

St Paul New Beckenham  
Registered Charity No. 1133108

**Annual Report**  
**and**  
**Financial Statements**  
**of the**  
**Parochial Church Council**  
for the year ended 31 December 2020

**Bank:**  
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**Independent Examiner:**  
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PAROCHIAL CHURCH COUNCIL OF ST PAUL NEW BECKENHAM  
ANNUAL REPORT FOR 2020

### Background

St Paul's PCC has the responsibility for promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church building and halls of St Paul's New Beckenham. In December 2009 the Parochial Church Council of the Ecclesiastical Parish of St Paul Beckenham was registered with the Charity Commission under registered charity no. 1133108. In 2012 St Paul's adopted the mission statement "Sharing God's love revealed in Jesus Christ".

### Membership

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Within these Rules, St Paul's at its APCM in 1997 resolved that no representative of the laity to the PCC and/or Deanery Synod should hold office for more than six years continuously, following their current term of office, but that they may stand for election after a one year break. At its APCM in 2012 St Paul's resolved that Section 3 of the Churchwardens Measure 2001, which states that a person who has served six successive years as churchwarden for the same parish may not serve again as churchwarden for a further two years, should be reinstated and apply to the parish of St Paul New Beckenham.

During the year the following served as members of the PCC:

<i>Vicar:</i>	Rev Simon Couper	Chairman
<i>Reader:</i>	Mr Simon Dalwood	(resigned 11 <sup>th</sup> October 2020)
	Miss Sarah Butler	(from APCM 2020)
<i>Wardens:</i>	Mr Richard Bradley	(from APCM 2020)
	Mrs Rosemary Dear	
	Mrs Biddy Gillman	(resigned 11 <sup>th</sup> October 2020)
<i>Representatives on Beckenham Deanery Synod:</i>	Mr David Gillman	(resigned 11 <sup>th</sup> October 2020)
	Mr Keith Howick	( <i>ex officio</i> )
	Dr Barbara Judge	(from APCM 2020)
	Mrs Hazel Koungoue	(from APCM 2020)
<i>Elected members:</i>	Mr John Blakely	
	Mrs Katie Burr	
	Mr Simon Dalwood	(resigned 11 <sup>th</sup> October 2020)
	Dr Pete Glenister	
	Mr Andrew Griffiths	(from APCM 2020)
	Mr David Holmes	(resigned 11 <sup>th</sup> October 2020)
	Mrs Anne Howick	
	Mr Keith Howick	
	Dr Barbara Judge	
	Mrs Hazel Koungoue	
	Miss Nomsa Mafohla	(from APCM 2020)
	Mrs Anthea Prendergast	(co-opted December 2020)
	Mrs Liz Spencer	

*Appointed Secretary:* Mrs Anne Howick

*Standing Committee:*

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

In December 2020 the vicar reported to the PCC that he was hoping to make areas of the church life more accessible to people, to help people to understand how the church operates, where they could mentor or support the teams, and he encouraged people to take ownership, and to contribute their talents and gifts. The PCC agreed that people should serve on a team for a certain length of time rather than for a long time.

## **The Teams**

All teams report to the PCC, which shares, with the Vicar, the leadership and oversight of the parish.

*Buildings Team*

The buildings team is responsible for planning and providing for the future needs of the parish in terms of buildings, grounds, and facilities. This team also has responsibility for significant maintenance projects including the Quinquennial Inspection. Day to day responsibility for maintenance of the buildings and grounds sits with the wardens.

*Finance*

This team is responsible for all matters relating to finance and stewardship at St Paul's. This involves drafting the annual budget for the approval of the PCC, and working with the vicar to make sure financial news and concerns are communicated regularly and transparently with the wider fellowship.

