

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

England & Wales · Charity number 1132927

Details

Other names CVS CHESHIRE EAST

Status Registered

Legal form Charitable company

Company number [07019841](#)

Registered 2009-11-24

Register [View on the Charity Commission register](#)

Contact

Address Community & Voluntary Services
Ashton House
1A Gatefield Street
Crewe
CW1 2JP

Phone 01270763100

Email enquiries@cvsce.org.uk

Website www.cvsce.org.uk

Activities

Objects: THE CHARITY'S OBJECTS (THE OBJECTS) ARE (A) TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY WITHIN THE LOCAL GOVERNMENT DISTRICT OF CHESHIRE EAST BOROUGH COUNCIL AND ITS NEIGHBOURHOOD (HEREIN AFTER CALLED THE AREA OF BENEFIT) AND, IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE FURTHERANCE OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS; (B) TO PROMOTE AND ORGANISE CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO BRING TOGETHER IN COUNCIL REPRESENTATIVES OF THE VOLUNTARY ORGANISATIONS, STATUTORY AUTHORITIES AND INDIVIDUALS WITHIN THE AREA OF BENEFIT.

Activities: CVS Cheshire Easts aims to understand and respond to the needs of the VCS. It champions change and engagement by nurturing partnerships and collaborative working. It promotes recognition of the value of volunteering and stimulates good practice in volunteer development. It supports and develops strong, sustainable and skilled voluntary and community groups.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** CHESHIRE EAST
- Cheshire East

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£589,647	£578,081	£337,678	15
2024-03-31	£431,569	£450,560	-	-
2023-03-31	£314,435	£310,895	-	-
2022-03-31	£396,152	£376,906	-	-
2021-03-31	£369,937	£393,493	-	-

Trustees

Name	Role	Appointed
Andrew James Speed	Chair	2024-05-22
Cate Green		2024-05-22
Ijeoma Mba		2024-10-09
Mark Hills		2019-11-25
PETER BUCKINGHAM		2022-02-02
Robert Pooley		2024-10-09

Accounts

Charity Registration No: 1132927
Company Registration No: 07019841
(England & Wales)



Community and Voluntary Services Cheshire East

**Annual Report & Unaudited Financial Statements
for the year ended
31 March 2025**

Community & Voluntary Services Cheshire East

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Community & Voluntary Services Cheshire East

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mark Hills	
	Peter Buckingham	
	Andrew Speed – Chair from 14/05/2025	Appointed 22/05/2024
	James Barber	Appointed 14/06/2024
		Resigned 18/07/2025
	Cate Green	Appointed 22/05/2024
	William Lobb	Appointed 22/05/2024
		Resigned 31/08/2025
	Ijeoma Mba	Appointed 09/10/2024
	Robert Pooley	Appointed 09/10/2024
	Martyn A Hulme – Chair to 14/05/2025	Resigned 14/05/2025
	Robert Owen	Resigned 22/05/2024
	Roberta Pomponio	Resigned 22/05/2024
Chief Executive Officer	Carissa Tossell	Resigned 22/05/2024
	Claire Moss	Resigned 07/11/2024
	Kathryn Sullivan	Stepped down 1 April 2025
	Samantha James	Left 30 April 2024
	Katherine Little	Appointed 1 April 2025
Charity number	1132927	
Company number	07019841	
Principal address	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Registered office	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Independent examiners	Murray Smith LLP Chartered Accountants Darland House 44 Winnington Hill Northwich Cheshire CW8 1AU	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and financial statements for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (published in October 2019).

OBJECTIVES AND ACTIVITIES

Principal objectives and activities

The Charitable objectives of Community & Voluntary Services Cheshire East (CVSCE) are

- To promote any charitable purpose for the benefit of the community within the local government district of Cheshire East and its neighbourhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the local government district of Cheshire East.

In going about our work and establishing our aims and objectives, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit. Through the delivery of our high-quality support, our service users are better placed to delivery their own support and services to members of the public throughout the Cheshire East area and wider. The charity also, through its volunteering service, provides support to individual members of the public enabling them to volunteer, thus gaining personal benefits, such as confidence and employment and they also support the delivery of services to the public.

Structure, governance and management

The charity is a company limited by guarantee incorporated on 15 September 2009 and governed by its Articles of Association. Operations commenced on 1 January 2010. It was registered as a charity under the Charities Act 2011 on 24 November 2009.

None of the Trustees have any beneficial interest in the charitable company. All of the Trustees are volunteers. Trustees are assisted to fulfil their duties by the chief executives and by other advisors, who offer information and assistance in undertaking all their governance tasks. It is the responsibility of the Trustees to meet to make balanced, proportionate and clear decisions about the future of the charitable company, and make all disclosures about the organisation.

Through consideration of reports on financial management, income, expenditure, liquidity, investments and of forecasts for the next twelve months, Trustees have analysed any risks to the charity, and have identified no material uncertainties that cast doubt about the ability of the company to continue as a going concern.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mark Hills		Ijeoma Mba	Appointed 09/10/2024
Peter Buckingham		Robert Pooley	Appointed 09/10/2024
Andrew Speed	Appointed 22/05/2024	Martyn A Hulme	Resigned 14/05/2025
James Barber	Appointed 14/06/2024	Robert Owen	Resigned 22/05/2024
	Resigned 18/07/2025	Roberta Pomponio	Resigned 22/05/2024
Cate Green	Appointed 22/05/2024	Carissa Tossell	Resigned 22/05/2024
William Lobb	Appointed 22/05/2024	Claire Moss	Resigned 07/11/2024
	Resigned 31/08/2025		

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management (continued)

Trustee Recruitment and Appointment

The charity seeks to have a maximum of 12 members of the Board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. The Board will always aim to have a majority from the membership. In accordance with our Articles of Association, one third of directors must retire at each AGM by rotation, but are eligible for re-election.

When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing Board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The Board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the Board.

When a need arises to co-opt a Board member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited by the Board. The existing Board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

Trustee Inductions and Training

As part of their induction programme, new Trustees of the Charity are made aware of their corporate responsibilities as Board members.

An induction process includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position, which is then reported on quarterly to all Board members.

Organisational Structure

The Board of Trustees are responsible for governance, making strategic and policy decisions, approval of budgets, the sale or purchase of major assets such as land and buildings, and the starting/ending of services under local authority contracts or others. The Board of Trustees are elected at the annual general meeting by member organisations.

The Board of Trustees meet every 2 months to manage and monitor the strategic direction and operations of the Charity.

The operational and day-to-day decisions are made by the Chief Executive Officer. No board member receives remuneration for their role.

Wider network

The charity is a member of the National Association for Community and Voluntary Action (NAVCA), the National Council for Voluntary Organisations (NCVO), and Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

Partners

The charity works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with the charity to identify areas where further support would add value to the local community.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management (continued)

Risk Management

The Trustees review the major issues which the charity faces at each board meeting. They believe that maintaining the free reserves at the levels stated in the Reserves Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Trustees examine the major risks and issues that the charity faces each financial year when preparing and updating the strategic plan, along with categorisation of the risks and mitigation in place.

Governance and Internal Control

The charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees are satisfied that the systems in place reduce their risk exposure to major issues to an acceptable level.

ACHIEVEMENTS AND PERFORMANCE

2024-25 was a year of significant change in the UK, with a general election reshaping the political landscape. The new government consulted on a Civil Society Covenant, which has the potential to reframe the relationship between government at all levels and the VCFSE sector. Both nationally and locally, funding challenges for VCFSE organisations continued to rise as local authority and NHS budgets are stretched, and increasing numbers of trusts and foundations closed their doors. We placed a major focus on collaborative working in challenging times, building on our established Alliances and hosting the first Cheshire East VCFSE Alliance conference.

In addition, we were successful in securing four-year funding for our core infrastructure work from The National Lottery, providing us with improved financial sustainability in order for us to continue to provide support to the sector for years to come.

Training and Events

One of our core areas of work is to provide high quality capacity building training and events across VCFSE Sector organisations. Having moved away from 1:1 support as part of general membership, we have dedicated significantly more resource into chargeable live training from CVSCE staff and on demand training from a range of sources. In 2024-25, we developed an on-demand training hub hosting our suite of e-learning courses, and are looking to develop additional courses based on member feedback in the coming year.

We held the first Cheshire East VCFSE Alliance conference in October 2024, with over 100 delegates attending from the VCFSE sector, as well as statutory partners. The conference focused on bringing the sector together to work collaboratively to improve the lives of people and communities in Cheshire East.

VCFSE Support

We have continued to deliver bespoke support to VCFSE organisations outside the training and events programme, offering VCFSE organisations expert guidance in areas such as governance, strategy, financial management and bid-writing. We also provided interim management support for a local charity in Macclesfield that was at risk of closure, offering stability as well as building foundations for a more sustainable future for the charity.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE (continued)

Growing Our Communities Commission

We secured funding from Cheshire East Council in April 2024 for a collaborative project, with the Council, Cheshire Community Action and the Cheshire Association of Local Councils alongside ourselves as full partners. The Commission has three key aims: 1. Growing the Market, which is about capacity building and supporting organisations to seek funding, collaborate and demonstrate impact. 2. Growing communication channels focuses on collaboration across the sectors, working to maximise each organisation's expertise and reduce duplication. 3. Growing our influence on public sector decision making, ensuring the VCFSE and local council sectors are represented and meaningfully involved when decisions are made across the local authority, in devolution, and across the local health and care system.

Year One of the Commission saw increased collaboration across the partners, with CVSCE and ChALC developing a joint training session and CCA working with the Council to map community assets across the borough. CVSCE and Cheshire East Council worked together to support VCFSE organisations to apply for the Council's small grants programme, with CVSCE supporting 9 organisations to rework their applications in line with panel feedback. CVSCE also began to build relationships with the 8 Care Communities within Cheshire East, to ensure that the VCFSE sector has meaningful representation and engagement within local health and care decision-making. Year Two will begin with a State of the Sector survey, with the findings from this feeding in to statutory services and decision-making bodies to improve partnership working with the VCFSE sector. Devolution will also be a focus, with CVSCE working with regional partners to give our sector a voice and identify opportunities for collaborative working at a regional level.

East Cheshire Trust: Macclesfield Hospital Volunteering Support

This is an ongoing project based at Macclesfield Hospital on behalf of the East Cheshire Trust, in place for over 10 years. The project aims to support the Trust to drive the recruitment, retention and deployment of volunteers at the Trust across all departments and in a wide variety of roles. The project continued to thrive in 2024-25, maintaining its highest number of active volunteers at over 200.

Food Alliance

We received funding from Cheshire Community Foundation and Cheshire East Council in April 2023 for a 3-year project to coordinate a Cheshire East-wide approach to food insecurity, ultimately resulting in the reduction of reliance on foodbanks and a move to a more sustainable food system. Year One saw local organisations brought together and a comprehensive mapping and research exercise took place. 2024-25 was Year Two, and the Alliance now has over 30 active members focused on four key themes: reducing dependence on foodbanks by providing long-term support; increasing community engagement with food and food knowledge; childhood hunger and school food; and supporting community food groups.

