

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF WITHAM  
(CHARITY NO. 1133036)**

**ST NICOLAS' CHURCH  
CHIPPING HILL  
WITHAM  
CM8 2JS**

**ANNUAL REPORT &  
ACCOUNTS - 2020**

<b>Team Rector</b>	<b>Vacancy</b>
<b>Associate Priest</b>	<b>Revd Susan Malam</b>
<b>Associate Priest</b>	<b>Revd Christine Newmarch</b>
<b>Pioneer Minister</b>	<b>Revd Will Abbott</b>



**WITHAM PCC**  
**THE ANGLICAN CHURCH IN THE TOWN OF WITHAM CENTRED ON**  
**THE PARISH CHURCH OF ST NICOLAS.**

The Parish Church is on Chipping Hill in Witham.

The correspondence address is:

The Parish Office, St Nicolas Church Hall, Chipping Hill, Witham. Essex CM8 2JS

In 2020 the Parochial Church Council has consisted of:

Revd Susan Malam, Associate Priest (SSM) ex officio

Revd Christine Newmarch, Locally Deployed Self Supporting Associate Priest (LDSSM)

Revd Will Abbott, (Pioneer Minster) (ordained priest 25 September 2020)

Mr Andrew Rudd Church Warden (ex officio) & Vice Chair of the PCC

Ms Marian Mitchell Churchwarden (ex officio)

Mr Mike Robinson PCC Secretary (ex officio - Deanery Representative)

Mr John Hassler PCC Treasurer elected

Mrs Jacqueline Hassler Assistant PCC Treasurer elected (until 25 October 2020)

Mr Brian Smith Assistant PCC Treasurer elected (until 25 October 2020)

Mrs Jenny Robinson (ex officio Deanery Representative) ( Assistant PCC Treasurer)

Mrs Christine Brown (ex officio - Deanery Representative)

Mrs Lyn Corke (elected)

Mr Rodney Cullum elected

Mrs Paula Ellis elected (resigned 5 October 2020)

Mr Andrew Holt (ex officio - Deanery Representative) & Electoral roll officer

Mr Rod Lane re-elected (25 October 2020)

Mr Trevor Myatt elected

Revd Christine Newmarch completed her curacy and was licensed as Associate Priest by the Bishop of Colchester on 2 September

The PCC Standing Committee comprises the two Churchwardens, the PCC Secretary and the PCC Treasurer.

The PCC Accounts are held by Barclays Bank plc, Witham and funds are also held by the CBF Church of England Deposit Fund, London.

The Independent Examiner is Mrs Ann Clarke, Witham.

Day to day management of the Parish was assumed by the Churchwardens and the PCC Treasurer.

St Nicolas' Church is part of the Witham and Villages Team Ministry which has responsibility for the town of Witham and the neighbouring parishes of Terling, Fairstead, White Notley, Faulkbourne, Rivenhall and Silver End. Each parish has its own PCC. The Witham and Villages Team Ministry is also joined with the parish of Hatfield Peverel with Ulting to form the Pilgrim Rivers Mission and Ministry Unit (MMU).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC was exempted by order from registering with the Charity Commission until 2010 when it registered and was given the Charity number 1133036

The PCC has seven accounts which must be spent on Restricted purposes as follows;

**(a) Abrey Trust**

The Managing Trustees [the PCC] shall apply the clear income and at their discretion the whole or part of the property of the Church Charity in or towards rebuilding, repairing, enlarging, altering, furnishing and equipping the Church of St Nicolas in the said ecclesiastical parish.

**(b) Church House Fund**

Under the control of the Incumbent & Churchwardens to be used to provide any building for the purposes of:

1. Divine Worship }
2. Classes or Lectures } Connected with the
3. Meetings } Church
4. Clubs }
5. Clerical Meetings & Social Conferences }
6. Any purpose in the opinion of the Incumbent & Churchwardens for improving conditions of the population of the Parish. Building may not be used in any way against the principles of the Church of England.

**(c) Fabric Fund**

Income & capital for upkeep of the fabric of St Nicolas church and churchyard.

**(d) Graves Fund**

Income for upkeep of graves.

**(e) John Suddards Memorial Fund**

Income and capital to provide discretionary funds in memory of the late Reverend John Suddards.

**(f) Church Cleaning Fund**

Income and capital for cleaning St Nicolas Church.

