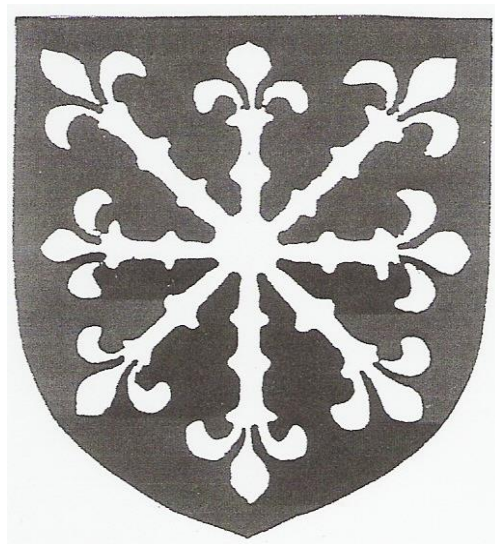


St. Martin's Church West Acton

Parish Reference Number: 22.14

Registered Charity no. 1132976



Annual Report 2022

Annual Report of the Parochial Church Council of St Martin's West Acton

PCC DIGEST

Last year the St Martins Parish Council undertook a new way of working where the main PCC met less frequently, and the work of running the church was done by five subcommittee, Worship, Mission, Community, Fabric and Finance and Ecology, and the Japanese Church has also been meeting as usual.

The main church council has met 8 times in the last year, including one special meeting to formulate the EDI policy with Archdeacon Catherine. The subgroups, Worship. Mission, Community, Japanese Church, Youth and Communications and Eco have met separately from this, and the reports from them are part of this document. There are also reports on Safeguarding and on the activities of the Guides and Brownies.

The PCC dealt with the preparation for and the carrying of the Quinquennial review, and the report back was very encouraging and showed that the congregation is committed to and engaged in the running of the church both as a place to worship and gain spiritual guidance from and to be part of the local community. We took part in the Jubilee celebrations along with the local resident's association.

We looked t the possibility of joining **Inclusive Church**, and had a speaker from them at one meeting. However it was felt that St Martin's was not yet ready to take this idea further, and would re visit it later,

Lynne Armstrong

1. PRIEST'S REPORT FOR APCM

The last year has been filled with challenges and opportunities. The main challenge has been recovering from the pandemic and getting back to 'normal'. We also had the financial challenge of very high heating costs in the winter. But by the grace of God, we have re-established patterns of worship and activities and managed to pay the bills - all signs that we are a healthy church. I am very grateful for everyone's generosity and participation in the different activities of the church.

In terms of the number of people attending church and on the electoral roll, we haven't seen any growth in our church numbers. This is for two reasons: people not returning after Covid and long-standing members passing away. But we have seen a growth in our young people and families which has been a great blessing to us.

Over the last year we have had a programme of worship services and events including: parish communion services; All Age services; Baptisms; Confirmations and various 'specials' at Christmas and Easter. The Junior Church is thriving and am grateful to all who help with that ministry. The Stay and Paly toddler group is also popular and runs weekly.

Other highlights for the year: we had a fantastic jubilee celebration for the late Queen with a street party in June; a barn dance in October and various other social activities; we started a new Junior Choir; introduced Godly Play for our young people; developed a new website and improved our social media communications systems.

We have also been pro-active in our charitable giving. We support the Women's refuge, Emmaus House- (supporting the homeless), the Children's Society and the Mission to Seafarers. We have also been active in community outreach - supporting Ukrainian refugees who live in the area. This is in

the form of a community café providing food, clothes, and other help on a Sunday afternoon once a month. We are also active members of the Ealing Citizens Project, hosting an assembly here with the Bishop in January.

It is a privilege being your priest and I would like to thank all those that help in so many ways. The PCC, the sub-groups of the PCC, the sides-people, our servers, the choir and our musicians. All who help with the admin. Our church warden Ben, our associate priest Rev Bryony Franklin, our apprentice youth worker PJ Grayson.

Looking forward we need to focus on encouraging more people to join St Martin's church and worship with us. I pray God continues to bless us and that we grow in faith, hope and love.

Rev Julia Palmer

2. ELECTORAL ROLL

The Electoral Roll stands at 155, which is an increase of 6 from last year.

3. ECO CHURCH SUB-COMMITTEE

The eco church sub-committee is tasked with reducing the church carbon footprint and identifying areas in which there are opportunities for taking greater care of God's creation. St Martin's has already achieved the Eco Church Bronze Award from A Rocha, but there much more to do.

In the past year:

Mike Robinson attended the Care Creation Worksop, from which some of the action points we identified were:

1. Complete the Net Zero Checklist for St Martin's, to assess where we are and what we could do next. This has been done, and we identified the following

- a) ensure regular maintenance of all roofs and gutters
- b) explore possibilities to switch to all renewable energy supplies
- c) look to decrease energy usage where possible by making efficiencies in the way in which church buildings are used
- d) aim to raise funds to double glaze all remaining areas of glazing in the church hall, which are currently a major route of heat loss and energy inefficiency

2. Invite a speaker to preach/talk to the congregation in more detail about what is possible.

Steve Paynter (St Mary's, South Ealing), preached in February 2023 on what we can do to take on the task of Caring for God's Creation

3. Explore the possibility of getting a professional Energy Audit of the church and hall. Would it be possible to combine and share costs with parishioners also wanting energy audits of their homes. This is yet to be done

An application has been made to the London Community Energy Fund for a grant to enable us to implement a feasibility study to assess the possibilities of installing solar panels on the church and upgrading/refurbishing/replacing the current heating system in the church. We have yet to hear the outcome.