Cancer Alliance

We were successful in partnering with the Cheshire and Merseyside Cancer Alliance to support VCFSE Sector organisations to have open, robust, early conversations with their members and beneficiaries about cancer. This is part of the early detection goal of the ICB to reduce late-stage diagnosis and improve longer term health outcomes for individuals. This project received funding in March 2023 and will continue to be delivered until March 2026. The project involves disseminating information to groups on how to encourage and facilitate conversations about cancer appropriate to their setting. In 2024/25, we disseminated over £19,000 in small grants for organisations to purchase equipment, additional training and support, or other products to help them achieve this.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE (continued)

Refugees Welcome

We delivered the third year of our funded project to provide volunteer management support for the charity, Refugees Welcome, which was established in the wake of the Syrian crisis. The project involves the conducting of training and support, including relevant DBS checks, storage of information, provision of volunteering opportunities and board support. Latterly, the project also seeks to connect with wider regional and national narratives connected to refugees and their status within the UK.

Healthy Young Minds Alliance

In March 2024, we were awarded funding for five years from Cheshire East Council to provide infrastructure support for an alliance focused on the mental health and wellbeing of children and young people. Co-produced with children and young people from the design stage, the project relies on the lived experiences of service users and their families being brought together, analysed and acted upon. The first year of Healthy Young Minds has been a resounding success, with a launch event held in September attracting 124 attendees, including 50 schools, and 280 individuals on the database as members of the Alliance.

In numbers...

5,100 organisations registered on our Salesforce database

33,063 volunteering hours

289 active volunteers

165 training hours delivered

251 individuals trained

£343,000 funding secured for VCFSE organisations in Cheshire East

OUR VOLUNTEERS

As well as supporting others to harness the value of volunteers, we are thrilled to have a small pool of volunteers working directly with CVSCE. In addition to our board members, who work so tirelessly to lead the organisation, we have a cohort of volunteers supporting a range of projects and development pieces.

We are particularly proud of those volunteers who come to us experiencing real challenges entering the world of work. Social barriers, as well as variances in access to education and experience have prevented many of our volunteers from being employed at all, let alone in work they value and can see their value in. Our projects with Refugees Welcome and across core CVSCE activities have allowed volunteers to gain confidence, develop skills and showcase experience leading to work options being open to them.

PLANS FOR THE FUTURE

As the financial year draws to a close, we are excited to continue to build our relationships with core partners – VCFSE Sector organisations, statutory bodies and those in the Health and Social Care System. Our staff are members of a range of decision-making and network meetings; we aim to share insights and knowledge from these and our own research to further our object of improving the communities of Cheshire East.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

PLANS FOR THE FUTURE (continued)

In addition to continuing our various projects, we will be using our National Lottery funding to focus on social value and impact. We will support VCFSE groups to use the Social Value Engine to generate a financial representation of the social value their organisations give back to the community. We will be mapping VCFSE representation on key decision-making forums across the borough, aiming to plug the gaps and ensure the sector is meaningfully involved in decisions that affect our communities. We will be working with our local infrastructure partners in Cheshire West and Warrington to present a joined-up vision for how the sector can meaningfully be engaged in the new combined authority. And finally, we will be further developing our training offer, building on our new on-demand platform and working with partners to deliver training on areas that local groups have requested.

FINANCIAL REVIEW

The organisation is funded by local authorities, grant funders and some private sector funding.

The charitable company's income totalled £589,647 (2024: £431,569).

The charity generated an operating surplus before extraordinary items in the year of £11,566 (2024: deficit £18,991). Extraordinary items relate to VAT late registration and amounts to £222,927. See going concern section below.

As at the year ending 31 March 2025, the Charity had unrestricted reserves of £288,573 (2024: £532,329), restricted funds of £43,342 (2024: £16,710), designated funds of £5,763 (2024: £ nil) related to training, and negative free reserves of £24,509 (2024: positive £219,640).

Reserves Policy

The reserves policy seeks to allocate money from free reserves for a number of purposes. These provide for major items of maintenance of the fabric of the building, and be sufficient to cover the flexibility required to maintain cash flow and adequate working capital.

The Board of Trustees reviews the reserves policy annually, and has a stated intention to increase free reserves to a level which would provide for 6 months expenditure. At the year-end the free reserves were negative (see going concern note below) £24,509 (2024: £219,640). The trustees are currently seeking to sell a building in order to release funds to cover the VAT liability (2024: 6 months expenditure).

Investment Policy and Objectives

The charity takes a cautious approach towards investments, adopting a short term, low-risk policy.

Trustees review the investment of the reserves in savings accounts and move funds to new accounts if appropriate to ensure they are securing the best return while maintaining a low-risk policy.

Going Concern

In March 2024 the charity became aware that an uplift on a contract would bring taxable income close to the VAT threshold and so an external VAT advisor was commissioned to review all income and provide recommendations. The report from the VAT advisor was not expected, which concluded that VAT registration should have been made previously and that further work was necessary to establish the effective date of registration.

Many historical sources of income that were thought to be grants were in fact service contracts. The Trustees had no knowledge that they had exceeded the VAT registration threshold for taxable income prior to this. Additionally, ambiguity was present in the language of many historic funding agreements, often using the terms "grant" and "contract" interchangeably or failing to specifically define the nature of the funding.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

FINANCIAL REVIEW (continued)

Going Concern (continued)

Extensive analysis work was undertaken, and subsequently the Charity was registered for VAT from the 1st May 2014. The VAT for the year to 31 March 2025 has been adjusted within these accounts and relating to prior years is shown as an extraordinary item on the Statement of Financial Activities and detailed in note 20.

The charity was unable to retrospectively invoice all suppliers for the VAT due to the 4-year rule for public bodies, resulting in a substantial amount of unrecoverable VAT that has become a cost to the charity, with a net liability at the Balance Sheet date of £322,328.

The Trustees have been taking steps to access funds in order to finance the net unrecoverable amount of £222,927. Part of this strategy is that one of the owned properties is currently on the market with a sale agreed. A time to pay arrangement has been made with HMRC, and the Trustees are working with HMRC to establish if any penalties will be levied. No provision has been made in these accounts for any such penalty.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also directors of the charity are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for the year.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities 2019 (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees/Directors on 19/01/2026 and signed on its behalf by:

Signed by:

 0DF3A0B32D5041E...
Andrew Speed
 Chair of the Board of Trustees

Community & Voluntary Services Cheshire East

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 MARCH 2025

I report to the Trustees on my examination of the financial statements of Community & Voluntary Services Cheshire East (the charitable company) for the year ended 31 March 2025, which are set out on pages 12 to 23.

Respective responsibilities of trustees and examiner

As the charity trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of those listed bodies.

I have completed by examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (iv) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:

Nicola Tucker

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Nicola Tucker FCA
Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Dated:

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account) FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income and endowments from:							
Donations & legacies	3	1,015	-	1,015	204	-	204
Charitable Activities	4	352,181	171,431	523,612	186,646	180,378	367,024
Other trading activities	5	35,592	-	35,592	35,302	-	35,302
Investments	6	29,428	-	29,428	29,039	-	29,039
Other income	7	-	-	-	-	-	-
Total income		418,216	171,431	589,647	251,191	180,378	431,569
Expenditure:							
Charitable Activities	8	433,282	144,799	578,081	285,146	165,414	450,560
Total resources expended		433,282	144,799	578,081	285,146	165,414	450,560
Net incoming/(outgoing) resources before transfers		(15,066)	26,632	11,566	(33,955)	14,964	(18,991)
Transfers between funds		-	-	-	-	-	-
Exceptional items	20	(222,927)	-	(222,927)	-	-	-
Net income/(expenditure) for the year / net movement in funds		(237,993)	26,632	(211,361)	(33,955)	14,964	(18,991)
Fund balances at 1 April 2024		532,329	16,710	549,039	566,284	1,746	568,030
Fund balances at 31 March 2025		294,336	43,342	337,678	532,329	16,710	549,039

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The statement of financial activities also complies with the requirement for an income and expenditure account under the Companies Act 2006.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible fixed assets	12		313,173		312,689
Intangible fixed assets	13		5,672		-
			<u>318,845</u>		<u>312,689</u>
Current assets					
Debtors	14	136,193		85,795	
Cash at bank and in hand		<u>232,756</u>		<u>214,777</u>	
		<u>368,949</u>		<u>300,572</u>	
Creditors: amounts falling due within 1 year	15	<u>350,116</u>		<u>64,222</u>	
Net current assets			<u>18,833</u>		<u>236,350</u>
Total assets less current liabilities			<u><u>337,678</u></u>		<u><u>549,039</u></u>
Funds					
Restricted funds	17		43,342		16,710
Designated funds			5,763		-
Unrestricted funds			<u>288,573</u>		<u>532,329</u>
	18		<u><u>337,678</u></u>		<u><u>549,039</u></u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the charitable company has deposited a notice, pursuant to section 476, requiring an audit of those accounts.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 19/01/2026 and signed on its behalf by:

Signed by:

Andrew James Speed

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A Speed

Chair of Trustees

Company Number 07019841

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST
Operating as CVSCE
CASHFLOW STATEMENT
AS AT 31 MARCH 2025

	2025		2024	
	£	£	£	£
Cash flows from operating activities				
Net movement in funds for the year	(211,361)		(18,991)	
Investment income	(21,848)		(25,410)	
Interest received	(7,580)		(3,629)	
Depreciation & amortisation	1,038		398	
(Increase)/decrease in debtors	(50,398)		(49,176)	
Increase/(decrease) in creditors	<u>285,894</u>		<u>22,683</u>	
Net cash provided by/(used in) operating activities		(4,255)		(74,125)
Cash flow from investing activities				
Purchase of fixed assets	(7,194)		-	
Investment income	21,848		25,410	
Interest received	<u>7,580</u>		<u>3,629</u>	
Net cash used in Investing Activities		22,234		29,039
Net increase/(decrease) in cash and cash equivalents		<u>17,979</u>		<u>(45,086)</u>
Cash and cash equivalents at 1 April 2024		<u>214,777</u>		<u>259,863</u>
Cash and cash equivalents at 31 March 2025		<u><u>232,756</u></u>		<u><u>214,777</u></u>
Cash and cash equivalents consists of:				
Cash at bank and in hand		232,756		214,777

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Community and Voluntary Services Cheshire East (CVSCE) is a charitable company limited by guarantee, without a share capital and incorporated in England and Wales. The registered office is Ashfield House, 1A Gatefield Street, Crewe, Cheshire, CW1 2JP. The liability of each member in the event of winding up is £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, UK Generally Accepted Accounting Practice and applicable charity and company law. The charitable company is a Public Benefit Entity as defined by FRS102. The charitable company has taken advantage of the provisions in the SORP for charities applying FRS102 Update Bulletin 2 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have reviewed the going concern of the charity and consider that the charity has adequate resources to continue in operational existence for the foreseeable future.

