

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales · Charity number 1132972

Details

Other names BURNLEY METHODIST CIRCUIT

Status Registered

Legal form Previously excepted

Registered 2009-11-25

Register [View on the Charity Commission register](#)

Contact

Address 15 Pendle Fields
Fence
Burnley
Lancashire
BB12 9HN

Phone 01282613165

Email circuitoffice@2101methodists.org

Website www.burnleyandpendlemethodistcircuit.com

Activities

Objects: The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Activities: Religious activities - Burnley area

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£299,875	£302,173	-	-
2023-08-31	£481,223	£370,376	-	-
2022-08-31	£293,925	£331,991	-	-
2021-08-31	£331,804	£290,020	-	-
2020-08-31	£337,428	£342,110	-	-

Trustees

Name	Role	Appointed
ANNE DIXON		2011-09-23
Adrian Perry		2024-09-23
Alan Hardman		2018-03-05
Angela Hargreaves		2024-02-20
Ann Ruth Snell		2018-09-01
Anthony Gildea		2018-05-03
Anthony John Graff		2024-02-20
BARBARA COLE		2018-03-05
Christine Barnes		
Christvin Edbarg		2024-02-20
DENISE WHEELER		2012-02-29
Daniel Goldsbrough		2024-02-20
David Alan Johnson		2018-03-05
David James Hartley		2018-03-05
Doreen Landriau		2018-03-05
EILEEN TAYLOR		
Evelyn Elizabeth Whittaker		2018-03-05
Evelyn Whittaker		2024-02-20
Gabrielle Smith		2018-03-05
Geoffrey Cole		2024-02-20
Heather Johnson		2014-09-15
Helen Louise Hartley		2018-03-05
JACQUELINE WRENCH		2012-03-30
Jane Eccles		2024-02-20
Janet Parker		2024-02-20
Kathleen Barr		2020-03-01
Kathryn Yates		2014-09-15

Name	Role	Appointed
Keith Burrows		2018-09-01
LESLIE BLAND		
LINDA ROGERS		2012-02-29
LYN WALSH		
LYNNE DICKINSON		
Lorraine Goldsbrough		2024-02-20
Margaret Anne ridehalgh		2020-03-01
Margaret Simpson		2024-02-20
Neville Chadwick		2018-03-05
Patricia George		2018-03-05
Rev Donald Bradley		2018-09-01
Rev Richard Ormrod		2021-09-01
Rev james booth		2024-02-20
Richard Hoyle		2014-09-15
Ronald Clark		2014-09-15
SANDRA ROSAMUNDE CATTERALL		2012-02-29
SHIRLEY GODFREY		2018-03-05
Sheila Chadwick		2018-03-05
Stephen Smith		2018-03-05
Susan Lister		2018-09-01
Trudy Thomas		2018-03-05
WENDY CURSON		
WILLIAM KEITH FORT		
claire slack		2021-12-01
ian wheeler		2021-09-01
kath heyworth		
kenneth reid		2017-09-01
leanne Wright		2020-03-01

Name	Role	Appointed
maureen thornborrow		2020-03-01

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales - Charity number 1132972

Accounts

Charity registration number: 1132972

Burnley & Pendle Methodist Circuit

Annual Report and Financial Statements

for the Year Ended 31 August 2024

Burnley & Pendle Methodist Circuit

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Burnley & Pendle Methodist Circuit

Reference and Administrative Details

Charity Registration Number	1132972
Principal Office	C/o 15 Pendle Fields Fence Burnley Lancashire BB12 9HN
Independent Examiner	KM 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
Bankers	Virgin Money 25 Manchester Road Burnley Lancashire BB11 1HX

Burnley & Pendle Methodist Circuit

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2024.

Objectives and activities

Objects and aims

The Circuit shares the same charitable objectives as the rest of the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Staffing

The Circuit staffing in the financial year under review was as follows:

Ordained staffing: Superintendent: Rev Rick Ormrod, with Presbyter Rev Tony Graff..

Lay Pastors: Richard Hoyle, serving three churches (Barley, Higherford and Wheatley Lane) and Wheatley Lane School, and is a full time appointment; Mr Chrisvin Edbarg Johnson Kirubakara Pandian (full time), serving three churches (St Andrew's, St John's and St Peter's) and is a full time appointment.

Administrator: Claire Slack

Circuit Leadership Team

The Circuit is overseen by a leadership team comprising of the Superintendent, Presbyter and Lay Pastors; Stewards, Treasurer and Lay Workers as invited.

Mission Statement

The staff and stewards team continued to use the mission statement 'Sharing God's grace in word and action' following up four priorities:

- A. Growing disciples of Jesus Christ.
- B. Outreach to our town and neighbourhoods.
- C. Alongside those in greatest spiritual and material need
- D. Resourcing work among children, young people and families.

These continue to be our priorities.

Public benefit

The trustees have had regard to Charity Commission guidance on public benefit in carrying out the activities of the charity.

Burnley & Pendle Methodist Circuit

Trustees' Report (continued)

The Circuit Year

One Circuit Church, St Peters, ceased to worship part way through the year.

The Circuit maintained its online presence with a weekly Zoom service continuing and new videos on the YouTube Channel. The Circuit website is also regularly updated.

The Circuit continued to develop its Heritage Project with three events at different locations around the Circuit.

Methodist Primary Schools at Hapton, Wellfield (both joint with the Church of England) and Wheatley Lane continue to require substantial staff input on their governing bodies and in frequent assemblies and classroom work. Wheatley Lane became an Academy under the Epworth Education Trust in April 2024. There is tangible benefit to our Circuit from these links.

The Circuit continues to recognise the need to have satisfactory accommodation for its ministers. Two manses surplus to requirements have been sold since the year end and one purchased for an incoming additional Minister prior to the year end.

Financial review

Policy on reserves

The Trustees have reviewed the Charity's needs for reserves in line with the guidance issued by The Charity Commission and have agreed to hold a general reserve in respect of unrestricted funds in the region of at least £60,000 over and above those reserves represented by unrestricted fixed assets and the Circuit Model Trust fund. The general reserve at the year end stands at £90,498 which is in excess of the agreed reserve. Excess funds are held for the future development of the charity.

At the March 2024 Circuit meeting the general reserve requirement was increased to £60,000 from £20,000.

A review of the various endowments has taken place with a number closed in the financial year.

Principal funding sources

The Circuit's primary funding source is income from churches by way of the annual assessment. The amounts levied on churches is reviewed from year to year.

Structure, governance and management

Recruitment and appointment of trustees

Each of the Churches within the Circuit are eligible to appoint members of the Circuit Meeting; other members are appointed to fulfil specific roles. Members bring with them expertise and experience from the wider church and no specific programme of induction or training is currently in place for the majority of trustees, although the Methodist Church does provide occasional courses and handbooks for specific roles.

Trustees include those called to Ministry both stipendiary and lay.

At any one point in time there are over eighty potential members of the Circuit Meeting who fulfil the role of Trustees. A complete list is available from the Circuit Office.

Trustee remuneration

The lay pastors and stipendiary ministers are paid employees of the charity, Their remuneration is not as a Trustee. Their benefits include stipend, pension and housing.

Burnley & Pendle Methodist Circuit

Trustees' Report (continued)

Major risks and management of those risks

The Trustees have examined the major strategic, business and operational risks that the Charity faces and confirm that systems have been established to enable regular reviews to be carried out so that necessary steps can be taken to lessen these risks.

