

ST MARY'S CHURCH, LAWFORD
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL.
FOR THE YEAR ENDED 31 DECEMBER 2021

Independent Examiner:

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Registered Charity Number: 1133132

ST MARY'S CHURCH, LAWFORD

Financial Statements of the Parochial Church Council

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THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF LAWFORD, ESSEX
ANNUAL REPORT.

The PCC, as trustees of the Charity, submit their annual report and financial statements for the year ended 31 December 2021. The PCC have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in 2005 in preparing the annual report and financial statements.

Mission Statement

Lawford church – seeking Gods transforming power in ourselves, our church, and our community.

Administrative information.

St. Mary's Church, Lawford, is the parish church of a large village which borders Manningtree, the smallest town in Essex. Some years ago the church had an extension added, which houses a hall, choir vestry, office/clergy vestry, creche room, kitchen and toilets. It is therefore used for parish and committee work, as well as for meetings, courses, refreshments after services, rehearsals, lunches, creche, and Edward bear toddler group. In 2009 the nave was re-ordered, pews and organ pipes were removed, underfloor heating installed, new chairs replaced the pews and a new Coleman Hart electronic organ was purchased and installed. The PCC registered with the Charity Commission on 4 December 2009, and is governed by the Parochial Church Council Powers Measure (1956) as amended by the Church Representation Rules.

Objectives.

The PCC fulfills its responsibility by working closely with the church community at Lawford to promote the gospel, through its pastoral, evangelistic, social and ecumenical work. This is made evident in the way many lay people are involved in leadership roles throughout the church.

Membership

As from the APCM zoom meeting on 26th October 2020 (delayed by covid-19) membership was:

Incumbent	Rev. Canon Simon Heron (Chairman until July)
Associate Priest	Rev. Sally Morris,
Reader	Margaret Southgate
Church Wardens:	Megan Howes (Chairperson July onwards), Betsy Edwards
Deanery/Diocesan Synod:	Hew Naylor, Mary Nunn, Richard Heath
Elected:	Edgar Potter, June Wilson, Nicky Young, Gordon Prior, Jennifer Holmes Karen Crowhurst, Susan Monckton-Rickett, Christopher Monckton-Rickett, Rebecca Jones

As from the APCM May 24th 2021 the membership was made up of the following:

Associate Priest	Rev. Sally Morris,
Reader	Margaret Southgate
Church Wardens	Megan Howes (Chairperson), Betsy Edwards
Deanery/Diocesan Synod	Richard Heath
Elected	Mary Nunn, Edgar Potter, June Wilson, Nicky Young, Jennifer Holmes, Karen Crowhurst, Moira French, Sue Monckton-Rickett, Christopher Monckton-Rickett, Tim Parker, Rebecca Jones.

The appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Committees

Standing Committee: The only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. There are also other committees in place concerned with: finance, youth, mission, outreach, grounds & fabric, Achievements and performance.

The P.C.C is following the House of Bishops guidance regarding Safeguarding.

Church Attendance

Numbers on the Electoral roll are 111 (resident 73 non-resident 38). In the last year the average Sunday attendance was 30. The normal monthly pattern of services were 1st Sunday 10.30 Holy Communion, 2nd Sunday 8.00 Holy Communion 10.30 Family Service, 3rd Sunday 10.30 Holy Communion, and 4th Sunday 10.30 Morning Worship. When there is a 5th Sunday in the month it is normally a Benefice service. The main church festivals of 2021 took place this year, although attendance numbers were down, the exception being Remembrance when the church was full. Collection money went to North Essex Veterans Support Group.

Review of the year

The full PCC met 6 times during the year, plus the APCM.. Sub Committee meetings were severely disrupted due to covid-19 restrictions.

The PCC has continued to carefully manage the financial affairs of the parish, led by the Finance Committee and Treasurer. We have a number of restricted funds which are monies donated for specific purposes, and can not be used for the general running expenses of our church.

