

# HARTLEPOOL CARERS

England & Wales · Charity number 1132951

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [07025891](#)

**Registered** 2009-11-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 19a Lowthian Road  
Hartlepool  
TS24 8BH

**Phone** 01429283095

**Email** [info@hartlepoolcarers.org.uk](mailto:info@hartlepoolcarers.org.uk)

**Website** [www.hartlepoolcarers.org.uk](http://www.hartlepoolcarers.org.uk)

## Activities

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**Objects:** TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE ELDERLY, SICK OR PEOPLE WITH A DISABILITY LIVING OR LOCATED WITHIN THE BOROUGH OF HARTLEPOOL AND ITS SURROUNDING AREAS, AND IN PARTICULAR THE RELIEF OF NEED AND HARDSHIP BY PROVIDING SUPPORT, ADVICE AND INFORMATION TO THOSE RESPONSIBLE FOR THEIR CARE TO IMPROVE THE QUALITY OF THEIR LIVES.

**Activities:** To promote any charitable purpose for the benefit of any benefit of any unpaid Carer who may look after the elderly, sick or people with a disability living or located in the borough of Hartlepool and its surrounding areas, in particular the relief of need and hardship by providing support, advice and information to those responsible for their care to improve the quality of Carers' lives.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- **Area of benefit:** HARTLEPOOL
- Hartlepool

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,138,363	£497,064	£538,353	16
2024-03-31	£523,589	£493,800	£497,054	15
2023-03-31	£441,184	£423,343	-	-
2022-03-31	£532,947	£396,819	£449,424	13
2021-03-31	£404,923	£333,894	-	-

## Trustees

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Name	Role	Appointed
<b>Bev Hart</b>	Chair	2023-09-08
Dr Angela Lynne Brown		2022-08-08
Elaine Garrett		2021-04-20
Glynis Hansen		2021-04-20
Martin Brown		2014-07-25

**HARTLEPOOL CARERS**

England & Wales - Charity number 1132951

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# Accounts

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**Registered number: 07025891**  
**Charity number: 1132951**

**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

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**HARTLEPOOL CARERS**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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<b>Trustees and Directors</b>	E C Garrett, Treasurer G Hansen M L Brown, Secretary B Hart, Chair P Kewley A L Brown, (Trustee only)
<b>Company registered number</b>	07025891
<b>Charity registered number</b>	1132951
<b>Registered office</b>	19a Lowthian Road Hartlepool Cleveland TS24 8BH
<b>Chief executive officer</b>	C Fewster
<b>Independent Examiners</b>	Waltons Business Advisers Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2024 to 31 March 2025. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

• **Policies and objectives**

**Purposes and aims**

To provide Information, Advice and Guidance to unpaid carers who provide essential care to individuals living with a long-term illness, disability, sensory loss, mental health needs and/or substance misuse. We operate across Hartlepool and support carers living out of area if they are providing support to a cared for person living within Hartlepool.

**Ensuring our work delivers our aims**

The charity reviews its aims, objectives, and activities each year to ensure that the activities have met the objectives and that any planned activities will do so. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**Our mission**

At Hartlepool Carers, our mission is to ensure unpaid carers receive the recognition, support, and opportunities they deserve.

• **Achievement and performance**

**The focus of our work**

We provide information, advice, and guidance to unpaid carers who offer essential care to someone living with an illness, frailty, disability, mental health condition, or addiction—and who could not cope without that support. The care they give is unpaid, but its value is immeasurable.

We work collaboratively across Hartlepool to help carers live well alongside their caring role. This means providing early intervention to prevent crisis, as well as creating opportunities for carers to grow, connect, and thrive—through skills development, employment support, and social inclusion.

We are committed to building a community where carers are recognised, supported, and empowered.

Throughout 2024–2025, Hartlepool Carers has continued to deliver a diverse and inclusive programme of activities designed to support carers of all ages.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**(continued)**

Our key focus remains on promoting positive mental and physical health, expanding access to training, education, and volunteering opportunities, increasing social engagement, and ensuring financial wellbeing for carers—empowering them to manage their caring role while maintaining a good quality of life.

We offer a variety of regular weekly sessions, which include:

- Health Walks to promote physical activity and connection
- Carers Craft Group for creativity and relaxation
- Carers Coffee Afternoons, offering a welcoming space to share and connect
- Young Carer Activities, designed to support and uplift younger carers
- Moving On Support Sessions for carers transitioning beyond their caring role

These activities not only offer respite but also build lasting peer support networks that reduce isolation and improve emotional wellbeing.

Hartlepool Carers is also proud to be an active presence in the wider community. We regularly take part in key national awareness events such as Dementia Action Week, Mental Health Awareness Week, and Learning Disability Week, ensuring that carers are visible, heard, and supported within their communities.

In addition, we lead on three significant national campaigns each year:

- Carers Week
- Carers Rights Day
- Young Carers Action Day

These campaigns follow national themes and provide powerful platforms to celebrate the contributions of carers, raise awareness of their needs, and advocate for systemic change. Through community events, social media campaigns, and partnership work, we ensure that carers across Hartlepool are recognised and valued.

Our events and activities remain a cornerstone of our mission—creating positive, meaningful experiences that help carers feel connected, supported, and empowered.

### **Information, Advice and Guidance**

Providing timely, tailored support through Information, Advice and Guidance (IAG) remains at the heart of our service.

Throughout 2024–2025, our dedicated team has continued to deliver high-quality IAG to unpaid carers of all ages, helping them navigate the often complex realities of their caring roles. With strong local knowledge and deep understanding of community resources, our team ensures that carers are connected to the right support at the right time.

Our IAG work focuses on:

- Helping carers understand their rights and entitlements

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**(continued)**

- Offering practical support with benefits, housing, health services, and more
- Reducing isolation by connecting carers with local groups and peer support
- Strengthening natural support networks within the community

We work in close partnership with a wide range of local services to ensure a holistic approach to family support. By identifying each family's unique needs, we help ensure they are linked with the most appropriate services—empowering them to achieve sustainable, long-term outcomes.

Whether through one-to-one conversations, outreach sessions, or collaborative referrals, our IAG services continue to play a vital role in enabling carers across Hartlepool to feel informed, supported, and confident in their caring journey.

#### **Carer Assessments and Reviews**

This year, Hartlepool Carers has continued to lead on delivering Carer Assessments and Reviews for all unpaid carers in the town—taking over this vital role from Hartlepool Borough Council. This shift has proven to be a significant and positive step forward for carers locally, ensuring a more responsive and holistic offer of support.

By embedding this function within our organisation, carers now receive their assessments through a trusted, community-based service that understands their unique challenges and can offer more flexible, person-centred solutions.

As an independent charity, we have the added benefit of being able to secure external funding to enhance the support we provide. This enables us to offer individual grants and develop tailored services that go beyond statutory provision. For many carers, this has meant access to a broader and more meaningful range of support options—without the need to rely solely on traditional services like Direct Payments.

Feedback from carers has been overwhelmingly positive. They report feeling listened to, better understood, and more empowered to make decisions that work for them and their families.

Our approach to assessments not only identifies immediate needs but also opens the door to early intervention, long-term planning, and the opportunity for carers to live well around their caring role.

#### **Community Led Support**

At Hartlepool Carers, we recognise the power of local connection in building stronger, more resilient support networks. Throughout 2024–2025, we have continued to deliver and expand community-led opportunities that improve the lives of carers across Hartlepool.

By working closely within the town's Community Hubs, we ensure that carers can access not only our support, but also a wide range of local services, agencies, and resources—all under one roof. This collaborative model reduces barriers, simplifies access, and helps carers feel more connected to their communities.

Over the past year, we have strengthened our partnerships within the Hubs, deepening relationships with organisations that offer specialist support in areas such as mental health, addiction, housing, welfare advice, and more. These connections mean carers and their families benefit from joined-up support, often receiving early help before issues escalate into crisis.

This community-based approach ensures carers receive timely, localised, and holistic support—making a real difference in their everyday lives while helping them to feel visible, valued, and understood.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**(continued)**

**Adult Carers**

Hartlepool Carers continues to deliver a wide range of support for Adult Carers, offering on average five sessions per week designed to reduce isolation, build confidence, and enhance skills. These regular sessions bring carers together, allowing them to connect with others in similar situations and form strong, supportive peer networks.

This year, Adult Carers have enjoyed a variety of social activities, including trips to the races, theatre outings, and outdoor sessions at local allotments. These experiences provide not only a break from caring responsibilities but also a chance to recharge and build emotional resilience.

We also remain committed to equipping carers with the practical knowledge they need. Training opportunities this year have included:

- Epilepsy Awareness
- First Aid
- Moving and Handling

These sessions help ensure carers feel confident and prepared in their caring role.

We've also strengthened partnerships to support carers navigating more complex situations. Working with North Tees and Hartlepool NHS Trust, we've helped raise awareness of John's Campaign, ensuring unpaid carers are supported and included when their loved ones are admitted to hospital.

In response to carer feedback, we partnered with ProtectUs to deliver several Power of Attorney and Wills information sessions. This has helped carers feel more informed and better prepared for the future.

**Young Carers**

Our dedicated team continues to support Young Carers across Hartlepool through weekly sessions shaped around their interests, needs, and aspirations. These sessions offer both social connection and educational support, helping young carers thrive in all aspects of life while managing their caring responsibilities.

We are proud to have provided young carers with opportunities for respite at our fully funded Hartlepool Carers Caravan, offering well-deserved breaks in a supportive and relaxing environment.

In addition, we've partnered with the North East Raising Aspirations Partnership (NERAP) to give young carers access to:

- University visits
- Educational workshops
- Career and training advice

This work is helping to ensure a smooth and supported transition into adulthood, opening doors to future opportunities many had not thought possible.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**(continued)**

Over the festive period, 15 young carers spread holiday cheer by visiting several local care homes, singing festive songs and engaging with residents.

The feedback from both residents and staff was overwhelmingly positive, and further visits are now being planned.

Christmas 2024 we delivered an extended Christmas Shop, in partnership with The PFC Trust and Teesside Charity. Young carers were invited to a 'free shop' where they could fill their sacks with clothing, toiletries, sweets, and other festive treats—bringing joy and relief to many families during a financially challenging time.

### **Parent Carers**

Hartlepool Carers remains committed to supporting Parent Carers—those caring for children and young people with additional needs and/or disabilities. Through part-funding a dedicated worker, we continue to work closely with 1 Hart, 1 Mind, 1 Future, Hartlepool's Parent Carer Forum.

Weekly sessions offer parents and carers the opportunity to:

- Build peer support networks
- Access social and community opportunities
- Share experiences and strategies in a supportive environment

These sessions have been vital in empowering families and reducing feelings of isolation. We've also developed strong relationships with local statutory services, helping to shape more responsive and inclusive care pathways. Parent carers now have a more active voice in informing positive change across local services.

To further enhance support, the SENDIAS Officer for Hartlepool is now co-located within Hartlepool Carers, creating a one-stop-shop for families needing guidance, advocacy, or specialist support around education, health, and care planning.

### **Hospital Liaison Project**

Launched in April 2023, the Hospital Liaison Project has become a key initiative in ensuring that unpaid carers are identified, informed, and supported within healthcare settings.

Originally funded by The PFC Trust, the project placed a full-time support officer within Hartlepool and North Tees Hospitals, embedding carer awareness and support across both sites. Since the conclusion of the initial funding period, Hartlepool Carers has continued to sustain the project through its core team, demonstrating our long-term commitment to improving carer experiences within the NHS.

Key achievements include:

- Weekly information stands at both hospitals, offering direct support to carers, patients, and staff
- Regular attendance at ward meetings to ensure carer considerations are part of care planning
- Delivery of staff training sessions focused on identifying and supporting unpaid carers

In a major milestone this year, and in partnership with North Tees and Hartlepool NHS Foundation Trust and

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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(continued)

local carers, we co-developed a Carers Charter. This charter sets out clear principles and expectations to ensure carers are fully supported throughout any hospital appointment or stay—from admission to discharge.

The Carers Charter promotes:

- Recognition of carers as essential partners in care
- Clear communication and involvement in decision-making
- Practical support during hospital visits or overnight stays
- A more carer-friendly hospital environment

This collaborative effort is already having a positive impact, giving carers greater clarity, confidence, and reassurance when navigating hospital settings.

#### **Family Hub Panel**

Family Hubs are a key part of Hartlepool's approach to delivering early help and integrated support for families with children and young people aged 0–19 (or up to 25 for those with SEND). These hubs provide a welcoming, central point where families can access services, build strong relationships, and receive the support they need to thrive.

Hartlepool Carers was proud to be selected to lead on the Family Hub Parent Panel through a two-year contract, which has now been extended for a further 12 months in recognition of the panel's success and growing impact.

A part-time support officer continues to lead this work, with a focus on engaging families, collecting lived experiences, and ensuring that the voices of carers and parents are central to service development.

Key aims of the project include:

- Empowering families to shape the services they use
- Strengthening collaboration between families and professionals
- Ensuring provision is inclusive, responsive, and family-led
- Promoting genuine co-production in decision-making processes

The extension of this project reflects the value placed on family insight and the positive difference this approach is making across Hartlepool's Family Hubs.

#### **Carer Money Matters**

Launched in September 2024 and generously funded by Carers Trust, the Carer Money Matters project was introduced to address one of the most pressing challenges faced by unpaid carers—financial hardship.

