

CLITHEROE METHODIST CIRCUIT

ANNUAL REPORT 2020-21

LANCASHIRE DISTRICT **CIRCUIT NO 21/09**

Superintendent Minister
Rev Dr Ian M Humphreys

Minister
Rev Kathryn Flynn

CIRCUIT MISSION STATEMENT

“By encouraging each other to grow in faith and make new disciples of Jesus Christ, we seek to revitalise our Christian witness in the Ribble Valley”

CENTRAL AIM OF THE CIRCUIT

To manage the necessary structures and resources to enable the churches in the circuit to support one another and to maximise their efficiency and effectiveness in accordance with the Mission Statement

NATURE AND PURPOSE OF THE CIRCUIT

The Circuit is the primary unit in which local churches express and experience their interconnexion in the Body of Christ, for purposes of mission, mutual encouragement and help. It is in the Circuit that presbyters, deacons and probationers are stationed and local preachers are trained and admitted and exercise their calling. The purposes of the Circuit include the effective deployment of the resources of ministry, which include people, property and finance, as they relate to the Methodist churches in the Circuit, to churches of other denominations and to participation in the life of the communities served by the Circuit, including local schools and in ecumenical work in the area.

taken from Standing Order 500 of The Constitutional Practice and Discipline of the Methodist Church

OVERVIEW OF THE YEAR

The Clitheroe Circuit of the Methodist Church is a small rural circuit composed of five churches. These churches are located in the villages of Chatburn, Paythorne, Waddington and Whalley and the local market town of Clitheroe.

Each church has a Church Council which is responsible for the day to day management of the church and each church is represented at the Circuit Meeting which has the responsibility of overseeing the well-being of Methodism in the area and providing a link between the individual churches, the Lancashire District and the Methodist National Connexion.

The regular work of the Circuit includes: the planning of Ministers and Local Preachers to lead worship; caring for our staff members; exercising financial prudence; accepting and undertaking our District and National responsibilities; arranging training sessions for new leaders and staff; training and re-training of officers and members with responsibilities for working with children and vulnerable adults in accordance with the safeguarding policies and procedures of the Circuit and individual churches; overseeing Circuit property and giving support to both individual churches and church members.

We are pleased to record that during the year under review we have had no serious incidents to report.

FINANCE

All the churches and Circuit are financially sound and the finances are being responsibly managed. Meetings are normally held twice each year of a Finance Support Group, which has representatives from the Circuit Meeting and each church, the ministers and Circuit Stewards, to oversee the Circuit Finances, including the procedures for completing the annual accounts and the recommendation of the annual budget for the Circuit. The Finance Group also provides opportunities for the members to discuss items of interest or concern relating to the finances of each church.

PUBLIC BENEFIT

Although the work of the Circuit is primarily that of providing support, advice and encouragement to the churches within the Circuit, it does create ideas and initiatives which are of public benefit accommodating a unique range of community activities and groups. These normally include Whalley Elevenses, Toddler Groups – Trinity Tots, Whalley Little Fishes, Waddington Waddlers, Walking Groups and pastoral care in a range of small and large group settings. These activities were obviously affected during the Covid lockdowns, but resumed as soon as regulations allowed.

The Ribble Valley Foodbank has temporarily re-located from the building at Trinity to another location in Clitheroe, while Trinity undergoes building works. The Foodbank intends to move back into the Trinity building when the works are completed. It continues to supply a much - needed service for the area, run by a team of 75 volunteers, supplying c125 three day emergency supplies of food per month. All the churches hold collecting boxes for the Foodbank which are emptied regularly and delivered to the central Foodbank.

Trinity Methodist Church also rent offices to the local Citizens Advice Bureau.

Our churches in Clitheroe, Whalley, Waddington and Chatburn all provide meeting space for local community groups.

All churches hold regular collections for charities both in this country and abroad, and donations are made to a wide variety of appeals.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Clitheroe Methodist	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2021**

Lancashire	District	Circuit no	21/9
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Registered Charity - Charity Registration number

1133020

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Ian Humphreys
Rev Kathy Flynn

Circuit Stewards:

Roland Hailwood
Wendy Bridgeman
Norman Pedley
Steuart Kellington

Treasurer:

Steuart Kellington

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		125,450			125,450	125,450
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		97	16		113	614
a5	Grants						
a6	Other receipts		965		822	1,787	4,206
a7	TOTAL RECEIPTS		126,512	16	822	127,350 (a8)	130,270

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		81,661			81,661	80,397
b3	Manse Costs		14,465			14,465	15,737
b4	Administration etc		8,566	10		8,576	9,130
b5	District Assessment		22,712	120		22,832	22,694
b6	Grants & donations						115
b7							
b8	Other payments		3,663		1,968	5,631	7,933
b9	TOTAL PAYMENTS		131,067	130	1,968	133,165 (b9)	136,006

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(4,555)	(114)	(1,146)	(5,815)	(5,736)
c2	Total funds brought forward from last year		88,290	4,801	20,841	113,932 (c6)	119,668
c3	Sub total	(c1+c2)	83,735	4,687	19,695	108,117	113,932
c4	Transfers and adjustments					(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	83,735	4,687	19,695	108,117 (c8)	113,932 (c6)

SECTION D					
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)				
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			250	
d3	Offerings/Gifts - passed to external organisations			200	
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)			50	

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds					
e9	Circuit accounts (totals brought forward from page 2 - totals column)	127,350 (a8)	133,165 (b9)	(5,815)	113,932 (c6)	108,117 (c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT	127,350	133,165	(5,815)	113,932 (x)	108,117 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1	6	76
f2	28,204	8,592
f3		
f4	80,921	94,762
f5	4,801	4,687
f6		
f7	113,932 (c6)	108,117 (c8)
f8		
f9	113,932 (x)	108,117 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1		
g2	769,561	808,031
g3	18,385	18,956
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of bookkeeper *Tracey Spencer* Date *11/11/21*

Name and address of bookkeeper *TRACEY SPENCER*

Tracey Spencer, Brook Farm, Longsight Road, Clayton-le-Dale, BB1 9EX

Signature of treasurer *Stewart Harold Kellington* Date *1/3/22*

Name and address of treasurer *STEWART HAROLD KELLINGTON*

18, Clarendon Avenue, Clitheroe, Lancs Post Code *BB7 1JN*

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the Circuit meeting held on

Signature of the Chair of the meeting *Rev Ian Humphreys*

Name of the Chair of the meeting *Rev Ian Humphreys* Date

Independent Examiner's Report to the Trustees of the

Clitheroe Methodist Circuit

Charity Number 1133020

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the *Clitheroe Methodist* Circuit for the year ended 31 August 2021 set out on pages 1. to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner A. Jackson

Name of independent examiner Andrew Jackson

Relevant professional qualification of independent examiner FCCA

Name of firm (where appropriate) Egan Roberts

Address Suite 46 Manor Court

..... Salesbury Hall, Salesbury Hall Road Post Code PR3 3XR

Date 15/2/2022 ROCHESTER

* delete or circle as appropriate

Sep-21

Independent Examiner's Statement

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Signature of independent examiner *A. J. J.*Name of independent examiner *Andrew Jackson*Relevant professional qualification of independent examiner *ACCA*Name of firm (where appropriate) *Sean Roberts*Address *15 Wadsworth Drive, Currys* Post Code *B372 9G*Date *18/11*

* delete or circle as appropriate

Sep-20