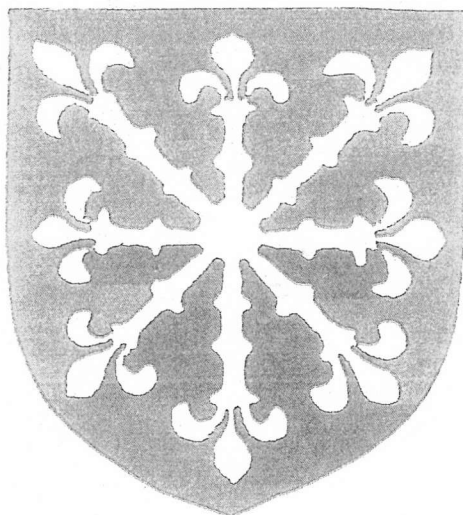


St. Martin's Church West Acton

Parish Reference Number: 22.14

Registered Charity no. 1132976



Annual Report 2020

Angela M North

Angela M North.

ST MARTIN'S CHURCH, WEST ACTON

Annual Report of the Parochial Church Council for 2020

Administrative information

St. Martin's Church is situated in Hale Gardens, Acton. It is part of the Diocese of London within the Church of England. All correspondence should be sent to: The Parish Office, Rear of Church Hall, Hale Gardens, London W3 9SQ.

The Parochial Church Council Of The Ecclesiastical Parish Of Saint Martin, West Acton is a charity registered with the Charity Commission (registered charity number 1132976). Throughout this report the charity will be referred to as the PCC.

During the year the following served as members of the PCC:

Incumbent: Revd Julia Palmer

Licensed Lay Minister to the Japanese Anglican Church UK: Mrs Yuki Johnson

Assistant Curate: Rev Bryony Franklin

Reader: Dr Margaret Jones

Reader Emeritus: Mrs Lynne Armstrong

Churchwardens: Mrs Elizabeth Ambridge
Vacant

Deputy Churchwarden: Mrs Camilla Reid

Representatives on the Deanery Synod:

Mr Sam Boundy	Until Oct 2020
Mrs Mary Cook	Until Oct 2020
Revd Bryony Franklin	Until Oct 2020
Mrs Shelley Merrick	From Oct 2020
Ms Rosemary Hart	From Oct 2020

Elected members:* Mrs Lynne Armstrong
Mr Kenneth Chan
Mr Raymond Choi
Mr James Hyde
Ms Yuki Johnson
Mr Ben Mason
Mrs Shelley Merrick
Ms Angela North
Mr Lyndon Plant

Treasurer

Lay Vice Chair

Appointed Secretary: Mrs Lynne Armstrong

Sidespeople were:

Arden Anderson	Betty Anderson	John Beastall
Jill Burton	Mary Cook	John Holt
Gill Hull	Margaret Jones	Lyndon Plant
Camilla Reid	Brenda Ward	Ellen West

Bank: HSBC, 31 Holborn, Holborn Circus, London EC1N 2HR

Deposit Account: CCLA Investment Management Ltd, CBF Church of England Funds,
80 Cheapside, London EC2V 6DZ

Independent Examiner

Mr Amandeep Singh Bhogal, 56 Scarle Road, Wembley, Middx HA0 4SN

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the PCC with specific responsibilities attend training courses where appropriate. The PCC revises its Risk Assessment Policy on a regular basis.

The Disclosure and Barring Service (DBS) Checking Officer was Mrs Shelley Merrick.

The Safeguarding Officer was Ms Jennifer Dudley.

The Children's Champion was Mrs Shelley Merrick.

The Electoral Roll Officer was Mr Michael Franks.

The Stewardship Officer was Mrs Denise Taylor

Objectives and Activities

St Martin's PCC has the responsibility of co-operating with the incumbent, the Revd Julia Palmer, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and Performance

The APCM 2020 recorded 148 parishioners on the Church Electoral Roll. The average weekly attendance, counted during October 2020, was 39 adults and 9 children and young people. Attendance online for livestreamed services averaged 30 logged attendances.

A PCC Digest follows later in this report. PCC meetings were held via Zoom. Some business was discussed via email correspondence and decisions later ratified by the full PCC as necessary.

Other group reports contained within this booklet detail their respective achievements during the year.

Financial Review

Total receipts on ordinary restricted and unrestricted funds were £187,418 and are detailed in the Statement of Financial Activities (SoFA).

£172,618 was spent to provide the Christian ministry from St Martin's Church, including the contribution to the Diocesan Common Fund (£82,800), which largely provides the stipends, pension and housing for the clergy.

The net result for the year was a surplus in income over expenditure of £14,800. After adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December for restricted and unrestricted funds totalled £493,276.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months unrestricted payments, to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund

Approved by the APCM on 25 April 2021 and signed on their behalf by Revd Julia Palmer (PCC Chair)

and PCC member

St Martin's Annual Parochial Church Meeting 2020 Clergy Report 2020 - 2021

This last year has been an unusual year for St Martins in many ways.

Firstly, we have had three lockdowns because of the pandemic. At the end of March 2020, we were asked by the church authorities to close our doors to help contain the virus. So, we started recording services and broadcasting them on YouTube. This was a learning curve for many of us but for each Sunday morning since then we have 'delivered' a service from St Martins. My thanks go to all those involved in making this happen.

As well as having an online presence our aim in the pandemic was to keep people safe, to keep people connected and to look after our vulnerable and isolated. As well as our YouTube services, we have held some services on Zoom, held all meetings on Zoom, sent out reflections via email and Facebook, and rang people by phone to make sure they were okay. Several members of our community delivered groceries to those who were shielding. Gifts to the foodbank and the Women's refuge have continued throughout.

Secondly, after lockdown one, we re-opened for public worship on 5th July. Fortunately, at St Martins we have a large church so we could do 'socially distance worship' well. We spent a lot of time cleaning and re-organising the church so it was 'COVID-safe' and arranged family tables down each side of the church, so households could sit together. This has proved popular.

Thirdly, we have had to change the way we do services – no communal singing, no refreshments after the service, receiving communion in one kind only (no wine) and wearing face masks in church. But generally, our community has kept safe and well for which I am grateful. The music and singing we have had from the 'broadcasting team' has been an inspiration for many.

Junior church has carried on online and we also have a confirmation group which has also met mainly online. We look forward to the Bishop Confirming our candidates on Easter Sunday (2021).

Fourthly we welcomed Rev Bryony Franklin ordained as priest in September and she has been presiding at the Eucharist since then. Sadly, we said goodbye to Rev Brandy Pearson and Rev Rob Pearson. They retired in September, after a socially distanced celebration, and we wish them well for the future.