We know that many carers sacrifice paid employment, reduce working hours, or face increased household costs due to their caring responsibilities. The Carer Money Matters project aims to provide practical, person-centred financial support to help carers stabilise and improve their financial wellbeing.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**(continued)**

The project offers:

- One-to-one financial guidance for carers, including benefits checks and budgeting advice
- Support with form-filling, grant applications, and navigating financial entitlements
- Access to specialist advice through referrals and partnership working
- Information sessions covering topics such as debt support, energy saving, and cost-of-living resources

Since its launch, Carer Money Matters has already begun making a positive impact, helping carers feel more informed, supported, and in control of their finances. The project has also strengthened our links with local financial advice services, creating clear referral pathways for more complex cases.

By reducing financial stress, we are not only supporting carers to better manage their caring role, but also helping to prevent crisis situations and promote long-term resilience.

We are proud to be delivering this much-needed project in Hartlepool and are grateful to Carers Trust for their continued investment in unpaid carers.

### **Carers Support Strategy**

Hartlepool's Carers Strategy (2019–2024) was developed in partnership with Hartlepool Borough Council to set out a clear vision for how unpaid carers are supported across the town. Reviewed annually by the Health and Wellbeing Board, the strategy has helped drive local action, ensuring that priorities are met and progress is measured effectively.

Hartlepool Carers continues to play a central role in the strategy's implementation—amplifying carers' voices and using lived experience to inform local policy and service development.

Over the past year, key themes of work have included:

- Supporting carers and families through their transition into adulthood
- Enhancing and expanding respite opportunities
- Improving access to local services for carers of all ages

In recognition of the need for continued focus and evolving priorities, a Carers Strategy Working Group has now been established. This group brings together carers, statutory partners, and voluntary sector organisations to shape the next phase of Hartlepool's carer support strategy.

The Working Group will focus on:

- Setting new strategic priorities beyond 2024
- Ensuring ongoing carer involvement in decision-making
- Driving collaborative action to respond to current and emerging challenges

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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(continued)

- Embedding a whole-town approach to recognising and supporting carers

This renewed focus ensures that the strategy remains relevant, forward-thinking, and rooted in the real experiences of Hartlepool's unpaid carers.

- **Key performance indicators**

Key Figures (April 2024 - March 2025)

- Supported over 1200 new carers in the 12-month period
- Delivered over 364 training and wellbeing sessions
- Complete over 3000 support calls
- Secured partnerships with local GP surgeries and schools to improve carer identification
- Held outreach events and community engagement days to raise awareness of carers' needs

**Financial review**

- **Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

- **Reserves policy**

At the year end the charity has restricted funds of £38,061 which are held as current assets.

There are unrestricted funds of £500,292 of which £152,100 is held as fixed assets. £81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated to the charity.

Our aim is to achieve funding equal to expenditure on an annual basis to retain this level of reserves.

- **Financial position**

The charity made a surplus in the year of £41,299

The charity has investments and cash of £369,906. Free reserves were £348,192 of which £139,243 has been designated as above.

- **Principal risks and uncertainties**

Hartlepool Carers continue to hold ISO 45001 and ISO 9001, this provides us with systems to monitor Strengthens, Weaknesses, Opportunities and Threats.

Risk Analysis is monitored within operations and strategic departments and inspected annually.

Monitoring allows us to identify risks and plan to minimise any impact.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Structure, governance and management**

• **Constitution**

Hartlepool Carers is a charity limited by guarantee, incorporated on 22 September 2009 and is governed by its Memorandum and Articles of Association as amended by special resolution on 11 November 2009. It was registered as a charity on 25 November 2009.

• **Methods of appointment or election of Trustees**

The board consists of no fewer than one Trustee and has no maximum. The necessary quorum for the transaction of any business is two. Trustees are recruited from the local population and all have an interest in the aims and objectives of the charity.

• **Organisational structure and decision-making policies**

The Charity is an autonomous body. The Trustees make strategic decisions about the charity and the day to day running of the charity is delegated to the CEO and the team. The CEO is responsible for ensuring that the aims and objectives of the charity are met. The board meets once every 3 months to consider reports from the manager and other staff members and Trustees are involved at other times in the administration of the charity.

• **Policies adopted for the induction and training of Trustees**

All Trustees receive an induction to the organisation and an application booklet is provided which contains all of the Trustees responsibilities, as well as providing information on the Charity's mission.

• **Pay policy for key management personnel**

Salaries are to be balanced against:

Similar sized charities

Other key management posts in the region

Availability of sufficient funding

Growth/potential growth of, and impact/influence of Hartlepool Carers

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Structure, governance and management (continued)**

◆ **Plans for future periods**

Building on this year's success, and informed by carers themselves, we are proud to share several new projects and initiatives on the horizon:

• **Carer Respite Pilot**

Testing new, flexible respite solutions to give carers time to rest and recharge.

• **Supported Internship Placements**

Creating meaningful work experience opportunities for young adult carers with the support they need to succeed.

• **Carer Fuel Poverty Programme**

Addressing the rising cost of living by supporting carers with energy advice, grants, and advocacy.

• **Eating Distress North East Local Offer**

Establishing a dedicated, Hartlepool-based service for carers supporting someone with an eating disorder, in collaboration with our co-located partner.

• **GP Hub Engagement**

Embedding carer awareness, visibility, and referral pathways into primary care to ensure carers are supported early and holistically.

• **Young Carers Identification Programme**

In partnership with Carers Trust, this initiative will raise awareness and develop stronger systems to identify and support young carers earlier—particularly through schools, healthcare, and youth services.

• **Supporting Carers of Individuals with Drug and Alcohol Needs**

Expanding our offer to unpaid carers supporting someone with substance misuse issues, ensuring they have access to tailored guidance, emotional support, and practical tools.

• **New Carers Strategy Launch**

We are preparing to launch the newly developed Hartlepool Carers Strategy, shaped by local carers and overseen by the Health and Wellbeing Board. This will define the vision and direction of carer support in Hartlepool for the years ahead.

• **Inclusive Community Development**

Supporting the creation of a more inclusive Hartlepool, by working with families and individuals with disabilities to ensure local spaces, events, and services are welcoming, accessible, and built around community strengths.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Structure, governance and management (continued)**

• **AI-Assisted 24-Hour Carer Support**

We are exploring the use of AI-powered digital support tools to provide 24/7 guidance, signposting, and emotional support for carers outside of standard service hours. This innovation aims to improve access and reduce isolation—especially during evenings, weekends, and crisis moments.

**Extended Online Training Offer**

Giving carers 24/7 access to digital learning, resources, and skills-based training through our expanding online platform—accessible anytime, anywhere.

• **Literacy Panel (Funded by Hartlepool Borough Council)**

Launching a new community-led Literacy Panel to improve how services communicate, reduce barriers to understanding, and ensure that all public-facing materials are clear, accessible, and inclusive. This initiative empowers local people to shape how services are presented and improves outcomes by making information easier to navigate

• **Financial risk management**

During the year the Trustees have undertaken a formal risk assessment process which has enabled them to identify the risks to which the charity is exposed and put in place measures to mitigate those risks.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Structure, governance and management (continued)**

**Statement of Trustees' responsibilities**


The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

  
**B Hart**  
Chair  
Date: 21/10/25

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**HARTLEPOOL CARERS**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Independent Examiner's Report to the Trustees of Hartlepool Carers ('the charity')**

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2025.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated:

20 November 2025

Heather O'Driscoll FCA

Waltons Business Advisers Limited  
Chartered Accountants

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
<b>INCOME FROM:</b>					
Donations and legacies	3	-	94,411	94,411	94,443
Charitable activities	4	426,301	-	426,301	410,678
Other trading activities	5	-	16,898	16,898	17,922
Investments	6	753	-	753	546
<b>TOTAL INCOME</b>		<b>427,054</b>	<b>111,309</b>	<b>538,363</b>	<b>523,589</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	7	389,913	107,151	497,064	493,800
<b>TOTAL EXPENDITURE</b>		<b>389,913</b>	<b>107,151</b>	<b>497,064</b>	<b>493,800</b>
<b>NET INCOME</b>		<b>37,141</b>	<b>4,158</b>	<b>41,299</b>	<b>29,789</b>
Transfers between funds	15	(21,547)	21,547	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>15,594</b>	<b>25,705</b>	<b>41,299</b>	<b>29,789</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		484,698	12,356	497,054	467,265
Net movement in funds		15,594	25,705	41,299	29,789
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>500,292</b>	<b>38,061</b>	<b>538,353</b>	<b>497,054</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 19 to 32 form part of these financial statements.

**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

**BALANCE SHEET**  
**AS AT 31 MARCH 2025**

	Note	2025 £	2024 £
<b>FIXED ASSETS</b>			
Tangible assets	12	<b>152,100</b>	<b>161,084</b>
		<u>152,100</u>	<u>161,084</u>
<b>CURRENT ASSETS</b>			
Debtors	13	<b>35,371</b>	<b>34,710</b>
Cash at bank and in hand		<b>369,906</b>	<b>317,729</b>
		<u>405,277</u>	<u>352,439</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year	14	<b>(19,024)</b>	<b>(16,469)</b>
		<u>386,253</u>	<u>335,970</u>
<b>NET CURRENT ASSETS</b>			
		<u>386,253</u>	<u>335,970</u>
<b>TOTAL NET ASSETS</b>			
		<u><b>538,353</b></u>	<u><b>497,054</b></u>
<b>CHARITY FUNDS</b>			
Restricted funds	15	<b>38,061</b>	<b>12,356</b>
Unrestricted funds	15	<b>500,292</b>	<b>484,698</b>
		<u>538,353</u>	<u>497,054</u>
<b>TOTAL FUNDS</b>			
		<u><b>538,353</b></u>	<u><b>497,054</b></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2025**

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

*B. Hart*

**B Hart**

Chair

Date:

*21/10/25*

The notes on pages 19 to 32 form part of these financial statements.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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	2025 £	2024 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash used in operating activities	51,424	39,338
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest received	753	546
Purchase of tangible fixed assets	-	(6,324)
<b>NET CASH PROVIDED BY/(USED IN) INVESTING ACTIVITIES</b>	753	(5,778)
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>	52,177	33,560
Cash and cash equivalents at the beginning of the year	317,729	284,169
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	<b>369,906</b>	<b>317,729</b>

The notes on pages 19 to 32 form part of these financial statements

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**1. GENERAL INFORMATION**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Registered number: 07025891

Charity number: 1132951

The registered office address is 19a Lowthian Road, Hartlepool, TS24 8BH

**2. ACCOUNTING POLICIES**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartlepool Carers meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for use for the charity are included at valuation and recognised as income when they are received.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £200 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% reducing balance
Caravan	- 10% reducing balance

**2.6 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.7 Pensions**

The charity contributes to defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**3. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations	-	14,140	14,140	39,392
Grants	-	80,271	80,271	55,051
	<u>-</u>	<u>94,411</u>	<u>94,411</u>	<u>94,443</u>
<i>Total 2024</i>	<u>33,677</u>	<u>60,766</u>	<u>94,443</u>	

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Contract income	426,301	426,301	410,678
	<u>426,301</u>	<u>426,301</u>	<u>410,678</u>
<i>Total 2024</i>	<u>410,678</u>	<u>410,678</u>	

**5. FUNDRAISING INCOME**

**Income from fundraising events**

	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Fundraising	16,898	16,898	17,922
	<u>16,898</u>	<u>16,898</u>	<u>17,922</u>
<i>Total 2024</i>	<u>17,922</u>	<u>17,922</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**6. INVESTMENT INCOME**

	<b>Unrestricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Bank interest	<b>753</b>	<b>753</b>	<i>546</i>
<i>Total 2024</i>	<b>546</b>	<b>546</b>	

**7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

**Summary by fund type**

	<b>Unrestricted funds 2025 £</b>	<b>Restricted funds 2025 £</b>	<b>Total 2025 £</b>	<i>Total 2024 £</i>
Support of adult and young carers	<b>389,913</b>	<b>107,151</b>	<b>497,064</b>	<i>493,800</i>
<i>Total 2024</i>	<b>403,366</b>	<b>90,434</b>	<b>493,800</b>	

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	<b>Activities undertaken directly 2025 £</b>	<b>Support costs 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Support of adult and young carers	<b>361,495</b>	<b>135,569</b>	<b>497,064</b>	<i>493,800</i>
<i>Total 2024</i>	<b>339,775</b>	<b>154,025</b>	<b>493,800</b>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF DIRECT COSTS**

	<b>Adult and Young Carers 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Staff costs	252,997	252,997	241,775
Activities and events	69,728	69,728	70,434
Other Staff costs	1,197	1,197	7,432
Staff costs (Restricted funds)	37,423	37,423	20,000
Donations	150	150	134
	<b>361,495</b>	<b>361,495</b>	<b>339,775</b>
	<b>361,495</b>	<b>361,495</b>	<b>339,775</b>
<i>Total 2024</i>	<b>339,775</b>	<b>339,775</b>	
	<b>339,775</b>	<b>339,775</b>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF SUPPORT COSTS**

	<b>Adult and Young Carers 2025 £</b>	<b>Total funds 2025 £</b>	<b>Total funds 2024 £</b>
Staff costs	73,934	73,934	54,378
Depreciation	8,984	8,984	9,255
Accountancy	4,164	4,164	2,354
Advertising	6,328	6,328	6,897
Bank charges	225	225	226
Cleaning & repairs	11,602	11,602	24,134
Premises Costs	10,987	10,987	37,365
Legal and Professional	10,229	10,229	9,050
Printing postage and stationery	6,412	6,412	7,962
Sundries	170	170	159
Staff training	80	80	-
Subscriptions	284	284	275
Independent exam	2,170	2,170	1,970
	<u>135,569</u>	<u>135,569</u>	<u>154,025</u>
<i>Total 2024</i>	<u>154,025</u>	<u>154,025</u>	

**9. INDEPENDENT EXAMINER'S REMUNERATION**

	<b>2025 £</b>	<b>2024 £</b>
Fees payable to the charity's independent examiner for the independent examination of the charity's financial statements	<u>2,170</u>	<u>1,970</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**10. STAFF COSTS**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>295,745</b>	269,819
Social security costs	<b>23,510</b>	18,485
Contribution to defined contribution pension schemes	<b>7,676</b>	7,849
	<b>326,931</b>	<b>296,153</b>

The average number of persons employed by the charity during the year was as follows:

	<b>2025</b>	<b>2024</b>
	<b>No.</b>	<b>No.</b>
Employees	<b>16</b>	15

No employee received remuneration amounting to more than £60,000 in either year.

