

THE NORFOLK BROADS CIRCUIT

England & Wales · Charity number 1133008

Details

Other names	EAST NORFOLK METHODIST CIRCUIT
Status	Registered
Legal form	Other
Registered	2009-11-30
Register	View on the Charity Commission register

Contact

Address	26 Wentworth Green Norwich NR4 6AE
Phone	07974184204
Email	chaireamethodist@gmail.com

Activities

Objects: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF -(A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;(B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;(C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Activities: Religious activities to the standards of the Methodist Church to individuals and communities in the East Norfolk area of the East Anglia Methodist District

Classification

- **How:** Acts As An Umbrella Or Resource Body
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£735,527	£423,685	£408,589	2
2023-08-31	£217,522	£262,379	-	-
2022-08-31	£220,212	£261,797	-	-
2021-08-31	£215,333	£286,654	-	-
2020-08-31	£307,893	£364,702	-	-

Trustees

Name	Role	Appointed
Rev Helen Hollands	Chair	2025-09-01
ADRIAN TURNER		
ALAN CLIFFORD COOKE		
ALAN FRANK RICHES		
ALAN WILLIAM MOORE		
Alan Robert Croft		2018-10-01
Andrew King		2019-09-01
Andrew Moll		2021-10-19
Anne Linda Holland		2021-10-19
BRENDA ELIZABETH MONSEY		
CHRISTOPHER JOHN PALMER		2011-09-02
Colleen Palmer		2024-04-30
DIANA MARY JONES		
DOROTHY MABEL WARD		
Dr BEN MILNER		2012-03-21
ELIZABETH JANE DRAPER		
Elizabeth Ann Haynes		2024-09-17
GILLIAN ROSEMARY RICHES		
GLENDIA LAUREEN TOOKE		
GORDON STANLEY SMITH		
GRETA MAY BROWN		
HEATHER MARGARET WESTRUP		2014-03-25
ISOBEL ANNE ASHWORTH		
JANE WINIFRED MACKAY ROHDE		
JEAN CHRISTINE COOKE		
JOSIE WOOLTORTON		2014-03-13
KATY RUTH ADAMS LLB HONS		2016-09-01

Name	Role	Appointed
Karl-Hermann Martin Rohde		2024-10-08
LINDA DORIS PEERS		2011-09-02
LINDA JOYCE MONSEY		
MAUREEN JOAN TURNER		
MICHAEL REX FARNSWORTH		
Malcolm Tuddenham		2023-10-03
Michael Charles Blake		2021-10-20
Nigel Wilfred Kirby		2025-03-11
PAUL AUBREY MONSEY		
Paul Bacon		2019-10-15
Paul David Cooper		2022-10-12
Paula Cushion		2025-09-01
ROSEMARY JOY DAVIS		2014-03-13
Rev Donna Louise Dodson		2022-01-30
SARAH JAYNE SMALL		
SHAUN CUSHION		
Sandra Jones		2023-10-23
Sheila Margaret Farnsworth		2018-10-01
Suzanne Gunton		2021-07-11
TONI ANN HAASE		2015-11-01
Terri Eaden		2023-11-22
Timothy Edward Alexander		2021-11-02
Yasmin Elisabeth Jayne Abigail		2025-10-07

THE NORFOLK BROADS CIRCUIT

England & Wales - Charity number 1133008

Accounts

**THE METHODIST CHURCH
NORFOLK BROADS CIRCUIT**
Registered Charity No 1133008

**Trustees Annual Report and Financial
Statements
for the year ended 31st August 2024.**

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LEGAL AND ADMINISTRATIVE DETAILS

Trustees Norfolk Broads

The Trustees are appointed according to the constitution of the Methodist Church (see page 5).

The following Trustees have served during the period covered by this report:

(NB Names in *italics* indicate individuals holding more than one appointment to the Circuit Meeting)

Superintendent Minister:	Revd Andrew King
All Ministers/Probationers:	Deacon Sheralee Devitt Revd Judith Bell (from 1 st September 2023) Revd Donna Dodson Revd Katy Adams
Circuit Employees	Mr Shaun Cushion (Lay Worker)
Circuit Stewards:	<i>Jane Mackay (until 31st August 2024)</i> <i>Gordon Smith</i> <i>Glenda Tooke</i> Adrian Turner <i>Tim Alexander</i>
Secretary of Circuit Meeting:	<i>Vacant</i>
Secretary of Local Preachers:	<i>Shaun Cushion</i>
Elected Church Stewards:	Frances Brady Alan Riches Audrey Bensley (until 1 st February 2024) Paul Bacon Brenda Green Diana Jones Alan Croft Val Shreeve Paul Cooper Paul Monsey Alan Cooke
Elected Church Treasurer:	Rosemary Davis Gill Riches <i>Dorothy Ward</i> Andrew Moll Ben Milner Michael Blake Liz Draper Michael Farnsworth <i>Gordon Smith</i> Alan Moore Heather Westrup <i>Brenda Monsey</i> Jean Cooke
Elected Church Representatives	Christopher Palmer Jean Moy (1 st September 2023) Ann Holland Linda Peers <i>Jane Mackay</i> Andrew Ingram (until 31 st August 2024) Sarah Small Greta Brown Beryl Jones Sandra Jones (1 st March 2024) Peter Draper

Other Trustees:

Suzanne Gunton
Andrew Sayer
Terri Eaden (3rd November 2023)
Rosemary Whitmill
Maureen Turner
Josephine Wooltorton
Linda Monsey
Tim Alexander
Sheila Farnsworth
Colleen Palmer
Linda Gibbons (until 2nd August 2024)
Marian Teager (until 31st August 2024)
Isobel Ashworth
Geoff Harding
Toni Haase

Trust Address

c/o 2 Bensley Close Acle NR13 3RD

Auditors Independent External Examiner

Fairhead Bradford
Chartered Certified Accountant
5 Queen Street, Gt Yarmouth, NR30 2QP

Bankers

Barclays Bank plc
40-42 Market Place, Great Yarmouth, Norfolk, NR30 1LX

Lloyds Bank plc
1-2 King's Street, Great Yarmouth, Norfolk, NR30 2BA

REPORT OF THE TRUSTEES

The Trustees have pleasure in presenting their report for the year ended 31st August 2022 under the Charities Act 1993, together with the audited financial statements for the year. We confirm that the latter comply with the requirements of the Act, the Trust Deed and the Charities Statement of Recommended Practice (SORP) 2005.

The Trust was registered on 1st February 2009 in accordance with the Charities Act 2011. Particulars of the charity's Trustees and professional advisers are given on pages 3 and 4.

Structure, Governance and Management

The charity is operated under the regulations of the Methodist Church as stated in *The Constitutional Practice and Discipline of the Methodist Church* with advice from Officers of the Methodist Church.

Governing Body

The Trustees are the Governing Body of the Trust.

Recruitment and Training of Trustees

The Charity Trustees are appointed to the roles identified on pages 3 and 4, for a designated period, either by direct election at the Circuit Meeting for Circuit Office Holders, or by individual Church Councils who elect their representatives to the Circuit Meeting.

Organisational Management

The management of the Trust is the responsibility of the Trustees. It is conducted through the Circuit Leadership Team and Finance and Property Committee. Circuit Staff and employees assist in the implementation of policies. Each Committee includes Trustees among its membership.

The day to day administration of the Circuit is the responsibility of the Superintendent Minister, the Secretary of the Circuit Meeting, the Circuit Treasurer, the Circuit Property Secretary and the Circuit Stewards.

Aims, Objectives and Activities

The objectives of the Norfolk Broads Circuit are those as set out for the Methodist Church of Great Britain in the Deed of Union 1932 and the 1976 Methodist Church Act.

