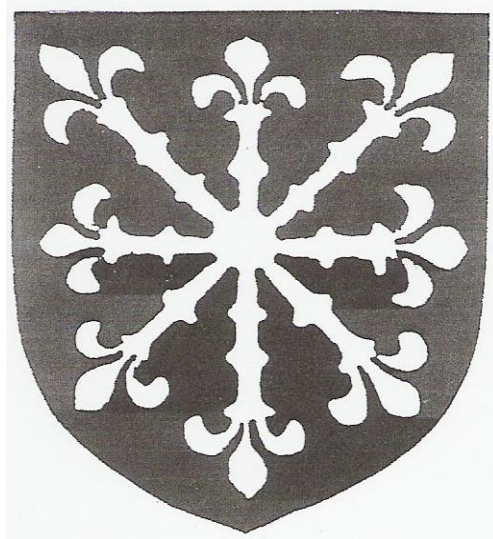


St. Martin's Church West Acton

**Parish Reference Number: 22.14
Registered Charity no. 1132976**



Annual Report 2021

ST MARTIN'S CHURCH, WEST ACTON
Annual Report of the Parochial Church Council for 2021

Administrative Information

St. Martin's Church is situated in Hale Gardens, Acton. It is part of the Diocese of London within the Church of England. All correspondence should be sent to: The Parish Office, Rear of Church Hall, Hale Gardens, London W3 9SQ.

The Parochial Church Council of the Ecclesiastical Parish of Saint Martin, West Acton is a charity registered with the Charity Commission (Registered Charity Number: 1132976). Throughout this report the charity will be referred to as the PCC.

During the year the following served as members of the PCC:

Incumbent:	Revd Julia Palmer
Assistant Curate:	Rev Bryony Franklin
Licensed Lay Minister to the Japanese Anglican Church UK:	Mrs Yuki Johnson
Reader:	Dr Margaret Jones
Reader Emeritus:	Mrs Lynne Armstrong
Churchwardens:	Mr Ben Mason Vacant
Deputy Churchwarden:	Mrs Camilla Reid
Representatives on the Deanery Synod:	Mrs Shelley Merrick Ms Rosemary Hart
Elected members:	Mrs Lynne Armstrong Mr Kenneth Chan (Treasurer) Mr Raymond Choi Mr James Hyde Ms Yuki Johnson Mr Ben Mason Mrs Shelley Merrick (Lay Vice Chair) Ms Angela North Mr Lyndon Plant
Appointed Secretary:	Mrs Lynne Armstrong

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Administrative Information cont'd

Sidespeople:	Jill Burton	Mary Cook	Sean Galpin
	John Holt	Margaret Jones	Lyndon Plant
	Camilla Reid	Brenda Ward	

Bank: HSBC, 31 Holborn, Holborn Circus, London EC1N 2HR

Deposit Account: CCLA Investment Management Ltd, CBF Church of England Funds, 80 Cheapside, London EC2V 6DZ

Independent Examiner: Mr Amandeep Singh Bhogal, 56 Scarle Road, Wembley, Middx HA0 4SN

Structure, Governance and Management

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the PCC with specific responsibilities attend training courses where appropriate. The PCC revises its Risk Assessment Policy on a regular basis.

- Disclosure and Barring Service (DBS) Checking Officer: Mrs Shelley Merrick
- Safeguarding Officer: Ms Jennifer Dudley
- Children's Champion: Mrs Shelley Merrick (Until 11 January 2022)
- Children's Champion: PJ Grayson (From 12 January 2022)
- Apprentice Youth Worker: PJ Grayson (From 4 September 2021)
- Electoral Roll Officer: Mr Michael Franks
- Stewardship Officer: Mrs Denise Taylor

Objectives and Activities

St Martin's PCC has the responsibility of co-operating with the incumbent, the Revd Julia Palmer, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

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Achievements and Performance

The APCM 2021 recorded 149 parishioners on the Church Electoral Roll. The average weekly attendance, counted during October 2021, was 44 adults and 18 children and young people. Attendance online for livestreamed services averaged 30 logged attendances.

A PCC Digest follows later in this report. PCC meetings were held via Zoom. Some business was discussed via email correspondence and decisions later ratified by the full PCC as necessary.

Other group reports contained within this booklet detail their respective achievements during the year.

Financial Review

Total receipts on ordinary restricted and unrestricted funds were £160,566 and are detailed in the Statement of Financial Activities (SoFA).

£119,867 was spent to provide the Christian ministry from St Martin's Church, including the contribution to the Diocesan Common Fund (£56,800), which largely provides the stipends, pension and housing for the clergy.

The net result for the year was a surplus in income over expenditure of £40,699. After adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December for restricted and unrestricted funds totalled £533,975.

Financial Reserves Policy

The PCC's policy aims to maintain a balance on unrestricted funds (if possible), which equates to approximately six months unrestricted payments, to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

ST MARTIN'S CHURCH, WEST ACTON
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Vicar's Report

The last year has seen its challenges unprecedented in recent times. The good news is that we have come out of lockdown, but the bad news is that the virus is still active and affecting people, although in a milder way compared with previously because of vaccinations. All of this has influenced our church of St Martins.

We opened up for 'real live' services as soon as we could in a safe way last June and over the year we have gradually got 'back to normal', although this is taking some time. Our Sunday morning 10.am service continues to be our main act of community worship. As restrictions lifted, we saw people slowly coming back to church but not all have come back. Some still prefer to watch on line. This seems to be a common feature throughout many Anglican churches.

But we have lots to be grateful for: our choir, led by Rebecca Stockland, who have assisted in leading us in musical worship in an inspiring way; our new youth work apprentice, PJ Grayson, who has taken on restarting our junior church with a creative flurry; we have a new parent and toddler group which started up last summer and has been a success. We have also tried to reach out into our community by helping with: the Women's Refuge, with Emmaus House and other charities over the year.

One of our growing areas of ministry is in the Anglican/Japanese community. Yuki Johnson, who is now was licensed as a reader, has worked very hard to reach out to the local Japanese community. The community café is thriving and there is a growing number of people who meet for worship in Japanese. We have also built a relationship with the local Japanese school.

I am grateful to all those who have helped to keep the church going. To Bryony Franklin who supports the church in many different ways as curate and has many gifts and talents that we are lucky to benefit from at St Martin's. Thanks to all those involved in worship and to Clement who faithfully supports the church in his role as crucifer. Also, I would like to thank our PCC who have had to get used to meetings on line, but have also re-organised into sub groups, (mission, community, worship, finance and fabric) so we could have more time to discuss things. Particular thanks to Ken Chan as Treasurer, to Lynne Armstrong as Secretary, to Shelley Merrick, as Deputy Chair, Ben Mason as Church Warden and Camilla Reid as Deputy

ST MARTIN'S CHURCH, WEST ACTON
Annual Report of the Parochial Church Council for 2021

Warden. Also, thanks to all others who give their time to help the church in many different ways.

We have also had to say goodbye to well-known people in our community. Sadly, John Trussler died in the summer and John Beastall has moved away. But we continue to move forward in hope. We hope that our church starts to grow again and that we can reach out in new ways to those in the parish of St Martins West Acton.