**11. TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, no Trustee expenses have been incurred (2024 - £NIL).

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Caravan £	Total £
<b>Cost</b>				
At 1 April 2024	112,008	49,047	55,474	216,529
At 31 March 2025	<u>112,008</u>	<u>49,047</u>	<u>55,474</u>	<u>216,529</u>
<b>Depreciation</b>				
At 1 April 2024	2,828	37,416	15,201	55,445
Charge for the year	529	2,908	5,547	8,984
At 31 March 2025	<u>3,357</u>	<u>40,324</u>	<u>20,748</u>	<u>64,429</u>
<b>Net book value</b>				
At 31 March 2025	<u>108,651</u>	<u>8,723</u>	<u>34,726</u>	<u>152,100</u>
At 31 March 2024	<u>109,180</u>	<u>11,631</u>	<u>40,273</u>	<u>161,084</u>

**13. DEBTORS**

	2025 £	2024 £
<b>Due within one year</b>		
Trade debtors	35,371	34,710
	<u>35,371</u>	<u>34,710</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>2,101</b>	<b>1,258</b>
Other taxation and social security	<b>10,474</b>	<b>5,772</b>
Other creditors	<b>3,219</b>	<b>6,509</b>
Accruals and deferred income	<b>3,230</b>	<b>2,930</b>
	<b>19,024</b>	<b>16,469</b>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**15. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	139,243	-	-	-	139,243
<b>General funds</b>					
Core	345,455	753	(61,785)	76,626	361,049
Carers contract	-	426,301	(328,128)	(98,173)	-
	<u>345,455</u>	<u>427,054</u>	<u>(389,913)</u>	<u>(21,547)</u>	<u>361,049</u>
<b>Total Unrestricted funds</b>	<u>484,698</u>	<u>427,054</u>	<u>(389,913)</u>	<u>(21,547)</u>	<u>500,292</u>
<b>Restricted funds</b>					
Carers Activities	-	31,038	(28,980)	-	2,058
Carers Trust	8,928	10,271	(40,746)	21,547	-
Pears Foundation	3,428	-	-	-	3,428
The Ballinger Trust	-	20,000	(20,000)	-	-
Money Matters	-	50,000	(17,425)	-	32,575
	<u>12,356</u>	<u>111,309</u>	<u>(107,151)</u>	<u>21,547</u>	<u>38,061</u>
<b>Total of funds</b>	<u><u>497,054</u></u>	<u><u>538,363</u></u>	<u><u>(497,064)</u></u>	<u><u>-</u></u>	<u><u>538,353</u></u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**15. STATEMENT OF FUNDS (CONTINUED)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	194,243	-	-	(55,000)	139,243
<b>General funds</b>					
Core	254,004	34,223	(100,120)	157,348	345,455
Carers contract	-	410,678	(303,246)	(107,432)	-
	<u>254,004</u>	<u>444,901</u>	<u>(403,366)</u>	<u>49,916</u>	<u>345,455</u>
<b>Total Unrestricted funds</b>	<u>448,247</u>	<u>444,901</u>	<u>(403,366)</u>	<u>(5,084)</u>	<u>484,698</u>
<b>Restricted funds</b>					
Carers Activities	3,845	25,637	(34,566)	5,084	-
Carers Trust	11,745	33,051	(35,868)	-	8,928
Pears Foundation	3,428	-	-	-	3,428
The Ballinger Trust	-	20,000	(20,000)	-	-
	<u>19,018</u>	<u>78,688</u>	<u>(90,434)</u>	<u>5,084</u>	<u>12,356</u>
<b>Total of funds</b>	<u><u>467,265</u></u>	<u><u>523,589</u></u>	<u><u>(493,800)</u></u>	<u><u>-</u></u>	<u><u>497,054</u></u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**Transfers general funds**

Transfers out of Carers Contract were used to cover core costs

**Designated funds**

£81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated to the charity.

**Free reserves**

At the year end total reserves were £538,353, of which £348,192 were free reserves.

**Pears Foundation**

This money was toward the purchase of a caravan. It has been used to purchase decking around the new caravan donated in the year. The balance of the fund will be spent in the following year, however, on what has not been determined.

**Carers Activities**

Donations raised specifically to fund activities for carers. £21,547 was transferred from the general fund to cover the deficit at the year.

**Carers Trust**

Monies are to be used to pay for respite breaks and much needed appliances and repairs for carers.

**The Ballinger Trust**

Monies received to cover the costs of a new employee for the charity.

**Money Matters**

Money received from the Carer's Trust to cover the costs of the employee who will be running the project. The project will provide carers with material to help maximise their income.

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	152,100	-	152,100
Current assets	367,216	38,061	405,277
Creditors due within one year	(19,024)	-	(19,024)
<b>Total</b>	<b>500,292</b>	<b>38,061</b>	<b>538,353</b>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<i>Unrestricted funds 2024 £</i>	<i>Restricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Tangible fixed assets	161,084	-	161,084
Current assets	340,083	12,356	352,439
Creditors due within one year	(16,469)	-	(16,469)
<b>Total</b>	<u>484,698</u>	<u>12,356</u>	<u>497,054</u>

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2025 £</b>	<b>2024 £</b>
Net income for the year (as per Statement of Financial Activities)	<u>41,299</u>	<u>29,789</u>
<b>Adjustments for:</b>		
Depreciation charges	8,984	9,255
Interest received	(753)	(546)
Increase in debtors	(661)	(2,925)
Increase in creditors	2,555	3,765
User text	-	-
<b>Net cash provided by operating activities</b>	<u>51,424</u>	<u>39,338</u>

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<b>2025 £</b>	<b>2024 £</b>
Cash in hand	<u>369,906</u>	<u>317,729</u>
<b>Total cash and cash equivalents</b>	<u>369,906</u>	<u>317,729</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**19. ANALYSIS OF CHANGES IN NET DEBT**

	<b>At 1 April 2024</b>	<b>Cash flows</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cash at bank and in hand	<b>317,729</b>	<b>52,177</b>	<b>369,906</b>
	<b>317,729</b>	<b>52,177</b>	<b>369,906</b>

**20. RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**HARTLEPOOL CARERS**

England & Wales - Charity number 1132951

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# Accounts

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Registered number: 07025891  
Charity number: 1132951

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**HARTLEPOOL CARERS**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2024**

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<b>Trustees</b>	E C Garrett, Treasurer G Hansen M L Brown, Secretary B Hart, Chair P Kewley A L Brown, (Trustee only)
<b>Company registered number</b>	07025891
<b>Charity registered number</b>	1132951
<b>Registered office</b>	19a Lowthian Road Hartlepool Cleveland TS24 8BH
<b>Chief executive officer</b>	C Fewster
<b>Independent Examiners</b>	Waltons Business Advisers Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2023 to 31 March 2024. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### **Objectives and activities**

- **Policies and objectives**

#### Purposes and aims

To provide Information, Advice and Guidance to unpaid carers who provide essential care to individuals living with a long-term illness, disability, sensory loss, mental health needs and/or substance misuse. We operate across Hartlepool and support carers living out of area if they are providing support to a cared for person living within Hartlepool.

#### **Ensuring our work delivers our aims**

The charity reviews its aims, objectives, and activities each year to ensure that the activities have met the objectives and that any planned activities will do so. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### **Our mission**

Hartlepool Carers work collaboratively to ensure carers can live well around their caring role, have opportunities within their community to enhance their skills, employment and social opportunities as well as providing early support to prevent the need for crisis intervention.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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(continued)

● **Achievement and performance**

**The focus of our work**

We provide unpaid carers with information and support around their caring role, covering areas including Mental Health, Social Opportunities, Managing at home, Education and Training, Physical Health and Finances.

Hartlepool Carers have a person-centred approach to ensure carers are at the heart of their planning and identifying the support they need to continue effectively in their caring role.

To ensure the needs of carers are addressed effectively we work with partner organisations who are specialist in providing:

- Financial advice and guidance
- Adult education and Learning.
- Mental Health Services

We also work with Statutory Services to ensure the needs of the carer and cared for people are met.

**Community Led Support**

Hartlepool Carers continue to provide regular community opportunities to help improve the lives of carers across Hartlepool.

Working collaboratively within Community Hubs enables carers to have access to other local services and support.

**Adult Carers**

Hartlepool Carers also provide a range of Adult Carers sessions. On average we provide five sessions per week to enable carers to meet others live in similar situations. Providing opportunities helps carers build confidence, skills and resilience. Adult Carers have enjoyed trips to the races, theatre and participated in outdoor allotment activities.

Adult Carers have also had the opportunity to participate in learning such as epilepsy awareness, first aid and moving and handling to ensure they have access to the right skills in their caring role. Hartlepool Carers have also worked along side North Tees and Hartlepool NHS Trust to raise awareness of Johns Campaign, to support unpaid carers and their loved ones, when a loved one is admitted to hospital.

Carers shared they required more information around Power of Attorney and Wills working with ProtecUS, several information sessions have been delivered around Power of Attorney to ensure Carers and families are informed

**Young Carers**

Young Carers have access to weekly sessions that are led by our dedicated staff team. Sessions are developed around young people's wishes and needs, providing encouragement and support to engage individuals within their community. Alongside social opportunities, we also provide weekly 'learning' sessions that support young carers in their-education when required.

Young Carers have had multiple opportunities to take part in respite at Hartlepool Carers Caravan which is funded by external partners.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**(continued)**

Young Carers in Hartlepool now have the opportunity to access NERAP (Northeast Raising Aspirations Programme) providing opportunities to explore education options, university visits and training to support an effective transition into adulthood.

Hartlepool Young Carers dedicated their time over Christmas to visit a number of Care Homes to work with residents and spread some festive cheer. Over 15 Young Carers attended Homes within Hartlepool to have a sing-a-long of many festive songs. The feedback was excellent and Young Carers are now planning other visits to keep in touch with residents.

Christmas 2023, brought lots of activities and events, including our first Christmas Shop, in partnership with PFC Trust. Young Carers attended a 'free' shop and could fill their sacks with goodies, including clothes, smellies and sweets.

#### **Moving on Group**

Carers dedicate much of their lives to look after loved ones and when a carer experiences bereavement they can feel even more isolated and alone. At Hartlepool Carers we have a dedicated support group for carers experiencing loss and bereavement. The group meet regularly to have coffee and cake, lunches, and meet others who are experiencing similar situations. The group is growing from strength to strength.

#### **Parent Carers**

Hartlepool Carers part-fund a dedicated worker to work collaboratively with 1 Hart, 1 Mind, 1 Future, Hartlepool's Parent Carer Forum for families of children and young people with additional needs and/or disabilities. Families have the opportunity to attend weekly parent sessions to build on peer support as well as social opportunities to empower families to access their community. Strong relationships have been developed with statutory services and effective pathways are in place to ensure families views and wishes inform a positive change.

Hartlepool's SENDIAS Officer is now based within Hartlepool Carers to ensure a one stop shop is available for families of children with additional needs.

#### **Hospital Liason Project**

Launched in April 2023, through successful funding bid with PFC Trust, services for unpaid carers are now embedded across both Hartlepool and North Tees Hospitals. Throughout the project period Hartlepool Carers employed a full-time support officer, once funding came to an end, the project was sustained by Hartlepool Carers core team.

Weekly stands are available at both sites for staff and patients to come and receive further information. Regular invites to ward meetings and training offers delivered by the Trust, now encompass 'identifying unpaid carers'.

#### **Care Home Navigator Project**

Launched in early spring, following successful investment, Hartlepool Carers worked in partnership with all Care Homes across Hartlepool, with the vision to identify unpaid carers.

The project has been supported by a part-time officer, who provided information to Care Home Managers and their teams, as-well as hosting many information stalls to raise awareness.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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(continued)

- **Key performance indicators**

Key Figures (April 2023 - March 2024)

931 new carers joined our service all receiving a Carers Assessment

87 free activity sessions have been delivered.

4,555 carers have participated in activities.

3,423 contacts have been to carers to provide Information, Advice and Guidance

1,422 contacts have been made to other partners on behalf of carers

4,633 referrals have been made to partner agencies

**Financial review**

- **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

- **Reserves policy**

At the year end the charity has restricted funds of £12,356 which are held as current assets.

There are unrestricted funds of £484,698 of which £161,084 is held as fixed assets. £81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated last year and £55,000 was designated to cover two new employees starting post 31 March 2022. The two new positions have been filled in the 23/24 accounting year, £55k has now been transferred to the general fund.

Our aim is to achieve funding equal to expenditure on an annual basis to retain this level of reserves.

- **Financial position**

The charity made a surplus in the year of £29,789.

The charity has investments and cash of £317,729. Free reserves were £323,614 of which £139,243 has been designated as above.

- **Principal risks and uncertainties**

Hartlepool Carers continue to hold ISO 45001 and ISO 9001, this provides us with systems to monitor Strengthens, Weaknesses, Opportunities and Threats.

Risk Analysis is monitored within operations and strategic departments and inspected annually.

Monitoring allows us to identify risks and plan to minimise any impact.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Structure, governance and management**

• **Constitution**

Hartlepool Carers is a charity limited by guarantee, incorporated on 22 September 2009 and is governed by its Memorandum and Articles of Association as amended by special resolution on 11 November 2009. It was registered as a charity on 25 November 2009.