*Worship (and Children's Work)*

This team is responsible for the public services of worship at St Paul's. This involves reflecting on styles of worship, our use of music and liturgy, as well as thinking about future sermon series. During the pandemic, our children's work has come under this bracket with the *11:15*. This team is therefore responsible, for the time being, for making sure that children and young people are well served by our services of worship. As the country transitions out of the pandemic, St Paul's will look to form a Children and Youth a team in its own right.

*Communications*

This team has oversight of the various channels of communication in use at St Paul's, both in contacting the immediate church-family, but also in sharing news and events with the wider parish and beyond. This team ensures St Paul's is keeping the website current, making good use of social media, and has effective measures in place to stay in touch with those who are not online. This team also has responsibility for the technicalities of broadcasting our online services.



### *Mission Partners*

This team has responsibility for developing relationships with St Paul's mission partners, both in the UK and overseas, and with the organisations they are connected to. This team supports our partners through regular correspondence and prayer, and ensures that any updates either from our partners, or their respective organisations, are shared with the wider fellowship. This team is also involved in suggesting new partners to the PCC as and when a link with an existing partner comes to a natural close.

### **Church attendance**

At the end of 2020 there were 123 members on the Electoral Roll, of whom 51 are resident within the Parish and 72 are not resident within the Parish. The average weekly attendance on a Sunday in October 2020, which are the statistics we are required to return to the Diocese each year, was 80 adults and 12 children. During the year, due to the Covid-19 pandemic, it was necessary to close the church for some weeks and it was not possible to hold services in the church. However when the church was closed St Paul's was able to pre-record services and make them available on the church website, and on average each week there were 135 viewings. As it had not been possible to hold a Christingle service in the church, boxes or gifts and a personal letter had been prepared. 451 people had received the boxes or gifts and there had been 439 views of the online Christingle service. In 2019 287 adults and 116 children had attended the Christingle Service in church.

### **Safeguarding and Clergy Discipline Measure 2016**

As required by Section 5 of the Safeguarding and Clergy Discipline Measure 2016, the PCC agreed at its meeting in November 2020 the Parish Policy Statement for Safeguarding Adults when they are Vulnerable and the Parish Policy Statement for Safeguarding Children. Copies of these statements are displayed on the noticeboards in the main entrance porch and in the Church hall. Anne Howick was appointed the Parish Safeguarding Officer and Parish Children's representative, and Biddy Gillman was appointed the Parish Safeguarding Adults representative.

### **DBS Lead Recruiter**

The PCC appointed Richard Bradley as the Lead Recruiter and the Vicar as the Deputy Recruiter Officer.

### **Review of the year**

The full PCC met seven times in 2020 to deal with church matters, with an average attendance of 82%. With effect from April 2020 it was necessary to hold meetings by Zoom, due to the Covid-19 pandemic. In 2019 the full PCC met ten times with an average attendance of 72%. Individual reports from the PCC teams follow later in this report, but this review needs to mention various areas of church life which are hugely important, and some of which were affected by the pandemic in 2020.

Due to the pandemic it was decided that, when it was possible to meet in person, services would be held at 8.00 am (BCP), 10.00 am (Morning Worship or Holy Communion) and 11.15 am (Family Service). For many weeks when the church was closed the services were pre-recorded and were available to watch on the St Paul's website. Following the re-opening of the church for services the 10.00 am services and the 11.15 am services were livestreamed and available on the website.



On Sunday 1<sup>st</sup> March 2020 over 100 people gathered for a Service of Celebration for forty years of St Paul's Pre-school. Past and present leaders, staff, volunteers, pupils and parents joined together to give thanks for the dedicated service of the many who saw the need to help young families in our community. The Bishop of Tonbridge attended a special lunch for parents and children on 2<sup>nd</sup> March, along with special guests, Jean Pogose the first leader, Judith Frost, and Lindsey Lamb representing all the other current church members who had an association with the Pre-school.

The Prayer Ministry Group was unable to meet during the year, and it was not possible to offer prayer in the Chapel during the 10.00 am Service of Holy Communion. The group was kept informed by email of any urgent requests, and a time of prayer was set up on a Thursday evening, by Zoom, for anyone to attend.

