

# **The PCC of the Ecclesiastical Parish of St. John's, Hurst Green, Surrey**

## **Trustees Report for year ended 31 December 2021**

### **Aim and Purposes**

St John's Parochial Church Council (PCC), with churchwardens and clergy, is responsible for promoting the whole mission of the Church - pastoral, evangelistic, social and ecumenical - through this ecclesiastical parish. St John's is one of four churches in the Oxted Team Ministry. Revd Anna Eltringham is the Team Rector of the Oxted Team and has direct responsibility for this church and one other (St George's, Crowhurst).

The PCC is also specifically responsible for the maintenance and management of St Agatha's Hall situated on Hurstlands and The York Rooms (an extension to the North side of the church) both of which are appreciated by many different groups and people in the community.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of the community at St John's. The PCC maintains an overview of worship and mission and seeks ways to extend the reach of St John's through community involvement.

When planning our activities for the year, the clergy, churchwardens and the PCC have considered the Commission's guidance on public benefit and in particular the specific guidance on charities for the advancement of religion.

We try to enable ordinary people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in God.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.
- To facilitate this work, it is important that we maintain the fabric of the church of St John's and St Agatha's Hall.

### **Achievements and Performance**

#### **Worship and Prayer**

The PCC offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling.

Worship in 2021 often had to contend with the ups and downs of COVID and has sometimes had to reduce the worship that was available in response to government guidelines during the pandemic. This meant some of our services were scaled back or even held outdoors.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through Baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping.

In 2021 we have celebrated 10 baptisms, 2 weddings and 27 funerals this year. After baptism, we encourage families to come to services and events such as the popular baby and toddler group YoYos, all age service on the first Sunday of the month or monthly Cafe Church.

At the end of 2021 there were 142 people on the church Electoral Roll.

### **Pastoral Care**

Attendance of children and young people reduced following the pandemic often making Sunday School unviable, although the older group for 10+ year olds called 'Sunday Munch' has continued throughout and YoYos baby and toddler group re-started after the pandemic too.

During the COVID pandemic we have responded with appropriate pastoral care through the clergy, one Southwark Pastoral Auxiliary and a Reader. The fortnightly coffee morning got underway again too, really appreciated by many who live on their own

### **Mission and Outreach**

We continued to distribute our monthly Parish Newsletter to approximately 3000 dwellings in Hurst Green. The Newsletter keeps everyone informed of church matters and also includes information about activities in Hurst Green.

Services are live-streamed which ensures those who are unable to get to church continue to feel linked into worship.

New community links began to be nurtured in 2021 which we hope bear good fruit in 2022 with some new ideas for using St Agatha's Hall for activities for the benefit of local people.

### **Church and Hall Maintenance**

The toilet facilities were refurbished at St Agatha's in 2020/1 which has been a huge improvement. Some significant leaks through different roofs in the church were also resolved as well as ongoing day to day maintenance across both venues.

### **Deanery Synod and Ecumenical Relationships**

One member of the PCC continues to sit on the Deanery Synod during 2021. This provides the PCC with an important link between the Parish and the wider structures of the Church.

St John's is also a member of Churches Together in Oxtead and District and we have a good relationship with the Hurst Green Evangelical church hosting events together such as Easter Crafts for local families.

Revd Canon Anna Eltringham

*Team Rector of the Oxtead Team and Team Vicar of St John's, Hurst Green and St George's, Crowhurst*

Julian Taylor

*Treasurer of PCC of St John's, Hurst Green*

**The Parochial Church Council of the Ecclesiastical Parish of St. John's, Hurst Green, St**  
**Statement of Financial Activities for the Year Ended 31 December 2021**