1.3 Fund accounting

Unrestricted funds are available for use at discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

1.4 Incoming resources

Grants are accounted for on an accruals basis and allocated between funds according to the basis of the grant being provided. Grant and Service Level Agreement income is recognised when the charity is entitled to it after performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received. Where the charitable company is required to repay any part of the grant a provision is made for the amount due to be repaid.

Grants from local authorities and similar organisations have been included as Service Level Agreements where applicable but as donations where the money is given with greater freedom of use.

Donations and legacies receivable are accounted for where there is entitlement, sufficient certainty of receipt and the amount can be measured reliably. In the case of unsolicited donations this is usually only when received. All other income is accounted for under the accruals concept. No amounts are included in the financial statements for services donated by volunteers. Donated capital items are included within the financial statements at their current value at the time of donation.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (continued)

1.5 Resources expended

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charitable company is included under the heading of direct charitable expenditure, overheads are allocated to activities in proportion to their use of resources. The irrecoverable element of VAT is included with the item of expense to which it relates.

1.6 Tangible and Intangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing £1,000 or more are capitalised and are stated at cost less depreciation. Donated assets are included at their current value at the time of donation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures & Fittings	20% reducing balance
Computer Equipment	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Intangible fixed assets are initially measured at cost and subsequently measured at cost, net of amortisation and any impairment losses. They are amortised at the following rates:

Website	20% on cost
---------	-------------

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (continued)

1.9 Financial instruments (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charitable company operated a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

1.12 Leases

Rentals payable under operating leases, including lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

1.14 Debtors

Debtors are recognised at the settlement amount due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

3 Donations and legacies	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Donations	1,015	-	1,015	204
Grants	-	-	-	-
	1,015	-	1,015	204
<i>For the year ended 31 March 2024</i>	<i>204</i>	<i>-</i>		<i>204</i>

4 Charitable activities	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Service Level Agreements	328,961	-	328,961	186,313
Grant Income	23,220	171,431	194,651	180,711
	352,181	171,431	523,612	367,024
<i>For the year ended 31 March 2024</i>	<i>186,646</i>	<i>180,378</i>		<i>367,024</i>

The above income includes government service level agreements of £315,096 (2024: £169,220) and government grants for specific projects of £74,681 (2024: £90,706).

5 Other trading activities	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Activities for generating funds	13,500	-	13,500	7,486
Membership fees	-	-	-	11,634
Business Services	22,092	-	22,092	16,182
	35,592	-	35,592	35,302
<i>For the year ended 31 March 2024</i>	<i>35,302</i>	<i>-</i>		<i>35,302</i>

6 Investments	2025	2024
	£	£
Rents receivable	21,848	25,410
Bank interest receivable	7,580	3,629
	29,428	29,039

All investment income for the current and prior year was unrestricted.

7 Other income	2025	2024
	£	£
Other income	-	-

All other income for the current and prior year was unrestricted.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

8 Charitable activity expenditure	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Staff costs	247,381	103,733	351,114	321,422
Consultancy	-	-	-	4,725
HR Support	20,956	-	20,956	15,470
Rates & water	640	-	640	552
Insurance	4,280	-	4,280	3,883
Light & heat	7,159	-	7,159	5,409
Premises cleaning & maintenance	5,556	-	5,556	3,857
Telephone	3,368	708	4,076	2,918
Stationery, printing & postage	855	16	871	1,278
Sundries	570	81	651	522
Volunteering & Funding costs	4,704	3,696	8,400	424
Training Costs	706	-	706	270
Travel & subsistence	5,590	2,235	7,825	8,356
Bank charges	1,374	-	1,374	279
Advertising & Marketing	701	183	884	1,728
Software & IT	50,642	7,834	58,476	25,097
Subscriptions	583	-	583	550
Delivery Partners	57,238	1,000	58,238	-
Grant distribution	-	19,046	19,046	21,343
Bookkeeping & payroll	17,496	-	17,496	15,249
Funding support cost allocations	(6,128)	6,128	-	-
Bad debts	-	-	-	2,025
Depreciation & Amortisation	1,038	-	1,038	398
VAT on purchases (see note 20)	(17,210)	-	(17,210)	-
Non recoverable VAT	5,018	-	5,018	-
	412,517	144,660	557,177	435,755
Share of governance costs (see note 9)	20,765	139	20,904	14,805
	433,282	144,799	578,081	450,560
<i>For the year ended 31 March 2024</i>	<i>285,146</i>	<i>165,414</i>		<i>450,560</i>
9 Governance costs	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Accountancy	10,980	-	10,980	7,341
Independent Examination	1,560	-	1,560	1,500
Legal and professional fees	6,111	-	6,111	4,037
Governance costs	2,114	139	2,253	1,927
	20,765	139	20,904	14,805
<i>For the year ended 31 March 2024</i>	<i>14,795</i>	<i>10</i>		<i>14,805</i>

10 Trustees

None of the Trustees received any remuneration during the year to 31 March 2025 nor 31 March 2024.
1 Trustee received £5 (2024: Nil) for travel reimbursement during the year.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

11 Employees	2025	2024
Number of employees	Number	Number
The average monthly number of employees during the year was:		
Management	2	2
Other	13	11
	15	13
Employment costs	2025	2024
	£	£
Wages and salaries	316,467	287,097
Severance costs	2,375	2,779
Social security costs	20,708	19,393
Pension costs	9,347	8,041
Other staff costs	2,217	4,112
	351,114	321,422

There were no employees whose annual remuneration was £60,000 or more.

Pension costs represent the total charge included in resources expended under a defined contribution scheme. CVSCE pension scheme is with Scottish Widows.

12 Tangible Fixed Assets	Land & buildings	Fixtures & fittings	Computer equipment	Total
Cost	£	£	£	£
At 1 April 2024	311,281	9,338	36,066	356,685
Additions	-	-	1,006	1,006
Disposals	-	-	-	-
At 31 March 2025	311,281	9,338	37,072	357,691
Depreciation	£	£	£	£
At 1 April 2024	-	8,366	35,630	43,996
Depreciation charge during the year	-	194	328	522
Eliminated on disposal	-	-	-	-
At 31 March 2025	-	8,560	35,958	44,518
Net Book Value	£	£	£	£
At 1 April 2024	311,281	972	436	312,689
At 31 March 2025	311,281	778	1,114	313,173

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

13 Intangible Fixed Assets

	Website Development £
Cost	
At 1 April 2024	-
Additions	6,188
Disposals	-
At 31 March 2025	6,188
Amortisation	£
At 1 April 2024	-
Amortisation charge during the year	516
Eliminated on disposal	-
At 31 March 2025	516
Net Book Value	£
At 1 April 2024	-
At 31 March 2025	5,672

14 Debtors: amounts falling due within one year:

	2025 £	2024 £
Trade debtors	116,772	51,142
Prepayments and accrued income	18,019	33,687
Other debtors	1,402	966
	136,193	85,795

15 Creditors : amounts falling due within one year:

	2025 £	2024 £
Trade creditors	8,680	18,597
Other taxation and social security	328,385	6,043
Other creditors	100	2,902
Accruals & deferred income	12,951	36,680
	350,116	64,222

16 Lease agreements

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under hire purchase leases, which fall due as follows:

	2025 £	2024 £
Within one year	3,405	3,405
Between two and five years	2,270	5,674
	5,675	9,079

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2025

17 Restricted funds

	Movement in funds				Balance at 31 March 2025 £
	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	
	£	£	£	£	
CCF Food Project	-	30,000	(30,000)	-	-
Big Lottery Community Fund	710	44,002	(44,712)	-	-
National Lottery Community fund - RC North West Region	-	68,248	(27,909)	-	40,339
VCFSE Transformation Fund	16,000	-	(16,000)	-	-
CMCA Cancer Alliance Grants	-	19,092	(19,046)	-	46
Great Places Resilience Fund	-	3,500	(543)	-	2,957
Austin & Hope Pilkington Grant	-	1,000	(1,000)	-	-
Access to Work	-	5,589	(5,589)	-	-
	16,710	171,431	(144,799)	-	43,342

prior year to 31 March 2024

	Movement in funds				Balance at 31 March 2024 £
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	
	£	£	£	£	
CCF Food Project	-	30,000	(30,000)	-	-
CEC Cost of Living Grant	-	10,000	(10,000)	-	-
CEC Health and Wellbeing Grant	-	19,965	(19,965)	-	-
VCFSE Transformation Fund	-	20,000	(4,000)	-	16,000
VSNW - Volunteer Portal Funding	-	1,500	(1,500)	-	-
Big Lottery Community Fund	1,746	88,505	(89,541)	-	710
Complex Lives	-	10,000	(10,000)	-	-
Access to Work	-	408	(408)	-	-
	1,746	180,378	(165,414)	-	16,710

18 Analysis of net assets between funds

Fund balances at 31 March 2025 are represented by:

Tangible assets

Intangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
313,173	-	313,173
5,672	-	5,672
(24,509)	43,342	18,833
294,336	43,342	337,678

Prior year

Fund balances at 31 March 2024 were represented by:

Tangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
312,689	-	312,689
219,640	16,710	236,350
532,329	16,710	549,039

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST
Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)
FOR THE YEAR ENDED 31 MARCH 2025

19 Related Party Transactions

	2025	2024
	£	£
Remuneration of key management personnel is as follows:		
Aggregate remuneration	69,223	63,750

During the year, the charity made the following gifts to 4 Trustees on their retirement / resignation from the Board:

- One Trustee received a retirement gift valued at £97
- Two Trustees received gifts of flowers valued at £41 each
- One Trustee received a gift of flowers valued at £39

There were no other related party transactions during the year to 31 March 2025 nor any in 31 March 2024.

20 Exceptional items

VAT not reclaimable from customers	230,213	-
Purchase VAT	(13,889)	-
Non-recoverable VAT	6,603	-
	222,927	-

In March 2024 the charity became aware that an uplift on a contract would bring taxable income close to the VAT threshold and so an external VAT advisor was commissioned to review all income and provide recommendations.

The Charity was unaware until the external advisor was commissioned and further due diligence was undertaken that many historical sources of income that were thought to be grants should have been classified as service contracts. The Charity had no knowledge that they had exceeded the VAT registration threshold for taxable supplies prior to this date.

Extensive analysis work was undertaken, and subsequently the Charity was registered for VAT from the 1st May 2014. The above represents the VAT from that period up to 31 March 2024. The VAT for the year to 31 March 2025 has been adjusted within these accounts.

The charity was unable to retrospectively invoice all suppliers for the VAT resulting in this unclaimable amount becoming a cost to the charity. Input VAT has been claimed for the last two years and the input VAT adjustment above is for the year to 31 March 2024, and the non-recoverable partial exemption adjustment on those purchases.