Our support team of Rev. Sally Morris, reader Margaret Southgate, Authorized Local Preacher Nicky Young, retired clergy Rev. Canon Pat Prestney, Rev. Canon Stephen Carter and two church wardens Megan Howes and Betsy Edwards, alongside many others have continued to invest time, and energy into our church here at Lawford. We were unable to pay our Family Purse request of £45,558 in full this year due to lack of funds (we only paid £40,175) and receipts from all sources, including fundraising, collections, covenants and investment totaled £56,200.

Regular activities related to the church this year included Edward Bear which has had tremendous support, Choir, Handbells, Art club, Ladies in Friendship Together, Baptismal and Marriage Preparation and bereavement care.

School visits from our parish church have not been possible during the past year but Lawford Primary were able to hold their school leavers service here in July, at which we gave the leavers Bibles, but Highfields and Manningtree High canceled their services.

The fund raising and social events which went ahead this year included, Afternoon teas and Garden coffee morning, Harvest Saturday , Adult messy church, and Christmas Concert with Grand Draw,

Regular contributions to external charitable work continues via Christian Aid, Macmillan Nurses and The Children's Society

Because of the serious drop in income this year and a similar anticipation for next year, 2022 will be a very challenging year, for all of us here at Lawford.

On behalf of the PCC:

Edgar Potter

Edgar Potter Honorary Treasurer.

April 2022.

St Mary the Virgin Lawford - 1133132

Balance sheet (Church of England)

As at: 31 December 2021

	As at 31/12/2021 £	As at 31/12/2020 £
Current assets		
Stocks and work in progress	500.00	50.50
Debtors	111.85	413.76
Cash at bank and in hand	48,412.53	61,601.06
	<u>49,024.38</u>	<u>62,065.32</u>
Net current assets less current liabilities	<u>49,024.38</u>	<u>62,065.32</u>
Total assets less current liabilities	<u>49,024.38</u>	<u>62,065.32</u>
Total net assets less liabilities	<u>49,024.38</u>	<u>62,065.32</u>
Represented by		
Unrestricted		
Unrestricted - General fund	3,284.48	18,078.13
Designated		
Designated - Benefice Fund	536.68	386.61
Designated - Flower Festivals	985.17	984.66
Designated - Legacies	7,450.72	7,446.83
Designated - Revaluation reserves	—	—
Restricted		
Restricted - Bell fund	—	—
Restricted - Childrens fund	4,886.12	5,033.49
Restricted - Choir fund	813.96	813.54
Restricted - Handbells fund	1,671.20	1,670.34
Restricted - Memorials	3,670.74	3,668.83
Restricted - Restoration fund	23,069.68	23,057.67
Restricted - Windows fund	2,225.63	495.22
Endowment		
Endowment - Graveyard trusts	430.00	430.00
Funds of the church	<u>49,024.38</u>	<u>62,065.32</u>

Edgar Potter Honorary Treasurer

March 2022.

Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
1100 - Weekly Envelopes	1,229.00	—	—	—	1,229.00	1,259.00
1101 - Gift Aid	16,938.50	—	—	—	16,938.50	18,947.00
1102 - Free Will	2,682.78	—	—	—	2,682.78	4,307.06
1103 - Income Tax recovered	5,855.91	—	—	—	5,855.91	10,235.76
1105 - Church collections	3,785.74	—	—	—	3,785.74	3,149.75
1107 - Giftday	700.00	—	—	—	700.00	12,715.00
1108 - Donations	3,007.05	—	—	—	3,007.05	827.10
1109 - Wallbox	—	—	—	—	—	56.59
1110 - Churchyard income	—	—	—	—	—	—
1111 - Childrens activities	108.00	—	—	—	108.00	383.59
1114 - Choir fund	—	—	—	—	—	—
1129 - Legacies	—	—	—	—	—	—
1130 - Grants	3,500.00	—	—	—	3,500.00	5,500.00
1133 - Fund Raising	3,250.51	150.00	—	—	3,400.51	3,143.00
1134 - School Bibles	347.90	—	—	—	347.90	—
1135 - Memorial donations	—	—	—	—	—	—
1136 - Internal works	—	—	—	—	—	—
1137 - External works	—	—	—	—	—	—
1139 - Music	—	—	—	—	—	—
1140 - Parish Mission	191.80	—	—	—	191.80	213.02
1141 - Youth work	—	—	—	—	—	—
1175 - Fees	10,729.71	—	—	—	10,729.71	13,949.46
1178 - Expenses back - Associate Priests	—	—	—	—	—	—
Donations and legacies Totals	52,326.90	150.00	—	—	52,476.90	74,686.33
<i>Income from charitable activities</i>						
1131 - Charities	341.80	—	—	—	341.80	—
1145 - Handbells	—	—	—	—	—	—
Income from charitable activities Totals	341.80	—	—	—	341.80	—
<i>Other trading activities</i>						
1113 - Vestry Stock	—	—	—	—	—	10.00
1170 - Office supplies	—	—	—	—	—	—
1173 - Magazine Sales	—	—	—	—	—	1,515.20
1174 - Magazine adverts	—	—	—	—	—	1,265.00
1176 - Catering	—	—	—	—	—	—
1177 - Hall Use	60.00	—	—	—	60.00	—
1179 - Photocopying	14.84	—	—	—	14.84	—
1196 - Stock	—	—	—	—	—	—
Other trading activities Totals	74.84	—	—	—	74.84	2,790.20

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Investments						
1151 - Bank interest	233.13	—	—	—	233.13	235.70
1153 - Funds interest	2.25	4.47	18.23	0.22	25.17	229.33
Investments Totals	235.38	4.47	18.23	0.22	258.30	465.03
Other income						
1191 - Insurance claims	1,730.00	—	—	—	1,730.00	—
1193 - Heating credits	1,081.52	—	—	—	1,081.52	205.31
1195 - Fixed assets	—	—	—	—	—	—
Other income Totals	2,811.52	—	—	—	2,811.52	205.31
Income and endowments Grand totals	55,790.44	154.47	18.23	0.22	55,963.36	78,146.87

Expenditure

Raising funds

1321 - Diocesan Quota	40,175.50	—	—	—	40,175.50	45,149.90
1323 - Priest in charge expenses	—	—	—	—	—	—
1325 - Associate Clergy	—	—	—	—	—	—
1327 - Secretarial duties	4,218.96	—	—	—	4,218.96	4,218.96
1329 - Cleaning	1,440.00	—	—	—	1,440.00	1,461.44
1331 - Telephone - Broadband	782.70	—	—	—	782.70	625.23
1333 - Sound system	—	—	—	—	—	—
1335 - Security	610.84	—	—	—	610.84	616.84
1337 - Heat/Light/Power	5,242.23	—	—	—	5,242.23	4,103.00
1339 - Insurance	2,229.05	—	—	—	2,229.05	2,196.28
1341 - Internal works	3,245.07	—	—	—	3,245.07	9,393.49
1342 - Hall catering	—	—	—	—	—	—
1343 - Vestry	159.04	—	—	—	159.04	290.93
1345 - Music	622.58	—	—	—	622.58	558.85
1346 - Organ tuning	—	—	—	—	—	—
1347 - Churchyard	5,502.14	—	—	—	5,502.14	5,316.30
1349 - Magazine printing	—	—	—	—	—	761.76
1350 - Magazine - other expenses	—	—	—	—	—	—
1351 - Parish mission	39.89	—	—	—	39.89	119.10
1353 - Childrens activities	—	—	149.99	—	149.99	—
1355 - External works	142.50	—	—	—	142.50	661.80
1356 - Memorial expenses	—	—	—	—	—	—
1357 - Miscellaneous	—	—	—	—	—	148.85
1358 - Small works projects	—	—	—	—	—	—
1359 - Youth expenses	—	—	—	—	—	—
1360 - School Governors	—	—	—	—	—	—
1361 - School Bibles	183.43	—	—	—	183.43	—
1367 - Training	—	—	—	—	—	10.00
1369 - Handbells expenses	—	—	—	—	—	—
1371 - Fund raising	143.76	—	—	—	143.76	231.23
1372 - Giftday expenses	—	—	—	—	—	—
1374 - Gift Aid expenses	—	—	—	—	—	75.96
1375 - Printing expenses	—	—	—	—	—	26.60
1376 - Stationery	89.51	—	—	—	89.51	219.39
1378 - Fees paid out	3,446.35	—	—	—	3,446.35	3,996.61
Raising funds Totals	68,273.55	—	149.99	—	68,423.54	80,182.52