**(g) Church Community Fund**

Income and capital for Witham based hardship cases / people in urgent need of money. This fund is administered via Braintree Halstead & Witham CAB.

The appointment of PCC members is governed by and set out in the Church Representation Rules.

PCC members are recruited from the wider congregation, and all are encouraged to consider standing. New members are offered induction training by the Church Wardens on a one to one basis, and from time to time all members are briefed together on compliance with health and safety legislation, safeguarding, data protection and other like legislation. Members also have access to specific training events organised on a Deanery, Area or Diocesan basis, and provision is made for sharing information and skills gleaned at such events and for the dissemination of appropriate briefing documents.

The PCC Standing Committee did not meet during 2020 due to Covid virus restrictions. The following work was conducted by email correspondence:

- (a) share in the work of developing mission, pastoral and other initiatives to be submitted to the full PCC and for discussion and approval
- (b) set the Agenda for the next PCC Meeting
- (c) deal with financial matters and expenditure up to a limit of £500 on each item, and
- (d) advise the clergy on any matter connected to the Parish.

The PCC also has the following committees:

- (a) The Medieval Fayre Committee which has delegated power to organise and run the Annual Medieval Fayre.
- (b) The Church Hall Committee which is concerned with the fabric and facilities of the Church Hall and makes recommendations to the PCC.
- (c) The Church Fabric Committee which advises the PCC on fabric and property matters generally.
- (e) Social and Fundraising Committee which arranges social and fundraising events for the church.
- (f) Finance and Stewardship committee

These committees did not meet during 2020 due to the Covid virus restrictions.

Working groups also report to the PCC as required

- a. Outreach & Mission Group which concern themselves with the mission, pastoral, worship and social activities of the Parish.
- b. Christmas Tree Festival Group, concerned with the development and management of the St Nicolas Christmas Tree Festival.

These working groups did not meet during 2020 due to the Covid virus restrictions.

In addition, the First Sunday Group exists to assist the clergy on the content and delivery of the 10.00 am All Age Eucharist on the First Sunday of the month. This group met via Zoom.

The Messy Church Group, which exists to plan the content and delivery of the monthly Messy Church, did not meet due to Covid virus restrictions on that activity.

The Youth Group, named “The Crib” met weekly via Zoom.

The Church Wardens worked in close collaboration with the members of clergy, and the lay members of the congregation throughout the whole Parish. Over the year the Church Wardens has been responsible for the activities of the Parish Church, the overall administration of the Parish, pastoral matters and worship. The Pioneer Minister was responsible for Sunday worship at Howbridge Church of England Junior School until the 16 March 2020 lockdown, when he provided streamed services via Facebook, and for ministry in the southern area of the parish. This included community support initiatives. Revd Simon Garwood acted as Interim Supervisor to Revd Christine Newmarch until the completion of her curacy. Revd Will Abbott’s training ministers were Revd Dave Beales and Revd Ian Hilton. They are both given all necessary delegated powers to conduct their ministry and in pursuance of their Working Agreements. The PCC Secretary, Mr Mike Robinson, is Lay Chair of the Witham Deanery and a Lay Canon of Chelmsford Cathedral.

Trevor Myatt continues to serve in a voluntary lay capacity as Pastoral Assistant.

Pat Pullen is a licensed Lay Funeral minister.

David Martin, Mike Robinson and Andrew Holt continue to serve as Authorised Lay Preachers.

## OBJECTIVES AND ACTIVITIES

The primary objective of the PCC is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC is fully committed to co-operating with the clergy team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

During the year, the work of the PCC was heavily curtailed due to Covid virus restrictions. There were no opportunities for fundraising, including the annual Mediaeval Fayre and Christmas Tree Festival, which were both cancelled. This had a severe impact on the finances of the church.

The church building was also closed for most of the year, so there was no work on the fabric of the church or church hall, though the churchyard was kept neat and tidy by volunteers.

Although the PCC usually works with the clergy to encourage growth of the congregation and ensure that fruitful and effective discipleship is developed, in 2020 with the restrictions on meetings and church services it was not possible to pursue these goals. However Chatterbox, the toddler group for pre-school children continued to meet weekly via Zoom during term time. The All Age Eucharist on the first Sunday of the month was also held via Zoom streaming via Facebook.

Because of the nature of the craftwork, with children and adults working together, it was not possible to hold Messy Church during the Covid restrictions. We are looking forward to restarting these when the restrictions are removed.