Accounts

Charity Registration No: 1132927
Company Registration No: 07019841
(England & Wales)



Community & Voluntary Services Cheshire East

**Annual Report & Unaudited Financial Statements
for the year ended
31 March 2024**

Community & Voluntary Services Cheshire East

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Community & Voluntary Services Cheshire East

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Hills M A Hulme R M Owen R Pomponio P Buckingham C A Tossell C V Moss M L Beswick J Barber C Green W F Lobb A Speed I Mba R Pooley	Resigned 22 May 2024 Resigned 22 May 2024 Resigned 22 May 2024 Resigned 7 November 2024 Resigned 1 April 2023 Appointed 14 June 2024 Appointed 22 May 2024 Appointed 22 May 2024 Appointed 22 May 2024 Appointed 9 October 2024 Appointed 9 October 2024
Chief Executive Officers	Kathryn Sullivan Samantha James Kate Little	Appointed 1 June 2022 Deputy CEO 1 January 2023 Appointed co-CEO 1 July 2023 Resigned 30 April 2024 Deputy CEO appointed 1 May 2024
Charity number	1132927	
Company number	07019841	
Principal address	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Registered office	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Independent examiners	Murray Smith LLP Chartered Accountants Darland House 44 Winnington Hill Northwich Cheshire CW8 1AU	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (published in October 2019).

OBJECTIVES AND ACTIVITIES

Principal objectives and activities

The Charitable objectives of Community & Voluntary Services Cheshire East (CVSCE) are

- To promote any charitable purpose for the benefit of the community within the local government district of Cheshire East and its neighbourhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the local government district of Cheshire East.

In going about our work and establishing our aims and objectives, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit. Through the delivery of our high-quality support, our service users are better placed to delivery their own support and services to members of the public throughout the Cheshire East area and wider. The charity also, through its volunteering service, provides support to individual members of the public enabling them to volunteer, thus gaining personal benefits, such as confidence and employment and they also support the delivery of services to the public.

Structure, governance and management

The charity is a company limited by guarantee incorporated on 15 September 2009 and governed by its Articles of Association. Operations commenced on 1 January 2010. It was registered as a charity under the Charities Act 2011 on 24 November 2009.

None of the Trustees have any beneficial interest in the charitable company. All of the Trustees are volunteers. Trustees are assisted to fulfil their duties by the chief executives and by other advisors, who offer information and assistance in undertaking all their governance tasks. It is the responsibility of the Trustees to meet to make balanced, proportionate and clear decisions about the future of the charitable company, and make all disclosures about the organisation.

Through consideration of reports on financial management, income, expenditure, liquidity, investments and of forecasts for the next twelve months, Trustees have analysed any risks to the charity, and have identified no material uncertainties that cast doubt about the ability of the company to continue as a going concern.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signing the report were:

M Hills		R Pooley	Appointed 9 October 2024
M A Hulme		C V Moss	Resigned 7 November 2024
P Buckingham		M L Beswick	Resigned 1 April 2023
C Green	Appointed 22 May 2024	R M Owen	Resigned 22 May 2024
W F Lobb	Appointed 22 May 2024	R Pomponio	Resigned 22 May 2024
A Speed	Appointed 22 May 2024	C A Tossell	Resigned 22 May 2024
J Barber	Appointed 14 June 2024		
I Mba	Appointed 9 October 2024		

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management (continued)

Trustee Recruitment and Appointment

The charity seeks to have a maximum of 12 members of the Board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. The Board will always aim to have a majority from the membership. In accordance with our Articles of Association, one third of directors must retire at each AGM by rotation, but are eligible for re-election.

When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing Board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The Board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the Board.

When a need arises to co-opt a Board member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited by the Board. The existing Board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

Trustee Inductions and Training

As part of their induction programme, new Trustees of the Charity are made aware of their corporate responsibilities as Board members.

An induction process includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position, which is then reported on quarterly to all Board members.

Organisational Structure

The Board of Trustees are responsible for governance, making strategic and policy decisions, approval of budgets, the sale or purchase of major assets such as land and buildings, and the starting/ending of services under local authority contracts or others. The Board of Trustees are elected at the annual general meeting by member organisations.

The board of Trustees meet every 2 months to manage and monitor the strategic direction and operations of the Charity.

The operational and day-to-day decisions are made by the Chief Executive Officers. No board member receives remuneration for their role.

Wider network

The charity is a member of the National Association for Community and Voluntary Action (NAVCA), the National Council for Voluntary Organisations (NCVO), and Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management (continued)

Partners

The charity works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with the charity to identify areas where further support would add value to the local community.

Risk Management

The Trustees review the major issues which the charity faces at each board meeting. They believe that maintaining the free reserves at the levels stated in the Reserves Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Trustees examine the major risks and issues that the charity faces each financial year when preparing and updating the strategic plan, along with categorisation of the risks and mitigation in place.

Governance and Internal Control

The charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees are satisfied that the systems in place reduce their risk exposure to major issues to an acceptable level.

ACHIEVEMENTS AND PERFORMANCE

2023-24 was a further year of change for the Charity as the new leadership team drove forward with our key strategic priorities aligned to the dynamic changes occurring in the Voluntary, Community, Faith and Social Enterprise (VCFSE) sector. We placed a major focus on collaborative working and forged a number of significant alliances across the sector culminating in the development of the all-encompassing VCFSE Alliance.

We revamped our membership proposition to make it more relevant to the needs of the sector, in order to provide an infrastructure body which was inclusive to all shapes and sizes of organisations requiring our support. This included the removal of a membership fee.

We professionalised our internal infrastructure by bringing in outsourced expertise in Finance, HR and IT, to complement our previously existing legal and sector specific support and we continue to be both members of NAVCA and NCVO.

In addition, we have increased the diversity of our income, providing us with improved financial sustainability in order for us to continue to provide support to the sector for years to come.

Training and Events

One of our core areas of work is to provide high quality capacity building training and events across VCFSE Sector organisations. Having moved away from 1:1 support as part of general membership, we have dedicated significantly more resource into chargeable live training from CVSCE staff and on demand training from a range of sources. We also manage a significant number of events and now better monitor the success therein based on usual event criteria over and above the event specific aims.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

VCFSE Support

We have continued to deliver bespoke support to VCFSE organisations outside the training and events programme, with 119 unique organisations benefiting from this support across the year. We have also been successful in gaining funding, alongside partners, for the Growing Our Communities Commission, which aims to strengthen the VCFSE sector across the following areas: growing the market; growing our communication channels; and growing VCFSE sector influence over public sector decision-making. Linked to this, we are also beginning to establish a VCFSE Alliance, with 56 organisations involved in its creation. We are excited to build on the foundations we have established this year over the coming two years to support a more resilient, better connected and more influential VCFSE sector in Cheshire East.

East Cheshire Trust: Macclesfield Hospital Volunteering Support

This is an ongoing project based at Macclesfield Hospital on behalf of the East Cheshire Trust, in place for over 10 years. The project aims to support the Trust to drive the recruitment, retention and deployment of volunteers at the Trust across all departments and in a wide variety of roles.

Food Alliance

We received funding from Cheshire Community Foundation and Cheshire East Council in April 2023 for a 3-year project to coordinate a Cheshire East-wide approach to food insecurity, ultimately resulting in the reduction of reliance on foodbanks and a move to a more sustainable food system. Year One saw local organisations brought together and a comprehensive mapping and research exercise took place, which will inform the work of the project over the next 2 years.

Cancer Alliance

We were successful in partnering with the Cheshire and Merseyside Cancer Alliance to support VCFSE Sector organisations to have open, robust, early conversations with their members and beneficiaries about cancer. This is part of the early detection goal of the ICB to reduce late-stage diagnosis and improve longer term health outcomes for individuals. This project received funding in March 2024 and will be delivered over the next three years. The project involves disseminating information to groups on how to encourage and facilitate conversations about cancer appropriate to their setting. There is a grant pot available for organisations to purchase equipment, additional training and support, or other products to help them achieve this.

Refugees Welcome

We delivered the second year of our funded project to provide volunteer management support for the charity, Refugees Welcome, which was established in the wake of the Syrian crisis. The project involves the conducting of training and support, including relevant DBS checks, storage of information, provision of volunteering opportunities and board support. Latterly, the project also seeks to connect with wider regional and national narratives connected to refugees and their status within the UK.

Healthy Young Minds Alliance

In March 2024, we were awarded funding for five years from Cheshire East Council to provide infrastructure support for an alliance focused on the mental health and wellbeing of children and young people. Co-produced with children and young people from the design stage, the project relies on the lived experiences of service users and their families being brought together, analysed and acted upon. We are excited to commence this work from April 2024.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (continued)

In numbers...

268 hours of direct individual support for VCFSE organisations

119 unique organisations received direct, bespoke support

£481,000 in funding secured for VCFSE organisations

3600 contacts in VCFSE organisations

4 Sector Alliances co-created with VCFSE organisations

OUR VOLUNTEERS

As well as supporting others to harness the value of volunteers, we are thrilled to have a small pool of volunteers working directly with CVSCE. In addition to our board members, who work so tirelessly to lead the organisation, we have a cohort of volunteers supporting a range of projects and development pieces. Many of our staff began their connection to us through volunteering and we are delighted to see that trend continue in recruitment campaigns throughout 2023 - 2024.

We are particularly proud of those volunteers who come to us experiencing real challenges entering the world of work. Social barriers, as well as variances in access to education and experience have prevented many of our volunteers from being employed at all, let alone in work they value and can see their value in. Our projects with Refugees Welcome and across core CVSCE activities have allowed volunteers to gain confidence, develop skills and showcase experience leading to work options being open to them.

PLANS FOR THE FUTURE

As the financial year draws to a close, we are excited to cement our relationships with core partners – VCFSE Sector organisations, statutory bodies and those in the Health and Social Care System. We intend to progress infrastructure contracts designed to support core delivery and connection projects. Our staff are members of a range decision-making and network meetings; we aim to share insights and knowledge from these and our own research to further our object of improving the communities of Cheshire East.

FINANCIAL REVIEW

The organisation is funded by local authorities, grant funders and some private sector funding.

The charitable company's income totalled £431,569 (2023: £314,435).

The charity generated a deficit in the year of £18,991 (2023: surplus £3,540).

As at the year ending 31 March 2024, the Charity had unrestricted reserves of £532,329 (2023: £566,284), restricted funds of £16,710 (2023: £1,746) and free reserves of £219,640 (2023: £253,197).

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW (continued)

Reserves Policy

The reserves policy seeks to allocate money from free reserves for a number of purposes. These provide for major items of maintenance of the fabric of the building, and be sufficient to cover the flexibility required to maintain cash flow and adequate working capital.

The Board of Trustees reviews the reserves policy annually, and has a stated intention to hold free reserves to a level which would provide for 6 months expenditure. At the year-end the free reserves were £219,640 (2023: £253,197) which is approximately 6 months expenditure (2023: 9 months)

Investment Policy and Objectives

The charity takes a cautious approach towards investments, adopting a short term, low-risk policy.