The charitable objects are the purposes of the Methodist Church and these are the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organization of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The Norfolk Broads Methodist Circuit 14/10

Mission Statement

TO FURTHER THE VISION AND PURPOSE OF THE NORFOLK BROADS CIRCUIT

OUR VISION: *God's will for us is for us is not to be stuck, but to be lifted up to God's glory and drawn closer to God and closer to each other in loving service and fellowship.*

OUR PURPOSE: *To offer God's invitation to our world and our church to be drawn closer to God and closer to one another in acts of loving kindness.
(Matthew 22 vs 34-40)*

Achievements and Performance

The Norfolk Broads Circuit has sought to advance its aims and objectives during the year under review by continuing its life of worship and mission within communities in The Norfolk Broads Circuit and by providing support to local churches. Particular highlights include:

- continuing to support the Churches so that resources can be more effectively shared,
- providing resources to local churches by enabling the deployment of appropriate ordained and lay staff and by making specific grants in order to support pieces of work that advance our charitable objects and Circuit Policy.
- ensuring that the Circuit is sufficiently resourced for its mission by reviewing the annual budget and preparing a budget for 2024-25. This includes the recognition that rising costs for Circuit Staff plus maintenance of Circuit Properties.
- ensuring that all those who have contact with children, young people and vulnerable adults undertake an appropriate training course - the Foundation Module or Refresher of *Creating Safer Space*.
- holding of training events as and when appropriate.
- Supervision programme is held for all ministers (lay and ordained) in a pastoral role.
- Continuing to offer particular support (personnel, skills, finance) to agreed projects around the Circuit.
- The Circuit Administrator Mrs Annette Lown helps the Methodist Circuit fulfil its Administrative functions. .
- At Magdalen Way Methodist Church, the Rev Donna Dodson remains as an Associate Presbyterian
- The Circuit continued with weekly zoom / on-line worship and were able to provide worship at home sheets and YouTube videos of the services.
- The Chapel buildings at Lingwood and Sutton were sold, as well as the manse at Burgess Close, Caister-on-Sea

- In August, a Circuit service was organised to celebrate 40 years of Local Preaching by Mrs Sheila Farnsworth, and by Mr Andrew Moll. The Revd Neville Khambatta was the Preacher
- In August, at Christchurch the wedding of Jane Mackay and Hermann Rhode took place, and the following week the final service took place at Christchurch, Great Yarmouth, both services led by the Rev Judith Bell

Financial Review

The Trustees report net incoming resources of £408,589. (Please refer to the notes of the accounts for explanation).

The net movement in funds for the year increased by £311,842

The Trustees are pleased to report that there were no special items relating to income or expenditure during the year. Details of this can be viewed under Circuit Model Trust Fund (unrestricted) funds reported in the SOFA for year ended 31 August 2024

The Trustees continue to keep all financial policies under review.

Investment Policy

In accordance with the Trust documentation, the Trustees have the power to invest in such stocks, shares, investments and property as they consider appropriate. The Trustees have used this power to invest in the funds of the Central Finance Board of the Methodist Church. In common with many other investment funds, the valuation of the funds showed a modest increase over the year.

The Trustees continue to monitor the funds of the Circuit to enable clear and prudent policy decisions on expenditure.

Risk Assessment and Management

During the year under review, the Trustees have maintained oversight of the major risks to which the charity is exposed, resulting in risk management strategies being implemented.

Risks to which the organisation may be exposed are identified by the Trustees and kept under regular review.

Reserves

It is the policy of the charity to hold reserves in its unrestricted funds which have not yet been committed or designated for any particular purpose. The Trustees have set aside these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income as part of a policy of good financial practice.

The Circuit Reserves Policy was reviewed during the year.

Public Benefit

The Trustees have reviewed the activities of the past year in line with the Charity Commission guidance on public interest benefit.

The aims and objectives of the Norfolk Broads Circuit are within those guidelines and are interpreted by the District as providing specific benefit to those who are members of the Methodist Church.

Future Plans

In addition to an ongoing commitment to provide effective resources for the members, local churches and within the Norfolk Broads Circuit, the Trustees are committed to:

- Further development of the Circuit Mission Policy
- Ensure the appointment and deployment of lay and ordained ministry throughout the Circuit.
- Aim to continue to employ a Circuit Administrator.
- Provide support for those who have oversight of safeguarding procedures for children, young people and vulnerable adults.
- Develop partnerships with other churches.

Auditors

A resolution proposing that Fairhead Bradford Chartered Certified Accountants be re-appointed as the independent external examiner of the charity will be put to the Annual General Meeting.

Rev. Andrew King
Trustee

Mrs Glenda Tooke
Trustee

Date: 7th April 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and that they show a true and fair view of the state of the Norfolk Broads Circuits affairs. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Norfolk Broads Circuit will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time, the financial position of the Norfolk Broads Circuit and enable them to ensure that the financial statements comply with the Charities Act 2011 and Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charity's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

ACCOUNTS FOR THE YEAR ENDED 31 August 2024

Norfolk Broads Circuit

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1 RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share	172072			172072	182827
a3	Capital receipts	-	522624		522624	
a4	Bank and CFB interest and investment income	2514	8952		11466	2307
a5	Grants					
a6	Other receipts	24365			24365	32988
a7	TOTAL RECEIPTS	203951	531576		735527 (a8)	217522

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1 PAYMENTS	Note	£	£	£	£	£
b2	Stipends, salaries, NIC, Pension and travel costs	173378			173378	165570
b3	Manse Costs	36331			36331	37997
b4	Administration etc	7198	13		7211	5407
b5	District Assessment	41212	110		41322	41519
b6	Grants & donations		1000		1000	-
b7			137050		137050	-
b8	Other payments	27393			27393	11836
b9	TOTAL PAYMENTS	285512	138173		423685 (b9)	262379

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(81561) (a7-b9)	393403		311842	(44857)
c2	Total funds brought forward from last year	92337	4410	-	96747 (c6)	141604
c3	Sub total	(c1+c2)				96747
c4	Transfers and adjustments	100000	(100000)		-	-
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	297813		408589 (c8)	96747 (c6)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
d (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations				1359	1538
d3	Offerings/Gifts - passed to external organisations				1359	1538
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

Name of Circuit Newport Breeds No 14/10

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner m Brock

Name of independent examiner Michael Brock

Relevant professional qualification of independent examiner A.C.I.B.

Name of firm (where appropriate) n/a

Address 65 Winifred Way, Caister-on-Sea,
Great Yarmouth Post Code NR30 5PE

Date 14 December 2020

* delete or circle as appropriate

THE NORFOLK BROADS CIRCUIT

England & Wales - Charity number 1133008

Accounts

**THE METHODIST CHURCH
NORFOLK BROADS CIRCUIT**
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Peter Draper
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Andrew Sayer
Heather Sayer (1st April; 2023)
Rosemary Whitmill
Maureen Turner
Josephine Wooltorton
Linda Monsey
Tim Alexander
Other Trustees: Sheila Farnsworth
Colleen Palmer (until 7th September 2023)
Linda Gibbons
Brenda Spink (until 20th August 2023)
Marian Teager
Isobel Ashworth
Brenda Searle (until 31st August 2023)
Lorna Burroughes (until 31st August 2023)
Geoff Harding
Toni Haase

Trust Address

c/o 2 Bensley Close Acle NR13 3RD

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Fairhead Bradford
Chartered Certified Accountant
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The Norfolk Broads Methodist Circuit 14/10

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- Continuing to offer particular support (personnel, skills, finance) to agreed projects around the Circuit.
- The Circuit Administrator Mrs Annette Lown helps the Methodist Circuit fulfil its Administrative functions.
- In September Mrs Sarah Small was admitted as a Local Preacher, at a public act of worship at Fleggburgh Village hall.
- At Magdalen Way Methodist Church, the Rev Donna Dodson remains as an Associate Presbyter
- The Circuit continued with weekly zoom / on-line worship and were able to provide worship at home sheets and YouTube videos of the services.

