

# **SOUTH HOLDERNESS METHODIST CIRCUIT**

## **TRUSTEES' ANNUAL REPORT**

**Registered Charity No. 1132978**

**Circuit Number 29/32**

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**FOR THE YEAR ENDED 31 AUGUST 2024**

### **Staffing 2023-2024**

<b>Staffing</b>	Revd. Deborah Lucas	Circuit Superintendent Minister
	Revd. Ian Greenfield	
<b>Lay Employees</b>	Mr Steven Clayton	Local Lay Pastor
	Mrs Nichola Seager	Children and Families Worker
	Mrs Vivienne Wilkes	Circuit Administrator and Safeguarding Officer
	Mr Mark Zubrzycki	Children and Families Worker
<b>Circuit Stewards</b>	Mrs Susan Overvoorde	Senior Circuit Steward
	Mr Michael Cox	
	Miss Hannah Edgar	
	Mr Phillip Langdale	Circuit Treasurer
	Mr Geoff Langley	Ended 12/05/2024

### **Names and Addresses of Advisers**

#### **Main Communication Address**

The Circuit Office, C/O Kingston Wesley Methodist Church, 882 Holderness Road, Hull, HU9 3LP

#### **Bank**

CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

#### **Independent Examiner**

David Gray 2008 Ltd. Gray's Stores, Main Road, Thorngumbald, HU12 9LS

#### **Circuit Treasurer**

Phillip Langdale, 20 Barra Close, Hull, HU8 9JB

#### **Legal**

Sintons LLP, The Cube, Barrack Road, Newcastle Upon Tyne, NE4 6DB

#### **Estate Agent**

Haller Evans, 1 Parliament Street, Hull, HU1 2AR

## **Description Of Charities Trusts**

Deed of Union (1932) and Methodist Church Act (1976)

## **Constitution**

Appointed by local churches and existing trustees; Ministers are automatically trustees. The day to day management of the Circuit is undertaken by the Circuit stewards supported by the Circuit Leadership team.

## **Additional Governance Issues**

The Circuit works according to the Constitution, Practice and Discipline of the Methodist Church.

## **Induction/Training**

A range of guidance is produced by Methodist Connexion and provided annually to trustees. The leaflet 'The Role of a Trustee in The Methodist Church' has been given to each trustee. All trustees who are required have undertaken creating safer spaces foundation safeguarding training.

## **Safeguarding**

Every person has a value and dignity which comes directly from creation in God's own image and likeness. Methodist Connexional practice outlines commitment to the following principles;

- The care and nurture of and respectful pastoral ministry with all children, young people and adults.
- The safeguarding and protection of all children, young people and adults when they are vulnerable.
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the appropriate authorities, to any member of our church community known to have offended against children, young people or vulnerable adults.
- In all these principles we will follow legislation, guidance and recognised good practice.

The South Holderness Methodist Circuit commits itself to ensuring the implementation of connexional safeguarding policy, government legislation, by providing guidance and oversight of safe practice in the Circuit and in its churches. It is committed to the provision of support, advice and training for lay and ordained people that will ensure they are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children, young people and adults who may be vulnerable.

## **Structure**

The South Holderness Methodist Circuit is part of the Yorkshire North and East District and is accountable to the Methodist Conference.

## **Summary from the Risk Assessment**

We have identified the main areas of risk to the Charity and identified control measures to those risks placing them into categories of low, medium and high. Under the retained risk categories we are monitoring

the low risk, we have identified control measures to mitigate the effects of the medium risks and continue to strive to address the high risks where possible.

### **Summary Of the Objectives of the charity set out in its governing documents;**

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

1. The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.
2. Any charitable purpose for the time being of any Connexional, District, Circuit, Local or other organisation of the Methodist church.
3. Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
4. Any purpose for the time being of any charity subsidiary or ancillary to The Methodist Church.

### **Summary of the main activities for the public benefit in relation to these objectives;**

1. The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
2. The Circuit exists to help the Churches in the Circuit to have an increased awareness of God's presence and celebrate God's love, help people to learn and grow as Christians through mutual support and care, be good neighbours to people in need and challenge injustice.
3. The Circuit produces a quarterly preaching plan to ensure regular acts of worship take place at each of the 10 Methodist Churches in its geographical area. The churches are open to all.

### **Summary of the main achievements of the charity during the year 2023 – 2024**

At the beginning of the year, the Circuit experienced unexpected staffing changes. A new Minister was stationed in the Circuit from 1st September 2023. There was a reconfiguration of churches into two main sections with the new presbyter taking pastoral charge of Elsternwick, Hedon, Patrington, Preston and Withernsea Methodist Churches.

Portobello was transferred to the pastoral charge of the Superintendent Minister and Local Lay Pastor and incorporated into the urban section of the Circuit. This move aimed to encourage greater cooperation and sharing of ministry with Kingston Wesley and Holderness Road along the Holderness Road corridor.