**Income and Expenditure**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Income</b>					
<b>Voluntary Receipts</b>					
Planned Giving		68,286	-	68,286	69,467
All Other Giving & Voluntary Receipts	1a	9,395	-	9,395	15,357
Gift Aid Recovered		18,770	-	18,770	17,967
		<b>96,451</b>		<b>96,451</b>	<b>102,791</b>
<b>Activities for Generating Funds</b>					
Church Rooms	7	4,170	-	4,170	1,258
Hurst Green News	8	6,606	-	6,606	4,242
St. Agatha's Hall	9	11,859	-	11,859	9,645
Other Fundraising & Trading Income		442	-	442	1,073
		<b>23,077</b>	<b>-</b>	<b>23,077</b>	<b>16,218</b>
<b>Interest &amp; Investment Income</b>	1b	-	307	307	409
<b>Statutory Fees Retained</b>		3,465	-	3,465	1,418
<b>Grants</b>	1c	13,173	4,020	17,193	12,740
<b>Insurance Claims</b>		360	-	360	2,007
<b>Total Income</b>		<b>136,526</b>	<b>4,327</b>	<b>140,853</b>	<b>135,583</b>
<b>Expenditure</b>					
<b>PCC Activities</b>					
Parish Support Fund		63,165	-	63,165	63,165
Mission Giving & Donations	1d	257	-	257	2,190
Non-Clergy Salaries & Wages		19,032	195	19,227	17,335
Clergy & Staff Expenses		4,628	-	4,628	1,759
Fundraising Costs		104	-	104	644
		<b>87,186</b>	<b>195</b>	<b>87,381</b>	<b>85,093</b>
<b>PCC Expenses</b>					
Church Mission & Evangelism Expenses	1e	4,157	438	4,595	3,817
Utility Costs	1f	8,844	-	8,844	7,002
Other Church Running Expenses	1g	16,003	637	16,640	16,034
Other Church Rooms Expenses	7	38	-	38	59
Other Hurst Green News Expenses	8	-	-	-	-
Other St. Agatha's Expenses	9	2,285	-	2,285	4,391
		<b>31,327</b>	<b>1,075</b>	<b>32,402</b>	<b>31,303</b>
<b>Major Repairs &amp; Improvements</b>					
Church & Grounds	1h	1,080	-	1,080	9,459
Church Rooms	1i	4,560	-	4,560	540
St. Agatha's Hall	1j	6,077	-	6,077	14,200
		<b>11,717</b>	<b>-</b>	<b>11,717</b>	<b>24,199</b>
<b>Total Expenses</b>		<b>130,230</b>	<b>1,270</b>	<b>131,500</b>	<b>140,595</b>
<b>Excess / (Defecit) of Income over Expenditure</b>		<b>6,296</b>	<b>3,057</b>	<b>9,353</b>	<b>(5,012)</b>
Transfer between Funds	2	49	(49)	-	-
Investment Gains (or Losses)	3	-	1,279	1,279	574
<b>Net Movement of Funds</b>		<b>6,345</b>	<b>4,287</b>	<b>10,632</b>	<b>(4,438)</b>
Total Funds Brought Forward from prior year		43,724	64,549	108,273	112,711
<b>Total Funds Carried Forward to next year</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>

## Statement of Financial Activities for the Year Ended 31 December 2021

### Statement of Assets and Liabilities

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Assets</b>					
<b>Cash Funds</b>					
Bank Current Accounts		51,752	9,485	61,237	45,119
Deposit Account		-	49,362	49,362	49,362
Social Lending		7,529	-	7,529	7,529
		<b>59,281</b>	<b>58,847</b>	<b>118,128</b>	<b>102,010</b>
<b>Accounts Receivable</b>	4	7,199	-	7,199	5,536
<b>Total Current Assets</b>		<b>66,480</b>	<b>58,847</b>	<b>125,327</b>	<b>107,546</b>
<b>Investments</b>					
CCLA CBF Investment Fund	3	-	10,174	10,174	8,895
<b>Total Assets</b>		<b>66,480</b>	<b>69,021</b>	<b>135,501</b>	<b>116,441</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable	5	8,729	185	8,914	4,791
Deferred Income	6	7,682	-	7,682	3,377
		<b>16,411</b>	<b>185</b>	<b>16,596</b>	<b>8,168</b>
<b>Total Liabilities</b>		<b>16,411</b>	<b>185</b>	<b>16,596</b>	<b>8,168</b>
<b>Net Assets</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>
<b>Represented By:-</b>					
<b>Unrestricted Funds - not Designated</b>					
St John's General		31,664		31,664	27,251
St Agatha's Hall		13,409		13,409	7,412
		<b>45,073</b>	<b>-</b>	<b>45,073</b>	<b>34,663</b>
<b>Unrestricted Funds - Designated</b>					
St John's - Church Rooms		(114)		(114)	491
St John's - Building		(6,114)		(6,114)	(703)
St John's - Grounds		(1,030)		(1,030)	(196)
Fundraising Events		242		242	-
Community Fund		1,242		1,242	1,242
Hurst Green News		3,241		3,241	698
Boom Credit Union		7,529		7,529	7,529
		<b>4,996</b>	<b>-</b>	<b>4,996</b>	<b>9,061</b>
<b>Restricted Funds</b>					
CEA 2021 - Comms Officer & Livestream			2,983	2,983	-
CEA 2021 - 'St John's-on-sea'			403	403	-
St Giles Youth Choir Leader			-	-	-
CEA 2019 - Team Websites			964	964	1,153
CEA 2020 - Childrens' Worker			4,950	4,950	4,950
CCLA CBF CoFE Deposit		-	49,362	49,362	49,362
Win Marnell Flower Fund			10,174	10,174	9,084
		<b>-</b>	<b>68,836</b>	<b>68,836</b>	<b>64,549</b>
<b>Total Funds</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>