- The Circuit had a farewell service in September for Revd Katy Adams, at Magdalen Way Methodist Church in July.
- In August, a Circuit service was organised to celebrate 50 years of Local Preaching by Mrs Rosemary Luxford, and 40 years by Mr Shaun Cushion. The ex-President the Revd Graham Thompson was the Preacher
- In August, the welcome service for the Rev Judith Bell and family took place at Christchurch, Great Yarmouth

Financial Review

The Trustees report net incoming resources of £96,147. (Please refer to the notes of the accounts for explanation).

The net movement in funds for the year decreased by £44,857

The Trustees are pleased to report that there were no special items relating to income or expenditure during the year. Details of this can be viewed under Circuit Model Trust Fund (unrestricted) funds reported in the SOFA for year ended 31 August 2023

The Trustees continue to keep all financial policies under review.

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- Ensure the appointment and deployment of lay and ordained ministry throughout the Circuit.
- Aim to continue to employ a Circuit Administrator.
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- Develop partnerships with other churches.

Auditors

A resolution proposing that Fairhead Bradford Chartered Certified Accountants be re-appointed as the independent external examiner of the charity will be put to the Annual General Meeting.

Rev. Andrew King
Trustee

Miss Jane Mackay
Trustee

Date: 28th December 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

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THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Norfolk Broads Circuit

FOR THE YEAR ENDED
31 August 2023

East Anglian	District	Circuit no	14/10
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Registered Charity - Charity Registration number

1133008

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

REV ANDREW KING
REV KATY ADAMS
DEACON SHERALEE DEVITT

Circuit Stewards:

MISS JANE MACKAY
MRS CORINNE HILL
MR ADRIAN TURNER
MR GORDON SMITH
MR TIMOTHY ALEXANDER

Treasurer:

MRS GLENDA TOOE

20ACCOUNTS FOR THE YEAR ENDED 31 August 2023

Norfolk Broad Circuit

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	RECEIPTS					
a2	Assessment/Share	182827			182827	196842
a3	Capital receipts	-				
a4	Bank and CFB interest and investment income	1774	533		7307	473
a5	Grants	-				
a6	Other receipts	32388			32988	22897
a7	TOTAL RECEIPTS	216989	533		217522 (a8)	220212

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	165876			165876	146884
b3	Manse Costs	37997			37997	36300
b4	Administration etc	4580	827		2407	5826
b5	District Assessment	4519			4519	46045
b6	Grants & donations	-				
b7						17604
b8	Other payments	11886			11886	6138
b9	TOTAL PAYMENTS	261552	827	-	262379 (b9)	261797

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(44563)	(294)	(44857)	41585
c2	Total funds brought forward from last year		111900	29704	141604 (c8)	
c3	Sub total	(c1+c2)	67337	29410	96747	141604
c4	Transfers and adjustments		25000	(25000)	- (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	92337	4410	96747 (c8)	141604 (c8)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
d (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year				-	-
d2	Offerings/Gifts - received for external organisations				1538	2940
d3	Offerings/Gifts - passed to external organisations				1538	2940
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				-	-

Northwoods

Circuit

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page
 Summary of the Circuit accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 <i>Ingen</i>					153	153
e2 <i>Education York</i>	19	-	19		538	554
e3 <i>Network</i>					173	173
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	19		19		861 (e11)	880 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)					141604 (c8)	96747 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT					142465 (x)	97627 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2023	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	44928	43942
f3 Bank Deposit Account	100	-
f4 Central Finance Board	66872	48345
f5 Trustees for Methodist Church Purposes	29704	4410
f6 Other funds		
f7 SUB TOTAL	141604 (c8)	96747 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	861 (e11)	880 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	142465 (x)	97627 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)	1022	1053
g2 Land and Buildings (see notes re insurance value)	2024541	2024541
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	20000	10100
g5 Other Liabilities		

f4 include only Funds held at the Central Finance Board
 f5 include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Norfolk Broads No. 14/10

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 1/10/23
Name and address of treasurer GLEND A TOOKE
HOLLY FARM, LOW RD, ROLLESBY Post Code NR29 5HE

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the Circuit meeting held on 6/3/2024

Signature of the Chair of the meeting [Signature]
Name of the Chair of the meeting REV. ANDREW KING Date 16/2/2024

Independent Examiner's Report to the Trustees of the

Norfolk Broads Circuit
Charity Number 1133008

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2023 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Norfolk Broads No 14/10

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner mBrk

Name of independent examiner Michael Brock

Relevant professional qualification of independent examiner A.C.I.B.

Name of firm (where appropriate) n/a

Address 65 Winifred Way, Caister-on-Sea,

Great Yarmouth Post Code NR30 5PE

Date 24th November 2023

* delete or circle as appropriate

Form reviewed May-23

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Norfolk Broads Circuit

FOR THE YEAR ENDED
31 August 2023

East Anglian District Circuit no **1410**

Registered Charity - Charity Registration number

1133008

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

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REV KATY ADAMS
DEACON SHERALEE DEVITT

Circuit Stewards:

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MRS GLENDA TOOKE

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Northwoods

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Signature of independent examiner mBrk

Name of independent examiner Michael Brock

Relevant professional qualification of independent examiner A.C.I.B.

Name of firm (where appropriate) n/a

Address 65 Winifred Way, Caister-on-Sea,

Great Yarmouth Post Code NR30 5PE

Date 24th November 2023

* delete or circle as appropriate

Form reviewed May-23

THE NORFOLK BROADS CIRCUIT

England & Wales - Charity number 1133008

Accounts

**THE METHODIST CHURCH
NORFOLK BROADS CIRCUIT**
Registered Charity No 1133008

**Trustees Annual Report and Financial
Statements
for the year ended 31st August 2022.**

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Title Page and Name of the Charity	1
Contents	2
Legal and Administrative Details of Charity	3-4
The Report of the Trustees	5-8
Statement of Trustees' Responsibilities	9

LEGAL AND ADMINISTRATIVE DETAILS

Trustees Norfolk Broads

The Trustees are appointed according to the constitution of the Methodist Church (see page 5).

The following Trustees have served during the period covered by this report:

(NB Names in *italics* indicate individuals holding more than one appointment to the Circuit Meeting)

Superintendent Ministers:	Revd Andrew King Revd Katy Adams
All Ministers/Probationers:	Deacon Sheralee Devitt Rev Donna Dodson (7 th June 2022)
Circuit Employees	Mr Shaun Cushion (Lay Worker)
Circuit Stewards:	<i>Corinne Hill</i> <i>Jane Mackay</i> <i>Gordon Smith</i> <i>Glenda Tooke</i> Adrian Turner
Secretary of Circuit Meeting:	<i>Vacant</i>
Secretary of Local Preachers:	Linda Parkin (until 19 th October 2021) Shaun Cushion (from March 2022)
Elected Church Stewards:	Frances Brady <i>Alan Riches</i> Audrey Bensley Paul Bacon Brenda Green Diana Jones Alan Croft <i>John Loades</i> Val Shreeve Roy Wooltorton (until 8 th January 2022) Paul Monsey Alan Cooke
Elected Church Treasurer:	Rosemary Davis Gill Riches <i>Dorothy Ward</i> Andrew Moll (from 1 st September 2021) Ben Milner Michael Blake (from 1 st March 2022) Molly Playford (until 18 th November 2021) Liz Draper Michael Farnsworth <i>Gordon Smith</i> Alan Moore Heather Westrup <i>Brenda Monsey</i> Brian Jarvis (until 31 st August 2022) Jean Cooke
Elected Church Representatives	Christopher Palmer Jean Moy Christine Brady Beryl Hanton (until 31 st August 2022) Ann Holland (from 1 st September 2022) Eileen Harrison Linda Peers <i>June Moss (until 9th September 2021)</i>