Liza Ambridge, Jennifer Dudley, Bryony Franklin, Mike Robinson, Anna Sargent

4 JAPANESE ANGLICAN CHURCH (UK)

One of our highlight events this year was the special morning eucharist on October 16th, to mark the 15th anniversary of the founding the Japanese Anglican Church (UK).

at St. Martin's. The guest preacher was Rt. Revd Dr Michael Ipgrave, Bishop of Lichfield, who spoke in English and Japanese. It was a wonderful, united celebration.

Japanese members also joined the morning All-Age service on August 7th to mark the anniversary of the atomic bombings on Hiroshima and Nagasaki and to pray for victims and survivors.

We also held a memorial service for victims of the Great Eastern Japan Earthquake and Tsunami, the 11th anniversary of the disaster on March 11th 2011.

We are grateful that these special services were held with the generous support of St Martin's and many regular visitors to the Community Café, which has continued through the year.

After the pandemic we found attendances had dropped off at our regular monthly worship, on the afternoon of the 3rd Sunday of the month. We have struggled to attract new members. In contrast the Community Café is still very popular, and we find it a very important opportunity to introduce St Martin's to others, as well as support those who come.

Through the year I have been invited to make occasional visits to the nearby Miyabi Nursery (Wasps) sharing Bible stories in Japanese with the children, their parents and staff.

In 2022 I completed the Funeral Ministry for Lay Leaders course with the Diocese of Worcester, where I live. I hope this will be useful for the Japanese community when it is needed. Without your support, none of this could have happened. Thank you.

Yuki Johnson

5. WORSHIP SUB COMMITTEE

Over the last year we have had 8 meeting where we plan the worship for the church. the main service is 10am on a Sunday morning and this is primarily a parish communion service. On the first Sunday of the month we regularly have a non-communion 'All Age Service.' On various themes.

The Book of Common prayer service continues on the first Sunday of the month at 8am, although numbers for this are very low. We also have evening prayer on Sunday on Zoom. The mid-week communion service is well attended.

Various guest speakers have attended throughout the year and at advent, Christmas and Lent we have seasonal worship and study courses. The Junior Church is thriving and we have introduced Godly Play for our young people.

The choirs play an important part in our worship at St Martins and I would like to thank all those that help with this very inspirational ministry.

Julia

6. 4TH ACTON BROWNIES AND GUIDES

We have been incredibly active and have earned our usual mountain of badges! I am pleased to report that we have had another Guide gain all six of the programme Theme awards, and gaining the highest award possible at Guides and Brownies – the Gold Award. In addition, two girls are very close just needing to complete their additional challenge. We have five Guides that have gained their Silver Award and Six Guides their Bronze Award. The Brownies have also done extremely well, with six Brownies gaining their Gold Award and four more with just their challenge to complete. The Brownies have achieved seven Silver Awards and seven Bronze Awards. The girls love to complete the weekly activities that add up towards completing badges and themes. I am often asked what they need to do to gain their next award.

At Brownies we have a few vacancies and are looking to recruit some more girls. The Guide Unit is now full with a waiting list of girls who would like to join us. Throughout the year we have run our usual full and exciting programme for both the Brownies and the Guides. Obviously, we can only give you a brief snapshot of some items we cover as we work through our guiding year.

Looking at the Guides first, one of our members attended the County Awards Evening to be presented with her Jack Petchey Award which was presented by the Major of Ealing. In addition, the girls have enjoyed an evening of bowling, some went to a residential at the PACCAR camp and activity site and we are all hoping to return there in October this year. Every year we join in the Parliament Week Initiative which this year included the Guides writing letters to Rupa Huq MP and she wrote each girl an individual reply that they were thrilled to receive.

The Brownies worked on their Local History Badge which included learning lots of things about Acton. One item they did for this was to cook something and for this badge they cooked a medieval cake (similar to our flapjacks). They cooked it and had to review its taste. The Brownies were shocked to make a cake with no sugar as it had not been discovered yet (how could this be true!). They also worked on their Jobs badge. For one of those clauses The Brownies invited parents in to 'interrogate' them about their work. The feedback from the parents was that it was terrifying! The Brownies however enjoyed asking lots of questions and being in control of the content covered.

This year the Brownies and Guides have been thinking about others especially those less fortunate than themselves. They have worked on badges that examined the whole Food Share movement and its related issues. As part of this our girls collected and donated items to the Harvest Appeal. In addition, they made Christmas donations to the Women's Refuge and Torkington House Residential Home. At one point in the year, we worked on random acts of kindness. For this the girls made cards, the Brownies planted bulbs and the Guides violas. These were then put on doorsteps of some of our neighbours around St Martins. The response to this, whilst from only a few, was very gratifying. Jennifer Dudley Brownie (Brown Owl) and Guide (Squirrel) Leader 15th April 2023 and Brownies

7. SAFEGUARDING REPORT

This report covers both the Safeguarding for St Martin's Church and for the Japanese Anglican Church UK.