The vicar, two wardens, one Reader, the Pastoral Assistant, the Evangelist and the Church Administrator have continued to meet each week during 2020, either in person or via Zoom, to review the previous Sunday services and to share thoughts and requests.

Some of the Home Groups have continued to meet via Zoom, and as always this is an important time for study, discussion and nurture outside Sunday worship. Up to fifteen members of the Wednesday Friendship Support Group have continued to meet weekly for friendship and chats, either outside in the Church garden or inside the Church, in accordance with the Government Covid-19 guidelines on support groups. Due to the pandemic there were no weddings at St Paul's in 2020 and only one baptism.

With the Coronavirus lockdown in March 2020 a weekly 'buddy system' was organised to prevent isolation and offer support to the local community. Through social media and leaflets offers to help were received from 71 people, of which 36 were from the community outside St Paul's. Like many similar arrangements the level of volunteers significantly outstripped the 23 people asking for support. In addition a number of church members were supporting each other in more informal arrangements. With the ending of shielding arrangements, the scheme was discontinued at the beginning of August 2020.

The Church website continues to be a source of information for church members, visitors and local residents. In 2020 major efforts were required as the church went 'virtual' to cope with Covid-19 lockdown. A Communications Group was established to sort out the requirements for enhanced membership emailing, streaming of virtual services and the live streaming of services which necessitated improvements to the church internet and provision of a camera. As a result of lockdown the website, streaming and social media had become the most important general communications and promotional link to the wider community. The use of these media by the church generally is limited in terms of awareness of opportunity, the provision of information and we are grateful to those who have continued to support the use of the technology at the Morning services. This area had become part of the 'new normal' for church and would require greater involvement and updating of the equipment.

The church continues to be extremely well served by its many volunteers who clean the church and the brass, operate the worship presentation software and sound system during services, arrange the flowers, serve on the Welcome Team, maintain the gardens, wind the clock, serve as



sidesmen at services, lead services and we give thanks for all their work. We are also grateful to the musicians who play the organ or piano at each service, and to those who have pre-recorded hymns to be played at the online and actual services.

The PCC has several teams responsible for particular areas of the life of the church at St Paul's. All members of the teams are required to complete a Conflict of Interest form. The following team reports summarise activity in those areas.

### **Buildings Team**

This report will deal with the three most significant projects to have been undertaken in 2020, while taking the opportunity to thank the Gardening Team for keeping the church gardens so well, and for working around activities of contractors and their hut during Quinquennial Inspection works. The gardens were a blessing and a gift to our local community during lockdown periods in 2020, and much used and loved.

### **Quinquennial Inspection Works**

The 2015 Quinquennial Inspection listed, as ever, many aspects of the buildings needing attention. These included replacement or repair of the external secondary windows protecting the clerestory windows above the nave, significant areas of plaster needing repair, and remedial works in the Church Halls, notably windows and a long standing concern about a leak over the hall stage. Nothing enormous, but a long list of works. The same contractor also carried out improvements in the Chapel at the same time. The contractors started on site during the first 2020 lockdown, and were at St. Paul's longer than planned because they used a smaller team, and because with the buildings closed, there was less time pressure on early completion. It was a great benefit to us that these works (and some additional plaster repairs identified as necessary by our architect) could be carried out during lockdown.

### **Chapel Improvements**

Works planned for the Chapel had been scaled back for a variety of reasons. The project in the end has achieved the following improvements:

- Joinery works to make uniform the boxing in of redundant heating pipes around the base of the external walls.
- Laying heating mats on the floor (with an electricity supply and controls), providing a new carpet and replacing the mat at the Chapel door.
- Making good and redecorating the internal walls of the Chapel.

