

**Agenda for Annual meeting 2022-2023 on Sunday April 16th after Mass at  
approx. 11.30pm in the Church**

**Welcome by the Chairman**

**Approval of Minutes of 2021 -2022 (attached in the package)**

**Matters arising**

**Apologies**

**Attendance**

**Election of Officers**

Churchwardens

PCC members

Sidesmen now elected at first PCC meeting following the APCM

Election of Deanery Synod Representatives this year

**Reports (Any Questions)**

PCC report

Church Magazine

100 Club

Social Committee report

Electoral Roll report

Finance report

Fabric report

Servers report

Deanery Synod Report

Chairman's report

**AOB**

## **MINUTES OF ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 16<sup>TH</sup> APRIL 2023 HELD AFTER MORNING MASS AT APPROXIMATELY 11-30AM IN CHURCH**

**The Chairman** Fr. Colin welcomed everyone to the meeting.

**Apologies** Angela Balcombe

**Attendance** 16 parishioners attended the meeting.

The minutes of the Annual meeting held on Sunday 24<sup>th</sup> April 2022 had previously been circulated to PCC members and were attached to the package of reports which had been distributed to parishioners prior to the Annual Meeting. It was proposed by Roy Page and seconded by Don Newling that they be accepted as a true record of the meeting. All were in favour.

**Matters arising** none

### **Election of Officers**

**Churchwardens.** Patrick Andrew has been nominated to serve as churchwarden for the coming year and it was proposed by Sue Murgatroyd and seconded by Lyndon Murgatroyd that his appointment be accepted. All agreed and Patrick was thanked by Fr Colin for his service the previous year. There were no further nominations.

**PCC members** The following people had been nominated, proposed and seconded and they were Lyndon and Sue Murgatroyd, Don Newling, Angela Balcombe, Roy and Pat Page, Patrick and Barbara Andrew and Mark Thomas. It was proposed by the secretary that the PCC members be nominated en bloc and all present agreed.

**Deanery Synod Representatives** Elections were required this year. Albert Crew and Don Newling had been nominated, proposed and seconded by Lyndon Murgatroyd and Fr. Colin Sanderson and Ro Newling and Lyndon Murgatroyd respectively. The serving term is three years but that does not prevent individuals from resigning earlier.

## **REPORTS FOR APCM 2022-2023**

### **PCC REPORT 2022-23**

The PCC met 5 times since the last Annual General Meeting. The main issues discussed and resolved were the removal of the signage on the pews relating to Covid restrictions and the reinstatement of the chalice at Holy Communion.

The other main issue was the need of all serving church officers including PCC members to receive some training in Parish Safeguarding which the Diocese has provided. In addition it is also essential for serving PCC members to obtain a DBS certificate. This is to comply with the new requirements laid down by the Church of England. The Parish Safeguarding Officer Angela Balcombe was co-opted onto the PCC as a result of this need.

Other issues included church building problems namely the boiler in the church room and the church roof required attention due severe weather conditions. The cost of this work was covered by Ecclesiastical Insurance.

Help was also requested with church cleaning and flowers. This is primarily due to the reduced congregation.  
Lyndon Murgatroyd

### **CHURCH MAGAZINE REPORT 2022-23**

Over the past twelve months and up to present time, a church magazine has been issued each month with a varied selection of items. Our sponsors who also receive a copy of the magazine have continued to support us which means that the church magazine is continuing to be cost neutral to the church. Thank you to all the contributors of the magazine.

Contributions mean less work for the editor who is truly grateful. A huge thank you to Congleton Museum who kindly print the magazine at a very reasonable cost.

Lyndon Murgatroyd

### **100 CLUB REPORT 2022-23**

Over the past twelve months with one exception we have had a draw every month

Over the last twelve months £1155 was paid out to winners and as a result of donations back to the church of various winners the church received £1555.

The only occasion when a draw did not take place was in February 2023 and this was due to the fact that a large amount of winnings from the church and winners was withdrawn in one month leaving only £87 balance. It was felt that the draw should not take place on that month because the figures were skewed. So March became the next draw. Thank you to all who support this event. As you can see for a small contribution each month a substantial amount has been raised for the church.

Since we started this in 2012, £12,695 has been paid out to winners and as a result of donations from winners the church received £13,630 up to the end of 2022

Lyndon Murgatroyd

### **SOCIAL COMMITTEE REPORT 2022-23**

After the restrictions of the past few years 2022 was the year to get us back into the social scene.

We had coffee mornings in the Library room, of which our Christmas one made over £300.

We also restarted our Afternoon Teas; having a total of 3 throughout the year, plus our Shrove Tuesday and Harvest Supper meals, both of which were catered for "in house".

On the food front we also held our Garden Party, hosted by the Murgatroyds; and our Christmas meal was again held at the Legs of Man with everyone having a very enjoyable get together.

Once again, my thanks to my Social team and to all who help, and donate, to make our Church social life possible.

Sue Murgatroyd

### **ELECTORAL ROLL REPORT 2022-23**

Last year there were 59 names on the Electoral Roll List. During the year 5 of our members have died and one person has left to attend another Church. No new names have been added this year, which means there are now 53 names remaining on the list.

Pat Page

## **FINANCE REPORT 2022**

### **Treasurer's Report**

The accounts for the financial year ended 31<sup>st</sup> December 2022 have been inspected and signed off.