Julia Palmer
11th April 2022

ST MARTIN'S CHURCH, WEST ACTON
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PCC Digest

The St Martin's PCC had no face-to-face meetings, meeting via Zoom to ensure that PCC members were safe from any cross infections.

The PCC held meetings every month until the four sub committees, Worship, Finance and Fabric, Mission and Community were formed in March 2021. This step was agreed to enable people to concentrate on specific areas and devote more time to them. Meetings were then held bi-monthly to report back to the full PCC the work done by the Sub Committees. Reports from the Sub committees are at the end of this digest.

The PCC decided to re start live services, broadcasting via YouTube each Sunday morning until May 2021, and from then using sound only. We have continued to have a Zoom evening prayer service. Face to face Junior church was started as soon as possible, with our new Youth work Apprentice PJ Grayson. He is running the Junior church with the help of some parents, but more help is needed.

We joined with St Mary's in Acton for our Lent Course, which was on the Bible, and was well attended and helpful.

It was decided to join Citizens West London, and we held a listening exercise, where people in the congregation were asked what they liked most and least about St Martin's and how they saw the future. The results were that the welcome and the atmosphere of the sidespeople and general friendliness of the church was the key reason for people to continue coming to the St Martins.

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Community Committee Report

Achievements over 2021

Communication:

Anna Sørensen Sargent was appointed as the new editor of church magazine. Many thanks to her for all the work she has done to produce such great publications over the last year

PJ Grayson was appointed our Communications Manager and thanks again to him for all he does and continues to do for St Martin's, including completely redesigning our website

Events over 2021

Covid restrictions have limited events over 2020 which when we restarted, had to be run with extra risk assessments and special arrangements.

There was a Welcome back Celebration Sunday in July where Camilla, Tara and Liz fed over 80 people who turned up – amazing job ladies.

We brought some theatre to the church in July with a bilingual performance of Romeo and Juliet in French and English made possible by us exchanging use of the church spaces for rehearsing, which raised £500.

The Harvest Festival happened in October where 30 of us ate lunch together, which is always a fun and friendly occasion.

The monthly Japanese Saturday community café started again and goes from strength to strength with around 80 people turning up to each event.

We celebrated Bonfire Night at the vicarage with soup and hotdogs, thanks again to Camilla.

More theatre arrived at St Martin's with The Journey of the Maji in December when we were taken on a funny but poignant journey about the lead up to Christmas by the Springs Dance Company. Many thanks to PJ for arranging this.

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Community Committee Report Cont'd

The year ended with a fabulous Christmas Bazaar which was really well attended and was a joyous occasion, including many from the Japanese church. The event raised over £3000 for the church. Thanks to all who helped with arrangements and the stalls and particular thanks to our marvellous Father Christmas (thanks Mark!) as well as a guest appearance from Sean who donated the prize of afternoon tea at the Savoy.

Pastoral care:

We continued our support of the Acton Women's refuge with the Harvest collection as well as weekly donations.

Additionally, Sean Galpin arranged support for Emmaus House raising money towards travel cards and a Christmas collection.

We continue to support Acton Care Centre with services.

The Community Committee has many plans for the coming year including a range of social events already planned in, doing more to support our congregation and the wide community and further improving our communications, so if anyone feels they would like to support any of these areas please do come join us.

ST MARTIN'S CHURCH, WEST ACTON
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Mission Projects Sub-Committee Report

The aim of the mission projects sub-committee is to build the kingdom of God in this parish by reaching out into the community, building relationships, growing the church, and taking action on social justice issues. Our initial objectives, set in the first quarter of 2021, were:

- to oversee and support the development of a new junior choir.
- to oversee and support the development of a youth group, possibly in collaboration with other churches.
- to oversee and support the development of a new parent/toddler group.
- to develop links with local organisations and members of the community and involvement with social justice issues; and join in local campaigns using the 'citizens' model.
- to increase our ways of building the kingdom of God through service to the community and the support of charities.

During 2021 the sub-committee met three times, in June, September and December. We produced a Mission Projects Action Plan, as outlined in the table below, structured according to the Anglican Communion's Five Marks of Mission¹:

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth

The table below summarises progress against each of these objectives during 2021.

¹ <https://www.anglicancommunion.org/mission/marks-of-mission.aspx>

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Mission Projects Sub-Committee Report Cont'd

Project	Objective	Progress to date
1. To proclaim the Good News of the Kingdom		
St Martins 'Stay and Play' parent and baby / toddler group	To support parents/carers and preschool children to build relationships locally in order to build stronger communities and better links with the church.	Group well attended, relationships developing with those who attend. Some have attended church on a Sunday. Themed sessions around key seasons e.g. Harvest, Christmas have been popular.
2. To teach, baptise and nurture new believers		
Recruit youth/ children's/ family worker	To support children, young people and families in growing as disciples and supporting one another in their faith.	We now have our children's and youthwork apprentice PJ Grayson in post. Junior church has been re-established and is going well, although we do need more volunteers – both leaders and helpers. 'Journey of the Magi' performance in December very well attended. PJ has also started collaborative work with Ealing Fields high school, and confirmation classes are being planned for 2022.
Junior choir	To support young people in growing their faith through leading musical worship.	A junior choir led musical worship at all age services during 2021; this then developed into a collaborative all-age music group.

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Mission Projects Sub-Committee Report Cont'd

3. To respond to human need by loving service		
Outward giving	To give 2% of our income to charity during 2022, and then increase 2% year on year up to 10%, in order to support those in need.	The PCC / finance committee are now factoring this into financial planning. We also recommended to the PCC that this goes to support the following charities in 2022: <ul style="list-style-type: none"> • A Rocha UK • Ealing Women's Refuge • USPG • Mission to Seafarers
Supporting those in need in our community		We were involved with several initiatives supporting Emmaus House in Acton during 2021.
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation		
Ealing Citizens	To campaign on an issue of local relevance in relation to justice	Based on our listening events, it was decided to focus on mental health for both adults and young people. We have joined with other organisations in campaigning for support from Ealing Council to train mental health champions.
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth		
Eco church	To take more steps in our care of creation, evidenced by obtaining the bronze Eco Church award by July 2022.	We put on an Eco Church event in November 2011 in collaboration with St Barnabas, inviting people from churches around the Deanery and beyond, following which we set up our own Eco church group. We completed the baseline survey and meet the criteria for our Bronze award which will be presented to us on Sunday 1 May 2022.

Rev Bryony Dean Franklin

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The Japanese Anglican Church (UK) Report

Despite the continuing disturbance caused by the pandemic, we have been busy with face to face and virtual activities through the year. This has included online monthly bible study and pastoral contact, as well as our in person monthly service in Japanese which restarted in February 2021.

We have also managed to engage with the Japanese community by organising two special events at St. Martins. The first was a memorial for the 10th Anniversary of the Great Eastern Japan Earthquake and Tsunami in March 2021. The second was the 'Prayer for Peace' weekend, from 6th to 9th August 2021, to commemorate the atomic bombs in Hiroshima and Nagasaki. These events were held with the support of members of the Japanese community, and many of them have been regular attendants in our Community Café, which restarted in July 2021, with about 60-90 people attending. Many also joined the St. Martin's Celebration Sunday in September and Christmas Bazaar in December. We value those contributions.