## Statement of Financial Activities for the Year Ended 31 December 2021

### Notes to the Accounts

1. Further Analysis of Income and Expenditure	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a) All Other Giving &amp; Voluntary Receipts</b>				
Legacies	-	-	-	-
Other Donations	9,395	-	9,395	15,357
	9,395	-	9,395	15,357
<b>b) Investment Income</b>				
CCLA CBF Investment Fund (see Note 3)	-	259	259	250
CCLA CBF Church of England Deposit	-	48	48	159
	-	307	307	409
<b>c) Grants</b>				
CEA 2021 Grant - Comms Officer & Livestream	-	3,340	3,340	-
CEA 2021 Grant - 'St John's on Sea'	-	680	680	-
HMRC Employment Retention Grants (Furlough)	4,270	-	4,270	7,290
Tandridge grants towards St. Agatha's (see Note 9)	8,903	-	8,903	500
CEA 2020 Grant - Children's Worker	-	-	-	4,950
	13,173	4,020	17,193	12,740
<b>d) Mission Giving &amp; Donations</b>				
Care4Calais (top up, Dec 2021)	3	-	3	-
Fairtrade 'Big Brew' (Mar 2020)	-	-	-	45
Zimbabwe mission booklets (Mar 2020)	-	-	-	200
Action Salulaire pour le Développement Intégral de Goma (Aug 2020)	-	-	-	1,066
Christian Aid harvest (Nov 2020); cyclone (2019)	-	-	-	465
Action Aid child sponsorship	234	-	234	234
CTOD & Deanery Contribution	-	-	-	160
Tandridge Voluntary Action membership	20	-	20	20
	257	-	257	2,190
Donations direct from donors to appeals (identified amounts net of fees) but not going through our accounts = £2,330 (2021 £1,050), comprising:-				
£1,206 to Send A Cow (Harvest appeal), £247 to Care4Calais, £452 to Crisis (Christmas) & 425 to Welcare christmas appeal.				
<b>e) Church Mission &amp; Evangelism Expenses</b>				
Worship Books, Crafts & Licences	1,187	-	1,187	1,215
Sanctuary Expenses	500	-	500	388
Hurst Green News printing	2,365	-	2,365	1,846
Other Outreach	105	276	381	-
Café Church & Streaming Equipment	-	162	162	368
	4,157	438	4,595	3,817
<b>f) Utility Costs</b>				
Electricity	1,551	-	1,551	2,070
Gas	1,755	-	1,755	3,776
Water	5,538	-	5,538	1,156
	8,844	-	8,844	7,002
<b>g) Other Church Running Expenses</b>				
Building Maintenance & Minor Repairs	4,691	-	4,691	2,022
Grounds maintenance	2,040	-	2,040	2,491
Insurance	4,890	-	4,890	5,287
Fixtures, Fittings & Equipment	262	-	262	759
Software & system hosting fees; subscriptions	815	189	1,004	646
Catering, Cleaning & Housekeeping	307	-	307	211
Team websites project management & consultancy	-	-	-	1,547
Phone, Broadband & Comms	1,004	-	1,004	873
Office Supplies	1,505	-	1,505	1,314
Others	489	448	937	884
	16,003	637	16,640	16,034