The year-end bank and deposit account balances are as follows:

Current Account Bank Balance @ 31/12/2022	£ 11,411.55
General Fund Deposit Account @ 31/12/2021	£ 1,328.42
Total Year End Bank & Deposit Balances	£ 12,739.97

Within these balances the following restricted amounts are recorded:

Flower Fund	£ 157.52
Appeal Fund	£ 1,884.86
Total Balances net of restricted funds	£ 10,697.59

### **2022 Financial Analysis**

<b>Income</b>				
	Income per Accounts		42,155.59	
	Less Grants received	-985.77		
	Less donations to appeal fund	-1,180.00		
	Less Insurance Claim received	-9,400.00		
	Non Project / Appeal Fund Income			30,589.82
<b>Expenses</b>				
	Expenses per accounts	-48,556.56		
	Less Repairs re Insurance Claim	9,400.00		
	Less Painting paid by appeal fund	2,360.00		-36,796.56
<b>Adjustments</b>				
	Bill paid re roof repairs in 2022			
	But credit received in 2021			+4,540.00
<b>Surplus / Deficit on day to day running</b>				-1,666.74

**Surplus / Deficit adjusted if full share met in 2022 (not inc prior year arrears)**  
**-18,983.74**

### **Payments to Diocese**

2022 Share	38,317.00
Amount paid	21,000.00

Shortfall for 2022	-17,317.00
--------------------	------------

**Estimated multi year arrears                      -100,882.00**

## **Commentary**

Our net position after adjustments for extraordinary items swung from a small surplus in 2021 of £1,565 to a deficit of £1,666 in 2022, a deterioration of £3,231 year on year. This outcome **does not** reflect the significant increase in energy costs which due to a supplier change had not hit our accounts by 2022 year end.

Our payments to the diocese remained the same as in 2021 and the financial outcome confirms that we could not afford any increase.

The table below shows that our income from all forms of giving, social events and fees continues to decline and is now almost 30% less than before the pandemic.

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Planned Giving	25,419.29	23,798.07	23,029.50	22,010.00	19,390.50
Gift Aid Envelopes	3,098.90	1,865.65	1,074.00	1,773.12	1,299.20
Other Collections	1,001.39	1,349.70	591.67	423.30	723.25
Fetes & Bazaars	2,775.84	2,407.65	165.84	590.50	919.97
Fees paid to the PCC	545.00	564.00	226.00	229.00	514.00
<b>Main Income Streams</b>	<b>32,840.42</b>	<b>29,985.07</b>	<b>25,087.01</b>	<b>25,025.92</b>	<b>22,846.92</b>

By way of illustration if our 2022 expenditure is adjusted for our current energy tariffs these accounts would be showing a further circa £4,000 deficit.

In conclusion our financial position continues to deteriorate, and we can only expect this to accelerate with the full impact of increased energy prices in 2023.

**Mark Thomas**  
**Treasurer 15<sup>th</sup> March 2023**

**ADDITIONAL AUDITED PAGES CAN BE FOUND AT THE END OF THIS REPORT**

## **FABRIC REPORT 2022-2023**

On 15/07/22, all the fire appliances were updated by North Staffs Fire. This included fire extinguishers, fire blankets and fire exit signs. On 05/10/22, Thunderbolt carried out an inspection and test of the lightning conductor.

On 10/03/23 AHP Heating and Plumbing serviced the boiler in the Flower room. They supplied and fitted a remote expansion vessel kit and safety discharge. Also on 14/03/23, Heating Global carried out the service on the vestry boilers. Finally new covers on air vent extractors at the rear of the church were fitted.

Patrick Andrew

### **SERVERS REPORT 2022-23**

The year has seen services covered by a solitary server in the main and I would like to express our thanks to Cyril and Mark for their help. Cyril has covered the Wednesday masses on a regular basis with few exceptions and we are very grateful for his contribution. The Chapter of Guild of Servants of the Sanctuary made two visits to St James during the year, when we held a sung mass in the summer and recently welcomed them to a Lenten Stations of the Cross evening. They will be with us again in July this year. It is worthy of note that Jonathon Roberts of St Michael and All Angels Coppenhall recently ordained Deacon has been appointed Chaplain General of the Guild and works closely with the Warden Revd Canon Darren Smith.

Albert Crew

### **DEANERY SYNOD REPORT 2022-23**

Since our 2022 APCM there have been three Deanery Synod meetings, Wednesday June 8<sup>th</sup> Wednesday September 14<sup>th</sup> and March 1<sup>st</sup> 2023. Each was well attended. In June we met at St. Bertoline Barthomley where the main item of discussion was the election of Kath Cliffe as Lay Chairman of the deanery leaving a vacancy on the Standing and Pastoral committee. Nominations were invited from the floor and Anthea Buxton of St. Johns Sandbach Heath was duly elected. Prior to the election the purpose of the committee was explained. This was followed by a number of reports including treasurer and Rural Deans report.

The September Meeting was held at St. Peters, Elworth and was led by the Diocese which unfortunately I was unable to attend due to a recent stay in hospital. I understand it was well attended but have not seen any details as no minutes have been issued.

March 1<sup>st</sup> at Holy Trinity Mossley saw a visit of the Bishop of Stockport who led a question and answer session regarding queries raised by the membership and included the spiritual education of young people, parish share and availability of curates throughout the diocese. The Bishop left after refreshments had been served and the synod resumed its usual business which included the audited account for 2022, Diocesan Synod report and General Synod report. A secret ballot followed to elect a member of the clergy to serve on the Diocesan Synod the candidates being Revd Anne Marie Naylor and Revd Canon David Page. Kath Cliffe the Lay chairman announced the result saying that Revd Canon David Page was duly elected. Closing prayers were led by the Rural Dean. The next meeting of the Deanery will be on June 13<sup>th</sup> 2023 at All Saints Church Lawton.

Albert Crew

### **CHAIRMAN'S REPORT FOR 2022-2023 This report was read out at the meeting.**

Things seem to be getting back to normal after the outbreak of Covid 19.

#### **The Worship at the Mass**

I want to thank Fr. Bruce for all the hard work he puts in to working in the Parish.

Many thanks go to the members of the Choir for leading us in the worship of the Sunday Mass.

We are also grateful to our two organists David & Denis who play for the Sunday Mass week by week, we are very lucky to have two wonderful competent organists.

A big thank you goes to all those who week by week read the lessons at Mass.

We are indebted to Mr. Albert Crew who serves at Mass along with Mark Thomas who helps when he is here. Thanks also go to Mr. C Jackson who serves at the Wednesday morning Mass and orders candles and other items required for running the church Services.

Thanks to other people working for the Church

Thanks go to our very efficient Church Warden Mr. Patrick Andrew

Thanks to Lyndon Murgatroyd (1) as PCC Secretary for recording all the minutes of the PCC meetings & circulating them to PCC members.