Jane Mackay
Andrew Ingram
Karen Bensley
Sarah Small
Greta Brown
Ruth Bacon (until 31st August 2022)
Beryl Jones
Gordon Playford (until 31st August 2022)
Peter Draper
Suzanne Gunton (from 1st September 2022)
Jean Loades
Andrew Sayer
Rosemary Whitmill
Maureen Turner
Josephine Wooltorton
Linda Monsey
Sandi Jarvis (until 31st August 2022)
Tim Alexander (from 1st September 2022)
Other Trustees: Sheila Farnsworth
Colleen Palmer
Linda Gibbons
Brenda Spink
Marian Teager
Isobel Ashworth
Brenda Searle
Lorna Burroughes
Geoff Harding
Toni Haase

Trust Address

c/o 2 Bensley Close Acle NR13 3RD

Auditors Independent External Examiner

Fairhead Bradford
Chartered Certified Accountant
5 Queen Street, Gt Yarmouth, NR30 2QP

Bankers

Barclays Bank plc
40-42 Market Place, Great Yarmouth, Norfolk, NR30 1LX

Lloyds Bank plc
1-2 King's Street, Great Yarmouth, Norfolk, NR30 2BA

REPORT OF THE TRUSTEES

The Trustees have pleasure in presenting their report for the year ended 31st August 2022 under the Charities Act 1993, together with the audited financial statements for the year. We confirm that the latter comply with the requirements of the Act, the Trust Deed and the Charities Statement of Recommended Practice (SORP) 2005.

The Trust was registered on 1st February 2009 in accordance with the Charities Act 2011. Particulars of the charity's Trustees and professional advisers are given on pages 3 and 4.

Structure, Governance and Management

The charity is operated under the regulations of the Methodist Church as stated in *The Constitutional Practice and Discipline of the Methodist Church* with advice from Officers of the Methodist Church.

Governing Body

The Trustees are the Governing Body of the Trust.

Recruitment and Training of Trustees

The Charity Trustees are appointed to the roles identified on pages 3 and 4, for a designated period, either by direct election at the Circuit Meeting for Circuit Office Holders, or by individual Church Councils who elect their representatives to the Circuit Meeting.

Organisational Management

The management of the Trust is the responsibility of the Trustees. It is conducted through the Circuit Leadership Team and Finance and Property Committee. Circuit Staff and employees assist in the implementation of policies. Each Committee includes Trustees among its membership.

The day to day administration of the Circuit is the responsibility of the Superintendent Minister, the Secretary of the Circuit Meeting, the Circuit Treasurer, the Circuit Property Secretary and the Circuit Stewards.

Aims, Objectives and Activities

The objectives of the Norfolk Broads Circuit are those as set out for the Methodist Church of Great Britain in the Deed of Union 1932 and the 1976 Methodist Church Act.

The charitable objects are the purposes of the Methodist Church and these are the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organization of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The Norfolk Broads Methodist Circuit 14/10

Mission Statement

TO FURTHER THE VISION AND PURPOSE OF THE NORFOLK BROADS CIRCUIT

OUR VISION: *God's will for us is for us is not to be stuck, but to be lifted up to God's glory and drawn closer to God and closer to each other in loving service and fellowship.*

OUR PURPOSE: *To offer God's invitation to our world and our church to be drawn closer to God and closer to one another in acts of loving kindness.*
(Matthew 22 vs 34-40)

Achievements and Performance

The Norfolk Broads Circuit has sought to advance its aims and objectives during the year under review by continuing its life of worship and mission within communities in The Norfolk Broads Circuit and by providing support to local churches. Particular highlights include:

- continuing to support the Churches so that resources can be more effectively shared,
- providing resources to local churches by enabling the deployment of appropriate ordained and lay staff and by making specific grants in order to support pieces of work that advance our charitable objects and Circuit Policy.
- ensuring that the Circuit is sufficiently resourced for its mission by reviewing the annual budget and preparing a budget for 2021-22. This includes the recognition that rising costs for Circuit Staff plus maintenance of Circuit Properties.
- ensuring that all those who have contact with children, young people and vulnerable adults undertake an appropriate training course - the Foundation Module or Refresher of *Creating Safer Space*.
- holding of training events as and when appropriate.
- Supervision programme is held for all ministers (lay and ordained) in a pastoral role.
- Continuing to offer particular support (personnel, skills, finance) to agreed projects around the Circuit.
- The Circuit rejoiced with Tracy Birks when she was accepted as a candidate for the Presbyteral ministry. Her training was delayed but it will commence from September 2021.
- The Circuit Administrator Mrs Annette Lown helps the Methodist Circuit fulfil its Administrative functions.
- This year saw the return of Circuit Mission and Worship events held for the first time since the pandemic. In October the first face-to-face Circuit service took place for when a thanksgiving service was held to publicly acknowledge Mrs Liz Draper's

Admission as a Local Preacher at Acle, with the previous Superintendent minister Rev Steve Cullis as the guest preacher. A Circuit collection for Easter offering was taken.

- A celebration service was held at Magdalen Way Methodist Church in January for the recognition of the Rev Donna Dodson as an Associate Presbyter
- The Circuit continued with weekly zoom / on-line worship and were able to provide worship at home sheets and YouTube videos of the services.
- The Circuit had a farewell service in September for Mrs Tracy Birks, who left to train as a Presbyter for the Methodist ministry.
- In June the Circuit Meeting agreed that Mrs Sarah Small be admitted as a Local Preacher. However the public act of worship at Fleggburgh Village hall was to be held at a later date after the end of this Connexional year

Financial Review

The Trustees report net incoming resources of £141,604. (Please refer to the notes of the accounts for explanation).

The net movement in funds for the year decreased by £41,585

The Trustees are pleased to report that there were no special items relating to income or expenditure during the year. Details of this can be viewed under Circuit Model Trust Fund (unrestricted) funds reported in the SOFA for year ended 31 August 2022

The Trustees continue to keep all financial policies under review.

Investment Policy

In accordance with the Trust documentation, the Trustees have the power to invest in such stocks, shares, investments and property as they consider appropriate. The Trustees have used this power to invest in the funds of the Central Finance Board of the Methodist Church. In common with many other investment funds, the valuation of the funds showed a modest increase over the year.

The Trustees continue to monitor the funds of the Circuit to enable clear and prudent policy decisions on expenditure.

Risk Assessment and Management

During the year under review, the Trustees have maintained oversight of the major risks to which the charity is exposed, resulting in risk management strategies being implemented.

Risks to which the organisation may be exposed are identified by the Trustees and kept under regular review.

Reserves

It is the policy of the charity to hold reserves in its unrestricted funds which have not yet been committed or designated for any particular purpose. The Trustees have set aside these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income as part of a policy of good financial practice.

The Circuit Reserves Policy was reviewed during the year.

Public Benefit

The Trustees have reviewed the activities of the past year in line with the Charity Commission guidance on public interest benefit.

The aims and objectives of the Norfolk Broads Circuit are within those guidelines and are interpreted by the District as providing specific benefit to those who are members of the Methodist Church.

Future Plans

In addition to an ongoing commitment to provide effective resources for the members, local churches and within the Norfolk Broads Circuit, the Trustees are committed to:

- Further development of the Circuit Mission Policy
- Ensure the appointment and deployment of lay and ordained ministry throughout the Circuit.
- Aim to continue to employ a Circuit Administrator.
- Provide support for those who have oversight of safeguarding procedures for children, young people and vulnerable adults.
- Develop partnerships with other churches.

Auditors

A resolution proposing that Fairhead Bradford Chartered Certified Accountants be re-appointed as the independent external examiner of the charity will be put to the Annual General Meeting.