## Notes to the Accounts (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>h) Major Church &amp; Grounds Repairs &amp; Improvements</b>				
Lightning Conductor	1,080	-	1,080	-
"Let there be Light" project	-	-	-	504
Lady Chapel roof repairs	-	-	-	3,540
Church heating - pump move & replace	-	-	-	3,030
External light switch	-	-	-	342
Patio repair behind York Rooms	-	-	-	2,043
	<u>1,080</u>	<u>-</u>	<u>1,080</u>	<u>9,459</u>
<b>i) Major Church Rooms Repairs &amp; Improvements</b>				
York Rooms roof repairs & wall re-rendering	4,560	-	4,560	540
	<u>4,560</u>	<u>-</u>	<u>4,560</u>	<u>540</u>
<b>j) Major St. Agatha's Repairs &amp; Improvements</b>				
St. Agatha's installation of high capacity gutters	4,600	-	4,600	-
Repair cracks in NW corner	1,477	-	1,477	-
Toilet and lighting renovations	-	-	-	14,200
	<u>6,077</u>	<u>-</u>	<u>6,077</u>	<u>14,200</u>
<b>2. Transfers to/from Restricted Funds</b>				
Income from CCLA CBF CoFE Deposit to St John's General	49	(49)	-	-
<b>3. Win Marnell Flower Fund</b>				
Income from CCLA CBF Investment Fund		259	259	250
Investment Gains (or Losses) during the year		1,279	1,279	574
Purchase of Flowers		(448)	(448)	(60)
Surplus/(Deficit) for year		<u>1,090</u>	<u>1,090</u>	<u>764</u>
Fund Brought Forward from last year		9,084	9,084	8,320
<b>Fund Carried Forward to next year</b>		<u>10,174</u>	<u>10,174</u>	<u>9,084</u>
Value of investment: CCLA CBF CoFE Investment Fund		<b>10,174</b>	<b>10,174</b>	<b>8,895</b>
<b>4. Accounts Receivable</b>				
Gift Aid claim	1,312	-	1,312	4,820
Church Rooms invoices	395	-	395	310
Hurst Green News invoices	5,303	-	5,303	225
St. Agatha's invoices	100	-	100	67
Funeral amounts receivable	89	-	89	114
	<u>7,199</u>	<u>-</u>	<u>7,199</u>	<u>5,536</u>
<b>5. Accounts Payable</b>				
Expense claims to pay	-	185	185	1,014
Invoices to pay	384	-	384	-
Provision for gas & electricity	1,365	-	1,365	1,352
Provision for water (because of leak)	4,950	-	4,950	-
Diocese fees and funeral expenses to pay	478	-	478	1,015
Mistaken receipt to repay (Fairalls)	930	-	930	930
Collections not yet passed to beneficiaries	622	-	622	480
	<u>8,729</u>	<u>185</u>	<u>8,914</u>	<u>4,791</u>
<b>6. Deferred Income</b>				
Church Rooms deposits	-	-	-	-
Hurst Green News advertising for next year	6,010	-	6,010	2,223
St. Agatha's deposits	1,672	-	1,672	350
PCC share of statutory fees received in advance	-	-	-	804
	<u>7,682</u>	<u>-</u>	<u>7,682</u>	<u>3,377</u>

## Notes to the Accounts (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>7. Church Rooms - Summary Income and Expenditure</b>				
Hire fees	4,170	-	4,170	1,258
Covid Job Retention Scheme grant (Furlough)	976	-	976	-
<b>Total Income</b>	<b>5,146</b>	<b>-</b>	<b>5,146</b>	<b>1,258</b>
Wages & Salaries	1,153	-	1,153	668
Care & cleaning	22	-	22	59
Routine repairs & maintenance	16	-	16	-
Major repairs	4,560	-	4,560	540
Publicity	-	-	-	-
<b>Total Expenses</b>	<b>5,751</b>	<b>-</b>	<b>5,751</b>	<b>1,267</b>
<b>Surplus/(Deficit) for year</b>	<b>(605)</b>	<b>-</b>	<b>(605)</b>	<b>(9)</b>
Fund Brought Forward from last year	491	-	491	500
<b>Fund Carried Forward to next year</b>	<b>(114)</b>	<b>-</b>	<b>(114)</b>	<b>491</b>
<b>8. Hurst Freen News - Summary Income and Expenditure</b>				
Advertising Fees	6,606	-	6,606	4,242
<b>Total Income</b>	<b>6,606</b>	<b>-</b>	<b>6,606</b>	<b>4,242</b>
Printing	2,365	-	2,365	1,846
Wages & Salaries	1,698	-	1,698	1,698
<b>Total Expenses</b>	<b>4,063</b>	<b>-</b>	<b>10,669</b>	<b>3,544</b>
<b>Surplus/(Deficit) for year</b>	<b>2,543</b>	<b>-</b>	<b>2,543</b>	<b>698</b>
Fund Brought Forward from last year	698	-	698	-
<b>Fund Carried Forward to next year</b>	<b>3,241</b>	<b>-</b>	<b>3,241</b>	<b>698</b>
<b>9. St. Agatha's Hall - Summary Income and Expenditure</b>				
Hire & Rental Income - Regulars	8,463	-	8,463	9,511
Other Bookings & Income	3,396	-	3,396	134
<b>Revenue</b>	<b>11,859</b>	<b>-</b>	<b>11,859</b>	<b>9,645</b>
Insurance Claims	-	-	-	234
Tandridge District Council Local Restrictions Support Grant	8,835	-	8,835	-
Tandridge Lottery	68	-	68	-
Tandridge DC (towards St. Agatha's cloakroom refurbishment)	-	-	-	500
<b>Grants</b>	<b>8,903</b>	<b>-</b>	<b>8,903</b>	<b>500</b>
Wages & Salaries, publicity & consultancy (from church payroll)	5,033	-	5,033	1,916
Care, Cleaning & Housekeeping	100	-	100	1,276
Routine repairs & maintenance	766	-	766	1,488
Major repairs	6,077	-	6,077	14,528
Insurance	1,180	-	1,180	1,179
Utilities	1,370	-	1,370	1,563
Phone & Communications	239	-	239	288
Administrator (non-payroll)	-	-	-	160
<b>Total Expenses</b>	<b>14,765</b>	<b>-</b>	<b>1,609</b>	<b>22,398</b>
<b>Surplus/(Deficit) for year</b>	<b>5,997</b>	<b>-</b>	<b>5,997</b>	<b>(12,019)</b>
Fund Brought Forward from last year	7,412	-	7,412	19,431
<b>Fund Carried Forward to next year</b>	<b>13,409</b>	<b>-</b>	<b>13,409</b>	<b>7,412</b>