The annual report was approved by the trustees of the charity on 16 June 2025 and signed on its behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Independent Examiner's Report to the trustees of Burnley & Pendle Methodist Circuit

I report to the trustees on my examination of the accounts of Burnley & Pendle Methodist Circuit for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of Burnley & Pendle Methodist Circuit you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnley & Pendle Methodist Circuit's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Burnley & Pendle Methodist Circuit's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnley & Pendle Methodist Circuit as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

16 June 2025

Burnley & Pendle Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2024

	Note	Unrestricted funds £	Endowment funds £	Total 2024 £	Unrestricted funds £	Endowment funds £	Total 2023 £
Income from:							
Donations and legacies	2	5,797	-	5,797	-	-	-
Charitable activities	3	260,598	-	260,598	211,594	-	211,594
Other trading activities		853	-	853	236,497	-	236,497
Investment income	4	19,007	60	19,067	10,104	-	10,104
Other income		<u>13,560</u>	-	<u>13,560</u>	<u>23,028</u>	-	<u>23,028</u>
Total income		<u>299,815</u>	<u>60</u>	<u>299,875</u>	<u>481,223</u>	-	<u>481,223</u>
Expenditure on:							
Charitable activities		<u>(302,113)</u>	<u>(60)</u>	<u>(302,173)</u>	<u>(370,376)</u>	-	<u>(370,376)</u>
Total expenditure		<u>(302,113)</u>	<u>(60)</u>	<u>(302,173)</u>	<u>(370,376)</u>	-	<u>(370,376)</u>
Gains/losses on investment assets		<u>454</u>	<u>155</u>	<u>609</u>	<u>(220)</u>	<u>(131)</u>	<u>(351)</u>
Net (expenditure)/income		(1,844)	155	(1,689)	110,627	(131)	110,496
Gross transfers between funds		<u>7,414</u>	<u>(7,414)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		5,570	(7,259)	(1,689)	110,627	(131)	110,496
Reconciliation of funds							
Total funds brought forward		<u>1,534,387</u>	<u>10,619</u>	<u>1,545,006</u>	<u>1,423,760</u>	<u>10,750</u>	<u>1,434,510</u>
Total funds carried forward	16	<u><u>1,539,957</u></u>	<u><u>3,360</u></u>	<u><u>1,543,317</u></u>	<u><u>1,534,387</u></u>	<u><u>10,619</u></u>	<u><u>1,545,006</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 16.

The notes on pages 8 to 16 form an integral part of these financial statements.

Burnley & Pendle Methodist Circuit

(Registration number: 1132972)
Balance Sheet as at 31 August 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	1,351,639	1,013,014
Investments	13	<u>100,419</u>	<u>452,635</u>
		<u>1,452,058</u>	<u>1,465,649</u>
Current assets			
Debtors	14	7,255	8,983
Cash at bank and in hand		<u>87,043</u>	<u>73,496</u>
		94,298	82,479
Creditors: Amounts falling due within one year	15	<u>(3,039)</u>	<u>(3,122)</u>
Net current assets		<u>91,259</u>	<u>79,357</u>
Net assets		<u>1,543,317</u>	<u>1,545,006</u>
Funds of the charity:			
Endowment funds		3,360	10,619
Unrestricted income funds			
Unrestricted Funds		<u>1,539,957</u>	<u>1,534,387</u>
Total funds	16	<u>1,543,317</u>	<u>1,545,006</u>

The financial statements on pages 6 to 16 were approved by the trustees, and authorised for issue on 16 June 2025 and signed on their behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Burnley & Pendle Methodist Circuit meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Grant income	5,797	5,797	-
	5,797	5,797	-
	5,797	5,797	-

3 Income from charitable activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Church Assessments	260,598	260,598	211,594
	260,598	260,598	211,594
	260,598	260,598	211,594

4 Investment income

	Unrestricted funds General £	Endowment funds Permanent £	Total 2024 £	Total 2023 £
Income from dividends	150	60	210	-
Other income from fixed asset investments	2,035	-	2,035	-
Interest received	16,822	-	16,822	10,104
	19,007	60	19,067	10,104
	19,007	60	19,067	10,104

5 Other income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Rental income	7,226	7,226	18,248
Employment Allowance	6,334	6,334	4,780
Other income including sale of church building	853	853	236,497
	14,413	14,413	259,525
	14,413	14,413	259,525

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Endowment funds Permanent £	Total 2024 £	Total 2023 £
Charitable activities		92,755	60	92,815	194,552
Staff costs	9	207,358	-	207,358	174,324
Governance costs		2,000	-	2,000	1,500
		302,113	60	302,173	370,376

7 Analysis of governance and support costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees	2,000	2,000	1,500
	2,000	2,000	1,500

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year in their role as trustees. However as noted in the trustees report certain trustees are paid employees of the charity.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

9 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	171,686	144,688
Social security costs	15,411	13,003
Pension costs	20,261	16,633
	<u>207,358</u>	<u>174,324</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Charitable activities	<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year

10 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	<u>2,000</u>	<u>1,500</u>

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

12 Tangible fixed assets

	Manses £	Total £
Cost		
At 1 September 2023	1,013,014	1,013,014
Additions	<u>338,625</u>	<u>338,625</u>
At 31 August 2024	1,351,639	1,351,639
Depreciation		
At 31 August 2024	<u>-</u>	<u>-</u>
Net book value		
At 31 August 2024	<u>1,351,639</u>	<u>1,351,639</u>
At 31 August 2023	<u>1,013,014</u>	<u>1,013,014</u>

13 Fixed asset investments

	2024 £	2023 £
Other investments	<u>100,419</u>	<u>452,635</u>

Other investments

	Listed investments £	Unlisted investments £	Total £
Cost or Valuation			
At 1 September 2023	15,572	437,063	452,635
Revaluation	609	-	609
Additions	61	19,007	19,068
Disposals	<u>(7,607)</u>	<u>(364,286)</u>	<u>(371,893)</u>
At 31 August 2024	<u>8,635</u>	<u>91,784</u>	<u>100,419</u>
Net book value			
At 31 August 2024	<u>8,635</u>	<u>91,784</u>	<u>100,419</u>
At 31 August 2023	<u>15,572</u>	<u>437,063</u>	<u>452,635</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

14 Debtors

	2024 £	2023 £
Prepayments	6,876	6,876
Accrued income	-	2,107
Other debtors	379	-
	<u>7,255</u>	<u>8,983</u>

15 Creditors

	2024 £	2023 £
Other creditors	-	1,622
Accruals	3,039	1,500
	<u>3,039</u>	<u>3,122</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

16 Funds

	Balance at 1 September 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2024 £
Unrestricted funds						
General Fund	78,728	280,808	(276,452)	7,414	-	90,498
Circuit Model Trust Fund	442,645	19,007	(25,661)	(338,625)	454	97,820
Manses	1,013,014	-	-	338,625	-	1,351,639
	<u>1,534,387</u>	<u>299,815</u>	<u>(302,113)</u>	<u>7,414</u>	<u>454</u>	<u>1,539,957</u>
Endowment funds						
Various endowment funds held with TMCP	10,619	60	(60)	(7,414)	155	3,360
Total funds	<u>1,545,006</u>	<u>299,875</u>	<u>(302,173)</u>	<u>-</u>	<u>609</u>	<u>1,543,317</u>
	Balance at 1 September 2022 £	Incoming resources £	Resources expended £		Other recognised gains/(losses) £	Balance at 31 August 2023 £
Unrestricted funds						
General Fund	119,842	250,812	(291,926)		-	78,728
Circuit Model Trust Fund	290,904	230,411	(78,450)		(220)	442,645
Manses	1,013,014	-	-		-	1,013,014
	<u>1,423,760</u>	<u>481,223</u>	<u>(370,376)</u>		<u>(220)</u>	<u>1,534,387</u>
Endowment funds						
Various endowment funds held with TMCP	10,750	-	-		(131)	10,619
Total funds	<u>1,434,510</u>	<u>481,223</u>	<u>(370,376)</u>		<u>(351)</u>	<u>1,545,006</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

17 Analysis of net assets between funds

	Unrestricted funds General £	Endowment funds	Total funds 2024 £
Tangible fixed assets	1,351,639	-	1,351,639
Fixed asset investments	97,059	3,360	100,419
Current assets	94,298	-	94,298
Current liabilities	(3,039)	-	(3,039)
	<u>1,539,957</u>	<u>3,360</u>	<u>1,543,317</u>
Total net assets	<u>1,539,957</u>	<u>3,360</u>	<u>1,543,317</u>
	Unrestricted funds General £	Endowment funds	Total funds 2023 £
Tangible assets	1,013,014	-	1,013,014
Fixed asset investments	442,016	10,619	452,635
Current assets	82,479	-	82,479
Current liabilities	(3,122)	-	(3,122)
	<u>1,534,387</u>	<u>10,619</u>	<u>1,545,006</u>
Total net assets	<u>1,534,387</u>	<u>10,619</u>	<u>1,545,006</u>

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales - Charity number 1132972

Accounts

Charity registration number: 1132972

Burnley & Pendle Methodist Circuit

Annual Report and Financial Statements

for the Year Ended 31 August 2023

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Reference and Administrative Details

Charity Registration Number	1132972
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Independent Examiner	KM 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
Bankers	Virgin Money 25 Manchester Road Burnley Lancashire BB11 1HX

Burnley & Pendle Methodist Circuit

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2023.

Objectives and activities

Objects and aims

The Circuit shares the same charitable objectives as the rest of the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Staffing

The Circuit staffing in the financial year under review was as follows:

Ordained staffing: Superintendent: Rev Rick Ormrod, with Presbyter Rev Tony Graff..