Trustees review the investment of the reserves in savings accounts and move funds to new accounts if appropriate to ensure they are securing the best return while maintaining a low-risk policy.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also directors of the charity are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for the year.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities 2019 (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees/Directors on 7 November 2024 and signed on its behalf by:

DocuSigned by:

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Martyn Hulme
Chair of the Board of Trustees

Community & Voluntary Services Cheshire East

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 MARCH 2024

I report to the Trustees on my examination of the financial statements of Community & Voluntary Services Cheshire East (the charitable company) for the year ended 31 March 2024, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

As the charity trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of those listed bodies.

I have completed by examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (iv) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:
Nicola Tucker
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Nicola Tucker FCA
Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Dated:

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account) FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income and endowments from:							
Donations & legacies	3	204	-	204	1,353	-	1,353
Charitable Activities	4	186,646	180,378	367,024	90,612	177,372	267,984
Other trading activities	5	35,302	-	35,302	23,622	-	23,622
Investments	6	29,039	-	29,039	21,476	-	21,476
Other income	7	-	-	-	-	-	-
Total income		251,191	180,378	431,569	137,063	177,372	314,435
Expenditure:							
Charitable Activities	8	285,146	165,414	450,560	112,662	198,233	310,895
Total resources expended		285,146	165,414	450,560	112,662	198,233	310,895
Net incoming/(outgoing) resources before transfers		(33,955)	14,964	(18,991)	24,401	(20,861)	3,540
Transfers between funds		-	-	-	(15,775)	15,775	-
Net income/(expenditure) for the year / net movement in funds		(33,955)	14,964	(18,991)	8,626	(5,086)	3,540
Fund balances at 1 April 2023		566,284	1,746	568,030	557,658	6,832	564,490
Fund balances at 31 March 2024		532,329	16,710	549,039	566,284	1,746	568,030

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The statement of financial activities also complies with the requirement for an income and expenditure account under the Companies Act 2006.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible fixed assets	12		312,689		313,087
Current assets					
Debtors	13	85,795		36,619	
Cash at bank and in hand		<u>214,777</u>		<u>259,863</u>	
		300,572		296,482	
Creditors: amounts falling due within 1 year	14	<u>64,222</u>		<u>41,539</u>	
Net current assets			236,350		254,943
Total assets less current liabilities			<u>549,039</u>		<u>568,030</u>
Funds					
Restricted funds	16		16,710		1,746
Unrestricted funds			<u>532,329</u>		<u>566,284</u>
			549,039		568,030

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the charitable company has deposited a notice, pursuant to section 476, requiring and audit of those accounts.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 7 November 2024 and signed on its behalf by:

DocuSigned by:

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M A Hulme
Chair of Trustees

Company Number 07019841

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Community and Voluntary Services Cheshire East (CVSCE) is a charitable company limited by guarantee, without a share capital and incorporated in England and Wales. The registered office is Ashfield House, 1A Gatefield Street, Crewe, Cheshire, CW1 2JP. The liability of each member in the event of winding up is £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, UK Generally Accepted Accounting Practice and applicable charity and company law. The charitable company is a Public Benefit Entity as defined by FRS102. The charitable company has taken advantage of the provisions in the SORP for charities applying FRS102 Update Bulletin 2 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have reviewed the going concern of the charity and consider that the charity has adequate resources to continue in operational existence for the foreseeable future.

1.3 Fund accounting

Unrestricted funds are available for use at discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

1.4 Incoming resources

Grants are accounted for on an accruals basis and allocated between funds according to the basis of the grant being provided. Grant and Service Level Agreement income is recognised when the charity is entitled to it after performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received. Where the charitable company is required to repay any part of the grant a provision is made for the amount due to be repaid.

Grants from local authorities and similar organisations have been included as Service Level Agreements where applicable but as donations where the money is given with greater freedom of use.

Donations and legacies receivable are accounted for where there is entitlement, sufficient certainty of receipt and the amount can be measured reliably. In the case of unsolicited donations this is usually only when received. All other income is accounted for under the accruals concept. No amounts are included in the financial statements for services donated by volunteers. Donated capital items are included within the financial statements at their current value at the time of donation.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (continued)

1.5 Resources expended

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charitable company is included under the heading of direct charitable expenditure, overheads are allocated to activities in proportion to their use of resources. The irrecoverable element of VAT is included with the item of expense to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing £1,000 or more are capitalised and are stated at cost less depreciation. Donated assets are included at their current value at the time of donation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures & Fittings	20% reducing balance
Computer Equipment	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (continued)

1.9 Financial instruments (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charitable company operated a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

1.12 Leases

Rentals payable under operating leases, including lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

1.14 Debtors

Debtors are recognised at the settlement amount due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

3 Donations and legacies	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Donations	204	-	204	1,353
Grants	-	-	-	-
	204	-	204	1,353
<i>For the year ended 31 March 2023</i>	<i>1,353</i>	<i>-</i>		<i>1,353</i>

4 Charitable activities	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Service Level Agreements	186,313	-	186,313	137,581
Grant Income	333	180,378	180,711	130,403
	186,646	180,378	367,024	267,984
<i>For the year ended 31 March 2023</i>	<i>90,612</i>	<i>177,372</i>		<i>267,984</i>

The above income includes government service level agreements of £169,220 (2023: £120,169) and government grants for specific projects of £90,706 (2023: £38,136).

5 Other trading activities	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Activities for generating funds	7,486	-	7,486	4,610
Membership fees	11,634	-	11,634	9,900
Business Services	16,182	-	16,182	9,112
	35,302	-	35,302	23,622
<i>For the year ended 31 March 2023</i>	<i>23,622</i>	<i>-</i>		<i>23,622</i>

6 Investments	2024 £	2023 £
Rents receivable	25,410	20,924
Bank interest receivable	3,629	552
	29,039	21,476

All investment income for the current and prior year was unrestricted.

7 Other income	2024 £	2023 £
Other income	-	-
All other income for the current and prior year was unrestricted.		

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

8 Charitable activity expenditure	Unrestricted funds	Restricted funds	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Staff costs	176,703	144,719	321,422	252,794
Consultancy	-	4,725	4,725	6,918
HR Support	15,470	-	15,470	2,100
Rates & water	552	-	552	612
Insurance	3,883	-	3,883	3,626
Light & heat	5,409	-	5,409	3,629
Premises cleaning & maintenance	3,857	-	3,857	1,616
Telephone	1,623	1,295	2,918	2,583
Stationery, printing & postage	1,141	137	1,278	647
Sundries	522	-	522	431
CVSCE Events - networking/general/Training	270	-	270	583
CVSCE Events - volunteering	253	171	424	687
Travel & subsistence	3,808	4,548	8,356	3,031
Bank charges	279	-	279	67
Information & publications	1,440	288	1,728	-
Software & IT	24,152	945	25,097	3,665
Subscriptions	550	-	550	450
CEC Covid grants	-	-	-	-
Grant distribution	18,843	2,500	21,343	3,600
Bookkeeping & payroll	15,249	-	15,249	6,003
Funding support cost allocations	(6,076)	6,076	-	-
Bad debts	2,025	-	2,025	-
Depreciation	398	-	398	1,487
	270,351	165,404	435,755	294,529
Share of governance costs (see note 9)	14,795	10	14,805	16,366
	285,146	165,414	450,560	310,895
<i>For the year ended 31 March 2023</i>	<i>112,662</i>	<i>198,233</i>		<i>310,895</i>
9 Governance costs	Unrestricted funds	Restricted funds	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Accountancy	7,341	-	7,341	3,000
Independent Examination	1,500	-	1,500	2,400
Legal and professional fees	4,037	-	4,037	10,966
Trustee meetings	1,917	10	1,927	-
	14,795	10	14,805	16,366
<i>For the year ended 31 March 2023</i>	<i>16,366</i>	<i>-</i>		<i>16,366</i>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the year to 31 March 2024 nor 31 March 2023.

There were no Trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

11 Employees

	2024	2023
	Number	Number
Number of employees		
The average monthly number of employees during the year was:		
Management	2	1
Other	11	11
	13	12
Employment costs	2024	2023
	£	£
Wages and salaries	287,097	228,941
Serverance costs	2,779	-
Social security costs	19,393	13,550
Pension costs	8,041	6,471
Other staff costs	4,112	3,832
	321,422	252,794

There were no employees whose annual remuneration was £60,000 or more.

Pension costs represent the total charge included in resources expended under a defined contribution scheme. CVSCE pension scheme is with Scottish Widows.

12 Tangible Fixed Assets

	Land & buildings	Fixtures & fittings	Computer equipment	Total
	£	£	£	£
Cost				
At 1 April 2023	311,281	9,338	36,066	356,685
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2024	311,281	9,338	36,066	356,685
Depreciation	£	£	£	£
At 1 April 2023	-	8,124	35,474	43,598
Depreciation charge during the year	-	242	156	398
Eliminated on disposal	-	-	-	-
At 31 March 2024	-	8,366	35,630	43,996
Net Book Value	£	£	£	£
At 1 April 2023	311,281	1,214	592	313,087
At 31 March 2024	311,281	972	436	312,689

13 Debtors: amounts falling due within one year:

	2024	2023
	£	£
Trade debtors	51,142	13,074
Prepayments and accrued income	33,687	22,987
Other debtors	966	558
	85,795	36,619

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

14 Creditors : amounts falling due within one year:	2024	2023
	£	£
Trade creditors	18,597	4,616
Other taxation and social security	6,043	538
Other creditors	2,902	3,111
Accruals & deferred income	36,680	33,274
	64,222	41,539

15 Lease agreements

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under hire purchase leases, which fall due as follows:

Within one year

Between two and five years

2024	2023
£	£
3,405	-
5,674	-
9,079	-

16 Restricted funds

	Movement in funds				Balance at
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	31 March 2024
	£	£	£	£	£
CCF Food Project	-	30,000	(30,000)	-	-
CEC Cost of Living Grant	-	10,000	(10,000)	-	-
CEC Health and Wellbeing Grant	-	19,965	(19,965)	-	-
VCFSE Transformation Fund	-	20,000	(4,000)	-	16,000
VSNW - Volunteer Portal Funding	-	1,500	(1,500)	-	-
Big Lottery Community Fund	1,746	88,505	(89,541)	-	710
Complex Lives	-	10,000	(10,000)	-	-
Access to Work	-	408	(408)	-	-
	1,746	180,378	(165,414)	-	16,710

prior year to 31 March 2023

	Movement in funds				Balance at 31 March 2023
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£
EU Settlement Scheme	2,219	8,406	(10,625)	-	-
ESF BBO	1,137	46,968	(48,105)	-	-
ESF TA	1,826	4,730	(6,556)	-	-
VCS Emergency Partnership	1,500	-	(1,500)	-	-
CCF Knutsford Consult	150	-	(150)	-	-
Macclesfield Hospital Volunteering -	-	25,000	(25,000)	-	-
Big Lottery Community Fund	-	89,383	(102,697)	15,060	1,746
1000 Voices	-	2,885	(3,600)	715	-
	6,832	177,372	(198,233)	15,775	1,746

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

17 Analysis of net assets between funds

Fund balances at 31 March 2024 are represented by:

Tangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
312,689	-	312,689
219,640	16,710	236,350
532,329	16,710	549,039

Prior year

Fund balances at 31 March 2023 were represented by:

Tangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
313,087	-	313,087
253,197	1,746	254,943
566,284	1,746	568,030

18 Related Party Transactions

Remuneration of key management personnel is as follows:

Aggregate remuneration

2024	2023
£	£
63,750	28,805

There were no other related party transactions during the year to 31 March 2024 nor 31 March 2023.

