

**The Parish of Plymstock & Hooe**  
**Parochial Church Council**

Correspondence address:-  
The Rectory, 5 Cobb Lane, Plymstock,  
Plymouth PL9 9BQ

Members' Report and Accounts  
for the year ended  
31 December 2021  
Charity Number: 1133015

Team Rector Rev'd. Jennie Appleby

Bankers:  
NatWest, 14 Old Town Street, Plymouth

Independent Examiner:  
Barretts Chartered Accountants and Chartered Tax Advisers  
22 Union Street, Newton Abbot, Devon, TQ12 2JS

## **Aim and Purpose**

The Parochial Church Council (PCC) of the Parish of Plymstock & Hooe had responsibility in 2021 to cooperate with and to support its Clergy and Readers in promoting across its four churches the whole pastoral, evangelistic, social and ecumenical mission of the Church. Its principal aim was to work together across the Parish.

## **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship in our churches, and to become part of our parish family. When planning church activities the PCC considers the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. Exeter Diocese offers a three point Mission Action Plan i)to grow in prayer, ii)to make new disciples, iii) to serve the people of Devon with joy. Based on this the PCC tries to enable ordinary people to live out their faith as church family members through:

- Connecting with God: Growing in faith through worship and prayer.
- Connecting with each other: Growing together through fellowship and discipleship
- Connecting with our local community: Growing and serving through mission and outreach work.

## **Achievements and Performance 2021**

### **α) Worship and prayer**

Due to Covid-19 lockdown restrictions, during the first four months of 2021 church buildings were closed and we offered weekly YouTube Sunday services which could also be viewed on zoom and included after service zoom fellowship and coffee. Weekly printed service sheets were also sent out to those not online. Midweek Prayer and meditation sessions as well as weekly bible study/fellowship zoom sessions proved popular. Additional worship, study and meditation opportunity were made available during Lent and Advent. Links were made with individuals in local residential homes by means of personalized cards.

As from April, Easter Sunday, we cautiously re-commenced worship in our buildings and settled into a pattern of weekly Sunday parish Eucharist (one kind only) alternating each Sunday between St John's and St Mary's. Weekday Tuesday morning communion also started at this time.

## The Parish of Plymstock & Hooe

### β) Statistics

Summary 2021 statistics for the parish were as follows.

Average main Sunday service.

Church at Home via zoom  
/YouTube.

70

(In addition, approx 55 others  
used printed service sheets at  
home.)

Worshipping Community

160

Electoral Roll

151\*

Baptisms

8

Marriages

6

Funerals

48

[\*Revised number on 2022 Electoral Roll = 141]

Attendance numbers greatly increased at Christmas and Easter. Baptism preparation and marriage preparation sessions were regularly available. Baptisms were occasionally performed after a main Sunday service.

### Deanery Synod Report 2021

During 2021 parish representatives on Deanery Synod kept PCC informed of items that included the following.

- Plymouth City Churches “Mission in Covid”.
- During the pandemic how Plymouth churches were coping with i. Communication using Technology, ii. Finance during times of income, iii. Pastorally was there danger of setting up a two-tier church?
- News from the Diocesan Synod including General Synod report entitled “Vision Strategy for the Church of England”, Exeter DAC Report on “Care of Churches” and Exeter Diocese report “Transforming Plymouth Together”.

### Church Buildings and Fabric Report 2021

Following the previous year’s lock-down closures, public worship resumed at St John’s and St Mary & All Saints in September 2020 but ceased when Lockdown 3 began on 6 January 2021. However, public worship resumed once again from 4 April 2021 - Easter Sunday)

## The Parish of Plymstock & Hooe

Roof maintenance and repair at St Mary & All Saints was completed during 2021. The total cost to complete the work was around £14,500. Some minor roof repairs were also completed at Church of the Good Shepherd.

Further items of buildings maintenance during 2021 included the servicing of all fire extinguishers, checks/servicing of heating and lightning conductors at St John's and St Mary & All Saints and clock maintenance at St Mary & All Saints. A maintenance contract for the Parish Hall defibrillator was set up.

Following the Quinquennial Inspection in 2019 a maintenance priority list was drawn up for St Mary & All Saints. Further, an audit of works done to all buildings across the parish was initiated - it was necessary that all such documentation should be in one place and available for consultation.

Church Halls began to reopen in 2021 with risk assessments (both sides - hirer and PCC) in place to enable reuse. Plans to set up a Parish Office in St Mary & All Saints Hall went ahead in 2021.