Lay Pastors: Richard Hoyle, serving three churches (Barley, Higherford and Wheatley Lane) and Wheatley Lane School, and is a full time appointment; Mr Chrisvin Edbarg Johnson Kirubakara Pandian (full time), serving three churches (St Andrew's, St John's and St Peter's) and is a full time appointment.

Lay worker: Mrs Wendy Fryer (Circuit wide Children's enabler).

Administrator: Claire Slack

Circuit Leadership Team

The Circuit is overseen by a leadership team comprising of the Superintendent, Presbyter and Lay Pastors; Stewards, Treasurer and Lay Workers as invited.

Mission Statement

The staff and stewards team continued to use the mission statement 'Sharing God's grace in word and action' following up four priorities:

- A. Growing disciples of Jesus Christ.
- B. Outreach to our town and neighbourhoods.
- C. Alongside those in greatest spiritual and material need
- D. Resourcing work among children, young people and families.

These continue to be our priorities.

Public benefit

The trustees have had regard to Charity Commission guidance on public benefit in carrying out the activities of the charity.

Burnley & Pendle Methodist Circuit

Trustees' Report (continued)

Financial review

Policy on reserves

The Trustees have reviewed the Charity's needs for reserves in line with the guidance issued by The Charity Commission and have agreed to hold a general reserve in respect of unrestricted funds in the region of at least £20,000 over and above those reserves represented by unrestricted fixed assets and the Circuit Model Trust fund. The general reserve at the year end stands at £119,842 which is in excess of the agreed reserve. Excess funds are held for the future development of the charity.

At the March 2024 Circuit meeting the general reserve requirement was increased to £60,000.

A review of the various endowments has taken place with a view to their closure in the second half of 2024.

Principal funding sources

The Circuit's primary funding source is income from churches by way of the annual assessment. The amounts levied on churches is reviewed from year to year.

Structure, governance and management

Recruitment and appointment of trustees

Each of the Churches within the Circuit are eligible to appoint members of the Circuit Meeting; other members are appointed to fulfil specific roles. Members bring with them expertise and experience from the wider church and no specific programme of induction or training is currently in place for the majority of trustees, although the Methodist Church does provide occasional courses and handbooks for specific roles.

Trustees include those called to Ministry both stipendiary and lay.

At any one point in time there are over eighty potential members of the Circuit Meeting who fulfil the role of Trustees. A complete list is available from the Circuit Office.

Trustee remuneration

The lay pastors and stipendiary ministers are paid employees of the charity, Their remuneration is not as a Trustee. Their benefits include stipend, pension and housing.

Major risks and management of those risks

The Trustees have examined the major strategic, business and operational risks that the Charity faces and confirm that systems have been established to enable regular reviews to be carried out so that necessary steps can be taken to lessen these risks.

The annual report was approved by the trustees of the charity on 25 June 2024 and signed on its behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Independent Examiner's Report to the trustees of Burnley & Pendle Methodist Circuit

I report to the trustees on my examination of the accounts of Burnley & Pendle Methodist Circuit for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of Burnley & Pendle Methodist Circuit you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnley & Pendle Methodist Circuit's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Burnley & Pendle Methodist Circuit's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnley & Pendle Methodist Circuit as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

25 June 2024

Burnley & Pendle Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Endowment funds £	Total 2023 £	Unrestricted funds £	Endowment funds £	Total 2022 £
Income from:							
Charitable activities	2	211,594	-	211,594	260,666	-	260,666
Other trading activities		236,497	-	236,497	7,667	-	7,667
Investment income	3	10,104	-	10,104	1,665	-	1,665
Other income		23,028	-	23,028	23,927	-	23,927
Total income		481,223	-	481,223	293,925	-	293,925
Expenditure on:							
Charitable activities		(370,376)	-	(370,376)	(331,991)	-	(331,991)
Total expenditure		(370,376)	-	(370,376)	(331,991)	-	(331,991)
Gains/losses on investment assets		(220)	(131)	(351)	(346)	(279)	(625)
Net income/(expenditure)		110,627	(131)	110,496	(38,412)	(279)	(38,691)
Net movement in funds		110,627	(131)	110,496	(38,412)	(279)	(38,691)
Reconciliation of funds							
Total funds brought forward		1,423,760	10,750	1,434,510	1,462,172	11,029	1,473,201
Total funds carried forward	15	1,534,387	10,619	1,545,006	1,423,760	10,750	1,434,510

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2022 is shown in note 15.

Burnley & Pendle Methodist Circuit

(Registration number: 1132972)
Balance Sheet as at 31 August 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	11	1,013,014	1,013,014
Investments	12	<u>452,635</u>	<u>301,026</u>
		<u>1,465,649</u>	<u>1,314,040</u>
Current assets			
Debtors	13	8,983	41,021
Cash at bank and in hand		<u>73,496</u>	<u>101,163</u>
		82,479	142,184
Creditors: Amounts falling due within one year	14	<u>(3,122)</u>	<u>(21,714)</u>
Net current assets		<u>79,357</u>	<u>120,470</u>
Net assets		<u>1,545,006</u>	<u>1,434,510</u>
Funds of the charity:			
Endowment funds		10,619	10,750
Unrestricted income funds			
Unrestricted Funds		<u>1,534,387</u>	<u>1,423,760</u>
Total funds	15	<u>1,545,006</u>	<u>1,434,510</u>

The financial statements on pages 5 to 14 were approved by the trustees, and authorised for issue on 25 June 2024 and signed on their behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Burnley & Pendle Methodist Circuit meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from charitable activities

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Church Assessments	211,594	211,594	260,666
	<u>211,594</u>	<u>211,594</u>	<u>260,666</u>

3 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest received	10,104	10,104	1,665
	<u>10,104</u>	<u>10,104</u>	<u>1,665</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

4 Other income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Rental income	18,248	18,248	19,484
Employment Allowance	4,780	4,780	4,443
Other income including sale of church building	236,497	236,497	7,667
	<u>259,525</u>	<u>259,525</u>	<u>31,594</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

5 Expenditure on charitable activities

		Unrestricted funds General £	Total 2023 £	Total 2022 £
Charitable activities		194,552	194,552	150,148
Staff costs	8	174,324	174,324	178,882
Governance costs		1,500	1,500	2,961
		<u>370,376</u>	<u>370,376</u>	<u>331,991</u>

6 Analysis of governance and support costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent examiner fees	1,500	1,500	2,088
Legal fees	-	-	873
	<u>1,500</u>	<u>1,500</u>	<u>2,961</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year in their role as trustees. However as noted in the trustees report certain trustees are paid employees of the charity.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

8 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	144,688	149,204
Social security costs	13,003	12,024
Pension costs	16,633	17,654
	<u>174,324</u>	<u>178,882</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023	2022
	No	No
Charitable activities	<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000 during the year

9 Independent examiner's remuneration

	2023	2022
	£	£
Examination of the financial statements	<u>1,500</u>	<u>2,088</u>

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Tangible fixed assets

	Manses	Total
	£	£
Cost		
At 1 September 2022	<u>1,013,014</u>	<u>1,013,014</u>
At 31 August 2023	1,013,014	1,013,014
Depreciation		
At 31 August 2023	<u>-</u>	<u>-</u>
Net book value		
At 31 August 2023	<u>1,013,014</u>	<u>1,013,014</u>
At 31 August 2022	<u>1,013,014</u>	<u>1,013,014</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

12 Fixed asset investments

	2023	2022
	£	£
Other investments	<u>452,635</u>	<u>301,026</u>

Other investments

	Listed investments £	Unlisted investments £	Total £
Cost or Valuation			
At 1 September 2022	15,922	285,103	301,025
Revaluation	(350)	-	(350)
Disposals	<u>-</u>	<u>151,960</u>	<u>151,960</u>
At 31 August 2023	<u>15,572</u>	<u>437,063</u>	<u>452,635</u>
Net book value			
At 31 August 2023	<u>15,572</u>	<u>437,063</u>	<u>452,635</u>
At 31 August 2022	<u>15,922</u>	<u>285,103</u>	<u>301,025</u>

13 Debtors

	2023	2022
	£	£
Prepayments	6,876	6,424
Accrued income	<u>2,107</u>	<u>34,597</u>
	<u>8,983</u>	<u>41,021</u>

14 Creditors

	2023	2022
	£	£
Other creditors	1,622	3,732
Accruals	<u>1,500</u>	<u>17,982</u>
	<u>3,122</u>	<u>21,714</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