## **Statement of Financial Activities for the Year Ended 31 December 2021**

### **Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP, using the historical cost convention on the accruals basis.

### **Independent Examiner's Report**

#### **Independent Examiners Report to the Parochial Church Council**

This report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 1 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

#### **Respective Responsibilities of PCC and the examiner**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(1) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the Regulations.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity commission under section 145 of the Act to be found in the Church Guidance, 2011 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 - which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Barbara Forrest  
17 Orchard Way  
Hurst Green  
Surrey  
Date 4th April 2022

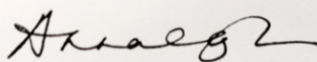


### **Accounts Approval**

Submitted for approval by the Parochial Church Council by email by 19th April 2022

Reverend Canon Anna Eltringham

Julian Taylor ACMA  
Hon. Treasurer





**The Parochial Church Council of the Ecclesiastical Parish of St. John's, Hurst Green, St**  
**Statement of Financial Activities for the Year Ended 31 December 2021**

**Income and Expenditure**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Income</b>					
<b>Voluntary Receipts</b>					
Planned Giving		68,286	-	68,286	69,467
All Other Giving & Voluntary Receipts	1a	9,395	-	9,395	15,357
Gift Aid Recovered		18,770	-	18,770	17,967
		<b>96,451</b>		<b>96,451</b>	<b>102,791</b>
<b>Activities for Generating Funds</b>					
Church Rooms	7	4,170	-	4,170	1,258
Hurst Green News	8	6,606	-	6,606	4,242
St. Agatha's Hall	9	11,859	-	11,859	9,645
Other Fundraising & Trading Income		442	-	442	1,073
		<b>23,077</b>	<b>-</b>	<b>23,077</b>	<b>16,218</b>
<b>Interest &amp; Investment Income</b>	1b	-	307	307	409
<b>Statutory Fees Retained</b>		3,465	-	3,465	1,418
<b>Grants</b>	1c	13,173	4,020	17,193	12,740
<b>Insurance Claims</b>		360	-	360	2,007
<b>Total Income</b>		<b>136,526</b>	<b>4,327</b>	<b>140,853</b>	<b>135,583</b>
<b>Expenditure</b>					
<b>PCC Activities</b>					
Parish Support Fund		63,165	-	63,165	63,165
Mission Giving & Donations	1d	257	-	257	2,190
Non-Clergy Salaries & Wages		19,032	195	19,227	17,335
Clergy & Staff Expenses		4,628	-	4,628	1,759
Fundraising Costs		104	-	104	644
		<b>87,186</b>	<b>195</b>	<b>87,381</b>	<b>85,093</b>
<b>PCC Expenses</b>					
Church Mission & Evangelism Expenses	1e	4,157	438	4,595	3,817
Utility Costs	1f	8,844	-	8,844	7,002
Other Church Running Expenses	1g	16,003	637	16,640	16,034
Other Church Rooms Expenses	7	38	-	38	59
Other Hurst Green News Expenses	8	-	-	-	-
Other St. Agatha's Expenses	9	2,285	-	2,285	4,391
		<b>31,327</b>	<b>1,075</b>	<b>32,402</b>	<b>31,303</b>
<b>Major Repairs &amp; Improvements</b>					
Church & Grounds	1h	1,080	-	1,080	9,459
Church Rooms	1i	4,560	-	4,560	540
St. Agatha's Hall	1j	6,077	-	6,077	14,200
		<b>11,717</b>	<b>-</b>	<b>11,717</b>	<b>24,199</b>
<b>Total Expenses</b>		<b>130,230</b>	<b>1,270</b>	<b>131,500</b>	<b>140,595</b>
<b>Excess / (Defecit) of Income over Expenditure</b>		<b>6,296</b>	<b>3,057</b>	<b>9,353</b>	<b>(5,012)</b>
Transfer between Funds	2	49	(49)	-	-
Investment Gains (or Losses)	3	-	1,279	1,279	574
<b>Net Movement of Funds</b>		<b>6,345</b>	<b>4,287</b>	<b>10,632</b>	<b>(4,438)</b>
Total Funds Brought Forward from prior year		43,724	64,549	108,273	112,711
<b>Total Funds Carried Forward to next year</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>