• **Methods of appointment or election of Trustees**

The board consists of no fewer than one trustee and has no maximum. The necessary quorum for the transaction of any business is two. Trustees are recruited from the local population and all have an interest in the aims and objectives of the charity.

• **Organisational structure and decision-making policies**

The Charity is an autonomous body. The Trustees make strategic decisions about the charity and the day to day running of the charity is delegated to the CEO and the team. The CEO is responsible for ensuring that the aims and objectives of the charity are met. The board meets once every 3 months to consider reports from the manager and other staff members and Trustees are involved at other times in the administration of the charity.

• **Policies adopted for the induction and training of Trustees**

All Trustees receive an induction to the organisation and an application booklet is provided which contains all of the Trustees responsibilities, as well as providing information on the Charity's mission.

• **Pay policy for key management personnel**

Salaries are to be balanced against:

Similar sized charities

Other key management posts in the region

Availability of sufficient funding

Growth/potential growth of, and impact/influence of Hartlepool Carers

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Structure, governance and management (continued)**

• **Plans for future periods**

Recent census information has highlighted Hartlepool as only one of the areas across England whose caring community has increased the number of hours providing essential care.

It is essential we use local data to understand our changing landscape and work directly with carers to bring about positive change.

Through consultation with Carers, we have several projects in the pipeline:  
Carer respite pilot.

The first 'North-East Young Carer BIG Sleep-Over'.

To provide Supported Internship Placements.

Alleviating Carer Fuel Poverty Programme. · Eating distress North-East service offer' to ensure services are available locally for their carers. · Embedding visibility and knowledge with GP Hubs.

We will continue to strengthen our relationships with funders, businesses, and statutory services to ensure we continue to develop meaningful services for our community in Hartlepool.

• **Financial risk management**

During the year the Trustees have undertaken a formal risk assessment process which has enabled them to identify the risks to which the charity is exposed and put in place measures to mitigate those risks.

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**HARTLEPOOL CARERS**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Structure, governance and management (continued)**

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

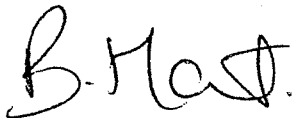
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

**B Hart**  
Chair

Date: 16 December 2024



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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Independent Examiner's Report to the Trustees of Hartlepool Carers ('the charity')**

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2024.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: 16 December 2024

Heather O'Driscoll FCA

Waltons Business Advisers Limited  
Chartered Accountants

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>INCOME FROM:</b>					
Donations and legacies	3	33,677	60,766	94,443	63,629
Charitable activities	4	410,678	-	410,678	363,670
Other trading activities	5	-	17,922	17,922	13,784
Investments	6	546	-	546	101
<b>TOTAL INCOME</b>		<b>444,901</b>	<b>78,688</b>	<b>523,589</b>	<b>441,184</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	7	403,366	90,434	493,800	423,343
<b>TOTAL EXPENDITURE</b>		<b>403,366</b>	<b>90,434</b>	<b>493,800</b>	<b>423,343</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>41,535</b>	<b>(11,746)</b>	<b>29,789</b>	<b>17,841</b>
Transfers between funds	15	(5,084)	5,084	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>36,451</b>	<b>(6,662)</b>	<b>29,789</b>	<b>17,841</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		448,247	19,018	467,265	449,424
Net movement in funds		36,451	(6,662)	29,789	17,841
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>484,698</b>	<b>12,356</b>	<b>497,054</b>	<b>467,265</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 14 to 27 form part of these financial statements.

**HARTLEPOOL CARERS**  
(A company limited by guarantee)  
REGISTERED NUMBER: 07025891

**BALANCE SHEET**  
**AS AT 31 MARCH 2024**

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	12	161,084	164,015
		<u>161,084</u>	<u>164,015</u>
<b>CURRENT ASSETS</b>			
Debtors	13	34,710	31,785
Cash at bank and in hand		317,729	284,169
		<u>352,439</u>	<u>315,954</u>
Creditors: amounts falling due within one year	14	(16,469)	(12,704)
<b>NET CURRENT ASSETS</b>		<u>335,970</u>	<u>303,250</u>
<b>TOTAL NET ASSETS</b>		<u><u>497,054</u></u>	<u><u>467,265</u></u>
<b>CHARITY FUNDS</b>			
Restricted funds	15	12,356	19,018
Unrestricted funds	15	484,698	448,247
<b>TOTAL FUNDS</b>		<u><u>497,054</u></u>	<u><u>467,265</u></u>


The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**B Hart**  
Chair  
Date: 16 December 2024

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2024**

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The notes on pages 14 to 27 form part of these financial statements.

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**HARTLEPOOL CARERS**  
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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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	2024 £	2023 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash used in operating activities	39,338	24,421
	<hr/>	<hr/>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest received	546	101
Purchase of tangible fixed assets	(6,324)	(1,740)
	<hr/>	<hr/>
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	(5,778)	(1,639)
	<hr/>	<hr/>
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>	33,560	22,782
Cash and cash equivalents at the beginning of the year	284,169	261,387
	<hr/>	<hr/>
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	317,729	284,169
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 14 to 27 form part of these financial statements

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**1. GENERAL INFORMATION**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Registered number: 07025891

Charity number: 1132951

The registered office address is 19a Lowthian Road, Hartlepool, TS24 8BH

**2. ACCOUNTING POLICIES**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartlepool Carers meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for use for the charity are included at valuation and recognised as income when they are received.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

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**HARTLEPOOL CARERS**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £200 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% reducing balance
Caravan	- 10% reducing balance

**2.6 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.7 Pensions**

The charity contributes to defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**HARTLEPOOL CARERS**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**3. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Donations	31,677	7,715	39,392	38,844
Grants	2,000	53,051	55,051	24,785
	<u>33,677</u>	<u>60,766</u>	<u>94,443</u>	<u>63,629</u>
<i>Total 2023</i>	<u>37,572</u>	<u>26,057</u>	<u>63,629</u>	

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Contract income	410,678	410,678	363,670
	<u>410,678</u>	<u>410,678</u>	<u>363,670</u>
<i>Total 2023</i>	<u>363,670</u>	<u>363,670</u>	

**5. FUNDRAISING INCOME**

**Income from fundraising events**

	Restricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Fundraising	17,922	17,922	13,784
	<u>17,922</u>	<u>17,922</u>	<u>13,784</u>
<i>Total 2023</i>	<u>13,784</u>	<u>13,784</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**6. INVESTMENT INCOME**

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Bank interest	546	546	101
<i>Total 2023</i>	<i>101</i>	<i>101</i>	

**7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

**Summary by fund type**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Support of adult and young carers	403,366	90,434	493,800	423,343
<i>Total 2023</i>	<i>345,284</i>	<i>78,059</i>	<i>423,343</i>	

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Support of adult and young carers	339,775	154,025	493,800	423,343
<i>Total 2023</i>	<i>307,141</i>	<i>116,202</i>	<i>423,343</i>	

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF DIRECT COSTS**

	<b>Adult and Young Carers 2024 £</b>	<b>Total funds 2024 £</b>	<i>Total funds 2023 £</i>
Staff costs	241,775	241,775	220,988
Activities and events	70,434	70,434	63,059
Other Staff costs	7,432	7,432	7,525
Staff costs (Ballinger Trust)	20,000	20,000	15,000
Donations	134	134	569
	<u>339,775</u>	<u>339,775</u>	<u>307,141</u>
<i>Total 2023</i>	<u>307,141</u>	<u>307,141</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF SUPPORT COSTS**

	Adult and Young Carers 2024 £	Total funds 2024 £	Total funds 2023 £
Staff costs	54,378	54,378	47,466
Depreciation	9,255	9,255	8,589
Accountancy	2,354	2,354	3,413
Advertising	6,897	6,897	5,368
Bank charges	226	226	260
Cleaning & repairs	24,134	24,134	20,070
Premises Costs	37,365	37,365	14,035
Legal and Professional	9,050	9,050	5,849
Printing postage and stationery	7,962	7,962	7,020
Sundries	159	159	159
Other Staff costs	-	-	1,375
Subscriptions	275	275	262
Independent exam	1,970	1,970	1,860
Loss on sale of asset	-	-	476
	<u>154,025</u>	<u>154,025</u>	<u>116,202</u>
<i>Total 2023</i>	<u>116,202</u>	<u>116,202</u>	

**9. INDEPENDENT EXAMINER'S REMUNERATION**

	2024 £	2023 £
Fees payable to the charity's independent examiner for the independent examination of the charity's financial statements	<u>1,970</u>	<u>1,860</u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**10. STAFF COSTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>289,819</b>	258,854
Social security costs	<b>18,485</b>	17,775
Contribution to defined contribution pension schemes	<b>7,849</b>	6,825
	<u><b>316,153</b></u>	<u>283,454</u>

The average number of persons employed by the charity during the year was as follows:

	<b>2024</b>	<b>2023</b>
	<b>No.</b>	<b>No.</b>
Employees	<u><b>15</b></u>	<u>13</u>

No employee received remuneration amounting to more than £60,000 in either year.

**11. TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Caravan £	Total £
<b>Cost</b>				
At 1 April 2023	112,008	42,723	55,474	210,205
Additions	-	6,324	-	6,324
At 31 March 2024	<u>112,008</u>	<u>49,047</u>	<u>55,474</u>	<u>216,529</u>
<b>Depreciation</b>				
At 1 April 2023	2,299	34,237	9,654	46,190
Charge for the year	529	3,179	5,547	9,255
At 31 March 2024	<u>2,828</u>	<u>37,416</u>	<u>15,201</u>	<u>55,445</u>
<b>Net book value</b>				
At 31 March 2024	<u>109,180</u>	<u>11,631</u>	<u>40,273</u>	<u>161,084</u>
At 31 March 2023	<u>109,709</u>	<u>8,486</u>	<u>45,820</u>	<u>164,015</u>

**13. DEBTORS**

	2024 £	2023 £
<b>Due within one year</b>		
Trade debtors	34,710	31,785
	<u>34,710</u>	<u>31,785</u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	£	£
Trade creditors	<b>1,258</b>	1,492
Other taxation and social security	<b>5,772</b>	4,801
Other creditors	<b>6,509</b>	3,631
Accruals and deferred income	<b>2,930</b>	2,780
	<hr/> <b>16,469</b> <hr/>	<hr/> 12,704 <hr/>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**15. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	194,243	-	-	(55,000)	139,243
<b>General funds</b>					
Core	254,004	34,223	(100,120)	157,348	345,455
Carers contract	-	410,678	(303,246)	(107,432)	-
	<u>254,004</u>	<u>444,901</u>	<u>(403,366)</u>	<u>49,916</u>	<u>345,455</u>
<b>Total Unrestricted funds</b>	<u>448,247</u>	<u>444,901</u>	<u>(403,366)</u>	<u>(5,084)</u>	<u>484,698</u>
<b>Restricted funds</b>					
Carers Activities	3,845	25,637	(34,566)	5,084	-
Carers Trust	11,745	33,051	(35,868)	-	8,928
Pears Foundation	3,428	-	-	-	3,428
The Ballinger Trust	-	20,000	(20,000)	-	-
	<u>19,018</u>	<u>78,688</u>	<u>(90,434)</u>	<u>5,084</u>	<u>12,356</u>
<b>Total of funds</b>	<u><u>467,265</u></u>	<u><u>523,589</u></u>	<u><u>(493,800)</u></u>	<u><u>-</u></u>	<u><u>497,054</u></u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**15. STATEMENT OF FUNDS (CONTINUED)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2023</i>
	£	£	£	£	£
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	194,243	-	-	-	194,243
<b>General funds</b>					
Core	197,945	37,673	(69,395)	87,781	254,004
Carers contract	-	363,670	(275,889)	(87,781)	-
	<u>197,945</u>	<u>401,343</u>	<u>(345,284)</u>	<u>-</u>	<u>254,004</u>
<b>Total Unrestricted funds</b>	<u>392,188</u>	<u>401,343</u>	<u>(345,284)</u>	<u>-</u>	<u>448,247</u>
<b>Restricted funds</b>					
Carers Activities	16,540	23,056	(35,751)	-	3,845
Carers Trust	37,268	1,785	(27,308)	-	11,745
Pears Foundation	3,428	-	-	-	3,428
The Ballinger Trust	-	15,000	(15,000)	-	-
	<u>57,236</u>	<u>39,841</u>	<u>(78,059)</u>	<u>-</u>	<u>19,018</u>
<b>Total of funds</b>	<u><u>449,424</u></u>	<u><u>441,184</u></u>	<u><u>(423,343)</u></u>	<u><u>-</u></u>	<u><u>467,265</u></u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Transfers general funds**

Transfers out of Carers Contract were used to cover core costs

**Designated funds**

£81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated last year and £55,000 was designated to cover two new employees starting post 31 March 2022. The two new positions have been filled in the 23/24 accounting year, £55k has now been transferred to the general fund.

**Free reserves**

At the year end total reserves were £497,054, of which £323,614 were free reserves.

**Pears Foundation**

This money was toward the purchase of a caravan. It has been used to purchase decking around the new caravan donated in the year. The balance of the fund will be spent in the following year, however, on what has not been determined.

**Carers Activities**

Donations raised specifically to fund activities for carers. £5,084 was transferred from the general fund to cover the deficit at the year.

**Carers Trust**

Monies are to be used to pay for respite breaks and much needed appliances and repairs for carers.