In line with the Diocese of London Safeguarding Policy, we review its implementation and all associated procedures and good practice annually. Copies of the full policy are kept by The Parish Office, Jennifer Dudley and with the Church Log Book; a copy is also available on the Diocese of London website. A summary of the policy is available on the notice boards in the church porch and in

the church hall. The Safeguarding Policy requires that a full annual report be presented to the parochial church council (PCC) by the Church Safeguarding Officer, at the first PCC each year after the Annual PCC meeting. Below is a brief summary of the key points:

☑ There have been three alerts raised relating to the safeguarding of children or vulnerable adults.

o The first case has now been closed.

o The second case has also now been closed.

o The third case is also closed.

The annual Safeguarding Audit required by the Diocese has been completed during the year, with two actions outstanding.

The website is monitored to ensure that the correct profile of our Safeguarding Policy is visible to all.

The Diocese Safeguarding Policy requires that each Parish appoint a Safeguarding Officer, a Children's Champion and one or more evidence checkers for those applying for a Disclosure and Barring Service (DBS) check. Jennifer Dudley is currently our Safeguarding Officer and PJ Grayson our Children's Champion. Shelley Merrick and Bryony Dean Franklin are nominated evidence checkers.

All staff of the church are up to date with safeguarding training and have the required DBS checks as needed. ☑ All the current active Junior Church volunteers have the required DBS checks, volunteer agreements and all associated paperwork.

Jennifer Dudley, Parish Safeguarding Officer, 15th April 2023

8. MISSION SUB GROUP

Mission projects sub-committee Report for APCM May 2023 (for reporting period January to December 2022)

The aim of the mission projects sub-committee is to build the kingdom of God in this parish by reaching out into the community, building relationships, growing the church, and taking action on social justice issues. During 2022, the sub-committee met three times, in March, June, and September. We updated our Mission Projects Action Plan, as outlined in the table below, structured according to the Anglican Communion's Five Marks of Mission:

To proclaim the Good News of the Kingdom

2. To teach, baptise and nurture new believers

3. To respond to human need by loving service

4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation

5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth.

The table below summarises the projects we have worked on, their associated objectives, and progress during 2022.

Project	Objective	Progress and next steps
1. To proclaim the Good News of the Kingdom		
Youth event(s)	To build relationships with local young people who are older than those who typically attend our junior church.	We ran a confirmation group with six young people during 2022, building relationships as well as having all six confirmed in January 2023. We are next setting up a one-off social youth event to which we will invite young people from other local churches, with a date being planned for June 2023.
St Martins 'Stay and Play' parent and baby / toddler group	To continue to support and build relationships with local parents/carers and preschool children to build stronger communities and better links with the church.	This has been going well with some families attending church on occasion. Zuzana Chan's help and support has been hugely valued. The special Easter session was a particular success. We continue to advertise, including themed sessions for key seasons such as Christmas and Easter.
2. To teach, baptise and nurture new believers		
Junior choir	To support young people in growing their faith through leading musical worship.	Junior choir restarted, and continues to go well, although we would welcome more young people to join.
Confirmation classes	To develop adults and young people in developing their faith and making a public commitment to this.	We ran confirmation classes in Autumn 2022, as above. We also ran a successful Lent course for adults using one of the Pilgrim course resources. We plan to run another Pilgrim-based course in the near future.
3. To respond to human need by loving service		
Supporting Ukrainian families	To support local Ukrainian people in both practical needs and connecting with one another	We initially ran a one-off "café" event one Sunday afternoon to allow Ukrainian people to connect with one another and share their practical needs, so that we could explore ways of supporting these needs. This was a huge success and has evolved into events every 6 weeks or so, led by Olena and other Ukrainian neighbours. Events have included legal advice, access to donated clothes and food, and crafts and music.
Outward giving	To give 2% of our income to charity during 2022, and then increase 2%	The PCC / finance committee agreed to factor this into financial planning.

	year on year up to 10%, to support those in need.	
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation		
Ealing Citizens	To support local needs in relation to mental health and special educational needs (SEN).	We continue to advocate for, and support, the initiative to pilot the training of mental health and SEN champions as agreed with Ealing Council.
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth		
Eco church	To take further steps in our journey to better care for God's creation.	The Eco group is now a separate group, chaired by Liza Ambridge. We are continuing to support as needed. We were awarded our Bronze Eco Church award in May 2022.