## Statement of Financial Activities for the Year Ended 31 December 2021

### Statement of Assets and Liabilities

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Assets</b>					
<b>Cash Funds</b>					
Bank Current Accounts		51,752	9,485	61,237	45,119
Deposit Account		-	49,362	49,362	49,362
Social Lending		7,529	-	7,529	7,529
		<b>59,281</b>	<b>58,847</b>	<b>118,128</b>	<b>102,010</b>
<b>Accounts Receivable</b>	4	7,199	-	7,199	5,536
<b>Total Current Assets</b>		<b>66,480</b>	<b>58,847</b>	<b>125,327</b>	<b>107,546</b>
<b>Investments</b>					
CCLA CBF Investment Fund	3	-	10,174	10,174	8,895
<b>Total Assets</b>		<b>66,480</b>	<b>69,021</b>	<b>135,501</b>	<b>116,441</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable	5	8,729	185	8,914	4,791
Deferred Income	6	7,682	-	7,682	3,377
		<b>16,411</b>	<b>185</b>	<b>16,596</b>	<b>8,168</b>
<b>Total Liabilities</b>		<b>16,411</b>	<b>185</b>	<b>16,596</b>	<b>8,168</b>
<b>Net Assets</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>
<b>Represented By:-</b>					
<b>Unrestricted Funds - not Designated</b>					
St John's General		31,664		31,664	27,251
St Agatha's Hall		13,409		13,409	7,412
		<b>45,073</b>	<b>-</b>	<b>45,073</b>	<b>34,663</b>
<b>Unrestricted Funds - Designated</b>					
St John's - Church Rooms		(114)		(114)	491
St John's - Building		(6,114)		(6,114)	(703)
St John's - Grounds		(1,030)		(1,030)	(196)
Fundraising Events		242		242	-
Community Fund		1,242		1,242	1,242
Hurst Green News		3,241		3,241	698
Boom Credit Union		7,529		7,529	7,529
		<b>4,996</b>	<b>-</b>	<b>4,996</b>	<b>9,061</b>
<b>Restricted Funds</b>					
CEA 2021 - Comms Officer & Livestream			2,983	2,983	-
CEA 2021 - 'St John's-on-sea'			403	403	-
St Giles Youth Choir Leader			-	-	-
CEA 2019 - Team Websites			964	964	1,153
CEA 2020 - Childrens' Worker			4,950	4,950	4,950
CCLA CBF CoFE Deposit		-	49,362	49,362	49,362
Win Marnell Flower Fund			10,174	10,174	9,084
		<b>-</b>	<b>68,836</b>	<b>68,836</b>	<b>64,549</b>
<b>Total Funds</b>		<b>50,069</b>	<b>68,836</b>	<b>118,905</b>	<b>108,273</b>