**The Ballinger Trust**

Monies received to cover the costs of a new employee for the charity

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	161,084	-	161,084
Current assets	340,083	12,356	352,439
Creditors due within one year	(16,469)	-	(16,469)
<b>Total</b>	<b>484,698</b>	<b>12,356</b>	<b>497,054</b>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD**

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	164,015	-	164,015
Current assets	296,936	19,018	315,954
Creditors due within one year	(12,704)	-	(12,704)
<b>Total</b>	<u>448,247</u>	<u>19,018</u>	<u>467,265</u>

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2024 £</b>	<b>2023 £</b>
Net income for the period (as per Statement of Financial Activities)	<u>29,789</u>	<u>17,841</u>
<b>Adjustments for:</b>		
Depreciation charges	9,255	8,589
Interest received	(546)	(101)
Loss on sale of tangible fixed assets	-	476
Increase in debtors	(2,925)	(3,196)
Increase in creditors	3,765	812
User text	-	-
<b>Net cash provided by operating activities</b>	<u>39,338</u>	<u>24,421</u>

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<b>2024 £</b>	<b>2023 £</b>
Cash in hand	<u>317,729</u>	<u>284,169</u>
<b>Total cash and cash equivalents</b>	<u>317,729</u>	<u>284,169</u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**19. ANALYSIS OF CHANGES IN NET DEBT**

	At 1 April 2023	Cash flows	At 31 March 2024
	£	£	£
Cash at bank and in hand	284,169	33,560	317,729
	<u>284,169</u>	<u>33,560</u>	<u>317,729</u>

**20. RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**HARTLEPOOL CARERS**

England & Wales - Charity number 1132951

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# Accounts

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Registered number: 07025891  
Charity number: 1132951

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	E C Garrett, Treasurer G Hansen M L Brown, Secretary J Gettings (Resigned 24 October 2022) S Piercy (Resigned 18 August 2023) L Allison (Resigned 8 August 2022) B Hart, Chair P Kewley A L Brown, (Trustee only) (appointed 8 August 2022)
<b>Company registered number</b>	07025891
<b>Charity registered number</b>	1132951
<b>Registered office</b>	19a Lowthian Road Hartlepool Cleveland TS24 8BH
<b>Chief executive officer</b>	C Fewster
<b>Independent Examiners</b>	Waltons Business Advisers Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2022 to 31 March 2023. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

• **Policies and objectives**

**Purposes and aims**

To provide Information, Advice and Guidance to unpaid carers who provide essential care to individuals living with a long-term illness, disability, sensory loss, mental health needs and/or substance misuse. We operate across Hartlepool and support carers living out of area if they are providing support to a cared for person living within Hartlepool.

**Ensuring our work delivers our aims**

The charity reviews its aims, objectives, and activities each year to ensure that the activities have met the objectives and that any planned activities will do so. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**Our mission**

Hartlepool Carers work collaboratively to ensure carers can live well around their caring role, have opportunities within their community to enhance their skills, employment and social opportunities as well as providing early support to prevent the need for crisis intervention.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**(continued)**

• **Achievement and performance**

**The focus of our work**

We provide unpaid carers with information and support around their caring role, covering areas including Mental Health, Social Opportunities, Managing at home, Education and Training, Physical Health and Finances.

Hartlepool Carers have a person-centred approach to ensure carers are at the heart of their planning and identifying the support they need to continue effectively in their caring role.

To ensure the needs of carers are addressed effectively we work with partner organisations who are specialist in providing:

- Financial advice and guidance
- Adult education and Learning.
- Mental Health Services

We also work with Statutory Services to ensure the needs of the carer and cared for people are met.

**Community Led Support**

Hartlepool Carers continue to provide regular community opportunities to help improve the lives of carers across Hartlepool.

Working collaboratively within Community Hubs enables carers to have access to other local services and support.

Young Carers have access to weekly sessions that are led by our dedicated staff team. Sessions are developed around young people's wishes and needs, providing encouragement and support to engage individuals within their community. Alongside social opportunities, we also provide weekly 'learning' sessions that support young carers in their-education.

Hartlepool Carers also provide a range of Adult Carers sessions. On average we provide five sessions per week to enable carers to meet others living in similar situations. Providing opportunities helps carers build in confidence, skills, and resilience.

We also have a Young Adult Carer Group for carers in the 18-25 years old range who previously had been found hard to reach. The group take part and develop social opportunities for their peers and awareness raising sessions across the town.

We also have a "Moving On" group for carers whose dependants have passed away or have moved to full time care. This helps prevent such carers feeling isolated and gives support to them in developing links into their community. The group holds a range of friendly sessions across the week, improving the well-being of carers experiencing loss.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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(continued)

● **Key performance indicators**

Key Figures (April 2022- March 2023)

768 new carers joined our service all receiving a Carers Assessment

602 free activity sessions have been delivered.

3481 carers have participated in activities.

12,972 contacts have been to carers to provide Information, Advice and Guidance

4236 contacts have been made to other partners on behalf of carers

2689 referrals have been made to partner agencies

**Financial review**

● **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

● **Reserves policy**

At the year end the charity has restricted funds of £19,018 which are held as current assets.

There are unrestricted funds of £448,247 of which £164,015 is held as fixed assets. £81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated last year and £55,000 was designated to cover two new employees starting post 31 March 2022. The two new positions have been filled in the 23/24 accounting year.

Our aim is to achieve funding equal to expenditure on an annual basis to retain this level of reserves.

● **Financial position**

The charity made a surplus in the year of £17,841.

The charity has investments and cash of £284,169. Free reserves were £284,232 of which £194,243 has been designated as above.

● **Principal risks and uncertainties**

Hartlepool Carers continue to hold ISO 45001 and ISO 9001, this provides us with systems to monitor Strengthens, Weaknesses, Opportunities and Threats.

Risk Analysis is monitored within operations and strategic departments and inspected annually.

Monitoring allows us to identify risks and plan to minimise any impact.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management**

● **Constitution**

Hartlepool Carers is a charity limited by guarantee, incorporated on 22 September 2009 and is governed by its Memorandum and Articles of Association as amended by special resolution on 11 November 2009. It was registered as a charity on 25 November 2009.

● **Methods of appointment or election of Trustees**

The board consists of no fewer than one trustee and has no maximum. The necessary quorum for the transaction of any business is two. Trustees are recruited from the local population and all have an interest in the aims and objectives of the charity.

● **Organisational structure and decision-making policies**

The Charity is an autonomous body. The Trustees make strategic decisions about the charity and the day to day running of the charity is delegated to the CEO and the team. The CEO is responsible for ensuring that the aims and objectives of the charity are met. The board meets once every 3 months to consider reports from the manager and other staff members and Trustees are involved at other times in the administration of the charity.

● **Policies adopted for the induction and training of Trustees**

All Trustees receive an induction to the organisation and an application booklet is provided which contains all of the Trustees responsibilities, as well as providing information on the Charity's mission.

● **Pay policy for key management personnel**

Salaries are to be balanced against:

Similar sized charities  
Other key management posts in the region  
Availability of sufficient funding  
Growth/potential growth of, and impact/influence of Hartlepool Carers

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

● **Plans for future periods**

Working in partnership with carers across Hartlepool, we will continue to develop services to meet the changing needs of our community, we will:

Continue a full activity and events programme in our community.

Work alongside school leaders to raise the profile of Young Carers in our community.

Work with "Primary Care Networks" to build relationships with local GP services.

Introduce the role of a Hospital Liaison Officer to identify carers in the hospital setting.

Expand Hartlepool Carers team to enhance our offer.

Strengthen partnerships with CLIP and other Voluntary Community Networks.

Sustain funding to maintain Hartlepool Carers Parent Link Worker.

Increase training offer to raise the profile of Unpaid Caring and Young Carers in our community.

Expand volunteer Ambassadors to support Hartlepool Carers work to widen our offer.

Continue to listen and adapt services to meet our community's needs.

Introduce the role of Care Home Navigator to identify carers of those needing care whether full time or respite.

● **Financial risk management**

During the year the Trustees have undertaken a formal risk assessment process which has enabled them to identify the risks to which the charity is exposed and put in place measures to mitigate those risks.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**Statement of Trustees' responsibilities**

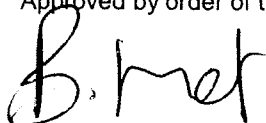
The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**B Hart**  
Chair

Date: 6/10/23

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Report to the Trustees of Hartlepool Carers ('the charity')**

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Signed:

Dated: 6/10/23

Heather O'Driscoll FCA

Waltons Business Advisers Limited  
Chartered Accountants

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies	3	37,572	26,057	63,629	163,236
Charitable activities	4	363,670	-	363,670	345,892
Other trading activities	5	-	13,784	13,784	23,819
Investments	6	101	-	101	-
<b>Total income</b>		<b>401,343</b>	<b>39,841</b>	<b>441,184</b>	<b>532,947</b>
<b>Expenditure on:</b>					
Charitable activities	7	345,284	78,059	423,343	396,819
<b>Total expenditure</b>		<b>345,284</b>	<b>78,059</b>	<b>423,343</b>	<b>396,819</b>
<b>Net movement in funds</b>		<b>56,059</b>	<b>(38,218)</b>	<b>17,841</b>	<b>136,128</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		392,188	57,236	449,424	313,296
Net movement in funds		56,059	(38,218)	17,841	136,128
<b>Total funds carried forward</b>		<b>448,247</b>	<b>19,018</b>	<b>467,265</b>	<b>449,424</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 24 form part of these financial statements.

**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	12	164,015	171,340
		<u>164,015</u>	<u>171,340</u>
<b>Current assets</b>			
Debtors	13	31,785	28,589
Cash at bank and in hand		284,169	261,387
		<u>315,954</u>	<u>289,976</u>
Creditors: amounts falling due within one year	14	(12,704)	(11,892)
<b>Net current assets</b>		<u>303,250</u>	<u>278,084</u>
<b>Total net assets</b>		<u><u>467,265</u></u>	<u><u>449,424</u></u>
<b>Charity funds</b>			
Restricted funds	15	19,018	57,236
Unrestricted funds	15	448,247	392,188
<b>Total funds</b>		<u><u>467,265</u></u>	<u><u>449,424</u></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

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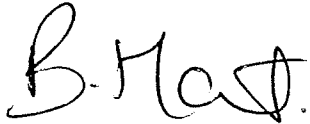
**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**B Hart**  
Chair

Date: 6/10/23

The notes on pages 12 to 24 form part of these financial statements.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Registered number: 07025891

Charity number: 1132951

The registered office address is 19a Lowthian Road, Hartlepool, TS24 8BH

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartlepool Carers meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for use for the charity are included at valuation and recognised as income when they are received.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £200 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% reducing balance
Caravan	- 10% reducing balance

**2.6 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.7 Pensions**

The charity contributes to defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**3. Income from donations and legacies**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	29,572	9,272	38,844	95,289
Grants	8,000	16,785	24,785	67,947
	<u>37,572</u>	<u>26,057</u>	<u>63,629</u>	<u>163,236</u>
<i>Total 2022</i>	<u>43,502</u>	<u>119,734</u>	<u>163,236</u>	

**4. Income from charitable activities**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Contract income	<u>363,670</u>	<u>363,670</u>	<u>345,892</u>
<i>Total 2022</i>	<u>345,892</u>	<u>345,892</u>	

**5. Fundraising Income**

**Income from fundraising events**

	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Fundraising	<u>13,784</u>	<u>13,784</u>	<u>23,819</u>
<i>Total 2022</i>	<u>23,819</u>	<u>23,819</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**6. Investment income**

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank interest	101	101	-

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Support of adult and young carers	345,284	78,059	423,343	396,819
<i>Total 2022</i>	<i>318,302</i>	<i>78,517</i>	<i>396,819</i>	

**8. Analysis of expenditure by activities**

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Support of adult and young carers	307,141	116,202	423,343	396,819
<i>Total 2022</i>	<i>278,138</i>	<i>118,681</i>	<i>396,819</i>	

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Support of adult and young carers 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs (restricted)	20,480	20,480	18,494
Activities and events	63,059	63,059	57,042
Staff travel	7,525	7,525	4,718
Staff costs	215,508	215,508	197,884
Donations	569	569	-
	<u>307,141</u>	<u>307,141</u>	<u>278,138</u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Support of adult and young carers 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs	47,466	47,466	45,483
Depreciation	8,589	8,589	6,328
Accountancy	3,413	3,413	2,621
Advertising	5,368	5,368	8,426
Bank charges	260	260	189
Cleaning & repairs	20,070	20,070	19,211
Premises Costs	14,035	14,035	12,358
Legal and Professional	5,849	5,849	7,323
Printing postage and stationery	7,020	7,020	5,479
Sundries	159	159	179
Other Staff costs	1,375	1,375	9,211
Subscriptions	262	262	143
Independent exam	1,860	1,860	1,730
Loss on sale of asset	476	476	-
	<u>116,202</u>	<u>116,202</u>	<u>118,681</u>
<i>Total 2022</i>	<u>118,681</u>	<u>118,681</u>	

**9. Independent examiner's remuneration**

	<b>2023 £</b>	<b>2022 £</b>
Fees payable to the charity's independent examiner for the independent examination of the charity's financial statements	<u>1,860</u>	<u>1,730</u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**10. Staff costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>258,854</b>	239,479
Social security costs	<b>17,775</b>	15,665
Contribution to defined contribution pension schemes	<b>6,825</b>	6,717
	<u><b>283,454</b></u>	<u>261,861</u>

The average number of persons employed by the charity during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Employees	<u><b>13</b></u>	<u>13</u>

No employee received remuneration amounting to more than £60,000 in either year.