Accounts

Charity Registration No: 1132927
Company Registration No: 07019841
(England & Wales)



Community & Voluntary Services Cheshire East

**Annual Report & Unaudited Financial Statements
for the year ended
31 March 2023**

Community & Voluntary Services Cheshire East

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Community & Voluntary Services Cheshire East

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M L Beswick M Hills M A Hulme R M Owen R Pomponio P Buckingham C A Tossell C V Moss	Resigned 1 April 2023
Chief Executive Officers	Kathryn Sullivan Samantha James Caroline Whitney	appointed 1 June 2022 Deputy CEO 1 January 2023 Appointed co-CEO 1 July 2023 left 30 April 2022
Charity number	1132927	
Company number	07019841	
Principal address	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Registered office	Ashfield House 1a Gatefield Street Crewe Cheshire CW1 2JP	
Independent examiners	Murray Smith LLP Chartered Accountants Darland House 44 Winnington Hill Northwich Cheshire CW8 1AU	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and financial statements for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (published in October 2019).

OBJECTIVES AND ACTIVITIES

Principal objectives and activities

The Charitable objectives of Community & Voluntary Services Cheshire East (CVSCE) are

- To promote any charitable purpose for the benefit of the community within the local government district of Cheshire East and its neighbourhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the local government district of Cheshire East.

In going about our work and establishing our aims and objectives, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit. Through the delivery of our high-quality support, our service users are better placed to deliver their own support and services to members of the public throughout the Cheshire East area and wider. The charity also, through its volunteering service, provides support to individual members of the public enabling them to volunteer, thus gaining personal benefits, such as confidence and employment and they also support the delivery of services to the public.

Structure, governance and management

The charity is a company limited by guarantee incorporated on 15 September 2009 and governed by its Articles of Association. Operations commenced on 1 January 2010. It was registered as a charity under the Charities Act 2011 on 24 November 2009.

None of the Trustees have any beneficial interest in the charitable company. All of the Trustees are volunteers. Trustees are assisted to fulfil their duties by the chief executives and by other advisors, who offer information and assistance in undertaking all their governance tasks. It is the responsibility of the Trustees to meet to make balanced, proportionate and clear decisions about the future of the charitable company, and make all disclosures about the organisation.

Through consideration of reports on financial management, income, expenditure, liquidity, investments and of forecasts for the next twelve months, Trustees have analysed any risks to the charity, and have identified no material uncertainties that cast doubt about the ability of the company to continue as a going concern.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M L Beswick
M Hills
M A Hulme
R M Owen
R Pomponio
P Buckingham
C A Tossell
C V Moss

Resigned 1 April 2023

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management (continued)

Trustee Recruitment and Appointment

The charity seeks to have a maximum of 12 members of the Board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. The Board will always aim to have a majority from the membership. In accordance with our Articles of Association, one third of directors must retire at each AGM by rotation, but are eligible for re-election.

When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing Board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The Board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the Board.

When a need arises to co-opt a Board member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited by the Board. The existing Board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

Trustee Inductions and Training

As part of their induction programme, new Trustees of the Charity are made aware of their corporate responsibilities as Board members.

An induction process includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position, which is then reported on quarterly to all Board members.

Organisational Structure

The Board of Trustees are responsible for governance, making strategic and policy decisions, approval of budgets, the sale or purchase of major assets such as land and buildings, and the starting/ending of services under local authority contracts or others. The Board of Trustees are elected at the annual general meeting by member organisations.

The board of Trustees meet every 2 months to manage and monitor the strategic direction and operations of the Charity.

Detailed policy making is delegated to the following sub-committees who make recommendations back to the board for final ratification:

- Finance and Compliance
- Funding and Development
- Policy

The operational and day-to-day decisions are made by the Chief Executive Officers. No board member receives remuneration for their role.

Wider network

The charity is a member of the National Association for Community and Voluntary Action (NAVCA), the National Council for Voluntary Organisations (NCVO), and Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management (continued)

Partners

The charity works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with the charity to identify areas where further support would add value to the local community.

Risk Management

The Trustees review the major issues which the charity faces at each board meeting. They believe that maintaining the free reserves at the levels stated in the Reserves Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Trustees examine the major risks and issues that the charity faces each financial year when preparing and updating the strategic plan, along with categorisation of the risks and mitigation in place.

Governance and Internal Control

The charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees are satisfied that the systems in place reduce their risk exposure to major issues to an acceptable level.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE

2022 –2023 was a year of change for CVSCE. Following their resignation in February 2022, the CEO of over 10 years left the organisation in April, with an interim appointment in place from June the same year.

Thus, the first 6 months of the financial year were about taking stock and exploring the opportunities available to us. We were delighted to improve on our anticipated deficit budget position of £45k, but more importantly were the development of key relationships with critical stakeholders.

We conducted some reviews of our operations, including engaging an external financial consultant to prepare an overview of key improvements we could implement to tighten our processes.

OVERVIEW

Year of reflection and planning

- Q1 – Q2: A period for reviewing current services and ways for working, make small changes and develop ideas for larger ones:
 - Streamlining our output data collection
 - Reviewing contracts
 - Membership consultation
 - Reviewing our value;
 - Our Impact
 - Membership Offering
 - Value of Membership
 - Consultation Offering (Paid for services).
- Creation of a new pricing matrix for funding and service contracts.
- 3 tier pricing for consultation projects.
- It became apparent to the new leadership team that our service contracts and consultation contracts had not been costed on a full cost recover basis and were below the levels that would have been expected. Although many had accounted for hourly staff rates, they had not taken into account the cost of overheads or project management fees.
- Our messaging has stated that we made changes to our costing matrices to ensure any contract reflects the true costs of running the services we offer.
- We work with a range of organisations, small VCFSE Sector Organisations, statutory organisations, and for-profit businesses so, in addition to this, we have now created three layers of project management costs to ensure the long-term sustainability of CVSCE.
- To create road maps and measurable action plans for larger changes to practices, processes and our internal and external communication.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE (continued)

OUTPUTS

In our core work, we delivered with 266 unique organisations, and 757 unique individuals:

1:1 Support	2022 - 2023	2021 - 2022
No of Unique Organisations	255	320
% of Supported Organisation Members	78%	N/A
No of Activities	480	1090
No of Hrs Support	601	1044

Training & Events	2022 - 2023	2021 - 2022
No of Unique Organisations	182	201
No of Unique People	444	N/A
Total Attendance	670	457

Funding Support (Quantity)	2022 - 2023	2021 - 2022
No of Applications	26	50
No of Successful Applications	9	21
No of Unsuccessful Applications	4	4
No of Pending Applications	13	23

Funding Support (Value)	2022 - 2023	2021 - 2022
Value of Applications	£2,042,206	£1,444,769
Value of Successful Applications	£612,686	£641,481
Value of Unsuccessful Applications	£60,800	£145,487
Value of Pending Applications	£1,349,061	£634,745

Volunteer Portal	2022 - 2023	2021 - 2022
No of Registered Volunteers	313	315
No o Registered Providers	227	103
Total No of Opportunities	281	245
No of Opportunities with Applications	181	108

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

OUR VOLUNTEERS

As well as supporting others to harness the value of volunteers, we are thrilled to have a small pool of volunteers working directly with CVSCE. In addition to our board members, who work so tirelessly to lead the organisation, we have a cohort of volunteers supporting a range of projects and development pieces. Many of our staff began their connection to us through volunteering and we are delighted to see that trend continue in recruitment campaigns throughout 2022 - 2023.

We are particularly proud of those volunteers who come to us experiencing real challenges entering the world of work. Social barriers, as well as variances in access to education and experience have prevented many of our volunteers from being employed at all, let alone in work they value and can see their value in. Our projects with Refugees Welcome and across core CVSCE activities have allowed volunteers to gain confidence, develop skills and showcase experience leading to work options being open to them.

PLANS FOR THE FUTURE

As the financial year draws to a close, we are excited to cement our relationships with core partners – VCFSE Sector organisations, statutory bodies and those in the Health and Social Care System. We intend to progress infrastructure contracts designed to support core delivery and connection projects. Our staff are members of a range decision-making and network meetings; we aim to share insights and knowledge from these and our own research to further our object of improving the communities of Cheshire East.

FINANCIAL REVIEW

The organisation is funded by local authorities, grant funders and some private sector funding.

The charitable company's income totalled £314,435 (2022: £396,152).

The charity generated a surplus in the year of £3,540 (2022: £19,246).

As at the year ending 31 March 2023, the Charity had unrestricted reserves of £566,284 (2022: £557,658), restricted funds of £1,746 and free reserves of £253,197 (2022: £243,721).

Reserves Policy

The reserves policy seeks to allocate money from free reserves for a number of purposes. These provide for major items of maintenance of the fabric of the building, and be sufficient to cover the flexibility required to maintain cash flow and adequate working capital.

The Board of Trustees reviews the reserves policy annually, and has a stated intention to increase free reserves to a level which would provide for 6 months expenditure. At the year-end the free reserves were £253,197 (2022: £243,721) which is approximately 9 number of months expenditure (2022: 7 months)

Investment Policy and Objectives

The charity takes a cautious approach towards investments, adopting a short term, low-risk policy.

Trustees review the investment of the reserves in savings accounts and move funds to new accounts if appropriate to ensure they are securing the best return while maintaining a low-risk policy.

Community & Voluntary Services Cheshire East

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also directors of the charity are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for the year.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities 2019 (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees/Directors on 18 October 2023 and signed on its behalf by:

DocuSigned by:

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Martyn Hulme
Chair of the Board of Trustees

Community & Voluntary Services Cheshire East

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 MARCH 2023

I report to the Trustees on my examination of the financial statements of Community & Voluntary Services Cheshire East (the charitable company) for the year ended 31 March 2023, which are set out on pages 11 to 20.

Respective responsibilities of trustees and examiner

As the charity trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of those listed bodies.

