

HOLY TRINITY CHURCH

POULTON LANCELYN, BEBINGTON, WIRRAL

ANNUAL REPORT

and

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the year ended

31st December 2021

HOLY TRINITY CHURCH

ANNUAL REPORT & FINANCIAL STATEMENTS 2021

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HOLY TRINITY CHURCH

ADDRESS

Chorley Way
Spital
Bebington
Wirral
CH63 9LS

INCUMBENT

Rev R.K.Wiles
6 Chorley Way
Spital
Bebington
Wirral
CH63 9LS

BANKERS

HSBC Bank plc
68 Bromborough Village Road
Bromborough
Wirral
CH62 7ET

CCLA Investment Management Ltd.
80 Cheapside
London
EC2V 6DZ

INDEPENDENT EXAMINER

Mr. M.Forshaw
HWCA Accountants
Pacific Chambers , Liverpool L2 5QQ
11-13 Victoria Street
Liverpool
L2 5QQ

HOLY TRINITY CHURCH

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

Aim and purposes

Holy Trinity Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Roger Wiles, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of Poulton Hey (the "Hey"), a grade II listed building adjacent to the church building as well as the vicarage at 6 Chorley Way.

Objectives and activities

The PCC is committed to reaching as many people as possible with the gospel message so they become active Christians within our parish community at Holy Trinity. The PCC aims to make our services accessible to the many groups that live within our parish. Our services and the living witness of our members put faith into practice through scripture and prayer, music and sacrament and loving pastoral care.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Meeting together in mutual encouragement to learn from the gospel and to pray; and developing their knowledge of, and trust in Jesus.
- The provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of Holy Trinity Church and the Hey.

Achievements and Performance

The PCC is keen to offer a range of services over the year that our community finds both beneficial and spiritually fulfilling. As the country emerged from the Global Pandemic, some people were still too concerned to return to church but attended "virtually" and our main service has continued to be live-streamed on Sunday mornings on YouTube so they are available to all. We produced a series of short videos streamed at 4.30 particularly aimed at reaching the unchurched. The service and videos continued to be available online. Our 4.30 service, like our main 10.30 service continues now to meet in person. Our children's and families work continued in the Parish, again with lots of materials online. Our Families worker arranged deliveries of materials and instructions to parents to encourage them to work with their children in learning about the Gospel. Our more usual programme of youth and children's work has of course resumed.

Our Home Groups continued meeting virtually through lockdown and afterwards in person, providing support and encouragement to their members.

A great deal of time and thought was spent during the year on how to make the best use of our services.

All are welcome to attend our regular services and other activities. At the APCM in 2021 there were 222 parishioners on the Church Electoral Roll. The figure at the APCM in 2022 was 213. 7 new members had joined the church and 16 members have been removed (2 deceased and 9 have moved away/changed churches and 5 were in care homes)

The average weekly attendance for 2021 was 82 (due to the impact of covid) with others attending online.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the deceased into God's keeping.

Deanery and Diocesan Synods

Three members of the PCC sit on the Deanery Synod and one on the Diocesan Synod. These provide the PCC with an important link between the parish and the wider structures of the church.

The Hey

As a grade II listed building that is used by a wide cross section of the community the maintenance of The Hey is a constant source of concern for the PCC.

HOLY TRINITY CHURCH

Pastoral care

The church and the Hey are used throughout the week by a large number of groups, many of which are unrelated to the church. Some examples of the groups that use the premises are:

Age Concern operates a chair exercise group each Friday morning.

Holy Trinity Pre-school operates every day during school term times and is run on behalf of the PCC by four staff. At the latest OFSTED inspection the Pre-school was judged to be "good" in all categories.

A range of youth groups for children and young people from the ages of 4 to 18 are run by members of the church under the overall supervision of our Children's and Families worker, Anna Leadbetter. These groups meet on a Friday and Sunday evening and are well attended.

The buildings are also used for dancing classes, various uniformed groups, badminton and indoor bowls.