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure on charitable activities						
1300 - Overseas missionary	—	—	—	—	—	5.00
1303 - Relief agencies overseas	—	—	—	—	—	—
1305 - Home missions	—	—	—	—	—	110.00
1307 - Secular charities	568.26	—	—	—	568.26	—
Expenditure on charitable activities Totals	568.26	—	—	—	568.26	115.00
Church management and administration						
1380 - Fixed Assets	—	—	—	—	—	—
1381 - Stock - woodchips	—	—	—	—	—	—
1382 - Gift Aid debtor	—	—	—	—	—	—
1383 - Depreciation - equipment	—	—	—	—	—	—
1397 - Bank charges	12.50	—	—	—	12.50	—
Church management and administration Totals	12.50	—	—	—	12.50	—
Expenditure Grand totals	68,854.31	—	149.99	—	69,004.30	80,297.52

Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	52,326.90	150.00	—	—	52,476.90	74,686.33
Income from charitable activities	341.80	—	—	—	341.80	—
Other trading activities	74.84	—	—	—	74.84	2,760.20
Investments	235.38	4.47	18.23	0.22	258.30	465.03
Other income	2,811.52	—	—	—	2,811.52	205.31
Total income	55,790.44	154.47	18.23	0.22	55,963.36	78,146.87
Expenditure on:						
Raising funds	68,273.56	—	149.99	—	68,423.54	80,182.52
Expenditure on charitable activities	568.26	—	—	—	568.26	115.00
Church management and administration	12.50	—	—	—	12.50	—
Total expenditure	68,854.31	—	149.99	—	69,004.30	80,297.52
Net income / (expenditure) resources before transfer	(13,063.87)	154.47	(131.76)	0.22	(13,040.94)	(2,150.65)
Transfers						
Gross transfers between funds - in	0.22	—	1,730.00	—	1,730.22	4,117.27
Gross transfers between funds - out	(1,730.00)	—	—	(0.22)	(1,730.22)	(4,117.27)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	(14,793.65)	154.47	1,598.24	—	(13,040.94)	(2,150.65)
Reconciliation of funds						
Total funds brought forward	18,078.13	8,818.10	34,739.09	430.00	62,065.32	64,215.97
Total funds carried forward	3,284.48	8,972.57	36,337.33	430.00	49,024.38	62,065.32

St Mary the Virgin Lawford - 1133132
Fund movement by type
Selected period: 01 January 2021 to 31 December 2021

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	18,078.13	55,790.44	68,854.31	(1,729.78)	—	—	3,284.48
Sub-totals	18,078.13	55,790.44	68,854.31	(1,729.78)	—	—	3,284.48
Designated							
Benefice - Benefice Fund	386.61	150.07	—	—	—	—	536.68
Flower - Flower Festivals	984.66	0.51	—	—	—	—	985.17
Lagacy - Legacies	7,446.83	3.89	—	—	—	—	7,450.72
ZReval - Revaluation reserves	—	—	—	—	—	—	—
Sub-totals	8,818.10	154.47	—	—	—	—	8,972.57
Restricted							
Bell - Bell fund	—	—	—	—	—	—	—
Child - Childrens fund	5,033.49	2.62	149.99	—	—	—	4,886.12
Choir - Choir fund	813.54	0.42	—	—	—	—	813.96
Handbells - Handbells fund	1,670.34	0.86	—	—	—	—	1,671.20
Memorial - Memorials	3,668.83	1.91	—	—	—	—	3,670.74
Restor - Restoration fund	23,057.67	12.01	—	—	—	—	23,069.68
Window - Windows fund	495.22	0.41	—	1,730.00	—	—	2,225.63
Sub-totals	34,739.09	18.23	149.99	1,730.00	—	—	36,337.33
Endowment							
Grave - Graveyard trusts	430.00	0.22	—	(0.22)	—	—	430.00
Sub-totals	430.00	0.22	—	(0.22)	—	—	430.00
Totals	62,065.32	55,963.36	69,004.30	—	—	—	49,024.38