Churchyard maintenance at St Mary & All Saints has been carried out regularly since the Autumn of 2021 by a team from the Probation Service. The team have been instrumental in cutting back vegetation and tidying the churchyard. Their hard work and commitment to the parish should be commended.

A small, separate group of volunteers look after and tidy the Commonwealth War Graves in the churchyard at St Mary & All Saints.

All church buildings (Good Shepherd, St John's and St Mary & All Saints) continue to be looked after by the Buildings Team and maintenance and repair works take place when identified or required.

I remain very grateful to all members of the Buildings Group, Neil Broom, and Pete Towell, (and Sid Rees) who regularly assist with their time and knowledge. It is true to say much would not get done without your help.

It would be remiss of me to close on the years Buildings and Fabric Report without acknowledging the passing of Rob Wevill who did so much to look after St Mary & All Saints Church and St Mary's Hall, in particular. His knowledge and expertise in various matters will be greatly missed.

Graham Naylor, Churchwarden

## Volunteers 2021

During the year, as buildings re-opened, it became clear that we urgently needed teams of volunteers to clean and maintain our parish buildings now that they were back in use. (This need has not yet disappeared.) However, a great deal of work was carried

## **The Parish of Plymstock & Hooe**

out by a small number of committed volunteers to keep our buildings, especially the interiors, in good shape. They are thanked unreservedly for the work they do. The PCC would like to thank all volunteers who work tirelessly for the Parish. In 2021 our special thanks were due to Churchwardens who set a pace and example for the rest of us to follow.

## **Mission and Evangelism**

Various local, national and international missions and charities were supported by the four churches. As for many years previously, Christian Aid was one charity that received support by all four churches in 2021. During 2021 the PCC decided to give a regular financial contribution to Devon & Cornwall Refugee Services

When schools were open, we were able to provide Harvest and Christmas assemblies in school. We also welcomed schools into church.

Our links with care and residential homes changed too. Cards were sent to residents in one Care Home and the weekly YouTube Sunday Service was enjoyed by residents at another Home. A monthly newsletter continued to be sent out to all those in the worshipping community across the parish.

## **Other Activities**

We continued to serve the local community by collecting contributions for Plymouth Foodbank and the Shekinah Mission in boxes across the Parish.

We have greatly appreciated the work of the Probation Service in keeping St Mary's churchyard tidy. In partnership with Transforming Plymouth

Together, we worked ecumenically across local churches in establishing a Foodbank for local families during school holidays. The work of Traidcraft was supported across the parish.

## **Safeguarding 2021**

The PCC has complied with its obligation under section 5 of the Safeguarding and Clergy Discipline Measure 2016. The PCC has regard to House of Bishops' guidance on safeguarding children and vulnerable adults by acting within current legislation, guidance, national frameworks and the Diocese of Exeter Safeguarding procedures. It has evidenced this by the completion of the Diocesan Safeguarding Checklist which is being used for future planning. The Parish has several named Safeguarding contacts who liaise with the Parish Safeguarding Representative. Safer Recruitment, Training and DBS checking of those requiring it is ongoing.

## Financial Review 2021

*Banking:* The Parish used three banks, The Cooperative Bank (St. Mary's), Lloyds Bank (St. John's) and NatWest Bank (The Good Shepherd and PCC). The Skipton Building Society (a Parish account) was also used. Closure of bank accounts continued but needs to be faster in 2022.

*Charitable Giving :* The PCC decided to support the Plymouth based “Devon and Cornwall Refugee Support”

*Common Fund :* The Common Fund, paid to the Diocese of Exeter, is the most significant and largest item of our expenditure. It contributes towards clergy salaries, clergy pensions, clergy housing and Diocesan support, the latter of which we made considerable use. Failure to pay in full has major repercussions for the Parish. In 2021 we paid in full our requested contribution-£86,628 ( 2020 ,£87,443).

*Parish Giving Scheme;* Depending on a person's financial circumstances the most effective way of giving money to the Parish is through the Parish Giving Scheme (PGS). A confidential system, it allows the donor's monthly contribution plus the Gift Aid element to be with the Parish/Church within a few days of the money leaving the donor's bank account. In terms of numbers, 25% of the Electoral Roll donate money to the Parish via the PGS system. Everyone who pays tax is strongly encouraged to support the Parish through the Parish Giving Scheme.

*Income v Expenditure:* Regrettably we are spending more than we receiving such that we used Reserves to pay our operating costs. Considerable prayer and creativity is required to boost our income.

*Generosity of Parishioners:* The individual generosity of Parishioners continues to be substantial. It is greatly appreciated.