Rev. Andrew King
Trustee

Mrs. Corinne Hill
Trustee

Date: 28th December 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and that they show a true and fair view of the state of the Norfolk Broads Circuits affairs. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Norfolk Broads Circuit will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time, the financial position of the Norfolk Broads Circuit and enable them to ensure that the financial statements comply with the Charities Act 2011 and Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charity's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

NORFOLK BROADS Circuit

FOR THE YEAR ENDED
31 AUGUST 2022

EAST ANGLIAN		14/10
District	Circuit no	

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MR GORDON SMITH
MR ADRIAN TURNER
MRS CILENDA TOOKE

Treasurer:

MRS CILENDA TOOKE

Northbrook Circuit

SECTION A		Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year	Totals last year
a1	RECEIPTS					
a2	Assessment/Share	196842			196842	179595
a3	Capital receipts					
a4	Bank and CFB interest and Investment income	228	245		473	425
a5	Grants					
a6	Other receipts	22897			22897	35313
a7	TOTAL RECEIPTS	219967	245		220212 (a8)	215333

SECTION B		Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year	Totals last year
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	146884			146884	184722
b3	Manse Costs	36300			36300	34842
b4	Administration etc	8826			8826	7137
b5	District Assessment	44644	1401		46045	47208
b6	Grants & donations					
b7	Loans	17604			17604	
b8	Other payments	5978	160		6138	12745
b9	TOTAL PAYMENTS	260236	1561		261797 (b9)	286654

SECTION C		Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(40269) (316)		(41585)	(71321)
c2	Total funds brought forward from last year	127169	56020			
c3	Sub total	(c1+c2)	86900	54704	141604	153189
c4	Transfers and adjustments	25000	(25000)			
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	111900	29704	141604 (c8)	153189 (c6)

SECTION D		Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year	Totals last year
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
(these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations				2940	-
d3	Offerings/Gifts - passed to external organisations				2940	-
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Singer	0				158	158 153
e2 W. of ...	2		2		633	535
e3 NET ...	15		15		158	173
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	17	-	17-	-	844 (e11)	861 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	22022 (a8)	261797 (b8)	41545	- (e7)	183189 (c8)	141604 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	22022	261797	41568		184033 (x)	142465 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	29631	44928
f3 Bank Deposit Account	100	100
f4 Central Finance Board	97439	66872
f5 Trustees for Methodist Church Purposes	56019	29704
f6 Other funds		
f7 SUB TOTAL	183189 (c8)	141604 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	844 (e11)	861 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	184033 (x)	142465 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)	1021	1022
g2 Land and Buildings (see notes re insurance value)	1839473	2024241
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	4000	20000
g5 Other Liabilities		

f4 include only Funds held at the Central Finance Board
 f5 include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit

Norfolk Broads

No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer

[Signature]

Date

10.12.22

Name and address of treasurer

ANANDA TOAKE

HOLLY FARM ROUESBY NORFOLK

Post Code

NE29 5HG

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 ~~were~~/will be* presented to the Circuit meeting held on *15 March 23*

Signature of the Chair of the meeting:

Andrew King

Name of the Chair of the meeting:

Rev ANDREW KING

Date

24.12.22

Independent Examiner's Report to the Trustees of the

Norfolk Broads

Circuit

Charity Number *1133008*

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2022 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Norfolk Broads No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner mBrk

Name of independent examiner Michael Brock

Relevant professional qualification of independent examiner ACIB

Name of firm (where appropriate) n/a

Address 65 Winifred Way, Caister-on-Sea,

..... Great Yarmouth Post Code NR30 5PE

Date 3rd November 2022

* delete or circle as appropriate

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

NORFOLK BROADS Circuit

FOR THE YEAR ENDED
31 AUGUST 2022

EAST ANGLIAN		14/10
District	Circuit no	

Registered Charity - Charity Registration number

1133008

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

REV ANDREW KING
REV KATY ADAMS
DEACON SHERALEE DEVITT

Circuit Stewards:

MISS JANE MACKAY
MRS CORINNE HILL
MR GORDON SMITH
MR ADRIAN TURNER
MRS CILENDA TOOKE

Treasurer:

MRS CILENDA TOOKE

Northbrook Circuit

SECTION A		Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year	Totals last year
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INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Singer	0				158	158 153
e2 Ed. Organ	2		2		633	535
e3 Norfolk	15		15		158	173
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	17	-	17-	-	844 (e11)	861 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	22022 (a8)	261797 (b8)	41545	-	183189 (c8)	141604 (c8)
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Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

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Name of Circuit

Norfolk Broads

No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer

[Signature]

Date

10.12.22

Name and address of treasurer

ANANDA TOAKE

HOLLY FARM ROUESBY NORFOLK

Post Code

NE29 5HG

Presentation to the Circuit meeting

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Signature of the Chair of the meeting:

Andrew King

Name of the Chair of the meeting:

Rev ANDREW KING

Date

24.12.22

Independent Examiner's Report to the Trustees of the

Norfolk Broads

Circuit

Charity Number *1133008*

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2022 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Norfolk Broads No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner mBrk

Name of independent examiner Michael Brock

Relevant professional qualification of independent examiner ACIB

Name of firm (where appropriate) n/a

Address 65 Winifred Way, Caister-on-Sea,
Great Yarmouth Post Code NR30 5PE

Date 3rd November 2022

* delete or circle as appropriate

THE NORFOLK BROADS CIRCUIT

England & Wales - Charity number 1133008

Accounts

**THE METHODIST CHURCH
NORFOLK BROADS CIRCUIT**
Registered Charity No 1133008

**Trustees Annual Report and Financial
Statements
for the year ended 31st August 2021.**

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Contents	2
Legal and Administrative Details of Charity	3-4
The Report of the Trustees	5-8
Statement of Trustees' Responsibilities	9

LEGAL AND ADMINISTRATIVE DETAILS

Trustees Norfolk Broads

The Trustees are appointed according to the constitution of the Methodist Church (see page 5).

The following Trustees have served during the period covered by this report:

(NB Names in *italics* indicate individuals holding more than one appointment to the Circuit Meeting)

Superintendent Ministers:	Revd Andrew King Revd Katy Adams (formerly Dunn)
All Ministers/Probationers:	Deacon Sheralee Devitt (from 1 st September 2020)
Circuit Employees	Mrs Tracy Birks (Lay Worker) (until 31 st August 2021) Mr Shaun Cushion (Lay Worker)
Circuit Stewards:	<i>Corinne Hill</i> <i>Jane Mackay</i> <i>Alan Riches</i> <i>Brenda Searle</i> <i>Gordon Smith</i> <i>Glenda Tooke</i> Adrian Turner
Secretary of Circuit Meeting:	<i>Vacant</i>
Secretary of Local Preachers:	Linda Parkin
Elected Church Stewards:	<i>Christine Brady</i> <i>Alan Riches</i> Audrey Bensley Paul Bacon Brenda Green Diana Jones Alan Croft <i>John Loades</i> Val Shreeve Roy Wooltorton Paul Monsey Alan Cooke
Elected Church Treasurer:	Rosemary Davis Gill Riches David Mobbs (until 31 st August 2021) <i>Dorothy Ward</i> Joy Brock (until 31 st August 2021) Ben Milner Molly Playford Liz Draper Michael Farnsworth <i>Gordon Smith</i> Alan Moore Heather Westrup <i>Brenda Monsey</i> Brian Jarvis Jean Cooke
Elected Church Representatives	Christopher Palmer Jean Moy Frances Brady Beryl Hanton Eileen Harrison Linda Peers

Margaret Mobbs (until 31st August 2021)
June Moss
Jane Mackay
Andrew Ingram
Karen Bensley (from 1st October 2020)
Sarah Small
Greta Brown
Ruth Bacon
Beryl Jones
Gordon Playford
Peter Draper
Jean Loades
Andrew Sayer
June Sawyer (until 26th October 2020)
Rosemary Whitmill (from 26th October 2020)
Maureen Turner
Josephine Wooltorton
Linda Monsey
Sandi Jarvis
Sheila Farnsworth
Colleen Palmer
Linda Gibbons
Brenda Spink
Peter Whitwood (until 31st August 2021)
Marian Teager
Isobel Ashworth
Peter Westgate (until 9th September 2020)
Lorna Burroughes
Geoff Harding
Toni Haase

Other Trustees:

Trust Address

c/o 2 Bensley Close Acle NR13 3RD

Auditors Independent External Examiner

Fairhead Bradford
Chartered Certified Accountant
5 Queen Street, Gt Yarmouth, NR30 2QP

Bankers

Barclays Bank plc
40-42 Market Place, Great Yarmouth, Norfolk, NR30 1LX

Lloyds Bank plc
1-2 King's Street, Great Yarmouth, Norfolk, NR30 2BA

REPORT OF THE TRUSTEES

The Trustees have pleasure in presenting their report for the year ended **31st August 2021** under the Charities Act 1993, together with the audited financial statements for the year. We confirm that the latter comply with the requirements of the Act, the Trust Deed and the Charities Statement of Recommended Practice (SORP) 2005.