Rev Bryony Dean Franklin, April 2023

9. COMMUNICATIONS MANAGER REPORT 22-23

Key Outcomes

1. To develop and implement a communication strategy, including guidelines for use of the St Martins social media channels.
 - a. Social Media Policy written and agreed by PCC
 - b. Communication strategy in development
2. To establish a regular social media presence for St Martins.
 - a. Key events are regularly shared to local Facebook groups where good engagement is shown. Christmas leaflets reached around 1800 people, Ukrainian drop in leaflets reached around 1600 people.
3. To maintain and update the new website, including finalisation of logo
 - a. Website is updated weekly
4. Review the outside signage of the church (blue display boards) and update.
 - a. New signage was proposed at March PCC meeting and an application for Ealing Deanery Mission Fund has been put in to cover costs of new signs.
5. Update the large banners for fairs and events.
 - a. Design of new banner is current in progress, application to buy a new banner has been put into Ealing Deanery Mission Fund to cover the cost of the new banner and an A board.
6. Design and implement keeping in touch/connection cards.

a. Connection cards and business cards detailing services are at the back of the church, a concept Welcome Pack is in development pending approval by PCC.

7. To take the lead in community work with Citizens UK including: development of Ealing Fields project; training as a mental health champion with Citizens; to do a talk/workshop in a service to involve the congregation in what it is St Martin's do with Citizens and raise awareness.

a. Leading community work on behalf of St Martin's with Citizens UK. Planned the Ealing Delegates Assembly where Rupa Huq and Lusa Nsenga-Ngoy attended. Around 80 people attended on a Sunday afternoon to talk about what they wanted to see Citizens focus on in the local community.

b. Planned a Citizens themed all age service in November where Hilal Yazan was a guest speaker.

c. Signed up for the community champion scheme with Ealing Council where schemes running locally through the council will be available and contact with council officers will be available.

8. To set up projects that reach out to people outside of the church eg: craft/art workshops; film nights; trips; litter picks; concerts.

a. Supporting Olena with Ukrainian project, helping gain more food from donators. Procuring art supplies and shopping runs. Meeting regularly to discuss current community needs.

b. Organised book signing by Paula Gooder, included making contact with Perivale Christian Bookshop

c. Assisted with the running of Ealing Synod hosted by St Martin's in October

9. To manage the Ealing art trail exhibition in the church

a. 120 visitors across both weekends for 2022 Ealing BEAT, signed up for 2023 Ealing BEAT with some artists already confirmed.

In addition:

1. Wrote the St Martin's Inclusion Policy, approved by PCC and is going to be used as a template on the Diocese of London website
2. Digitised all documents for Archdeacon's Visitation
3. Met with University of West London about supporting their students
4. Designing of additional posters and media where needed

5. Researched grants available to improve accessibility around the church building

6. Assisted in implementing the history area in the Lady Chapel

7. Taken over as magazine editor

10. YOUTH AND JUNIOR CHURCH REPORT 22-23

Confirmation classes were successfully run and children were confirmed in January. A youth event is planned for 10th June, with a second event planned for September. Current attendance in junior church is good, average weekly attendance between 12 and 20 children (compared to last year which was between 5 and 20 children each week)

The display board area at the back of the church in the family area has been updated, and I'm currently exploring new ways to store books in that corner to be more welcoming for families.

Junior church now come back into services for baptisms instead of staying in junior church.

New role of junior church helper has been added in order to increase volunteer/parent engagement. The role of helper is different to leader in that it just asks a DBS checked adult to be in the room and assist with clearing up.

Godly Play sessions during junior church have begun, which have been well received by children.

New ways of telling the Bible reading have been used in junior church to make it more engaging for children and young people.

Toddler group has shown some loss in numbers with children getting older and starting nursery, however the Easter special event was attended by 25 children and is stable in its weekly attendance.

MISSION PROJECTS SUB-COMMITTEE, REPORT FOR APCM MAY 2023

The aim of the mission projects sub-committee is to build the kingdom of God in this parish by reaching out into the community, building relationships, growing the church, and taking action on social justice issues.

During 2022, the sub-committee met three times, in March, June, and September. We updated our Mission Projects Action Plan, as outlined in the table below, structured according to the Anglican Communion's Five Marks of Mission¹:

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth

The table below summarises the projects we have worked on, their associated objectives, and progress during 2022.

Project	Objective	Progress and next steps
6. To proclaim the Good News of the Kingdom		
Youth event(s)	To build relationships with local young people who are older than those who typically attend our junior church.	We ran a confirmation group with six young people during 2022, building relationships as well as having all six confirmed in January 2023. We are next setting up a one-off social youth event to which we will invite young people from other local churches, with a date being planned for June 2023.

¹ <https://www.anglicancommunion.org/mission/marks-of-mission.aspx>

St Martins 'Stay and Play' parent and baby / toddler group	To continue to support and build relationships with local parents/carers and preschool children to build stronger communities and better links with the church.	This has been going well with some families attending church on occasion. Zuzana Chan's help and support has been hugely valued. The special Easter session was a particular success. We continue to advertise, including themed sessions for key seasons such as Christmas and Easter.
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Outward giving	To give 2% of our income to charity during 2022, and then increase 2% year on year up to 10%, to support those in need.	The PCC / finance committee agreed to factor this into financial planning.
9. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation		
Ealing Citizens	To support local needs in relation to mental health and	We continue to advocate for, and support, the initiative to pilot the training of mental health and SEN champions as agreed with Ealing Council.

	special educational needs (SEN).	
10. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth		
Eco church	To take further steps in our journey to better care for God's creation.	The Eco group is now a separate group, chaired by Liza Ambridge. We are continuing to support as needed. We were awarded our Bronze Eco Church award in May 2022.

