

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

MEMBERS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

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PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

MEMBERS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

LEGAL AND ADMINISTRATIVE INFORMATION

FULL NAME: Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on the Sea

ADDRESS: Parish Church of St Thomas, St Thomas's Road, St Annes on the Sea, Lancashire FY8 1JL

The Charity was registered with the Charity Commissioners for England and Wales on 1st December 2009 under the number 1133037. The members who have served during the year and since the year end are listed below:

MEMBERS:

Rev Chris Scargill	Vicar	Amanda Palmer
Kath Asquith	Warden	Janet Boyce
Joy Swarbrick	Warden	Kaye Houston
Mark Rutherford – Secretary		John Davies
David Bennett	Deanery Synod	Christine Unsworth
Elizabeth O'Connor	Reader (ex officio)	Debbie Wood
Maurice Unsworth		Helen Hornby – Co-opted

Independent Examiner:

Fraser Norris ATT CTA
Fylde Office Service Bureau Ltd
28 Orchard Road
Lytham St Annes
Lancashire FY8 1PF

Bankers:

Barclays Bank plc
56 St Annes Road West
Lytham St Annes
Lancashire FY8 2NE

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

REPORT OF THE MEMBERS FOR THE YEAR ENDED 31ST DECEMBER 2020

Accounting and Reporting Responsibilities

Charity law requires the members to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and its financial position at the end of that year. In preparing those financial statements, members are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors and Independent Examiner

Advantage has been taken of the provisions in the Charities Act, not to appoint an auditor. Fraser Norris ATT CTA has been appointed to examine the accounts in accordance with the relevant legislation and related regulations.

Approved by the Members on and signed on their behalf by:

Rev. Christopher M. Scargill

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST THOMAS, ST ANNES ON THE SEA
INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF ST THOMAS, ST ANNES ON THE SEA
FOR THE YEAR ENDED 31ST DECEMBER 2020

My report on the financial statements of the Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on the Sea ("the PCC") for the year ended 31st December 2020, which are set out on pages 8 to 12, is in respect of an examination carried out under the Church Accounting Regulations 2006 and S.144 of the Charities Act 2011 ("the Act").

Respective Responsibilities of PCC and Examiner

As members of the PCC you are responsible for the preparation of the accounts. The members consider that an audit is not required for this year (under Section 144 (2) of the Charities Act 2011 (the Act)) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act)
- Follow procedures laid down in the General Directions given by the Charity Commission (under Section 145 (5) (b) of the Act) and
- State whether particular matters have come to my attention.

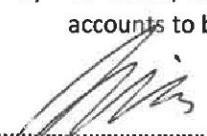
Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the members have not met the requirements to ensure that:
 - Proper accounting records are kept (in accordance with Section 130 of the 2011 Act) and
 - Accounts are prepared which agree with the accounting records and to comply with the accounting requirements of the 2011 Act; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Fraser Norris ATT CTA
Fylde Office Service Bureau Ltd
28 Orchard Road
Lytham St Annes
Lancashire FY8 1PF

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

REPORT OF THE MEMBERS FOR THE YEAR ENDED 31ST DECEMBER 2020

The Members present their annual report for the year ended 31st December 2020 under the Charities Act 2011, together with the financial statements for the year and confirm that the latter comply with the requirements of the Act and the Charities SORP 2005.

Structure, Governance and Management

Appointment of Members

The PCC members are listed on page 1. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

Organisation

The work of the PCC is carried on by a number of Committees between meetings. The main Committee, which is legally required is the Standing Committee which can transact business of the PCC with particular responsibility for stewardship, maintenance and finance.

There are further committees which also carry on work of the PCC between meetings including Worship and Outreach, Finance, Parish Centre Committee and Social Committee.

There are 99 on the electoral roll as at 31st December 2020; 53 reside in the parish and 46 outside the parish.

Risk Policy

The PCC members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Objectives and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting the ecclesiastical parish of St Thomas, St Annes on the Sea, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the Community Centre of St Thomas' Church, St Thomas' Road, St Annes on the Sea.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of the parish of St Thomas'. The PCC maintains an overview of worship throughout the parish in conjunction with the Worship Committee to enable worship for as many groups as live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

PARISH OF ST. ANNE'S ON SEA: ST THOMAS.

