

PCC OF SHEPSHED

England & Wales · Charity number 1133049

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF SHEPSHED AND OAKS IN CHARNWOOD, PCC OF SHEPSHED & OAKS IN CHARNWOOD
Status	Registered
Legal form	Previously excepted
Registered	2009-12-01
Register	View on the Charity Commission register

Contact

Address St. Botolphs Church
Church Gate
Shepshead
Loughborough
LE12 9RJ

Phone 01509502255

Email office@shepsheadoaks.co.uk

Website www.shepsheadoaks.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promoting in the ecclesiastical parish the whole mission of the church

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Leicestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£112,157	£118,673	-	-
2023-12-31	£122,279	£120,305	-	-
2022-12-31	£128,821	£117,461	-	-
2021-12-31	£110,250	£115,659	-	-
2020-12-31	£103,462	£117,660	-	-

Trustees

Name	Role	Appointed
Charlotte Dodson		2025-05-11
Chris Clark		2025-05-11
David Herbert Whittington		2022-09-15
Diane Lynn Melton		2016-09-06
Glennis Patricia Wilcox		2018-04-25
Jade Atkin		2025-05-11
Jane Rosemary Payne		2019-04-14
Jemma Atkin		2025-05-11
John Alan Dodson		2017-04-26
Keleigh Atkin		2022-06-15
Kirsty Clark		2025-05-11
Patricia Mary Breen		2021-06-16
Peter Soar		2023-05-21
Richard William Rock		2019-04-14
Sarah Jane Parr		2017-04-26
Sheridan Maurice Charles Roberts		2024-05-12
Simon Richard Parr		2017-04-26
Susan Kathleen Torne		2022-05-22
Susan Pullen		2023-05-21

PCC OF SHEPSHED

England & Wales - Charity number 1133049

Accounts

**Parochial Church Council of
St Botolph's Church, Shepshed**

**End of Year Financial Statement
Year ending 31st December 2024**

Charity Number: 1133049

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

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Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

Trustees Annual Report

Reference and Administrative Details

St Botolph's Church	Parish Office
Church Street	Church Gate
Shepshed	Shepshed
Loughborough	Leicestershire
Leicestershire	LE12 9RJ
LE12 9RH	

Bankers

HSBC
41 Market Place
Loughborough
LE11 3EJ

Readers

Michael Torne (Reader)
Richard Rock (Reader)

Churchwardens

Vacant

PCC Chair

Rev Andrew Race
Keleigh Atkin (Vice Chair)
Sarah Parr (Vice Chair)

Representative on Deanery Synod

Simon Parr
John Dodson

PCC Members

Jane Payne (Treasurer)
Diane Melton (Ex-Officio)
Tricia Breen (Safeguarding Officer)
David Whittington (Ex-Officio)
Sue Pullen
Sheridan Roberts
Sue Torne
Glennis Wilcox
Peter Soar

Structure and Governance

The Parochial Church Council (PCC) registered as a charity with the Charity Commission on 1 December 2009. The PCC is the executive committee of the parish, and consists of the Benefice ministry team, Deanery Synod representatives and churchwardens, together with elected representatives of the laity. The appointment of PCC members is governed by and set out in the Church Representation Rules and new PCC members are briefed on their roles and responsibilities. The PCC meets every two months to discuss ongoing plans and concerns.

Everybody on the Electoral Roll is eligible to seek nomination for the PCC and elections are held at the Annual Parish Council Meeting, which all Church members are encouraged to attend.

Aim and Purposes

The primary aim of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is responsible for the financial affairs of the church and the care and maintenance of the church fabric and its contents.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church and the hall.

The Church was open most of the year on Saturday and Tuesday mornings for anyone to attend. In January to April as a Warm Hub. The church services are transmitted online through YouTube with over 100 viewers. There are women's and men's fellowship groups which meet regularly. Several social and fundraising events were arranged by volunteers in 2024 raising over £5,000.

The PCC agreed to continue to support the Children's Society, Passion Youth Project and the Shepshed Food Bank. They also gave £250 each to Shepshed First Responders, Passion Youth Project and Aqua Box. The Church has continued to raise funds for Christian Aid. This year the Christingle services raised £1,000 for the Children's Society. The activities of the Church have been possible because of the time given by many volunteers.

Achievements and Performance

Worship and Prayer - The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. John Bird retired as our Associate Priest at Easter. Regular services continued with visiting clergy and Lay Readers this year alongside online services for the Benefice through Youtube. There are over 200 people in our worshipping community, with around 80 attending on a "usual" Sunday.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the

Parochial Church Council of St Botolph's Church, Shepshed
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life which is now complete in this world and to commend the person into God's keeping. The Church supported those recently bereaved through the Light Up a Life event in December when people were invited to remember a loved one by lighting a candle. In 2024, 12 individuals were baptised, 2 Weddings and 13 funeral services took place held either in church or conducted by a member of the ministry team at the crematorium or cemetery.

We have been contributing to the Minister Churches process through meetings and discussions.

Deanery Synod - Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Community activities - the links with the local primary schools have continued to be developed with members of the church supporting the schools through assemblies and reading with pupils.

The church was used for the Rotary Christmas Tree Festival again and this was very well attended with over 40 Christmas Trees on display.

Financial Review

Total receipts on unrestricted funds were £104,196. Restricted donations of £5,246, Investment income £2,136 and £578 in Endowment funds were also received and are detailed in the Financial Statement. During 2024 we were grateful to receive £1,437 in legacies. Funeral fees were down by -£6,442 as there were 17 less funerals compared to 2023, which in turn reduced the funeral costs. Planned giving is down again by just under 4%. The parish giving scheme continues to be the best way for parishioners to make regular monthly gifts and the numbers using the scheme continues to grow.

The Parish Contribution of £23,000 was paid to the Diocese of Leicester in 2024. The net result for the year was a gain of receipts over payments of £3,385 on unrestricted funds. Annual Gas and Electric costs for the church and hall were £12,080 and up by 3% compared to 2023.

We continued to use the Sum Up machine to take contactless payments. We have also introduced a QR Code, used for the first time at the Christingle service this year collected £217.50. The total collected at the Christingle services was £1,000.

Reserves policy

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund and a Trust Investment Scheme with True Potential. During 2024 the interest/gains on Investments has more than doubled this year. The Old School Fund can be used at the discretion of the vicar and churchwardens.

Plans for Future Periods

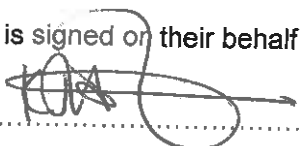
A Roof Repair Funding Campaign was launched in December 2021 and has raised £20,440 to 31st December 2024. Some roof repairs were carried out through October to December 2024 at a cost of £29,778, VAT of £2,525 has been claimed back, so far. There is a more work to be carried out on the roof when the weather improves in 2025. We will be starting fund raising for Phase II of the Roof/Tower repairs later in 2025.

Risk Management

The major financial risk to which the PCC is exposed is that the income has been insufficient to cover the annual costs this year. Other risks have been identified and a Health and Safety Policy and a Child Safeguarding Policy have been introduced.

The Trustees declare they have approved the above report on 9/4/11 and it is signed on their behalf by:-

Sarah Parr and Keleigh Atkin (Joint Vice Chairs) 



**Reports and recommendations following the Independent Examination of
St Botolph's Church Year End 31st December 2024**

Balance Sheet / Funds

Income and expenditure

A separate SumUp nominal account to be set up to record the SumUp / Online giving

Code 0105 set up

An accountant once advised me that the VAT recovered from the grant scheme should be treated as a negative expense – thus reducing the cost of the work

All loose plate should really come under the heading of Donations – not "Other trading" or "Other income" (example Baptism/wedding and funeral collections)

Recommendations:

With regard to payments to organists – the Diocese recommend the following:

I think all the churches / PCC's need to do is to send a formal letter to each self employed organist stating that they are being paid on a self employed basis and that the individual is solely responsible for any taxation on the amounts paid



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name:
St Botolph's Church, Shepshed Leics

**On accounts for the year
ended**

31st December 2024

Charity no
(if any)

Set out on pages

Financial statements to include the previous financial year's accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 19th March 2025

Name:

Colin Wood

**Relevant professional
qualification(s) or body
(if any):**

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

Analysis of income and expenditure

	Unrestricted	Designated	Total Restricted	Endowment	This year	Last year
Income and endowments						
Donations and legacies						
0101 - Gift Aid - Bank	18,874	—	—	—	18,874	20,045
0102 - Non Gift Aid - Bank	3,716	—	—	—	3,716	3,683
0103 - Parish Giving Scheme - GA	23,795	—	—	—	23,795	22,239
0104 - Parish Giving Scheme - No GA	869	—	—	—	869	1,557
0110 - Gift Aid - Envelopes (Blue)	1,955	—	—	—	1,955	2,614
0112 - Non Gift Aid - Envelopes (Blue)	1,509	—	—	—	1,509	2,290
0301 - Loose plate collections – Regular service	1,759	—	—	—	1,759	2,440
0302 - Loose plate collections – Other services	128	—	—	—	128	136
0410 - Giving through wall safe	—	—	—	—	—	16
0501 - One-off Gift Aid gifts (Yellow) - Regular	744	—	—	—	744	524
0502 - One-off Gift Aid gifts (Yellow) - Other	135	—	—	—	135	25
0550 - Donations appeals etc	3,542	—	—	—	3,542	1,281
0551 - Roof Phase 1	5	—	4,983	—	4,988	4,754
0601 - Tax recoverable on Gift Aid	13,444	—	—	—	13,444	15,902
0701 - Legacies	1,437	—	—	—	1,437	8,786
0801 - Grants	—	—	—	—	—	2,500
0901 - Other funds generated	915	—	—	—	915	1,183
0903 - Christmas Gifts	—	—	—	—	—	50
0905 - Coffee Income	1,023	—	—	—	1,023	1,252
Donations and legacies Totals	73,855	—	4,983	—	78,838	91,284
Income from charitable activities						
1101 - Fees for weddings and banns	2,350	—	—	—	2,350	1,584
1102 - Fees for funerals	4,163	—	—	—	4,163	10,605
1210 - Bookstall sales to promote objectives	4	—	—	—	4	52
1230 - Church hall lettings - objectives	1,842	—	—	—	1,842	2,133
1300 - Children's Church	25	—	—	—	25	100
Income from charitable activities Totals	8,384	—	—	—	8,384	14,476
Other trading activities						
0202 - Loose plate Collection - Bapti	414	—	—	—	414	684
0902 - Christmas market	2,599	—	—	—	2,599	2,783
0906 - 100 club	2,117	—	—	—	2,117	2,012
0910 - Social and Fundraising events	1,911	—	—	—	1,911	2,816
1220 - Bookstall sales - fund raising	29	—	—	—	29	28
1240 - Church hall lettings - fund raising	8,550	—	—	—	8,550	8,810
1250 - Magazine income - advertising	1,268	—	—	—	1,268	925
1260 - Parish magazine sales	552	—	—	—	552	413
1280 - Income from printing and stationery	79	—	—	—	79	162
Other trading activities Totals Investments	17,522	—	—	—	17,522	18,637
1020 - Bank and building society interest	883	2,136	263	578	3,861	2,364
Investments Totals	883	2,136	263	578	3,861	2,364
Other income						
0303 - Loose Collections - Funerals	—	—	—	—	—	1,161
1270 - St James' contribution	3,550	—	—	—	3,550	2,750
Other income Totals	3,550	—	—	—	3,550	3,911
Income and endowments Grand totals	104,196	2,136	5,246	578	112,157	130,673