### **Halls Redecoration**

A decision was made to redecorate the Church Halls on a self-help basis, and much credit for leadership and motivation must go to the Wardens at the time, Biddy and Rosemary. A large team (including help from Pre-school staff) assembled and Liz Spencer created a project plan. There was concern about the ceiling material over the stage, but a fresh asbestos survey confirmed that no asbestos was present. So over a concentrated period of about three weeks in August 2020, the halls were transformed. Huge thanks to all who scraped, filled holes, painted walls, painted cupboards (there are so many cupboards) painted woodwork and got the job done before Pre-school term began in September. You all know who you are – THANK YOU!

### **Communications Team**

During the first lockdown, St Paul's adjusted quickly to many of the challenges presented by the pandemic. Lines of communication were established in the first week of Lockdown, and this report notes particular thanks to:

Simon Dalwood, for setting up the parish email system and serving as Postmaster

David Charlesworth for managing *St Paul's Connect* and serving as Webmaster

Ian Rodgers for the vital prayer updates

Richard Bradley for his diligent support of our offline members

Gilbert Safarian for producing the content for the Prayers for the Day

To everyone who has contributed a thought to the now weekly TFTDs.

Following last year's APCM the Communications Team was formed to take strategic oversight of the various channels of communication used at St Paul's, both in contacting the immediate church-family, but also in sharing news and events with the wider parish and beyond. In February, the team reviewed the average weekly communications sent from the church. The findings are set out in the diagram below:

### **A Typical Week**

This highlights that our "in-house" or internal communications are now well established.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
PFTD Offline deliveries	TFTD	PFTD		News sheet		Service

Although we have responded to many aspects of the pandemic well, the group reflected that there is much work to be done with our external communications, particularly with our strategic use of the website and social media. While our online presence has enormous potential as a tool for reaching out and connecting with new people, the team reflected that we have yet to answer the deeper questions of purpose. It is one thing to be online, and to make use of social media, but we must first consider:

What is the goal? What is the message? What is the response we are after?

Since April, we have tried to be more consistent in posting regularly on social media, but we must attend to these questions in the coming months.

Going forward, we will:

- Sustain the support of our offline members
- Maintain our internal communications
- Develop our external communications



### **Finance Team**

The first point is to record enormous thanks to David Holmes, who stepped down as Treasurer after preparing the 2019 Annual Accounts for the last APCM in October 2020. David stepped down, but did not step back, as he has supported the process and answered all questions relating to the 2020 Annual accounts with his usual thoroughness, attention to detail and grace.

In the absence of a Treasurer, the PCC concluded that we should find and appoint an external accountant to prepare the 2020 Annual Accounts and put in place provision of Management Information at appropriate intervals. We were only in a position to engage readily with an external provider because Rosemary Dear and Stephanie Fox had kept fully on top of day to day management of recording and reconciling day to day handling of income, expenditure and reconciliation of the church finances. Five firms of accountants were approached with an invitation to tender, and with a copy of the 2019 Annual Report and Accounts. Two firms submitted proposals, and Assuretax Accountants in South Croydon were selected and engaged by the PCC. Jayen Patel and Antony Thevathas have worked under significant time pressure to prepare these accounts, engage with the Finance Team and with our Independent Examiner. Thanks once again to Ernest Kabera for undertaking Independent Examination of the 2020 Annual Accounts.

Looking ahead, the increase in planned giving shown in 2020 is a wonderful witness to the strength of the fellowship and to the commitment to God's work here. The vision for St. Paul's is all about people and their journey of faith, both individually and together in fellowship. We must encourage giving if this vision is to become real. The PCC is acutely aware that any expenditure must be aligned with the vision, and is totally committed to fruits for God's Kingdom that this will bring.