Rev Bryony Dean Franklin, April 2023

Parish of St Martin's West Acton

Parish Reference: 22.14

Registered Charity No: 1132976



Financial Statements of the Parochial Church Council

for the year ended 31 December 2022

Parish of St Martin's West Acton Hale Gardens, London, W3 9SQ

Parish Reference: 22.14

Registered Charity No: 1132976

(Registered as The Parochial Church Council of the Ecclesiastical Parish of
St Martin, West Acton)

Website: www.stmartinswestacton.co.uk

Email: stmartins@stmartinswestacton.com



Incumbent:

Rev'd Julia Palmer
Parish Office
Rear of church hall
Hale Gardens
London W3 9SQ

Bank:

HSBC
31 Holborn
Holborn Circus
London EC1N 2HR

Deposit Account:

CCLA Investment Management Ltd
CBF Church of England Funds
Senator House
85 Queen Victoria Street
London EC4V 4ET

Independent Examiner:

Mr Amandeep Singh Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2022

Introduction

I present the Treasurer's Report for the year ended 31 December 2022. On behalf of the PCC, I would like to thank each and every one of you for the support you have given to the church during these extremely challenging times.

We started 2022 with the thought that life was slowly getting back to normal after two years of pandemic. This was unfortunately short-lived as before the end of February, war had broken out in Europe with Russia commenced a full-scale invasion of Ukraine. This unleashed the biggest refugee crisis since the end of the World War II. Many countries opened their borders and provided humanitarian help for these refugees. We were doing our parts at St Martin's here too. Our Vicar was among the first wave of hosts in the UK as she invited Olena and her two children to share the vicarage as their temporary home. The PCC started a Refugee Fund to provide some financial support. In addition, we are holding a monthly drop in café where food and drink, daily essentials and clothing are provided for free. It is regularly attended by up to 40 Ukrainian refugees.

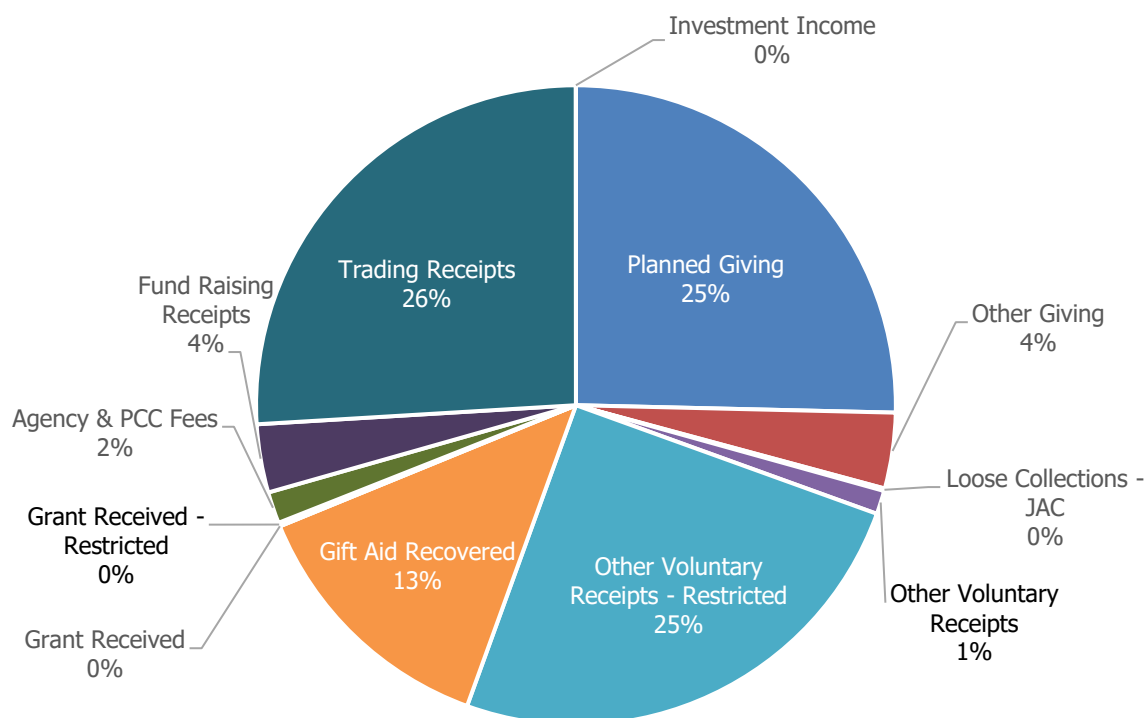
While the war is in the far corner of Europe, its impacts are felt across the world. Besides the human costs, the most pronounced impact is that the price of energy and food had both increased massively. The church's utility bills almost tripled in the space of a few months. This has forced the PCC to contemplate moving to the Hall for Sunday worships during the winter as the cost to heat the Church would have been astronomical. As it turned out this was not needed as the winter was relatively mild. Nevertheless, I thank you for the response to the Church Heating Campaign.