The other issue we have had to grapple with is finances. Because the church has been closed our income had gone down considerably. So, we had a 'Getting Back on Track' campaign and an auction at the beginning of December and raised nearly £40,000. This was remarkable. My thanks go to all those involved and to all those who donated gifts and brought gifts at the auction.

Christmas was very different this year, with many people deciding to stay at home and watch online rather than come into church. But we had a very successful carol singing event outside the church where singing was permitted. Many neighbours locally came out to join in.

I am very grateful for the leadership team, the church warden and deputy church warden, for those who work with junior church, for our musicians, for Michael our administrator and the PCC for all their hard work in guiding our church through this most difficult time. I look forward to the year ahead so we can 'Build Back Better' – to coin a phrase.

Rev Julia Palmer 8th March 2021.

ST MARTIN'S CHURCH, WEST ACTON PAROCHIAL CHURCH COUNCIL DIGEST 2020/21

PCC Digest

The St Martin's PCC had two face to face meetings at the beginning of 2020, including a Saturday away-day to discuss the future of St Martins. Since the start of the restrictions on meetings in March 2020 they have been meeting via Zoom. There have been meetings every month, plus one extraordinary meeting in September to discuss the payment of the Common Fund for 2021.

The PCC has made decisions which have enabled the church to continue services, broadcasting via YouTube each Sunday morning and having a Zoom evening prayer service. The decision to hold Junior church via electronic means has been well supported, as has the change in the layout of the church, enabling families to sit together at tables in the side aisles.

The loss of income from the closure of the Hall has been very concerning, as has the loss of plate giving over the period due to the restrictions. The PCC decided to have a fund-raising drive, which included an on-line auction which Camilla and Bob Reid and a small team put together. It was very successful, and we were fortunate to have the help of Donald Collins of Go View as our auctioneer. The outcome of this fundraising effort, together with careful management of our resources, utilising our small reserves, and the generosity of our congregation, was that the church was able to end the year in a better financial position than had been initially anticipated, although outgoings did exceed income overall.

Some of the plans the PCC had made at the awayday were not able to be carried out, but a number were altered to enable them to happen in the altered circumstances we were faced with. The clergy and a small team have worked tirelessly to enable the church to not only survive but to thrive in these very difficult times.

The PCC have taken the challenges of the past year and not given up but have continued to do their best for the church, and St Martin's congregation will appreciate their efforts as the impact of the pandemic reduces and becomes less of a limiting factor in their plans.

CHURCHWARDENS' REPORT 2020 ON THE FABRIC OF THE CHURCH

The Churchwardens are required to report to the Annual Meeting on the fabric and ornaments of the Church. We have pleasure in complying with this requirement for another year.

The Church

During 2020 the Quinquennial Review of the fabric was carried out by the church architect. Issues highlighted in the report included the need to review and rewire the church to bring the electrical installation up to standard and enable the issue of an electrical safety certificate. This work was completed in November 2020. Other works identified included the need for some maintenance work on the church roof and repairs to a window in the Holy Spirit Chapel.

The Cottage

With the Cottage becoming vacant after the retirement of Rob and Brandy Pearson in September, a new boiler has been installed and a Gas Safe certificate issued. The Quinquennial Review identified some repairs required to one corner of the flat roof, and highlighted that the fencing on the balustrade was unsafe. This has now been removed. The windows require repair and renovation, and the flat will need redecoration before it can be occupied.

The Church Hall

The reglazing to replace the hall inner entry doors and the lobby window were completed by the end of the first week in January 2020. The outer entrance and screen was replaced in February 2020. The Hall lobby is now much warmer, the double glazing having reduced the high heat loss levels. The Quinquennial Review highlighted the need to replace the roof over the toilet block. Initiatives are under way to obtain estimates for this work and let a contract for the work to be completed over the summer of 2021.

The Church Grounds

The gardens continue to be maintained in good order. Our garden contractor continues to provide an excellent service, and the grounds provide a very pleasant outlook. The Quinquennial Review highlighted the need to clear soil build up under the Church heating duct outside to minimise corrosion and the removal of ivy from the church walls. This work has been completed. The review also recommended the pruning back of the trees along the Stanway Gardens part of the church grounds. This will be scheduled at an appropriate time.

Finally sincere thanks are due to everyone who in their own way has helped to keep St Martin's in very good order over the past year, and particularly to Bob Reid, who has done sterling work in clearing the church grounds and helping to clear unwanted items to the recycling centre.

*Liza Ambridge
Camilla Reid
Ben Mason*

JUNIOR CHURCH REPORT

Junior Church has continued to run throughout the COVID-19 pandemic, although less frequently and mainly online.

At the start of the pandemic, we experimented with pre-recorded YouTube videos for junior church, which were broadcast in parallel with the 10am online Holy Communion service. However, following feedback from our junior church council, and agreement by the PCC that junior church could be run via online conferencing, sessions have been held via Zoom to facilitate greater interaction and engagement. These currently take place about once a fortnight, at 8:30am as a "Junior church online breakfast", so that Rev Bryony Franklin can lead this, together with another adult, before setting up live streaming for the 10am Holy Communion service from the church. About ten children attend on average.

We follow a fairly standard format starting with an ice breaker activity or some chat about how their week has been, followed by introductory prayers, a bible reading, then a brief talk or video illustrating the reading in some way. We then have an activity such as a game or craft linked to the week's theme. This is followed by prayers with the children invited to suggest who we should pray for – often friends and family who have been affected by COVID-19 as well as other illnesses and situations. We end with the peace and the Lord's Prayer, and celebrate any birthdays. This format seems to work well, although we recognise that Zoom is far less engaging than in-person activities, particularly for younger children.

We did hold one or two in-person junior church sessions in the church hall when permitted in between lockdowns, with advance registration, fixed seating and social distancing. This also worked well and seemed to be real source of joy for the children who enjoyed seeing one another again.

Our young people have also participated in pre-recorded services, particularly the all-age non-Eucharistic services, through reading prayers and scriptures on video or audio, and/or contributing drawings. Several of our older young people have also been part of a junior choir who have both sang at in-person all-age services, and recorded vocals for editing together as a remote online choir.

When able to meet for in-person corporate worship, we have been using 'family tables' set up around the edge of the church, with activities for children provided wherever possible. This is a format that seems to work well and one that we may wish to consider retaining post-pandemic.

Six of our young people also started a confirmation course in Autumn 2020 – based on the Youth Emmaus course. This runs every two weeks and was initially held in person but then moved to an online format in line with lockdown restrictions. This included an online pancake party to which we also invited others from the church. The confirmations will take place on Easter Sunday 2021.