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure						
Raising funds						
1701 - Fundraising costs	528	—	—	—	528	538
1702 - 100 Club	920	—	—	—	920	1,075
1750 - Legacy spend	138	—	—	—	138	234
Raising funds Totals	1,586	—	—	—	1,586	1,847
Expenditure on charitable activities						
1850 - Mission giving - home	560	—	—	—	560	500
1851 - Mission giving - international	250	—	—	—	250	600
1910 - Parish gift	23,000	—	—	—	23,000	48,000
1911 - Assigned fees	—	—	—	—	—	896
2050 - Salary of parish administrator	10,809	—	—	—	10,809	10,272
2051 - Caretaker salary	7,514	—	—	—	7,514	5,407
2052 - Treasurer's Expenses/Wages	3,374	—	—	—	3,374	3,509
2053 - Gifts	250	—	—	—	250	535
2102 - Non-Stipendary minister's expenses	290	—	—	—	290	507
2104 - Pastoral assistant expenses	144	—	—	—	144	203
2106 - Visiting Clergy	337	—	—	—	337	416
2110 - Subscriptions	666	—	—	—	666	666
2163 - Youth Services	23	—	—	—	23	15
2164 - Children's Services	138	—	—	—	138	147
2201 - Training	246	—	—	—	246	—
2202 - Books & Resources	143	—	—	—	143	61
2310 - Church office -- telephone/internet	1,130	—	—	—	1,130	454
2320 - Organ / piano tuning	—	—	—	—	—	318
2321 - Organists fees	2,224	—	—	—	2,224	2,318
2331 - Cleaning	495	—	—	—	495	470
2340 - Upkeep of services	1,600	—	—	—	1,600	1,761
2341 - Wedding costs	1,146	—	—	—	1,146	876
2342 - Funeral Costs	2,065	—	—	—	2,065	4,950
2343 - Baptism costs	517	—	—	—	517	219
2345 - Hospitality	617	—	—	—	617	225
2361 - Printing and stationery	630	—	—	—	630	496
2362 - Office Costs	597	—	—	—	597	435
2363 - Photocopier Costs	1,671	—	—	—	1,671	1,855
2401 - Church running - electricity	1,732	—	—	—	1,732	2,000
2410 - Church running - gas	7,523	—	—	—	7,523	6,139
2420 - Church running - water	247	—	—	—	247	180
2450 - Church running - insurance	3,900	—	—	—	3,900	3,896
2460 - Church running - maintenance	4,527	—	—	—	4,527	5,192
2501 - Magazine expenses	1,067	—	—	—	1,067	49
2530 - Hall running - electricity	1,812	—	—	—	1,812	1,778
2540 - Hall running - gas	1,013	—	—	—	1,013	1,911
2550 - Hall running - insurance	1,655	—	—	—	1,655	1,674
2560 - Hall running - maintenance	3,420	—	—	—	3,420	5,904
2580 - Hall running - water	252	—	—	—	252	243
2601 - Governance costs examination/audit fee	173	—	—	—	173	149
2603 - Bank Charges	221	—	—	—	221	203
2610 - Advertising	48	—	—	—	48	—
2620 - PAYE/NI	787	—	—	—	787	1,748
2701 - Church major repairs - structure	9,391	—	17,862	—	27,253	—
2710 - Church major repairs - installation	736	—	—	—	736	866
2820 - Hall + major repairs - installation	268	—	—	—	268	396
Expenditure on charitable activities Totals	99,224	—	17,862	—	117,086	118,457
Expenditure Grand totals	100,811	—	17,862	—	118,673	120,305

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

Fund movement by type

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Bells							
Restricted	4,970	263	—	—	—	—	5,234
Sub-totals	4,970	263	—	—	—	—	5,234
CBFCurate							
Endowment	8,544	340	—	—	—	—	8,884
Sub-totals	8,544	340	—	—	—	—	8,884
Fabric							
Endowment	5,993	237	—	—	—	—	6,231
Sub-totals	5,993	237	—	—	—	—	6,231
OldSchool							
Designated	53,409	2,136	—	—	—	—	55,545
Sub-totals	53,409	2,136	—	—	—	—	55,545
Roof1							
Restricted	12,879	4,983	(17,862)	—	—	—	0
Sub-totals	12,879	4,983	(17,862)	—	—	—	0
General							
Unrestricted	107,721	104,196	100,811	—	—	856	111,963
Sub-totals	107,721	104,196	100,811	—	—	856	111,963
ZReval							
Restricted	584	—	—	—	—	—	584
Sub-totals	584	—	—	—	—	—	584
Totals	194,103	112,157	118,673	—	—	856	188,444

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2024

Balance Sheet detailed

		As at 31/12/2024	As at 31/12/2023
Fixed assets			
	6440: Church Hall	68,000.00	68,000.00
	6445: Church Equipment	7,128.40	7,152.40
	6450: Trust Fund	11,440.86	10,584.02
	Total Fixed assets	86,569.26	85,736.42
Current assets			
	6501: Bank current account	26,884.65	36,854.11
	6502: Bell Fund	5,234.04	4,970.23
	6503: Special Project Fund	8,990.08	8,545.46
	6504: Bradley Fabric Fund	6,312.07	5,993.93
	6506: Old School Account	56,244.47	53,409.58
	6590: Cash in hand	200.00	200.00
	Total Current assets	103,865.31	109,973.31
Liabilities			
	6699: Agency collections	1,989.69	1,605.80
	Z04: Accounts Payable	—	—
	Total Liabilities	1,989.69	1,605.80
	Net Asset surplus (deficit)	188,444.88	194,103.93
Reserves			
	Excess / (deficit) to date	(6,515.89)	10,368.71
	Z01: Starting balances	194,103.93	183,151.20
	Z02: Gains/(losses) on investment assets	856.84	584.02
	Z03: Gains/(losses) on reval of fixed assets	—	—
	Total Reserves	188,444.88	194,103.93

Represented by Funds		
Unrestricted	111,963.57	107,721.90
Designated	55,545.76	53,409.58
Restricted	5,819.21	18,434.40
Endowment	15,116.34	14,538.05
Total	188,444.88	194,103.93

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Accounts

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LE12 9RH	

Bankers

HSBC	NatWest
41 Market Place	Market Place
Loughborough	Loughborough
LE11 3EJ	LE11 3NZ

Ministry Team

Reverend John Bird, Associate Priest (Non-Stipendiary Minister)
Michael Torne, Lay Reader
Richard Rock, Lay Reader

Chair & Vice Chairs (from May 2023)

Rev Andrew Race, Area Dean, (Chair)
Keleigh Atkin (Co Vice Chair)
Sarah Parr (Co Vice Chair)

Churchwardens

Vacant

Representative on Deanery Synod

Simon Parr
John Dodson

Co-Opted/Ex-Officio Members

Julie Rock (Secretary) (Co-Opted)
Jane Payne (Treasurer) (Co-Opted)
Diane Melton (Ex-Officio)

Elected Members

Tricia Breen (from May 2023)
Glennis Wilcox
David Wilmore (to May 2023)
Lorraine Spotak
Sue Torne
David Whittington
Sue Pullen (from May 23)
Peter Soar (from May 23)
Colin Stinchcombe (to May 2023)

Structure and Governance

The Parochial Church Council (PCC) registered as a charity with the Charity Commission on 1 December 2009. The PCC is the executive committee of the parish, and consists of deputy churchwardens, together with representatives of the laity. The appointment of PCC members is governed by and set out in the Church Representation Rules and new PCC members are briefed on their roles and responsibilities. The PCC meets every two months to discuss ongoing plans and concerns.

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- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church and the hall.

The Church was open on Saturday and Tuesday mornings for anyone to attend this and from November 2023 as a Warm Hub. A grant has been received of £2,500 from Shire Grants to help with the running and heating costs. The church services are transmitted online through YouTube with over 100 viewers. There are women's and men's fellowship groups which meet regularly. Several social and fundraising events were arranged by volunteers in 2023 raising over £7,000.

The PCC agreed to continue to support the Children's Society, Passion Youth Project and the Shepshed Food Bank. We also gave £500 each to Steps and Mercy Ships. The Church has continued to raise funds for Christian Aid. This year the Christingle services raised £921.67 for the Children's Society. The activities of the Church have been possible because of the time given by a large number of volunteers.

Achievements and Performance

Worship and Prayer - The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Following the retirement of our Incumbent in 2022 we have continued to be well supported by our Associate Priest, visiting clergy and Lay Readers and with some changes to our pattern of worship have maintained a variety of services. There are over 200 people in our worshipping community, with around 80 attending on a "usual" Sunday. We have now begun to engage with the Minster Community formation process with other Churches in the North and North West of the Diocese.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2023

the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. The Church supported those recently bereaved through the Light Up a Life event in December when people were invited to remember a loved one by lighting a candle. 12 individuals were baptised in 2023, 3 Wedding Blessings in 2023 and 30 funeral services in the year were held either in church or conducted by a member of the ministry team at the crematorium or cemetery.

Deanery Synod - Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Community activities - the links with the local primary schools have continued to be developed with members of the church supporting the schools through assemblies and reading with pupils.