(2) for collating the material for the editions of The Shell and arranging for it to be printed.

(3) for running the 100 club and making the draw on the first Sunday of every month.

Thanks go to all the Members of the PCC who meet every other month to aid the well running of the Church and Parish.

Many thanks go to Mr. Mark Thomas who as the Parish Treasurer maintains the church accounts and makes sure we keep within the parish budget.

Thanks go to Sue Murgatroyd as Covenant Secretary who maintains the envelope offerings to acquire gift -aid money that we get from charitable donations from those who pay income-tax. Secondly, we thank Sue who also draws up the rotas for those who read the lessons at the Sunday Morning Mass.

Thank you to Mrs. Pat Page who maintains the up to date Parish Electoral Role.

Many Thanks go to Mrs Hilda Leake and all the flower girls who adorn the church with wonderful flower arrangements.

Thank you to all those who work as members of the cleaning teams who keep the church in a clean & tidy condition.

Thanks also go to all those who run the Coffee Bar Week by week.

The Social Committee under the leadership of Sue & Pat continue to organise events to raise money for the Church.

Thanks go to Angela who is the Parish Safeguarding officer.

**Churches Together in Congleton**

St. James church continues to be represented by Lyndon Murgatroyd and myself.

Congleton Bible Week this year is from 21-24 September 2023.

**Deanery Synod**

The two reps. for the parish are Mr. Albert Crew & Mr. Don Newling.

**Statistics**

Electoral Role 59 Members

Easter Day Communicants 36 Attendance 37

Christmass Communicants 29 Attendance 31

October 2022

Week 2<sup>nd</sup> October 30 Communicants

Week 9<sup>th</sup>. October 39 Communicants

16<sup>th</sup> October 30 Communicants

23<sup>rd</sup> October 33 Communicants

3 Funerals conducted in Church

2 infant Baptisms

Age range of worshipping Community

18-69 12 adults Age 70 + 21 adults

On the 30<sup>th</sup> November we had a New Bishop of Beverley the Right Reverend Stephen Race who was consecrated Bishop Beverley.

He is our Bishop of the See of Beverley.

### **Future Mission of the Parish**

We seek at St. James to grow in Holiness through (1) Worship and personal prayer (2) by reading the scriptures (3) and through the sacraments of the church.

We as a parish are committed to proclaiming Jesus Christ as Lord through (1) Mission, pastoral care & service (2) by working to build a society that points to the Kingdom of God.

By following the Society of St. Hilda & Wilfred

By promoting & maintain Catholic teaching and practice within the Church of England.

Following what the bishops of the Society say and being led under their episcopal oversight, which guarantees a ministry in the historic apostolic succession.

**ANY OTHE BUSINESS** David Johnson expressed considerable concern in relation to the reducing numbers of the congregation. He was concerned that when Fr Colin retires the church may well close. This prompted a considerable discussion. Topics raised included lack of a mission, no sense of vision and no sense of relationship with the local community. If we have a mission who is going to run it? It is like a catch 22 situation. The fact is that just about everybody who regularly attend the church, are in their 70s and 80s, and have several duties in the church already. When Fr Andrew Burton was here, he advised the PCC to stay out of the Team Parish because he felt we would lose our identity as an Anglo Catholic Parish He was probably right but it has left us isolated. Perhaps the root cause of this stems from the industrial period in the 1850s when industrialists wanted to build a church for their workforce. Consequently a small town like Congleton has ended up with 5 church of England churches.

We do not have any younger members joining the church. Traditional worship now does not seem to be favoured by younger people. The diocese started this decline when they closed St James School because now there is no nucleus on which to build. It was suggested that we get more involved with the schools. Black Firs are going to hold their special services in the church and they are also booked for December. Mark had to endorse what David was saying about possible closure based on the amount we owe to the diocese, now over £100,000. The discussion was a prolonged one yet no immediate solution could be found.

The meeting was closed with The Grace



## St James the Great Congleton. Accounts for the Year Ending 31st December 2022

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
21,126.05	26,722.46	19,318.25	16,621.92	10,784.97	22,644.79	24,585.91	25,414.27	21,291.07	21,620.50	22,010.00	22,010.00	25,595.55
1,856.10	2,667.46	2,276.46	1,185.99	2,350.00	2,112.00	2,004.55	2,024.90	1,815.45	1,815.45	1,712.12	Gifted and FreeBikes	1,199,220.00
1,939.54	1,152.90	1,824.64	1,346.96	1,182.67	1,024.66	1,159.29	1,001.39	1,348.25	991.67	421.50	Open Collections	773,217.00
3,158.07	2,781.81	2,799.21	2,527.94	2,713.57	2,101.95	2,113.67	2,175.61	2,407.95	151.94	595.19	Events, Bikes, etc.	919,910.00
1,850.40	1,409.14	2,254.74	1,411.55	164.00	2,101.95	555.65	463.14	1,381.56	467.75	472.31	Donations, Charity, Vol. anyone	430,000.00
248.50	619.00	2,751.90	876.05	845.00	1,021.52	922.00	157.46	151.82	226.00	129.00	FCBI Fund to REC	518,000.00
0.00	0.00	0.00	0.00	0.00	0.00	45.10	45.10	181.82	99.95	0.00	Permanence Capital	3,110,424.00
5,061.17	1,504.74	5,111.90	4,288.74	4,666.42	5,219.47	6,885.00	6,004.58	7,718.07	6,181.25	5,481.54	Gift Aid Bikes	0.00
2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer from 48th Military Reserve Fund	0.00
1,289.42	120.24	41.24	375.54	476.61	119.00	468.17	678.34	0.00	0.00	0.00	contingency Income	0.00
0.00	691.95	1,048.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Interest on investments	0.00
0.00	175.09	90.31	1,21.74	52.97	4.24	27.00	111.60	39.04	39.05	0.00	Interest on investments	0.00
0.00	832.50	1,272.92	1,165.00	1,145.00	1,110.00	1,135.00	1,135.00	1,135.00	1,135.00	1,135.00	Gifted Bikes Fund	1,135,000.00
0.00	102.31	275.42	101.05	279.71	412.95	412.95	412.95	1,135.00	1,135.00	1,135.00	Gifted Bikes Fund	1,135,000.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Gifted Bikes Fund	1,135,000.00
263.62	112.45	134.31	41.67	89.31	295.03	318.40	381.05	351.92	504.00	430.00	Gifted Bikes Fund	112,000.00
0.34	0.34	0.34	0.34	0.34	19.21	21.14	11.05	0.00	0.00	0.00	Gifted Bikes Fund	0.00
2,673.04	2,992.35	714.40	1,469.54	1,438.11	4,515.61	1,464.17	1,058.51	1,148.55	2,000.00	2,000.00	Gifted Bikes Fund	2,000.00
350.00	0.00	500.00	500.00	500.00	6,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	Gifted Bikes Fund	2,000.00
0.00	0.00	0.00	0.00	4,374.50	17,118.62	5,764.79	4,880.80	2,24.42	440.00	1,000.00	Gifted Bikes Fund	1,130,000.00
41,380.59	46,316.38	42,713.26	35,101.24	40,508.72	62,142.26	49,290.72	51,635.51	42,313.01	36,941.00	17,613.57	TOTAL	47,135.00