The **Mission Partners** team met three times in 2020, twice on Zoom, to plan the Away Giving support by St Paul's for six Mission organisations and mission partners during the year and the contingency funds amounting to 2% of Away Giving. The PCC had requested that each Mission of the Month should be supported for two months. During 2020 each member of the team planned the presentation of an organisation to the Church members. Ben and Katy Ray with Church Mission Society, Julian and Catherine with Wycliffe Bible Translators, and Nick and Harriet Algeo with Crosslinks each received £1,269.87; Julia Birkett with Overseas Missionary Fellowship, Christians Against Poverty, and Welcare in Bromley each received £1,460.61. 2% of Away Giving was sent from Contingencies during the year to Societies giving disaster relief in Somalia, Syria, Beirut and Covid Relief in Africa.

### **Worship (and Children's work)**

The Team met early in 2021 to review the Christmas services and the ongoing worship of the church in the light of Covid restrictions. Team members also put forward suggestions for the sermon series between Epiphany and Easter.



## **2020 Financial Review**

### **INCOME OVERVIEW**

2020 was far from a normal year. It has, however, been a huge blessing and witness to the strength and commitment to God's work here that Voluntary Income (see under 'Incoming Resources') rose in 2020 to £135,806 from £120,323 in 2019. Gift Aid donations (a key financial indicator, as it excludes legacies and tax recoverable – see note 2a to the Accounts) rose to £96,785 in 2020 from £78,692 in 2019. It is a matter for prayer that this upward trend continues in 2021. There were 65 regular givers in 2020, as compared to 63 in 2019.

Unsurprisingly, compared to 2019 figures, there was a 31% drop in 'Other giving (including collections)' (see Note 2a), and an 83% drop in 'Fund raising' (see Note 2b). 'Incoming resources from charitable activities' (see Note 2c) dropped 52% compared to 2019. All these income drops were a result of the Covid pandemic, as the Church buildings were closed for long periods and the halls could not be used or hired out for many months in 2020.

### **EXPENDITURE OVERVIEW**

Our Parish Share (what we contribute to the Diocese, in return for our Vicar and Diocesan support) was essentially unchanged in 2020, and we met this in full. Away giving increased in 2020, as it is related directly to the amount of planned giving, and most general running costs were broadly similar in 2020 to what they had been in 2019 (See all this in note 3a to the Accounts).

The really significant expenditure in 2020, as was planned and expected, was carrying out and completing Quinquennial Repairs (Repairs identified and prioritised in the 2015 Quinquennial Report). This project was long in gestation and (probably unwisely, in retrospect) was combined in the same contract as Chapel improvements, on the recommendation of the architects we appointed. The Chapel project was scaled back significantly, and the opportunity was taken to carry out more plaster repairs than specified originally, as areas needing attention were identified. The internal works were carried out during the time the Church building was closed. Chapel costs and QI works appear together in the Accounts as 'Quinquennial & other major repairs' in Note 3a and total £78,051. This expenditure was met in large part from the Diocesan Repair Fund (our savings for QI works which are on deposit with the Diocese), and restricted funds for the Chapel and QI repairs. These fund movements are detailed in Note 9 to the Accounts, where 'The Designated Funds' and 'The Restricted Funds' are set out.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH  
COUNCIL OF ST PAUL, NEW BECKENHAM**

I report on the accounts of the charity for the year ended 31<sup>st</sup> December 2020.

**Respective responsibilities of Trustees and Independent Examiner**

As trustees of the charity, the members of the Parochial Church Council are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (The 2011 Act)) and that an independent examination is needed.