15 Funds

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 August 2023 £	
Unrestricted funds						
General Fund	119,842	250,812	(290,426)	-	80,228	
Circuit Model Trust Fund	290,904	230,411	(78,450)	(220)	442,645	
Manses	1,013,014	-	-	-	1,013,014	
	<u>1,423,760</u>	<u>481,223</u>	<u>(368,876)</u>	<u>(220)</u>	<u>1,535,887</u>	
Endowment funds						
Various endowment funds held with TMCP	10,750	-	-	(131)	10,619	
Total funds	<u>1,434,510</u>	<u>481,223</u>	<u>(368,876)</u>	<u>(351)</u>	<u>1,546,506</u>	
	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2022 £
Unrestricted funds						
General Fund	139,290	292,452	(314,900)	3,000	-	119,842
Circuit Model Trust Fund	309,868	1,473	(17,091)	(3,000)	(346)	290,904
Manses	1,013,014	-	-	-	-	1,013,014
	<u>1,462,172</u>	<u>293,925</u>	<u>(331,991)</u>	<u>-</u>	<u>(346)</u>	<u>1,423,760</u>
Endowment funds						
Various endowment funds held with TMCP	11,029	-	-	-	(279)	10,750
Total funds	<u>1,473,201</u>	<u>293,925</u>	<u>(331,991)</u>	<u>-</u>	<u>(625)</u>	<u>1,434,510</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

16 Analysis of net assets between funds

	Unrestricted funds General £	Endowment funds	Total funds 2023 £
Tangible fixed assets	1,013,014	-	1,013,014
Fixed asset investments	442,016	10,619	452,635
Current assets	82,479	-	82,479
Current liabilities	(3,122)	-	(3,122)
Total net assets	1,534,387	10,619	1,545,006
	Unrestricted funds General £	Endowment funds	Total funds 2022 £
Tangible assets	1,013,014	-	1,013,014
Fixed asset investments	290,276	10,750	301,026
Current assets	142,184	-	142,184
Current liabilities	(21,714)	-	(21,714)
Total net assets	1,423,760	10,750	1,434,510

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales - Charity number 1132972

Accounts

Charity registration number: 1132972

Burnley & Pendle Methodist Circuit

Annual Report and Financial Statements

for the Year Ended 31 August 2022

Burnley & Pendle Methodist Circuit

Contents

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Balance Sheet	7
Notes to the Financial Statements	8 to 15

Burnley & Pendle Methodist Circuit

Reference and Administrative Details

Charity Registration Number	1132972
Principal Office	Central Methodist Church Hargreaves Street Burnley Lancashire BB11 1DU
Independent Examiner	KM 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
Bankers	Virgin Money 25 Manchester Road Burnley Lancashire BB11 1HX

Burnley & Pendle Methodist Circuit

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2022.

Objectives and activities

Objects and aims

The Circuit shares the same charitable objectives as the rest of the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Staffing

The Circuit staffing in the financial year under review was as follows:

Ordained staffing: Superintendent: Rev Rick Ormrod, with Presbyter Rev Mark Jason. (Mark left the circuit at the end of the financial year and Rev Tony Graff joined on 1st September 2022.

Lay Pastors: Richard Hoyle, serving three churches (Barley, Higherford and Wheatley Lane) and Wheatley Lane School, and is a full time appointment; Mr Chrisvin Edbarg Johnson Kirubakara Pandian (full time), serving three churches (St Andrew's, St John's and St Peter's) and is a full time appointment.

Lay worker: Mrs Wendy Fryer (Circuit wide Children's enabler).

Administrator: Claire Slack

Circuit Leadership Team

The Circuit is overseen by a leadership team comprising of the Superintendent, Presbyter and Lay Pastors; Stewards, Treasurer and Lay Workers as invited.

Burnley & Pendle Methodist Circuit

Trustees' Report (continued)

Mission Statement

The staff and stewards team continued to use the mission statement 'Sharing God's grace in word and action' following up four priorities:

- A. Growing disciples of Jesus Christ.
- B. Outreach to our town and neighbourhoods.
- C. Alongside those in greatest spiritual and material need
- D. Resourcing work among children, young people and families.

These continue to be our priorities.

Activities

The Circuit welcomed our new Superintendent, Rev Richard Ormrod, who took up post on 1st September 2021.

Circuit Churches had re-opened for Sunday worship following the relaxation of Covid restrictions, though social distancing was still being observed and worshippers were still requested to wear masks and use hand gel etc. Most Churches had reduced length services at the start of September these returned to the usual length by the end of the accounting period.

The Circuit maintained its online presence with a weekly Zoom service continuing and new videos on the YouTube Channel. The Circuit website is also regularly updated.

The Circuit continued to develop its Heritage Project with a visit from the Vice President of the Methodist Conference centred around the grave of William Pickles-Hartley at Trawden, founder of Hartley's Jams and a prominent Methodist in his day being the highlight.

Methodist Primary Schools at Hapton, Wellfield (both joint with the Church of England) and Wheatley Lane continue to require substantial staff input on their governing bodies and in frequent assemblies and classroom work. There is tangible benefit to our Circuit from these links.

The Circuit continues to recognise the need to have satisfactory accommodation for its ministers and two manses currently surplus to requirements has been let and income generated for the Circuit.

Public benefit

The trustees have had regard to Charity Commission guidance on public benefit in carrying out the activities of the charity.

Financial review

Policy on reserves

The Trustees have reviewed the Charity's needs for reserves in line with the guidance issued by The Charity Commission and have agreed to hold a general reserve in respect of unrestricted funds in the region of at least £20,000 over and above those reserves represented by unrestricted fixed assets and the Circuit Model Trust fund. The general reserve at the year end stands at £119,842 which is in excess of the agreed reserve. Excess funds are held for the future development of the charity.

Burnley & Pendle Methodist Circuit

Trustees' Report (continued)

Principal funding sources

The Circuit's primary funding source is income from churches by way of the annual assessment.

Structure, governance and management

Recruitment and appointment of trustees

Each of the Churches within the Circuit are eligible to appoint members of the Circuit Meeting; other members are appointed to fulfil specific roles. Members bring with them expertise and experience from the wider church and no specific programme of induction or training is currently in place for the majority of trustees, although the Methodist Church does provide occasional courses and handbooks for specific roles.

Trustees include those called to Ministry both stipendiary and lay.

At any one point in time there are over eighty potential members of the Circuit Meeting who fulfil the role of Trustees. A complete list is available from the Circuit Office.

Trustee remuneration

The lay pastors and stipendiary ministers are paid employees of the charity, Their remuneration is not as a Trustee. Their benefits include stipend, pension and housing.

Major risks and management of those risks

The Trustees have examined the major strategic, business and operational risks that the Charity faces and confirm that systems have been established to enable regular reviews to be carried out so that necessary steps can be taken to lessen these risks.

The annual report was approved by the trustees of the charity on 13 June 2023 and signed on its behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Independent Examiner's Report to the trustees of Burnley & Pendle Methodist Circuit

I report to the trustees on my examination of the accounts of Burnley & Pendle Methodist Circuit for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of Burnley & Pendle Methodist Circuit you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnley & Pendle Methodist Circuit's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Burnley & Pendle Methodist Circuit's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnley & Pendle Methodist Circuit as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

13 June 2023

Burnley & Pendle Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2022

	Note	Unrestricted funds £	Endowment funds £	Total 2022 £	Unrestricted funds £	Endowment funds £	Total 2021 £
Income from:							
Donations and legacies	2	-	-	-	16,000	-	16,000
Charitable activities	3	260,666	-	260,666	293,257	-	293,257
Other trading activities		7,667	-	7,667	1,023	-	1,023
Investment income	4	1,665	-	1,665	1,106	-	1,106
Other income		<u>23,927</u>	-	<u>23,927</u>	<u>20,418</u>	-	<u>20,418</u>
Total income		<u>293,925</u>	-	<u>293,925</u>	<u>331,804</u>	-	<u>331,804</u>
Expenditure on:							
Charitable activities		<u>(331,991)</u>	-	<u>(331,991)</u>	<u>(290,020)</u>	-	<u>(290,020)</u>
Total expenditure		<u>(331,991)</u>	-	<u>(331,991)</u>	<u>(290,020)</u>	-	<u>(290,020)</u>
Gains/losses on investment assets		<u>(346)</u>	<u>(279)</u>	<u>(625)</u>	856	711	<u>1,567</u>
Net (expenditure)/income		<u>(38,412)</u>	<u>(279)</u>	<u>(38,691)</u>	<u>42,640</u>	711	<u>43,351</u>
Net movement in funds		(38,412)	(279)	(38,691)	42,640	711	43,351
Reconciliation of funds							
Total funds brought forward		<u>1,462,172</u>	<u>11,029</u>	<u>1,473,201</u>	<u>1,419,532</u>	<u>10,318</u>	<u>1,429,850</u>
Total funds carried forward	16	<u><u>1,423,760</u></u>	<u><u>10,750</u></u>	<u><u>1,434,510</u></u>	<u><u>1,462,172</u></u>	<u><u>11,029</u></u>	<u><u>1,473,201</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 16.