2022 also saw the return of high inflation with prices for most things going up. As we all faced the increase in the cost of living, it is therefore not surprising to see the Church's income from donations decreased further from previous years. As you can see from my comments below, we broke even due to increase in Trading income, which was a bigger portion of our total income than Planned Giving. This has placed our financial position to depend on an income with a higher volatility. That said, I know St Martin's is very adaptable and we have seen off many challenges in previous years. I am therefore hopeful that the PCC is able to find a way to strengthen the financial position in the near future.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2022

Income



Continued Decrease in Income from Donation and Legacies

The income from total donations and legacies decreased by £7,342 (6%) to £110,734 in 2022. We have seen similar level of decrease year-on-year since 2020. The most concerning trend is Planned Giving has decreased by almost 20% over the last two year, which in turn affected the amount we recovered from Gift Aid. Plate Giving appeared to be stabilising since the beginning of the pandemic at around £6,000, but this is about half of what we collected pre-COVID.

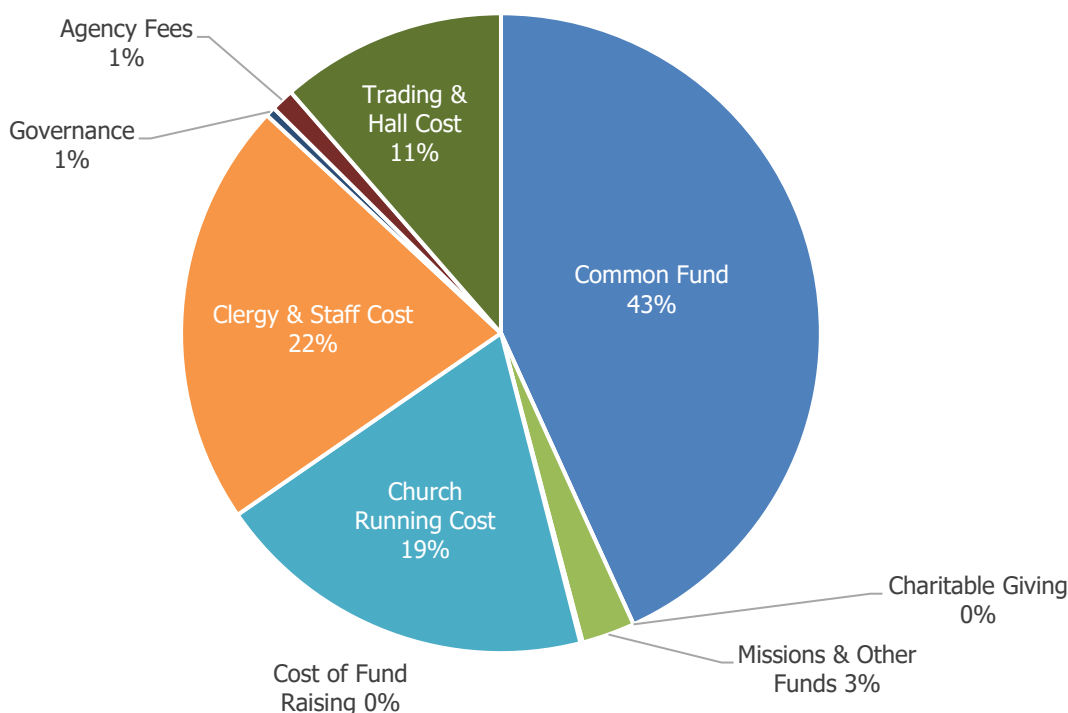
Income from Charitable and Trading Activities

With lifting of the COVID-19 restrictions, we saw more weddings and funerals at the Church. Fund Raising Receipts were mostly made up of the income from the Summer Fair and Christmas Bazaar, which were hugely popular with the congregation and local residents. Trading Activities had recovered to pre pandemic level this year and is now more than Planned Giving. With the signing of a new 5-year lease for the Hall, Trading Income should remain stable over the medium term.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2022

Expenditure



Increase in Total Expenditure

- Church Running Cost (Note 8): The increase was mainly due to the cost of office supply and utilities
- Clergy and Staff Cost (Note 9): The decrease was mainly due to there was no refurbishment costs incurred for St Martin's Cottage
- Trading and Hall Cost (Note 12): The increase was due to higher costs incurred for cleaning and utilities

The Common Fund remained the biggest expenditure item

Our contribution to the Common Fund in 2022 was unchanged at £56,800 following an agreement with the Diocesan of London. This was reduced to 43% of total expenditure from 47% previously due to the increased utilities cost. As the Planned Giving continued to decrease year-on-year, the "Commitment Gap" which we managed to eliminate last year has returned.

Repayments for London Diocesan Fund Loan started in September 2019

£4,992 was repaid in 2022. The total repayment due in 2023 would be £3,328 as the loan would be fully repaid by September 2023.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2022

Result for the year

The consolidated increase in funds for the year was £30,863 (2021: £40,699 increase) of which a small surplus of £362 was attributable to unrestricted funds and a surplus of £30,501 to restricted funds.