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**12. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Caravan £	Total £
<b>Cost</b>				
At 1 April 2022	112,008	45,052	55,474	212,534
Additions	-	1,740	-	1,740
Disposals	-	(4,069)	-	(4,069)
At 31 March 2023	<u>112,008</u>	<u>42,723</u>	<u>55,474</u>	<u>210,205</u>
<b>Depreciation</b>				
At 1 April 2022	1,770	35,317	4,107	41,194
Charge for the year	529	2,513	5,547	8,589
On disposals	-	(3,593)	-	(3,593)
At 31 March 2023	<u>2,299</u>	<u>34,237</u>	<u>9,654</u>	<u>46,190</u>
<b>Net book value</b>				
At 31 March 2023	<u>109,709</u>	<u>8,486</u>	<u>45,820</u>	<u>164,015</u>
At 31 March 2022	<u>110,238</u>	<u>9,735</u>	<u>51,367</u>	<u>171,340</u>

**13. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	31,785	28,589
	<u>31,785</u>	<u>28,589</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**14. Creditors: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>1,492</b>	736
Other taxation and social security	<b>4,801</b>	4,766
Other creditors	<b>3,631</b>	3,820
Accruals and deferred income	<b>2,780</b>	2,570
	<u><b>12,704</b></u>	<u>11,892</u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**15. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	194,243	-	-	-	194,243
<b>General funds</b>					
Core	197,945	37,673	(69,395)	87,781	254,004
Carers contract	-	363,670	(275,889)	(87,781)	-
	<u>197,945</u>	<u>401,343</u>	<u>(345,284)</u>	<u>-</u>	<u>254,004</u>
<b>Total Unrestricted funds</b>	<u>392,188</u>	<u>401,343</u>	<u>(345,284)</u>	<u>-</u>	<u>448,247</u>
<b>Restricted funds</b>					
Carers Activities	16,540	23,056	(35,751)	-	3,845
Carers Trust	37,268	1,785	(27,308)	-	11,745
Pears Foundation	3,428	-	-	-	3,428
The Ballinger Trust	-	15,000	(15,000)	-	-
	<u>57,236</u>	<u>39,841</u>	<u>(78,059)</u>	<u>-</u>	<u>19,018</u>
<b>Total of funds</b>	<u><u>449,424</u></u>	<u><u>441,184</u></u>	<u><u>(423,343)</u></u>	<u><u>-</u></u>	<u><u>467,265</u></u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**15. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	139,243	-	-	55,000	194,243
<b>General funds</b>					
Core	132,854	43,502	(68,248)	89,837	197,945
Carers contract	-	345,892	(250,054)	(95,838)	-
	<u>132,854</u>	<u>389,394</u>	<u>(318,302)</u>	<u>(6,001)</u>	<u>197,945</u>
<b>Total Unrestricted funds</b>	<u>272,097</u>	<u>-</u>	<u>(318,302)</u>	<u>48,999</u>	<u>392,188</u>
<b>Restricted funds</b>					
Carers Activities	6,157	38,106	(27,723)	-	16,540
Carers Trust	23,970	41,448	(28,150)	-	37,268
Pears Foundation	9,903	-	(6,475)	-	3,428
Greggs Foundation	1,029	-	(1,029)	-	-
The Wakeham Trust	140	-	(140)	-	-
The Ballinger Trust	-	15,000	(15,000)	-	-
PFC Trust	-	48,999	-	(48,999)	-
	<u>41,199</u>	<u>143,553</u>	<u>(78,517)</u>	<u>(48,999)</u>	<u>57,236</u>
<b>Total of funds</b>	<u><u>313,296</u></u>	<u><u>143,553</u></u>	<u><u>(396,819)</u></u>	<u><u>-</u></u>	<u><u>449,424</u></u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Transfers general funds**

Transfers out of Carers Contract were used to cover core costs

**Designated funds**

£81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated last year and £55,000 was designated to cover two new employees starting post 31 March 2022. The two new positions have been filled in the 23/24 accounting year.

**Free reserves**

At the year end total reserves were £467,265, of which £284,232 were free reserves.

**Pears Foundation**

This money was toward the purchase of a caravan. It has been used to purchase decking around the new caravan donated in the year. The balance of the fund will be spent in the following year, however, on what has not been determined.

**Carers Activities**

Donations raised specifically to fund activities for carers.

**Carers Trust**

Monies are to be used to pay for respite breaks and much needed appliances and repairs for carers.

**The Ballinger Trust**

Monies received to cover the costs of a new employee for the charity

**16. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	164,015	-	164,015
Current assets	296,936	19,018	315,954
Creditors due within one year	(12,704)	-	(12,704)
<b>Total</b>	<b>448,247</b>	<b>19,018</b>	<b>467,265</b>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**16. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	171,340	-	171,340
Current assets	232,740	57,236	289,976
Creditors due within one year	(11,892)	-	(11,892)
<b>Total</b>	<u>392,188</u>	<u>57,236</u>	<u>449,424</u>

**17. Related party transactions**

There were no related party transactions during the year.

**HARTLEPOOL CARERS**

England & Wales - Charity number 1132951

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# Accounts

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**Registered number: 07025891**  
**Charity number: 1132951**

**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

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<b>Trustees</b>	E C Garrett (appointed 1 June 2021) G Hansen (appointed 1 June 2021) M L Brown, Secretary J Gettings S Piercy, Chair L Allison L Francis, (Trustee only) (resigned 18 February 2022) B Harrison, (Trustee only) (resigned 18 February 2022) K Sharma, (Trustee only) (resigned 18 February 2022) B Hart, Treasurer P Kewley, (Director only)
<b>Company registered number</b>	07025891
<b>Charity registered number</b>	1132951
<b>Registered office</b>	19a Lowthian Road Hartlepool Cleveland TS24 8BH
<b>Chief executive officer</b>	C Fewster
<b>Independent Examiners</b>	Waltons Business Advisers Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2021 to 31 March 2022. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

◆ **Policies and objectives**

**Purposes and aims**

To provide Information, Advice and Guidance to unpaid carers who provide essential care to individuals living with a long-term illness, disability, sensory loss, mental health needs and/or substance misuse. We operate across Hartlepool and support carers living out of area if they are providing support to a cared for person living within Hartlepool.

**Ensuring our work delivers our aims**

The charity reviews its aims, objectives and activities each year to ensure that the activities have met the objectives and that any planned activities will do so. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**Our mission**

Hartlepool Carers work collaboratively to ensure carers can live well around their caring role, have opportunities within in their community to enhance their skills, employment, and social opportunities as well as providing early support to prevent the need for crisis intervention.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**(continued)**

• **Achievement and performance**

**The focus of our work**

We provide unpaid carers with information and support around their caring role, covering areas including Mental Health, Social Opportunities, Managing at Home, Education/Training, Physical Health and Finances.

Hartlepool Carers have a person-centred approach to ensure carers are at the heart of their planning and identifying the support they need to continue effectively in their caring role.

To ensure the needs of carers are addressed effectively we work with partner organisations who are specialist in providing

- Financial Advice and Guidance
- Adult Education and Learning
- Mental Health Services

We also work closely with Statutory Services to ensure the needs of the carer and cared for people are met.

**Community Led Support**

Hartlepool Carers continued to provide regular community opportunities to help improve the lives of carers across Hartlepool.

Working collaboratively within Community Hubs, enables carers to have access to other local services and support.

Young Carers have access to weekly sessions that are led by our dedicated staff team. Sessions are developed around young people's wishes and needs, providing encouragement and support to engage individuals within their community. Alongside social opportunities we also provide weekly 'learning' sessions that support young carers in their education.

Hartlepool Carers also provide a range of Adult Carers sessions. On average we provide five sessions per week to enable carers to meet others living in similar situations. Providing opportunities helps carers build in confidence, skills, and resilience.

We have also introduced Hartlepool Young Adult Carer Group. Working with our community it was clear carers aged between 18-25 years old became 'hard to reach' for several reasons. Having a dedicated group for carers in this age group has increased awareness of caring within our community. The group take part and develop social opportunities for their peers and awareness raising sessions across the town.

Throughout the pandemic we had an increase of carers moving out of their caring role due to their loved ones passing away or moving into long term residential care. It was evident carers felt isolated and required support to develop links back into their community. 'Moving On Group' now provides a range of friendly sessions across the week, improving the well-being of carers experiencing loss.

During the COVID-19 pandemic, all sessions moved to a virtual offer to ensure Carers continued to have access to services and support.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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(continued)

Additional funding was sourced to meet the emerging needs of carers throughout this time. This included a 'Tech Service' providing loans of tablets and laptops to keep people connected as well as a 'Cycle Loan Service' to enable carers to access their community and improve physical well-being.

Throughout lockdowns Hartlepool Carers provided 'Well-being packages and Resources' to provide carers with activities and an offer to join sessions virtually.

When restrictions allowed Hartlepool Carers offered a blended offer of virtual and face to face sessions to allow carers to have the choice in the way they wished to receive our services.

• **Key performance indicators**

- 609 activities and events for adult and young carers delivered
- 3542 carers attendance
- 76 Tablets loaned to carers to keep them connected to the community
- 292 Care for a Call contacts made by volunteers
- 12 bikes loan out to support physical health
- 898 Light Touch Assessments complete
- 174 Full Carer Assessment complete
- £25,000 distributed to carers for short breaks
- £6,000 distributed for white goods
- 217 Carer Discount Cards provided
- £50,000 raised to purchase Hartlepool Carers Holiday Home.

**Financial review**

• **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

• **Reserves policy**

At the year end the charity has restricted funds of £57,236 which are held as current assets.

There are unrestricted funds of £392,188 of which £171,340 is held as fixed assets. There are designated funds of £194,243. £81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated in the year and £55,000 was designated to cover the cost of two new employees starting post year end.

Our aim is to achieve funding equal to expenditure on an annual basis to retain this level of reserves.

• **Financial position**

The charity made a surplus in the year of £136,128.

The charity has investments and cash of £261,387. Free reserves were £220,848 of which £194,243 has been designated as above.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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• **Principal risks and uncertainties**

Hartlepool Carers continue to hold ISO 45001 and ISO 9001, this provides us with systems to monitor Strengthens, Weaknesses, Opportunities and Threats.

Risk Analysis is monitored within operations and strategic departments and inspected annually.

Monitoring allows us to identify risks and plan to minimise any impact.

**Structure, governance and management**

• **Constitution**

Hartlepool Carers is a charity limited by guarantee, incorporated on 22 September 2009 and is governed by its Memorandum and Articles of Association as amended by special resolution on 11 November 2009. It was registered as a charity on 25 November 2009.

• **Methods of appointment or election of Trustees**

The board consists of no fewer than one trustee and has no maximum. The necessary quorum for the transaction of any business is two. Trustees are recruited from the local population and all have an interest in the aims and objectives of the charity.

• **Organisational structure and decision-making policies**

The Charity is an autonomous body. The Trustees make strategic decisions about the charity and the day to day running of the charity is delegated to the CEO and the team. The CEO is responsible for ensuring that the aims and objectives of the charity are met. The board meets once every 3 months to consider reports from the manager and other staff members and Trustees are involved at other times in the administration of the charity.

• **Policies adopted for the induction and training of Trustees**

All Trustees receive an induction to the organisation and an application booklet is provided which contains all of the Trustees responsibilities, as well as providing information on the Charity's mission.

• **Pay policy for key management personnel**

Salaries are to be balanced against;

Similar sized charities

Other key management posts in the region

Availability of sufficient funding

Growth/potential growth of, and impact/influence of, Hartlepool Carers

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Structure, governance and management (continued)**

• **Plans for future periods**

Working in partnership with carers across Hartlepool, we will continue to develop services to meet the changing needs of our community, we will:

Re-introduce a full activity and events programme in our community.

Work alongside school leaders to raise the profile of Young Carers in our community.

Work with 'Primary Care Networks' to build relationships with local GP services.

Expand Hartlepool Carers team to enhance our offer.

Strengthen partnerships with CLIP and other Voluntary Community Networks.

Sustain funding to maintain Hartlepool Carers Parent Link Worker.

Increase training offer to raise the profile of Unpaid Caring and Young Carers in our community.

Expand Volunteer Ambassadors to support Hartlepool Carers work to widen our offer.

Continue to listen and adapt services to meet our community's needs

• **Financial risk management**

During the year the Trustees have undertaken a formal risk assessment process which has enabled them to identify the risks to which the charity is exposed and put in place measures to mitigate those risks.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

**S Piercy**  
**Chairman**  
Date:

  
25/1/23

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Independent Examiner's Report to the Trustees of Hartlepool Carers ('the charity')**

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2022.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

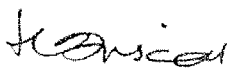
Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated:

25 January 2023

Heather O'Driscoll FCA

Waltons Business Advisers Limited  
Chartered Accountants

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	43,502	119,734	163,236	102,533
Charitable activities	4	345,892	-	345,892	270,557
Other trading activities	5	-	23,819	23,819	31,823
Investments	6	-	-	-	9
<b>Total income</b>		<b>389,394</b>	<b>143,553</b>	<b>532,947</b>	<b>404,922</b>
<b>Expenditure on:</b>					
Charitable activities	7	318,302	78,517	396,819	333,894
<b>Total expenditure</b>		<b>318,302</b>	<b>78,517</b>	<b>396,819</b>	<b>333,894</b>
<b>Net Income</b>		<b>71,092</b>	<b>65,036</b>	<b>136,128</b>	<b>71,028</b>
Transfers between funds	15	48,999	(48,999)	-	-
<b>Net movement in funds</b>		<b>120,091</b>	<b>16,037</b>	<b>136,128</b>	<b>71,028</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		272,097	41,199	313,296	242,268
Net movement in funds		120,091	16,037	136,128	71,028
<b>Total funds carried forward</b>		<b>392,188</b>	<b>57,236</b>	<b>449,424</b>	<b>313,296</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 13 to 26 form part of these financial statements.