The notes on pages 8 to 15 form an integral part of these financial statements.

Burnley & Pendle Methodist Circuit

(Registration number: 1132972)
Balance Sheet as at 31 August 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	1,013,014	1,013,014
Investments	13	<u>301,026</u>	<u>317,269</u>
		<u>1,314,040</u>	<u>1,330,283</u>
Current assets			
Debtors	14	41,021	80,040
Cash at bank and in hand		<u>101,163</u>	<u>65,124</u>
		142,184	145,164
Creditors: Amounts falling due within one year	15	<u>(21,714)</u>	<u>(2,246)</u>
Net current assets		<u>120,470</u>	<u>142,918</u>
Net assets		<u>1,434,510</u>	<u>1,473,201</u>
Funds of the charity:			
Endowment funds		10,750	11,029
Unrestricted income funds			
Unrestricted Funds		<u>1,423,760</u>	<u>1,462,172</u>
Total funds	16	<u>1,434,510</u>	<u>1,473,201</u>

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 13 June 2023 and signed on their behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Burnley & Pendle Methodist Circuit meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

2 Income from donations and legacies

	Total 2022 £	Total 2021 £
Donations and legacies; Lancashire District	-	16,000
	-	16,000
	-	16,000

3 Income from charitable activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Church Assessments	260,666	260,666	293,257
	260,666	260,666	293,257
	260,666	260,666	293,257

4 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest received	1,665	1,665	1,106
	1,665	1,665	1,106
	1,665	1,665	1,106

5 Other income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Rental income	19,484	19,484	17,554
Employment Allowance	4,443	4,443	2,864
Other income	7,667	7,667	1,023
	31,594	31,594	21,441
	31,594	31,594	21,441

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2022 £	Total 2021 £
Charitable activities		150,148	150,148	115,451
Staff costs	9	178,882	178,882	171,523
Governance costs		2,961	2,961	3,046
		<u>331,991</u>	<u>331,991</u>	<u>290,020</u>

7 Analysis of governance and support costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Independent examiner fees	2,088	2,088	2,406
Legal fees	873	873	640
	<u>2,961</u>	<u>2,961</u>	<u>3,046</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

9 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	149,204	141,845
Social security costs	12,024	12,319
Pension costs	17,654	17,359
	178,882	171,523

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Charitable activities	7	8

No employee received emoluments of more than £60,000 during the year

10 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	2,088	2,406

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Manse £	Total £
Cost		
At 1 September 2021	1,013,014	1,013,014
At 31 August 2022	1,013,014	1,013,014
Depreciation		
At 31 August 2022	-	-
Net book value		
At 31 August 2022	1,013,014	1,013,014
At 31 August 2021	1,013,014	1,013,014

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

13 Fixed asset investments

	2022 £	2021 £
Other investments	<u>301,026</u>	<u>317,269</u>

Other investments

	Listed investments £	Unlisted investments £	Total £
Cost or Valuation			
At 1 September 2021	16,548	300,721	317,269
Revaluation	(625)	-	(625)
Disposals	<u>-</u>	<u>(15,618)</u>	<u>(15,618)</u>
At 31 August 2022	<u>15,923</u>	<u>285,103</u>	<u>301,026</u>
Net book value			
At 31 August 2022	<u>15,923</u>	<u>285,103</u>	<u>301,026</u>
At 31 August 2021	<u>16,548</u>	<u>300,721</u>	<u>317,269</u>

14 Debtors

	2022 £	2021 £
Prepayments	6,424	6,097
Accrued income	34,597	70,943
Other debtors	<u>-</u>	<u>3,000</u>
	<u>41,021</u>	<u>80,040</u>

15 Creditors

	2022 £	2021 £
Other creditors	3,732	-
Accruals	<u>17,982</u>	<u>2,246</u>
	<u>21,714</u>	<u>2,246</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

16 Funds

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2022 £
Unrestricted funds						
General Fund	139,290	292,452	(314,900)	3,000	-	119,842
Circuit Model Trust Fund	309,868	1,473	(17,091)	(3,000)	(346)	290,904
Manses	<u>1,013,014</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,013,014</u>
	1,462,172	293,925	(331,991)	-	(346)	1,423,760
Endowment funds						
Various endowment funds held with TMCP	<u>11,029</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(279)</u>	<u>10,750</u>
Total funds	<u><u>1,473,201</u></u>	<u><u>293,925</u></u>	<u><u>(331,991)</u></u>	<u><u>-</u></u>	<u><u>(625)</u></u>	<u><u>1,434,510</u></u>
	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2021 £
Unrestricted funds						
General Fund	77,708	333,104	(276,522)	5,000	-	139,290
Circuit Model Trust Fund	328,810	1,106	(15,904)	(5,000)	856	309,868
Manses	<u>1,013,014</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,013,014</u>
	1,419,532	334,210	(292,426)	-	856	1,462,172
Endowment funds						
Various endowment funds held with TMCP	<u>10,318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>711</u>	<u>11,029</u>
Total funds	<u><u>1,429,850</u></u>	<u><u>334,210</u></u>	<u><u>(292,426)</u></u>	<u><u>-</u></u>	<u><u>1,567</u></u>	<u><u>1,473,201</u></u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

17 Analysis of net assets between funds

	Unrestricted funds General £	Endowment funds	Total funds 2022 £
Tangible fixed assets	1,013,014	-	1,013,014
Fixed asset investments	290,276	10,750	301,026
Current assets	142,184	-	142,184
Current liabilities	(21,714)	-	(21,714)
	<u>1,423,760</u>	<u>10,750</u>	<u>1,434,510</u>
Total net assets	<u>1,423,760</u>	<u>10,750</u>	<u>1,434,510</u>
	Unrestricted funds General £	Endowment funds	Total funds 2021 £
Tangible assets	1,013,014	-	1,013,014
Fixed asset investments	306,240	11,029	317,269
Current assets	145,164	-	145,164
Current liabilities	(2,246)	-	(2,246)
	<u>1,462,172</u>	<u>11,029</u>	<u>1,473,201</u>
Total net assets	<u>1,462,172</u>	<u>11,029</u>	<u>1,473,201</u>

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales - Charity number 1132972

Accounts

Charity registration number: 1132972

Burnley & Pendle Methodist Circuit

Annual Report and Financial Statements

for the Year Ended 31 August 2021

Burnley & Pendle Methodist Circuit

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Burnley & Pendle Methodist Circuit

Reference and Administrative Details

Charity Registration Number	1132972
Principal Office	Central Methodist Church Hargreaves Street Burnley Lancashire BB11 1DU
Independent Examiner	KM 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
Bankers	Virgin Money 25 Manchester Road Burnley Lancashire BB11 1HX

Burnley & Pendle Methodist Circuit

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

Objectives and activities

Objects and aims

The Circuit shares the same charitable objectives as the rest of the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Staffing

The Circuit staffing is as follows:

Ordained staffing: Superintendent: Rev Rick Ormrod, with Presbyter Rev Mark Jason.

Lay Pastors: Richard Hoyle, serving three churches (Barley, Higherford and Wheatley Lane) and Wheatley Lane school, and is a full time appointment; Mr Chrisvin Edbarg Johnson Kirubakara Pandian (full time), serving three churches (St Andrew's, St John's and St Peter's) and is a full time appointment.

Lay worker: Mrs Wendy Fryer (Circuit wide Children's enabler).

Circuit Leadership Team

The Circuit is overseen by a leadership team comprising of the Superintendent, 1 Presbyter and 2 Lay Pastors; Stewards (J Dugdale, K Heyworth, A Snell, I Wheeler and G Campbell), Treasurer Miss J Harrison and Lay Workers as invited.