Looking ahead, as we look forward to a time when we can once again meet in person, we are likely to need to additional volunteer junior church leaders as well as establishing which of our current leaders are happy to continue. We will also need to think about how best to re-engage those young people who have not wished to, or not been able to, connect with junior church during the past year.

Bryony Dean Franklin 8 March 2021

SAFEGUARDING REPORT

The Diocese of London introduced a safeguarding policy in 2012, which was then updated in 2015. In line with this policy, we review its implementation and all associated procedures and good practice annually. Copies of the full policy are kept by The Parish Office, Jennifer Dudley and with the church Log Book; a copy is also available on the Diocese of London website. A summary of the policy is available on the notice boards in the church porch and in the church hall. The safeguarding policy requires that a full annual report be presented to the parochial church council (PCC) by the Church Safeguarding Officer, at the first PCC each year after the Annual PCC meeting. Below is a brief summary of the key points:

- There have been no allegations or concerns relating to the safeguarding of children or vulnerable adults.
- The annual safeguarding audit required by the Diocese was been completed during the year, with no actions outstanding.
- The website is monitored to ensure that the correct profile of our safeguarding policy is visible to all.
- The Diocese safeguarding policy requires that each parish appoint a safeguarding officer, a children's champion and one or more evidence checkers for those applying for a Disclosure and Barring Service (DBS) check. Jennifer Dudley is currently our safeguarding officer and Shelley Merrick our children's champion. Shelley Merrick and Bryony Dean Franklin are nominated evidence checkers.
- All staff of the church are up to date with safeguarding training and have the required DBS checks as needed.
- All the current junior church volunteers have the required DBS checks, volunteer agreements and all associated paperwork.

Jennifer Dudley, Parish Safeguarding Officer, 22nd March 2021

JAPANESE ANGLICAN CHURCH (UK)

One of our highlight events before the pandemic began was on 1st Feb when we held a Japanese Community Café to raise funds for the restoration of Shuri Castle in Okinawa, Japan, which was partially destroyed by fire. The Okinawan community is well represented in those who regularly attend the Café. About 120 people came to support this event.

On 5th February I was invited to join a special service for the blessing of the stained glass windows at USPG headquarters in London and read the Psalm. The windows commemorated the 250th anniversary of the Society and represented the first native bishops in different countries, including Japan.

During the pandemic we have continued our regular activities online, including worship, bible study, and community café. During the first lockdown I kept in touch, by post and telephone, with those who are alone and don't have access to the internet. We produced a presentation of the story of Easter, with drawings and photos sent from members.

Members of the Community Café contributed their photos and messages for the video entitled 'London Lockdown messages from the Japanese Community by Shu Tomioka', which had more than 400 views on YouTube.

On 6th August 2020, we held a 'Pray for Peace' in church, remembering the 75th Anniversary of the bombing of Hiroshima and Nagasaki and we produced the video afterwards with music and prayer. Also, we organised two online showings of the film 'Paper Lantern', about reconciliation after the bombing, and in total more than 100 people took part.

We are a small group but we have developed connections with the wider Japanese community and beyond, inviting them to visit our church and giving support to those in need. We have received many messages of appreciation.

In July I have completed my LLM training at the Queen's Foundation Birmingham and was admitted as an LLM in the Diocese of London in October and also was given the title of Reader in the Diocese of Worcester.

Without your support, none of this could have happened. Thank you.

Yuki Johnson *Licensed Lay Minister to the Japanese Anglican Church UK*

4th Action Brownies and Guides

Despite the challenges during the last year the Brownies and Guides have remained active in carrying out activities. We have had to change the way that the activities are offered, including some limited face to face meetings outdoors, a few face-to-face meetings indoors, and a lot of Zoom sessions.

We haven't been able to physically go on any trips this year, but have earned a mountain of badges! We were able to still have our Easter Egg Hunt in the Church grounds rather than in the Church, and it was a little later than we would have liked, indeed it was in July! We had great fun having an outdoor cooking session, with the Guides cooking a three-course meal in fires made in colanders. All this without setting fire to the Church.

During the year one of our Guides has gained all six of the programme Theme awards, just needing to complete a challenge in order to gain the highest award possible at Guides – the Gold Award. We have three Guides that have gained their Silver Award and four Guides their Bronze Award. The Brownies have also done extremely well, with one Brownie gaining her Gold Award, a second is nearly there. The Brownies have achieved four Silver Awards and seven Bronze Awards. When we had our face-to-face meetings at Christmas each of the girls took home a bag containing the badges that they had earned – one parent added them up to be 22 badges! I certainly didn't envy that sewing challenge.

We have embraced the challenge of meeting over Zoom – even managing to enrol several of the girls over Zoom – not something I could have imagined doing a year ago. We have had some new girls join us, it will be good to actually meet them and their parents when we are able to restart

meeting again. Sadly, we did lose some girls due to the lockdown, so our numbers are not as healthy as they would normally be. As with everyone, this has impacted onto our running costs, but we are grateful for the support of the members that we have kept.

In order to keep the girls engaged we made up packs of activities for the girls to complete during our Zoom meetings. On three occasions I could be found outside the Church handing activity packs over to parents – I am sure this will have looked quite odd to our neighbours.

We are very much looking forward to being able to meet again, although it will have to be a mix of some face-to-face meetings and some Zoom meetings for a little while yet. Our next challenge is a Virtual Sleepover, we would have been away with the girls during 2020, but were obviously unable to, so Zoom sessions it will be. I look forward to letting you all know how the Virtual Sleepover goes!

Jennifer Dudley Brownie (Brown Owl) and Guide (Squirrel) Leader 22nd March 2021

Parish of St Martin's West Acton

Parish Reference: 22.14

Registered Charity No: 1132976



Financial Statements of the Parochial Church Council

for the year ended 31 December 2020

Parish of St Martin's West Acton Hale Gardens, London, W3 9SQ

Parish Reference: 22.14

Registered Charity No: 1132976

(Registered as The Parochial Church Council of the Ecclesiastical Parish of
St Martin, West Acton)

Website: www.stmartinswestacton.co.uk

Email: stmartins@stmartinswestacton.com



Incumbent:

Rev'd Julia Palmer
Parish Office
Rear of church hall
Hale Gardens
London W3 9SQ

Bank:

HSBC
31 Holborn
Holborn Circus
London EC1N 2HR

Deposit Account:

CCLA Investment Management Ltd
CBF Church of England Funds
Senator House
85 Queen Victoria Street
London EC4V 4ET

Independent Examiner:

Mr Amandeep Singh Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

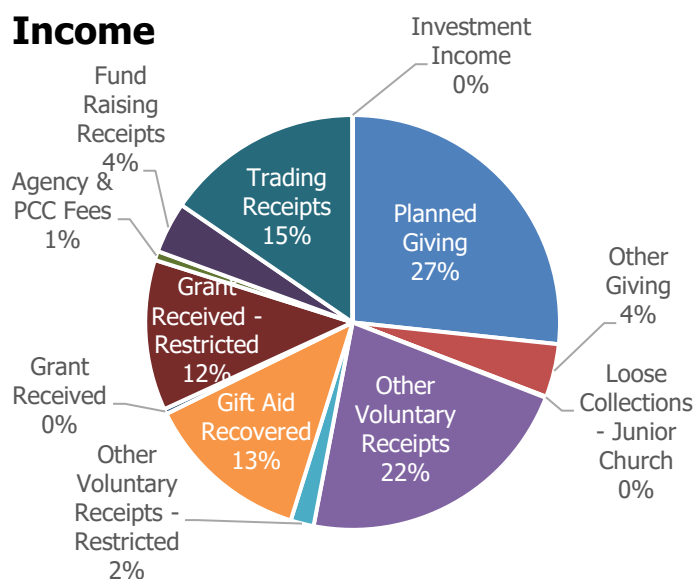
Introduction

I present the Treasurer's Report for the year ended 31 December 2020. On behalf of the PCC, I would like to thank each and every one of you for the wonderful financial support you have given to the church during these extremely challenging times.

At the time of writing, it has been almost 15 months since COVID-19 started to spread in the UK and more than a year through the intermittent lockdowns. As the church was closed for about half of 2020, our finance was significantly impacted as we lost the rental incomes and church collections. We were forecasting a deficit in day to day running costs of more than £30,000 for the year in June 2020. Faced with this challenge, the PCC put together an urgent "Back on Track" appeal which was launched during late Summer 2020.

With God's help, and your enormous generosity, at the year-end we ended up with £14,800 surplus. This was an amazing achievement. It has not only helped us to get through 2020, but also put us in a much stronger financial position to deal with the challenges in 2021. As we gradually ease back to normality with the effect of vaccination taking hold in the community, I look forward to seeing our church opens to the public once again; and I am excited for the opportunities that St Martin's can contribute to help develop the spiritual wellbeing of the wider community.

Income



Increase in Income from Donation and Legacies

Despite losing almost half of the income from church collections due to the lockdowns, the income from total donations and legacies increased by £11,278 (10%) to £126,941 in 2020. This was mainly driven by the success of the Back on Track appeal which raised more than £30,000 (excluding Gift Aid Recovered) on the Gift Day alone. In addition, there was a 12% increase in Planned Giving leading to the breakthrough of £50,000 benchmark for the first time.

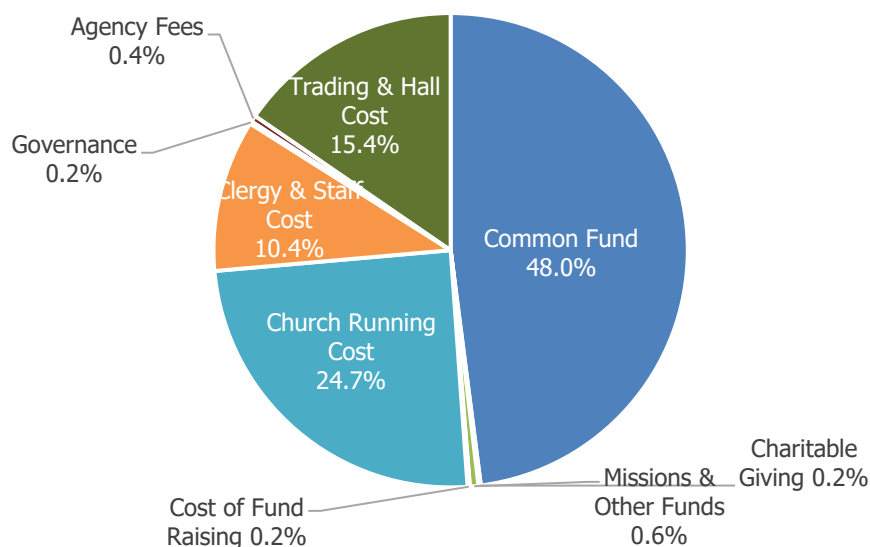
Income from Charitable and Trading Activities

The bulk of income from charitable activities was the outstanding Biffa grant for the hall refurbishment carried out in 2019 and early 2020. While the Trading Receipts from rentals were decreased as a consequence of the lockdowns, Fund Raising Receipts were outstanding with the phenomenally popular first ever auction raising £7,000 within 2 hours.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

Expenditure



All types of Expenditure remained broadly unchanged except for the Church Running and Trading and Hall Costs

Church Running Cost (Note 8):

- (i) Church and Churchyard Upkeep – Included £1,896 one-off cost for returfing the lawn
- (ii) Repairs and Maintenance – Included £15,523 one-off cost for rewiring the whole church
- (iii) Sundry – Included £350 one-off cost for streaming equipment

Trading and Hall Cost (Note 12):

- (i) Cleaning – Increased due to additional cleaning to prevent COVID-19
- (ii) Refurbishment – Final payment of £16,304 for new glazed entrance

The Common Fund remained the biggest expenditure item

Our contribution to the Common Fund remained at £82,800 following an agreement with the Diocesan of London to hold our contribution at 2019 level. This was about 48% of total expenditure (60% of recurring expenditure). As an ongoing commitment, there remained a "Commitment Gap" in spite of the increase in Planned Giving.

Repayments for London Diocesan Fund Loan started in September 2019

£4,992 of the loan was repaid in 2020. The total repayment due in 2021 would be £4,992. This was an interest free loan repayable over 4 years with repayment starting from 1 year after drawn down. As we drew down the loan in August 2018, the loan would be fully repaid by September 2023.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

Result for the year

The consolidated increase in funds for the year was £14,800 (2019: £11,807 decrease) of which £10,460 deficit was attributable to unrestricted funds and £25,260 surplus to restricted funds. This surplus was caused by the delay in receiving the remaining £24,000 Biffa grant from 2019 to 2020.

Going Concern

We expect the income from donation and rental to remain at a reduced level in 2021 due to COVID-19. Our 2021 budget projected a deficit of just over £10,000 for the year ended 31 December 2021. As the main cost being our pledge to the London Diocesan Common Fund, the PCC has agreed with the Diocese that we would commit to two thirds of the full amount.

Furthermore, with the receipt of an one-off donation of £15,000 recently, the PCC now expects a modest surplus for the year ended 31 December 2021. As a result, they have adopted the going concern basis of accounting.

Reserves policy

The PCC's reserves policy is to maintain sufficient free reserves (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time.