It is my responsibility :

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no material matter have come to my attention

1. which give me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met: or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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May 22<sup>nd</sup>, 2021



PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM

Balance Sheet as at 31 December 2020

	Note	31 December 2020 £	31 December 2019 £
<b>FIXED ASSETS</b>			
Investment property	5	350,000	350,000
Fixtures and Fittings	5	45,125	59,526
		<u>395,125</u>	<u>409,526</u>
<b>CURRENT ASSETS</b>			
Deposits with the Diocese		30,915	24,772
Balance at bank		106,836	157,531
Income tax recoverable	7	5,722	5,820
Other prepayments and debtors	7	3,845	5,522
		<u>147,318</u>	<u>193,644</u>
<b>CREDITORS DUE WITHIN ONE YEAR</b>	8	(13,491)	(10,934)
<b>NET CURRENT ASSETS</b>		<u>133,827</u>	<u>182,710</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		528,952	592,235
<b>NET ASSETS</b>		<u>528,952</u>	<u>592,235</u>
<b>FUNDS</b>			
Unrestricted	6&9	384,424	414,008
Unrestricted but designated	6&9	86,149	113,908
Restricted	6&9	58,379	64,319
		<u>528,951</u>	<u>592,235</u>
Unrestricted free reserves included above		<u>34,250</u>	<u>63,312</u>

The financial statements on pages 10 to 15 were approved by the Parochial Church Council on 12th May, 2021 and are signed on its behalf by Rev Simon Couper, PCC Chairman.



(VICAR)

PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM

Statement of Financial Activities

Income and Expenditure for year ending 31 December 2020

	Note	General £	Unrestricted Funds Designated £	Restricted Funds £	TOTAL FUNDS 2020 £	2019 £
<b>INCOMING RESOURCES</b>						
<i>Incoming resources from generated funds</i>						
- Voluntary Income	2(a)	125,756	50	10,000	135,806	120,323
- Activities for generating funds	2(b)	1,926	-	-	1,926	11,483
- Investment income	2(c)	11,963	84	-	12,047	11,029
<i>Incoming resources from charitable activities</i>	2(d)	9,057	-	880	9,938	30,824
<i>Sale of assets</i>	2	-	-	-	-	-
<b>TOTAL INCOMING RESOURCES</b>		<b>148,702</b>	<b>134</b>	<b>10,880</b>	<b>159,717</b>	<b>173,659</b>
<b>RESOURCES EXPENDED</b>						
<i>Charitable activities</i>	3(a)	192,442	76	454	192,971	145,717
<i>Church management and administration</i>	3(b)	16,151	9,616	4,262	30,029	29,650
<b>TOTAL RESOURCES EXPENDED</b>		<b>208,592</b>	<b>9,692</b>	<b>4,716</b>	<b>223,001</b>	<b>175,367</b>
Transfers between funds		30,306	(18,201)	(12,104)	-	-
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>(29,585)</b>	<b>(27,759)</b>	<b>(5,940)</b>	<b>(63,284)</b>	<b>(1,709)</b>
Profit on revaluation	5	-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(29,585)</b>	<b>(27,759)</b>	<b>(5,940)</b>	<b>(63,284)</b>	<b>(1,709)</b>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2020</b>		<b>414,008</b>	<b>113,908</b>	<b>64,319</b>	<b>592,235</b>	<b>593,944</b>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2020</b>	6	<b>384,424</b>	<b>86,149</b>	<b>58,379</b>	<b>528,952</b>	<b>592,235</b>