Burnley & Pendle Methodist Circuit

Trustees' Report

Mission Statement

The staff and stewards team continued to use the mission statement 'Sharing God's grace in word and action' following up four priorities:

- A. Growing disciples of Jesus Christ.
- B. Outreach to our town and neighbourhoods.
- C. Alongside those in greatest spiritual and material need
- D. Resourcing work among children, young people and families.

These continue to be our priorities.

Activities

The national lockdown as a result of the Coronavirus pandemic resulted in our churches being closed for some of the year under review. Ordained and Lay Staff continued to ensure that weekly worship was provided on Zoom, along with other faith-based events during the week. Congregations were supported pastorally via phone and email during this difficult year.

During this period, church property stewards ensured that the buildings were regularly cleaned and the water systems monitored for legionella. Every church put in place a Risk Assessment based on connexional guidelines, that ensured our buildings were Covid Secure and ready to reopen. The circuit carried out a complete inspection of every building to ensure that the Risk Assessment and Covid Secure measures had been adhered to.

This period also provided us with the opportunity to develop our online presence and provide resources for our congregations. New projects during this period included the development of a mobile App, a Circuit YouTube Channel, FaceBook and Twitter accounts, as well as a new website.

Methodist Primary Schools at Hapton, Wellfield (both joint with the Church of England) and Wheatley Lane require substantial staff input on their governing bodies and in frequent assemblies and classroom work. There is tangible benefit to our Circuit from these links.

The Circuit continues to recognise the need to have satisfactory accommodation for its ministers and a suitable manse currently surplus to requirements has been let and income generated for the Circuit.

Public benefit

The trustees have had regard to Charity Commission guidance on public benefit in carrying out the activities of the charity.

Financial review

Policy on reserves

The Trustees have reviewed the Charity's needs for reserves in line with the guidance issued by The Charity Commission and have agreed to hold a general reserve in respect of unrestricted funds in the region of at least £20,000 over and above those reserves represented by unrestricted fixed assets and the Circuit Model Trust fund. The general reserve at the year end stands at £139,290 which is in excess of the agreed reserve. Excess funds are held for the future development of the charity.

Burnley & Pendle Methodist Circuit

Trustees' Report

Principal funding sources

The Circuit's primary funding source is income from churches by way of the annual assessment.

Structure, governance and management

Recruitment and appointment of trustees

Each of the Churches within the Circuit are eligible to appoint members of the Circuit Meeting; other members are appointed to fulfil specific roles. Members bring with them expertise and experience from the wider church and no specific programme of induction or training is currently in place for the majority of trustees, although the Methodist Church does provide occasional courses and handbooks for specific roles.

Trustees include those called to Ministry both stipendiary and lay.

At any one point in time there are over eighty potential members of the Circuit Meeting who fulfil the role of Trustees. A complete list is available from the Circuit Office.

Trustee remuneration

The lay pastors and stipendiary ministers are paid employees of the charity, Their remuneration is not as a Trustee. Their benefits include stipend, pension and housing.

Major risks and management of those risks

The Trustees have examined the major strategic, business and operational risks that the Charity faces and confirm that systems have been established to enable regular reviews to be carried out so that necessary steps can be taken to lessen these risks.

The annual report was approved by the trustees of the charity on 27 June 2022 and signed on its behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Independent Examiner's Report to the trustees of Burnley & Pendle Methodist Circuit

I report to the trustees on my examination of the accounts of Burnley & Pendle Methodist Circuit for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of Burnley & Pendle Methodist Circuit you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnley & Pendle Methodist Circuit's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Burnley & Pendle Methodist Circuit's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnley & Pendle Methodist Circuit as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

27 June 2022

Burnley & Pendle Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Endowment funds £	Total 2021 £	Unrestricted funds £	Endowment funds £	Total 2020 £
Income from:							
Donations and legacies	2	16,000	-	16,000	10,500	-	10,500
Charitable activities	3	293,257	-	293,257	300,429	-	300,429
Other trading activities		1,023	-	1,023	3,175	-	3,175
Investment income	4	1,106	-	1,106	3,049	-	3,049
Other income		20,418	-	20,418	20,275	-	20,275
Total income		<u>331,804</u>	<u>-</u>	<u>331,804</u>	<u>337,428</u>	<u>-</u>	<u>337,428</u>
Expenditure on:							
Charitable activities		<u>(290,020)</u>	<u>-</u>	<u>(290,020)</u>	<u>(342,110)</u>	<u>-</u>	<u>(342,110)</u>
Total expenditure		<u>(290,020)</u>	<u>-</u>	<u>(290,020)</u>	<u>(342,110)</u>	<u>-</u>	<u>(342,110)</u>
Gains/losses on investment assets		<u>856</u>	<u>711</u>	<u>1,567</u>	<u>(84)</u>	<u>(80)</u>	<u>(164)</u>
Net income/(expenditure)		<u>42,640</u>	<u>711</u>	<u>43,351</u>	<u>(4,766)</u>	<u>(80)</u>	<u>(4,846)</u>
Net movement in funds		42,640	711	43,351	(4,766)	(80)	(4,846)
Reconciliation of funds							
Total funds brought forward		<u>1,419,532</u>	<u>10,318</u>	<u>1,429,850</u>	<u>1,424,298</u>	<u>10,398</u>	<u>1,434,696</u>
Total funds carried forward	16	<u><u>1,462,172</u></u>	<u><u>11,029</u></u>	<u><u>1,473,201</u></u>	<u><u>1,419,532</u></u>	<u><u>10,318</u></u>	<u><u>1,429,850</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 16.

The notes on pages 8 to 15 form an integral part of these financial statements.

Burnley & Pendle Methodist Circuit

(Registration number: 1132972)
Balance Sheet as at 31 August 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	1,013,014	1,013,014
Investments	13	<u>317,269</u>	<u>330,500</u>
		<u>1,330,283</u>	<u>1,343,514</u>
Current assets			
Debtors	14	80,040	34,497
Cash at bank and in hand		<u>65,124</u>	<u>61,997</u>
		145,164	96,494
Creditors: Amounts falling due within one year	15	<u>(2,246)</u>	<u>(10,158)</u>
Net current assets		<u>142,918</u>	<u>86,336</u>
Net assets		<u>1,473,201</u>	<u>1,429,850</u>
Funds of the charity:			
Endowment funds		11,029	10,318
Unrestricted income funds			
Unrestricted Funds		<u>1,462,172</u>	<u>1,419,532</u>
Total funds	16	<u>1,473,201</u>	<u>1,429,850</u>

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 27 June 2022 and signed on their behalf by:

.....
Reverend R Ormrod
Trustee

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Burnley & Pendle Methodist Circuit meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Exemption from preparing a cash flow statement

The charity is exempt from preparing a cash flow statement.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Donations and legacies;			
Lancashire District	16,000	16,000	10,500
	<u>16,000</u>	<u>16,000</u>	<u>10,500</u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Church Assessments	293,257	293,257	298,104
Grants received	-	-	2,325
	<u>293,257</u>	<u>293,257</u>	<u>300,429</u>

4 Investment income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest received	1,106	1,106	3,049
	<u>1,106</u>	<u>1,106</u>	<u>3,049</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

5 Other income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Rental income	17,554	17,554	16,833
Employment Allowance	2,864	2,864	3,442
Other income	1,023	1,023	3,175
	21,441	21,441	23,450

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2021 £	Total 2020 £
Charitable activities		115,451	115,451	133,147
Staff costs	9	171,523	171,523	205,804
Governance costs		3,046	3,046	3,159
		290,020	290,020	342,110
The total grants paid to institutions during the year was as follows:				
Other grants		-	-	1,966
		-	-	1,966

7 Analysis of governance and support costs

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Independent examiner fees	2,406	2,406	2,490
Legal fees	640	640	669
	3,046	3,046	3,159

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

9 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	141,845	175,295
Social security costs	12,319	12,346
Pension costs	17,359	18,163
	<u>171,523</u>	<u>205,804</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Charitable activities	<u>8</u>	<u>9</u>

No employee received emoluments of more than £60,000 during the year

10 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>2,406</u>	<u>2,490</u>

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Manse £	Total £
Cost		
At 1 September 2020	<u>1,013,014</u>	<u>1,013,014</u>
At 31 August 2021	1,013,014	1,013,014
Depreciation		
At 31 August 2021	<u>-</u>	<u>-</u>
Net book value		
At 31 August 2021	<u>1,013,014</u>	<u>1,013,014</u>
At 31 August 2020	<u>1,013,014</u>	<u>1,013,014</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