I was invited to attend the annual memorial service at the Hendon cemetery, organised by the Japanese Association in the UK. As commissioned chaplain to the Japanese community (by the Bishop of Edmonton), I robed and led Christian prayers in Japanese for this special event. Another exciting development was that I was invited to one of our local children's nurseries, the Miyabi Nursery close to St. Martin's, to share the Christmas story with the children.

Yuki Johnson

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4th Action Brownies and Guides Report

The Brownies and Guides are pleased to be back to face-to-face meetings each week, with outings now being able to be undertaken.

We have been incredibly active, and have earned our usual mountain of badges! We were thrilled to be able to have our annual Easter Egg Hunt in the Church instead of outside – it is amazing where you can hide Easter treats. In the Summer we were able to have some fun sessions out in the front garden of the church, including cooking on our fires made in colanders. The risk assessment to ensure that we did not set fire to the Church was entertaining. We had a trip to The Lido, which was well attended on what turned out to be the hottest day of the year. The Brownies have attended a local Pantomime put on specifically for Rainbows and Brownies.

I am pleased to report that we have had another Guide gain all six of the programme Theme awards, and gaining the highest award possible at Guides and Brownies – the Gold Award. We have two Guides that have gained their Silver Award and four Guides their Bronze Award. The Brownies have also done extremely well, with three Brownies gaining their Gold Award. The Brownies have achieved nine Silver Awards and ten Bronze Awards. The girls love to complete the weekly activities that add up towards completing badges and themes. I am often asked what they need to do to gain their next award.

Our numbers are increasing now we are back to regular face to face meetings. At Brownies we now only have one vacant slot, but have some girls on the waiting list that are not quite 7, so expect to be full in June this year. The number of Guides that we have continues to be a challenge, this is mainly due to the number of girls that we lost during the Covid lockdown. We now have 12 girls, with three set to join once they are old enough in June. This brings the inevitable challenge of insufficient funds for some activities – we tend to be creative about how we fund and obtain supplies. I have been applying for grants for some things, and have had some success.

One of our Guides was nominated for a Jack Petchey award, and was successful. This is an award that recognises the hard work and achievement of outstanding young members between the ages of 11 and 18. The award comes with a monetary gift for the Unit to use. We are all going bowling in the next couple of weeks and now have our own indoor archery sets.

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In last year's report I promised to let you all know how our Virtual Sleepover went. Last April we planned and held a Virtual Sleepover by Zoom sessions. It was a crazy idea – I thought it would be so easy, I was wrong!! We had several Zoom sessions for the girls, some just for Brownies, some just for Guides and some joint, during which we carried out lots of activities. The activities included craft, cooking, mindfulness, etc. The girls all slept in their dens, some inside and some outside., We met together to have breakfast. I am reliably informed that computers were covered with chocolate, flour and glue. The girls all enjoyed themselves and have asked when the next one will be! I am hoping that we will be able to have a real sleepover soon.

Jennifer Dudley Brownie (Brown Owl) and Guide (Squirrel) Leader 9th May 2022

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Junior Church Report

Since being appointed as the Youth Work Apprentice on the 4th September 2021, we've had Junior Church on every planned Sunday except 2 where engaging activities for children were provided in the main church as an alternative.

We've had between 5-20 children attending each Sunday, with the current age range of our Junior Church attendees being between 2 and 12 years. The activities are enjoyed each week, with the introduction of an icebreaker / warmup activity at the beginning of the session which is an extra opportunity to encourage different learning styles.

We've also done a range of crafts such as glitter jars, Easter bonnets, solid perfume, stained glass windows and things for all age services like the Easter Garden tree and decorated stones for the first Sunday of Lent.

The work I'm doing at college is great and really interesting, I've just started my term on an Introduction to Youth Work after covering the basics of study skills and working with children and young people and I received 64% on my first essay so I'm excited to see how much I can learn and improve going forward.

I also took over the role of Children's Champion from Shelley at the beginning of the year because given my role it made total sense, and it means that at every possible opportunity and meeting I go to, I've got the young people I work with at the front of my mind and I'm always advocating for them.

ST MARTIN'S CHURCH, WEST ACTON
Annual Report of the Parochial Church Council for 2021

Communications Manager Report

I was appointed Communications Manager on the 4th December 2021. Since then I've been busy! Some of the things I've been getting up to:

- Redesigning the Church website and logo- we're almost ready for launch but I can give a sneak peak of the new homepage
- Promoting us more on social media, we've seen an increase in attendance to our Stay & Play Toddler group and we had increased attendance to our Easter Services because of Facebook advertising.
- Organised a community litter pick where myself and Kayoko Mori cleaned the church grounds
- Written a Church Communications and Social Media Strategy to be approved by the PCC
- Worked with Ealing Citizens to hold an assembly with the leaders of the Labour, Conservative and Liberal Democrat parties in Ealing before the elections and they all committed to all of our asks
- As part of that assembly, I planned a Junior Church activity for us and the surrounding 4 churches who are also members.
- I co-chaired the mental health campaign with Ealing Citizens to get Ealing Council to agree to developing, funding and starting a scheme of Mental Health Champions across the borough which happened as a direct result of the listening we did here at St Martin's! Hopefully I'll be undergoing the training and helping with the development
- I've also started a Citizens Club at Ealing Fields High School to help the young people there see the importance of building power and working out what they want to see changed in their local community.
- We're going to be a venue as part of the Ealing Art Trail in September.
- I also sourced a new projector and screen for us earlier this month.

Going forward I'd like to continue developing our community outreach and perhaps find new and interesting ways of connecting with people in the local area about what we do and how we can help them.

I'm currently exploring art outreach for refugees, the potential and logistics of setting up craft outreach afternoons for our congregation and for vulnerable people so we can build connections and a book exchange to encourage a sense of community.

ST MARTIN'S CHURCH, WEST ACTON
Annual Report of the Parochial Church Council for 2021

Churchwardens' Report on the Fabric of the Church

The Churchwardens are required to report to the Annual Meeting on the fabric and ornaments of the Church. We have pleasure in complying with this requirement for another year.

The Church

The Quinquennial report of 2020 identified that work needs to be done on the flat roof over the toilet block / kitchen and flat. Four contractors have given quotes for this. The work to take place in the next year. An architect (QI) was consulted in the process.

We were given permission from the archdeacon for all the old pianos to be disposed of and to look into the acquisition of a new piano. The choir stalls were a health and safety risk because the front book rests were unstable. These are now out of use in the Lady Chapel. It was identified that the floor of the church needs sanding and revarnishing.

The Cottage

The cottage has had a major refurbishment. There are now occupants in the cottage. It has been painted / decorated / recarpeted. The rail on the outside has been replaced. There was an issue with the toilet (blockage) but this has now been dealt with. The windows have been repaired and renovated. A new cooker and washing machine were also installed.

Discussion has taken place about a gate at the bottom of the outside stairs for the safety of the nursery children.

The Church Hall

Discussions have been on going with the owner of the nursery on several issues:

- The installation of a telephone wire and a bell. St Martins office to look into this.
- Renewal of the lease which involves seeking a new rental valuation of the hall. The current lease is not clear on some aspects. Lease due for renewal this autumn.
- Cleaning of the hall.