**Parent(s)**

[illegible]

Reviewed by

**Comment**

David Johnson

15 March 2023

Thompson





## ST JAMES THE GREAT CONGLETON. STATEMENT OF INCOME AND EXPENDITURE 31/12/2022

Income	2021	2022
Planned Giving	22,010.00	19,390.50
Gift Aid Envelopes	1,773.12	1,299.20
Other Collections	423.30	723.25
Fetes, Bazaars	590.50	919.97
Donations / Sundry Vol income	477.74	450.05
Fees Paid to PCC	229.00	514.00
Remembrance Candles		
Gift Aid Return	5,581.54	5,320.64
Transfer from High Interest Account/Roof Fund		
Extraordinary Income		
Flower Festival Fund		
General Flower Fund		13.15
100 Club	1,510.00	1,370.00
Gift Aided Sacramental Candles	10.00	
Non Gift Aided Sacramental Candles		30.00
Parish Magazine	200.00	352.00
Magazine Wall box		
Restricted Income	5,419.50	9,607.06
Grants	388.80	985.77
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	1,000.00	1,180.00
<b>TOTAL</b>	<b>39,613.50</b>	<b>42,155.59</b>
Expenses		
The Ministry	3,057.64	3,145.06
Heating, Light, Water	2,483.23	1,991.54
Insurance	2,456.17	2,548.26
Minor Repairs	1,029.98	6,184.40
Upkeep of Services	810.34	735.95
Salaries	0.00	
Sunday School	0.00	
Choir	0.00	
Other Parish Expenses	931.29	659.73
Payments to Diocese	21,000.00	21,000.00
Charities	177.50	172.00
Fetes and Bazaars	78.12	72.20
Flower Fund	50.00	80.34
Candles	0.00	
Parish Magazine	94.79	
Payments from restricted income	0.00	9,607.06
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	0.00	2,360.00
<b>TOTAL</b>	<b>32,119.06</b>	<b>48,556.56</b>
Surplus/(Deficit)	7,494.44	(6,400.97)
Bank Balance b/f from previous year	10,373.08	17,867.52
BANK A/C FUNDS AVAILABLE	17,867.52	11,466.55
DEPOSIT ACCOUNT BALANCE	1,311.18	1,328.42
<b>TOTAL YEAR END FUNDS AVAILABLE</b>	<b>19,178.70</b>	<b>12,794.97</b>
AUDITED BY:	DR Jania	
DATE:	15/3/23	

**ST JAMES THE GREAT CONGLETON**

Vicar  
116 Holmes Chapel Road Congleton CW12 4NX



14<sup>th</sup> March 2023

Mr David Johnson  
11 Priory Close  
Congleton  
CW12 3JL

Dear Mr Johnson,

**ST JAMES CONGLETON – AUDIT OF 2022 ACCOUNTS**

Thank you for agreeing to audit the Church Accounts. I enclose:

- A flash drive containing the Excel workbook used to record the 2022 Receipts and Payments, reconciled monthly to the Bank Statement, document the deposit account balance, create the year end financial statements and track various restricted funds.
- Cheque and paying in Books used in 2022
- Bank Statements
- Weekly Cashier sheets
- Receipts
- Utility Bills
- Diocesan Parish share and other direct debit advices
- The year end financial statement sheets to be signed off if all is confirmed as in order

I look forward to hearing from you. My contact details are set out below.

Yours sincerely

Mark Thomas  
Treasurer

---

Treasurer: Mark Thomas, 5 Bosley View, Congleton, Cheshire. CW12 3TU  
Telephone: 07540 781909  
Email: [mark.nicola.thomas@gmail.com](mailto:mark.nicola.thomas@gmail.com)