13 Fixed asset investments

	2021 £	2020 £
Other investments	<u>317,269</u>	<u>330,500</u>

Other investments

	Listed investments £	Unlisted investments £	Total £
Cost or Valuation			
At 1 September 2020	14,981	315,519	330,500
Revaluation	1,567	-	1,567
Disposals	<u>-</u>	<u>(14,798)</u>	<u>(14,798)</u>
At 31 August 2021	<u>16,548</u>	<u>300,721</u>	<u>317,269</u>
Net book value			
At 31 August 2021	<u>16,548</u>	<u>300,721</u>	<u>317,269</u>
At 31 August 2020	<u>14,981</u>	<u>315,519</u>	<u>330,500</u>

14 Debtors

	2021 £	2020 £
Prepayments	6,097	-
Accrued income	70,943	26,497
Other debtors	<u>3,000</u>	<u>8,000</u>
	<u>80,040</u>	<u>34,497</u>

15 Creditors

	2021 £	2020 £
Other taxation and social security	-	6,283
Accruals	2,246	2,200
Deferred income	<u>-</u>	<u>1,675</u>
	<u>2,246</u>	<u>10,158</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

16 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2021 £
Unrestricted funds						
General Fund	77,708	333,104	(276,522)	5,000	-	139,290
Circuit Model Trust Fund	328,810	1,106	(15,904)	(5,000)	856	309,868
Manses	<u>1,013,014</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,013,014</u>
	1,419,532	334,210	(292,426)	-	856	1,462,172
Endowment funds						
Various endowment funds held with TMCP	<u>10,318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>711</u>	<u>11,029</u>
Total funds	<u>1,429,850</u>	<u>334,210</u>	<u>(292,426)</u>	<u>-</u>	<u>1,567</u>	<u>1,473,201</u>
	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2020 £
Unrestricted funds						
General Fund	66,188	334,625	(325,105)	2,000	-	77,708
Circuit Model Trust Fund	345,096	2,803	(17,005)	(2,000)	(84)	328,810
Manses	<u>1,013,014</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,013,014</u>
	1,424,298	337,428	(342,110)	-	(84)	1,419,532
Endowment funds						
Various endowment funds held with TMCP	<u>10,398</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(80)</u>	<u>10,318</u>
Total funds	<u>1,434,696</u>	<u>337,428</u>	<u>(342,110)</u>	<u>-</u>	<u>(164)</u>	<u>1,429,850</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2021

17 Analysis of net assets between funds

	Unrestricted funds General £	Endowment funds	Total funds 2021 £
Tangible fixed assets	1,013,014	-	1,013,014
Fixed asset investments	306,240	11,029	317,269
Current assets	145,164	-	145,164
Current liabilities	(2,246)	-	(2,246)
	<u>1,462,172</u>	<u>11,029</u>	<u>1,473,201</u>
Total net assets	<u>1,462,172</u>	<u>11,029</u>	<u>1,473,201</u>
	Unrestricted funds General £	Endowment funds	Total funds 2020 £
Tangible assets	1,013,014	-	1,013,014
Fixed asset investments	320,182	10,318	330,500
Current assets	96,494	-	96,494
Current liabilities	(10,158)	-	(10,158)
	<u>1,419,532</u>	<u>10,318</u>	<u>1,429,850</u>
Total net assets	<u>1,419,532</u>	<u>10,318</u>	<u>1,429,850</u>

BURNLEY AND PENDLE METHODIST CIRCUIT

England & Wales - Charity number 1132972

Accounts

Charity registration number: 1132972

Burnley & Pendle Methodist Circuit

Annual Report and Financial Statements

for the Year Ended 31 August 2020

Draft

Burnley & Pendle Methodist Circuit

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Draft

Burnley & Pendle Methodist Circuit

Reference and Administrative Details

Principal Office Central Methodist Church
Hargreaves Street
Burnley
Lancashire
BB11 1DU

Charity Registration Number 1132972

Bankers Yorkshire Bank
25 Manchester Road
Burnley
Lancashire
BB11 1HX

Independent Examiner KM
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

Draft

Burnley & Pendle Methodist Circuit

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2020.

Objectives and activities

Objects and aims

The Circuit shares the same charitable objectives as the rest of the Methodist Church. The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of – (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church; (b) any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church; (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church; (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Staffing

The Circuit staffing in the year was as follows:

Ordained staffing: Superintendent: Rev Philip Taylor, with Presbyters Rev Mark Jason & Rev Marian Taylor (50%).

Lay Pastors: Richard Hoyle, serving four churches (Brunshaw, Greenbrook, Parkside and Higherford and is a full time appointment; Kathryn Lamport (part time), Chrisvin Edbarg Johnson Kirubakara Pandian (full time).

Lay workers in the following roles: Kelly Fort (part time Family and Youth Worker) and Wendy Fryer (part time Community and Outreach Worker).

Circuit Leadership Team

The Circuit is overseen by a leadership team comprising of the Superintendent, Presbyters and Lay Pastors; Stewards (C Dugdale, K Heyworth, A Snell, B Oliver and G Campbell), Treasurer Miss J Harrison and Lay Workers as invited.

Burnley & Pendle Methodist Circuit

Trustees' Report

Mission Statement

The staff and stewards team continued to use the mission statement 'Sharing God's grace in word and action' following up four priorities:

- A. Growing disciples of Jesus Christ.
- B. Outreach to our town and neighbourhoods.
- C. Alongside those in greatest spiritual and material need
- D. Resourcing work among children, young people and families.

These continue to be our priorities.

Activities

The national lockdown as a result of the Coronavirus pandemic resulted in our churches being closed for most of the year under review. Ordained and Lay Staff continued to ensure that weekly worship was provided on Zoom, along with other faith-based events during the week. Congregations were supported pastorally via phone and email during this difficult year.

During this period, church property stewards ensured that the buildings were regularly cleaned and the water systems monitored for legionella. Every church put in place a Risk Assessment based on connexional guidelines, that ensured our buildings were Covid Secure and ready to reopen. The circuit carried out a complete inspection of every building to ensure that the Risk Assessment and Covid Secure measures had been adhered to.

This period also provided us with the opportunity to develop our online presence and provide resources for our congregations. New projects during this period included the development of a mobile App, a Circuit YouTube Channel, FaceBook and Twitter accounts, as well as a new website.

Methodist Primary Schools at Hapton, Wellfield (both joint with the Church of England) and Wheatley Lane require substantial staff input on their governing bodies and in frequent assemblies and classroom work. There is tangible benefit to our Circuit from these links.

The Circuit continues to recognise the need to have satisfactory accommodation for its ministers and a suitable manse currently surplus to requirements has been let and income generated for the Circuit.

Public benefit

The trustees have had regard to Charity Commission guidance on public benefit in carrying out the activities of the charity.

Financial review

A surplus on the general fund was generated amounting to £11k. General reserves at the year end are £77k.

Due to the closure of the churches in the circuit during the second half of the year, churches were allowed to defer payment of their assessments.

The Circuit Model Trust Fund balance stands at £329k.

Burnley & Pendle Methodist Circuit

Trustees' Report

Policy on reserves

The Trustees have reviewed the Charity's needs for reserves in line with the guidance issued by The Charity Commission and have agreed to hold a general reserve in respect of unrestricted funds in the region of at least £20,000 over and above those reserves represented by unrestricted fixed assets and the Circuit Model Trust fund. The general reserve at the year end stands at £77,708 which is in excess of the agreed reserve. Excess funds are held for the future development of the charity.

Principal funding sources

The Circuit's primary funding source is income from churches by way of the annual assessment.

Structure, governance and management

Recruitment and appointment of trustees

Each of the Churches within the Circuit are eligible to appoint members of the Circuit Meeting; other members are appointed to fulfil specific roles. Members bring with them expertise and experience from the wider church and no specific programme of induction or training is currently in place for the majority of trustees, although the Methodist Church does provide occasional courses and handbooks for specific roles.

Trustees include those called to Ministry both stipendiary and lay.

At any point in time there are over eighty potential members of the Circuit Meeting who fulfil the role of Trustees. A complete list is available from the Circuit Office.

Trustee remuneration

The lay pastors and stipendiary ministers are paid employees of the charity, Their remuneration is not as a Trustee. Their benefits include stipend, pension and housing.

Major risks and management of those risks

The Trustees have examined the major strategic, business and operational risks that the Charity faces and confirm that systems have been established to enable regular reviews to be carried out so that necessary steps can be taken to lessen these risks.

The annual report was approved by the trustees of the charity on 15 March 2021 and signed on its behalf by:

.....
Reverend M Jason
Trustee

Burnley & Pendle Methodist Circuit

Independent Examiner's Report to the trustees of Burnley & Pendle Methodist Circuit

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2020 which are set out on pages 6 to 15.

