

CLITHEROE METHODIST CIRCUIT

ANNUAL REPORT 2023-24

LANCASHIRE DISTRICT **CIRCUIT NO 21/09**

Superintendent Minister
Rev Dr Ian M Humphreys

Minister
Rev Kathryn Flynn

CIRCUIT MISSION STATEMENT

“By encouraging each other to grow in faith and make new disciples of Jesus Christ, we seek to revitalise our Christian witness in the Ribble Valley”

CENTRAL AIM OF THE CIRCUIT

To manage the necessary structures and resources to enable the churches in the circuit to support one another and to maximise their efficiency and effectiveness in accordance with the Mission Statement

NATURE AND PURPOSE OF THE CIRCUIT

The Circuit is the primary unit in which local churches express and experience their interconnexion in the Body of Christ, for purposes of mission, mutual encouragement and help. It is in the Circuit that presbyters, deacons and probationers are stationed and local preachers are trained and admitted and exercise their calling. The purposes of the Circuit include the effective deployment of the resources of ministry, which include people, property and finance, as they relate to the Methodist churches in the Circuit, to churches of other denominations and to participation in the life of the communities served by the Circuit, including local schools and in ecumenical work in the area.

Extract taken from Standing Order 500 of The Constitutional Practice and Discipline of the Methodist Church.

OVERVIEW OF THE YEAR

The Clitheroe Circuit of the Methodist Church is a small rural circuit composed of five churches. These churches are located in the villages of Chatburn, Paythorne, Waddington and Whalley and the local market town of Clitheroe.

Each church has a Church Council which is responsible for the day-to-day management of the church and each church is represented at the Circuit Meeting which has the responsibility of overseeing the well-being of Methodism in the area and providing a link between the individual churches, the Lancashire District and the Methodist National Connexion.

The regular work of the Circuit includes: the planning of Ministers and Local Preachers to lead worship; caring for our staff members; exercising financial prudence; accepting and undertaking our District and National responsibilities; arranging training sessions for new leaders and staff; training and re-training of officers and members with responsibilities for working with children and vulnerable adults in accordance with the safeguarding policies and procedures of the Circuit and individual churches; overseeing Circuit property and giving support to both individual churches and church members.

We are pleased to record that during the year under review we have had no serious incidents to report.

FINANCE

All the churches and Circuit are financially sound and the finances are being responsibly managed. The Finance Support Group, which has representatives from the Circuit Meeting and each church, the ministers and Circuit Stewards, oversees the Circuit Finances, including the procedures for completing the annual accounts and the recommendation of the annual budget for the Circuit. The Circuit accounts are audited annually by an independent professional examiner. The Finance Support Group also provides opportunities for the members to discuss items of interest or concern relating to the finances of each church.

PUBLIC BENEFIT

Although the work of the Circuit is primarily that of providing support, advice and encouragement to the churches within the Circuit, it does create ideas and initiatives which are of public benefit accommodating a unique range of community activities and groups. These normally include Whalley Elevenses, Toddler Groups – Trinity Tots, Whalley Little Fishes, Waddington Waddlers, Walking Groups and pastoral care in a range of small and large group settings.

At Trinity Church Clitheroe the Community Hub is run by a part-time hub manager. During the year we have expanded the hub and have 74 external users of our premises including a Group to support Ukrainian refugees, the Ribble Valley Foodbank, various parts of the NHS and other agencies regularly use it as a base, local community groups of the young and old and a range of groups concerned with addiction recovery, mental health and well-being. In addition, a community lounge and warm space has continued offering help to our community in the midst of the cost-of-living crisis.

The Ribble Valley Foodbank uses the premises and has expanded its offer of support to those in need including running an Olive Branch Café twice a week on a pay as you can afford basis and has a number of agencies which give advice and help to those struggling with various issues including health, finance and housing. Run by a team of 85 volunteers, The Foodbank supplies over 200 three-day emergency packages of food per month. All the Circuit churches hold food collecting boxes for the Foodbank.