## Statement of Financial Activities for the Year Ended 31 December 2021

### Notes to the Accounts

1. Further Analysis of Income and Expenditure	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a) All Other Giving &amp; Voluntary Receipts</b>				
Legacies	-	-	-	-
Other Donations	9,395	-	9,395	15,357
	9,395	-	9,395	15,357
<b>b) Investment Income</b>				
CCLA CBF Investment Fund (see Note 3)	-	259	259	250
CCLA CBF Church of England Deposit	-	48	48	159
	-	307	307	409
<b>c) Grants</b>				
CEA 2021 Grant - Comms Officer & Livestream	-	3,340	3,340	-
CEA 2021 Grant - 'St John's on Sea'	-	680	680	-
HMRC Employment Retention Grants (Furlough)	4,270	-	4,270	7,290
Tandridge grants towards St. Agatha's (see Note 9)	8,903	-	8,903	500
CEA 2020 Grant - Children's Worker	-	-	-	4,950
	13,173	4,020	17,193	12,740
<b>d) Mission Giving &amp; Donations</b>				
Care4Calais (top up, Dec 2021)	3	-	3	-
Fairtrade 'Big Brew' (Mar 2020)	-	-	-	45
Zimbabwe mission booklets (Mar 2020)	-	-	-	200
Action Salulaire pour le Développement Intégral de Goma (Aug 2020)	-	-	-	1,066
Christian Aid harvest (Nov 2020); cyclone (2019)	-	-	-	465
Action Aid child sponsorship	234	-	234	234
CTOD & Deanery Contribution	-	-	-	160
Tandridge Voluntary Action membership	20	-	20	20
	257	-	257	2,190
Donations direct from donors to appeals (identified amounts net of fees) but not going through our accounts = £2,330 (2021 £1,050), comprising:-				
£1,206 to Send A Cow (Harvest appeal), £247 to Care4Calais, £452 to Crisis (Christmas) & 425 to Welcare christmas appeal.				
<b>e) Church Mission &amp; Evangelism Expenses</b>				
Worship Books, Crafts & Licences	1,187	-	1,187	1,215
Sanctuary Expenses	500	-	500	388
Hurst Green News printing	2,365	-	2,365	1,846
Other Outreach	105	276	381	-
Café Church & Streaming Equipment	-	162	162	368
	4,157	438	4,595	3,817
<b>f) Utility Costs</b>				
Electricity	1,551	-	1,551	2,070
Gas	1,755	-	1,755	3,776
Water	5,538	-	5,538	1,156
	8,844	-	8,844	7,002
<b>g) Other Church Running Expenses</b>				
Building Maintenance & Minor Repairs	4,691	-	4,691	2,022
Grounds maintenance	2,040	-	2,040	2,491
Insurance	4,890	-	4,890	5,287
Fixtures, Fittings & Equipment	262	-	262	759
Software & system hosting fees; subscriptions	815	189	1,004	646
Catering, Cleaning & Housekeeping	307	-	307	211
Team websites project management & consultancy	-	-	-	1,547
Phone, Broadband & Comms	1,004	-	1,004	873
Office Supplies	1,505	-	1,505	1,314
Others	489	448	937	884
	16,003	637	16,640	16,034

## Notes to the Accounts (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>h) Major Church &amp; Grounds Repairs &amp; Improvements</b>				
Lightning Conductor	1,080	-	1,080	-
"Let there be Light" project	-	-	-	504
Lady Chapel roof repairs	-	-	-	3,540
Church heating - pump move & replace	-	-	-	3,030
External light switch	-	-	-	342
Patio repair behind York Rooms	-	-	-	2,043
	<u>1,080</u>	<u>-</u>	<u>1,080</u>	<u>9,459</u>
<b>i) Major Church Rooms Repairs &amp; Improvements</b>				
York Rooms roof repairs & wall re-rendering	4,560	-	4,560	540
	<u>4,560</u>	<u>-</u>	<u>4,560</u>	<u>540</u>
<b>j) Major St. Agatha's Repairs &amp; Improvements</b>				
St. Agatha's installation of high capacity gutters	4,600	-	4,600	-
Repair cracks in NW corner	1,477	-	1,477	-
Toilet and lighting renovations	-	-	-	14,200
	<u>6,077</u>	<u>-</u>	<u>6,077</u>	<u>14,200</u>
<b>2. Transfers to/from Restricted Funds</b>				
Income from CCLA CBF CoFE Deposit to St John's General	49	(49)	-	-
<b>3. Win Marnell Flower Fund</b>				
Income from CCLA CBF Investment Fund		259	259	250
Investment Gains (or Losses) during the year		1,279	1,279	574
Purchase of Flowers		(448)	(448)	(60)
Surplus/(Deficit) for year		<u>1,090</u>	<u>1,090</u>	<u>764</u>
Fund Brought Forward from last year		9,084	9,084	8,320
<b>Fund Carried Forward to next year</b>		<u>10,174</u>	<u>10,174</u>	<u>9,084</u>
Value of investment: CCLA CBF CoFE Investment Fund		<b>10,174</b>	<b>10,174</b>	<b>8,895</b>
<b>4. Accounts Receivable</b>				
Gift Aid claim	1,312	-	1,312	4,820
Church Rooms invoices	395	-	395	310
Hurst Green News invoices	5,303	-	5,303	225
St. Agatha's invoices	100	-	100	67
Funeral amounts receivable	89	-	89	114
	<u>7,199</u>	<u>-</u>	<u>7,199</u>	<u>5,536</u>
<b>5. Accounts Payable</b>				
Expense claims to pay	-	185	185	1,014
Invoices to pay	384	-	384	-
Provision for gas & electricity	1,365	-	1,365	1,352
Provision for water (because of leak)	4,950	-	4,950	-
Diocese fees and funeral expenses to pay	478	-	478	1,015
Mistaken receipt to repay (Fairalls)	930	-	930	930
Collections not yet passed to beneficiaries	622	-	622	480
	<u>8,729</u>	<u>185</u>	<u>8,914</u>	<u>4,791</u>
<b>6. Deferred Income</b>				
Church Rooms deposits	-	-	-	-
Hurst Green News advertising for next year	6,010	-	6,010	2,223
St. Agatha's deposits	1,672	-	1,672	350
PCC share of statutory fees received in advance	-	-	-	804
	<u>7,682</u>	<u>-</u>	<u>7,682</u>	<u>3,377</u>