The church was used for the Rotary Christmas Tree Festival again and this was well attended with over 40 Christmas Trees on display.

Financial Review

Total receipts on unrestricted funds were £122,279. Restricted donations of £5,294, Investment income of £1,658 and £1,441 in Endowment funds were also received and are detailed in the Financial Statement. During 2023 we were grateful to received £8,786 in legacies. The parish giving scheme continues to be the best way for parishioners to make regulator monthly gifts. Planned giving is down by just over 11%.

The pledged contribution of £48,000 was paid to the Diocese of Leicester in 2023. The net result for the year was an excess of receipts over payment of £1,974 on unrestricted funds. Gas and Electric cost were up by 27% compared to 2022. Organist fees were up by £1,000 as the Oct to Dec fees 2022 were included in this year's figures along with payment of a retainer. Funeral costs were up as there was an additional 12 funerals. Hall maintenance was increased as we had the roof cleared of moss costing £1,560 and the slabs outside the hall were re-laid £1,245. New immersion heater costing £373.40.

Reserves policy

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. In Fixed Assets a Trust Investment Scheme has been set up this year with an initial Investment of £10,000, less a set up fee of £300, with a final gain of £884.02 making a final total at the year end of £10,584.02. The Neville Curates fund of £7,144 and the Nat West account of £415 was transferred to the Trust Investment Scheme. The Old School Fund can be used at the discretion of the vicar and churchwardens.

Plans for Future Periods

A Roof Repair Funding Campaign was launched at the end of 2021 and has raised £12,879 up to 31st December 2023. Quotes have been obtained to start the roof repairs and we hope to start this essential work in the first half of 2024.

Risk Management

The major financial risk to which the PCC is exposed is that the income has been insufficient to cover the annual costs in 2020 and 2021, but last year and this year our income has exceeded our expenses. Other risks have been identified and a Health and Safety Policy and a Child Safeguarding Policy have been introduced.

The Trustees declare they have approved the above report on and it is signed on their behalf by:-



.....
Sarah Parr - Co-Vice Chair



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the
accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St Botolph's Church, Shepshed Leics

**On accounts for the year
ended**

31st December 2023

**Charity
no (if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6th March 2024

Name:

Colin Wood

**Relevant professional
qualification(s) or body
(if any):**

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Reports and recommendations following the Independent Examination of St Botolph's Church Year End 31st December 2023

Balance Sheet / Funds

Where payments for rent, funerals, grants etc are received. Where ever possible please put back up on file

It is good to see invoices for funerals on file

There is not much in the way of receipts for rents. An acknowledgement of the Wightman legacy also would have been preferable

The Investment set up in 2023 was amended to show as an investment asset that is revalued each year rather than a current asset.

Income and expenditure

A separate SumUp nominal account to be set up to record the SumUp / Online giving

Recommendations:

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2023

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	20,045	—	—	—	20,045	23,842
0102 - Non Gift Aid - Bank	3,683	—	—	—	3,683	3,533
0103 - Parish Giving Scheme - GA	22,239	—	—	—	22,239	22,256
0104 - Parish Giving Scheme - No GA	1,557	—	—	—	1,557	1,836
0110 - Gift Aid - Envelopes (Blue)	2,614	—	—	—	2,614	4,976
0112 - Non Gift Aid - Envelopes (Blue)	2,290	—	—	—	2,290	1,992
0301 - Loose plate collections – Regular service	2,440	—	—	—	2,440	2,561
0302 - Loose plate collections – Other services	136	—	—	—	136	336
0410 - Giving through wall safe	16	—	—	—	16	—
0501 - One-off Gift Aid gifts (Yellow) - Regular	524	—	—	—	524	959
0502 - One-off Gift Aid gifts (Yellow) - Other	25	—	—	—	25	33
0550 - Donations appeals etc	1,281	—	—	—	1,281	2,279
0551 - Roof Phase 1	—	—	4,754	—	4,754	5,040
0601 - Tax recoverable on Gift Aid	15,902	—	—	—	15,902	15,508
0701 - Legacies	7,786	—	—	1,000	8,786	4,177
0801 - Grants	2,500	—	—	—	2,500	3,952
0901 - Other funds generated	1,183	—	—	—	1,183	989
0903 - Christmas Gifts	20	—	30	—	50	—
0905 - Coffee Income	1,252	—	—	—	1,252	1,021
Donations and legacies Totals	85,500	—	4,784	1,000	91,284	95,299
<i>Income from charitable activities</i>						
1101 - Fees for weddings and banns	1,584	—	—	—	1,584	2,220
1102 - Fees for funerals	10,605	—	—	—	10,605	9,973
1210 - Bookstall sales to promote objectives	52	—	—	—	52	(14)
1230 - Church hall lettings - objectives	2,133	—	—	—	2,133	250
1300 - Children's Church	100	—	—	—	100	—
Income from charitable activities Totals	14,476	—	—	—	14,476	12,428
<i>Other trading activities</i>						
0202 - Loose plate Collection - Bapti	684	—	—	—	684	263
0902 - Christmas market	2,783	—	—	—	2,783	2,658
0906 - 100 club	2,012	—	—	—	2,012	2,155
0910 - Social and Fundraising events etc	2,507	—	309	—	2,816	2,279
1220 - Bookstall sales - fund raising	28	—	—	—	28	18
1240 - Church hall lettings - fund raising	8,810	—	—	—	8,810	8,597
1250 - Magazine income - advertising	925	—	—	—	925	696
1260 - Parish magazine sales	413	—	—	—	413	446
1280 - Income from printing and stationery	162	—	—	—	162	55
Investments						
1020 - Bank and building society interest	64	1,658	200	441	2,364	952
Investments Totals	64	1,658	200	441	2,364	952
<i>Other income</i>						
0303 - Loose Collections - Funerals	1,161	—	—	—	1,161	56
1270 - St James' contribution	2,750	—	—	—	2,750	3,000
Other income Totals	3,911	—	—	—	3,911	3,056
Income and endowments Grand totals	122,279	1,658	5,294	1,441	130,673	128,906

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2023

Expenditure

Raising funds

1701 - Fundraising costs	538	—	—	—	538	483
1702 - 100 Club	1,075	—	—	—	1,075	935
1703 - Library	—	—	—	—	—	67
1740 - Investment management costs	—	—	—	—	—	52
1750 - Legacy spend	234	—	—	—	234	737

Raising funds Totals

1,847	—	—	—	1,847	2,275
-------	---	---	---	-------	-------

Expenditure on charitable activities

1850 - Mission giving - home	500	—	—	—	500	188
1851 - Mission giving - international	600	—	—	—	600	75
1910 - Parish gift	48,000	—	—	—	48,000	50,000
1911 - Assigned fees	896	—	—	—	896	3,034
2050 - Salary of parish administrator	10,272	—	—	—	10,272	9,746
2051 - Caretaker salary	5,407	—	—	—	5,407	5,366
2052 - Treasurer's Expenses/Wages	3,509	—	—	—	3,509	3,450
2053 - Gifts	535	—	—	—	535	163
2101 - Working expenses of incumbent	—	—	—	—	—	391
2102 - Non-Stipendary minister's expenses	507	—	—	—	507	598
2104 - Pastoral assistant expenses	203	—	—	—	203	142
2106 - Visiting Clergy	416	—	—	—	416	223
2110 - Subscriptions	666	—	—	—	666	498
2163 - Youth Services	15	—	—	—	15	—
2164 - Children's Services	147	—	—	—	147	40
2202 - Books & Resources	61	—	—	—	61	20
2310 - Church office – telephone/internet	454	—	—	—	454	581
2320 - Organ / piano tuning	318	—	—	—	318	—
2321 - Organists fees	2,318	—	—	—	2,318	1,314
2325 - Organ/Bell repairs	—	—	—	—	—	78
2331 - Cleaning	470	—	—	—	470	295
2340 - Upkeep of services	1,761	—	—	—	1,761	1,607
2341 - Wedding costs	876	—	—	—	876	865
2342 - Funeral Costs	4,950	—	—	—	4,950	2,394
2343 - Baptism costs	219	—	—	—	219	121
2345 - Hospitality	225	—	—	—	225	520
2361 - Printing and stationery	496	—	—	—	496	592
2362 - Office Costs	435	—	—	—	435	560
2363 - Photocopier Costs	1,855	—	—	—	1,855	1,835
2401 - Church running - electricity	2,000	—	—	—	2,000	1,154
2410 - Church running - gas	6,139	—	—	—	6,139	5,335
2420 - Church running - water	180	—	—	—	180	122
2450 - Church running - insurance	3,896	—	—	—	3,896	3,780
2460 - Church running - maintenance	5,192	—	—	—	5,192	5,813
2501 - Magazine expenses	49	—	—	—	49	—
2530 - Hall running - electricity	1,778	—	—	—	1,778	976
2540 - Hall running - gas	1,911	—	—	—	1,911	1,787
2550 - Hall running - insurance	1,674	—	—	—	1,674	1,545
2560 - Hall running - maintenance	5,904	—	—	—	5,904	2,006
2580 - Hall running - water	243	—	—	—	243	305
2601 - Governance costs examination/audit fee	149	—	—	—	149	16
2603 - Bank Charges	203	—	—	—	203	208
2620 - PAYE/NI	1,748	—	—	—	1,748	1,511
2701 - Church major repairs - structure	—	—	—	—	—	5,380
2710 - Church major repairs - installation	866	—	—	—	866	—
2820 - Hall + major repairs - installation	396	—	—	—	396	382

Expenditure on charitable activities Totals 118,457

118,457 115,185

Expenditure Grand totals

120,305

120,305

117,461

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2023

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Bells							
Restricted	4,815	154	—	—	—	—	4,970
Sub-totals	4,815	154	—	—	—	—	4,970
CBFCurate							
Endowment	7,310	1,234	—	—	—	—	8,544
Sub-totals	7,310	1,234	—	—	—	—	8,544
Fabric							
Endowment	5,807	186	—	—	—	—	5,993
Sub-totals	5,807	186	—	—	—	—	5,993
NatWest							
Restricted	369	46	—	(415)	—	—	0
Sub-totals	369	46	—	(415)	—	—	0
Neville							
Endowment	7,123	20	—	(7,144)	—	—	—
Sub-totals	7,123	20	—	(7,144)	—	—	—
OldSchool							
Designated	51,751	1,658	—	—	—	—	53,409
Sub-totals	51,751	1,658	—	—	—	—	53,409
Roof1							
Restricted	5,785	5,093	—	2,000	—	—	12,879
Sub-totals	5,785	5,093	—	2,000	—	—	12,879
General							
Unrestricted	100,187	122,279	120,305	5,559	—	—	107,721
Sub-totals	100,187	122,279	120,305	5,559	—	—	107,721
ZReval							
Restricted	—	—	—	—	884	(300)	584
Sub-totals	—	—	—	—	884	(300)	584
Totals	183,151	130,673	120,305	—	884	(300)	194,103