The manse on Hull Road, Withernsea, which had been rented out, was repurposed as the home for the new presbyter and his wife in the Coastal and Rural Section of the Circuit.

The Superintendent Minister was re-invited for one further year with pastoral charge of Sutton and Bransholme, and pastoral oversight with the Local Lay Pastor of Portobello, Holderness Road and Kingston Wesley with Bilton Grange.

As there had been three unsuccessful attempts to recruit a Local Lay Pastor for the Coastal and Rural Section during the previous two years, the role was reconsidered and reconfigured as a full-time Children and Family Worker for Hedon and Withernsea Methodist Churches. No appointment was made following an initial interview process. However, an applicant was appointed after a subsequent interview process, and the successful candidate began work in July 2024.

The Circuit Administrator (8 hours pw) became established in her role across the breadth of the Circuit.

Thorngumbald Methodist Church was sold in November 2023. The sale of Keyingham Methodist Church was ongoing throughout the year. Discussions were started regarding the possible sale of a Circuit manse, which continued to be rented out to responsible tenants. The financial position of the Circuit and individual churches remained under scrutiny.

Funds were raised for Christian Aid, Send A Child To School, World Mission, Martin House Hospice and other local causes.

The engagement with District Net Carbon Zero plans made progress in three of the Circuit churches – Sutton, Elsternwick, Bransholme - with plans to improve the carbon footprint explored in other churches and in the ongoing project at Withernsea Methodist Church.

The production of a second Circuit musical with one of its stated aims to bring people together from different parts of the Circuit, proved to be successful in encouraging closer links as well as presenting the Gospel.

Alongside regular Sunday worship, the online WOW (Worship On Wednesday), midweek prayer and bible study groups and zoom meetings have continued to nurture faith and discipleship and encourage digital engagement.

Some of the larger churches have continued to grow successful Warm Welcome/Warm Space communities and engage in other community outreach activities, including a digital hub, Re: Uniform in Hull and Withernsea, work with homeless people, witness in the community around Christmas and Easter, and amongst families on deprived estates in Bransholme and Bilton Grange. Hedon developed their local outreach with the appointment of a Community Manager through grant funding.

Ecumenical links through Churches Together groups have strengthened, and significant shared worship occasions included a Seafarers Service, and on Remembrance Sunday and Good Friday.

## **Reserves Policy for South Holderness Methodist Circuit**

This document includes all funds held by the Circuit meeting as charity trustees. The reserves policy relates to the general (unrestricted) funds which are freely available to be used for any or all of the purposes of the Circuit and restricted funds which are designated for the specific projects as shown in the report. These are included for clarity and transparency to show that the Circuit has a policy for the management of all of its funds.

### **Aims**

1. To secure and sustain the Circuits viability and future
2. To give reassurance to the general public that the Circuit, which is a charity, intends to use all of the money coming into its care for the purposes of the charity and its mission.

### **Step Process**

1. Mission Policy

#### **The Circuits Mission Policy provides for;**

- a. The Ministerial oversight and pastoral care of the 10 local churches in the Circuit
- b. The support of the ministry team of Ordained and lay staff
- c. The maintenance of the Circuit manses

2. Financial Plan

The Circuit assessment is reviewed annually and covers the costs of a. and b. above and is based on offers from each church towards a share in the total cost. We make provision for our property maintenance programme by setting aside a manses expenditure budget each year for all manse expenses including water, council tax, alarm, gas and electrical maintenance.

Under standing orders the Circuit must meet its financial obligations in relation to the support of its Ministers and the maintenance of the manses.

3. Going Concern

Based on the monetary assets and human resources available at 31 August 2024 the trustees believe that the Circuit is a going concern.

**D Lucas**

**27/06/2025**

**Statement of Financial Activities (SOFA) for the year ended 31 August 2024**

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2022-23
		£	£	£	£	£	£
<b>Income</b>							
1 Donations and legacies		0					0
2 Income from monetary investments		13,893					13,893
3 Income from investment properties		-					0
4 Assessments on Churches		168,443					168,443
5 Capital Receipts							0
6 Grants received		9,700					9,700
7 Other charitable income		14,309					14,309
8 <b>Total income</b>		<b>206,345</b>	-	-	-	-	<b>206,345</b>
<b>Expenditure</b>							
9 Grants and donations							0
10 Salaries and associated costs		151,036					151,036
11 Property maintenance		15,457					15,457
12 Connexional assessment & model trust levy							0
13 District Assessment & Levy		45,109					45,109
14 Depreciation							0
15 Office expenses							0
16 Other outgoings		24,491					24,491
17 <b>Total charitable expenditure</b>		<b>236,093</b>	0	0	0	0	<b>236,093</b>
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties		44,592					
20 <b>Net income/(expenditure)</b>		<b>14,844</b>	0	0	0	0	<b>-29,748</b>
21 Transfers between funds							0
22 Other gains/(losses)		-					0
23 <b>Net movement in funds</b>		<b>14,844</b>	0	0	0	0	<b>-29,748</b>
24 Total funds brought forward							0
25 <b>Total funds carried forward</b>		<b>14,844</b>	-	-	-	-	<b>- 29,748</b>