## Notes to the Accounts (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>7. Church Rooms - Summary Income and Expenditure</b>				
Hire fees	4,170	-	4,170	1,258
Covid Job Retention Scheme grant (Furlough)	976	-	976	-
<b>Total Income</b>	<b>5,146</b>	<b>-</b>	<b>5,146</b>	<b>1,258</b>
Wages & Salaries	1,153	-	1,153	668
Care & cleaning	22	-	22	59
Routine repairs & maintenance	16	-	16	-
Major repairs	4,560	-	4,560	540
Publicity	-	-	-	-
<b>Total Expenses</b>	<b>5,751</b>	<b>-</b>	<b>5,751</b>	<b>1,267</b>
<b>Surplus/(Deficit) for year</b>	<b>(605)</b>	<b>-</b>	<b>(605)</b>	<b>(9)</b>
Fund Brought Forward from last year	491	-	491	500
<b>Fund Carried Forward to next year</b>	<b>(114)</b>	<b>-</b>	<b>(114)</b>	<b>491</b>
<b>8. Hurst Freen News - Summary Income and Expenditure</b>				
Advertising Fees	6,606	-	6,606	4,242
<b>Total Income</b>	<b>6,606</b>	<b>-</b>	<b>6,606</b>	<b>4,242</b>
Printing	2,365	-	2,365	1,846
Wages & Salaries	1,698	-	1,698	1,698
<b>Total Expenses</b>	<b>4,063</b>	<b>-</b>	<b>10,669</b>	<b>3,544</b>
<b>Surplus/(Deficit) for year</b>	<b>2,543</b>	<b>-</b>	<b>2,543</b>	<b>698</b>
Fund Brought Forward from last year	698	-	698	-
<b>Fund Carried Forward to next year</b>	<b>3,241</b>	<b>-</b>	<b>3,241</b>	<b>698</b>
<b>9. St. Agatha's Hall - Summary Income and Expenditure</b>				
Hire & Rental Income - Regulars	8,463	-	8,463	9,511
Other Bookings & Income	3,396	-	3,396	134
<b>Revenue</b>	<b>11,859</b>	<b>-</b>	<b>11,859</b>	<b>9,645</b>
Insurance Claims	-	-	-	234
Tandridge District Council Local Restrictions Support Grant	8,835	-	8,835	-
Tandridge Lottery	68	-	68	-
Tandridge DC (towards St. Agatha's cloakroom refurbishment)	-	-	-	500
<b>Grants</b>	<b>8,903</b>	<b>-</b>	<b>8,903</b>	<b>500</b>
Wages & Salaries, publicity & consultancy (from church payroll)	5,033	-	5,033	1,916
Care, Cleaning & Housekeeping	100	-	100	1,276
Routine repairs & maintenance	766	-	766	1,488
Major repairs	6,077	-	6,077	14,528
Insurance	1,180	-	1,180	1,179
Utilities	1,370	-	1,370	1,563
Phone & Communications	239	-	239	288
Administrator (non-payroll)	-	-	-	160
<b>Total Expenses</b>	<b>14,765</b>	<b>-</b>	<b>1,609</b>	<b>22,398</b>
<b>Surplus/(Deficit) for year</b>	<b>5,997</b>	<b>-</b>	<b>5,997</b>	<b>(12,019)</b>
Fund Brought Forward from last year	7,412	-	7,412	19,431
<b>Fund Carried Forward to next year</b>	<b>13,409</b>	<b>-</b>	<b>13,409</b>	<b>7,412</b>

## **Statement of Financial Activities for the Year Ended 31 December 2021**

### **Accounting Policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP, using the historical cost convention on the accruals basis.

### **Independent Examiner's Report**

#### **Independent Examiners Report to the Parochial Church Council**

This report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 1 to 5, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

#### **Respective Responsibilities of PCC and the examiner**

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(1) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the Regulations.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity commission under section 145 of the Act to be found in the Church Guidance, 2011 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 - which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Barbara Forrest  
17 Orchard Way  
Hurst Green  
Surrey  
Date 4th April 2022



### **Accounts Approval**

Submitted for approval by the Parochial Church Council by email by 19th April 2022

Reverend Canon Anna Eltringham

Julian Taylor ACMA  
Hon. Treasurer