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2023

Balance Sheet detailed

	As at 31/12/2023	As at 31/12/2022
Fixed assets		
6440: Church Hall	68,000.00	68,000.00
6445: Church Equipment	7,152.40	2,641.80
6450: Trust Fund	10,584.02	—
Total Fixed assets	85,736.42	70,641.80
Current assets		
6501: Bank current account	36,854.11	36,279.98
6502: Bell Fund	4,970.23	4,815.89
6503: Special Project Fund	8,545.46	7,311.15
6504: Bradley Fabric Fund	5,993.93	5,807.80
6506: Old School Account	53,409.58	51,751.00
6507: Curates Account Natwest	—	373.02
6508: Neville Bequest (Curates Fund)	—	7,123.80
6590: Cash in hand	200.00	200.00
Total Current assets	109,973.31	113,662.64
Liabilities		
6699: Agency collections	1,605.80	1,153.24
Z04: Accounts Payable	—	—
Total Liabilities	1,605.80	1,153.24
Net Asset surplus (deficit)	194,103.93	183,151.20
Reserves		
Excess / (deficit) to date	10,368.71	11,444.67
Z01: Starting balances	183,151.20	171,706.53
Z02: Gains/(losses) on investment assets	584.02	—
Z03: Gains/(losses) on reval of fixed assets	—	—
Total Reserves	194,103.93	183,151.20

Represented by Funds		
Unrestricted	107,721.90	100,187.72
Designated	53,409.58	51,751.00
Restricted	18,434.40	10,971.07
Endowment	14,538.05	20,241.41
Total	194,103.93	183,151.20

There may be minor discrepancies in the totals if the pence are not being shown

PCC OF SHEPSHED

England & Wales - Charity number 1133049

Accounts

**Parochial Church Council of
St Botolph's Church, Shepshed**

End of Year Financial Statements

Year ending 31st December 2022

Charity Number: 1133049

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Statement of Financial Activities.....9-10

Fund movement by Type.....11

Balance Sheet.....12

Trustees Annual Report

Reference and Administrative Details

St Botolph's Church	Parish Office
Church Street	Church Gate
Shepshed	Shepshed
Loughborough	Leicestershire
Leicestershire	LE12 9RJ
LE12 9RH	

Bankers

HSBC	NatWest
41 Market Place	Market Place
Loughborough	Loughborough
LE11 3EJ	LE11 3NZ

Reader & Chair

Reverend Lydia Humphreys (Incumbent & Chair) (to 30th June 2022)
Reverend John Bird (Non-Stipendiary Minister)
Michael Torne (Reader)
Richard Rock (Reader)

Churchwardens

Robin Popley (Chair from July 2022)
Vacant

Deputy Churchwardens

Colin Stinchcombe
Sarah Parr
Diane Melton

Representative on Deanery Synod

Simon Parr
John Dodson

Co-Opted/Ex-Officio Members

Julie Rock (Secretary) (Co-Opted)
Jane Payne (Treasurer) (Co-Opted)
Diane Melton (Ex-Officio)
Adie Sanders (Ex-Officio) (to July 2022)
Tricia Breen (Co-Opted) (from June 2022)
Keleigh Atkin (Co-Opted) (from June 2022)

Elected Members

Glennis Wilcox
David Willmore
Rebecca Reedman (to June 2022)
Lorraine Spotak
Sue Torne (From May 2022)
David Whittington (From November 2022)

Structure and Governance

The Parochial Church Council (PCC) registered as a charity with the Charity Commission on 1 December 2009. The PCC is the executive committee of the parish, and consists of churchwardens, together with representatives of the laity. The appointment of PCC members is governed by and set out in the Church Representation Rules and new PCC members are briefed on their roles and responsibilities. The PCC meets every two months to discuss ongoing plans and concerns.

Everybody on the Electoral Roll is eligible to seek nomination for the PCC and elections are held at the Annual Parish Council Meeting, to which all Church members are encouraged to attend.

Aim and Purposes

The primary aim of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is responsible for the financial affairs of the church and the care and maintenance of the church fabric and its contents.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church and the hall.

The Church was open on Saturday and Tuesday mornings for anyone to attend this and from November 2022 this has opened as a Warm Hub in collaboration with other venues in Shepshed. A grant has been received of £1,500 from Shire Grants to help with the running and heating costs. The church services are transmitted online through YouTube with over 100 viewers. There are women's and men's fellowship groups which meet regularly. Several social and fundraising events were arranged by volunteers in 2022 raising over £7,000. A talk on an American pilot who crashed near the Blackbrook Reservoir in his Thunderbolt plane in 1944 was held in the Church and around 200 people attended some who had witnessed the crash. This event raised over £800 for our Roof Appeal.

The PCC agreed to continue to support the Children's Society, Passion Youth Project and the Shepshed Food Bank. The Church also raised funds for Christian Aid. This year the Christingle services resumed raising £714.83 for the Children's Society.

The activities of the Church have been possible because of the time given by a large number of volunteers.

Achievements and Performance

Worship and Prayer - The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. This year started with some restrictions as the corona virus is still with us although regular services continued alongside online services for the Benefice

through Zoom and Youtube, There are over 200 people in our worshipping community, with around 80 attending on a "usual" Sunday. We were sad to say goodbye to Reverend Lydia in June 2022, who has now retired.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. The Church supported those recently bereaved through the Light Up a Life event in December when people were invited to remember a loved one by lighting a candle. 12 individuals were baptised in 2022, 2 couples were married and 1 Wedding Blessing in 2022 and 18 funeral services were held either in church or conducted by a member of the ministry team at the crematorium or cemetery.

We have been invited to observe the 'Shaped by God' process and Minister Churches, the possible implications of this have been discussed at length. Some members of the PCC have also attended zoom meetings of the Minister churches pilot in Coalville area.

Deanery Synod - Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Community activities - the links with the local primary schools have continued to be developed with members of the church supporting the schools through assemblies and reading with pupils.

The church was used for the Rotary Christmas Tree Festival again, first time since 2019 and this was well attended with over 40 Christmas Trees on display.

Financial Review

The pledged contribution of £50,000 was paid to the Diocese of Leicester in 2022.

During 2022, there has been an increase in income from the Parish Giving Scheme after the campaign in October 2021. We also saw an increase in the income received through the weekly collection plate, after the collection was started to be passed around the congregation again in April 2022. The parish giving scheme continues to be the best way for parishioners to make regular monthly gifts and the numbers using the scheme continues to grow.

We continued to use the Sum Up machine to take contactless payments; this was used at the Christmas Market and we now have regular giving on a Sunday through the machine with our new Donation Station.

Reserves policy

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. It is planned to investigate a Trust Investment Scheme in the coming year.

The Old School Fund can be used at the discretion of the vicar and churchwardens.

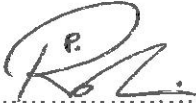
Plans for Future Periods

Repairs on the roof started at the end of 2021 and during January 2022 the Boiler House roof was replaced at a cost of £5,380. A Funding Campaign was launched at the end of 2021 and has raised over £6,000 so far.

Risk Management

The major financial risk to which the PCC is exposed is that the income has been insufficient to cover the annual costs in the last two year, but this year our income has exceeded our expenses. Other risks have been identified and a Health and Safety Policy and a Child Safeguarding Policy have been introduced.

The Trustees declare they have approved the above report on 21st May 2023 and it is signed on their behalf by:-



Robin Popley
Church Warden

Independent Examiner's Report

Reports and recommendations following the Independent Examination of St Botolph's Church Year End 31st December 2022

Balance Sheet / Funds

Where payments for rent, funerals, grants etc are received. Where ever possible please put back up on file

Income and expenditure

Recommendations:

I 2020's report I said:

*The PCC should have a clear policy of agreement when it comes to agreeing expenditure.
This could be agreement that everything over a certain amount should be agreed by the PCC.*

I have seen the minutes of the PCC meeting where the Boiler house roof was discussed, however it is not clear if there was a proposal / seconder and vote to spend £5,380



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
St Botolph's Church, Shepshed Leics

**On accounts for the year
ended**

31st December 2022

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Colin Wood

Date: 1st May 2023

Name:

Colin Wood

**Relevant professional
qualification(s) or body
(if any):**

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
For the Year ended 31st December 2022