**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	12	171,340	115,354
		<u>171,340</u>	<u>115,354</u>
<b>Current assets</b>			
Debtors	13	28,589	27,095
Cash at bank and in hand		261,387	187,134
		<u>289,976</u>	<u>214,229</u>
Creditors: amounts falling due within one year	14	(11,892)	(16,287)
<b>Net current assets</b>		<u>278,084</u>	<u>197,942</u>
<b>Total net assets</b>		<u>449,424</u>	<u>313,296</u>
<b>Charity funds</b>			
Restricted funds	15	57,236	41,199
Unrestricted funds	15	392,188	272,097
<b>Total funds</b>		<u>449,424</u>	<u>313,296</u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2022**

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**S Piercy**  
Chairman  
Date: 25/1/23

The notes on pages 13 to 26 form part of these financial statements.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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	2022 £	2021 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	136,567	(2,641)
<b>Cash flows from Investing activities</b>		
Interest received	-	9
Purchase of tangible fixed assets	(62,314)	(450)
<b>Net cash used in Investing activities</b>	(62,314)	(441)
<b>Change in cash and cash equivalents in the year</b>	<b>74,253</b>	<b>(3,082)</b>
Cash and cash equivalents at the beginning of the year	187,134	190,216
<b>Cash and cash equivalents at the end of the year</b>	<b>261,387</b>	<b>187,134</b>

The notes on pages 13 to 26 form part of these financial statements

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**1. General Information**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Registered number: 07025891  
Charity number: 1132951

The registered office address is 19a Lowthian Road, Hartlepool, TS24 8BH

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartlepool Carers meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for use for the charity are included at valuation and recognised as income when they are received.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**2. Accounting policies (continued)**

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £200 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% reducing balance
Caravan	- 10% reducing balance

**2.6 Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.7 Pensions**

The charity contributes to defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**3. Income from donations and legacies**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	32,002	63,287	95,289	8,347
Grants	11,500	56,447	67,947	72,001
Government grants	-	-	-	22,185
	<u>43,502</u>	<u>119,734</u>	<u>163,236</u>	<u>102,533</u>
<i>Total 2021</i>	<u>59,072</u>	<u>43,461</u>	<u>102,533</u>	

**4. Income from charitable activities**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Contract income	<u>345,892</u>	<u>345,892</u>	<u>270,557</u>
<i>Total 2021</i>	<u>270,557</u>	<u>270,557</u>	

**5. Fundraising Income**

**Income from fundraising events**

	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Fundraising	<u>23,819</u>	<u>23,819</u>	<u>31,823</u>
<i>Total 2021</i>	<u>31,823</u>	<u>31,823</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**6. Investment income**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Bank interest	-	-	9
<i>Total 2021</i>	<u>9</u>	<u>9</u>	

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Support of adult and young carers	318,302	78,517	396,819	333,894
<i>Total 2021</i>	<u>266,286</u>	<u>67,608</u>	<u>333,894</u>	

**8. Analysis of expenditure by activities**

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Support of adult and young carers	278,138	118,681	396,819	333,894
<i>Total 2021</i>	<u>252,923</u>	<u>80,971</u>	<u>333,894</u>	

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Support of adult and young carers 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Staff costs (restricted)	18,494	18,494	15,766
Activities and events	57,042	57,042	57,842
Staff travel	4,718	4,718	5,421
Staff costs	197,884	197,884	173,894
	<u>278,138</u>	<u>278,138</u>	<u>252,923</u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Support of adult and young carers 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Staff costs	45,483	45,483	37,813
Depreciation	6,328	6,328	2,059
Accountancy	2,621	2,621	2,947
Advertising	8,426	8,426	4,351
Bank charges	189	189	220
Cleaning & repairs	19,211	19,211	8,891
Premises Costs	12,368	12,368	9,674
Legal and Professional	7,323	7,323	6,104
Printing postage and stationery	5,479	5,479	3,731
Sundries	179	179	462
Other Staff costs	9,211	9,211	45
Subscriptions	143	143	3,024
Independent exam	1,730	1,730	1,650
	<u>118,681</u>	<u>118,681</u>	<u>80,971</u>
<i>Total 2021</i>	<u>80,971</u>	<u>80,971</u>	

**9. Independent examiner's remuneration**

	<b>2022 £</b>	<b>2021 £</b>
Fees payable to the charity's independent examiner for the independent examination of the charity's financial statements	<u>1,730</u>	<u>1,650</u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**10. Staff costs**

	2022 £	2021 £
Wages and salaries	239,479	208,557
Social security costs	15,665	13,045
Contribution to defined contribution pension schemes	6,717	5,871
	<u>261,861</u>	<u>227,473</u>

The average number of persons employed by the charity during the year was as follows:

	2022 No.	2021 No.
Employees	<u>13</u>	<u>11</u>

No employee received remuneration amounting to more than £60,000 in either year.

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**12. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Caravan £	Total £
<b>Cost</b>				
At 1 April 2021	112,008	38,212	-	150,220
Additions	-	6,840	55,474	62,314
At 31 March 2022	<u>112,008</u>	<u>45,052</u>	<u>55,474</u>	<u>212,534</u>
<b>Depreciation</b>				
At 1 April 2021	1,241	33,626	-	34,866
Charge for the year	529	1,692	4,107	6,328
At 31 March 2022	<u>1,770</u>	<u>35,317</u>	<u>4,107</u>	<u>41,194</u>
<b>Net book value</b>				
At 31 March 2022	<u>110,238</u>	<u>9,735</u>	<u>51,367</u>	<u>171,340</u>
At 31 March 2021	<u>110,767</u>	<u>4,587</u>	-	<u>115,354</u>

**13. Debtors**

	2022 £	2021 £
<b>Due within one year</b>		
Trade debtors	28,589	22,710
Prepayments and accrued income	-	4,385
	<u>28,589</u>	<u>27,095</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**14. Creditors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>736</b>	<b>4,166</b>
Other taxation and social security	<b>4,766</b>	<b>4,124</b>
Other creditors	<b>3,820</b>	<b>5,457</b>
Accruals and deferred income	<b>2,570</b>	<b>2,540</b>
	<b>11,892</b>	<b>16,287</b>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**15. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers In/out £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	139,243	-	-	55,000	194,243
<b>General funds</b>					
Core	132,854	43,502	(68,248)	89,837	197,945
Carers contract	-	345,892	(250,054)	(95,838)	-
	<u>132,854</u>	<u>389,394</u>	<u>(318,302)</u>	<u>(6,001)</u>	<u>197,945</u>
<b>Total Unrestricted funds</b>	<u>272,097</u>	<u>389,394</u>	<u>(318,302)</u>	<u>48,999</u>	<u>392,188</u>
<b>Restricted funds</b>					
Carers Activities	6,157	38,106	(27,723)	-	16,540
Carers Trust	23,970	41,448	(28,150)	-	37,268
Pears Foundation	9,903	-	(6,475)	-	3,428
Greggs Foundation	1,029	-	(1,029)	-	-
The Wakeham Trust	140	-	(140)	-	-
The Ballinger Trust	-	15,000	(15,000)	-	-
PFC Trust	-	48,999	-	(48,999)	-
	<u>41,199</u>	<u>143,553</u>	<u>(78,517)</u>	<u>(48,999)</u>	<u>57,236</u>
<b>Total of funds</b>	<u><u>313,296</u></u>	<u><u>532,947</u></u>	<u><u>(396,819)</u></u>	<u><u>-</u></u>	<u><u>449,424</u></u>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**15. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2020</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers in/out</i> £	<i>Balance at 31 March 2021</i> £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated funds	69,243	-	-	70,000	139,243
<b>General funds</b>					
Core	139,502	59,081	(44,830)	(20,899)	132,854
Carers contract	-	270,557	(221,456)	(49,101)	-
	<u>139,502</u>	<u>329,638</u>	<u>(266,286)</u>	<u>(70,000)</u>	<u>132,854</u>
<b>Total Unrestricted funds</b>	<u>208,745</u>	<u>-</u>	<u>(266,286)</u>	<u>-</u>	<u>272,097</u>
<b>Restricted funds</b>					
Carers Activities	1,498	34,976	(30,317)	-	6,157
Carers Trust	11,188	40,308	(27,526)	-	23,970
Pears Foundation	9,903	-	-	-	9,903
Greggs Foundation	1,029	-	-	-	1,029
The Wakeham Trust	140	-	-	-	140
The Ballinger Trust	9,765	-	(9,765)	-	-
	<u>33,523</u>	<u>75,284</u>	<u>(67,608)</u>	<u>-</u>	<u>41,199</u>
<b>Total of funds</b>	<u><u>242,268</u></u>	<u><u>75,284</u></u>	<u><u>(333,894)</u></u>	<u><u>-</u></u>	<u><u>313,296</u></u>

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Transfers general funds**

Transfers out of Carers Contract were used to cover core costs

**Designated funds**

£81,000 was designated to cover three months running costs and redundancy if the funding to the charity was to cease, £58,243 was designated to cover the cost of running and repairing the caravan donated in the year and £55,000 was designated to cover two new employees starting post year end.

**Free reserves**

At the year end total reserves were £449,424, of which £220,848 were free reserves.

**Pears Foundation**

This money was toward the purchase of a caravan. It has been used to purchase decking around the new caravan donated in the year. The balance of the fund will be spent in the following year, however, on what has not been determined.

**Carers Activities**

Donations raised specifically to fund activities for carers.

**Carers Trust**

Monies are to be used to pay for respite breaks and much needed appliances and repairs for carers.

**The Ballinger Trust**

Monies received to cover the costs of a new employee for the charity

**PFC Trust**

The trust donated a caravan to the charity for respite for carers.

**16. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	171,340	-	171,340
Current assets	232,740	57,236	289,976
Creditors due within one year	(11,892)	-	(11,892)
<b>Total</b>	<b>392,188</b>	<b>57,236</b>	<b>449,424</b>

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**16. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	115,354	-	115,354
Current assets	173,030	41,199	214,229
Creditors due within one year	(16,287)	-	(16,287)
<b>Total</b>	<u>272,097</u>	<u>41,199</u>	<u>313,296</u>

**17. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2022 £</b>	<b>2021 £</b>
Net income for the year (as per Statement of Financial Activities)	<u>136,128</u>	<u>71,028</u>
<b>Adjustments for:</b>		
Depreciation charges	6,328	2,059
Interest received	-	(9)
Increase in debtors	(1,494)	(4,170)
Decrease in creditors	(4,395)	(71,549)
<b>Net cash provided by/(used in) operating activities</b>	<u>136,567</u>	<u>(2,641)</u>

**18. Analysis of cash and cash equivalents**

	<b>2022 £</b>	<b>2021 £</b>
Cash in hand	<u>261,387</u>	<u>187,134</u>
<b>Total cash and cash equivalents</b>	<u>261,387</u>	<u>187,134</u>

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**19. Analysis of changes in net debt**

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	187,134	74,253	261,387
	<u>187,134</u>	<u>74,253</u>	<u>261,387</u>

**20. Related party transactions**

There were no related party transactions during the year.

**HARTLEPOOL CARERS**

England & Wales - Charity number 1132951

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# Accounts

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2021**

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<b>Trustees</b>	R Marshall (Resigned 1 April 2019) J Hatch (Resigned 1 April 2019) M L Brown M Fleet (Resigned 7 March 2021) J Gettings S Piercy, Chair L Allison (appointed 20 September 2019) L Francis, (Trustee only) (appointed 10 June 2020) B Harrison, (Trustee only) (appointed 10 June 2020) K Sharna, (Trustee only) (appointed 10 June 2020) B Hart (appointed 1 November 2017) P Kewley, (Director only) (appointed 1 April 2015)
<b>Company registered number</b>	07025891
<b>Charity registered number</b>	1132951
<b>Registered office</b>	19a Lowthian Road Hartlepool Cleveland TS24 8BH
<b>Chief executive officer</b>	C Fewster
<b>Independent Examiners</b>	Waltons Clark Whitehill Limited Chartered Accountants Maritime House Harbour Walk The Marina Hartlepool TS24 0UX

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2020 to 31 March 2021. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

### **Objectives and activities**

#### **● Policies and objectives**

##### **Purposes and aims**

To provide Information, Advice and Guidance to unpaid carers who provide essential care to individuals living with a long-term illness, disability, sensory loss, mental health needs and/or substance misuse. We operate across Hartlepool and support carers living out of area if they are providing support to a cared for person living within Hartlepool.

##### **Ensuring our work delivers our aims**

The charity reviews its aims, objectives and activities each year to ensure that the activities have met the objectives and that any planned activities will do so. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### **● Achievement and performance**

##### **The focus of our work**

We provide unpaid carers with information and support around their caring role, covering areas including Mental Health, Social Opportunities, Managing at Home, Education/Training, Physical Health and Finances.

Hartlepool Carers have a person-centred approach to ensures carers are at the heart of their planning and identifying the support they need to continue effectively in their caring role.

To ensure the needs of carers are addressed effectively we work with partner organisations who are specialist in providing

- Financial Advice and Guidance
- Adult Education and Learning
- Mental Health Services

We also work closely with Statutory Services to ensure the needs of the carer and cared for people are met.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**(continued)**

**Community Led Support**

Hartlepool Carers continued to provide regular community opportunities to help improve the lives of carers across Hartlepool.

Working collaboratively within Community Hubs, enables carers to have access to other local services and support.

Young Carers have access to weekly sessions that are led by our dedicated staff team. Sessions are developed around young people's wishes and needs, providing encouragement and support to engage individuals within their community. Alongside social opportunities we also provide weekly 'learning' sessions that support young carers in the education.