The Crib, the Youth Group for young people of secondary school age, ran via Zoom during the Covid restrictions, but did not attract the normal following due to the unfamiliar mode of meeting.

There were on-line Alpha Groups for those seeking to learn more about the Christian faith, but the usual Lent course and other short courses did not go ahead. Our experience in using Zoom for PCC meetings, which started in November, will give confidence to use the technology for other interactive meetings.

The lockdown impacted on work with the schools, since most pupils were working from their homes. The clergy did provide material to some of the schools for their home-working pupils, but there was no interaction possible,

The website and social media have been vital to our ministry during the past year or so. We have over 600 active followers on Facebook, and many more casual viewers who have followed our on-line weekly services and the funeral and memorial services. We have also had circa 190 followers on Twitter. In 2021 we have installed wifi access to the internet to enable on-line ministry to continue.

Both Park View Residential Home and St Georges Nursing Home closed their doors to visitors during the Covid restrictions, including members of clergy and lay teams, so it was not possible to minister to these homes, in the normal way, however Revd Will did manage some services at St George's, led from the garden and through the window! Even the hospitals were not accessible, so we were fortunate that Revd Susan is a Chaplain at Broomfield Hospital, so was able to visit those of our members that were treated there.

In 2020 the clergy officiated at 6 funeral services in church and 7 at the crematorium, and 7 interments of ashes in the churchyard.

There were no ecumenical services, events or meetings due to the Covid restrictions.

The church receives the services of a Director of Music, Mr David Martin, and has a paid Parish Administrator, Mrs Fiona Abbott. The church is very dependent on the goodwill and hard work of the many volunteers, in particular, the church officers, church cleaning, churchyard maintenance, odd jobs, church hall letting, catering, duplicating service sheets and the like, sacristan duties, worship organisation, and many other specific tasks are all achieved through volunteer work. In 2020, due to Covid restrictions, most of these activities were curtailed, but thanks are expressed to those that did carry out duties during this time.

Normally Christian Aid is supported each year particularly at Christmas and during Christmas Aid week in May, and the Children's Society supported at four Christingle Services. Since services did not take place at these times during 2020 we were unable to offer this support. Similarly, since members of the congregation were only meeting electronically, we were unable to support the Diocesan Lent Appeal, the Church Army Lent Appeal and the Chelmsford Night Shelter, the Foodbank and Peabody Trust at Christmas, Easter and Harvest, nor collect toys for the charity Homestart at St Nicolas-tide.

The Mothers' Union was unable to meet.

St Nicolas Church was able to participate in Heritage Open Day again, but, like most sites, with a virtual tour of the church on the Witham Parish Church Facebook page.

## ACHIEVEMENT

The church has enjoyed an unusual, but successful year of worship and witness. Most of the regular congregation joined in the streamed services, 10.00 am or Evensong, via Facebook, and many additional attendees joined them, either live or later in the week, since the services remained available. Since on-line services appeared to reach additional worshippers, they will continue in parallel with actual attendance when the church is able to open again for services. Sadly we did lose some faithful members during 2020, and it was not possible to include the large numbers of mourners that would have attended in a non-Covid environment. Fortunately we were able to live stream the funeral services from the church.

We were able to hold a few physical services in church when the lock-down was lifted for a short period, which included worship for the Festival of St Nicolas. The PCC are grateful to the Director of Music, Mr David Martin, for continuing to maintain the choir, including a number of children, during this time, and particularly for that occasion.

There were 3 weddings in 2020, numbers impacted by Government restrictions.

We have a fund named "Church Community Fund" to provide small sums of money to people in urgent need administered via the Citizens' Advice Bureau in Witham.

## FINANCIAL

Total receipts on ordinary unrestricted funds (General and Equipment Funds) were £86,573 (2019 £132,440) and are detailed in the financial statements.

£85,873 was spent regarding Church Activities, including the contribution of £45,875 to the Diocesan Parish Share, the formula for which requires a benefice to pay for its ministry costs plus a contribution towards central diocesan costs which is calculated by a formula based on members. £484 has also been used for fundraising.

The net result for the year on the ordinary unrestricted funds was a surplus of receipts over payments of £5 (2019 deficit £14,587). The small surplus was achieved by not paying our Parish Share in full. The PCC paid £45,875 and received a credit for £8,639 due to the vacancy, so a total of £52,714 but was unable to pay the balance of £34,505, to meet the Share request of £87,219 to have done so would have meant depleting our unrestricted reserve to zero.