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	23,842	—	—	—	23,842	25,351
0102 - Non Gift Aid - Bank	3,533	—	—	—	3,533	4,096
0103 - Parish Giving Scheme - GA	22,256	—	—	—	22,256	17,282
0104 - Parish Giving Scheme - No GA	1,836	—	—	—	1,836	1,654
0110 - Gift Aid - Envelopes (Blue)	4,976	—	—	—	4,976	5,278
0112 - Non Gift Aid - Envelopes (Blue)	1,992	—	—	—	1,992	1,121
0201 - Other planned giving	—	—	—	—	—	1,705
0301 - Loose plate collections – Regular service	2,561	—	—	—	2,561	1,160
0302 - Loose plate collections – Other services	336	—	—	—	336	236
0410 - Giving through wall safe	—	—	—	—	—	24
0501 - One-off Gift Aid gifts (Yellow) - Regular	959	—	—	—	959	419
0502 - One-off Gift Aid gifts (Yellow) - Other	33	—	—	—	33	123
0550 - Donations appeals etc	2,279	—	—	—	2,279	2,534
0551 - Roof Phase 1	—	—	5,040	—	5,040	745
0601 - Tax recoverable on Gift Aid	15,508	—	—	—	15,508	13,479
0701 - Legacies	4,177	—	—	—	4,177	540
0801 - Grants	3,952	—	—	—	3,952	9,796
0901 - Other funds generated	800	—	189	—	989	181
0905 - Coffee Income	1,021	—	—	—	1,021	460
Donations and legacies Totals	90,069	—	5,229	—	95,299	86,190
<i>Income from charitable activities</i>						
1101 - Fees for weddings and banns	2,220	—	—	—	2,220	4,675
1102 - Fees for funerals	9,973	—	—	—	9,973	3,292
1210 - Bookstall sales to promote objectives	(14)	—	—	—	(14)	18
1230 - Church hall lettings - objectives	250	—	—	—	250	—
Income from charitable activities Totals	12,428	—	—	—	12,428	7,985
<i>Other trading activities</i>						
0202 - Loose plate Collection - Bapti	263	—	—	—	263	162
0902 - Christmas market	2,658	—	—	—	2,658	2,953
0906 - 100 club	2,155	—	—	—	2,155	2,589
0907 - Library	—	—	—	—	—	—
0910 - Social and Fundraising events	2,279	—	—	—	2,279	2,918
1220 - Bookstall sales - fund raising	18	—	—	—	18	88
1240 - Church hall lettings - fund raising	8,597	—	—	—	8,597	3,354
1250 - Magazine income - advertising	696	—	—	—	696	537
1260 - Parish magazine sales	446	—	—	—	446	204
1280 - Income from printing and stationery	55	—	—	—	55	13
Other trading activities Totals	17,170	—	—	—	17,170	12,821
<i>Investments</i>						
1020 - Bank and building society interest	37	671	157	85	952	42
Investments Totals	37	671	157	85	952	42
<i>Other income</i>						
0303 - Loose Collections - Funerals	56	—	—	—	56	210
1270 - St James' contribution	3,000	—	—	—	3,000	3,000
Other income Totals	3,056	—	—	—	3,056	3,210
Income and endowments Grand Totals	122,761	671	5,387	85	128,906	110,250

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed

Charity Number 1133049

For the Year ended 31st December 2022

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Expenditure						
Raising funds						
1701 - Fundraising costs	483	—	—	—	483	433
1702 - 100 Club	935	—	—	—	935	1,020
1703 - Library	67	—	—	—	67	996
1740 - Investment management costs	39	—	13	—	52	25
1750 - Legacy spend	737	—	—	—	737	—
Raising funds Totals	2,262	—	13	—	2,275	2,474
Expenditure on charitable activities						
1850 - Mission giving - home	188	—	—	—	188	200
1851 - Mission giving - international	75	—	—	—	75	—
1910 - Parish gift	50,000	—	—	—	50,000	50,000
1911 - Assigned fees	3,034	—	—	—	3,034	2,762
2050 - Salary of parish administrator	9,746	—	—	—	9,746	7,622
2051 - Caretaker salary	5,366	—	—	—	5,366	4,133
2052 - Treasurer's Expenses/Wages	3,450	—	—	—	3,450	3,463
2053 - Gifts	163	—	—	—	163	178
2101 - Working expenses of incumbent	391	—	—	—	391	692
2102 - Non-Stipendary minister's expenses	598	—	—	—	598	358
2104 - Pastoral assistant expenses	142	—	—	—	142	232
2106 - Lay Preachers expenses	223	—	—	—	223	—
2110 - Subscriptions	503	—	—	—	503	549
2164 - Children's Services	40	—	—	—	40	22
2202 - Books & Resources	20	—	—	—	20	517
2310 - Church office – telephone/internet	581	—	—	—	581	64
2321 - Organists fees	1,314	—	—	—	1,314	1,272
2325 - Organ/Bell repairs	78	—	—	—	78	—
2331 - Cleaning	295	—	—	—	295	139
2340 - Upkeep of services	1,607	—	—	—	1,607	1,906
2341 - Wedding costs	865	—	—	—	865	2,375
2342 - Funeral Costs	2,394	—	—	—	2,394	3,579
2343 - Baptism costs	121	—	—	—	121	75
2345 - Hospitality	520	—	—	—	520	420
2361 - Printing and stationery	592	—	—	—	592	471
2362 - Office Costs	560	—	—	—	560	201
2363 - Photocopier Costs	1,830	—	—	—	1,830	1,447
2401 - Church running - electricity	1,154	—	—	—	1,154	906
2410 - Church running - gas	5,335	—	—	—	5,335	2,302
2420 - Church running - water	122	—	—	—	122	106
2450 - Church running - insurance	3,780	—	—	—	3,780	4,225
2460 - Church running - maintenance	5,813	—	—	—	5,813	6,988
2530 - Hall running - electricity	976	—	—	—	976	555
2540 - Hall running - gas	1,787	—	—	—	1,787	744
2550 - Hall running - insurance	1,545	—	—	—	1,545	1,423
2560 - Hall running - maintenance	2,006	—	—	—	2,006	1,668
2580 - Hall running - water	305	—	—	—	305	448
2601 - Governance costs examination/audit fee	168	—	—	—	168	231
2603 - Bank Charges	198	—	10	—	208	—
2620 - PAYE/NI	1,511	—	—	—	1,511	1,188
2701 - Church major repairs - structure	5,380	—	—	—	5,380	—
2710 - Church major repairs - installation	—	—	—	—	—	8,135
2820 - Hall + major repairs - installation	382	—	—	—	382	987
Expenditure on charitable activities Totals	115,175	—	10	—	115,185	113,184
Expenditure Grand totals	117,438	—	23	—	117,461	115,659

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed

Charity Number 1133049

For the Year ended 31st December 2022

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Bells							
Restricted	4,753	62	—	—	—	—	4,815
Sub-totals	4,753	62	—	—	—	—	4,815
CBFCurate							
Endowment	7,215	94	—	—	—	—	7,310
Sub-totals	7,215	94	—	—	—	—	7,310
Fabric							
Endowment	5,732	75	—	—	—	—	5,807
Sub-totals	5,732	75	—	—	—	—	5,807
NatWest							
Restricted	156	236	23	—	—	—	369
Sub-totals	156	236	23	—	—	—	369
Neville							
Endowment	7,123	—	—	—	—	—	7,123
Sub-totals	7,123	—	—	—	—	—	7,123
OldSchool							
Designated	51,079	671	—	—	—	—	51,751
Sub-totals	51,079	671	—	—	—	—	51,751
Roof1							
Restricted	745	5,040	—	—	—	—	5,785
Sub-totals	745	5,040	—	—	—	—	5,785
General							
Unrestricted	94,901	122,724	117,438	—	—	—	100,187
Sub-totals	94,901	122,724	117,438	—	—	—	100,187
Totals	171,706	128,906	117,461	—	—	—	183,151

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St. Botolph's Church, Shepshed

Charity Number 1133049

For the Year ended 31st December 2022

	As at 31/12/2022	As at 31/12/2021
Fixed assets		
6440: Church Hall	68,000.00	68,000.00
6445: Church Equipment	2,641.80	2,545.00
Total Fixed assets	70,641.80	70,545.00
Current assets		
6501: Bank current account	36,279.98	26,209.69
6502: Bell Fund	4,815.89	4,753.37
6503: Curates Fund	7,311.15	7,216.23
6504: Bradley Fabric Fund	5,807.80	5,732.40
6506: Old School Account	51,751.00	51,079.18
6507: Curates Account Natwest	373.02	159.90
6508: Neville Bequest (Curates Fund)	7,123.80	7,123.80
6590: Cash in hand	200.00	200.00
Total Current assets	113,662.64	102,474.57
Liabilities		
6699: Agency collections	1,153.24	1,313.04
Z04: Accounts Payable	—	—
Total Liabilities	1,153.24	1,313.04
Net Asset surplus (deficit)	183,151.20	171,706.53
Reserves		
Excess / (deficit) to date	11,444.67	(5,409.10)
Z01: Starting balances	171,706.53	177,115.63
Z03: Gains/(losses) on reval of fixed assets	—	—
Total Reserves	183,151.20	171,706.53

Represented by Funds		
Unrestricted	100,225.42	94,901.66
Designated	51,751.00	51,079.18
Restricted	11,018.52	5,654.60
Endowment	20,156.26	20,071.09
Total	183,151.20	171,706.53

PCC OF SHEPSHED

England & Wales - Charity number 1133049

Accounts

**Parochial Church Council of
St Botolph's Church, Shepshed**

End of Year Financial Statements

Year ending 31st December 2021

Charity Number: 1133049

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

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Trustees Annual Report

Reference and Administrative Details

St Botolph's Church	Parish Office
Church Street	Church Gate
Shepshed	Shepshed
Loughborough	Leicestershire
Leicestershire	LE12 9RJ
LE12 9RH	

Bankers

HSBC	NatWest
41 Market Place	Market Place
Loughborough	Loughborough
LE11 3EJ	LE11 3NZ

Reader & Chair

Reverend Lydia Humphreys (Incumbent & Chair)
Reverend John Bird (Non-Stipendiary Minister)
Michael Torne (Reader)
Richard Rock (Reader – Licensed 9th October)

Churchwardens

Robin Popley
John Dodson (to 2nd May 2021)

Deputy Churchwardens

Colin Stinchcombe
Sarah Parr
Lorraine Spotak
John Dodson (from 2nd May 2021)
Diane Melton (from 2nd May 2021)

Representative on Deanery Synod

Simon Parr
John Dodson (from 2nd May 2021)

Co-Opted/Ex-Officio Members

Julie Rock (Secretary) (Co-Opted)
Jane Payne (Treasurer) (Co-Opted)
Diane Melton (Ex-Officio)
Adie Sanders (Ex-Officio)

Elected Members

Kathryn Taylor (to June 2021)
Glennis Wilcox
David Willmore
Vicky Gould (to May 2021)
Simon Parr
Richard Rock
Rebecca Reedman

Structure and Governance

The Parochial Church Council (PCC) registered as a charity with the Charity Commission on 1 December 2009. The PCC is the executive committee of the parish, and consists of clergy and churchwardens, together with representatives of the laity. The appointment of PCC members is governed by and set out in the Church Representation Rules and new PCC members are briefed on their roles and responsibilities. The PCC meets every two months to discuss ongoing plans and concerns.

Everybody on the Electoral Roll is eligible to seek nomination for the PCC and elections are held at the Annual Parish Council Meeting, to which all Church members are encouraged to attend.

Aim and Purposes

The primary aim of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is responsible for the financial affairs of the church and the care and maintenance of the church fabric and its contents.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church and the hall.