Some members of the parish are unable to attend church due to sickness or age. Reverend Roger Wiles has visited all church members who have requested it, either in their homes or at hospital. A rota is maintained of volunteers to visit and care for all who are sick or unable for any other reason to keep in touch with church life. Church members were encouraged to assist their neighbours during lockdown.

Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the church donated £13,728 to various mission and evangelistic organisations both locally and overseas.

A card is distributed to the parish in the lead up to Christmas and Easter inviting all parishioners to join us at our services at these important times of year and on other occasions invitations are sent out to encourage regular members of the congregation and those who do not attend regularly join us for specific services or events.

We have collaborated with other churches as members of both the Wirral Gospel Partnership and the the Northwest Partnership to organise events reaching out to the community as well as providing encouragement to existing church members. We have worked particularly closely with St Marks, a local church, which we continue to support financially.

Ecumenical Relationships

As noted above Holy Trinity had been working with St Mark's, New Ferry and the North West Partnership

Financial review

Total receipts of unrestricted funds were £168,405 (£143,454 last year)

The funds include the proceeds of an appeal made to raise additional funds for the salary of the Children's and Families worker following the ceassation of th regular funding from a local Trust.

Restricted donations of £3,200 were also received into the Building Fund for the upkeep of the fabric of the Church and the Hey.

£134,228 was spent to provide the Christian ministry from Holy Trinity Church including a contribution of £67,176 to the diocesan parish share. The amount that each church in the diocese has to contribute is shared between the member churches according to a formula based on the number of clergy based at the church and socio-economic factors using statistics taken from the 2021 census.

In addition, £1801 was paid out of restricted funds towards the salary of the Children's and Families worker.

The net result for the year was a surplus on activities of £22,490 on unrestricted funds. Adding the assets brought forward at the start of the year (including the vicarage) the balances carried forward at 31st December on unrestricted funds totalled £190,767.

The financial performance of the Holy Trinity Pre-school is reported separately in the financial statements, showing a small surplus during the year of £1,817.

HOLY TRINITY CHURCH

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021 (continued)

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to at least two months unrestricted payments, equivalent to £25,400 to cover emergency situations that may arise from time to time. The balance of £45,367 held on unrestricted funds, after designations, is sufficient to meet this target.

The balance of £12,601 in restricted funds is retained in respect of salary for the Childrens and Families worker and maintaining the fabric of the church building. It is the policy of the PCC to invest surplus fund balances in deposit accounts as appropriate.

Volunteers

We would like to thank all those who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Chris Parnaby and Caroline Rowlands who have worked tirelessly to keep the church running.

The PCC do not engage any "paid" volunteers

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the membership of the PCC consists of the incumbent, churchwardens, reader, members elected by those members of the congregation who are on the electoral roll of the church and the treasurer and secretary, who are co-opted onto the PCC. All those who are members of the congregation are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met 7 times during the year with an average attendance of 82%. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees which include finance, fabric, mission, evangelism HR and services, are all responsible to the PCC and report back to it regularly with minutes of their meetings being received by the full PCC and discussed as necessary.

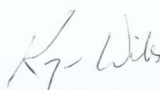
The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and is registered with the Charity Commission, registered number 1133047.

The PCC members who have served from 1st January 2021 until the date this report was approved are:

Ex officio members

Incumbent	The Reverend Roger Wiles	Incumbent and Chairperson
Wardens	Christine Parnaby	Until 1st May 2022
	Caroline Rowland Jason Potter	From 22 June 2022
Co-opted	Christine Walsh	Treasurer
	Alan McGraa The Reverend Paul Lewis	Secretary and representative on Diocesan Synod Member of Deanary Synod.
Elected	Linda Hughes Ian Fair Lukas Hank Susan Blevin Owen Leadbetter Grzegorz Orzech	Representative on Deanery Synod Representative on Deanery Synod
	Sarah Caines Anna Leadbetter Geoff Lawrence Claire Dobson	Until 26 September 2022

Approved by the PCC on 31st October 2022 and signed on their behalf by the Reverend Roger Wiles (PCC chairman).



INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL
OF HOLY TRINITY CHURCH, POULTON LANCELYN, BEBINGTON, WIRRAL

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 6 to 12 is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and the s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirements of Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounting and Reporting) Regulations 1995.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :-

which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, as also contained in the Church Accounting Regulations 1997

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed M. Forshaw

Name MICHAEL JOHN FORSHAW

Address % HAINES WATTS, LIVERPOOL
PACIFIC CHAMBERS 11-13 VICTORIA ST.
LIVERPOOL, L2 5QQ.

Date 31 October 2022.

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HOLY TRINITY CHURCH

HOLY TRINITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Restricted (Pre-school) £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES						
Voluntary income (direct giving)	2a	151,395	3,200	-	154,595	153,616
Other voluntary income	2b	-	-	-	-	2,000
Gross income from Events & Activities	2c	3,852	-	39,727	43,579	31,012
Other ordinary income	2d	795	-	-	795	5,419
Other designated income	2e	12,349	-	-	12,349	1,434
Income from interest/investments	2f	14	-	0	14	121
TOTAL INCOMING RESOURCES		168,405	3,200	39,727	211,332	193,602
RESOURCES USED						
Grants	3a	13,728	-	-	13,728	13,725
Support costs	3b	480	-	-	480	793
Directly related to the work of the Church	3c	94,682	3,000	-	97,682	94,520
Church management & administration	3d	33,446	1,801	37,910	73,157	92,701
Other designated expenditure	3e	1,977	-	-	1,977	5,290
TOTAL RESOURCES USED		144,313	4,801	37,910	187,024	207,029
NET INCOMING/(OUTGOING) RESOURCES		24,092	(1,601)	1,817	24,308	(13,427)
FUND TRANSFERS						
Brought forward 1 January 2020				27,215		
Adjustment to opening balances*		46,675	14,211	27,115	88,001	101,528
CARRIED FORWARD 31 DEC 2021		70,767	12,610	28,932	112,309	88,101

The notes on pages 8 to 12 form part of these financial statements

HOLY TRINITY CHURCH

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021	2020
		£	£
FIXED ASSETS			
Tangible fixed assets	5	120,000	120,000
CURRENT ASSETS			
Debtors	7	9,776	830
Short term deposits		25,557	25,544
Cash at bank & in hand		84,035	67,583
		<u>119,368</u>	<u>93,957</u>
CREDITORS :Amounts falling due within one year	8	<u>7,059</u>	<u>5,856</u>
NET CURRENT ASSETS		112,309	88,101
TOTAL ASSETS LESS CURRENT LIABILITIES		232,309	208,101
NET ASSETS		<u>232,309</u>	<u>208,101</u>
FUNDS			
Unrestricted	6	190,768	166,675
Restricted	6	12,609	14,211
Pre-school	6	<u>28,932</u>	<u>27,215</u>
		<u>232,309</u>	<u>208,101</u>

Approved by the Parochial Church Council on 31st October 2022 and signed on its behalf by



 Chairman Member

The notes on pages 8 to 12 form part of these financial statements

HOLY TRINITY CHURCH

NOTES TO THE ACCOUNTS

For the year ended 31 December 2021

ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities SORP ("Statement of Recommended Practice" Accounting for Charities).

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Incoming Resources

Voluntary Income

Collections are recognised when received by or on behalf of the PCC.

Planned Giving receivable under Gift Aid is recognised only when claimed.

Income Tax recoverable on Gift Aid donations is recognised when the income is claimed

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Income from investments

Interest entitlements are accounted for as they are received. Tax recoverable on such income is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the church

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

No depreciation is provided on freehold buildings. The PCC follows a programme of regular review of its properties in order to maintain them to a high standard. Accordingly, in the opinion of the council, any element of depreciation would be immaterial.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2006 is written off.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with CCLA Investment Management Funds or at the bank.