Going Concern

We expect the income from donation to remain at a reduced level in 2023 due to the cost of living crisis. Our 2023 budget projected a £20,000 deficit for the year ended 31 December 2023, which will be covered by the reserves. As a result, the PCC has adopted the going concern basis of accounting.

Reserves policy

The PCC's reserves policy is to maintain sufficient free reserves (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time.

The Parochial Church Council of St Martin's West Acton

Statement of Financial Activities for the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from Donations and Legacies					
Planned Giving		41,190		41,190	48,385
Other Giving		6,209		6,209	5,918
Other Giving - Japanese Anglican Church		205		205	-
Other Voluntary Receipts	2	1,935	40,611	42,546	42,476
Gift Aid Recovered		21,584		21,584	21,297
		<u>71,123</u>	<u>40,611</u>	111,734	118,076
Income from Charitable Activities					
Grant Received			300	300	1,600
PCC Fees		1,060		1,060	150
Agency Fees		1,528		1,528	796
		<u>2,588</u>	<u>300</u>	2,888	2,546
Income from Other Trading Activities					
Fund Raising Receipts	3	5,597		5,597	5,712
Trading Receipts	4	42,119		42,119	34,232
		<u>47,716</u>		47,716	39,944
Investment and Other Income					
Deposit Interest Received		10		10	-
		<u>10</u>		10	-
Total Incoming Resources		121,437	40,911	162,348	160,566
Expenditure					
Common Fund		56,800		56,800	56,800
Charitable Giving	5			-	549
Missions and Other Funds	6	2,126	1,410	3,536	-
Cost of Fund Raising	7	151		151	1,070
Church Running Cost	8	25,496		25,496	15,808
Clergy and Staff Cost	9	19,318	9,000	28,318	33,755
Governance	10	650		650	300
Agency Fees	11	1,528		1,528	796
Trading and Hall Cost	12	15,006		15,006	10,789
Total Expenditure		<u>121,075</u>	<u>10,410</u>	131,485	119,867
Net Movement		362	30,501	30,863	
Fund Balance as at 1 January 2022		496,385	37,590	533,975	
Fund Balance as at 31 December 2022		<u>496,747</u>	<u>68,091</u>	564,838	

The notes on Page 9 to 15 form part of these financial statements.

The Parochial Church Council of St Martin's West Acton

Balance Sheet as at 31 December 2022

	Notes	£	Total 2022 £	Total 2021 £
Fixed Assets				
Tangible Fixed Asset: Buildings	13		402,656	402,656
Current Assets				
Debtors and Prepayments	14	16,000		2,876
Cash at Bank		164,916		148,173
Cash at CCLA Deposit Account		754		744
Cash in Hand		116		90
			181,786	151,883
Current Liabilities				
LDF Loan Due Within 1 Year		3,328		4,992
Creditors and Accruals	15	16,276		12,244
			19,604	17,236
Net Current Assets / (Liabilities)			162,182	134,647
Long Term Liabilities				
LDF Loan Due After More Than 1 Year			-	3,328
Net Assets / (Liabilities)			564,838	533,975
Funds				
Unrestricted Funds	16		496,747	496,385
Restricted Funds	16		68,091	37,590
Fund Balance as at 31 December			564,838	533,975

The notes on Page 9 to 15 form part of these financial statements.

Approved by the Parochial Church Council on 14 May 2023 and signed on their behalf by the Chairperson, Rev'd Julia Palmer, and the Treasurer, Mr Kenneth Chan.



Rev'd Julia Palmer (Chairperson)



Mr Kenneth Chan (Treasurer)

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

1 Basis of Preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

The Parochial Church Council of St Martin's West Acton (PCC) constitutes a public benefit entity as defined by FRS 102.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 or FRS 102 SORP.

1.1 Income

Incoming resources are included in the Statement of Financial Activities (SoFA) when the PCC becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

1.2 Recognition of Income and Endowments

Fundraising Costs: Funds raised from events and trading activities, e.g. Summer Fair and Christmas Bazaar, are reported gross in the SoFA – i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations: Grants and donations are included in the SoFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Tax reclaims on Donations and Gifts: Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer Help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental Income: Rental income from the letting of the church is recognised when the rental is due.

Investment Income: This is the interest from the CCLA Deposit Account and is included in the accounts when receivable.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

1.3 Expenditures and Liabilities

Liabilities: Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance Costs: Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.4 Assets

Consecrated and Benefice Property: In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable Church Furnishings: These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible Fixed Assets for Use by Charity: No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out on a regular basis and any resultant loss identified included in expenditure for the year.