Respective responsibilities of trustees and examiner

As the charity's trustees of Burnley & Pendle Methodist Circuit you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnley & Pendle Methodist Circuit's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since Burnley & Pendle Methodist Circuit's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnley & Pendle Methodist Circuit as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

15 March 2021

Burnley & Pendle Methodist Circuit

Statement of Financial Activities for the Year Ended 31 August 2020

Note	Unrestricted funds £	Endowment funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2019 £	
Income from:								
Donations and legacies	2	10,500	-	10,500	10,280	-	-	10,280
Charitable activities	3	300,429	-	300,429	303,495	-	-	303,495
Other trading activities		3,175	-	3,175	2,910	-	-	2,910
Investment income	4	3,049	-	3,049	2,978	-	30	3,008
Other income		20,275	-	20,275	5,600	-	-	5,600
Total income		<u>337,428</u>	<u>-</u>	<u>337,428</u>	<u>325,263</u>	<u>-</u>	<u>30</u>	<u>325,293</u>
Expenditure on:								
Charitable activities		<u>(342,110)</u>	<u>-</u>	<u>(342,110)</u>	<u>(405,020)</u>	<u>-</u>	<u>-</u>	<u>(405,020)</u>
Total expenditure		<u>(342,110)</u>	<u>-</u>	<u>(342,110)</u>	<u>(405,020)</u>	<u>-</u>	<u>-</u>	<u>(405,020)</u>
Gains/losses on investment assets		<u>(84)</u>	<u>(80)</u>	<u>(164)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net (expenditure)/income		(4,766)	(80)	(4,846)	(79,757)	-	30	(79,727)
Gross transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>3,347</u>	<u>(3,347)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(4,766)	(80)	(4,846)	(76,410)	(3,347)	30	(79,727)
Reconciliation of funds								
Total funds brought forward		<u>1,424,298</u>	<u>10,398</u>	<u>1,434,696</u>	<u>1,500,708</u>	<u>3,347</u>	<u>10,368</u>	<u>1,514,423</u>
Total funds carried forward	17	<u>1,419,532</u>	<u>10,318</u>	<u>1,429,850</u>	<u>1,424,298</u>	<u>-</u>	<u>10,398</u>	<u>1,434,696</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 17.

Burnley & Pendle Methodist Circuit

(Registration number: 1132972)
Balance Sheet as at 31 August 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	12	1,013,014	1,013,014
Investments	13	<u>330,500</u>	<u>344,864</u>
		<u>1,343,514</u>	<u>1,357,878</u>
Current assets			
Debtors	14	34,497	35,508
Cash at bank and in hand		<u>61,997</u>	<u>57,879</u>
		96,494	93,387
Creditors: Amounts falling due within one year	15	<u>(10,158)</u>	<u>(16,569)</u>
Net current assets		<u>86,336</u>	<u>76,818</u>
Net assets		<u>1,429,850</u>	<u>1,434,696</u>
Funds of the charity:			
Endowment funds		10,318	10,398
Unrestricted income funds			
Unrestricted Funds		<u>1,419,532</u>	<u>1,424,298</u>
Total funds	17	<u>1,429,850</u>	<u>1,434,696</u>

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 15 March 2021 and signed on their behalf by:

.....
Reverend M Jason
Trustee

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Burnley & Pendle Methodist Circuit meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity is exempt from preparing a cash flow statement.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Donations and legacies; Lancashire District	10,500	10,500	10,280
	10,500	10,500	10,280

3 Income from charitable activities

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Church Assessments	298,104	298,104	303,495
Grant received	2,325	2,325	-
	300,429	300,429	303,495

4 Investment income

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Interest received	3,049	3,049	3,008

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

5 Other income

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Rental income	16,833	16,833	5,600
Employment Allowance	3,442	3,442	-
Other income	3,175	3,175	2,910
	23,450	23,450	8,510

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2020 £	Total 2019 £
Grants to institutions		1,966	1,966	21,704
The total grants paid to institutions during the year was as follows:				
Burnley Pioneer Project		-	-	3,000
Brierfield Methodist Church		-	-	11,000
Other grants		1,966	1,966	7,704
		1,966	1,966	21,704

7 Analysis of governance and support costs

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Independent examiner fees	2,490	2,490	2,200
Legal fees	669	669	900
	3,159	3,159	3,100

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

9 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	175,295	187,381
Social security costs	12,346	3,068
Pension costs	18,163	22,754
	205,804	213,203

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Charitable activities	9	9

No employee received emoluments of more than £60,000 during the year

10 Independent examiner's remuneration

	2020 £	2019 £
Examination of the financial statements	2,490	2,200

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Manses £	Total £
Cost		
At 1 September 2019	1,013,014	1,013,014
At 31 August 2020	1,013,014	1,013,014
Depreciation		
At 31 August 2020	-	-
Net book value		
At 31 August 2020	1,013,014	1,013,014
At 31 August 2019	1,013,014	1,013,014

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

13 Fixed asset investments

	2020	2019
	£	£
Other investments	<u>330,500</u>	<u>344,864</u>

Other investments

	Listed investments	Unlisted investments	Total
	£	£	£
Cost or Valuation			
At 1 September 2019	15,145	329,720	344,865
Revaluation	(164)	-	(164)
Disposals	<u>-</u>	<u>(14,201)</u>	<u>(14,201)</u>
At 31 August 2020	<u>14,981</u>	<u>315,519</u>	<u>330,500</u>
Net book value			
At 31 August 2020	<u>14,981</u>	<u>315,519</u>	<u>330,500</u>
At 31 August 2019	<u>15,145</u>	<u>329,720</u>	<u>344,865</u>

14 Debtors

	2020	2019
	£	£
Trade debtors	-	3,299
Prepayments	-	7,246
Accrued income	26,497	13,325
Other debtors	<u>8,000</u>	<u>11,638</u>
	<u>34,497</u>	<u>35,508</u>

15 Creditors

	2020	2019
	£	£
Other taxation and social security	6,283	1,064
Other creditors	-	329
Accruals	2,200	3,600
Deferred income	<u>1,675</u>	<u>11,576</u>
	<u>10,158</u>	<u>16,569</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

16 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £18,163 (2019 - £22,754).

17 Funds

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2020 £
Unrestricted funds						
General Fund	66,188	334,625	(325,105)	2,000	-	77,708
Circuit Model Trust Fund	345,096	2,803	(17,005)	(2,000)	(84)	328,810
Manses	<u>1,013,014</u>	-	-	-	-	<u>1,013,014</u>
	1,424,298	337,428	(342,110)	-	(84)	1,419,532
Endowment funds						
Various endowment funds held with TMCP	<u>10,398</u>	-	(80)	-	-	<u>10,318</u>
Total funds	<u>1,434,696</u>	<u>337,428</u>	<u>(342,190)</u>	<u>-</u>	<u>(84)</u>	<u>1,429,850</u>
	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Transfers £		Balance at 31 August 2019 £
Unrestricted funds						
General Fund	108,360	325,263	(374,387)	6,953		66,189
Circuit Model Trust Fund	149,334	-	(30,633)	226,394		345,095
Manses	<u>1,243,014</u>	-	-	(230,000)		<u>1,013,014</u>
	1,500,708	325,263	(405,020)	3,347		1,424,298
Restricted funds						
Burnley Borough Council	3,347	-	-	(3,347)		-
Endowment funds						
Various endowment funds held with TMCP	<u>10,368</u>	30	-	-		<u>10,398</u>
Total funds	<u>1,514,423</u>	<u>325,293</u>	<u>(405,020)</u>	<u>-</u>		<u>1,434,696</u>

Burnley & Pendle Methodist Circuit

Notes to the Financial Statements for the Year Ended 31 August 2020

18 Analysis of net assets between funds

	Unrestricted funds General £	Listed investments fund	Total funds 2020 £
Tangible fixed assets	1,013,014	-	1,013,014
Fixed asset investments	320,182	10,318	330,500
Current assets	96,494	-	96,494
Current liabilities	(10,158)	-	(10,158)
Total net assets	1,419,532	10,318	1,429,850
	Unrestricted funds General £	Listed investments fund	Total funds 2019 £
Tangible assets	1,013,014	-	1,013,014
Fixed asset investments	329,719	15,145	344,864
Current assets	93,387	-	93,387
Current liabilities	(16,569)	-	(16,569)
Total net assets	1,419,551	15,145	1,434,696