ST MARTIN'S CHURCH, WEST ACTON
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- Right of access issue discussed and resolved with nursery staff and owner.

The Church Grounds

The gardens continue to be maintained in good order. Our garden contractor continues to provide an excellent service, and the grounds provide a very pleasant outlook. There has been an issue with littering and use of the bench. A suggestion we might review the security of the church grounds. The quinquennial review also recommended the pruning back of the trees along the Stanway Gardens part of the church grounds. This will be scheduled at an appropriate time.

Access

A lock was removed from the gate so that church members could access the back office.

Finally sincere thanks are due to everyone who in their own way has helped to keep St Martin's in good order over the past year. Particularly to Bob and Camilla Reid who helped with the refurbishment of the cottage.

Ben Mason

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Annual Report of the Parochial Church Council for 2021

Safeguarding Report

This report covers both the Safeguarding for St Martin's Church and for the Japanese Anglican Church UK.

The Diocese of London introduced a safeguarding policy in 2012, which was then updated in 2015. In line with this policy, we review its implementation and all associated procedures and good practice annually. Copies of the full policy are kept by The Parish Office, Jennifer Dudley and with the church Log Book; a copy is also available on the Diocese of London website. A summary of the policy is available on the notice boards in the church porch and in the church hall. The safeguarding policy requires that a full annual report be presented to the parochial church council (PCC) by the Church Safeguarding Officer, at the first PCC each year after the Annual PCC meeting. Below is a brief summary of the key points:

- There have been two alerts raised relating to the safeguarding of children or vulnerable adults.
- One case resulted in monitoring of the situation and is now closed.
- The second case has also now been closed.
- The annual safeguarding audit required by the Diocese was been completed during the year, with no actions outstanding.
- The website is monitored to ensure that the correct profile of our safeguarding policy is visible to all.
- The Diocese safeguarding policy requires that each parish appoint a safeguarding officer, a children's champion and one or more evidence checkers for those applying for a Disclosure and Barring Service (DBS) check. Jennifer Dudley is currently our safeguarding officer and PJ Grayson our children's champion. Shelley Merrick and Bryony Dean Franklin are nominated evidence checkers.
- All staff of the church are up to date with safeguarding training and have the required DBS checks as needed.
- All the current active junior church volunteers have the required DBS checks, volunteer agreements and all associated paperwork.

Jennifer Dudley, Parish safeguarding officer, 8th May 2022

Parish of St Martin's West Acton

Parish Reference: 22.14

Registered Charity No: 1132976



Financial Statements of the Parochial Church Council

for the year ended 31 December 2021

Parish of St Martin's West Acton Hale Gardens, London, W3 9SQ

Parish Reference: 22.14

Registered Charity No: 1132976

(Registered as The Parochial Church Council of the Ecclesiastical Parish of
St Martin, West Acton)

Website: www.stmartinswestacton.co.uk

Email: stmartins@stmartinswestacton.com



Incumbent:

Rev'd Julia Palmer
Parish Office
Rear of church hall
Hale Gardens
London W3 9SQ

Bank:

HSBC
31 Holborn
Holborn Circus
London EC1N 2HR

Deposit Account:

CCLA Investment Management Ltd
CBF Church of England Funds
Senator House
85 Queen Victoria Street
London EC4V 4ET

Independent Examiner:

Mr Amandeep Singh Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2021

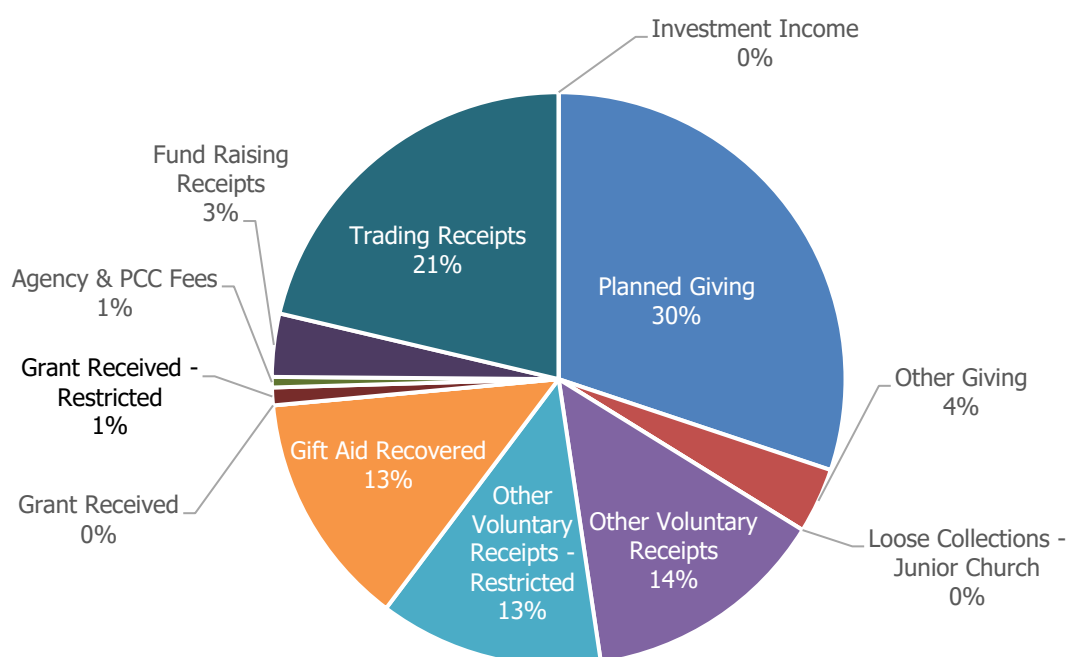
Introduction

I present the Treasurer's Report for the year ended 31 December 2021. On behalf of the PCC, I would like to thank each and every one of you for the wonderful financial support you have given to the church during these extremely challenging times.

2021 was a year of two halves. While we were still affected by the COVID-19 special measures most of the first half of the year, normality did start to emerge, albeit very slowly and hesitantly, during the second half. Our Church, as with most of the rest of the country, continued to be significantly impacted. That said, thanks to your generosity and the financial buffer we built in 2020 through the "Back on Track" appeal, combined with additional prudential restraints in spendings, we achieved a £40,699 surplus for the year 2021. This was no mean feat notwithstanding the unprecedented challenges we faced. This was an amazing achievement. I think it was the first time we ended up with a surplus for two years consecutively in a long time.

While it looked like the worst is behind us, there is no doubt in my mind that many challenges await and there would be plenty of hard decisions we need to make. I hope that the stronger financial position we have now would alleviate at least some of the constraints so that St Martin's can play a bigger part to help develop the spiritual wellbeing of the wider community.