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NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 31 December 2021

ACCOUNTING POLICIES (CONT)

2) INCOMING RESOURCES

	Note	Unrestricted Funds £	Restricted Funds £	Restricted (Pre-school) £	Total Funds 2021 £	Total Funds 2020 £
a)						
Voluntary Income (direct giving)						
Planned Giving						
Gift Aid/G.A.Y.E.		93,442	3,200	-	96,642	113,006
Income Tax reclaimed		23,536	-	-	23,536	26,750
Uncovenanted		10,936	-	-	10,936	9,220
Collections		2,766	-	-	2,766	547
Sundry Gifts		20,715	-	-	20,715	4,093
		151,395	3,200	-	154,595	153,616
b)						
Other voluntary income						
Donations		-	-	-	-	-
Transfers		-	-	-	-	-
Gift Diocese		-	-	-	-	2,000
		-	-	-	-	2,000
c)						
Gross Income from Events & Activities						
Covid Supplies				98	98	
Furlough						
Bookstall		-	-	-	-	-
Fees (PCC)	-	51	-	-	51	577
Fees & Vouchers (Playgroup)		-	-	15,348	15,348	24,797
Fundraising (Playgroup)		-	-	126	126	131
Insurance/gifts		-	-	-	-	1,445
Other funding		1,076	-	24,054	25,130	1,217
Rent of Buildings		2,827	-	-	2,827	2,746
Phone/stationery				-	-	-
Repayment of overpayment				1	1	100
Written back cheque		-	-	100	100	
		3,852	-	39,727	43,579	31,013
d)						
Other ordinary income						
Designated	10a	795	-	-	795	5,419
		795	-	-	795	5,419
e)						
Other designated income						
Designated	11	12,099	-	-	12,099	1,434
Church Weekend		250	-	-	250	-
		12,349	-	-	12,349	1,434
f)						
Income from investments						
Bank Account Interest		14	-	0	14	121
		14	-	0	14	121
TOTAL INCOMING RESOURCES		168,405	3,200	39,727	211,332	193,603

HOLY TRINITY CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 31 December 2021

		Unrestricted Funds £	Restricted Funds £	Restricted (Pre-school) £	Total Funds 2021 £	Total Funds 2020 £
3)	RESOURCES USED					
a)	Grants		-			
	Missionary societies	8,580	-	-	8,580	9,225
	Home missions & other Church Societies	5,148	-	-	5,148	4,500
		13,728	-	-	13,728	13,725
b)	Support costs					
	Youth groups	480	-	-	480	680
	Other groups	-	-	-	-	113
		480	-	-	480	793
c)	Directly related to the work of the Church					
	Ministry - Parish Share & Stipend	67,176	-	-	67,176	66,586
	Clergy expenses	1,975	-	-	1,975	2,182
	Clergy conferences	490	-	-	490	265
	Vicarage repairs & costs	2,872	-	-	2,872	2,588
	Church running expenses	17,237	-	-	17,237	13,184
	Church maintenance	3,252	3,000	-	6,252	8,036
	Church Grounds maintenance	1,680	-	-	1,680	1,680
		94,682	3,000	-	97,682	94,521
d)	Church management & administration					
	Bank charges & Independent Examination	960	-	-	960	480
	Gross Wages	28,966	1,801	32,605	63,372	86,886
	Nat.Insce - ER's	-	-	-	-	-
	Office Equipment, Furniture & Fittings	637	-	-	637	25
	Photocopier	539	-	-	539	555
	Phone/Stationery/Postage	1,904	-	-	1,904	1,136
	Playgroup fundraising costs	-	-	-	-	-
	Playgroup running costs	-	-	5,305	5,305	3,525
	Staff training	415	-	-	415	-
	Staff expenses	25	-	-	25	93
		33,446	1,801	37,910	73,157	92,701
e)	Other designated expenditure					
	Ordinary	-	-	-	-	-
	Designated	1,419	-	-	1,419	2,929
	Church weekend	350	-	-	350	1,834
	Holiday Club	208	-	-	208	527
		1,977	-	-	1,977	5,290
	TOTAL RESOURCES USED	144,313	4,801	37,910	187,024	207,030
4)	STAFF COSTS					
	No remuneration was paid to members of the council in respect of their role on the council. Anna Leadbetter (the Childrens and Families worker is paid a salary for her work in that role and was in receipt of this before being appointed to the PCC. The following expenses were paid or reimbursed to members of the council:-					
	Anna Leadbetter	25			25	
	Reverend R Wiles	1,975	-	-	1,975	2,182
	During the year the PCC employed 1 children's and families worker, 1 pastoral worker, 1 administrators and 2 part time cleaners. The Pre-school employed 1 manager, 1 supervisor and 4 assistants. No employee received remuneration in excess of £50,000.					
	Salaries	28,134	1,801	32,605	62,540	85,045
	Nat.Insce - ER's	-	-	-	-	-
	Pension	832	-	-	832	1,841
		28,966	1,801	32,605	63,372	86,886

