposit accounts at CFB, a common deposit fund. Interest is earned on these accounts and credited monthly; the sums deposited can be withdrawn without notice and without loss of interest. These sums are viewed as being liquid.

16 Loans to the District

During the year a number of circuits and churches made loans to the District for the purpose of funding the developing work in the city centre of Leeds through the work of Leeds Methodist Mission (LMM). The loans will be repayable, without interest, when payments have been received from the Wesley Hotel for which planning by the Methodist Connexion is ongoing in the former Oxford Place premises. Further loans may be sought if required and it is forecast that all loans will be repaid by 2030.

17 Grant Commitments and the District Advance Fund

The District's policy is to recognise committed grants immediately as expenditure out of this fund and thus accrue the unpaid amounts at the year-end as liabilities.

No institution received grants of such materiality that they should be separately disclosed in these accounts.

18 Unrestricted Funds

General Fund

The purpose of the fund is for use at the discretion of the trustees in the furtherance of the general objectives of the District and which have not been designated for other purposes. About 97% of this fund is held as freehold properties (see note 15).

DAF

This fund supports initiatives in mission and ministry, outreach and evangelism, and offers support for missional property projects.

19 Other Designated Funds

These funds are to serve specific purposes but are not restricted to that purpose alone. These funds comprise:

Manse Fund

Available to meet upgrades in the accommodation at the District manse.

Office Fund

Property and equipment purchase, lease and repair in the District Office.

Training Fund

The District Training Fund is used to support non-CDIM learning and development activities of Methodists in the West Yorkshire District

CDIM

This fund supports the procedures for ensuring the continuing development of its active ministers (excluding Probationer ministers)

MET

Used to support the work of the District Mission Enabling Team

L&D Forum

Residue from former District Development Enabler fund

Rural Outreach

Project from Sep 14 to Aug 17 supporting, with the aid of a Deacon, mission and outreach in the northern rural parts of the District. This project, in a different form resumed from 2019-20.

Change of Chair

A sum of £500 is transferred from the General Fund each year to be used for expenses on a change of the District Chair

MSM

A fund to support the Mission Shaped Ministry course run in conjunction with the Anglican Diocese of Leeds. An agreement is in place to allocate 50% of any remaining balance to the diocese once the fund is no longer needed

Safeguarding

The District has, in recent years, followed the recommendations of the Methodist Church and established significant processes, including the appointment of District Safeguarding Officers, to ensure that the safety and well-being of children, young people and vulnerable adults is of paramount importance.

Youth

Used to support Youth work under the control of the District Youth Coordinator and funded from the General Fund and the DAF.

Leeds city centre chaplaincy

A fund used to support the work of the deacon in the centre of Leeds. Funded from the DAF.

Leeds universities' chaplaincy

A fund to support the work of the chaplain in the universities in Leeds. Funded by connexional grant and money from the sale of the Leeds Methodist International House.

ONE programme

Supporting the work of the ONE programme and funded from the DAF.

District properties

Residual monies following sales and purchases of District properties including manses

Leeds holiday club

A fund used to support the provision for disadvantaged children in the Leeds area

Pentecost party

In 2018, at the invitation of *Thy Kingdom Come*, the District organised and hosted a Pentecost Party in Leeds. The fund supports future similar events

Our Calling

A fund to support the development of missional communities and to assist with resourcing churches

20 Restricted Funds**Benevolence Fund**

Provides financial support to ministers and lay people in need in the District.

Illingworth Youth

Legacy for the support of work amongst young people in the District

Illingworth OM

Legacy to support the work of the District either overseas or in conjunction with overseas partners

Local Preacher Training

Legacy to provide support for the training of Local Preachers

EDEV

Originally the Foundation Training Fund, this fund is now used to support the Encounter programme

Bradford

Balance of monies left from the sale of the former Eastbrook Hall, and used, when appropriate, for work in the city centre of Bradford

Leeds MIH fund

A fund set up following the sale of the Leeds Methodist International House and used to support the work of university chaplaincy.