The Trust was registered on 1st February 2009 in accordance with the Charities Act 2011. Particulars of the charity's Trustees and professional advisers are given on pages 3 and 4.

Structure, Governance and Management

The charity is operated under the regulations of the Methodist Church as stated in *The Constitutional Practice and Discipline of the Methodist Church* with advice from Officers of the Methodist Church.

Governing Body

The Trustees are the Governing Body of the Trust.

Recruitment and Training of Trustees

The Charity Trustees are appointed to the roles identified on pages 3 and 4, for a designated period, either by direct election at the Circuit Meeting for Circuit Office Holders, or by individual Church Councils who elect their representatives to the Circuit Meeting.

Organisational Management

The management of the Trust is the responsibility of the Trustees. It is conducted through the Circuit Leadership Team and Finance and Property Committee. Circuit Staff and employees assist in the implementation of policies. Each Committee includes Trustees among its membership.

The day to day administration of the Circuit is the responsibility of the Superintendent Minister, the Secretary of the Circuit Meeting, the Circuit Treasurer, the Circuit Property Secretary and the Circuit Stewards.

Aims, Objectives and Activities

The objectives of the Norfolk Broads Circuit are those as set out for the Methodist Church of Great Britain in the Deed of Union 1932 and the 1976 Methodist Church Act.

The charitable objects are the purposes of the Methodist Church and these are the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organization of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The Norfolk Broads Methodist Circuit 14/10

Mission Statement

TO FURTHER THE VISION AND PURPOSE OF THE NORFOLK
BROADS CIRCUIT

OUR VISION: *God's will for us is for us is not to be stuck, but to be lifted up to God's glory and drawn closer to God and closer to each other in loving service and fellowship.*

OUR PURPOSE: *To offer God's invitation to our world and our church to be drawn closer to God and closer to one another in acts of loving kindness.
(Matthew 22 vs 34-40)*

Achievements and Performance

The Norfolk Broads Circuit has sought to advance its aims and objectives during the year under review by continuing its life of worship and mission within communities in The Norfolk Broads Circuit and by providing support to local churches. Particular highlights include:

- continuing to support the Churches so that resources can be more effectively shared,
- providing resources to local churches by enabling the deployment of appropriate ordained and lay staff and by making specific grants in order to support pieces of work that advance our charitable objects and Circuit Policy.
- ensuring that the Circuit is sufficiently resourced for its mission by reviewing the annual budget and preparing a budget for 2021-22. This includes the recognition that rising costs for Circuit Staff plus maintenance of Circuit Properties.
- ensuring that all those who have contact with children, young people and vulnerable adults undertake an appropriate training course - the Foundation Module or Refresher of *Creating Safer Space*.
- holding of training events as and when appropriate.
- Supervision programme is held for all ministers (lay and ordained) in a pastoral role.
- Continuing to offer particular support (personnel, skills, finance) to agreed projects around the Circuit.
- The Circuit rejoiced with Tracy Birks when she was accepted as a candidate for the Presbyteral ministry. Her training was delayed but it will commence from September 2021.
- The Circuit Administrator Mrs Annette Lown helps the Methodist Circuit fulfil its Administrative functions.
- Very few Circuit Mission and Worship events were held during the year because of the pandemic. The Circuit Easter offering service was cancelled, along with many other activities. However the Circuit continued with weekly zoom / on-line worship and

were able to provide worship at home sheets and YouTube videos and DVD's to members unable to worship. Pastoral care was also provided by other means.

- The Circuit in September welcomed Deacon Sheralee Devitt who was stationed by the Methodist Conference and her appointment commenced in September 2020.
- In April Mrs Liz Draper was admitted as a Local Preacher at a public act of worship at Lingwood Methodist Church

Financial Review

The Trustees report net incoming resources of £183,189. (Please refer to the notes of the accounts for explanation).

The net movement in funds for the year decreased by £71,321

The Trustees are pleased to report that there were no special items relating to income or expenditure during the year. Details of this can be viewed under Circuit Model Trust Fund (unrestricted) funds reported in the SOFA for year ended 31 August 2021

The Trustees continue to keep all financial policies under review.

Investment Policy

In accordance with the Trust documentation, the Trustees have the power to invest in such stocks, shares, investments and property as they consider appropriate. The Trustees have used this power to invest in the funds of the Central Finance Board of the Methodist Church. In common with many other investment funds, the valuation of the funds showed a modest increase over the year.

The Trustees continue to monitor the funds of the Circuit to enable clear and prudent policy decisions on expenditure.

Risk Assessment and Management

During the year under review, the Trustees have maintained oversight of the major risks to which the charity is exposed, resulting in risk management strategies being implemented.

Risks to which the organisation may be exposed are identified by the Trustees and kept under regular review.

Reserves

It is the policy of the charity to hold reserves in its unrestricted funds which have not yet been committed or designated for any particular purpose. The Trustees have set aside these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income as part of a policy of good financial practice.

The Circuit Reserves Policy was reviewed during the year.

Public Benefit

The Trustees have reviewed the activities of the past year in line with the Charity Commission guidance on public interest benefit.

The aims and objectives of the Norfolk Broads Circuit are within those guidelines and are interpreted by the District as providing specific benefit to those who are members of the Methodist Church.

Future Plans

In addition to an ongoing commitment to provide effective resources for the members, local churches and within the Norfolk Broads Circuit, the Trustees are committed to:

- Further development of the Circuit Mission Policy
- Ensure the appointment and deployment of lay and ordained ministry throughout the Circuit.
- Aim to continue to employ a Circuit Administrator.
- Provide support for those who have oversight of safeguarding procedures for children, young people and vulnerable adults.
- Develop partnerships with other churches.

Auditors

A resolution proposing that Fairhead Bradford Chartered Certified Accountants be re-appointed as the independent external examiner of the charity will be put to the Annual General Meeting.

Rev. Andrew King

Trustee

Mrs. Corinne Hill

Trustee

Date: 22nd November 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and that they show a true and fair view of the state of the Norfolk Broads Circuits affairs. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Norfolk Broads Circuit will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time, the financial position of the Norfolk Broads Circuit and enable them to ensure that the financial statements comply with the Charities Act 2011 and Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charity's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

NORFOLK BOARDS Circuit

FOR THE YEAR ENDED
31 AUGUST 2021

EAST ANGLIA 14110

District Circuit no

Registered Charity - Charity Registration number

1133008

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

REVD A KING
REVD K ADAMS
DEACON SHERALEE DEVITT

Circuit Stewards:

MRS CORRINNE HILL
MISS JANE MACKAY
MR ALAN RICHES
MISS BRENDA SEARLE
MR GORDON SMITH JP
MR ADRIAN TURNER

Treasurer:

MRS GLENDA TOOKE

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	Note	£	£	£	£	£
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a3	Capital receipts					1969
a4	Bank and CFB interest and investment income	204	221		425	6000
a5	Grants	35313				28135
a6	Other receipts				35313	
a7	TOTAL RECEIPTS	215112	221		215333 (a8)	307893

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	Note	£	£	£	£	£
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b6	Grants & donations					6000
b7						56881
b8	Other payments	12745			12745	13515
b9	TOTAL PAYMENTS	285106	1548		286654 (b9)	364702