St James the Great Congleton. Accounts for the Year Ending 31st December 2022 AD													
Summary of Accounts		Reconciliations to Bank Account					Balance Based on Bank Statements						
Receipts :		1. 2021 Year End Adjustments											
Planned Giving	19,390.50	Bank Balance per 31/12/21 Bank Statement					18,036.99	Bank Balance 31/12/21		18,036.99			
Gift Aid Envelopes	1,299.20												
Other Collections	723.25												
Extra Ordinary income	0.00	Add Credit in Accounts not posted to Bank					0.00	Bank Credits During 2022					
Fetes, Bazaars etc	919.97												
100 Club	1,370.00	Less Chesques not presented					-169.47	Jan			1,980.50		
Parish Magazine	352.00							Feb			3,479.00		
Sundry Voluntary income	450.05							Mar			2,059.63		
General Flower Fund	13.15							Apr			1,962.50		
Fees to PCC	514.00	End 2021 Balance per our Accounts					17,867.52	May			12,031.94		
Diocesan & Other Grants	985.77							Jun			7,602.70		
Remebrance Candle Box	0.00							Jul			1,582.00		
Gift Aid Return	5,320.64							Aug			2,348.56		
Inter A/C Transfers	0.00	2. Monthly Reconciliation to Bank Statement						Sep			2,181.40		
2018 Appeal Fund	1,180.00							Oct			1,543.00		
Spare 1	0.00							Nov			2,243.30		
Spare 2	0.00	Bank Bal at 31/12/21 adjusted above					17,867.52	Dec			3,086.06		
Sacramental Candle	30.00												
Restricted Income	9,607.06	Add 2022 YTD Receipts from Accounts					42,155.59	TOTAL CREDITS 2022		42,100.59			
TOTAL 42,155.59		Less 2022 YTD Payments from Accounts					-48,556.56						
		Add Payments not included in Bank Statements											
Payments :								Bank Debits During 2022					
		Cheques 0.00											
Ministry	3,145.06	DDR's 0.00						Jan			-8,044.87		
Heat, Light, Water	1,991.56						0.00	Feb			-4,500.41		
Insurance	2,548.26							Mar			-1,131.07		
Minor Repairs, Organ etc	6,184.40	Less Credits not included in Bank Statements						Apr			-4,327.10		
Upkeep of Services	735.95							May			-10,796.65		
Oher Salaries	0.00	Banking 55.00						Jun			-4,541.54		
Sunday School	0.00						0.00	Jul			-633.17		
Choir	0.00						-55.00	Aug			-2,681.30		
Parish Magazine	0.00							Sep			-4,294.55		
Other Parish Expenses	659.73							Oct			-816.14		
Payments to the Diocese	21,000.00							Nov			-4,288.36		
Payments to Charities	172.00							Dec			-2,670.87		
Fetes and Bazaars	72.20												
Flower Fund	80.34							TOTAL DEBITS 2022		-48,726.03			
Votive Candles	0.00												
2018 Appeal Fund	2,360.00												
Spare 1	0.00	Reconciliation to End Month Bank Statement					11,411.55	BANK BALANCE BASED ON ABOVE		11,411.55			
Spare 2	0.00												
Payments from Restricted Recpts	9,607.06												
TOTAL 48,556.56		Audited by :					Dated :						
SURPLUS / DEFICIT -6,400.97													

JR/Johnson

15 March 2023



St James the Great Congleton. Accounts for the Year Ending 31st December 2022 AD

2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Receipts	2022
21,126.00	21,722.86	19,328.25	18,621.92	19,730.39	22,844.75	24,583.91	25,419.29	23,798.07	23,029.50	22,010.00	Planned Giving	19,390.50
1,856.10	2,680.40	2,266.46	3,185.95	2,309.00	2,412.00	2,084.50	3,098.90	1,865.65	1,074.00	1,773.12	Gift Aid Envelopes	1,299.20
1,979.55	1,152.90	1,829.66	1,349.98	1,882.67	1,094.66	1,591.29	1,001.39	1,349.70	591.67	423.30	Other Collections	723.25
3,316.07	2,781.86	2,799.84	2,527.96	2,953.57	3,536.95	3,214.62	2,775.84	2,407.65	165.84	590.50	Fetes, Bazaars	919.97
1,850.44	3,409.14	2,216.24	143.59	366.00	120.85	552.65	463.14	1,381.56	587.75	477.74	Donations / Sundry Vol income	450.05
248.90	619.00	2,243.50	876.00	865.00	1,025.50	910.00	545.00	564.00	226.00	229.00	Fees Paid to PCC	514.00
0.00	0.00	0.00	0.00	0.00	41.55	45.20	157.46	183.92	59.95	0.00	Remembrance Candles	
5,063.12	3,505.71	5,311.39	4,288.74	4,666.42	5,219.46	6,889.00	6,004.59	7,478.07	6,183.25	5,581.54	Gift Aid Return	5,320.64
2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer from High Interest Account/Room Fund	
1,249.47	170.26	62.74	805.54	406.64	129.00	489.37	478.34	0.00	0.00	0.00	Extraordinary Income	
0.00	683.90	3,686.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Flower Festival Fund	
0.00	125.09	90.35	121.96	52.97	4.24	22.00	131.00	30.00	50.00	0.00	General Flower Fund	13.15
0.00	932.50	1,272.50	1,165.00	1,145.00	1,170.00	1,135.00	1,235.00	1,140.00	1,350.00	1,510.00	100 Club	1,370.00
0.00	202.17	235.42	103.00	229.91	112.86	99.21	52.00	103.00	55.00	10.00	Gift Aided Sacramental Candles	
0.00	0.00	0.00	0.00	0.00	51.00	35.00	3.00	0.00	0.00	0.00	Non Gift Aided Sacramental Candles	30.00
261.62	132.45	134.31	41.80	89.35	345.05	358.60	361.05	393.95	504.00	200.00	Parish Magazine	352.00
0.34	0.34	0.34	0.34	0.09	19.23	21.36	11.00	0.00	0.00	0.00	Magazine Wall box	
2,078.98	1,997.60	736.40	1,469.56	1,478.71	415.61	1,464.23	1,038.53	1,188.55	25.00	5,419.50	Restricted Income	9,607.06
350.00	0.00	500.00	500.00	0.00	6,500.00	0.00	2,000.00	0.00	2,000.00	388.80	Grants	985.77
0.00	0.00	0.00	0.00	4,374.00	17,139.65	5,794.78	2,000.00	0.00	0.00	0.00	Boiler / Lighting Fund	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,880.00	226.92	440.00	1,000.00	Path Fund / General Appeal Fund	1,180.00
41,380.59	40,116.18	42,713.76	35,201.34	40,549.72	62,182.36	49,290.72	51,655.53	42,111.04	36,341.96	39,613.50	TOTAL	42,155.59
											Payments	
2,856.13	2,964.05	3,083.80	3,085.36	3,125.81	2,637.47	2,761.46	3,042.91	2,893.56	3,025.20	3,057.64	The Ministry	3,145.06
3,096.34	2,745.26	2,014.92	2,268.57	1,721.91	2,393.26	1,628.25	2,126.81	2,557.72	2,290.38	2,483.23	Heating, Light, Water	1,991.56
2,948.81	3,883.50	4,400.79	4,249.08	3,544.79	2,636.99	2,079.91	2,310.39	2,364.36	2,413.88	2,456.17	Insurance	2,548.26
1,444.03	135.61	707.57	2,761.46	5,412.14	660.00	687.34	2,253.79	312.50	356.96	1,029.98	Minor Repairs	6,184.40
834.68	540.71	539.24	670.72	592.99	515.16	678.09	858.48	946.36	299.98	810.34	Upkeep of Services	735.95
0.00	0.00	262.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Salaries	
111.79	50.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Sunday School	
83.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Choir	
1,650.19	2,500.91	2,067.50	2,042.03	1,408.27	951.37	656.27	911.72	795.12	972.83	931.29	Other Parish Expenses	659.73
27,644.36	21,510.00	20,384.00	25,550.00	25,918.00	25,930.20	26,460.00	28,800.00	30,000.00	25,800.00	21,000.00	Payments to Diocese	21,000.00
386.67	169.50	1,414.50	260.00	272.00	121.00	928.60	301.03	604.00	110.00	127.50	Charities	172.00
0.00	0.00	1,908.89	0.00	0.00	220.00	574.00	255.00	207.65	0.00	78.12	Fetes and Bazaars	72.20
0.00	0.00	152.13	113.76	0.00	0.00	0.00	50.00	150.00	0.00	50.00	Flower Fund	80.34
0.00	0.00	275.11	120.40	110.15	51.20	15.04	0.00	0.00	0.00	0.00	Candles	
34.50	18.75	18.75	18.75	0.00	254.77	350.67	315.50	323.95	125.75	94.79	Parish Magazine	
1,759.06	2,047.45	1,120.70	1,161.87	550.84	1,070.00	771.55	870.40	672.00	0.00	0.00	Payments from restricted income	9,607.06
0.00	0.00	0.00	0.00	0.00	18,650.58	0.00	18,106.00	0.00	0.00	-	Boiler / Lighting Fund	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,208.00	1,820.00	553.56	0.00	Path Fund / General Appeal Fund	2,360.00
42,849.56	36,566.31	38,350.50	42,302.00	42,656.90	56,092.00	37,591.18	63,410.03	43,647.22	35,948.54	32,119.06	TOTAL	48,556.56
(1,468.97)	3,549.87	4,363.26	(7,100.66)	(2,107.18)	6,090.36	11,699.54	(11,754.50)	(1,536.18)	393.42	7,494.44	Surplus/(Deficit)	(6,400.97)