11 Investment management

During the year the District paid £1,958 to TMCP, the custodians of the District's investments (District Advance Fund, Bradford Fund, Illingworth Youth Fund, Illingworth OM Fund, Leeds MIH (2019: £1,936).

12 Summary of movements on significant individual funds

Fund	Bal at 31 Aug 19	Income	Expenditure	Transfers	Bal at 31 Aug 20
General	44,725	155,216	150,530		45,781
Office	4,329		3,089	4,500	5,740
Manse	30,267		10,934	8,000	27,333
Training	12,254	2,651	5,232	2,000	11,673
CDiM	24,836		2,799	5,000	27,037
Pentecost Praise	-150	23,625	262		23,213
LP Training	12,108				12,108
L&D Forum	30,605	1,155			29,451
EDEV	5,085	240	44		4,801
Benevolence	6,278	893	2,495		4,676
Bradford	11,664	85	35		11,606
Rural outreach	7,822	9,350	8,419		8,753
Ch of Chair	84			500	584
MSM	7,542	7,124	7,267		7,400
Safeguarding	4,025		34,757	46,850	16,118
Youth	1,332	525	9,714	13,250	5,392
DAF	60,007	295,767	168,993	(150,700)	46,081
Uni chaplaincy	7,164	44,770	38,651		13,283
LMM	16,196	159,159	84,906		90,449
ONE prog	24,153	42,258	26,340		40,064
Illingworth Youth	8,860	76	18		8,918
Illingworth OM	5,247	45	10		5,282
Touchstone	214,267	83,897	105,988	35,000	227,176
Conistone Hostel	22,480	3,969	5,959		20,490
MWiB	3,833	3,546	3,299		4,080
Extension Soc	158,703	974	2,030		157,647
Holiday Club	35,167	200			35,367
Leeds Choir	5,745	291	268		5,768
Dist properties	114,621	899	8,468		107,052
Our Calling	20,000	20,000	754		39,246
Leeds MIH	34,776	177	70		19,293

13 Connected organisations and related parties

All of the District trustees are members of one or another Church and Circuit within the District and may be trustees in their Churches and/or Circuits.

Connected organisations include the Methodist Connexion, Circuits and Churches within the District, other Methodist Districts in Great Britain, CFB and TMCP. All of these entities have their own trustees or directors and autonomous administration such that the Yorkshire West District has no significant influence over any of them. They are, therefore, not considered related parties.

14 Volunteer contributions

Every entity (Connexion, District, Circuit, Church) within the Methodist Church in GB is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. Principally this contribution is by serving on committees of the District that deal with

mission, manses, finance, policy, grants, training, development. We are grateful to all of them for their help and commitment.

15 Capital commitments and contingent liabilities

There were no capital commitments or contingent liabilities at the year end (2017-18 nil).

16 Lease commitments

The District had commitments for the following:

- Photocopier/printer on 5 year lease from August 2019 at £76.07 + vat per quarter
Commitment at 31 August 2020 is 4 years ie £1,461 (2019 £1,826)

17 Independent examiner

An accrual £1,740 (2019 £1,800) has been made for the fee of the independent examiner.

18 The Yorkshire West District of the Methodist Church

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2019 have been prepared from the records of the District and that they include all funds under the control of the District Policy Committee.

Signature of treasurer Date.....

Name and address of treasurer:

John H Robinson, Suite 6 Stoneleigh Mews, Bryan Road, Edgerton, Huddersfield HD2 2AH

Presentation to the District Policy Committee

I confirm that the annual report and accounts for the year ended 31 August 2020 were, or will be,* presented to the District Policy Committee at its meeting on 8 December 2020.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Revd Kerry Tankard Date

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Yorkshire West Methodist District for the year ended 31 August 2020 set out on pages ... to As the District's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

[The District's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of *(insert name of applicable listed body)*]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts*.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner P. Sleigh

Name of independent examiner Peter Phillip John Sleigh

Relevant professional qualification of independent examiner F.C.C.A.

Name of firm:

Sleigh & Story Ltd

Address:

Thornhill Briggs Mill, Thornhill Beck Lane, Brighouse HD6 4AH

Date 24th November 2020