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9) 69994	(1327)		71321	(56809)
c2	Total funds brought forward from last year	197163	57347			(c6) 311319
c3	Sub total	(c1+c2) 127169	56020		183189	254510
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4) 127169	56020		183189 (c8)	254510 (c8)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
d (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					-
d2	Offerings/Gifts - received for external organisations					1025
d3	Offerings/Gifts - passed to external organisations					1025
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					-

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Singers	-	80			233	153
e2 Ed. Youth	1				532	533
e3 Network		225			383	158
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	1	(305)	(304)		1148 (e11)	844 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	215333 (e6)	286654 (e9)	(71321)		254510 (e8)	183189 (e8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	215334	286959	71625		255658 (e)	184033 (e)
TOTAL RECEIPTS		TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	25415	24631
f3 Bank Deposit Account	100	100
f4 Central Finance Board	171648	97439
f5 Trustees for Methodist Church Purposes	57347	56019
f6 Other funds		
f7 SUB TOTAL	254510 (e8)	183189 (e8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	1148 (e11)	844 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	255658 (e)	184033 (e)

SECTION G
OTHER ASSETS and LIABILITIES

	1 September 2020	31 August 2021
g1 Investments (include Endowments)	1019	1021
g2 Land and Buildings (see notes re insurance value)	1741415	1835473
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end	2500	4000
g5 Other Liabilities		

f4 include only Funds held at the Central Finance Board
 f5 include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit NORFOLK BROADS No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 4/9/21

Name and address of treasurer GLENDIA TOOKE BEM,

HOLLY FARM BLESBY NORFOLK Post Code NR29 5HE

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 ~~were/will be~~ were presented to the Circuit meeting held on ~~31 AUGUST 2021~~ 8th SEPTEMBER 2021

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting ANDREW KING Date 24/11/21

Independent Examiner's Report to the Trustees of the

NORFOLK BROADS Circuit

Charity Number 1133008

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit NORFOLK SPOADS No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner m Brock

Name of independent examiner MICHAEL BROCK

Relevant professional qualification of independent examiner ACIB

Name of firm (where appropriate) N/A

Address 65 WINIFRED WAY, CAISTER-ON-SEA,

..... GREAT YARMOUTH Post Code NR30 5PE

Date 28th October 2021

* delete or circle as appropriate

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

NORFOLK BOARDS Circuit

FOR THE YEAR ENDED
31 AUGUST 2021

EAST ANGLIA District Circuit no 14110

Registered Charity - Charity Registration number

1133008

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

REVD A KING
REVD K ADAMS
DEACON SHERALEE DEVITT

Circuit Stewards:

MRS CORRINNE HILL
MISS JANE MACKAY
MR ALAN RICHES
MISS BRENDA SEARLE
MR GORDON SMITH JP
MR ADRIAN TURNER

Treasurer:

MRS GLENDA TOOKE

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	RECEIPTS				179595	198863
a2	Assessment/Share	179595				72926
a3	Capital receipts					1969
a4	Bank and CFB interest and investment income	204	221		425	6000
a5	Grants	35313				28135
a6	Other receipts				35313	
a7	TOTAL RECEIPTS	215112	221		215333 (a8)	307893

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	184722			184722	179647
b3	Manse Costs	34642			34842	37555
b4	Administration etc	7023	114		7137	11120
b5	District Assessment	45774	1434		47208	59984
b6	Grants & donations					6000
b7						56881
b8	Other payments	12745			12745	13515
b9	TOTAL PAYMENTS	285106	1548		286654 (b9)	364702

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
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c3	Sub total	(c1+c2) 127169	56020		183189	254510
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4) 127169	56020		183189 (c8)	254510 (c8)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
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	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	25415	24631
f3 Bank Deposit Account	100	100
f4 Central Finance Board	171648	97439
f5 Trustees for Methodist Church Purposes	57347	56019
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g5 Other Liabilities		

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 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit NORFOLK BROADS No.....

Declarations and Scrutiny

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Signature of treasurer [Signature] Date 4/9/21

Name and address of treasurer GLENDIA TOOKE BEM,

HOLLY FARM BLESBY NORFOLK Post Code NR29 5HE

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Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting ANDREW KING Date 24/11/21

Independent Examiner's Report to the Trustees of the

NORFOLK BROADS Circuit

Charity Number 1133008

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit NORFOLK SPOADS No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in any material respect:

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Signature of independent examiner m Brock

Name of independent examiner MICHAEL BROCK

Relevant professional qualification of independent examiner ACIB

Name of firm (where appropriate) N/A

Address 65 WINIFRED WAY, CAISTER-ON-SEA,

..... GREAT YARMOUTH Post Code NR30 5PE

Date 28th October 2021

* delete or circle as appropriate

THE NORFOLK BROADS CIRCUIT

England & Wales - Charity number 1133008

Accounts

**THE METHODIST CHURCH
NORFOLK BROADS CIRCUIT**
Registered Charity No 1133008

**Trustees Annual Report and Financial
Statements
for the year ended 31st August 2020.**

CONTENTS

Title Page and Name of the Charity	1
Contents	2
Legal and Administrative Details of Charity	3-4
The Report of the Trustees	5-8
Statement of Trustees' Responsibilities	9

LEGAL AND ADMINISTRATIVE DETAILS

Trustees Norfolk Broads

The Trustees are appointed according to the constitution of the Methodist Church (see page 5).

The following Trustees have served during the period covered by this report:

(NB Names in *italics* indicate individuals holding more than one appointment to the Circuit Meeting)

Superintendent Ministers: Revd Andrew King (from 1st September 2019)
 Revd Katy Dunn

All Ministers/Probationers: Deacon Mark Attwood (until 31st August 2020)

Circuit Employees Mrs Tracy Birks (Lay Worker)
 Mr Shaun Cushion (Lay Worker)

Circuit Stewards: *Corinne Hill*
 Jane Mackay
 Alan Riches
 Brenda Searle
 Gordon Smith
 Glenda Tooke
 Adrian Turner

Secretary of Circuit Meeting: Annette Lown

Secretary of Local Preachers: Linda Parkin

Elected Church Stewards: *Christine Brady*

Alan Riches
Corinne Hill
 Brenda Green
 Diana Jones
 Alan Croft
John Loades
 Val Shreeve
 Roy Wooltorton
 Paul Monsey
 Alan Cooke

Elected Church Treasurer: Rosemary Davis

Gill Riches
 David Mobbs
Dorothy Ward
 Joy Brock
 Ben Milner
 Molly Playford
 Liz Draper
 Michael Farnsworth
Gordon Smith
 Alan Moore
 Heather Westrup
Brenda Monsey
 Brian Jarvis
 Jean Cooke

Elected Church Representatives

Christopher Palmer
 Jean Moy
 Frances Brady
 Beryl Hanton
 Linda Peers
 Audrey Bensley
 Margaret Mobbs
June Moss

Jane Mackay
Andrew Ingram
Sarah Small
Greta Brown
Ruth Bacon
Beryl Jones
Gordon Playford
Peter Draper
Jean Loades
Andrew Sayer
June Sawyer
Maureen Turner
Josephine Wooltorton
Linda Monsey
Sandi Jarvis
Other Trustees: Sheila Farnsworth
Colleen Palmer
Linda Gibbons
Brenda Spink
Peter Whitwood
Marian Teager
Eileen Harrison
Isobel Ashworth
Peter Westgate
Lorna Burroughes
Harold Jones (until 1st December 2019)
Geoff Harding
Toni Haase

Trust Address

c/o 2 Bensley Close Acle NR13 3RD

Auditors Independent External Examiner

Fairhead Bradford
Chartered Certified Accountant
5 Queen Street, Gt Yarmouth, NR30 2QP

Bankers

Barclays Bank plc
40-42 Market Place, Great Yarmouth, Norfolk, NR30 1LX

Lloyds Bank plc
1-2 King's Street, Great Yarmouth, Norfolk, NR30 2BA

REPORT OF THE TRUSTEES

The Trustees have pleasure in presenting their report for the year ended 31st August 2019 under the Charities Act 1993, together with the audited financial statements for the year. We confirm that the latter comply with the requirements of the Act, the Trust Deed and the Charities Statement of Recommended Practice (SORP) 2005.