Audited by

David Johnson  
DJ Johnson

Dated

15 March 2023

## ST JAMES THE GREAT CONGLETON. STATEMENT OF INCOME AND EXPENDITURE 31/12/2022

Income	2021	2022
Planned Giving	22,010.00	19,390.50
Gift Aid Envelopes	1,773.12	1,299.20
Other Collections	423.30	723.25
Fetes, Bazaars	590.50	919.97
Donations / Sundry Vol income	477.74	450.05
Fees Paid to PCC	229.00	514.00
Remembrance Candles		
Gift Aid Return	5,581.54	5,320.64
Transfer from High Interest Account/Roof Fund		
Extraordinary Income		
Flower Festival Fund		
General Flower Fund		13.15
100 Club	1,510.00	1,370.00
Gift Aided Sacramental Candles	10.00	
Non Gift Aided Sacramental Candles		30.00
Parish Magazine	200.00	352.00
Magazine Wall box		
Restricted Income	5,419.50	9,607.06
Grants	388.80	985.77
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	1,000.00	1,180.00
<b>TOTAL</b>	<b>39,613.50</b>	<b>42,155.59</b>
<b>Expenses</b>		
The Ministry	3,057.64	3,145.06
Heating, Light, Water	2,483.23	1,991.56
Insurance	2,456.17	2,548.26
Minor Repairs	1,029.98	6,184.40
Upkeep of Services	810.34	735.95
Salaries	0.00	
Sunday School	0.00	
Choir	0.00	
Other Parish Expenses	931.29	659.73
Payments to Diocese	21,000.00	21,000.00
Charities	127.50	172.00
Fetes and Bazaars	78.12	72.20
Flower Fund	50.00	80.34
Candles	0.00	
Parish Magazine	94.79	
Payments from restricted income	0.00	9,607.06
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	0.00	2,360.00
<b>TOTAL</b>	<b>32,119.06</b>	<b>48,556.56</b>
Surplus/(Deficit)	7,494.44	(6,400.97)
Bank Balance b/f from previous year	10,373.08	17,867.52
BANK A/C FUNDS AVAILABLE	17,867.52	11,466.55
DEPOSIT ACCOUNT BALANCE	1,311.18	1,328.42
<b>TOTAL YEAR END FUNDS AVAILABLE</b>	<b>19,178.70</b>	<b>12,794.97</b>

AUDITED BY :



DATE :

15/3/23

# **ST JAMES THE GREAT CONGLETON**

Vicar  
116 Holmes Chapel Road Congleton CW12 4NX



14<sup>th</sup> March 2023

Mr David Johnson  
11 Priory Close  
Congleton  
CW12 3JL

Dear Mr Johnson,

## **ST JAMES CONGLETON – AUDIT OF 2022 ACCOUNTS**

Thank you for agreeing to audit the Church Accounts. I enclose:

- A flash drive containing the Excel workbook used to record the 2022 Receipts and Payments, reconciled monthly to the Bank Statement, document the deposit account balance, create the year end financial statements and track various restricted funds.
- Cheque and paying in Books used in 2022
- Bank Statements
- Weekly Cashier sheets
- Receipts
- Utility Bills
- Diocesan Parish share and other direct debit advices
- The year end financial statement sheets to be signed off if all is confirmed as in order

I look forward to hearing from you. My contact details are set out below.