1.5 Funds

Unrestricted Funds: These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds: These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

1.6 Paid Employees

The PCC did not have any paid employees during the year.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
2. Other Voluntary Receipts				
Occasional Donations	1,585		1,585	3,672
One-off Gifts		40,000	40,000	38,523
Poppies		27	27	-
Church Heating Campaign	350		350	-
Children's Society		113	113	192
Refugee Fund		471	471	-
Mission to Seafarers			-	89
	<u>1,935</u>	<u>40,611</u>	<u>42,546</u>	<u>42,476</u>
3. Fund Raising Receipts				
Summer Fair	1,841		1,841	200
Summer Lunch			-	533
Harvest Lunch			-	89
Bonfire Night			-	40
Christmas Bazaar	2,729		2,729	3,651
Jubilee Street Party	554		554	-
Candles Sale	48		48	-
Barn Dance	325		325	-
Journey of the Magi	101		101	1,199
	<u>5,597</u>		<u>5,597</u>	<u>5,712</u>
4. Trading Receipts				
Rental - Hall	32,161		32,161	26,238
Rental - Church	9,900		9,900	7,874
Rental - Parish Room			-	120
Magazine	58		58	-
	<u>42,119</u>		<u>42,119</u>	<u>34,232</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
5. Charitable Giving				
Willesden Bishop Fund			-	300
Agape World			-	160
Mission to Seafarers			-	89
USPG			-	-
Children's Society			-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>549</u>
6. Missions and Other Funds				
Junior Church	639		639	-
Projector Grant		1,410	1,410	-
Citizens UK	1,487		1,487	-
	<u>2,126</u>	<u>1,410</u>	<u>3,536</u>	<u>-</u>
7. Cost of Fund Raising				
Zettle	106		106	-
Journey of the Magi	45		45	1,070
	<u>151</u>		<u>151</u>	<u>1,070</u>
8. Church Running Cost				
Requisites	782		782	178
Organ and Piano Tuning	450		450	252
Parish Office	4,981		4,981	3,766
Church and Churchyard Upkeep	4,605		4,605	1,170
Repairs and Maintenance	2,327		2,327	1,464
Utilities	5,056		5,056	2,166
Insurance	6,000		6,000	5,784
Licence and Fees	1,295		1,295	1,028
	<u>25,496</u>		<u>25,496</u>	<u>15,808</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
9. Clergy and Staff Cost				
Clergy Expenses	121		121	1,280
Apprenticeship Scheme Youth Worker		6,000	6,000	6,000
Choir Director	890	3,000	3,890	4,570
Organists	4,460		4,460	1,165
Parish Office Administrator	11,500		11,500	11,220
Vicarage Cost	1,472		1,472	489
St Martin's Cottage Cost	875		875	8,531
Sundry			-	500
	<u>19,318</u>	<u>9,000</u>	<u>28,318</u>	<u>33,755</u>
10. Governance				
PCC Cost	300		300	-
Account Examination Fee	350		350	300
	<u>650</u>		<u>650</u>	<u>300</u>
11. Agency Fees				
Service Fees for LDF	1,528		1,528	796
	<u>1,528</u>		<u>1,528</u>	<u>796</u>
12. Trading and Hall Cost				
Cleaning	6,034		6,034	3,250
Repairs and Maintenance	270		270	120
Utilities	7,900		7,900	5,813
Licence and Fees	802		802	1,606
	<u>15,006</u>		<u>15,006</u>	<u>10,789</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

	£	£	Total 2022 £	Total 2021 £
13. Tangible Fixed Assests				
	Buildings		Total	Total
Balance Brought Forward	402,656		402,656	402,656
Addition			-	-
Disposal			-	-
Balance Carried Forward	<u>402,656</u>		<u>402,656</u>	<u>402,656</u>
14. Debtors and Prepayments				
Gift Aid Recovered Due From HMRC	16,000		16,000	2,876
	<u>16,000</u>		<u>16,000</u>	<u>2,876</u>
15. Creditors and Accruals				
Unclaimed Expenses	120		120	120
Service Fees for LDF	7,652		7,652	6,124
Account Examination Fee	350		350	-
Apprenticeship Scheme Parish Fee	6,000		6,000	6,000
Trading & Hall Cost - Utilities	2,154		2,154	-
	<u>16,276</u>		<u>16,276</u>	<u>12,244</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2022

16. Church Funds

	Balance b/f	Income	Expenditure	Balance c/f
Unrestricted Funds				
General	469,556	121,437	(121,075)	469,918
32.5k Fund	25,105			25,105
Designated - St Martin's Music Society	79			79
Designated - St Martin's Players	784			784
Designated - Stay & Play	155			155
Designated - Vicar's Discretionary Fund	706			706
Total Unrestricted Funds	496,385	121,437	(121,075)	496,747
Restricted Funds				
Children's Society	583	113		696
Refugee Fund	-	771		771
Poppies	-	27		27
Mission to Seafarers	-			0
Diocesan Lent Appeal	80			80
Guinea Fund	37			37
Missions Fund	15,000	20,000	(9,000)	26,000
Fabric Fund	20,000	20,000		40,000
RNLI	30			30
Projector Grant	1,600		(1,410)	190
Women's Refuge	260			260
Total Restricted Funds	37,590	40,911	(10,410)	68,091
Total Church Funds	533,975	162,348	(131,485)	564,838

The Parochial Church Council of St Martin's West Acton

Independent Examiner's Report to the Trustees / Members

I report on the financial statements for the year ended 31 December 2022 which are set out on pages 7 to 15.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Amandeep S Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

9 May 2023