INCUMBENT'S REPORT FOR 2020

It is, I think, what Jane Austen would have called "a truth universally acknowledged" that 2020 was a year unlike any other in any of our recollection. If one turns to the March magazine of that year my letter speaks of using Lent to examine what we do as a church, asking whether there are better ways to do what we do and what things need doing which we are not doing. By 15th March some of the older members of the congregation were telling me they were planning to go into semi-isolation because of Covid 19, while the time Mothering Sunday came round on 22nd March we were looking at doing an on line service from a church that was closed for public worship. I think few of us realised even then that the next service in St Thomas' Church (if one leaves aside the saying of the daily Morning Prayer) would be our Patronal Festival on the first Sunday of July. Since then until the present, we have still only been able to hold worship in a restricted "Covid safe" fashion and have had two further periods in November-December and through much of January and February 2021 when worship could only be offered remotely.

That said, the worshipping life of St Thomas' has continued and we have found a variety of new ways of operating. What would have thought two years ago that our parish Facebook page would become for many the way they regularly accessed worship or that we would have our own YouTube channel for offering on-line worship, devotional materials and worship and Bible stories aimed at children. As the weather improved with the approach of summer, we offered prayer walks through the church grounds linked to Pentecost, Creation and similar themes. From the summer we were able to re-open the Lady Chapel for private prayer and though keeping it Covid -safe presented a challenge, the extra effort has proved to be well worth it as people unable to access public worship have gone in to offer their own prayers. The magazine at first went entirely on line, but gradually reappeared as a paper publication and, though pastoral visiting and home communions have been largely impossible, members of the ministry team have endeavoured to ensure that none of our congregation would be left isolated while leaflets containing forms of service for Sundays have been distributed to those who don't have access to the internet. The congregation as a whole have also proved very good at keeping in contact with each other, though some have not yet felt able to return to worship in church a year later.

Sadly our work with children has been worst hit, with Messy Church and Youth Group having to close, school and nursery no longer being able to come into church for worship, and restrictions on singing and movement making effective all age worship problematic. That said the Pet service went ahead taking on some of the more informal aspects of our harvest services and some of our younger families came together for a very effective Christingle service.

In the summer some of our families got together to do some really effective work tidying the church grounds for which we are extremely grateful and though much of our income from hall rentals has disappeared we have had enough money to pay for the rotting flagpole to be removed from the tower and its replacement by a new lightning conductor. With no social activities or fundraising since March 2020 and long periods where we have had no services our income has inevitably been hit. However the generosity of our congregation members has meant that we have remained financially solvent and were able to pay such a high proportion of the parish share that the diocese had deemed it paid in full.

2021 will have its challenges. We still worship under a regime of Covid restrictions and our social and fund raising activities will once again be limited. Inevitably our attendance levels are lower than they had been though we hope and pray that gradually people will return. However we know we have come through a very difficult year and we face the future with optimism and determination.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005. They have been prepared on an accruals basis.

The financial statements have been prepared under the historical cost convention except for the valuation of freehold land and buildings, which are shown at PCC valuation (insurance replacement value) and investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

1.1 Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

1.2 Incoming Resources

Voluntary Income and Capital Sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due. Funds raised by the events such as fetes and garden parties as well as sales of magazines are accounted for gross as they are received.

Other Ordinary Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from Investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at each successive balance sheet date.

1.3 Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Parish Share is accounted for when due. Any parish share unpaid at 31st December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Other expenditure is recognised when it is incurred and includes where applicable irrecoverable VAT.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL

PARISH OF ST THOMAS, ST ANNES ON THE SEA

1.4 Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by S.10 of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Other Consecrated Assets

All other consecrated assets and possessions of the Church are recorded in the record known as the Terrier which is available for inspection on request.

Listed Investments

Listed investments are valued at market value at the reporting date.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Value Added Tax

The Charity is permitted to reclaim VAT expended on the maintenance and repair of the Church. Expenditure is stated in these accounts net of the relevant VAT where a reclaim of VAT is permitted.

Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on Sea

Statement of Financial Activities

for the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	2019 £
Incoming resources					
Incoming resources from donors	2a	49,160		49,160	52,532
Income from operating activities to further the council's objectives	2b	23,198		23,198	40,460
Income from investments	2c	532		532	1,236
 Total incoming resources		<u>72,890</u>		<u>72,890</u>	<u>94,228</u>
Resources Expended					
Donations & grants to charities	3a	2,304		2,304	2,244
Activities directly relating to the work of the church	3b	104,171		104,171	80,330
Church management and administration	3c	1,048		1,048	3,353
Cost of generating funds	3d	2,183		2,183	7,222
Other costs	3e	1,108		1,108	2,192
		<u>110,814</u>	<u>-</u>	<u>110,814</u>	<u>95,341</u>
 Net incoming/(outgoing) resources		<u>(37,924)</u>	<u>-</u>	<u>(37,924)</u>	<u>(1,113)</u>
 Investment Gains & Losses					
Unrealised (Loss)/gain on revaluation of investments to market value			(5,323)	(5,323)	(596)
 Net movement in funds		<u>(37,924)</u>	<u>(5,323)</u>	<u>(43,247)</u>	<u>(1,709)</u>
 Total funds brought forward		<u>566,587</u>	<u>12,695</u>	<u>579,282</u>	<u>580,991</u>
 Total funds carried forward		<u>528,663</u>	<u>7,372</u>	<u>536,035</u>	<u>579,282</u>

Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on Sea

Balance Sheet

as at 31 December 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible fixed assets	8	534,134	534,134
Investments	9	7,372	12,695
		<u>541,506</u>	<u>546,829</u>
Current assets			
Funds held by the diocese		29,901	29,788
Debtors	5	8,055	8,673
Cash at bank and in hand		22,429	57,806
		<u>60,385</u>	<u>96,267</u>
Creditors			
amounts falling due within one	6	(65,856)	(63,814)
Net current (liabilities)/assets		<u>(5,471)</u>	<u>32,453</u>
Total assets less current		<u>536,035</u>	<u>579,282</u>
Net assets		<u>536,035</u>	<u>579,282</u>
Represented by:			
Capital funds	4		
Restricted		7,372	12,695
Unrestricted		528,663	566,587
Total Funds		<u>536,035</u>	<u>579,282</u>

Approved by the members onand signed on their behalf by

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Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on Sea

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

	2020	2019
	£	£
2a Incoming resources from donors		
Donations	34,423	39,911
Income tax recoverable	9,273	4,076
Collections	5,348	8,517
Sundry donations	116	28
	<u>49,160</u>	<u>52,532</u>
2b Income from operating activities to further the council's objectives		
Church hall lettings etc	15,005	24,010
Branches (clubs & associations)	392	883
Magazine - sales and adverts	1,036	1,453
Fetes, bazaars & other fund raising	1,236	8,488
Fees	5,529	5,626
	<u>23,198</u>	<u>40,460</u>
2c Income from investments		
Interest	113	403
Dividends	419	833
	<u>532</u>	<u>1,236</u>
Total incoming resources	<u><u>72,890</u></u>	<u><u>94,228</u></u>
Resources expended		
3a Grants & Donations		
Home missions and other church societies	2,304	2,244
	<u>2,304</u>	<u>2,244</u>
3b Activities directly relating to the work of the church		
Ministry - diocesan parish share	51,046	52,223
Ministry - clergy exenses	1,800	1,800
Church running expenses	20,734	14,834
Church maintenance	23,486	4,908
Upkeep of services	3,888	3,573
Vicarage H&L/rates	3,217	2,992
	<u>104,171</u>	<u>80,330</u>

Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on Sea

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

	2020	2019	
	£	£	
3c Church management and administration			
Independent examination fee	828	792	
Printing, postage and stationery	220	2,561	
	<u>1,048</u>	<u>3,353</u>	
3d Costs of generating funds			
Parish centre running costs	2,183	7,191	
Expenditure on parish magazine	-	31	
	<u>2,183</u>	<u>7,222</u>	
3e Other costs			
Professional Fees	450	1,551	
Subscriptions	142	140	
Advertising and PR	106	216	
Sundry expenses	410	285	
	<u>1,108</u>	<u>2,192</u>	
	<u><u>110,814</u></u>	<u><u>95,341</u></u>	
4 Analysis of net assets by fund			
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	£	£	£
Fixed assets	534,134	7,372	541,506
Current assets	60,385	-	60,385
Current liabilities	(65,856)	-	(65,856)
	<u>528,663</u>	<u>7,372</u>	<u>536,035</u>
5 Debtors			
	2020	2019	
	£	£	
Gift Aid recoverable estimate	7,150	7,300	
Other debtors	905	1,373	
	<u>8,055</u>	<u>8,673</u>	

Parochial Church Council of the Ecclesiastical Parish of St Thomas, St Annes on Sea

Notes to the Financial Statements (continued)

for the year ended 31 December 2020

	2020	2019
	£	£
6 Creditors: Amounts falling due within one year		
	2020	2019
	£	£
Independent examiner's fee	828	792
Unpaid parish share and assigned fees	61,547	61,547
Accruals of other costs	3,481	1,475
	<u>65,856</u>	<u>63,814</u>

7 Fund Details

The restricted funds comprise the investments in their entirety which were at £7,372 (2019: £12,695) at the reporting date.

8 Fixed Assets for use by the PCC

	2020	2019
	£	£
Freehold land and buildings	534,134	534,134
	<u>534,134</u>	<u>534,134</u>

9 Investments

	2020	2019
	£	£
Market value brought forward	12,695	13,291
Increase/(decrease) in market value	(5,323)	(596)
Market value carried forward	<u>7,372</u>	<u>12,695</u>