The Church was open on Saturday and Tuesday mornings for anyone to attend. This resumed during September. Once restrictions were eased slightly, we began to open when possible from 1st May 2021, but this has been a constant change due to the ever changing situation with the pandemic. The services were transmitted online through Zoom and YouTube with over 100 viewers. There are women's and men's fellowship groups which meet regularly (where possible) and this continued on zoom for some groups. Several social and fundraising events were arranged by volunteers in 2021 raising nearly £6,000.

The PCC agreed to continue to support the Children's Society, Passion Youth Project and the Shepshed Food Bank. The Church also raised funds for Christian Aid and the Children's Society.

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

The activities of the Church have been possible because of the time given by a large number of volunteers.

Achievements and Performance

Worship and Prayer - The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. This year started in 'lockdown' with online services as a Benefice through Zoom and Youtube, but services were resumed on 2nd May 2021 without singing and from Sunday 25th July we had a full sung service. There are over 200 people in our worshipping community, with over 80 attending on a "usual" Sunday. Attendances in lockdown were over 100 households tuning into the online services and round 60 to 80 have attended since services have restarted. Youtube has continued throughout the year.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. The Church supported those recently bereaved through the Light Up a Life event in December when people were invited to remember a loved one by lighting a candle. 6 individuals were baptised in 2021, 8 couples were married in 2021 and 32 funeral services were held either in church or conducted by a member of the ministry team at the crematorium or cemetery.

We have been looking into the 'Shaped by God' process and the possible implications of this have been discussed at length. A report was sent to the Diocese about the churches response to the different Models. Several people have attended webinars on the proposed changes. We await notification from the Diocese of how this will affect our Parish.

Deanery Synod - Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Community activities - In 2021, the links with the local primary schools have continued to be developed with members of the church supporting the schools through assemblies.

The church was not used for the Rotary Christmas Tree Festival, but there were 3 trees positioned on the outside of the church. Members of the community are invited to the social and fundraising events such as the Outdoor Produce Show and Christmas Market.

Financial Review

The pledged contribution of £55,000 was reviewed due to the pandemic was reduced to £50,000 and this was paid to the Diocese of Leicester in 2021.

During 2021, there has been an increase in income from regular giving, but there has been a loss of the income received through the weekly collection plate. We run a Parish Giving Campaign in October this was very successful with giving increased and new joiners for the Parish Giving Scheme. The parish giving scheme which continues to be very successful with people joining the Parish Giving Scheme. This continues to be the best way for parishioners to make regular monthly gifts and the numbers using the scheme continues to grow.

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

We continued to use the Sum Up machine to take contactless payments; this was used at the Christmas Market and we now have regular giving on a Sunday through the machine with our new Donation Station.

Reserves policy

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund. It is planned to investigate a Trust Investment Scheme in the coming year.

The Old School Fund can be used at the discretion of the vicar and churchwardens.

Plans for Future Periods

A new logo has been developed and is now in use.

Repairs on the roof started at the end of 2021 and further roof repairs are planned in 2022. A Funding Campaign will be launched in 2022 to raise additional funds for these repairs.

Risk Management

The major financial risk to which the PCC is exposed is that the income is insufficient to cover the annual costs. Other risks have been identified and a Health and Safety Policy and a Child Safeguarding Policy have been introduced.

The Trustees declare they have approved the above report on 22nd May 2022 and it is signed on their behalf by:-


.....

Rev L Humphreys
Vicar

Reports and recommendations following the Independent Examination of St Botolph's Church Year End 31st December 2021

Balance Sheet / Funds

It was noted that the grants given by Leics Historical Churches and All Churches had been given with specific intent. In both cases, however, they had been recorded as "General Funds".

Grants are usually restricted income funds and many grant-makers will give a deadline within which the PCC must draw down and spend the grant.

On further investigation it was discovered that the expenditure for which the grants had been given had also come from General Funds and so no further adjustment required this year.

Please be aware of this moving forward

Income and expenditure

With regard to payments made by cash, for example choir, vergers, organist, bells etc. Receipts should be obtained (or at the very least a signed acknowledgement)

The receipt for the Tuesday club Christmas meal for £320.95 from the Pied bull is missing from the file

Recommendations:

Last year I said:

The PCC should have a clear policy of agreement when it comes to agreeing expenditure. This could be agreement that everything over a certain amount should be agreed by the PCC.

I have seen the minutes of the PCC meeting where the roof lights were agreed, however it is not clear if there was a proposal / seconder and vote to spend £5k

Last year I recommended

That you look into the "My fund accounting" cloud package from Data Developments that is being rolled out by the Diocese maybe for the start of 2022

This year I have also recommended a webinar to look at on the same.

Since the start of 2022 HSBC have begun to make charges on current accounts. You should highlight these charges on a separate line in your accounts. If it is at all possible I would look at moving to another bank. The Sunday Times recommend the Coop.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St Botolph's Church, Shepshed Leics

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Colin Wood

Date: 27th April 2022

Name:

Colin Wood

**Relevant professional
qualification(s) or body
(if any):**

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

Income and Endowments	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Donations and legacies						
0101 - Gift Aid - Bank	25,351	—	—	—	25,351	25,059
0102 - Non Gift Aid - Bank	4,096	—	—	—	4,096	4,431
0103 - Parish Giving Scheme - GA	17,282	—	—	—	17,282	14,994
0104 - Parish Giving Scheme - No GA	1,654	—	—	—	1,654	2,083
0110 - Gift Aid - Envelopes (Blue)	5,278	—	—	—	5,278	5,658
0112 - Non Gift Aid - Envelopes (Blue)	1,121	—	—	—	1,121	1,534
0201 - Other planned giving	1,705	—	—	—	1,705	880
0301 - Loose plate collections – Regular services	1,160	—	—	—	1,160	1,360
0302 - Loose plate collections – Other services	236	—	—	—	236	688
0410 - Giving through wall safe	24	—	—	—	24	83
0501 - One-off Gift Aid gifts (Yellow) - Regular	419	—	—	—	419	1,093
0502 - One-off Gift Aid gifts (Yellow) - Other	123	—	—	—	123	60
0550 - Donations appeals etc	2,534	—	—	—	2,534	5,554
0551 - Roof Phase 1	—	—	745	—	745	—
0601 - Tax recoverable on Gift Aid	13,479	—	—	—	13,479	17,217
0701 - Legacies	540	—	—	—	540	301
0801 - Grants	9,796	—	—	—	9,796	2,500
0901 - Other funds generated	181	—	—	—	181	663
0905 - Coffee Income	460	—	—	—	460	546
Donations and legacies Totals	85,445	—	745	—	86,190	84,712
Income from charitable activities						
1101 - Fees for weddings and banns	4,675	—	—	—	4,675	1,985
1102 - Fees for funerals	3,292	—	—	—	3,292	4,017
1210 - Bookstall sales to promote	18	—	—	—	18	—
Income from charitable activities Totals	7,985	—	—	—	7,985	6,012
Other trading activities						
0202 - Loose plate Collection - Baptism	162	—	—	—	162	—
0902 - Christmas market	2,953	—	—	—	2,953	3,037
0906 - 100 club	2,589	—	—	—	2,589	1,330
0910 - Social and Fundraising events	2,918	—	—	—	2,918	809
1220 - Bookstall sales - fund raising	88	—	—	—	88	—
1240 - Church hall lettings - fund raising	3,354	—	—	—	3,354	3,395
1250 - Magazine income - advertising	537	—	—	—	537	427
1260 - Parish magazine sales	204	—	—	—	204	328
1280 - Income from printing and stationery	13	—	—	—	13	28
Other trading activities Totals	12,821	—	—	—	12,821	9,355
Investments						
1020 - Bank and building society interest	5	26	5	5	42	371
Investments Totals	5	26	5	5	42	371
Other income						
0303 - Loose Collections - Funerals	210	—	—	—	210	10
1270 - St James' contribution	3,000	—	—	—	3,000	3,000
Other income Totals	3,210	—	—	—	3,210	3,010
Income and endowments Grand totals	109,467	26	750	5	110,250	103,462

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed

Charity Number 1133049

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure						
Raising funds						
1701 - Fundraising costs	433	—	—	—	433	193
1702 - 100 Club	1,020	—	—	—	1,020	865
1703 - Library	996	—	—	—	996	—
1740 - Investment management costs	—	—	25	—	25	25
Raising funds Totals	2,449	—	25	—	2,474	1,083
Expenditure on charitable activities						
1850 - Mission giving - home	200	—	—	—	200	1,890
1910 - Parish gift	50,000	—	—	—	50,000	55,000
1911 - Assigned fees	2,762	—	—	—	2,762	2,566
2050 - Salary of parish administrator	7,622	—	—	—	7,622	6,395
2051 - Caretaker salary	4,133	—	—	—	4,133	4,160
2052 - Treasurer's Expenses/Wages	3,463	—	—	—	3,463	3,475
2053 - Gifts	178	—	—	—	178	226
2101 - Working expenses of incumbent	692	—	—	—	692	798
2102 - Non-Stipendary minister's expenses	358	—	—	—	358	230
2104 - Pastoral assistant expenses	232	—	—	—	232	405
2110 - Subscriptions	549	—	—	—	549	569
2164 - Children's Services	22	—	—	—	22	10
2201 - Training	—	—	—	—	—	15
2202 - Books & Resources	517	—	—	—	517	346
2310 - Church office – telephone/internet	649	—	—	—	649	553
2320 - Organ / piano tuning	—	—	—	—	—	291
2321 - Organists fees	1,272	—	—	—	1,272	1,185
2331 - Cleaning	139	—	—	—	139	174
2339 - Extraordinary Resources for services/mis	—	—	—	—	—	221
2340 - Upkeep of services	1,906	—	—	—	1,906	2,882
2341 - Wedding costs	2,375	—	—	—	2,375	174
2342 - Funeral Costs	3,579	—	—	—	3,579	2,281
2343 - Baptism costs	75	—	—	—	75	—
2345 - Hospitality	420	—	—	—	420	284
2361 - Printing and stationery	471	—	—	—	471	960
2362 - Office Costs	201	—	—	—	201	773
2363 - Photocopier Costs	1,447	—	—	—	1,447	1,620
2401 - Church running - electricity	906	—	—	—	906	958
2410 - Church running - gas	2,302	—	—	—	2,302	2,257
2420 - Church running - water	106	—	—	—	106	99
2450 - Church running - insurance	4,225	—	—	—	4,225	4,205
2460 - Church running - maintenance	6,988	—	—	—	6,988	4,656
2530 - Hall running - electricity	555	—	—	—	555	477
2540 - Hall running - gas	744	—	—	—	744	727
2550 - Hall running - insurance	1,423	—	—	—	1,423	1,404
2560 - Hall running - maintenance	1,668	—	—	—	1,668	893
2580 - Hall running - water	448	—	—	—	448	206
2601 - Governance costs exam/audit fee	231	—	—	—	231	900
2610 - Advertising	—	—	—	—	—	591
2620 - PAYE/Ni	1,188	—	—	—	1,188	1,010
2710 - Church major repairs - installation	8,135	—	—	—	8,135	10,680
2820 - Hall + major repairs - installation	987	—	—	—	987	—
2990 - St James' Costs	—	—	—	—	—	35
Expenditure on charitable activities Totals	113,184	—	—	—	113,184	116,577
Expenditure Grand totals	115,634	—	25	—	115,659	117,660