The Trust was registered on 1st February 2009 in accordance with the Charities Act 2011. Particulars of the charity's Trustees and professional advisers are given on pages 3 and 4.

Structure, Governance and Management

The charity is operated under the regulations of the Methodist Church as stated in *The Constitutional Practice and Discipline of the Methodist Church* with advice from Officers of the Methodist Church.

Governing Body

The Trustees are the Governing Body of the Trust.

Recruitment and Training of Trustees

The Charity Trustees are appointed to the roles identified on pages 3 and 4, for a designated period, either by direct election at the Circuit Meeting for Circuit Office Holders, or by individual Church Councils who elect their representatives to the Circuit Meeting.

Organisational Management

The management of the Trust is the responsibility of the Trustees. It is conducted through the Circuit Leadership Team and Finance and Property Committee. Circuit Staff and employees assist in the implementation of policies. Each Committee includes Trustees among its membership.

The day to day administration of the Circuit is the responsibility of the Superintendent Minister, the Secretary of the Circuit Meeting, the Circuit Treasurer, the Circuit Property Secretary and the Circuit Stewards.

Aims, Objectives and Activities

The objectives of the Norfolk Broads Circuit are those as set out for the Methodist Church of Great Britain in the Deed of Union 1932 and the 1976 Methodist Church Act.

The charitable objects are the purposes of the Methodist Church and these are the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organization of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The Norfolk Broads Methodist Circuit 14/10

Mission Statement

TO FURTHER THE VISION AND PURPOSE OF THE NORFOLK
BROADS CIRCUIT

OUR VISION: *God's will for us is for us is not to be stuck, but to be lifted up to God's glory and drawn closer to God and closer to each other in loving service and fellowship.*

OUR PURPOSE: *To offer God's invitation to our world and our church to be drawn closer to God and closer to one another in acts of loving kindness.
(Matthew 22 vs 34-40)*

Achievements and Performance

The Norfolk Broads Circuit has sought to advance its aims and objectives during the year under review by continuing its life of worship and mission within communities in The Norfolk Broads Circuit and by providing support to local churches. Particular highlights include:

- continuing to support the Churches so that resources can be more effectively shared,
- providing resources to local churches by enabling the deployment of appropriate ordained and lay staff and by making specific grants in order to support pieces of work that advance our charitable objects and Circuit Policy.
- ensuring that the Circuit is sufficiently resourced for its mission by reviewing the annual budget and preparing a budget for 2020-21. This includes the recognition that rising costs for Circuit Staff plus maintenance of Circuit Properties.
- ensuring that all those who have contact with children, young people and vulnerable adults undertake an appropriate training course - the Foundation Module or Refresher of *Creating Safer Space*.
- holding of training events as and when appropriate.
- Supervision and Ministerial Development Review programme is held for all ministers (lay and ordained) in a pastoral role.
- Continuing to offer particular support (personnel, skills, finance) to agreed projects around the Circuit.
- The Circuit rejoiced with Tracy Birks when she was accepted as a candidate for the Presbyteral ministry, with her training to commence from September 2021.
- The Circuit Administrator Mrs Annette Lown helps the Methodist Circuit fulfil its Administrative functions.
- Very few Circuit Mission and Worship events were held during the year because of the pandemic. The Circuit Easter offering service was cancelled, along with many other activities. However the Circuit began zoom / on-line worship from the start of the

lockdown and were able to provide worship at home sheets and YouTube videos and DVD's to members unable to worship. Pastoral care was also provided by other means.

- The Circuit in July said goodbye to Deacon Mark Attwood and Christine in July after five years in the Circuit based at Gorleston. Deacon Sheralee Devitt has been stationed to replace Deacon Mark and her appointment will commence in September 2020.

Financial Review

The Trustees report net incoming resources of 254,510. (Please refer to the notes of the accounts for explanation).

The net movement in funds for the year decreased by £56,809

The Trustees are pleased to report that there were no special items relating to income or expenditure during the year. Details of this can be viewed under Circuit Model Trust Fund (unrestricted) funds reported in the SOFA for year ended 31 August 2020

The Trustees continue to keep all financial policies under review.

Investment Policy

In accordance with the Trust documentation, the Trustees have the power to invest in such stocks, shares, investments and property as they consider appropriate. The Trustees have used this power to invest in the funds of the Central Finance Board of the Methodist Church. In common with many other investment funds, the valuation of the funds showed a modest increase over the year.

The Trustees continue to monitor the funds of the Circuit to enable clear and prudent policy decisions on expenditure.

Risk Assessment and Management

During the year under review, the Trustees have maintained oversight of the major risks to which the charity is exposed, resulting in risk management strategies being implemented.

Risks to which the organisation may be exposed are identified by the Trustees and kept under regular review.

Reserves

It is the policy of the charity to hold reserves in its unrestricted funds which have not yet been committed or designated for any particular purpose. The Trustees have set aside these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income as part of a policy of good financial practice.

The Circuit Reserves Policy was reviewed during the year.

Public Benefit

The Trustees have reviewed the activities of the past year in line with the Charity Commission guidance on public interest benefit.

The aims and objectives of the Norfolk Broads Circuit are within those guidelines and are interpreted by the District as providing specific benefit to those who are members of the Methodist Church.

Future Plans

In addition to an ongoing commitment to provide effective resources for the members, local churches and within the Norfolk Broads Circuit, the Trustees are committed to:

- Further development of the Circuit Mission Policy
- Ensure the appointment and deployment of lay and ordained ministry throughout the Circuit.
- Aim to continue to employ a Circuit Administrator.
- Provide support for those who have oversight of safeguarding procedures for children, young people and vulnerable adults.
- Develop partnerships with other churches.

Auditors

A resolution proposing that Fairhead Bradford Chartered Certified Accountants be re-appointed as the independent external examiner of the charity will be put to the Annual General Meeting.

Revd. Andrew King
Trustee

Mrs. Corinne Hill
Trustee

Date: 13th November 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), and that they show a true and fair view of the state of the Norfolk Broads Circuits affairs. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Norfolk Broads Circuit will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time, the financial position of the Norfolk Broads Circuit and enable them to ensure that the financial statements comply with the Charities Act 2011 and Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charity's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	RECEIPTS					
a2	Assessment/Share	198863			198863	210591
a3	Capital receipts		72926		72926	
a4	Bank and CFB interest and Investment income	1441	528		1969	2160
a5	Grants	6000			6000	
a6	Other receipts	28135			28135	22550
a7	TOTAL RECEIPTS	234439	73454		307893 (a8)	238301

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	PAYMENTS					
b2	Stipends, salaries, NIC, Pension and travel costs	179647			179647	172388
b3	Manse Costs	37555			37555	28379
b4	Administration etc	10994	126		11120	10362
b5	District Assessment	43822	16162		59984	43617
b6	Grants & donations		6000		6000	6000
b7			56881		56881	13704
b8	Other payments	13515			13515	
b9	TOTAL PAYMENTS	285533	79169		364702 (b9)	274450

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a7-b9)	(51094)	(5715)		(56809)	(36149)
c2	Total funds brought forward from last year	248257	63062		311319 (c6)	347468
c3	Sub total (c1+c2)	197163	57347		254510	311319
c4	Transfers and adjustments					
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	197163	57347		254510 (c8)	311319 (c6)

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
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(these amounts should not be included in total receipts/payments above)						
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d2	Offerings/Gifts - received for external organisations				1025	1133
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d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)				-	-

Independent Examiner's Statement

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Signature of independent examiner mBrk

Name of independent examiner MICHAEL BROCK

Relevant professional qualification of independent examiner A.C.I.B.

Name of firm (where appropriate) N/A

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Date 16/10/2020

* delete or circle as appropriate

September 2020