Income



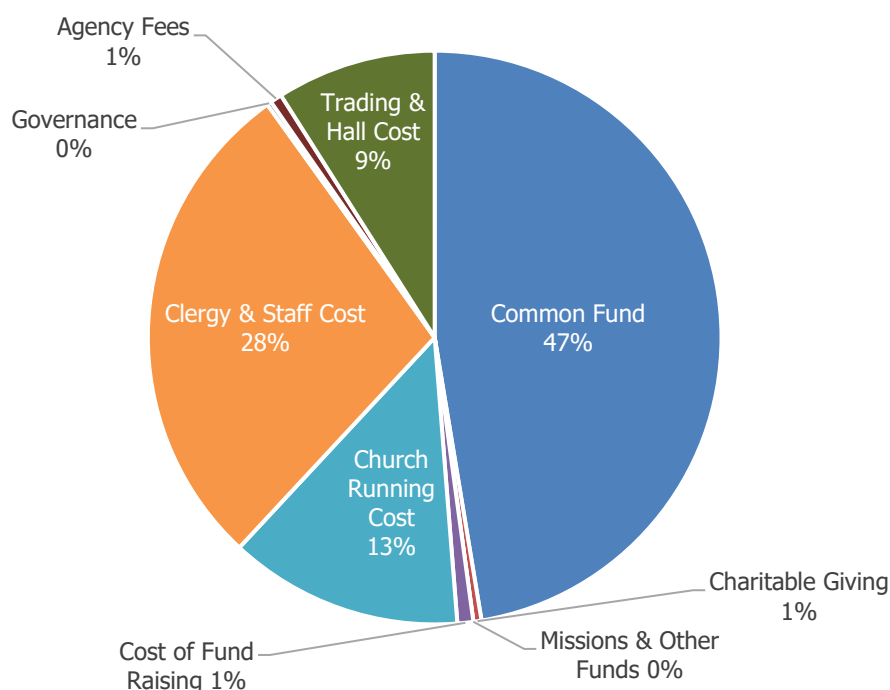
Decrease in Income from Donation and Legacies

The income from total donations and legacies decreased by £8,865 (7%) to £118,076 in 2021. All types of income in this category have shown a slight reduction so there was no single cause but the recovery rate for Gift Aid has dropped by almost 3%. As effectively we lost 3% of the total income, the reduction in Gift Aid Recovered was one of the main factors contributing to the decrease.

Income from Charitable and Trading Activities

There was no significant income from charitable activities after the outstanding Biffa grant for the hall refurbishment was received in early 2020. While the Trading Receipts from rentals increased as COVID-19 restrictions were being lifted, it was still not at full capacity. Fund Raising Receipts were mostly made up of the income Christmas Bazaar and the dance show "Journey of the Magi", which was hugely popular.

Expenditure



Decrease in Total Expenditure

- Church Running Cost (Note 8): The reduction was due to no major Repairs and Maintenance costs and lower Utilities payments
- Clergy and Staff Cost (Note 9): The increase was due to the appointments of the part-time Choir Director and Youth Worker Apprentice (funded by the Missions Fund) as well as the refurbishment costs incurred for St Martin's Cottage
- Trading and Hall Cost (Note 12): The reduction was due to the completion of the Hall Refurbishment project in 2020

The Common Fund remained the biggest expenditure item

Our contribution to the Common Fund was reduced to £56,800 following an agreement with the Diocesan of London. We saved £26,000 but this was still about 47% of total expenditure even at the reduced level. Nevertheless, we managed to eliminate the "Commitment Gap" as the Unrestricted portion of the surplus for 2021, £24,907, would be completely wiped out if we had paid the full amount.

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The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2021

Result for the year

The consolidated increase in funds for the year was £40,699 (2020: £14,800 increase) of which £24,907 surplus was attributable to unrestricted funds and £15,792 surplus to restricted funds.

Going Concern

We expect the income from donation and rental to remain at a reduced level in 2022 due to COVID-19. Our 2022 budget projected a break even for the year ended 31 December 2022. As the main cost being our pledge to the London Diocesan Common Fund, the PCC has agreed with the Diocese that we would commit to two thirds of the full amount. As a result, they have adopted the going concern basis of accounting.

Reserves policy

The PCC's reserves policy is to maintain sufficient free reserves (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time.

The Parochial Church Council of St Martin's West Acton

Statement of Financial Activities for the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income from Donations and Legacies					
Planned Giving		48,385		48,385	50,003
Other Giving		5,918		5,918	7,778
Loose Collections - Junior Church		-		-	170
Other Voluntary Receipts	2	22,195	20,281	42,476	44,796
Gift Aid Recovered		21,297		21,297	24,194
		<u>97,795</u>	<u>20,281</u>	118,076	126,941
Income from Charitable Activities					
Grant Received			1,600	1,600	22,750
PCC Fees		150		150	588
Agency Fees		796		796	747
		<u>946</u>	<u>1,600</u>	2,546	24,085
Income from Other Trading Activities					
Fund Raising Receipts	3	5,712		5,712	7,476
Trading Receipts	4	34,232		34,232	28,913
		<u>39,944</u>		39,944	36,389
Investment and Other Income					
Deposit Interest Received		-		-	3
		<u>-</u>		<u>-</u>	<u>3</u>
Total Incoming Resources		138,685	21,881	160,566	187,418
Expenditure					
Common Fund		56,800		56,800	82,800
Charitable Giving	5	460	89	549	273
Missions and Other Funds	6	-		-	1,000
Cost of Fund Raising	7	1,070		1,070	271
Church Running Cost	8	15,808		15,808	42,707
Clergy and Staff Cost	9	27,755	6,000	33,755	17,898
Governance	10	300		300	300
Agency Fees	11	796		796	747
Trading and Hall Cost	12	10,789		10,789	26,622
Total Expenditure		<u>113,778</u>	<u>6,089</u>	119,867	172,618
Net Movement		24,907	15,792	40,699	
Fund Balance as at 1 January 2021		471,478	21,798	493,276	
Fund Balance as at 31 December 2021		<u>496,385</u>	<u>37,590</u>	533,975	

The notes on Page 6 to 12 form part of these financial statements.

The Parochial Church Council of St Martin's West Acton

Balance Sheet as at 31 December 2021

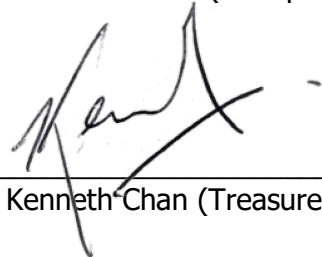
	Notes	£	Total 2021 £	Total 2020 £
Fixed Assets				
Tangible Fixed Assest: Buildings	13		402,656	402,656
Current Assets				
Debtors and Prepayments	14	2,876		2,467
Cash at Bank		148,173		106,945
Cash at CCLA Deposit Account		744		744
Cash in Hand		90		40
			151,883	110,196
Current Liabilities				
LDF Loan Due Within 1 Year		4,992		4,992
Creditors and Accruals	15	12,244		6,264
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Net Current Assets / (Liabilities)			134,647	98,940
Long Term Liabilities				
LDF Loan Due After More Than 1 Year			3,328	8,320
Net Assets / (Liabilities)			533,975	493,276
Funds				
Unrestricted Funds	16		496,385	471,478
Restricted Funds	16		37,590	21,798
Fund Balance as at 31 December			533,975	493,276

The notes on Page 6 to 12 form part of these financial statements.

Approved by the Parochial Church Council on 15 May 2022 and signed on their behalf by the Chairperson, Rev'd Julia Palmer, and the Treasurer, Mr Kenneth Chan.



Rev'd Julia Palmer (Chairperson)



Mr Kenneth Chan (Treasurer)

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

1 Basis of Preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

The Parochial Church Council of St Martin's West Acton (PCC) constitutes a public benefit entity as defined by FRS 102.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 or FRS 102 SORP.