The Parochial Church Council of St Martin's West Acton

Statement of Financial Activities for the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Income from Donations and Legacies					
Planned Giving		50,003		50,003	44,568
Other Giving		7,778		7,778	12,049
Loose Collections - Junior Church		170		170	803
Other Voluntary Receipts	2	41,413	3,383	44,796	41,605
Gift Aid Recovered		24,194		24,194	16,638
		<u>123,558</u>	<u>3,383</u>	126,941	115,663
Income from Charitable Activities					
Grant Received		750	22,000	22,750	12,000
PCC Fees		588		588	339
Agency Fees		747		747	271
		<u>2,085</u>	<u>22,000</u>	24,085	12,610
Income from Other Trading Activities					
Fund Raising Receipts	3	7,476		7,476	5,039
Trading Receipts	4	28,913		28,913	38,456
		<u>36,389</u>		36,389	43,495
Investment and Other Income					
Deposit Interest Received		3		3	6
		<u>3</u>		3	6
Total Incoming Resources		162,035	25,383	187,418	171,774
Expenditure					
Common Fund		82,800		82,800	82,800
Charitable Giving	5	150	123	273	325
Missions and Other Funds	6	1,000		1,000	2,160
Cost of Fund Raising	7	271		271	3,765
Church Running Cost	8	42,707		42,707	21,676
Clergy and Staff Cost	9	17,898		17,898	22,825
Governance	10	300		300	300
Agency Fees	11	747		747	271
Trading and Hall Cost	12	26,622		26,622	49,459
Total Expenditure		<u>172,495</u>	<u>123</u>	172,618	183,581
Net Movement		(10,460)	25,260	14,800	
Fund Balance as at 1 January 2020		481,938	(3,462)	478,476	
Fund Balance as at 31 December 2020		<u>471,478</u>	<u>21,798</u>	493,276	

The notes on Page 6 to 12 form part of these financial statements.

The Parochial Church Council of St Martin's West Acton

Balance Sheet as at 31 December 2020

	Notes	£	Total 2020 £	Total 2019 £
Fixed Assets				
Tangible Fixed Assest: Buildings	13		402,656	402,656
Current Assets				
Debtors and Prepayments	14	2,467		7,083
Cash at Bank		106,945		91,268
Cash at CCLA Deposit Account		744		741
Cash in Hand		40		34
			110,196	99,126
Current Liabilities				
LDF Loan Due Within 1 Year		4,992		4,992
Creditors and Accruals	15	6,264	11,256	5,001
Net Current Assets / (Liabilities)			98,940	89,133
Long Term Liabilities				
LDF Loan Due After More Than 1 Year			8,320	13,313
Net Assets / (Liabilities)			493,276	478,476
Funds				
Unrestricted Funds	16		471,478	481,938
Restricted Funds	16		21,798	(3,462)
Fund Balance as at 31 December 2019			493,276	478,476

The notes on Page 6 to 12 form part of these financial statements.

Approved by the Parochial Church Council on 19 April 2021 and signed on their behalf by the Chairperson, Rev'd Julia Palmer, and the Treasurer, Mr Kenneth Chan.



Rev'd Julia Palmer
Chairperson



Mr Kenneth Chan
Treasurer

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

1 Basis of Preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

The Parochial Church Council of St Martin's West Acton (PCC) constitutes a public benefit entity as defined by FRS 102.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 or FRS 102 SORP.

1.1 Income

Incoming resources are included in the Statement of Financial Activities (SoFA) when the PCC becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

1.2 Recognition of Income and Endowments

Fundraising Costs: Funds raised from events and trading activities, e.g. Summer Fair and Christmas Bazaar, are reported gross in the SoFA – i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations: Grants and donations are included in the SoFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Tax reclaims on Donations and Gifts: Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer Help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental Income: Rental income from the letting of the church is recognised when the rental is due.

Investment Income: This is the interest from the CCLA Deposit Account and is included in the accounts when receivable.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

1.3 Expenditures and Liabilities

Liabilities: Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance Costs: Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

1.4 Assets

Consecrated and Benefice Property: In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable Church Furnishings: These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible Fixed Assets for Use by Charity: No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial. An impairment review is carried out on a regular basis and any resultant loss identified included in expenditure for the year.

1.5 Funds

Unrestricted Funds: These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds: These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

1.6 Paid Employees

The PCC did not have any paid employees during the year.

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
2. Other Voluntary Receipts				
Back on Track Gift Day	30,736		30,736	6,558
One-off Gifts	2,000	1,000	3,000	26,000
Occasional Donations	7,325		7,325	5,335
Couch to 5k	1,052		1,052	-
Children's Society		73	73	197
USPG		50	50	-
Biffa Grant Application Fee		2,000	2,000	3,515
Women's Refuge		260	260	-
Vicar's Discretionary Fund	300		300	-
	<u>41,413</u>	<u>3,383</u>	<u>44,796</u>	<u>41,605</u>
3. Fund Raising Receipts				
Christmas Bazaar	95		95	2,168
Vicar's Discretionary Fund	43		43	84
Bonfire Night			-	80
Harvest Lunch			-	130
JAC Community Café			-	237
Organists' Lunch			-	291
Summer Fair			-	1,769
Summer Lunch			-	280
Quiz	90		90	-
Candles Sale	248		248	-
Auction	7,000		7,000	-
	<u>7,476</u>		<u>7,476</u>	<u>5,039</u>
4. Trading Receipts				
Rental - Hall	23,154		23,154	30,733
Rental - Church	2,130		2,130	4,451
Rental - Parish Room	3,575		3,575	3,110
Magazine	54		54	162
	<u>28,913</u>		<u>28,913</u>	<u>38,456</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
5. Charitable Giving				
Willesden Bishop Fund			-	275
St John the Evangelist Wembley Choir			-	50
USPG	150	50	200	-
Children's Society		73	73	-
	<u>150</u>	<u>123</u>	<u>273</u>	<u>325</u>
6. Missions and Other Funds				
Christians Together in Central Ealing			-	50
Worcester Diocesan			-	2,000
Mission and Outreach			-	110
Citizens UK	1,000		1,000	-
	<u>1,000</u>		<u>1,000</u>	<u>2,160</u>
7. Cost of Fund Raising				
Biffa Grant Application Fee			-	3,515
Christmas Bazaar			-	150
Summer Fair			-	100
Auction	271		271	-
Summer Fair			-	-
	<u>271</u>		<u>271</u>	<u>3,765</u>
8. Church Running Cost				
Requisites	333		333	534
Organ and Piano Tuning	776		776	1,187
Flowers			-	18
Parish Office	3,439		3,439	3,040
Church and Churchyard Upkeep	3,719		3,719	1,552
Repairs and Maintenance	18,220		18,220	1,914
Utilities	8,862		8,862	6,631
Insurance	6,047		6,047	5,928
Licence and Fees	961		961	872
Sundry	350		350	-
	<u>42,707</u>		<u>42,707</u>	<u>21,676</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
9. Clergy and Staff Cost				
Clergy Expenses	208		208	501
Organists	2,510		2,510	5,760
Parish Office Administrator	11,220		11,220	10,962
Verger			-	50
Vicarage Cost	477		477	1,972
St Martin's Cottage Cost	3,483		3,483	882
Sundry			-	2,698
	<hr/> 17,898		<hr/> 17,898	<hr/> 22,825
10. Governance				
Account Examination Fee	300		300	300
	<hr/> 300		<hr/> 300	<hr/> 300
11. Agency Fees				
Service Fees for LDF	747		747	271
	<hr/> 747		<hr/> 747	<hr/> 271
12. Trading and Hall Cost				
Cleaning	4,325		4,325	3,400
Repairs and Maintenance	325		325	3,567
Utilities	5,648		5,648	5,669
Refurbishment	16,304		16,304	36,000
Licence and Fees	20		20	823
	<hr/> 26,622		<hr/> 26,622	<hr/> 49,459