There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed

Charity Number - 1133049

Fund movement by type
Selected period: 01 January 2021 to 31 December 2021

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Bells							
Restricted	4,750	2	—	—	—	—	4,753
Sub-totals	4,750	2	—	—	—	—	4,753
CBFCurate							
Endowment	7,212	2	—	—	—	—	7,215
Sub-totals	7,212	2	—	—	—	—	7,215
Fabric							
Endowment	5,729	2	—	—	—	—	5,732
Sub-totals	5,729	2	—	—	—	—	5,732
NatWest							
Restricted	177	3	25	—	—	—	156
Sub-totals	177	3	25	—	—	—	156
Neville							
Endowment	7,123	—	—	—	—	—	7,123
Sub-totals	7,123	—	—	—	—	—	7,123
OldSchool							
Designated	51,052	26	—	—	—	—	51,079
Sub-totals	51,052	26	—	—	—	—	51,079
Roof1							
Restricted	—	745	—	—	—	—	745
Sub-totals	—	745	—	—	—	—	745
General							
Unrestricted	101,068	109,467	115,634	—	—	—	94,901
Sub-totals	101,068	109,467	115,634	—	—	—	94,901
Totals	177,115	110,250	115,659	—	—	—	171,706

Pcc of Shepshed - 1133049

Balance Sheet detailed
For the Year Ended 31st December 2021

	As at 31/12/2021	As at 31/12/2020
Fixed assets		
6440: Church Hall	68,000.00	68,000.00
6445: Church Equipment	2,545.00	2,232.00
Total Fixed assets	70,545.00	70,232.00
Current assets		
6501: Bank current account	26,209.69	33,695.57
6502: Bell Fund	4,753.37	4,750.89
6503: Curates Fund	7,216.23	7,212.48
6504: Bradley Fabric Fund	5,732.40	5,729.42
6506: Old School Account	51,079.18	51,052.59
6507: Curates Account Natwest	159.90	177.87
6508: Neville Bequest (Curates Fund)	7,123.80	7,123.80
6590: Cash in hand	200.00	—
Total Current assets	102,474.57	109,742.62
Liabilities		
6699: Agency collections	1,313.04	1,678.99
Z04: Accounts Payable	—	1,180.00
Total Liabilities	1,313.04	2,858.99
Net Asset surplus (deficit)	171,706.53	177,115.63
Reserves		
Excess / (deficit) to date	(5,409.10)	(14,198.10)
Z01: Starting balances	177,115.63	191,313.73
Z03: Gains/(losses) on reval of fixed assets	—	—
Total Reserves	171,706.53	177,115.63

Represented by Funds		
Unrestricted	94,901.66	101,068.58
Designated	51,079.18	51,052.59
Restricted	5,654.60	4,928.76
Endowment	20,071.09	20,065.70
Total	171,706.53	177,115.63

PCC OF SHEPSHED

England & Wales - Charity number 1133049

Accounts

**Parochial Church Council of
St Botolph's Church, Shepshed**

End of Year Financial Statements

Year ending 31st December 2020

Charity Number: 1133049

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Independent Examiner's Report.....7
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Balance Sheet.....12

Trustees Annual Report

Reference and Administrative Details

St Botolph's Church	Parish Office
Church Street	Church Gate
Shepshed	Shepshed
Loughborough	Leicestershire
Leicestershire	LE12 9RJ
LE12 9RH	

Bankers

HSBC	NatWest
41 Market Place	Market Place
Loughborough	Loughborough
LE11 3EJ	LE11 3NZ

Reader & Chair

Reverend Lydia Humphreys (Incumbent & Chair)
Reverend John Bird (Non Stipendiary Minister)
Michael Torne (Reader) (from ??)

Churchwardens

John Dodson
Sarah Parr (to October 2020)
Robin Popley (from October 2020)

Deputy Churchwardens

Colin Stinchcombe
Stephanie Smith
Sarah Parr (from October 2020)
Lorraine Spotak

Representative on Deanery Synod

Simon Parr

Co-Opted/Ex-Officio Members

Julie Rock (Secretary) (Co-Opted)
Jane Payne (Treasurer) (Co-Opted)
Diane Melton (Ex-Officio)
Adie Sanders (Ex-Officio)

Elected Members

Roger Smith (to October 2020)	
Peter Soar (to October 2020)	Vicky Gould
Kathryn Taylor	Simon Parr
Glennis Wilcox	Richard Rock
David Willmore (from October 2020)	

Structure and Governance

The Parochial Church Council (PCC) registered as a charity with the Charity Commission on 1 December 2009. The PCC is the executive committee of the parish, and consists of clergy and churchwardens, together with representatives of the laity. The appointment of PCC members is governed by and set out in the Church Representation Rules and new PCC members are briefed on their roles and responsibilities. The PCC meets every two months to discuss ongoing plans and concerns.

Everybody on the Electoral Roll is eligible to seek nomination for the PCC and elections are held at the Annual Parish Council Meeting, to which all Church members are encouraged to attend.

Aim and Purposes

The primary aim of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is responsible for the financial affairs of the church and the care and maintenance of the church fabric and its contents.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church and the hall.

The Church was open on Saturday and Tuesday mornings for anyone to attend up to 21st March 2020, and refreshments were available. Unfortunately, from 22nd March restrictions were in place and we remained closed to end of June. Once restrictions were eased slightly, we began to open when possible, but this has been a constant change due to the ever changing situation with the pandemic. The services were transmitted online through Zoom and YouTube with over 100 viewers. There are women's and men's fellowship groups which meet regularly (where possible) and this continued on zoom for some groups. Several social and fundraising events were arranged by volunteers in 2020 raising over £3,600.

The PCC agreed to continue to support the local youth centre, Passion and Food Bank. The Church also raised funds for Christian Aid and the Children's Society.

The activities of the Church have been possible because of the time given by a large number of volunteers.

Achievements and Performance

Worship and Prayer - The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. This year we have continued to provide two or three worship services on Sundays, and one mid-week, with children's church on the most Sundays and Messy church once a month up to 21st March. There are over 200 people in our worshipping community, with over 100 attending on a "usual" Sunday. From 23rd March we were in a national lockdown and we continued

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

services online through Zoom and Youtube. Attendances in lockdown were over 100 households tuning into the online services.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. The Church supported those recently bereaved through the Light Up a Life event in December when people were invited to remember a loved one by lighting a candle. 1 person was baptised in 2020, 5 couples had booked to be married in 2020, but all of these weddings were postponed to 2021 due to the pandemic and 19 funeral services were held either in church or conducted by a member of the ministry team at the crematorium or cemetery.

Deanery Synod - A member of the PCC sits on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Community activities - In 2020, the links with the local primary schools have continued to be developed with members of the church supporting the schools through assemblies.

The church was not used for the Rotary Christmas Tree Festival, but there were 3 trees positioned on the outside of the church. It has also been the venue for a passion concert which was well supported by the local community. Members of the community are invited to the social and fundraising events such as the Outdoor Produce Show and Christmas Market.

Financial Review

The pledged contribution of £61,500 was reviewed due to the pandemic to £55,000 and this was paid to the Diocese of Leicester in 2020.

During 2020, there has been an increase in income from regular giving, but a loss of the income received through the weekly collection plate. We do intend to run a Parish Campaign which will be planned for the future. The parish giving scheme continues to be the best way for parishes to make regular monthly gifts and the numbers using the scheme continues to grow.

We continued to take SumUp machine to take contactless payments, this was used at the Christmas Market, for purchase of tickets and at the VE and Christingle collection.

Reserves policy

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

The Old School Fund can be used at the discretion of the vicar and churchwardens.

Plans for Future Periods

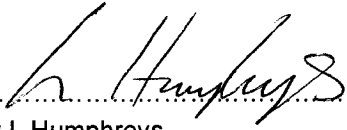
We plan to take on a children and families worker on a part time basis in the near future. A new logo is in the process of being developed.

Risk Management

The major financial risk to which the PCC is exposed is that the income is insufficient to cover the annual costs. Other risks have been identified and a Health and Safety Policy and a Child Safeguarding Policy have been introduced.

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

The Trustees declare they have approved the above report on 2 May 2021 and it is signed on their behalf by:-



.....
Rev L Humphreys
Vicar

Independent Examiner's Report

**Reports and recommendations following the Independent Examination of
St Botolph's Church Year End 31st December 2020**

Balance Sheet:

In discussions in advance of the examination it had been discovered that the depreciation of fixtures had not been done for a few years and that the agency funds needed reviewing. This had an impact on Inc and exp in 2020. The funds held also required adjustments to reflect the correct values for year end.

Income and expenditure

It was noted that there should be more analysis of the reference "Extraordinary resources" code 2339, including a new code to reflect "Gifts" given to individuals.

Some other reanalysis was advised including the CCLI cost.

It was concerning that in the original file, invoices for the electrical work from G A Taylor and guttering from Aaron Starbuck were missing, however these were provided on request.

There were no receipts / acknowledgements or thank you letters on file from Christian Aid / Passion or the Food bank.

Recommendations:

The PCC should have a clear policy of agreement when it comes to agreeing expenditure. This could be agreement that everything over a certain amount should be agreed by the PCC. For example the "Steaming cost of £688.47

Any donations of value made should have a covering letter with a request for an acknowledgement of the donation. If needs be put a stamped addressed envelope for return.