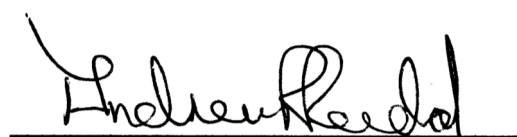
After adding bank and deposit balances brought forward at the beginning of the year, the balance carried forward at 31st December for the ordinary unrestricted fund totalled £35,220 (2019 £35,134).

## RESERVES POLICY

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately four months unrestricted payments to cover emergency situations that may arise from time to time. The balance of £35,220 on unrestricted funds at the year-end is under this target.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

**Approved by the PCC on 30 April 2021 and signed on their behalf by Andrew Rudd Churchwarden (PCC Vice Chair).**

A handwritten signature in black ink, appearing to read 'Andrew Rudd', is written over a horizontal line.

Witham Parochial Church Council - St Nicolas Church - Charity No 1133036							
Receipts and Payments Accounts							
	Note	Unrestricted Fund	Unrestricted Designated Fund	Restricted Funds	Endowment Funds	Total 2020	Total 2019
		£	£	£	£	£	£
<b>Receipts</b>							
<b>Voluntary receipts</b>							
Planned giving		41,592				41,592	51,850
Collections and other giving		7,211				7,211	11,677
All other giving / voluntary receipts		4,134				4,134	6,374
Gift Aid Recovered		15,484				15,484	20,479
<b>Total Voluntary Receipts</b>		<b>68,421</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>68,421</b>	<b>90,380</b>
Activities for generating funds		5,679				5,679	32,295
Investment Income		23	81	142		246	338
Church Activities		2,815				2,815	6,698
Redemption of Investments		0				0	0
Other receipts		9,554				9,554	16,766
<b>Total Receipts</b>		<b>86,492</b>	<b>81</b>	<b>142</b>	<b>0</b>	<b>86,715</b>	<b>146,477</b>
<b>Payments</b>							
<b>Church activities</b>							
Parish share		45,875				45,875	69,320
Clergy and staffing costs		17,390				17,390	16,200
Church running expenses		17,593				17,593	26,395
Hall running costs		3,623				3,623	5,895
Church Repairs & Maintenance		1,303				1,303	33,213
Hall Repairs & Maintenance		0				0	0
Mission giving and donations		89				89	1,525
<b>Total Church Activities</b>		<b>85,873</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,873</b>	<b>152,548</b>
Cost of generating funds		484				484	8,296
Governance costs		130				130	120
Other payments		0				0	100
<b>Total Payments</b>		<b>86,486</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86,486</b>	<b>161,064</b>
<b>Excess of receipts over payments / (payments over receipts)</b>		<b>5</b>	<b>81</b>	<b>142</b>	<b>0</b>	<b>228</b>	<b>-14,587</b>
Movements Between Funds						0	0
Cash at bank and in hand at 1 Jan		12,325	22,809	37,679	0	72,813	87,401
<b>Cash at bank and in hand at 31 Dec</b>		<b>12,330</b>	<b>22,890</b>	<b>37,821</b>	<b>0</b>	<b>73,041</b>	<b>72,813</b>
Statement of Assets and Liabilities							
	Note	Unrestricted Fund	Unrestricted Designated Fund	Restricted Funds	Endowment Funds	Total 2020	Total 2019
<b>Cash Funds</b>							
Bank Current Account		9,459	3,685	1,592		14,736	14,731
Deposit Accounts		2,871	19,205	36,229		58,305	58,082
<b>Totals</b>		<b>12,330</b>	<b>22,890</b>	<b>37,821</b>	<b>0</b>	<b>73,041</b>	<b>72,813</b>
<b>Liabilities</b>							
Missionary and Charitable Giving		89				89	0
Church Community Fund				1,592		1,592	1,592
John Suddards Memorial Fund			3,685			3,685	3,685
Parochial Fees Paid in Advance				2,582		2,582	277
<b>Totals</b>		<b>89</b>	<b>3,685</b>	<b>4,174</b>	<b>0</b>	<b>7,948</b>	<b>5,554</b>
<b>Total Net Assets</b>							
General Fund		12,241				12,241	12,325
Equipment Fund			19,205			19,205	19,124
John Suddards Memorial Fund			0			0	0
Abrey Trust				16,745		16,745	16,674
Church House Fund				3,526		3,526	3,510
Fabric Fund				13,225		13,225	13,170
Graves Fund				2,734		2,734	2,734
Parochial Fees Paid in Advance				-2,582		-2,582	-277
Church Community Fund				0		0	0
<b>Totals</b>		<b>12,241</b>	<b>19,205</b>	<b>33,648</b>	<b>0</b>	<b>65,093</b>	<b>67,259</b>