1.1 Income

Incoming resources are included in the Statement of Financial Activities (SoFA) when the PCC becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

1.2 Recognition of Income and Endowments

Fundraising Costs: Funds raised from events and trading activities, e.g. Summer Fair and Christmas Bazaar, are reported gross in the SoFA – i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations: Grants and donations are included in the SoFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Tax reclaims on Donations and Gifts: Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer Help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental Income: Rental income from the letting of the church is recognised when the rental is due.

Investment Income: This is the interest from the CCLA Deposit Account and is included in the accounts when receivable.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

1.3 Expenditures and Liabilities

Liabilities: Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance Costs: Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.4 Assets

Consecrated and Benefice Property: In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable Church Furnishings: These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible Fixed Assets for Use by Charity: No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out on a regular basis and any resultant loss identified included in expenditure for the year.

1.5 Funds

Unrestricted Funds: These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds: These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

1.6 Paid Employees

The PCC did not have any paid employees during the year.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2. Other Voluntary Receipts				
Occasional Donations	3,672		3,672	7,325
One-off Gifts	18,523	20,000	38,523	3,000
Back on Track Gift Day			-	30,736
Couch to 5k			-	1,052
Children's Society		192	192	73
USPG			-	50
Biffa Grant Application Fee			-	2,000
Women's Refuge			-	260
Mission to Seafarers		89	89	-
Vicar's Discretionary Fund			-	300
	<u>22,195</u>	<u>20,281</u>	<u>42,476</u>	<u>44,796</u>
3. Fund Raising Receipts				
Summer Fair	200		200	-
Summer Lunch	533		533	-
Harvest Lunch	89		89	-
Bonfire Night	40		40	-
Christmas Bazaar	3,651		3,651	95
Quiz			-	90
Candles Sale			-	248
Vicar's Discretionary Fund			-	43
Auction			-	7,000
Journey of the Magi	1,199		1,199	-
	<u>5,712</u>		<u>5,712</u>	<u>7,476</u>
4. Trading Receipts				
Rental - Hall	26,238		26,238	23,154
Rental - Church	7,874		7,874	2,130
Rental - Parish Room	120		120	3,575
Magazine			-	54
	<u>34,232</u>		<u>34,232</u>	<u>28,913</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
5. Charitable Giving				
Willesden Bishop Fund	300		300	-
Agape World	160		160	-
Mission to Seafarers		89	89	-
USPG			-	200
Children's Society			-	73
	<u>460</u>	<u>89</u>	<u>549</u>	<u>273</u>
6. Missions and Other Funds				
Citizens UK			-	1,000
			<u>-</u>	<u>1,000</u>
7. Cost of Fund Raising				
Auction			-	271
Journey of the Magi	1,070		1,070	-
	<u>1,070</u>		<u>1,070</u>	<u>271</u>
8. Church Running Cost				
Requisites	178		178	333
Organ and Piano Tuning	252		252	776
Parish Office	3,766		3,766	3,439
Church and Churchyard Upkeep	1,170		1,170	3,719
Repairs and Maintenance	1,464		1,464	18,220
Utilities	2,166		2,166	8,862
Insurance	5,784		5,784	6,047
Licence and Fees	1,028		1,028	961
Sundry			-	350
	<u>15,808</u>		<u>15,808</u>	<u>42,707</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
9. Clergy and Staff Cost				
Clergy Expenses	1,280		1,280	208
Apprenticeship Scheme Youth Worker	-	6,000	6,000	-
Choir Director	4,570		4,570	-
Organists	1,165		1,165	2,510
Parish Office Administrator	11,220		11,220	11,220
Vicarage Cost	489		489	477
St Martin's Cottage Cost	8,531		8,531	3,483
Sundry	500		500	-
	<u>27,755</u>	<u>6,000</u>	<u>33,755</u>	<u>17,898</u>
10. Governance				
Account Examination Fee	300		300	300
	<u>300</u>		<u>300</u>	<u>300</u>
11. Agency Fees				
Service Fees for LDF	796		796	747
	<u>796</u>		<u>796</u>	<u>747</u>
12. Trading and Hall Cost				
Cleaning	3,250		3,250	4,325
Repairs and Maintenance	120		120	325
Utilities	5,813		5,813	5,648
Refurbishment			-	16,304
Licence and Fees	1,606		1,606	20
	<u>10,789</u>		<u>10,789</u>	<u>26,622</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	£	£	Total 2021 £	Total 2020 £
13. Tangible Fixed Assests				
	Buildings		Total	Total
Balance Brought Forward	402,656		402,656	402,656
Addition			-	-
Disposal			-	-
Balance Carried Forward	<u>402,656</u>		<u>402,656</u>	<u>402,656</u>
14. Debtors and Prepayments				
Gift Aid Recovered Due From HMRC	2,876		2,876	1,424
Rental - Hall			-	63
Rental - Parish Room			-	980
	<u>2,876</u>		<u>2,876</u>	<u>2,467</u>
15. Creditors and Accruals				
Unclaimed Expenses	120		120	336
Service Fees for LDF	6,124		6,124	5,328
Account Examination Fee			-	600
Apprenticeship Scheme Parish Fee	6,000		6,000	-
	<u>12,244</u>		<u>12,244</u>	<u>6,264</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

16. Church Funds

	Balance b/f	Income	Expenditure	Balance c/f
Unrestricted Funds				
General	444,804	138,530	(113,778)	469,556
32.5k Fund	25,105			25,105
Designated - St Martin's Music Society	79			79
Designated - St Martin's Players	784			784
Designated - Stay & Play	-	155		155
Designated - Vicar's Discretionary Fund	706			706
Total Unrestricted Funds	471,478	138,685	(113,778)	496,385
Restricted Funds				
Children's Society	391	192		583
Mission to Seafarers	-	89	(89)	0
Diocesan Lent Appeal	80			80
Guinea Fund	37			37
Missions Fund	21,000		(6,000)	15,000
Fabric Fund	-	20,000		20,000
RNLI	30			30
Projector Grant	-	1,600		1,600
Women's Refuge	260			260
Total Restricted Funds	21,798	21,881	(6,089)	37,590
Total Church Funds	493,276	160,566	(119,867)	533,975

The Parochial Church Council of St Martin's West Acton

Independent Examiner's Report to the Trustees / Members

I report on the financial statements for the year ended 31 December 2021 which are set out on pages 4 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Amandeep S Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

23 April 2022

Parish of St Martin's West Acton

Parish Reference: 22.14

Registered Charity No: 1132976



Financial Statements of the Parochial Church Council

for the year ended 31 December 2021

Parish of St Martin's West Acton Hale Gardens, London, W3 9SQ

Parish Reference: 22.14

Registered Charity No: 1132976

(Registered as The Parochial Church Council of the Ecclesiastical Parish of
St Martin, West Acton)

Website: www.stmartinswestacton.co.uk

Email: stmartins@stmartinswestacton.com



Incumbent:

Rev'd Julia Palmer
Parish Office
Rear of church hall
Hale Gardens
London W3 9SQ

Bank:

HSBC
31 Holborn
Holborn Circus
London EC1N 2HR

Deposit Account:

CCLA Investment Management Ltd
CBF Church of England Funds
Senator House
85 Queen Victoria Street
London EC4V 4ET

Independent Examiner:

Mr Amandeep Singh Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2021

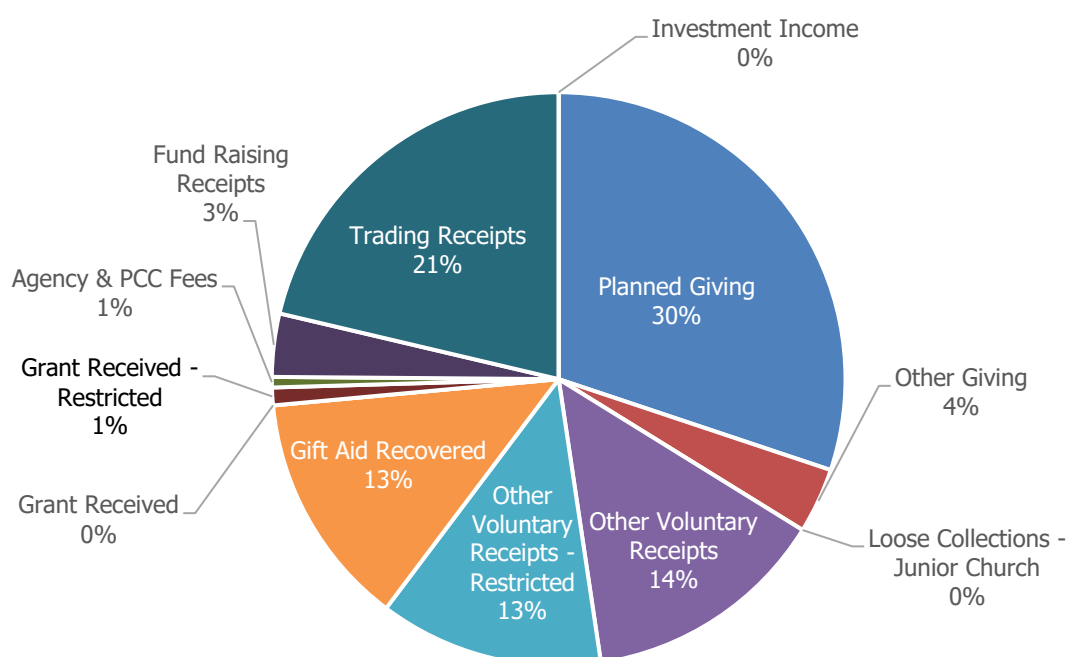
Introduction

I present the Treasurer's Report for the year ended 31 December 2021. On behalf of the PCC, I would like to thank each and every one of you for the wonderful financial support you have given to the church during these extremely challenging times.

2021 was a year of two halves. While we were still affected by the COVID-19 special measures most of the first half of the year, normality did start to emerge, albeit very slowly and hesitantly, during the second half. Our Church, as with most of the rest of the country, continued to be significantly impacted. That said, thanks to your generosity and the financial buffer we built in 2020 through the "Back on Track" appeal, combined with additional prudential restraints in spendings, we achieved a £40,699 surplus for the year 2021. This was no mean feat notwithstanding the unprecedented challenges we faced. This was an amazing achievement. I think it was the first time we ended up with a surplus for two years consecutively in a long time.

While it looked like the worst is behind us, there is no doubt in my mind that many challenges await and there would be plenty of hard decisions we need to make. I hope that the stronger financial position we have now would alleviate at least some of the constraints so that St Martin's can play a bigger part to help develop the spiritual wellbeing of the wider community.

Income



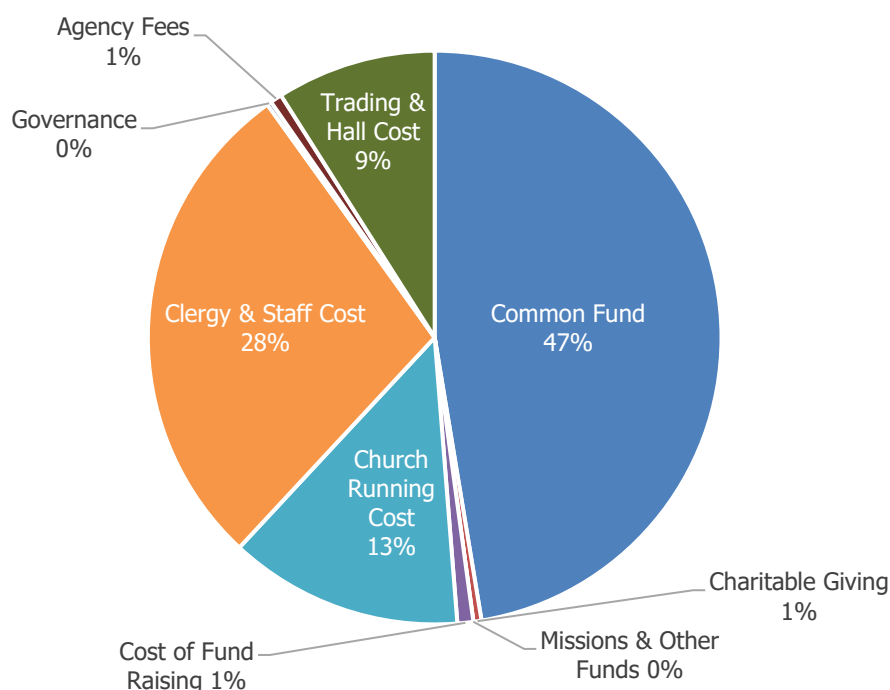
Decrease in Income from Donation and Legacies

The income from total donations and legacies decreased by £8,865 (7%) to £118,076 in 2021. All types of income in this category have shown a slight reduction so there was no single cause but the recovery rate for Gift Aid has dropped by almost 3%. As effectively we lost 3% of the total income, the reduction in Gift Aid Recovered was one of the main factors contributing to the decrease.

Income from Charitable and Trading Activities

There was no significant income from charitable activities after the outstanding Biffa grant for the hall refurbishment was received in early 2020. While the Trading Receipts from rentals increased as COVID-19 restrictions were being lifted, it was still not at full capacity. Fund Raising Receipts were mostly made up of the income Christmas Bazaar and the dance show "Journey of the Magi", which was hugely popular.

Expenditure



Decrease in Total Expenditure

- Church Running Cost (Note 8): The reduction was due to no major Repairs and Maintenance costs and lower Utilities payments
- Clergy and Staff Cost (Note 9): The increase was due to the appointments of the part-time Choir Director and Youth Worker Apprentice (funded by the Missions Fund) as well as the refurbishment costs incurred for St Martin's Cottage
- Trading and Hall Cost (Note 12): The reduction was due to the completion of the Hall Refurbishment project in 2020

The Common Fund remained the biggest expenditure item

Our contribution to the Common Fund was reduced to £56,800 following an agreement with the Diocesan of London. We saved £26,000 but this was still about 47% of total expenditure even at the reduced level. Nevertheless, we managed to eliminate the "Commitment Gap" as the Unrestricted portion of the surplus for 2021, £24,907, would be completely wiped out if we had paid the full amount.

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The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2021

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The consolidated increase in funds for the year was £40,699 (2020: £14,800 increase) of which £24,907 surplus was attributable to unrestricted funds and £15,792 surplus to restricted funds.