*The Finance Group:* The group is under-resourced to the extent that it is not sustainable at current numbers and current volume of financial matters.

*Special Thanks:* Thanks to Marion Banbury, Tony Maggs, Alan Forrester and the Deanery for their support and assistance.

## Structure, Governance and Management 2021

### Parochial Church Council (PCC) Report 2021

The method of appointment of PCC members is in accordance with Church Representation Rules.

Composition of the PCC in 2021 is shown as follows.

	Jan-May 2021 APCM	June - December
Clergy - ex-officio	3 (2 since June)	2
Readers (PTO) - ex-officio	2	2
Parochial Wardens - elected	2	2
Deanery Synod Members 3 yr office appointed by PCC	2	2
Diocesan Synod Members - ex-officio	2	1
Elected Members	9	9

Parish Governance was managed by teams including members of the PCC and other volunteers, to include:

Finance team to oversee monetary matters of the parish, managed by a Treasurer assisted other members. The aim was for all accounts to be consolidated to a single Parish Bank Account (with additional savings accounts as needed), within which there would be four sub-sections, one for each worship centre. This is yet to be achieved.

Standing Committee to manage ongoing parish matters legal and material (*Under Rule M31 in Church Rep. Rules, with over 50 names on the electoral roll, the Standing Committee to consist of a) the minister, b) each churchwarden who is a member of the PCC c) at least 2 other PCC members appointed by PCC resolution*).

Church & Church Halls Buildings Team to monitor and manage maintenance and care of the buildings across the parish.

Ministry & Mission Team would be managed by various groups to be appointed as needs arose. Social, Worship, Pastoral and Prayer groups were already in place.

Full PCC met 8 times online in 2021, with an average attendance of 85%.

During 2021, the PCC continued to work on its Mission Action Plan. Six presentations with reflection and discussion took place throughout the year (Celebration of God's



## The Parish of Plymstock & Hooe

work in the parish, Connection with the community, Finding good in present hurts, Revisit our vision plan, Diocesan Video, Our Journey together.)

PCC was informed about local matters of finance, buildings, worship, mission, outreach, families, children, pastoral care and other items. In 2021 there were regular informal meetings of the clergy and churchwardens, the standing committee, buildings group and finance team, as well as other groups as need arose.

### **Administrative Information 2021**

Our Parish is part of the Deanery of The City of Plymouth, in the Diocese of Exeter.

The 4 worship centres are each located as follows:

- St Mary & All Saints, Church Road, Plymstock, PL9 8BD
- St John the Evangelist, Church Hill Road, Hooe PL9 9SE
- Church of The Good Shepherd, Marine Rd, Oreston, PL9 7NN
- Church of The Holy Family, c/o The Staddy, Staddiscombe Rd, Plymstock, PL9 9LT

### Clergy

Team Rector	Rev'd Jennie Appleby	
Team Vicar	Rev'd Dave Appleby	Until June 2021
Associate Priest	Rev'd Carl Budden	

### The PCC

This is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and Registered Charity No 1133015.

PCC members in 2021.

### Ex Officio

Team Rector	The Rev'd Jennie Appleby	(Chairperson)
Team Vicar	The Rev'd Dave Appleby	Until June 2021
Associate Priest	The Rev'd Carl Budden	
Readers	Mr Graham Dee	
	Mr Anthony Banbury (PTO)	
Diocesan Synod	Mr Graham Lea	
	Mr Rob Wevill	Until May 2021

### Elected members



The Parish of Plymstock & Hooe  
Parochial Church Wardens

Mr Graham Naylor

Dr Kerry Gilbert (Lay Vice Chair)

Deanery Synod Reps (Appointed by & from PCC)

Mr Bob Davidson

Dr Kerry Gilbert

Mr Rob Wevill Until May 2021

Members

Mr Neil Broom

Mr. Bob Davidson

Mr. John Downer Until May 2021

Mrs Sheila Eccleston

Mr Richard Harvey

Miss Sara Jennett

Mr David Minter Until July 2021

Mrs Jan Rawson

Mrs Wendy Rees

Mr Peter Towell

Mrs Anne Corry Elected by PCC

Mr Michael Corry Elected by PCC

Mr Graham Lea Elected by PCC

Trustees

All PCC Members are Trustees.

**Statement of Accounts 2021**

**Parochial Church Council (PCC) Report 2021**

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### Trustees Report for 2021

Approved by the PCC and signed on its behalf

Rev Jennie Appleby (Chair)

Jennie Appleby.....

Date

26/5/22.....