## Notes to the Financial Statements

## Detailed Income for year ending 31 December 2020

## INCOMING RESOURCES

	General £	Unrestricted Funds £	Designated £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
<b>2a Voluntary Income</b>						
Planned giving:						
Gift Aid donations		95,785	-	-	95,785	78,692
Tax recoverable		17,800	-	-	17,800	22,557
Other giving (including collections)		11,172	-	-	11,172	16,117
Sundry donations		-	50	-	50	2,958
Legacies		1,000	-	10,000	11,000	-
		<u>125,756</u>	<u>50</u>	<u>10,000</u>	<u>135,806</u>	<u>120,323</u>
<b>2b Activities for generating funds</b>						
Fund raising		1,926	-	-	1,926	11,483
		<u>1,926</u>	<u>-</u>	<u>-</u>	<u>1,926</u>	<u>11,483</u>
<b>2c Investment Income</b>						
Rental income – 3 Ashford House		11,810	-	-	11,810	10,660
Interest on bank & diocesan accounts		153	84	-	237	369
		<u>11,963</u>	<u>84</u>	<u>-</u>	<u>12,047</u>	<u>11,029</u>
<b>2d Incoming resources from charitable activities</b>						
Bookstall and bible reading notes		-	-	650	650	43
Income from use of church halls		7,281	-	-	7,281	14,727
Fees		1,776	-	-	1,776	4,749
Children's & youth activities		-	-	126	126	651
Church Away Day/Away Weekend		-	-	-	-	10,274
Flowers		-	-	105	105	161
Christian Aid		-	-	-	-	-
Ladies Group		-	-	-	-	-
Garden Group		-	-	-	-	220
Organ repairs		-	-	-	-	-
Chapel		-	-	-	-	-
		<u>9,057</u>	<u>-</u>	<u>880</u>	<u>9,938</u>	<u>30,824</u>
Income from sale of assets		-	-	-	-	-
<b>TOTAL INCOMING RESOURCES</b>		<u>148,702</u>	<u>134</u>	<u>10,880</u>	<u>159,717</u>	<u>173,659</u>

Notes to the Financial Statements

Detailed Expenditure for year ending 31 December 2020

RESOURCES EXPENDED

	Unrestricted Funds			Restricted Funds	TOTAL	TOTAL
	£	General	Designated	£	2020	2019
			£		£	£
<b>3a Charitable activities</b>						
Missionary & charitable giving:						
Overseas missionary societies		6,890	-	-	6,890	5,804
Relief & development agencies		1,700	-	-	1,700	200
Home mission & church societies		2,424	-	-	2,424	3,462
Secular charities		-	-	-	-	-
Ministry: Diocesan Parish Share (including Vicar's stipend)		66,447	-	-	66,447	66,507
Vicar's expenses		42	-	-	42	171
Vicarage Costs		3,829	-	-	3,829	3,930
Other		825	-	-	825	100
Men's Group		-	-	-	-	-
Ladies Group		-	-	-	-	-
Church: Running costs		19,023	-	-	19,023	16,102
Maintenance (incl. grounds)		3,292	-	-	3,292	2,863
Cost of services		2,993	-	-	2,993	5,927
Flower Group		-	-	-	-	608
Children & youth activities		1,662	76	-	1,737	1,689
Catering & social		298	-	-	298	1,034
Church halls: Running costs		2,333	-	-	2,333	5,120
3 Ashford House - upkeep & insurance		1,589	-	-	1,589	5,812
Church Away Day / Away Weekend		-	-	-	-	14,395
Parish newsletter, publicity, bookstall & bible reading notes		1,014	-	438	1,452	1,693
Training, Alpha Courses & Home groups		28	-	-	28	543
New Beckenham Together Week		-	-	16	16	818
Forwarding funds raised		-	-	-	-	1,603
Quinquennial & other major repairs		78,051	-	-	78,051	7,338
		<u>192,442</u>	<u>76</u>	<u>454</u>	<u>192,971</u>	<u>145,717</u>
<b>3b Church management &amp; administration</b>						
Parish Administrator & Office (incl. governance)		15,629	-	-	15,629	13,718
Depreciation		522	9,616	4,262	14,401	15,932
		<u>16,151</u>	<u>9,616</u>	<u>4,262</u>	<u>30,029</u>	<u>29,650</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>208,592</u>	<u>9,692</u>	<u>4,716</u>	<u>223,001</u>	<u>175,367</u>



**PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM**

**Notes to the Financial Statements**

**Note 4: STAFF COSTS**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Salaries & wages	9,814	11,271
Tax and pension costs	526	456
	<u>10,340</u>	<u>11,727</u>

**Note 5: FIXED ASSET**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Leasehold investment property		
Book value 31 December 2019	350,000	350,000
Gain on revaluation	-	-
Book value 31 December 2020	350,000	350,000
Historical cost	7,886	7,886

The lease of the above property, which has more than 20 years unexpired and has been extended to 125 years from 24 June 1994, comprises 3 Ashford House, Abbey Park Estate. The market value has been reviewed in 2017 and is based on an estate agent's comparison with other similar properties on the Estate.

