

ST. BARTHOLOMEW'S CHURCH, BURWASH, EAST SUSSEX

TRUSTEES ANNUAL REPORT FOR 2022

1. REVIEW

1.1 ACTIVITIES

In common with other Parishes, the activities of St. Bartholomew's have emerged from the Covid 19 pandemic. Fund raising has resumed and a new pattern of services has been introduced. The new Rector, the Reverend Thomas Pelham who was licenced on 20 December 2021, has been warmly welcomed to the Parish. Maintenance of the Church and Churchyard has continued; a "Reordering" Project has been initiated with the objectives of providing kitchen and toilet facilities in the Church together with the creation of discrete areas for small gatherings and services.

In the united Benefice of St. Bartholomew's, St. Philip's Burwash Weald and St. Nicholas Etchingam work to bring the three parishes into a coherent whole has continued and Benefice services now take place regularly. Close relationships are maintained with the two local primary schools at Burwash and Etchingam; several trustees serve as governors at Burwash.

1.2 PUBLIC BENEFIT AND OBJECTIVES

1.2.1

In accordance with Section 4(6) of the Charities Act 2006 and the Charities (Accounts and Reports) Regulations 2008 the Trustees confirm that they have given due regard to the guidance on public benefit issued by the Charity commission when exercising their powers and duties during the period.

1.2.2

St. Bartholomew's Church is an inclusive and welcoming community; it exists through the generosity of benefactors of an earlier age and continues under the supervision of the PCC, the Churchwardens and the Rector. It provides Church of England Christian worship for the parish of Burwash and a place of quiet reflection for all.

Individual members of the congregation make donations to charity through specific collections both within and outside the Church. In addition, donations are made to charities directly by the PCC, and also from collections at informal fund raising events. Collections are taken in Church for the Royal British Legion Poppy Appeal on Remembrance Sunday and for The Children's Society following the Christingle Service. A Food Bank continues to operate for the benefit of the Diocesan Association for Family Support Work.

1.2.3

One objective of St. Bartholomew's is to be a focal point of the Village; the Burwash Village Magazine which is published both on line and in hard copy, plays a significant part in this. In addition a number of activities designed to provide outreach to the wider community, have now recommenced. These include:

- Tuesday Drop in
- 3 C's Coffee Cake and chat mornings
- Children's Corner

- Quarterly coffee mornings and book sales
- Xmas Tree Festival and School PTFA Fair
- Remembrance Day 'Act of Remembrance'
- School services

Two new activities are now under way; they are a 'Parent and Toddler' Group and "Ladies @ 2.30" (formerly 'The Burwash Women's Group').

The Church is now open during daylight hours and is again welcoming many visitors.

1.3 FINANCE

The General fund shows an excess of receipts over payments of £9,491, largely due to the receipt of a substantial donations towards the "Reordering" Project. Planned giving receipts have maintained 2021 levels. Other collections in Church have increased slightly and Fund Raising has shown a marked improvement .

The level of formal reserves within the General Fund is considered adequate. Following agreement from the PCC access to income in the 'Unrestricted' Curteis Fund is also available for ministry costs should the need arise.

2. SUPPLEMENTARY INFORMATION

2.1 PCC MEMBERS AT THE APCM, 22 May 2022 UPDATED TO 14 JUNE 2022

	ELECTED	RE-ELECTED	RETIRE	STATUS
Thomas Pelham	Ex.Off			
Jo Brown	2018	2021	2024	Foundation Governor
Gary Churchill	2016	2019	2022	
David Dunham	2019		2022	Asst. Churchwarden. Resigned Nov.21
Richard Harden	Ex.Off			Churchwarden from Sept 2020
Maureen Jenner	2017	2020	2023	
Charles Merchant	Ex.Off			Deanery Synod & Vice Chairman
Celia Merchant	Ex.Off			Deanery Synod
Vicky Patterson	Ex.Off			Churchwarden from April 2015 & Foundation Governor
Val Stevens	Co-Op			Ministry Team
Andrew Schofield	2020		2023	Resigned 14 June 2022
Hilary Stewart	2017	2020	2023	Young People
Sara Stonor	Ex.Off			Deanery & Diocesan Synod
Rachel Thomson	2018	2021	2024	
Mary Westhead	Co.Op			Safeguarding Officer
Christopher Woodburn	2022	2025	2028	Hon.Treasurer from 2016

6 Elected Members [5 after 14 June 2022]

6 Ex. Officio members

2 Co-opted members

14 (13 after 14 June 2022)

2.2 PCC GOVERNANCE

Charity Registration: 1 December 2009

Charity Number 1133028

Governing Document: Parochial Church Councils (Powers) Measure 1956

Address: c/o St. Bartholomew's Church, High street, Burwash, East Sussex TN19 7EH

Committees

Standing Committee, Worship Group, Young People's Group, Communications Group, Fund Raising Committee, Building Re-ordering Committee.

Induction and Training

All members of the PCC have their duties and responsibilities explained to them, including their duty of care and the implications of the Charities Act 2006 and Statement of Recommended Practice 2005. They are updated on regulatory and legislative changes as these arise. In addition, all PCC members undertake Safeguarding Training.

Risk Analysis

The PCC has put in place appropriate controls to minimise the likelihood of, or opportunity for, fraud or other malpractice. These are reviewed by the PCC from time to time. They include the requirement for two trustees to sign cheques or other instructions to the PCC's bankers. In addition, a financial report is presented for review to each PCC meeting.

Meeting Attendance in 2022

7 March 14

6 June 11

5 September 12

5 December 7

2.3 CHURCH ATTENDANCE AND ELECTORAL ROLL

Electoral Roll 99

Normal Sunday attendance 44 (Average overall 54)

Easter Day 90

Good Friday and Vigil 25

Christmas Eve/Day 222

School Services 5 with total attendance 1080

Approved by the Trustees on 6 March 2023

Rector

PAROCHIAL CHURCH COUNCIL OF ST.BARTHOLOMEW'S CHURCH BURWASH
Statement of Assets and Liabilities at 31 December 2022

	Unrestricted Funds		Restricted Fund	All Funds 2022	All Funds 2021
	General	Designated			
Monetary Assets					
Bank Current Account	12410	0	273	12683	15664
CBF Deposit Account	17902	39441	14223	71566	50566
Other Assets					
Investments (at Market Value)	1659	362601	0	364260	377998
Glebe Field (at cost)	<u>26584</u>	<u>0</u>	<u>0</u>	<u>26584</u>	<u>26584</u>
Total Assets	<u>58555</u>	<u>402042</u>	<u>14496</u>	<u>475093</u>	<u>470812</u>
Liabilities				<u>0</u>	<u>0</u>

Notes

1. The Financial Statements have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments accounting convention.

2. No payments were made to PCC members or connected persons other than for the reimbursement of expenditure incurred on behalf of the PCC. Reimbursement was made to 4 members of the PCC totalling £3060. Payments made to third parties on behalf of the Rector in respect of Rectory General and Water Rates amounted to £3740.

3.The cost of investments was £221616.

Approved by the PCC on 6 March 2023 and signed on its behalf by

Reverend Thomas Pelham
Rector

C.H.Woodburn
Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BARTHOLOMEW'S, BURWASH

I report to the trustees on my examination of the accounts of Parochial Church Council of the Ecclesiastical Parish of St Bartholomew's Church Burwash (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- a) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- b) the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



NICK WADE, ACA

20 February 2023

Nick Wade ACA
The Presbytery, Spring Lane, Burwash, East Sussex, TN19 7JA