As a rule of thumb where there is back up please put it on file, for example letters about grants, or funeral directors or donation acknowledgements. If there is no back up, such as the electrical work, then ever effort should be made to get it.

On the whole the records are kept in good order.

I recommend that you look into the "My fund accounting" cloud package from Data Developments that is being rolled out by the Diocese maybe for the start of 2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the
accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

St Botolph's Church, Shepshed Leics

On accounts for the year
ended

31st December 2020

Charity no
(if any)

Set out on pages

(provide: include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31/12/2020**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

Colin Wood

Date: 31st March 2021

Name:

Colin Wood

Relevant professional
qualification(s) or body
(if any):

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049
ANALYSIS OF INCOME AND EXPENDITURE – FOR THE YEAR ENDED 31 DECEMBER 2020

Income and Endowments	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Donations and legacies						
0101 - Gift Aid - Bank	25,059	—	—	—	25,059	26,673
0102 - Non Gift Aid - Bank	4,431	—	—	—	4,431	5,098
0103 - Parish Giving Scheme - GA	14,994	—	—	—	14,994	10,816
0104 - Parish Giving Scheme - No GA	2,083	—	—	—	2,083	2,197
0110 - Gift Aid - Envelopes (Blue)	5,658	—	—	—	5,658	7,966
0112 - Non Gift Aid - Envelopes (Blue)	1,534	—	—	—	1,534	765
0201 - Other planned giving	880	—	—	—	880	786
0301 - Loose plate collections – Regular serv	1,360	—	—	—	1,360	3,712
0302 - Loose plate collections – Other serv	688	—	—	—	688	793
0410 - Giving through wall safe	83	—	—	—	83	42
0501 - One-off Gift Aid gifts (Yellow) - Regular	1,093	—	—	—	1,093	2,246
0502 - One-off Gift Aid gifts (Yellow) - other	60	—	—	—	60	639
0550 - Donations appeals etc	4,834	—	—	—	4,834	1,657
0601 - Tax recoverable on Gift Aid	17,217	—	—	—	17,217	16,911
0701 - Legacies	301	—	—	—	301	277
0801 - Grants	2,500	—	—	—	2,500	—
0901 - Other funds generated	663	—	—	—	663	2,370
0903 - Christmas Gifts	720	—	—	—	720	625
0905 – Coffee Income	546	—	—	—	546	2,084
Donations and legacies Totals	84,712	—	—	—	84,712	85,664
Income from charitable activities						
1101 - Fees for weddings and banns	1,995	—	—	—	1,995	2,982
1102 - Fees for funerals	4,017	—	—	—	4,017	11,579
1210 - Bookstall sales	—	—	—	—	—	112
1300 - Children's Church	—	—	—	—	—	20
Income from charitable activities Totals	6,012	—	—	—	6,012	14,693
Other trading activities						
0202 - Loose plate Collection - Baptism	—	—	—	—	—	89
0902 - Christmas market	3,037	—	—	—	3,037	2,632
0906 - 100 club	1,330	—	—	—	1,330	2,377
0910 - Social and Fundraising events	809	—	—	—	809	1,920
1220 - Bookstall sales - fund raising	—	—	—	—	—	78
1240 - Church hall lettings - fund raising	3,395	—	—	—	3,395	9,586
1250 - Magazine income - advertising	427	—	—	—	427	598
1260 - Parish magazine sales	328	—	—	—	328	223
1280 - Income from printing and	28	—	—	—	28	155
Other trading activities Totals	9,355	—	—	—	9,355	17,660
Investments						
1020 - Bank and building society interest	20	257	39	54	371	680
Investments Totals	20	257	39	54	371	680
Other income						
0303 - Loose Collections - Funerals	10	—	—	—	10	305
1270 - St James' contribution	3,000	—	—	—	3,000	3,000
1320 - Surplus - sales of fixed assets	—	—	—	—	—	200
Other income Totals	3,010	—	—	—	3,010	3,505
Income and endowments Grant totals	103,111	257	39	54	103,462	122,203

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

Expenditure

Raising funds

1701 - Fundraising costs	193	—	—	—	193	71
1702 - 100 Club	865	—	—	—	865	1,030
1740 - Investment management costs	25	—	—	—	25	25

Raising funds Totals	1,083	—	—	—	1,083	1,126
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Expenditure on charitable activities

1850 - Mission giving - home	1,890	—	—	—	1,890	1,682
1851 - Mission giving - international	—	—	—	—	—	1,000
1910 - Parish gift	55,000	—	—	—	55,000	61,597
1911 - Assigned fees	2,566	—	—	—	2,566	2,547
2050 - Salary of parish administrator	6,395	—	—	—	6,395	6,395
2051 - Caretaker salary	4,160	—	—	—	4,160	4,208
2052 - Treasurer's Expenses/Wages	3,475	—	—	—	3,475	926
2053 - Gifts	226	—	—	—	226	—
2101 - Working expenses of incumbent	798	—	—	—	798	1,078
2102 - Non-Stipendiary minister's expenses	230	—	—	—	230	731
2104 - Pastoral assistant expenses	405	—	—	—	405	603
2110 - Subscriptions	569	—	—	—	569	533
2164 - Messy Church/Children's Services	10	—	—	—	10	71
2201 - Training	15	—	—	—	15	170
2202 - Books & Resources	346	—	—	—	346	665
2310 - Church office – telephone/internet	553	—	—	—	553	461
2320 - Organ / piano tuning	291	—	—	—	291	291
2321 - Organists fees	1,185	—	—	—	1,185	2,316
2331 - Cleaning	174	—	—	—	174	247
2339 - Extraordinary Resources for services/mis	221	—	—	—	221	1,017
2340 - Upkeep of services	2,882	—	—	—	2,882	1,785
2341 - Wedding costs	174	—	—	—	174	875
2342 - Funeral Costs	2,261	—	—	—	2,261	3,171
2345 - Hospitality	284	—	—	—	284	897
2361 - Printing and stationery	960	—	—	—	960	1,493
2362 - Office Costs	773	—	—	—	773	457
2363 - Photocopier Costs	1,620	—	—	—	1,620	1,273
2401 - Church running - electricity	958	—	—	—	958	1,367
2410 - Church running - gas	2,257	—	—	—	2,257	2,677
2420 - Church running - water	99	—	—	—	99	64
2450 - Church running - insurance	4,205	—	—	—	4,205	4,191
2460 - Church running - maintenance	4,656	—	—	—	4,656	2,984
2530 - Hall running - electricity	477	—	—	—	477	929
2540 - Hall running - gas	727	—	—	—	727	831
2550 - Hall running - insurance	1,404	—	—	—	1,404	1,392
2560 - Hall running - maintenance	893	—	—	—	893	703
2580 - Hall running - water	206	—	—	—	206	327
2601 - Governance costs examination/audit fee	900	—	—	—	900	720
2602 - Payroll costs	—	—	—	—	—	144
2610 - Advertising	591	—	—	—	591	252
2620 - PAYE/NI	1,010	—	—	—	1,010	1,311
2710 - Church major repairs - installation	10,680	—	—	—	10,680	—
2820 - Hall + major repairs - installation	—	—	—	—	—	579
2990 - St James' Costs	35	—	—	—	35	—

Expenditure on charitable activities Totals	116,577	—	—	—	116,577	114,978
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Expenditure Grand totals	117,660	—	—	—	117,660	116,105
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There may be minor discrepancies in the totals if the pence are not being shown

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

Fund Movement by Type – for the Year Ended 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Bells							
Restricted	10,799.09	20.09	—	(6,068.29)	—	—	4,750.89
Sub-totals	10,799.09	20.09	—	(6,068.29)	—	—	4,750.89
CBF Curate Fund							
Endowment	7,128.41	30.49	—	53.58	—	—	7,212.48
Sub-totals	7,128.41	30.49	—	53.58	—	—	7,212.48
Bradley Fabric Fund							
Endowment	5,662.63	24.23	—	42.56	—	—	5,729.42
Sub-totals	5,662.63	24.23	—	42.56	—	—	5,729.42
NatWest Curate's Account							
Restricted	161.43	19.08	—	(2.64)	—	—	177.87
Sub-totals	161.43	19.08	—	(2.64)	—	—	177.87
Neville Curates Fund							
Endowment	7,123.80	—	—	—	—	—	7,123.80
Sub-totals	7,123.80	—	—	—	—	—	7,123.80
Old School Account							
Designated	71,513.28	257.53	—	(20,718.22)	—	—	51,052.59
Sub-totals	71,513.28	257.53	—	(20,718.22)	—	—	51,052.59
General							
Unrestricted	88,925.09	103,111.34	117,660.86	26,693.01	—	—	101,068.58
Sub-totals	88,925.09	103,111.34	117,660.86	26,693.01	—	—	101,068.58
Totals	191,313.73	103,462.76	117,660.86	—	—	—	177,115.63

Parochial Church Council of St Botolph's Church, Shepshed
Charity Number 1133049

Balance Sheet detailed
For the Year Ended 31st December 2020

	As at 31/12/2020	As at 31/12/2019
Fixed assets		
6440: Church Hall	68,000.00	68,000.00
6445: Church Equipment	2,232.00	3,634.00
Total Fixed assets	70,232.00	71,634.00
Current assets		
6501: Bank current account	33,695.57	34,763.25
6502: Bell Fund	4,750.89	4,730.80
6503: Curates Fund	7,212.48	7,156.99
6504: Bradley Fabric Fund	5,729.42	5,705.19
6506: Old School Account	51,052.59	60,795.06
6507: Curates Account Natwest	177.87	188.22
6508: Neville Bequest (Curates Fund)	7,123.80	7,123.80
Total Current assets	109,742.62	120,463.31
Liabilities		
6699: Agency collections	1,678.99	783.58
Z04: Accounts Payable	1,180.00	—
Total Liabilities	2,858.99	783.58
Net Asset surplus (deficit)	177,115.63	191,313.73
Reserves		
Excess / (deficit) to date	(14,198.10)	(16,088.33)
Z01: Starting balances	191,313.73	207,402.06
Z03: Gains/(losses) on reval of fixed assets	—	—
Total Reserves	177,115.63	191,313.73

Represented by Funds		
Unrestricted	101,068.58	88,925.09
Designated	51,052.59	71,513.28
Restricted	4,928.76	10,960.52
Endowment	20,065.70	19,914.84
Total	177,115.63	191,313.73