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The Parish of Plymstock & Hooe

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**Receipts & Payments account for the year ended 31st December 2021**

	<b>Parish</b>	<b>St. Mary's</b>	<b>St. John's</b>	<b>Good Shepherd</b>	<b>2021 Total</b>	<b>2020 Total</b>
<b>Receipts</b>						
Donations	5190	2900	802	696	9588	53695
Planned Giving		3684	1117	240	5041	13374
Parish Giving Scheme	2744	10733	7542	2000	23019	21698
Other collections		3900	480		4380	6108
Gift Aid	686	2638	1885	500	5709	5847
Legacies	11000				11000	0
Fees	24114	163			24277	10998
Fund Raising						0
Other		16			16	273
Bell Fund		360			360	0
Roof Fund					0	0
Maintenance/Fabric Fund	0		0	0	0	0
VAT Reclamation Grant	1236	0			1236	0
Hall Fund			1629	560	2189	3351
Magazines						1807
Investment Income	272		52		324	22
Diocese	4000				4000	4000
TBC						0
Restricted Giving						0
Community Garden	83				83	0
Mission	590				590	1609
	<b>49915</b>	<b>24394</b>	<b>13507</b>	<b>3996</b>	<b>91812</b>	<b>122782</b>
<b>Payments</b>						
Common Fund	86679				86679	114716
Organist Fees etc						30
Clergy Expenses	211	585			796	3128
Fees	2710		50	50	2810	6303
Church Expenses						342
Running Expenses		522			522	9095
Utilities		1481	987	395	2863	5843
Insurance		4094	1819	986	6899	7217
Mission Giving	995				995	1360
Other	179	131	45		355	0
Maintenance/Fabric Fund	201	10413	427	1949	12990	3228
Fund raising						0
Salaries						0
Hall Fund			163	1403	1566	2597
Magazines						668
Cleaner			75	142	217	200
Rent	350				350	0
TBC						0
Other Costs	5076	391	45	154	5666	120
Shared Costs						245
Community Garden						0
Independent Examiner	1680				1680	840
	<b>98081</b>	<b>17617</b>	<b>3611</b>	<b>5079</b>	<b>124388</b>	<b>155932</b>
<b>Net Receipts</b>	<b>48166</b>	<b>6777</b>	<b>9896</b>	<b>-1083</b>	<b>-32576</b>	<b>-33150</b>
<b>Transfers</b>	128,881	-26,710	-23,179	-78,992	0	
<b>Bank Balance Brought forward</b>	19866	36876	51032	92769	<b>200543</b>	<b>233693</b>
<b>Ajustment</b>						
<b>Bank balance carried forward</b>	100581	16943	37749	12694	167967	<b>200543</b>

**Statement of Assets and Liabilities at 31<sup>st</sup>. December 2021**

			<b>Restated</b>	
<b>Assets</b>			<b>2021</b>	<b>2020</b>
<b>Cash at Bank</b>	<b>General</b>	<b>Restricted</b>		
Parish	96818	3763	100581	19866
St. Mary's	15186	1757	16943	36876
St. John's	37749		37749	51032
Good Shepherd	12694		12694	92769
Holy Family	0		0	0
	162447	5520	167967	200543
<b>Investments</b>				
Exeter Board of Finance				
St John's	935		935	818
CCLA -St. John's	28000		28000	28000
	28935		28935	28818
<b>Debtors</b>				
Gift Aid	6617		6617	5046
Debtors	1942		1942	0
<b>Total Assets</b>	<b>203704</b>	<b>5520</b>	<b>209224</b>	<b>223141</b>
<b>Liabilities</b>				
			592	1680
<b>Total Liabilities</b>	<b>592</b>		<b>592</b>	<b>1680</b>

**Notes:**

<b>Restricted Funds</b>	<b>Mission Fund</b>	<b>3763</b>	<b>Bell Fund</b>	<b>1757</b>
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**Independent Examiner's Report to the Trustees of Plymstock & Hooe Parochial Church Council**  
**Charity no. 1133015**

I report to the trustees on my examination of the accounts of the Church for the year ended 31<sup>st</sup> December 2021.

**Responsibilities and basis of the report**

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

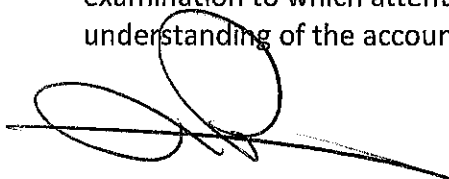
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE  
Barretts  
22 Union Street  
Newton Abbot TQ12 2JS

25<sup>th</sup> May 2022