Witham Parochial Church Council - St Nicolas Church - Charity No 1133036					
Financial Statement for the year ended 31st December 2020					
General Fund (Unrestricted) Receipts and Payments Account					
		2020		2019	
Receipts	Note				
<b>Regular Giving</b>					
Planned giving		41,592		51,850	
			<b>41,592</b>		<b>51,850</b>
<b>Collections and other giving</b>					
Loose plate (Non-Gift Aid Donations)		1,241		6,907	
One-off Gift Aid gifts		5,970		18	
Gift Aid Income Tax recovered		15,484		20,479	
			<b>22,695</b>		<b>27,404</b>
<b>Other voluntary receipts</b>					
Legacies		1,000		0	
Charitable donations		89		895	
Messy Church		84		529	
Donations		2,450		3,404	
Votives		51		445	
Flowers - donations		460		1,101	
			<b>4,134</b>		<b>6,374</b>
<b>Receipts from activities for generating funds</b>					
Mediaeval Fayre		0		13,107	
Concerts		100		554	
59 Club income		1,041		2,757	
Easyfundraising.co.uk		158		232	
General Fundraising		610		5,269	
Church hall lettings income		2,891		8,976	
Magazine sales & advertising		879		1,400	
			<b>5,679</b>		<b>32,295</b>
<b>Investment Income</b>					
			<b>23</b>		<b>22</b>
<b>Receipts from Church activities</b>					
Parochial fees		2,815		6,692	
Choir and Organ Income		0		0	
Literature Income		0		6	
			<b>2,815</b>		<b>6,698</b>
<b>Other Receipts</b>					
Insurance Claims		0		0	
Grant (Children & Young Persons Worker)		9,174		5,833	
Other Receipts		380		1,964	
			<b>9,554</b>		<b>7,797</b>
			<b>86,492</b>		<b>132,440</b>
<b>Payments</b>					
<b>Church Activities</b>					
Diocesan Parish Share		45,875		69,320	
Clergy and staffing costs		17,390		16,200	
Church running expenses		17,593		26,395	
Hall running costs		3,623		5,895	
Church Repairs & Maintenance		1,303		135	
Hall Repairs & Maintenance		0		0	
Overseas mission and relief agencies		89		1,025	
Home Mission and other Church societies		0		0	
			<b>85,873</b>		<b>118,970</b>
<b>Fundraising Costs</b>					
59 Club		215		735	
Other fundraising costs		0		1,356	
Magazine Costs		269		1,071	
Mediaeval Fayre				5,134	
			<b>484</b>		<b>8,296</b>
<b>Other Payments</b>					
			<b>130</b>		<b>120</b>
			<b>86,487</b>		<b>127,386</b>
<b>Excess of Receipts over Payments</b>					
			<b>5</b>		<b>5,054</b>
<b>Movements Between Funds</b>					
			<b>0</b>		<b>0</b>
			<b>5</b>		<b>5,054</b>
<b>Bank Current and Deposit accounts at 1st January</b>					
			12,325		7,271
<b>Bank Current and Deposit accounts at 31st December</b>					
			<b>12,330</b>		<b>12,325</b>

**Witham Parochial Church Council - St Nicolas Church - Charity No 1133036**  
**Financial Statement for the year ended 31st December 2020**

**Fabric Fund Receipts and Payments Account - Restricted Fund**

	<b>2020</b>	<b>2019</b>
Receipts		
Donations		4,752
Grants		5,000
VAT Refunds (Listed Places of Worship Scheme)		3,969
Bank Interest	55	23
	<u>55</u>	<u>13,744</u>
Payments		
Ceiling Repairs		20,896
Roof Alarm		7,280
Carpet Tiles (Funded by Donation)		2,400
All Saints Churchyard (Funded by Donation)		1,750
Architect Fees		752
Bank Charges		52
	<u>55</u>	<u>-19,386</u>
Excess of Receipts over Payments		
	<u>55</u>	<u>-19,386</u>
Bank Current and Deposit accounts at 1st January	13,170	32,556
<b>Bank Current and Deposit accounts at 31st December</b>	<b><u>13,225</u></b>	<b><u>13,170</u></b>