Ogilvie Grave Trust 42 shares @ 2.34181p current value £983.56 (2020 860.47)

John Edes Trust 349 shares @ 2.34181p current value £8,172.92 (2020 7151.01)

St Mary the Virgin Lawford - 1133132
Statement of Assets and Liabilities (by code)
As at: 31 December 2021

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Current assets - Cash at bank and in hand						
1501 : Barclays Current	(12,271.80)	8,026.54	4,111.84	(7.25)	(140.67)	(406.00)
1503 : Barclays Deposit	3,143.62	—	(488.11)	—	2,655.51	12,634.59
1505 : C B F (1) Reserve Fund	12,419.86	561.07	32,323.70	437.25	45,741.88	43,989.04
1507 : C B F (2) General Reserve	(625.35)	—	774.86	—	149.51	5,377.13
1509 : Petty Cash	6.30	—	—	—	6.30	6.30
Total	2,672.63	8,587.61	36,722.29	430.00	48,412.53	61,601.06
Current assets - Debtors						
Z05 : Accounts Receivable	111.85	—	—	—	111.85	413.76
Total	111.85	—	—	—	111.85	413.76
Current assets - Stocks and work in progress						
Z06 : Stock - woodchips	500.00	—	—	—	500.00	50.50
Total	500.00	—	—	—	500.00	50.50
Liabilities - Agency accounts						
6699 : Agency collections	(384.96)	—	384.96	—	—	—
Total	(384.96)	—	384.96	—	—	—
Net total assets	3,669.44	8,587.61	36,337.33	430.00	49,024.38	62,065.32
Represented by						
Unrestricted - General	3,284.48	—	—	—	3,284.48	18,078.13
Designated - Benefice	—	536.68	—	—	536.68	386.61
Designated - Flower	—	985.17	—	—	985.17	984.66
Designated - Lagacy	—	7,450.72	—	—	7,450.72	7,446.83
Restricted - Child	—	—	4,886.12	—	4,886.12	5,033.49
Restricted - Choir	—	—	813.96	—	813.96	813.54
Restricted - Handbells	—	—	1,671.20	—	1,671.20	1,670.34
Restricted - Memorial	—	—	3,670.74	—	3,670.74	3,668.83
Restricted - Restor	—	—	23,069.68	—	23,069.68	23,057.67
Restricted - Window	—	—	2,225.63	—	2,225.63	495.22
Endowment - Grave	—	—	—	430.00	430.00	430.00
Total	3,284.48	8,972.57	36,337.33	430.00	49,024.38	62,065.32

Independent Examiner's Report to the members of the Parochial Church Council of the Ecclesiastical Parish of Lawford, Essex.

I report on the accounts for the year ended 31st December 2021 which are set out on pages 5 to 10.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hilary Powell
1 Ash Grove
Great Bromley
Colchester
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15 March 2022

Independent Examiner's Report to the members of the Parochial Church Council of the Ecclesiastical Parish of Lawford, Essex.

I report on the accounts for the year ended 31st December 2021 which are set out on pages 5 to 10.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

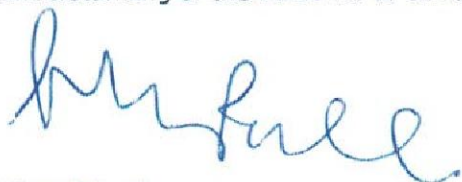
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4-4-22