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
13. Tangible Fixed Assests				
	Buildings		Total	Total
Balance Brought Forward	402,656		402,656	402,656
Addition			-	-
Disposal			-	-
Balance Carried Forward	<u>402,656</u>		<u>402,656</u>	<u>402,656</u>
14. Debtors and Prepayments				
St Martin's Cottage Cost Contributions			-	1,368
Gift Aid Recovered Due From HMRC	1,424		1,424	5,715
Rental - Hall	63		63	-
Rental - Parish Room	980		980	-
	<u>2,467</u>		<u>2,467</u>	<u>7,083</u>
15. Creditors and Accruals				
Unclaimed Expenses	336		336	120
Service Fees for LDF	5,328		5,328	4,581
Account Examination Fee	600		600	300
	<u>6,264</u>		<u>6,264</u>	<u>5,001</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

16. Church Funds

	Balance b/f	Income	Expenditure	Balance c/f
Unrestricted Funds				
General	442,977	159,735	(157,908)	444,804
32.5k Fund	25,105			25,105
Catering for Community	1,677	2,000	(3,677)	-
Hall SOS	10,910		(10,910)	-
Designated - St Martin's Music Society	79			79
Designated - St Martin's Players	784			784
Designated - Vicar's Discretionary Fund	406	300		706
Total Unrestricted Funds	<u>481,938</u>	<u>162,035</u>	<u>(172,495)</u>	471,478
Restricted Funds				
Children's Society	391	73	(73)	391
Diocesan Lent Appeal	80			80
Guinea Fund	37			37
Missions Fund	20,000	1,000		21,000
Biffa Grant	(24,000)	24,000		-
RNLI	30			30
USPG		50	(50)	-
Women's Refuge		260		260
Total Restricted Funds	<u>(3,462)</u>	<u>25,383</u>	<u>(123)</u>	21,798
Total Church Funds	<u><u>478,476</u></u>	<u><u>187,418</u></u>	<u><u>(172,618)</u></u>	<u>493,276</u>

The Parochial Church Council of St Martin's West Acton

Independent Examiner's Report to the Trustees / Members

I report on the financial statements for the year ended 31 December 2020 which are set out on pages 4 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Amandeep S Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

19 April 2021

Parish of St Martin's West Acton

Parish Reference: 22.14

Registered Charity No: 1132976



Financial Statements of the Parochial Church Council

for the year ended 31 December 2020

Parish of St Martin's West Acton Hale Gardens, London, W3 9SQ

Parish Reference: 22.14

Registered Charity No: 1132976

(Registered as The Parochial Church Council of the Ecclesiastical Parish of
St Martin, West Acton)

Website: www.stmartinswestacton.co.uk

Email: stmartins@stmartinswestacton.com



Incumbent:

Rev'd Julia Palmer
Parish Office
Rear of church hall
Hale Gardens
London W3 9SQ

Bank:

HSBC
31 Holborn
Holborn Circus
London EC1N 2HR

Deposit Account:

CCLA Investment Management Ltd
CBF Church of England Funds
Senator House
85 Queen Victoria Street
London EC4V 4ET

Independent Examiner:

Mr Amandeep Singh Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

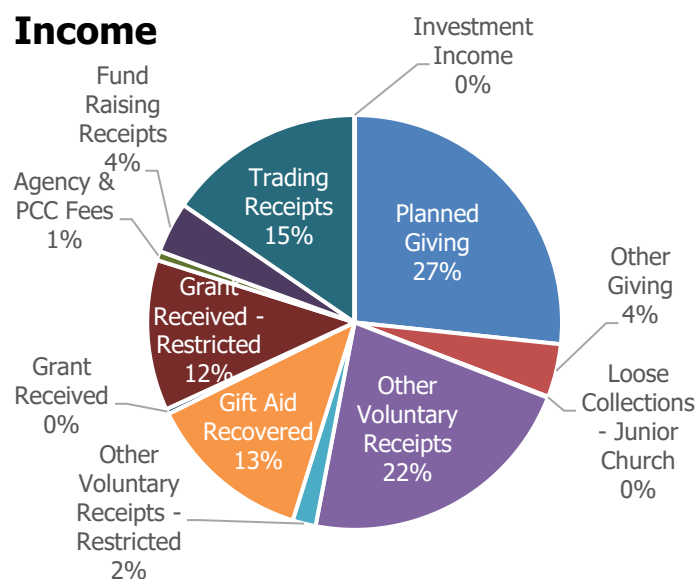
Introduction

I present the Treasurer's Report for the year ended 31 December 2020. On behalf of the PCC, I would like to thank each and every one of you for the wonderful financial support you have given to the church during these extremely challenging times.

At the time of writing, it has been almost 15 months since COVID-19 started to spread in the UK and more than a year through the intermittent lockdowns. As the church was closed for about half of 2020, our finance was significantly impacted as we lost the rental incomes and church collections. We were forecasting a deficit in day to day running costs of more than £30,000 for the year in June 2020. Faced with this challenge, the PCC put together an urgent "Back on Track" appeal which was launched during late Summer 2020.

With God's help, and your enormous generosity, at the year-end we ended up with £14,800 surplus. This was an amazing achievement. It has not only helped us to get through 2020, but also put us in a much stronger financial position to deal with the challenges in 2021. As we gradually ease back to normality with the effect of vaccination taking hold in the community, I look forward to seeing our church opens to the public once again; and I am excited for the opportunities that St Martin's can contribute to help develop the spiritual wellbeing of the wider community.