Our churches in Clitheroe, Whalley, Waddington and Chatburn all provide meeting spaces for local community groups. All churches hold regular collections for charities both in this country and abroad, and donations are made to a wide variety of appeals.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Clitheroe Methodist	Circuit
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**FOR THE YEAR ENDED
31 August 2023**

Lancashire	District	Circuit no	21/9
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Registered Charity - Charity Registration number

1133020

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Ian Humphreys
Rev Kathy Flynn

Circuit Stewards:

Wendy Bridgeman
Norman Pedley
Steuart Kellington

Treasurer:

Steuart Kellington

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Assessment/Share		125,450		125,450	125,450
a3	Capital receipts					
a4	Bank and CFB interest and Investment income		2,965	143	3,108	385
a5	Grants					
a6	Other receipts		6,125		6,365	22,923
a7	TOTAL RECEIPTS		134,540	143	134,923 (a8)	148,758

SECTION B						
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs		87,749		87,749	83,103
b3	Manse Costs		9,769		9,769	10,792
b4	Administration etc		7,485	13	7,498	7,676
b5	District Assessment		23,392	114	23,506	23,509
b6	Grants & donations					
b7						
b8	Other payments		1,871		3,963	3,655
b9	TOTAL PAYMENTS		130,266	127	132,485 (b9)	128,735

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	4,274	16	(1,852)	2,438
c2	Total funds brought forward from last year		104,285	4,578	19,277	128,140 (c6)
c3	Sub total	(c1+c2)	108,559	4,594	17,425	130,578
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	108,559	4,594	17,425	130,578 (c8)

SECTION D					
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)				
d1	Balance brought forward from last year				50
d2	Offerings/Gifts - received for external organisations				125
d3	Offerings/Gifts - passed to external organisations				175
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
c1						
c2						
c3						
c4						
c5						
c6						
c7						
c8	Sub total of Internal Organisations funds				(e11)	(e12)
c9	Circuit accounts (totals brought forward from page 2 - totals column)					
e9	134,923 (a8)	132,485 (b9)	2,438	(c7)	128,140 (c6)	130,578 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT					
	134,923	132,485	2,438		128,140 (x)	130,578 (y)
	TOTAL RECEIPTS		TOTAL PAYMENTS			

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1	76	76
f2	28,363	32,279
f3		
f4	95,686	93,872
f5	4,578	4,594
f6	(563)	(243)
f7	128,140 (c6)	130,578 (c8)
f8	(e11)	(e12)
f9	128,140 (x)	130,578 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1		
g2	876,724	1,037,173
g3	22,351	24,850
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Clitheroe No... 21/9

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of bookkeeper  Date... 16/10/23

Name and address of bookkeeper.....

Tracey Spencer, Brook Farm, Longsight Road, Clayton-le-Dale, BB1 9EX

Signature of treasurer  Date... 16/2/2024

Name and address of treasurer STEWART HAROLD KELLINGTON

18 CLAREMONT AVENUE CLITHEROE Post Code... BB7 1TN.

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be*
presented to the Circuit meeting held on ... 18/3/24

Signature of the Chair of the meeting 

Name of the Chair of the meeting ... REV IAN HUMPHREYS ... Date ... 18/3/24

Independent Examiner's Report to the Trustees of the

Clitheroe Methodist Circuit

Charity Number 1133020

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Clitheroe Methodist Circuit for the year ended 31 August 2023 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of CircuitClitheroe..... No ...21/9.....

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner ANDREW JACKSON

Relevant professional qualification of independent examiner FCCA

Name of firm (where appropriate) Egan Roberts

Address Suite 46, Manor Court, Salford, Greater Manchester

..... M60, Bolton

Post Code M33 3XR

Date 15/2/24

* delete or circle as appropriate

Form reviewed

May-23