Yours sincerely

Mark Thomas  
Treasurer

---

Treasurer: Mark Thomas, 5 Bosley View, Congleton, Cheshire. CW12 3TU  
Telephone: 07540 781909  
Email: [mark.nicola.thomas@gmail.com](mailto:mark.nicola.thomas@gmail.com)



St James the Great Congleton. Accounts for the Year Ending 31st December 2022 AD													
Summary of Accounts		Reconciliations to Bank Account					Balance Based on Bank Statements						
Receipts :		1. 2021 Year End Adjustments											
Planned Giving	19,390.50	Bank Balance per 31/12/21 Bank Statement					18,036.99	Bank Balance 31/12/21		18,036.99			
Gift Aid Envelopes	1,299.20												
Other Collections	723.25	Add Credit in Accounts not posted to Bank					0.00	Bank Credits During 2022					
Extra Ordinary income	0.00												
Fetes, Bazaars etc	919.97	Less Chesques not presented					-169.47	Jan			1,980.50		
100 Club	1,370.00							Feb			3,479.00		
Parish Magazine	352.00							Mar			2,059.63		
Sundry Voluntary income	450.05	End 2021 Balance per our Accounts					17,867.52	Apr			1,962.50		
General Flower Fund	13.15							May			12,031.94		
Fees to PCC	514.00							Jun			7,602.70		
Diocesan & Other Grants	985.77							Jul			1,582.00		
Remebrance Candle Box	0.00							Aug			2,348.56		
Gift Aid Return	5,320.64	2. Monthly Reconciliation to Bank Statement						Sep			2,181.40		
Inter A/C Transfers	0.00							Oct			1,543.00		
2018 Appeal Fund	1,180.00							Nov			2,243.30		
Spare 1	0.00	Bank Bal at 31/12/21 adjusted above					17,867.52	Dec			3,086.06		
Spare 2	0.00												
Sacramental Candle	30.00												
Restricted Income	9,607.06	Add 2022 YTD Receipts from Accounts					42,155.59	TOTAL CREDITS 2022		42,100.59			
TOTAL 42,155.59		Less 2022 YTD Payments from Accounts					-48,556.56						
		Add Payments not included in Bank Statements											
Payments :							Bank Debits During 2022						
Ministry	3,145.06	Cheques 0.00											
Heat, Light, Water	1,991.56	DDR's 0.00						Jan			-8,044.87		
Insurance	2,548.26						0.00	Feb			-4,500.41		
Minor Repairs, Organ etc	6,184.40	Less Credits not included in Bank Statements						Mar			-1,131.07		
Upkeep of Services	735.95							Apr			-4,327.10		
Oher Salaries	0.00	Banking 55.00						May			-10,796.65		
Sunday School	0.00						0.00	Jun			-4,541.54		
Choir	0.00						-55.00	Jul			-633.17		
Parish Magazine	0.00							Aug			-2,681.30		
Other Parish Expenses	659.73							Sep			-4,294.55		
Payments to the Diocese	21,000.00							Oct			-816.14		
Payments to Charities	172.00							Nov			-4,288.36		
Fetes and Bazaars	72.20							Dec			-2,670.87		
Flower Fund	80.34												
Votive Candles	0.00							TOTAL DEBITS 2022				-48,726.03	
2018 Appeal Fund	2,360.00												
Spare 1	0.00	Reconciliation to End Month Bank Statement					11,411.55	BANK BALANCE BASED ON ABOVE		11,411.55			
Spare 2	0.00												
Payments from Restricted Recpts	9,607.06	Audited by :					Dated :						
TOTAL 48,556.56													
SURPLUS / DEFICIT -6,400.97													