Income



Increase in Income from Donation and Legacies

Despite losing almost half of the income from church collections due to the lockdowns, the income from total donations and legacies increased by £11,278 (10%) to £126,941 in 2020. This was mainly driven by the success of the Back on Track appeal which raised more than £30,000 (excluding Gift Aid Recovered) on the Gift Day alone. In addition, there was a 12% increase in Planned Giving leading to the breakthrough of £50,000 benchmark for the first time.

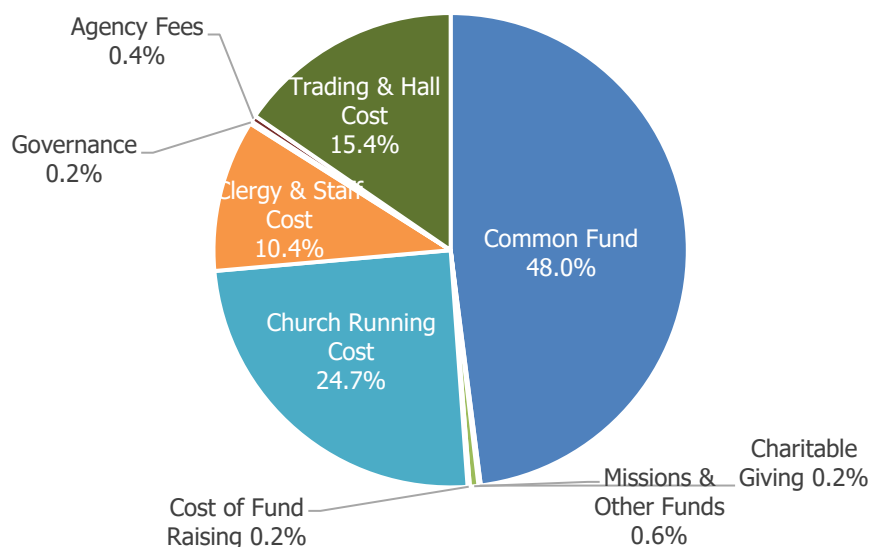
Income from Charitable and Trading Activities

The bulk of income from charitable activities was the outstanding Biffa grant for the hall refurbishment carried out in 2019 and early 2020. While the Trading Receipts from rentals were decreased as a consequence of the lockdowns, Fund Raising Receipts were outstanding with the phenomenally popular first ever auction raising £7,000 within 2 hours.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

Expenditure



All types of Expenditure remained broadly unchanged except for the Church Running and Trading and Hall Costs

Church Running Cost (Note 8):

- (i) Church and Churchyard Upkeep – Included £1,896 one-off cost for returfing the lawn
- (ii) Repairs and Maintenance – Included £15,523 one-off cost for rewiring the whole church
- (iii) Sundry – Included £350 one-off cost for streaming equipment

Trading and Hall Cost (Note 12):

- (i) Cleaning – Increased due to additional cleaning to prevent COVID-19
- (ii) Refurbishment – Final payment of £16,304 for new glazed entrance

The Common Fund remained the biggest expenditure item

Our contribution to the Common Fund remained at £82,800 following an agreement with the Diocesan of London to hold our contribution at 2019 level. This was about 48% of total expenditure (60% of recurring expenditure). As an ongoing commitment, there remained a "Commitment Gap" in spite of the increase in Planned Giving.

Repayments for London Diocesan Fund Loan started in September 2019

£4,992 of the loan was repaid in 2020. The total repayment due in 2021 would be £4,992. This was an interest free loan repayable over 4 years with repayment starting from 1 year after drawn down. As we drew down the loan in August 2018, the loan would be fully repaid by September 2023.

The Parochial Church Council of St Martin's West Acton

Treasurer's Report for the year ended 31 December 2020

Result for the year

The consolidated increase in funds for the year was £14,800 (2019: £11,807 decrease) of which £10,460 deficit was attributable to unrestricted funds and £25,260 surplus to restricted funds. This surplus was caused by the delay in receiving the remaining £24,000 Biffa grant from 2019 to 2020.

Going Concern

We expect the income from donation and rental to remain at a reduced level in 2021 due to COVID-19. Our 2021 budget projected a deficit of just over £10,000 for the year ended 31 December 2021. As the main cost being our pledge to the London Diocesan Common Fund, the PCC has agreed with the Diocese that we would commit to two thirds of the full amount.

Furthermore, with the receipt of an one-off donation of £15,000 recently, the PCC now expects a modest surplus for the year ended 31 December 2021. As a result, they have adopted the going concern basis of accounting.

Reserves policy

The PCC's reserves policy is to maintain sufficient free reserves (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time.

The Parochial Church Council of St Martin's West Acton

Statement of Financial Activities for the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Income from Donations and Legacies					
Planned Giving		50,003		50,003	44,568
Other Giving		7,778		7,778	12,049
Loose Collections - Junior Church		170		170	803
Other Voluntary Receipts	2	41,413	3,383	44,796	41,605
Gift Aid Recovered		24,194		24,194	16,638
		<u>123,558</u>	<u>3,383</u>	126,941	115,663
Income from Charitable Activities					
Grant Received		750	22,000	22,750	12,000
PCC Fees		588		588	339
Agency Fees		747		747	271
		<u>2,085</u>	<u>22,000</u>	24,085	12,610
Income from Other Trading Activities					
Fund Raising Receipts	3	7,476		7,476	5,039
Trading Receipts	4	28,913		28,913	38,456
		<u>36,389</u>		36,389	43,495
Investment and Other Income					
Deposit Interest Received		3		3	6
		<u>3</u>		3	6
Total Incoming Resources		162,035	25,383	187,418	171,774
Expenditure					
Common Fund		82,800		82,800	82,800
Charitable Giving	5	150	123	273	325
Missions and Other Funds	6	1,000		1,000	2,160
Cost of Fund Raising	7	271		271	3,765
Church Running Cost	8	42,707		42,707	21,676
Clergy and Staff Cost	9	17,898		17,898	22,825
Governance	10	300		300	300
Agency Fees	11	747		747	271
Trading and Hall Cost	12	26,622		26,622	49,459
Total Expenditure		<u>172,495</u>	<u>123</u>	172,618	183,581
Net Movement		(10,460)	25,260	14,800	
Fund Balance as at 1 January 2020		481,938	(3,462)	478,476	
Fund Balance as at 31 December 2020		<u>471,478</u>	<u>21,798</u>	493,276	

The notes on Page 6 to 12 form part of these financial statements.