**Fixtures and Fittings**

	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Totals</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Net book value at 31 December 2019	696	47,546	11,283	59,526
Actual cost of additions	-	-	-	-
Depreciation during year	(522)	(9,616)	(4,262)	(14,401)
<b>Net book value at 31 December 2020</b>	<u>174</u>	<u>37,930</u>	<u>7,021</u>	<u>45,125</u>

Fixed Assets consists of hall radiator covers (cost £1,470), new lighting for the Church, a shed for use by the pre-school (£1,097), chairs for the chapel (£2,374) new bathroom fittings for the Investment property (£2,234), a floor polisher (£1,028), a Phillips copy printer (£2,610) and a new audio visual system (£47,171). Depreciation is provided to write off the cost of a fixed asset costing in excess of £1,000 over the period of its estimated useful economic life once the asset is completed. The rate used (excluding the lighting and audio visual system) is 20% for each item each year pro-rated from the time the asset was purchased or completed. For the lighting and audio visual system the rate used is 10%.

**Note 6: ANALYSIS OF NET ASSETS BY FUND**

	<b>Unrestricted Funds</b>		<b>Restricted Funds</b>	<b>Total</b>
	<b>General</b>	<b>Designated</b>	<b>Funds</b>	<b>£</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	350,174	37,930	7,021	395,125
Net Current Assets	34,250	48,219	51,358	133,827
Long Term Liabilities	-	-	-	-
	<u>384,424</u>	<u>86,149</u>	<u>58,379</u>	<u>528,951</u>
Unrestricted free reserves included above	<u>34,250</u>			

# PAROCHIAL CHURCH COUNCIL OF ST PAUL, NEW BECKENHAM

## Notes to the Financial Statements

### Note 7: DEBTORS / PREPAYMENTS

	2020	2019
	£	£
Tax recoverable	5,722	5,820
Prepayments	3,845	5,522
	<u>9,567</u>	<u>11,342</u>

### Note 8: LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	3,229	3,297
Bank overdraft	1,154	1,564
Accruals	9,109	6,074
	<u>13,491</u>	<u>10,934</u>

### Note 9: FUND DETAILS

	2020	2019
	£	£
<b>The Designated Funds:</b>		
Diocesan Church Repair Fund	3,673	24,772
Legacy for project	4,500	4,500
Development	13,486	13,486
Chapel Development	7,626	7,626
Audio Visual Equipment	33,020	37,737
Organ Repairs	9,205	9,205
Parish Weekend retreat surplus	3,031	-
Fixed Assets (net book value)	4,909	9,809
Children and Youth	6,697	6,772
	<u>86,148</u>	<u>113,907</u>

### The Restricted Funds:

	2020	2019
	£	£
Quinquennial Repairs	(0)	4,745
Fixed asset (lighting)	7,021	11,283
Garden group	744	744
Lighting Improvement Fund: Brackley Road to Church Entrance	1,500	1,500
Maintenance/improvement of St Paul's	12,478	12,478
Organ Repairs	3,636	3,636
Parish Weekend retreat surplus	-	2,981
Development	16,125	20,125
Other	16,876	6,828
	<u>58,379</u>	<u>64,319</u>

### Diocesan Church Repair Fund

Every five years a surveyor appointed by the Diocese inspects the Church, Halls and 3 Ashford House and identifies any repairs he considers necessary to maintain the buildings at the required standard. He estimates the minimum expenditure required for such repairs and the Diocese requires these amounts to be paid into specific deposit accounts at Rochester over the following five years. The Quinquennial inspection of 3 Ashford House took place in 2018. The inspection of the Church was in 2015.