

# BERKSWICH PARISH HALL

England & Wales - Charity number 1133076

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 2009-12-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Berkswich Parish Office  
Holy Trinity Church  
Baswich Lane  
Stafford  
ST17 0BY

**Phone** 01785253111

**Email** [finance@berkswich.org.uk](mailto:finance@berkswich.org.uk)

**Website** [www.berkswichcommunityhall.org.uk](http://www.berkswichcommunityhall.org.uk)

## Activities

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**Objects:** A) AS A SITE FOR OR AS A CHURCH HALL MISSION ROOM, PARISH ROOM , LECTURE ROOM SUNDAY SCHOOL OR CLASS ROOM OR MEETING ROOM.B) THE PAYMENT OF THE CHURCH EXPENSES OF THE SAID PARISH AND THE UPKEEP AND MAINTENANCE OF THE CHURCH AND ITS FURNISHINGS OR THE CHURCHYARD OR ANY OF THE SAID BUILDINGSC) ANY OTHER CHARITABLE OBJECT AND OR PURPOSE INCLUDING CHARITABLE COMMUNITY USE AND CHARITABLE RECREATIONAL PURPOSES HAVING IN VIEW THE NEEDS OF THE MEMBERS OF THE CHURCH OF ENGLAND RESIDING IN THE SAID PARISH OF BERKSWICH OTHERWISE BASWICH OR ELSEWHERE AS AFORESAID.

**Activities:** COMMUNITY HALL AVAILABLE FOR HIRE.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Amateur Sport
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** BERKSWICH WITH WALTON
- Staffordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£28,786	£22,355	-	-
2023-12-31	£21,674	£22,477	-	-
2022-12-31	£14,343	£16,226	-	-
2021-12-31	£12,044	£7,821	-	-
2020-12-31	-	-	-	-
2018-12-31	£25,941	£18,716	-	-

## Trustees

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Name	Role	Appointed
Patrick Gerald Park		2012-10-05
Rev Graham William Adamson		2017-07-27

**BERKSWICH PARISH HALL**

England & Wales - Charity number 1133076

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# Accounts

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# **Annual Report and Financial Statements of Berkswich Parish Hall**

**For the year ended 31<sup>st</sup> December 2024**  
*Charity registration number: 1133076*

**Berkswich Parish Hall**  
**Trustees' Annual Report for the year ended 31<sup>st</sup> December 2024**  
*Charity registration number (if applicable): 1133076*

## **Objectives and Activities**

The trustees of the Berkswich Parish Hall are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Berkswich Parish Hall, a benefit to the public is provided by:

- Providing facilities for Parish events and meetings, including Social Events, children's workshops and Fund-Raisers.
- Providing facilities for use as a community resource, allowing groups as diverse as Guides, Demi-dance, Yoga, Weight Watchers and many others to gather and meet in the Baswich area.

## **Achievements and Performance**

Following the pandemic, Berkswich Parish Hall re-established itself as a valuable resource for community groups, parish events and other activities, and we have to be thankful for a very dedicated group of volunteers who help keep it to the high standard it holds. Room bookings, remain high, and the hall is in regular use for a wide variety of local community groups, exercise classes, and children's activities. This does put pressure on the hall in terms of keeping it clean and tidy between hirers, and we are grateful to our cleaners, volunteers, and hirers who do such a good job of ensuring it is kept in the best possible state for anyone wishing to use it.

The hall's day to day management is provided by a volunteer Management Committee consisting of the Trustees and other co-opted members. Thankfully, our new flooring issues were rectified this year, and we can continue to enjoy the improved look of the space.

## **Financial Review**

The Statement of Financial Activities shows a profit of £6,431.47 for the year to 31<sup>st</sup> December 2024. The accounts include income and expenditure relating specifically to the replacement of the Hall flooring and other smaller projects.

We continue our efforts to reduce running costs wherever possible and many every day maintenance jobs are carried out by our team of volunteers at no, or very little cost to the Hall.

## **Reserves Policy**

It is our policy that 1 month's income is held as reserve.

In addition we invest our short term investment fund balances with the CCLA Church of England Deposit Fund.

## **Safeguarding**

The Trustees believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

## **Volunteers**

The trustees of Berkswich Parish Hall would like to thank all the volunteers who work so hard to make the hall a lively and vibrant community. Special thanks go to Dave Hatton, Mark Garside, Rosie Broom and Beryl Foster who work so diligently week, week out, to make the hall a welcoming community hub.

## **Future Plans**

As with all building projects, there have been the inevitable issues with the new flooring. This is under investigation by the flooring contractors, and a solution will hopefully be identified shortly.

## **Risk Management**

While hall letting has maintained at a high rate, the current wider economic climate is still fragile, and may have an impact on hall letting and therefore income. We do, however, receive a greater number of letting queries than we have space to fulfil, so are confident that any cancellations will quickly be replaced.

Like any building of its age, the hall needs maintenance which may reveal hidden issues needing to be resolved.

## **Structure, Governance and Management**

Day to day running of the hall is undertaken by a paid Parish Office Administrator, with services offered by a Cleaner and Gardener, and a large team of volunteers. A Community Hall Management Committee meet to review expenditure and income; discuss maintenance work and approve any significant expenditure. During 2024, this committee was chaired by the Revd Graham Adamson

## Reference and Administrative details

The Hall is in Baswich Lane, ST17 0BY and is part of the Parish of Berkswich in the Diocese of Lichfield. The correspondence address is Berkswich Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Registered charity number 1133076. Our website address is: [www.berkswichcommunityhall.org.uk](http://www.berkswichcommunityhall.org.uk)

Trustees and Committee Members who have served from 1<sup>st</sup> January 2018 until the date this report was approved were:

### Ex Officio Members

#### The Incumbent

The Reverend Graham Adamson (Vicar of Berkswich and chair of trustees)

#### Churchwardens

Mrs Christine Gilson (till 2021)

Mr Patrick Park (till 2020)

Mrs Judith Rennard (from 2020 till 2023)

Mr Chris Bowen (from 2020)

Ms Mary Moss (from 2023)

### Co-opted Hall

#### Management Committee members

Mrs Beryl Foster

Mr John Kemp (till 2020)

Mrs Angela Philp (till 2020)

Mr Phil Botfield (till 2020)

Mr Mark Garside (from 2022)

Ms Rosie Broom (from 2022)

Mr David Pearsall (till 2019)\*

### Names and addresses

#### Bank

The Co-operative Bank  
P O Box250  
Southway  
Skelmesdale WN8 6WT

#### Investment

CCLA  
Senator House  
85 Queen Victoria Street  
London EC4V 4ET

#### Independent Examiner

Lichfield Diocesan Board of Finance

Approved by the Trustees and Management Committee and signed on its behalf by:



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Fr Graham Adamson (Vicar of Berkswich)

**INCOME**

	18038.1
Hall Hire Rent	7
Cash & Cheque Payments	5087.5
Money moved from Deposit to Current	5229.2
Deposit Acc. Interest	432.07
	<b>28786.9</b>
	4
Income Transfers out to Deposit	0
	<b>28786.9</b>
<b>TOTAL</b>	<b>4</b>

**EXPENDITURE**

Water	1448.17
Electricity	1505.32
Broadband	607.14
Insurance	2173.77
Cleaning	5815.08
Maintenance	2482.39
PCC Payment	8323.6
Online Booking Site	138
Refunds	119
<b>TOTAL</b>	<b>22355.5</b>

Income	28786.9
Less Expenditure	22355.5
<b>Profit</b>	<b>6431.47</b>