The Parochial Church Council of St Martin's West Acton

Balance Sheet as at 31 December 2020

	Notes	£	Total 2020 £	Total 2019 £
Fixed Assets				
Tangible Fixed Assest: Buildings	13		402,656	402,656
Current Assets				
Debtors and Prepayments	14	2,467		7,083
Cash at Bank		106,945		91,268
Cash at CCLA Deposit Account		744		741
Cash in Hand		40		34
			110,196	99,126
Current Liabilities				
LDF Loan Due Within 1 Year		4,992		4,992
Creditors and Accruals	15	6,264	11,256	5,001
Net Current Assets / (Liabilities)			98,940	89,133
Long Term Liabilities				
LDF Loan Due After More Than 1 Year			8,320	13,313
Net Assets / (Liabilities)			493,276	478,476
Funds				
Unrestricted Funds	16		471,478	481,938
Restricted Funds	16		21,798	(3,462)
Fund Balance as at 31 December 2019			493,276	478,476

The notes on Page 6 to 12 form part of these financial statements.

Approved by the Parochial Church Council on 19 April 2021 and signed on their behalf by the Chairperson, Rev'd Julia Palmer, and the Treasurer, Mr Kenneth Chan.



Rev'd Julia Palmer
Chairperson



Mr Kenneth Chan
Treasurer

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

1 Basis of Preparation

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of Parochial Church Councils, and with the Regulations' "true and fair view" provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP).

The Parochial Church Council of St Martin's West Acton (PCC) constitutes a public benefit entity as defined by FRS 102.

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 or FRS 102 SORP.

1.1 Income

Incoming resources are included in the Statement of Financial Activities (SoFA) when the PCC becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

1.2 Recognition of Income and Endowments

Fundraising Costs: Funds raised from events and trading activities, e.g. Summer Fair and Christmas Bazaar, are reported gross in the SoFA – i.e. before any related costs that may have been deducted from the gross proceeds.

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Unrestricted Funds: These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

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The Parochial Church Council of St Martin's West Acton

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Children's Society		73	73	197
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Biffa Grant Application Fee		2,000	2,000	3,515
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Rental - Parish Room	3,575		3,575	3,110
Magazine	54		54	162
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The Parochial Church Council of St Martin's West Acton

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St John the Evangelist Wembley Choir			-	50
USPG	150	50	200	-
Children's Society		73	73	-
	<u>150</u>	<u>123</u>	<u>273</u>	<u>325</u>
6. Missions and Other Funds				
Christians Together in Central Ealing			-	50
Worcester Diocesan			-	2,000
Mission and Outreach			-	110
Citizens UK	1,000		1,000	-
	<u>1,000</u>		<u>1,000</u>	<u>2,160</u>
7. Cost of Fund Raising				
Biffa Grant Application Fee			-	3,515
Christmas Bazaar			-	150
Summer Fair			-	100
Auction	271		271	-
Summer Fair			-	-
	<u>271</u>		<u>271</u>	<u>3,765</u>
8. Church Running Cost				
Requisites	333		333	534
Organ and Piano Tuning	776		776	1,187
Flowers			-	18
Parish Office	3,439		3,439	3,040
Church and Churchyard Upkeep	3,719		3,719	1,552
Repairs and Maintenance	18,220		18,220	1,914
Utilities	8,862		8,862	6,631
Insurance	6,047		6,047	5,928
Licence and Fees	961		961	872
Sundry	350		350	-
	<u>42,707</u>		<u>42,707</u>	<u>21,676</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
9. Clergy and Staff Cost				
Clergy Expenses	208		208	501
Organists	2,510		2,510	5,760
Parish Office Administrator	11,220		11,220	10,962
Verger			-	50
Vicarage Cost	477		477	1,972
St Martin's Cottage Cost	3,483		3,483	882
Sundry			-	2,698
	<hr/> 17,898		<hr/> 17,898	<hr/> 22,825
10. Governance				
Account Examination Fee	300		300	300
	<hr/> 300		<hr/> 300	<hr/> 300
11. Agency Fees				
Service Fees for LDF	747		747	271
	<hr/> 747		<hr/> 747	<hr/> 271
12. Trading and Hall Cost				
Cleaning	4,325		4,325	3,400
Repairs and Maintenance	325		325	3,567
Utilities	5,648		5,648	5,669
Refurbishment	16,304		16,304	36,000
Licence and Fees	20		20	823
	<hr/> 26,622		<hr/> 26,622	<hr/> 49,459

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
13. Tangible Fixed Assests				
	Buildings		Total	Total
Balance Brought Forward	402,656		402,656	402,656
Addition			-	-
Disposal			-	-
Balance Carried Forward	<u>402,656</u>		<u>402,656</u>	<u>402,656</u>
14. Debtors and Prepayments				
St Martin's Cottage Cost Contributions			-	1,368
Gift Aid Recovered Due From HMRC	1,424		1,424	5,715
Rental - Hall	63		63	-
Rental - Parish Room	980		980	-
	<u>2,467</u>		<u>2,467</u>	<u>7,083</u>
15. Creditors and Accruals				
Unclaimed Expenses	336		336	120
Service Fees for LDF	5,328		5,328	4,581
Account Examination Fee	600		600	300
	<u>6,264</u>		<u>6,264</u>	<u>5,001</u>

The Parochial Church Council of St Martin's West Acton

Notes to the financial statements for the year ended 31 December 2020

16. Church Funds

	Balance b/f	Income	Expenditure	Balance c/f
Unrestricted Funds				
General	442,977	159,735	(157,908)	444,804
32.5k Fund	25,105			25,105
Catering for Community	1,677	2,000	(3,677)	-
Hall SOS	10,910		(10,910)	-
Designated - St Martin's Music Society	79			79
Designated - St Martin's Players	784			784
Designated - Vicar's Discretionary Fund	406	300		706
Total Unrestricted Funds	<u>481,938</u>	<u>162,035</u>	<u>(172,495)</u>	<u>471,478</u>
Restricted Funds				
Children's Society	391	73	(73)	391
Diocesan Lent Appeal	80			80
Guinea Fund	37			37
Missions Fund	20,000	1,000		21,000
Biffa Grant	(24,000)	24,000		-
RNLI	30			30
USPG		50	(50)	-
Women's Refuge		260		260
Total Restricted Funds	<u>(3,462)</u>	<u>25,383</u>	<u>(123)</u>	<u>21,798</u>
Total Church Funds	<u><u>478,476</u></u>	<u><u>187,418</u></u>	<u><u>(172,618)</u></u>	<u><u>493,276</u></u>

The Parochial Church Council of St Martin's West Acton

Independent Examiner's Report to the Trustees / Members

I report on the financial statements for the year ended 31 December 2020 which are set out on pages 4 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Amandeep S Bhogal
56 Scarle Road
Wembley
Middlesex HA0 4SN

19 April 2021