I have completed by examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (iv) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:

 746A2245B30B444...
 Michael Benson FCA
 Murray Smith LLP
 Chartered Accountants
 Darland House
 44 Winnington Hill
 Northwich
 Cheshire
 CW8 1AU

Dated:

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account) FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income and endowments from:							
Donations & legacies	3	1,353	-	1,353	5,449	-	5,449
Charitable Activities	4	90,612	177,372	267,984	59,774	246,623	306,397
Other trading activities	5	23,622	-	23,622	59,676	-	59,676
Investments	6	21,476	-	21,476	24,630	-	24,630
Other income	7	-	-	-	-	-	-
Total income		137,063	177,372	314,435	149,529	246,623	396,152
Expenditure:							
Charitable Activities	8	112,662	198,233	310,895	192,280	184,626	376,906
Total resources expended		112,662	198,233	310,895	192,280	184,626	376,906
Net incoming/(outgoing) resources before transfers		24,401	(20,861)	3,540	(42,751)	61,997	19,246
Transfers between funds		(15,775)	15,775	-	56,683	(56,683)	-
Net income/(expenditure) for the year / net movement in funds		8,626	(5,086)	3,540	13,932	5,314	19,246
Fund balances at 1 April 2022		557,658	6,832	564,490	543,726	1,518	545,244
Fund balances at 31 March 2023		566,284	1,746	568,030	557,658	6,832	564,490

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The statement of financial activities also complies with the requirement for an income and expenditure account under the Companies Act 2006.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST**Operating as CVSCE****BALANCE SHEET****AS AT 31 MARCH 2023**

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible fixed assets	12		313,087		313,937
Current assets					
Debtors	13	36,619		131,451	
Cash at bank and in hand		<u>259,863</u>		<u>213,466</u>	
		296,482		344,917	
Creditors: amounts falling due within 1 year	14	<u>41,539</u>		<u>94,364</u>	
Net current assets			254,943		250,553
Total assets less current liabilities			<u>568,030</u>		<u>564,490</u>
Funds					
Restricted funds	16		1,746		6,832
Unrestricted funds			<u>566,284</u>		<u>557,658</u>
			<u>568,030</u>		<u>564,490</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the charitable company has deposited a notice, pursuant to section 476, requiring an audit of those accounts.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on 18 October 2023 and signed on its behalf by:

DocuSigned by:

Martyn Hulme

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M A Hulme

Chair of Trustees

Company Number 07019841

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Community and Voluntary Services Cheshire East (CVSCE) is a charitable company limited by guarantee, without a share capital and incorporated in England and Wales. The registered office is Ashfield House, 1A Gatefield Street, Crewe, Cheshire, CW1 2JP. The liability of each member in the event of winding up is £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, UK Generally Accepted Accounting Practice and applicable charity and company law. The charitable company is a Public Benefit Entity as defined by FRS102. The charitable company has taken advantage of the provisions in the SORP for charities applying FRS102 Update Bulletin 2 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have reviewed the going concern of the charity and consider that the charity has adequate resources to continue in operational existence for the foreseeable future.

1.3 Fund accounting

Unrestricted funds are available for use at discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

1.4 Incoming resources

Grants are accounted for on an accruals basis and allocated between funds according to the basis of the grant being provided. Grant and Service Level Agreement income is recognised when the charity is entitled to it after performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received. Where the charitable company is required to repay any part of the grant a provision is made for the amount due to be repaid.

Grants from local authorities and similar organisations have been included as Service Level Agreements where applicable but as donations where the money is given with greater freedom of use.

Donations and legacies receivable are accounted for where there is entitlement, sufficient certainty of receipt and the amount can be measured reliably. In the case of unsolicited donations this is usually only when received. All other income is accounted for under the accruals concept. No amounts are included in the financial statements for services donated by volunteers. Donated capital items are included within the financial statements at their current value at the time of donation.

1.5 Resources expended

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charitable company is included under the heading of direct charitable expenditure, overheads are allocated to activities in proportion to their use of resources. The irrecoverable element of VAT is included with the item of expense to which it relates.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing £1,000 or more are capitalised and are stated at cost less depreciation. Donated assets are included at their current value at the time of donation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures & Fittings	20% reducing balance
Computer Equipment	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (continued)

1.9 Financial instruments (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charitable company operated a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

1.12 Leases

Rentals payable under operating leases, including lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

1.14 Debtors

Debtors are recognised at the settlement amount due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Donations	1,353	-	1,353	271
Grants	-	-	-	5,178
	1,353	-	1,353	5,449

4 Charitable activities	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Service Level Agreements	90,612	46,969	137,581	59,774
Grant Income	-	130,403	130,403	246,623
	90,612	177,372	267,984	306,397

The above income includes government grants/service level agreements of £158,305 (2022: £180,435) and specific government funded projects.

5 Other trading activities	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Activities for generating funds	4,610	-	4,610	9,473
Membership fees	9,900	-	9,900	8,046
Business Services	9,112	-	9,112	42,157
	23,622	-	23,622	59,676

6 Investments	2023 £	2022 £
Rents receivable	20,924	24,324
Bank interest receivable	552	306
	21,476	24,630

All investment income for the current and prior year was unrestricted.

7 Other income	2023 £	2022 £
Other income	-	-
All other income for the current and prior year was unrestricted.		

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

8 Charitable activity expenditure	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Staff costs	78,828	173,966	252,794	249,911
Delivery partner fees	-	6,918	6,918	24,541
Rates & water	612	-	612	518
Insurance	3,626	-	3,626	3,378
Light & heat	3,629	-	3,629	2,371
Premises cleaning & maintenance	1,616	-	1,616	5,468
Telephone	533	2,050	2,583	3,181
Stationery, printing & postage	(471)	1,118	647	1,071
Sundries	431	-	431	55
CVSCE Events - networking/general	583	-	583	512
CVSCE Events - volunteering	687	-	687	2,611
Travel & subsistence	698	2,333	3,031	4,031
Bank charges	67	-	67	96
Equipment	-	-	-	1,769
Information & publications	-	-	-	1,879
Software & IT support	3,169	496	3,665	9,510
Subscriptions	450	-	450	1,331
CEC Covid grants	-	-	-	419
Grant distribution	-	3,600	3,600	49,799
Bookkeeping & payroll	6,003	-	6,003	-
Funding overhead allocations	(7,752)	7,752	-	-
Bad debts	-	-	-	4,144
Depreciation	1,487	-	1,487	657
	94,196	198,233	292,429	367,252
Share of governance costs (see note 9)	18,466	-	18,466	9,654
	112,662	198,233	310,895	376,906
9 Governance costs			Total	Total
			2023	2022
			£	£
Accountancy			5,400	2,353
Legal and professional fees			13,066	7,301
			18,466	9,654

For the year ended 31 March 2022

-

Governance costs includes £2,400 (2022: £2,353) in respect of the Independent Examination fees.

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the year to 31 March 2023 nor 31 March 2022.

There were no Trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

11 Employees

	2023	2022
Number of employees	Number	Number
The average monthly number of employees during the year was:		
Management	1	1
Other	11	12
	12	13

Employment costs

	2023	2022
	£	£
Wages and salaries	228,941	225,765
Social security costs	13,550	12,262
Pension costs	6,471	5,945
Other staff costs	3,832	5,939
	252,794	249,911

There were no employees whose annual remuneration was £60,000 or more.

Pension costs represent the total charge included in resources expended under a defined contribution scheme. CVSCE pension scheme is with Scottish Widows.

12 Tangible Fixed Assets

	Land & buildings	Fixtures & fittings	Computer equipment	Total
Cost	£	£	£	£
At 1 April 2022	311,281	9,338	35,429	356,048
Additions	-	-	637	637
Disposals	-	-	-	-
At 31 March 2023	311,281	9,338	36,066	356,685
Depreciation	£	£	£	£
At 1 April 2022	-	7,820	34,291	42,111
Depreciation charge during the year	-	304	1,183	1,487
Eliminated on disposal	-	-	-	-
At 31 March 2023	-	8,124	35,474	43,598
Net Book Value	£	£	£	£
At 1 April 2022	311,281	1,518	1,138	313,937
At 31 March 2023	311,281	1,214	592	313,087

13 Debtors: amounts falling due within one year:

	2023	2022
	£	£
Trade debtors	13,074	128,417
Prepayments and accrued income	22,987	3,034
Other debtors	558	-
	36,619	131,451

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

14 Creditors : amounts falling due within one year:

	2023	2022
	£	£
Trade creditors	4,616	10,456
Other taxation and social security	538	3,478
Other creditors	3,111	243
Accruals & deferred income	33,274	78,521
Hire purchase	-	1,666
	41,539	94,364

15 Lease agreements

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under hire purchase leases, which fall due as follows:

	2023	2022
	£	£
Within one year	-	1,666
Between two and five years	-	-
	-	1,666

16 Restricted funds

	Movement in funds				Balance at
	Balance at 1	Incoming	Resources	Transfers	31 March
	April 2022	resources	expended		2023
	£	£	£	£	£
EU Settlement Scheme	2,219	8,406	(10,625)	-	-
ESF BBO	1,137	46,968	(48,105)	-	-
ESF TA	1,826	4,730	(6,556)	-	-
VCS Emergency Partnership	1,500	-	(1,500)	-	-
CCF Knutsford Consult	150	-	(150)	-	-
Macclesfield Hospital Volunteering - Winter Programme	-	25,000	(25,000)	-	-
Big Lottery Community Fund	-	89,383	(102,697)	15,060	1,746
1000 Voices	-	2,885	(3,600)	715	-
	6,832	177,372	(198,233)	15,775	1,746

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Operating as CVSCE

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds (continued) - prior year

	Movement in funds				
	Balance at	Incoming	Resources	Transfers	Balance at 31
	1 April 2021	resources	expended		March 2022
	£	£	£	£	£
EU Settlement Scheme	-	19,931	(17,712)	-	2,219
Awards for All	-	538	(538)	-	-
ESF BBO	-	20,935	(19,798)	-	1,137
ESF TA	-	11,459	(9,633)	-	1,826
VCS Emergency Partnership	-	1,500	-	-	1,500
CCF Knutsford	-	4,843	(4,843)	-	-
CCF Knutsford Consult	-	1,993	(1,843)	-	150
Macclesfield Hospital Volunteering - Winter Programme	-	14,000	-	(14,000)	-
Big Lottery Community Fund	-	75,000	(75,191)	191	-
NHSE-NHSVR	-	15,500	(15,500)	-	-
Maternal Mental Health	-	18,999	(18,998)	(1)	-
Crewe Town Council CVS Hub	1,518	-	(1,500)	(18)	-
Cheshire Constabulary PCC	-	930	(930)	-	-
1000 Voices	-	21,395	(18,140)	(3,255)	-
Bentley Motors Volunteering	-	7,600	-	(7,600)	-
Cheshire & Merseyside HCP	-	32,000	-	(32,000)	-
	1,518	246,623	(184,626)	(56,683)	6,832

17 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented by:

Tangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
313,087	-	313,087
253,197	1,746	254,943
566,284	1,746	568,030

Prior year

Fund balances at 31 March 2022 were represented by:

Tangible assets

Current assets/(liabilities)

Unrestricted funds	Restricted Funds	Total
£	£	£
313,937	-	313,937
243,721	6,832	250,553
557,658	6,832	564,490

18 Related Party Transactions

Remuneration of key management personnel is as follows:

Aggregate remuneration

2023	2022
£	£
28,805	41,913

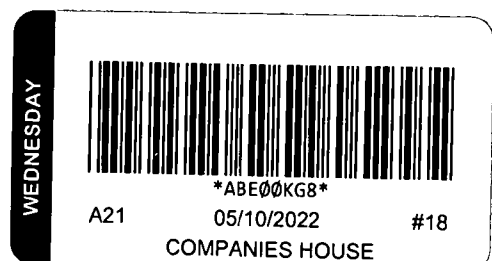
There were no other related party transactions during the year to 31 March 2023 nor 31 March 2022.