## Balance Sheet as at 31 August 2024

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Notes to the Accounts	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2023/24	Totals 2022/23
	£	£	£	£	£	£	£

## Fixed Assets

Circuit Manses & Equipment	2,340,729					2,340,729	1,830,496	R
Investment properties	0					0		R
Investments	2,096					2,096	1,946	
<b>Total fixed assets</b>	<b>2,342,825</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,342,825</b>	<b>1,832,442</b>	

## Current Assets

Debtors	7,104					7,104	28,650	S
Loans by the Circuit						0		
Investments with TMCP	148,852					148,852	100,054	
Central Finance Board Deposits	137,116					137,116	119,149	T
Cash at Bank and in hand	9,103					9,103	54,730	
<b>Total current assets</b>	<b>302,175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>302,175</b>	<b>302,583</b>	

## Current liabilities

Creditors (due in under 1 year)	45,668					45,668	60,771	U
Grants payable within 2022-23						0	0	V
<b>Total current liabilities</b>	<b>45,668</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,668</b>	<b>60,771</b>	
<b>Net current assets/liabilities</b>	<b>256,507</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>256,507</b>	<b>241,812</b>	

<b>Total assets less current liabilities</b>	<b>2,599,332</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,599,332</b>	<b>2,074,254</b>	
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## Long term liabilities

(due after more than one year)								
Grants payable after 2022-23	0					0	0	V
Loans to the Circuit						0		
						0		
<b>Net assets</b>	<b>2,599,332</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,599,332</b>	<b>2,074,254</b>	W

## Funds of the Circuit

General Fund (Unrestricted)	2,599,332					2,599,332	207,254	W
Circuit Model Trust Fund (Unrestricted)		0				0	0	
Designated Funds (Unrestricted)			0			0		
<b>Total Unrestricted Funds</b>						<b>2,599,332</b>	<b>207,254</b>	
Restricted Funds				0		0		
Endowment Funds					0	0		
<b>Total Funds</b>	<b>2,599,332</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,599,332</b>	<b>207,254</b>	

Signed

Circuit Treasurer



Name of Circuit .....South Holderness..... No...29/32.....

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer P. J. Langdale Date 18/3/25

Name and address of treasurer .....  
.....Philip Langdale.....

...20 Barra Close, Hull..... Post Code HU8 9JB.....

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will \* be presented to the Circuit meeting held on: .....

Signature of the Chair of the meeting: D. M. Lucas

Name of the Chair of the meeting: DEBORAH LUCAS Date 19/03/25

## Independent Examiner's Report to the Trustees of the .....South Holderness ..... Circuit

Charity Number .....1132978.....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the .....South Holderness  
..... Circuit for the year ended 31 August 2024 set out on pages ... to .... As  
the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with  
the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the  
Act and, in carrying out my examination, I have followed all the applicable Directions given by the  
Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



Name of Circuit ..... South Holderness..... No 29/32.....

### Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable i.e. all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable i.e. all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner: .....

Relevant professional qualification of independent examiner: .....

Name of firm (where appropriate): .....

Address: GRAYS' STONES, MAIN ROAD, THORNGUMBALE, Hull

Post Code: HU12 9LS

Date: 19th March 2025

\* delete or circle as appropriate

September 2022

Name of Circuit ..... South Holderness ..... No...29/32.....

## Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer P. J. Langdale ..... Date 18/3/25 .....

Name and address of treasurer .....  
..... Philip Langdale .....

...20 Barra Close, Hull..... Post Code HU8 9JB.....

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will \* be presented to the Circuit meeting held on: .....

Signature of the Chair of the meeting: D. M. Lucas .....

Name of the Chair of the meeting: DEBORAH LUCAS ..... Date 19/03/25 .....

### Independent Examiner's Report to the Trustees of the

..... South Holderness ..... Circuit

Charity Number .....1132978.....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... South Holderness ..... Circuit for the year ended 31 August 2024 set out on pages ... to .... As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Circuit ..... South Holderness..... No 29/32.....

### Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable i.e. all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable i.e. all R&P accounts.*

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Signature of independent examiner ..... 

Name of independent examiner: ..... DAVID GRAY

Relevant professional qualification of independent examiner: ..... NFCA

Name of firm (where appropriate): .....

Address: ..... GRAYS' SQUARE, MAIN ROAD, THORNTON, HULL

..... Post Code: HU12 9LS

Date: ..... 19<sup>th</sup> March 2025

\* delete or circle as appropriate

September 2022