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The Parochial Church Council of St Martin's West Acton

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Gift Aid Recovered		21,297		21,297	24,194
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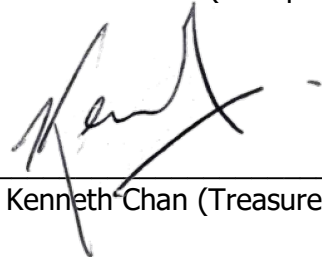
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Rev'd Julia Palmer (Chairperson)



Mr Kenneth Chan (Treasurer)

The Parochial Church Council of St Martin's West Acton

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1 Basis of Preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

The Parochial Church Council of St Martin's West Acton (PCC) constitutes a public benefit entity as defined by FRS 102.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 or FRS 102 SORP.

1.1 Income

Incoming resources are included in the Statement of Financial Activities (SoFA) when the PCC becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

1.2 Recognition of Income and Endowments

Fundraising Costs: Funds raised from events and trading activities, e.g. Summer Fair and Christmas Bazaar, are reported gross in the SoFA – i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations: Grants and donations are included in the SoFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Tax reclaims on Donations and Gifts: Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer Help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental Income: Rental income from the letting of the church is recognised when the rental is due.

Investment Income: This is the interest from the CCLA Deposit Account and is included in the accounts when receivable.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

1.3 Expenditures and Liabilities

Liabilities: Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance Costs: Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.4 Assets

Consecrated and Benefice Property: In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable Church Furnishings: These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible Fixed Assets for Use by Charity: No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out on a regular basis and any resultant loss identified included in expenditure for the year.

1.5 Funds

Unrestricted Funds: These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds: These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

1.6 Paid Employees

The PCC did not have any paid employees during the year.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2. Other Voluntary Receipts				
Occasional Donations	3,672		3,672	7,325
One-off Gifts	18,523	20,000	38,523	3,000
Back on Track Gift Day			-	30,736
Couch to 5k			-	1,052
Children's Society		192	192	73
USPG			-	50
Biffa Grant Application Fee			-	2,000
Women's Refuge			-	260
Mission to Seafarers		89	89	-
Vicar's Discretionary Fund			-	300
	<u>22,195</u>	<u>20,281</u>	<u>42,476</u>	<u>44,796</u>
3. Fund Raising Receipts				
Summer Fair	200		200	-
Summer Lunch	533		533	-
Harvest Lunch	89		89	-
Bonfire Night	40		40	-
Christmas Bazaar	3,651		3,651	95
Quiz			-	90
Candles Sale			-	248
Vicar's Discretionary Fund			-	43
Auction			-	7,000
Journey of the Magi	1,199		1,199	-
	<u>5,712</u>		<u>5,712</u>	<u>7,476</u>
4. Trading Receipts				
Rental - Hall	26,238		26,238	23,154
Rental - Church	7,874		7,874	2,130
Rental - Parish Room	120		120	3,575
Magazine			-	54
	<u>34,232</u>		<u>34,232</u>	<u>28,913</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
5. Charitable Giving				
Willesden Bishop Fund	300		300	-
Agape World	160		160	-
Mission to Seafarers		89	89	-
USPG			-	200
Children's Society			-	73
	<u>460</u>	<u>89</u>	<u>549</u>	<u>273</u>
6. Missions and Other Funds				
Citizens UK			-	1,000
			<u>-</u>	<u>1,000</u>
7. Cost of Fund Raising				
Auction			-	271
Journey of the Magi	1,070		1,070	-
	<u>1,070</u>		<u>1,070</u>	<u>271</u>
8. Church Running Cost				
Requisites	178		178	333
Organ and Piano Tuning	252		252	776
Parish Office	3,766		3,766	3,439
Church and Churchyard Upkeep	1,170		1,170	3,719
Repairs and Maintenance	1,464		1,464	18,220
Utilities	2,166		2,166	8,862
Insurance	5,784		5,784	6,047
Licence and Fees	1,028		1,028	961
Sundry			-	350
	<u>15,808</u>		<u>15,808</u>	<u>42,707</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
9. Clergy and Staff Cost				
Clergy Expenses	1,280		1,280	208
Apprenticeship Scheme Youth Worker	-	6,000	6,000	-
Choir Director	4,570		4,570	-
Organists	1,165		1,165	2,510
Parish Office Administrator	11,220		11,220	11,220
Vicarage Cost	489		489	477
St Martin's Cottage Cost	8,531		8,531	3,483
Sundry	500		500	-
	<u>27,755</u>	<u>6,000</u>	<u>33,755</u>	<u>17,898</u>
10. Governance				
Account Examination Fee	300		300	300
	<u>300</u>		<u>300</u>	<u>300</u>
11. Agency Fees				
Service Fees for LDF	796		796	747
	<u>796</u>		<u>796</u>	<u>747</u>
12. Trading and Hall Cost				
Cleaning	3,250		3,250	4,325
Repairs and Maintenance	120		120	325
Utilities	5,813		5,813	5,648
Refurbishment			-	16,304
Licence and Fees	1,606		1,606	20
	<u>10,789</u>		<u>10,789</u>	<u>26,622</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

	£	£	Total 2021 £	Total 2020 £
13. Tangible Fixed Assests				
	Buildings		Total	Total
Balance Brought Forward	402,656		402,656	402,656
Addition			-	-
Disposal			-	-
Balance Carried Forward	<u>402,656</u>		<u>402,656</u>	<u>402,656</u>
14. Debtors and Prepayments				
Gift Aid Recovered Due From HMRC	2,876		2,876	1,424
Rental - Hall			-	63
Rental - Parish Room			-	980
	<u>2,876</u>		<u>2,876</u>	<u>2,467</u>
15. Creditors and Accruals				
Unclaimed Expenses	120		120	336
Service Fees for LDF	6,124		6,124	5,328
Account Examination Fee			-	600
Apprenticeship Scheme Parish Fee	6,000		6,000	-
	<u>12,244</u>		<u>12,244</u>	<u>6,264</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2021

16. Church Funds

	Balance b/f	Income	Expenditure	Balance c/f
Unrestricted Funds				
General	444,804	138,530	(113,778)	469,556
32.5k Fund	25,105			25,105
Designated - St Martin's Music Society	79			79
Designated - St Martin's Players	784			784
Designated - Stay & Play	-	155		155
Designated - Vicar's Discretionary Fund	706			706
Total Unrestricted Funds	471,478	138,685	(113,778)	496,385
Restricted Funds				
Children's Society	391	192		583
Mission to Seafarers	-	89	(89)	0
Diocesan Lent Appeal	80			80
Guinea Fund	37			37
Missions Fund	21,000		(6,000)	15,000
Fabric Fund	-	20,000		20,000
RNLI	30			30
Projector Grant	-	1,600		1,600
Women's Refuge	260			260
Total Restricted Funds	21,798	21,881	(6,089)	37,590
Total Church Funds	493,276	160,566	(119,867)	533,975

The Parochial Church Council of St Martin's West Acton

Independent Examiner's Report to the Trustees / Members

I report on the financial statements for the year ended 31 December 2021 which are set out on pages 4 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Amandeep S Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

23 April 2022