**Church House Fund Receipts and Payments Account - Restricted Fund**

	<b>2020</b>	<b>2019</b>
Receipts		
Bank Interest	16	26
Payments		
	<u>16</u>	<u>26</u>
Excess of Receipts over Payment		
	<u>16</u>	<u>26</u>
Bank Current and Deposit accounts at 1st January	3,509	3,483
<b>Bank Current and Deposit accounts at 31st December</b>	<b><u>3,525</u></b>	<b><u>3,509</u></b>

**Abrey Trust Receipts and Payments Account - Restricted Fund**

	<b>2020</b>	<b>2019</b>
Receipts		
Bank Interest	71	124
Payments		
	<u>71</u>	<u>124</u>
Excess of Receipts over Payment		
	<u>71</u>	<u>124</u>
Bank Current and Deposit accounts at 1st January	16,674	16,550
<b>Bank Current and Deposit accounts at 31st December</b>	<b><u>16,745</u></b>	<b><u>16,674</u></b>

**Witham Parochial Church Council - St Nicolas Church - Charity No 1133036**  
**Graves Fund Receipts and Payments Account - Restricted Fund**

	2020	2019
Receipts		
Payments		
Bank Charges		48
Excess of Receipts over Payment	0	-48
Bank Current and Deposit accounts at 1st January	2,734	2,782
<b>Bank Current and Deposit accounts at 31st December</b>	<b>2,734</b>	<b>2,734</b>

**Church Community Fund Receipts and Payments Account - Restricted Fund**

	2020	2019
Receipts		
Payments		
Donation to Citizens Advice Bureau (CAB)		500
Excess of Receipts over Payment	0	-500
Bank Current and Deposit accounts at 1st January	1,592	2,092
<b>Bank Current and Deposit accounts at 31st December</b>	<b>1,592</b>	<b>1,592</b>

**John Suddards Memorial Fund Receipts and Payments Account - Designated Fund**

	2020	2019
Receipts		
Net Receipts	0	0
Payments		
Excess of Receipts over Payment	0	0
Bank Current and Deposit accounts at 1st January	3,685	3,685
<b>Bank Current and Deposit accounts at 31st December</b>	<b>3,685</b>	<b>3,685</b>

**Equipment Fund Receipts and Payments Account - Designated Fund**

	2020	2019
Receipts		
Bank Interest	81	143
Payments		
Excess of Receipts over Payment	81	143
Bank Current and Deposit accounts at 1st January	19,124	18,981
<b>Bank Current and Deposit accounts at 31st December</b>	<b>19,205</b>	<b>19,124</b>

# Witham Parochial Church Council - St Nicolas Church - Charity No 1133036

## Financial Statement for the year ended 31st December 2020

### Statement of Assets and Liabilities at 31st December 2020

	2020	2019
Cash funds		
Current Accounts	14,736	14,731
Deposit Accounts	58,305	58,082
<b>Total Current and Deposit Accounts</b>	<b><u>73,041</u></b>	<b><u>72,813</u></b>
Liabilities (General Fund)		
Parochial Fees (paid in advance)	2,582	277
	<b><u>2,582</u></b>	<b><u>277</u></b>

### Other tangible assets

Lawnmower, cards and office equipment for our Parish and Mediaeval Fayre

### Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2008 using the Receipts and Payments basis.
- The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
- The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members. No other payments were made to PCC members.
- The payments to missions and overseas relief agencies from donations received include **£35.00** to Christian Aid, **£24.00** to The Children's Society and **£30.00** to The Peabody Trust.

Approved by the PCC on 13th April 2021 and signed on their behalf by Mr Andrew Rudd (PCC Vice Chair) and Mr John Hassler (PCC Treasurer)

## **Independent examiner's report to the PCC of St Nicolas Church, Witham**

I report on the accounts of the PCC for the year ended 31 December 2019 which are set out within the report.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiners Statement.**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.130 of the 2011 Act;
  - or
  - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



(Signed) '  
Mrs A C Clarke  
4 Abercorn Way  
Witham, CM8 2UF  
06 March 2021