Hartlepool Carers also provide a range of Adult Carers sessions. On average we provide five sessions per week to enable carers to meet others living in similar situations. Providing opportunities helps carers build in confidence, skills, and resilience.

We have also introduced Hartlepool Young Adult Carer Group. Working with our community it was clear carers aged between 18-25 years old became 'hard to reach' for several reasons. Having a dedicated group for carers in this age group has increased awareness of caring within our community. The group take part and develop social opportunities for their peers and awareness raising sessions across the town.

Throughout the pandemic we had an increase of carers moving out of their caring role due to their loved ones passing away or moving into long term residential care. It was evident carers felt isolated and required support to develop links back into their community. 'Moving On Group' now provides a range of friendly sessions across the week, improving the well-being of carers experiencing loss.

During the COVID-19 pandemic, all sessions moved to a virtual offer to ensure Carers continued to have access to services and support.

Additional funding was sourced to meet the merging needs of carers throughout this time. This included a 'Tech Service' providing loans of tablets and laptops to keep people connected as well as a 'Cycle Loan Service' to enable carers to access their community and improve physical well-being.

Throughout lockdowns Hartlepool Carers provided 'Well-being packages and Resources' to provide carers with activities and an offer to join sessions virtually.

When restrictions allowed Hartlepool Carers offered a blended offer of virtual and face to face sessions to allow carers to have the choice in the way they wished to receive our services.

**COVID-19**

COVID-19 had a tremendous impact on Hartlepool Carers. As a charity all risk assessments and governmental procedures were enacted and followed.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Financial review**

● **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

● **Reserves policy**

At the year end the charity has restricted funds of £41,200 which are held as current assets.

There are unrestricted funds of £132,854 of which £115,354 is held as fixed assets. There are designated funds of £139,243. £69,243 were designated to cover three months running costs and redundancy if the funding to the charity was to cease and £70,000 was designated to cover the cost of a caravan purchased post year end.

Our aim is to achieve funding equal to expenditure on an annual basis to retain this level of reserves.

● **Financial position**

The charity made a surplus in the year of £71,029.

The charity has investments and cash of £187,134. Free reserves were £156,746 of which £139,243 has been designated as above.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Structure, governance and management**

● **Constitution**

Hartlepool Carers is a charity limited by guarantee, incorporated on 22 September 2009 and is governed by its Memorandum and Articles of Association as amended by special resolution on 11 November 2009. It was registered as a charity on 25 November 2009.

● **Methods of appointment or election of Trustees**

The board consists of no fewer than one trustee and has no maximum. The necessary quorum for the transaction of any business is two. Trustees are recruited from the local population and all have an interest in the aims and objectives of the charity.

● **Organisational structure and decision-making policies**

The Charity is an autonomous body. The Trustees make strategic decisions about the charity and the day to day running of the charity is delegated to the CEO and the team. The CEO is responsible for ensuring that the aims and objectives of the charity are met. The board meets once every 3 months to consider reports from the manager and other staff members and Trustees are involved at other times in the administration of the charity.

● **Financial risk management**

During the year the Trustees have undertaken a formal risk assessment process which has enabled them to identify the risks to which the charity is exposed and put in place measures to mitigate those risks.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Structure, governance and management (continued)**

**Statement of Trustees' responsibilities**

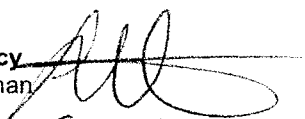
The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently,\*
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

S Piercy  
Chairman  
Date:   
31/2/2022

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**

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**Independent Examiner's Report to the Trustees of Hartlepool Carers ('the charity')**

I report to the charity Trustees on my examination of the financial statements of the charity for the year ended 31 March 2021.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed: 

Dated: 4 February 2022

Heather O'Driscoll FCA

Waltons Clark Whitehill Limited  
Chartered Accountants

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies	3	329,629	43,462	373,090	310,091
Other trading activities	4	-	31,823	31,823	19,444
Investments	5	9	-	9	72
Other income	6	-	-	-	5,000
<b>Total income</b>		<b>329,638</b>	<b>75,285</b>	<b>404,923</b>	<b>334,607</b>
<b>Expenditure on:</b>					
Charitable activities		266,286	67,608	333,894	305,066
<b>Total expenditure</b>		<b>266,286</b>	<b>67,608</b>	<b>333,894</b>	<b>305,066</b>
<b>Net movement in funds</b>		<b>63,352</b>	<b>7,677</b>	<b>71,029</b>	<b>29,541</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		208,745	33,523	242,268	212,727
Net movement in funds		63,352	7,677	71,029	29,541
<b>Total funds carried forward</b>		<b>272,097</b>	<b>41,200</b>	<b>313,297</b>	<b>242,268</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 11 to 21 form part of these financial statements.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**

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**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

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	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	11	115,354	116,963
		<u>115,354</u>	<u>116,963</u>
<b>Current assets</b>			
Debtors	12	27,095	22,925
Cash at bank and in hand		187,134	190,216
		<u>214,229</u>	<u>213,141</u>
Creditors: amounts falling due within one year	13	(16,287)	(87,836)
		<u>197,942</u>	<u>125,305</u>
<b>Net current assets</b>		<u>197,942</u>	<u>125,305</u>
<b>Total net assets</b>		<u><u>313,296</u></u>	<u><u>242,268</u></u>
<b>Charity funds</b>			
Restricted funds	14	41,199	33,523
Unrestricted funds	14	272,097	208,745
		<u>313,296</u>	<u>242,268</u>
<b>Total funds</b>		<u><u>313,296</u></u>	<u><u>242,268</u></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 07025891**


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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2021**

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

**S Piercy**  
Chairman  
Date:

  
31/2/2022

The notes on pages 11 to 21 form part of these financial statements.

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. General information**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Registered number: 07025891

Charity number: 1132951

The registered office address is 19a Lowthian Road, Hartlepool, TS24 8BH

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartlepool Carers meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £200 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

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**HARTLEPOOL CARERS**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**2. Accounting policies (continued)**

**2.5 Tangible fixed assets and depreciation (continued)**

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% reducing balance

**2.6 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.7 Pensions**

The charity contributes to defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.8 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. Income from donations and legacies**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	8,347	-	8,347	10,000
Grants	28,540	43,462	72,002	40,923
Government grants	22,185	-	22,185	-
Contract Income	270,557	-	270,557	259,168
	<u>329,629</u>	<u>43,462</u>	<u>373,091</u>	<u>310,091</u>
<i>Total 2020</i>	<u>271,518</u>	<u>38,573</u>	<u>310,091</u>	

**4. Fundraising Income**

**Income from fundraising events**

	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Fundraising	31,823	31,823	19,444
	<u>31,823</u>	<u>31,823</u>	<u>19,444</u>
<i>Total 2020</i>	<u>19,444</u>	<u>19,444</u>	

**5. Investment income**

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Bank interest	9	9	72
	<u>9</u>	<u>9</u>	<u>72</u>
<i>Total 2020</i>	<u>72</u>	<u>72</u>	

**HARTLEPOOL CARERS**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**6. Other incoming resources**

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Gift in kind	-	-	5,000
<i>Total 2020</i>	<u>5,000</u>	<u>5,000</u>	

**7. Charitable Activities**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Accountancy	2,947	-	2,947	2,448
Independent exam	1,650	-	1,650	1,570
Activities and events	-	27,526	27,526	14,502
Carers support costs	-	30,317	30,317	17,345
Advertising	4,351	-	4,351	1,467
Bank charges	220	-	220	237
Cleaning and repairs	8,891	-	8,891	6,003
Depreciation	2,059	-	2,059	2,370
Premises costs	9,674	-	9,674	11,206
Legal and professional	6,105	-	6,105	4,479
Printing postage and stationery	3,731	-	3,731	9,530
Sundries	462	-	462	1,098
Staff training	1,717	-	1,717	2,853
Staff travel	3,749	-	3,749	3,145
Subscriptions	3,023	-	3,023	2,300
Salaries	199,571	8,986	208,557	206,114
National Insurance	12,470	575	13,045	12,766
Pension	5,666	204	5,870	5,633
	<u>266,286</u>	<u>67,608</u>	<u>333,894</u>	<u>305,066</u>
<i>Total 2020</i>	<u>267,040</u>	<u>38,026</u>	<u>305,066</u>	

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**HARTLEPOOL CARERS**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**8. Independent examiner's remuneration**

	2021 £	2020 £
Fees payable to the charity's independent examiner for the independent examination of the charity's financial statements	<u>1,650</u>	<u>1,570</u>

**9. Staff costs**

	2021 £	2020 £
Wages and salaries	208,557	206,114
Social security costs	13,045	12,766
Contribution to defined contribution pension schemes	5,871	5,633
	<u>227,473</u>	<u>224,513</u>

The average number of persons employed by the charity during the year was as follows:

	2021 No.	2020 No.
Employees	<u>11</u>	<u>11</u>

No employee received remuneration amounting to more than £60,000 in either year.

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

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**11. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2020	111,558	38,212	149,770
Additions	450	-	450
At 31 March 2021	<u>112,008</u>	<u>38,212</u>	<u>150,220</u>
<b>Depreciation</b>			
At 1 April 2020	712	32,095	32,807
Charge for the year	529	1,530	2,059
At 31 March 2021	<u>1,241</u>	<u>33,625</u>	<u>34,866</u>
<b>Net book value</b>			
At 31 March 2021	<u>110,767</u>	<u>4,587</u>	<u>115,354</u>
At 31 March 2020	<u>110,846</u>	<u>6,117</u>	<u>116,963</u>

**12. Debtors**

	2021 £	2020 £
<b>Due within one year</b>		
Trade debtors	22,710	21,667
Prepayments and accrued income	4,385	1,258
	<u>27,095</u>	<u>22,925</u>

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**13. Creditors: Amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>4,166</b>	<i>77,507</i>
Other taxation and social security	<b>4,124</b>	<i>4,092</i>
Pension contributions payable	<b>1,173</b>	<i>1,110</i>
Other creditors	<b>4,284</b>	<i>2,538</i>
Accruals and deferred income	<b>2,540</b>	<i>2,589</i>
	<hr/> <b>16,287</b> <hr/>	<hr/> <i>87,836</i> <hr/>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated Funds	69,243	-	-	70,000	139,243
<b>General funds</b>					
General funds	139,502	59,081	(44,830)	(20,899)	132,854
Carers contract	-	270,557	(221,456)	(49,101)	-
	<u>139,502</u>	<u>329,638</u>	<u>(266,286)</u>	<u>(70,000)</u>	<u>132,854</u>
<b>Total Unrestricted funds</b>	<u>208,745</u>	<u>329,638</u>	<u>(266,286)</u>	<u>-</u>	<u>272,097</u>
<b>Restricted funds</b>					
Carers Trust Grant	1,498	34,976	(30,317)	-	6,157
Carers Activities	11,188	40,308	(27,526)	-	23,970
Pears Foundation	9,903	-	-	-	9,903
Greggs Foundation	1,029	-	-	-	1,029
The Wakeham Trust	140	-	-	-	140
The Ballinger Trust	9,765	-	(9,765)	-	-
	<u>33,523</u>	<u>75,284</u>	<u>(67,608)</u>	<u>-</u>	<u>41,199</u>
<b>Total of funds</b>	<u><u>242,268</u></u>	<u><u>404,922</u></u>	<u><u>(333,894)</u></u>	<u><u>-</u></u>	<u><u>313,296</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**14. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2020</i>
	£	£	£	£	£
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated Funds	154,542	-	-	(85,299)	69,243
<b>General funds</b>					
General funds	-	259,168	(222,424)	(36,744)	-
Carers contract	44,653	17,422	(44,616)	122,043	139,502
	44,653	276,590	(267,040)	85,299	139,502
<b>Total Unrestricted funds</b>	<b>199,195</b>	<b>-</b>	<b>(267,040)</b>	<b>-</b>	<b>208,745</b>
<b>Restricted funds</b>					
Carers Trust Grant	2,460	16,383	(17,345)	-	1,498
Carers Activities	-	26,634	(15,446)	-	11,188
Pears Foundation	9,903	-	-	-	9,903
Greggs Foundation	1,029	-	-	-	1,029
The Wakeham Trust	140	-	-	-	140
The Ballinger Trust	-	15,000	(5,235)	-	9,765
	13,532	58,017	(38,026)	-	33,523
<b>Total of funds</b>	<b>212,727</b>	<b>58,017</b>	<b>(305,066)</b>	<b>-</b>	<b>242,268</b>

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**Transfers general funds**

Transfers out of Carers Contract were used to cover core costs

**Designated funds**

Designated funds are made of 3 months running and redundancy costs to cover amounts if the charity were to cease. £70k was transferred in to cover costs for a new caravan purchased post year end.

**Free reserves**

At the year end total reserves were £313,296, of which £156,746 were free reserves.

**Pears Foundation**

This money is to be used as part payment of a caravan for young carers.

**Carers Activities**

Donations raised specifically to fund activities for carers.

**Carers Trust**

Monies are to be used to pay for respite breaks and much needed appliances and repairs for carers.

**The Ballinger Trust**

Monies received to cover the costs of a new employee for the charity

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>
Tangible fixed assets	115,354	-	115,354
Current assets	173,030	41,199	214,229
Creditors due within one year	(16,287)	-	(16,287)
<b>Total</b>	<b>272,097</b>	<b>41,199</b>	<b>313,296</b>

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**15. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	116,963	-	116,963
Current assets	179,618	33,523	213,141
Creditors due within one year	(87,836)	-	(87,836)
<b>Total</b>	<u>208,745</u>	<u>33,523</u>	<u>242,268</u>

**16. Related party transactions**

There were no related party transactions during the year.