St James the Great Congleton. Accounts for the Year Ending 31st December 2022 AD

2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Receipts	2022
21,126.00	21,722.86	19,328.25	18,621.92	19,730.39	22,844.75	24,583.91	25,419.29	23,798.07	23,029.50	22,010.00	Planned Giving	19,390.50
1,856.10	2,680.40	2,266.46	3,185.95	2,309.00	2,412.00	2,084.50	3,098.90	1,865.65	1,074.00	1,773.12	Gift Aid Envelopes	1,299.20
1,979.55	1,152.90	1,829.66	1,349.98	1,882.67	1,094.66	1,591.29	1,001.39	1,349.70	591.67	423.30	Other Collections	723.25
3,316.07	2,781.86	2,799.84	2,527.96	2,953.57	3,536.95	3,214.62	2,775.84	2,407.65	165.84	590.50	Fetes, Bazaars	919.97
1,850.44	3,409.14	2,216.24	143.59	366.00	120.85	552.65	463.14	1,381.56	587.75	477.74	Donations / Sundry Vol income	450.05
248.90	619.00	2,243.50	876.00	865.00	1,025.50	910.00	545.00	564.00	226.00	229.00	Fees Paid to PCC	514.00
0.00	0.00	0.00	0.00	0.00	41.55	45.20	157.46	183.92	59.95	0.00	Remembrance Candles	
5,063.12	3,505.71	5,311.39	4,288.74	4,666.42	5,219.46	6,889.00	6,004.59	7,478.07	6,183.25	5,581.54	Gift Aid Return	5,320.64
2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer from High Interest Account/Boof Fund	
1,249.47	170.26	62.74	805.54	406.64	129.00	489.37	478.34	0.00	0.00	0.00	Extraordinary Income	
0.00	683.90	3,686.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Flower Festival Fund	
0.00	125.09	90.35	121.96	52.97	4.24	22.00	131.00	30.00	50.00	0.00	General Flower Fund	13.15
0.00	932.50	1,272.50	1,165.00	1,145.00	1,170.00	1,135.00	1,235.00	1,140.00	1,350.00	1,510.00	100 Club	1,370.00
0.00	202.17	235.42	103.00	229.91	112.86	99.21	52.00	103.00	55.00	10.00	Gift Aided Sacramental Candles	
0.00	0.00	0.00	0.00	0.00	51.00	35.00	3.00	0.00	0.00	0.00	Non Gift Aided Sacramental Candles	30.00
261.62	132.45	134.31	41.80	89.35	345.05	358.60	361.05	393.95	504.00	200.00	Parish Magazine	352.00
0.34	0.34	0.34	0.34	0.09	19.23	21.36	11.00	0.00	0.00	0.00	Magazine Wall box	
2,078.98	1,997.60	736.40	1,469.56	1,478.71	415.61	1,464.23	1,038.53	1,188.55	25.00	5,419.50	Restricted Income	9,607.06
350.00	0.00	500.00	500.00	0.00	6,500.00	0.00	2,000.00	0.00	2,000.00	388.80	Grants	985.77
0.00	0.00	0.00	0.00	4,374.00	17,139.65	5,794.78	2,000.00	0.00	0.00	0.00	Boiler / Lighting Fund	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,880.00	226.92	440.00	1,000.00	Path Fund / General Appeal Fund	1,180.00
41,380.59	40,116.18	42,713.76	35,201.34	40,549.72	62,182.36	49,290.72	51,655.53	42,111.04	36,341.96	39,613.50	TOTAL	42,155.59
											Payments	
2,856.13	2,964.05	3,083.80	3,085.36	3,125.81	2,637.47	2,761.46	3,042.91	2,893.56	3,025.20	3,057.64	The Ministry	3,145.06
3,096.34	2,745.26	2,014.92	2,268.57	1,721.91	2,393.26	1,628.25	2,126.81	2,557.72	2,290.38	2,483.23	Heating, Light, Water	1,991.56
2,948.81	3,883.50	4,400.79	4,249.08	3,544.79	2,636.99	2,079.91	2,310.39	2,364.36	2,413.88	2,456.17	Insurance	2,548.26
1,444.03	135.61	707.57	2,761.46	5,412.14	660.00	687.34	2,253.79	312.50	356.96	1,029.98	Minor Repairs	6,184.40
834.68	540.71	539.24	670.72	592.99	515.16	678.09	858.48	946.36	299.98	810.34	Upkeep of Services	735.95
0.00	0.00	262.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Salaries	
111.79	50.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Sunday School	
83.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Choir	
1,650.19	2,500.91	2,067.50	2,042.03	1,408.27	951.37	656.27	911.72	795.12	972.83	931.29	Other Parish Expenses	659.73
27,644.36	21,510.00	20,384.00	25,550.00	25,918.00	25,930.20	26,460.00	28,800.00	30,000.00	25,800.00	21,000.00	Payments to Diocese	21,000.00
386.67	169.50	1,414.50	260.00	272.00	121.00	928.60	301.03	604.00	110.00	127.50	Charities	172.00
0.00	0.00	1,908.89	0.00	0.00	220.00	574.00	255.00	207.65	0.00	78.12	Fetes and Bazaars	72.20
0.00	0.00	152.13	113.76	0.00	0.00	0.00	50.00	150.00	0.00	50.00	Flower Fund	80.34
0.00	0.00	275.11	120.40	110.15	51.20	15.04	0.00	0.00	0.00	0.00	Candles	
34.50	18.75	18.75	18.75	0.00	254.77	350.67	315.50	323.95	125.75	94.79	Parish Magazine	
1,759.06	2,047.45	1,120.70	1,161.87	550.84	1,070.00	771.55	870.40	672.00	0.00	0.00	Payments from restricted income	9,607.06
0.00	0.00	0.00	0.00	0.00	18,650.58	0.00	18,106.00	0.00	0.00	-	Boiler / Lighting Fund	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,208.00	1,820.00	553.56	0.00	Path Fund / General Appeal Fund	2,360.00
42,849.56	36,566.31	38,350.50	42,302.00	42,656.90	56,092.00	37,591.18	63,410.03	43,647.22	35,948.54	32,119.06	TOTAL	48,556.56
(1,468.97)	3,549.87	4,363.26	(7,100.66)	(2,107.18)	6,090.36	11,699.54	(11,754.50)	(1,536.18)	393.42	7,494.44	Surplus/(Deficit)	(6,400.97)

Audited by

David Johnson  
DJ Johnson

Dated

15 March 2023

## ST JAMES THE GREAT CONGLETON. STATEMENT OF INCOME AND EXPENDITURE 31/12/2022

Income	2021	2022
Planned Giving	22,010.00	19,390.50
Gift Aid Envelopes	1,773.12	1,299.20
Other Collections	423.30	723.25
Fetes, Bazaars	590.50	919.97
Donations / Sundry Vol income	477.74	450.05
Fees Paid to PCC	229.00	514.00
Remembrance Candles		
Gift Aid Return	5,581.54	5,320.64
Transfer from High Interest Account/Room Fund		
Extraordinary Income		
Flower Festival Fund		
General Flower Fund		13.15
100 Club	1,510.00	1,370.00
Gift Aided Sacramental Candles	10.00	
Non Gift Aided Sacramental Candles		30.00
Parish Magazine	200.00	352.00
Magazine Wall box		
Restricted Income	5,419.50	9,607.06
Grants	388.80	985.77
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	1,000.00	1,180.00
<b>TOTAL</b>	<b>39,613.50</b>	<b>42,155.59</b>
<b>Expenses</b>		
The Ministry	3,057.64	3,145.06
Heating, Light, Water	2,483.23	1,991.56
Insurance	2,456.17	2,548.26
Minor Repairs	1,029.98	6,184.40
Upkeep of Services	810.34	735.95
Salaries	0.00	
Sunday School	0.00	
Choir	0.00	
Other Parish Expenses	931.29	659.73
Payments to Diocese	21,000.00	21,000.00
Charities	127.50	172.00
Fetes and Bazaars	78.12	72.20
Flower Fund	50.00	80.34
Candles	0.00	
Parish Magazine	94.79	
Payments from restricted income	0.00	9,607.06
Boiler / Lighting Fund		
Path Fund / General Appeal Fund	0.00	2,360.00
<b>TOTAL</b>	<b>32,119.06</b>	<b>48,556.56</b>
Surplus/(Deficit)	7,494.44	(6,400.97)
Bank Balance b/f from previous year	10,373.08	17,867.52
<b>BANK A/C FUNDS AVAILABLE</b>	<b>17,867.52</b>	<b>11,466.55</b>
<b>DEPOSIT ACCOUNT BALANCE</b>	<b>1,311.18</b>	<b>1,328.42</b>
<b>TOTAL YEAR END FUNDS AVAILABLE</b>	<b>19,178.70</b>	<b>12,794.97</b>

AUDITED BY :



DATE :

15/3/23