HOLY TRINITY CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 31 December 2021

5) FIXED ASSETS FOR USE BY THE PCC

Freehold land & building at 6 Chorley Way, Poulton Lancelyn, Bebington, Wirral Purchase cost value of £120,000. The property was mortgaged for £130,000 during 2002, and was then valued by Allchurches Mortgage company at £160,000.

	Unrestricted Funds £	Restricted Funds £	Restricted (Pre-school) £	Total Funds 2021 £	Total Funds 2020 £
6) ANALYSIS OF ASSETS BY FUND					
Fixed Assets	120,000	-	-	120,000	120,000
Current Assets	74,563	12,609	32,196	119,368	93,957
Current Liabilities	(3,795)	-	(3,264)	(7,059)	(5,856)
Long Term Liabilities	-	-	-	-	-
Fund Balance	190,768	12,609	28,932	232,309	208,101
7) DEBTORS					
Payments in advance	431	-	-	431	830
Refund of Gift Aid & Tax	9,345	-	-	9,345	-
	9,776	-	-	9,776	830
8) CREDITORS					
Amounts falling due within one year					
Uncleared lodgement	-	-	-	-	-
H M Revenue & Customs	-	-	728	728	326
Accruals for goods & services	3,795	-	2,536	6,331	5,530
	3,795	-	3,264	7,059	5,856
9) FUND DETAILS					
The unrestricted funds comprise the Holy Trinity No.1 and No 2 Accounts, the Development Fund and the No.1 and No 2 Deposit Accounts with CCLA Investment Management Limited.					
The restricted funds comprise the Holy Trinity Building Fund.					
10a) OTHER ORDINARY INCOME					
Recouped through Government Furlough Scheme	795	-	-	795	5,419
	795	-	-	795	5,419
10b) OTHER ORDINARY EXPENDITURE					
	-	-	-	-	-

HOLY TRINITY CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 31 December 2021

11) OTHER DESIGNATED INCOME & EXPENDITURE

	2021 Income £	2021 Expend. £	2020 Income £	2020 Expend. £
Discretionary Fund	2,426	450	1,275	2,603
Library	100	-	-	-
Frank Houston Memorial Fund	-	530	-	40
Wages	320	-	-	-
Maundy Thursday Supper	-	-	-	-
Vision	-	96	159	287
Foodbank	75	-	-	-
NWP fees	-	250	-	-
Family and childrens worker	8,563	-	-	-
Toddlers	615	93	-	-
	<u>12,099</u>	<u>1,419</u>	<u>1,434</u>	<u>2,930</u>

12) COMMITMENTS

Included in the Church's current assets is unspent funding for the following projects:-

- a) Children's work
- b) Building projects
- c) Childrens and Family worker salary
- d) Funds donated to support the churches "vision" for helping to church the unchurched.