Accounts

REGISTERED COMPANY NUMBER: 07019841 (England and Wales)
REGISTERED CHARITY NUMBER: 1132927

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**



**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

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FOR THE YEAR ENDED 31 MARCH 2022**

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COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objectives

The Charity's objects, as stated in the Memorandum of Association, are;

1. To promote any charitable purposes for the benefit of the community within the local government district of Cheshire East Borough Council and its neighbourhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness;
2. To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the Area of Benefits.

Vision for the Charity

Building strong empowered communities that make a difference

Aims

Building Dynamic Communities

Build strong self-motivated communities that are connected, skilled, informed and knowledgeable

Inspiring Volunteering

Inspire the community to volunteer and showcase the diverse range of roles available within the community

Empowering a Voice

Empower the voluntary and community sector to have a strong voice

Main Objectives for the Period

At the end of 2021-2022 the Charity consulted with members in the development of the new Strategy and theory of change, the main objective for this period was to finalise this strategy and to secure resources to enable the Charity to deliver the new strategic plan.

To deliver the activities, during 2021-2022 the charity focused on:

- Ensuring that CVSCE can demonstrate the impact of its work on the people, organisations, and wider community that the services support.
- Developing our relationships with our members and the wider VCFS, working with them in partnership to enable us to deliver the vision.
- Continuing to develop the volunteer base enabling CVS to have the capacity to deliver the service to the VCFS.
- Ensuring that there is a realistic resource and funding plan in place to ensure each activity area can be delivered effectively.
- Ensuring that there is extensive awareness and visibility of the charity, its vision and the services that we offer. This includes creating a marketing and engagement plan which focuses on ensuring that the Sector in Cheshire East know who we are, what we do and how to contact us and that we have a clear online message for the wider community.
- Working Strategically with partners within Cheshire East and across Cheshire and Warrington to link up and ensure effective representation of the sector.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Significant activities

During 2021-2022 the Charity has:

- 1) Completed the development of the new Strategy and Vision for CVS and launched this with members.
- 2) Secured the finances of the charity for the next 3 years with a large-scale grant from the Big Lottery fund.
- 3) Continued to deliver tailored 1-2-1 support remotely and with a move back to in person.
- 4) Continued to explore the development of an online network ecosystem for the VCFS in Cheshire East.

Other Activities

During this time the Charity has continued to deliver public benefit including:

- Partnership working with key stakeholders and the wider voluntary and community sector within Cheshire East. During the year the Charity particularly worked to support the voice of the sector locally, regionally and nationally in response to COVID. The CEO has undertaken a secondment into the Cheshire and Merseyside ICS to raise the profile of the VCFS in Cheshire and Warrington.
- Delivering activities to improve the capacity and quality of voluntary organisations and community groups. During 2021-2022 the Charity focused on offering advice, information and training, developing and strengthening our range of networks supporting peer support and facilitating liaison and collaboration between voluntary organisations.

Projects undertaken

East Cheshire Trust Volunteering

The Charity has completed the ninth year of support to the Volunteering Programme for Eastern Cheshire NHS Trust. This project has successfully supported the Trust to be able to deliver against its Strategy for Volunteering and Giving and has established and developed a responsive and skilled volunteer workforce and embeds the concept of giving as a key business practice. This project was given approval to continue until March 2024.

New Leaf

CVS is within the fifth year of the New Leaf project. New Leaf brings together partners as well as employers from across Warrington and Cheshire to change lives, create opportunities and make a positive contribution to local communities and the regional economy. New Leaf is looking to get over 2,800 people from across Cheshire into or closer to employment over the next three years.

The project has been allocated £10.6 million of funding through the Building Better Opportunities programme and is funded by the European Social Fund and the National Lottery, through the Big Lottery Fund, which provides investment in local projects that increase economic development by investing in projects which will support skills development, employment and job creation, social inclusion and local community regeneration.

Through this project CVS is providing volunteer placement opportunities for individuals. From February 2022 CVS had agreed to expand the support services to include Cheshire West. This was agreed when Cheshire West Voluntary Action left the partnership.

EU Settlement Scheme - Home Office

CVS has been providing advice and support to EU citizens applying for status to remain in the UK through a grant provided by the Home Office. During this year the Charity formed a new partnership with CHAWREC who were delivering the OISC registered advice. This funding was originally due to end in September 21 but was given 12 month extension and is due to end September 2022.

1000 Voices

CVS was the contract holder for an NHS England Commissioned, Cheshire and Merseyside wide project gathering the views and experiences of 400 residents on their experiences of health care during COVID. VSNW were the research partner and we worked with 7 other CVS organisations in Cheshire and Merseyside to collate the responses. This information was fed back into NHS England and will be part of the enabling them to understand the issues faced by the local community during the pandemic.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

Public benefit

The Charity delivers high quality support to the Voluntary & Community sector in Cheshire East. Through this support, our service users are better placed to deliver their own support and services to members of the public throughout the Cheshire East area and wider. The Charity also through its volunteering service provides support to individual members of the public enabling them to volunteer, thus gaining personal benefits, such as confidence and employment and they also support the delivery of services to the public.

Grantmaking

During 2021-2022 CVS distributed grants totalling £49,799. The grants were for Improving Maternal Mental Health, PCC Community Orchards, 1000 voices and the EU Settlement Scheme.

Volunteers

During 2021-2022 the Charity continued to enable many of its volunteers to continue their role from home. When possible, volunteers worked from the office as this supported the mental health of the volunteers however this was only available when we were able to.

During the year there was a slight increase in the number of active volunteers from 8 to 9 active and 2 on hold due to COVID and the restrictions on coming into the office. We supported volunteers where possible to continue their activities from home.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2021-2022 CVS Cheshire East has been working towards their vision;

Building strong empowered communities that make a difference

Overall, during the year, the Charity provided support to 440 organisations VCFS organisations operating within Cheshire East, this is an increase from 388 during 2020-2021. This is 30% of the sector in Cheshire East.

The following report shows how the activities undertaken have supported the achievement of the missions and outcomes.

Building Dynamic Communities

Over the year 320 organisations were supported with tailored development support through 1,090 advice sessions. This is a similar amount to the number delivered in 2020-2021. The average amount of time provided to each organisation was 3.3 hours this was back to the pre pandemic rate.

12% of the advice sessions delivered have had a focus on funding this was slightly lower than in 2020-2021. The Charity found that the demand for funding support was lower than in previous years, informal feedback on this was that the groups were feeling more able to secure funding.

7% focused on general governance. Organisations were also supported on other topics including, finance, business planning, policies, and project management.

During 2021-2022 18% of the activities were account management this was lower than 2020-2021 but remained higher than pre pandemic years. During this year we continued to focus on supporting the wellbeing of our members through regular check in conversations to support them. During COVID we know that people became more isolated from their team while facing more stress and so we wanted to make sure they were not alone and were supported in their decision making.

Training and Networks

Overall 457 people from 201 organisations accessed the training and network programme which aims to enable staff and volunteers from the VCFS to Learn, Connect and Act.

During the year we delivered 80 training or network events. This is a decrease from last year of 116 however it was still a significant increase from 51 during 2019-2020. Due to the continued ability to deliver networks and training online to the sector it provided the Charity with the capacity to deliver the additional events. If all events were to move back to in person the ability to deliver would be reduced.

Funding Support

38 organisations were supported with 50 funding bids worth £1.4m. While the number of organisations supported has dropped from 2020-2021 the amount of funding applied for and secured remained the same or increased. This is shown particularly in the average grant sizes.

There was an average bid size of £13,569 in 2020-2021 which has grown to £28,895 in 2021-2022. To date £641,481 has been brought into Cheshire East organisations through the Charities support this is an increase of 13% from 2020-2021.

Supporting organisations with funding bids remains a high priority for the Charity during 2022-2023.

Empowering a Voice

VCFS organisations were encouraged to work together and share experiences and resources through a variety of means.

During this year we focused on ensuring that the sector has a voice within the merging health and social care structures in Cheshire East and across Cheshire and Merseyside.

In 2021-2022 our CEO has continued the secondment into the Cheshire and Merseyside Health and Care Partnership this year, the work has focused on developing an ongoing Transformation programme and a grants programme at a Place Level. In March 2022 this programme received final approval and would see the VCFS organisations have a strategic role. The Charity was also working with the Cheshire East Social Action Partnership on the representative model and has presented a proposed structure linking the two services.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

We have been working closely with our colleagues in Cheshire and Warrington and have formalised the Cheshire and Warrington Infrastructure Partnership. Through this group we have been specifically influencing the Cheshire Community Foundation COVID response grants and have been collating research on the state of the sector during COVID and feeding this information into stakeholders.

CVS Development officers gather 'voice issues' through networks and 1:1 support sessions. We also encourage organisations to raise any issues with us through the 'Voice News' e-bulletin and the website.

Inspiring Volunteering

On average 21% of the advice sessions delivered have had a focus on volunteering good practice and encouraging volunteering.

During 2021-2022 the demand for the general volunteering service started to recover from the pandemic. 245 Opportunities were advertised, this is returning to pre pandemic levels of over 300. It is expected that this would continue to grow into 2022-2023.

The number of people registering and expressing an interest in volunteering reduced during 2021-2022. This was experienced by other CVS/VA's across the country, there are no evidenced reasons for this, it is thought that as the pandemic response stepped down and people returned to work there were fewer people interested. This would be linked to those in the community who may have volunteered pre pandemic not having the confidence in coming back to volunteering.

FINANCIAL REVIEW

Financial results

During 2021-2022 the Trustees started the year with a deficit budget of £139,000, over the year the CEO and Management team worked to reduce this position. In September 2021 the Charity secured a 3-year grant worth £296,890. Along with the Lottery grant over the year the Charity was able to secure a mix of local and national grants and secured a new contract with Macclesfield Town Council.

At the end of March 2022, the Charity had an operational surplus of £19k.

Investment policy and objectives

The Charity takes a cautious approach towards investments, adopting a short term, low risk policy.

During 2021-2022 the Trustees are reviewed the investment of the reserves in savings accounts, moving the funds to new accounts to ensure they are securing the best return while maintaining a low-risk policy.

Reserves policy

The Reserves policy was reviewed by the Board during 2021. This policy allocated money from the general fund balance, which is not invested in fixed assets for a number of purposes. These provide for major items of maintenance of the fabric of the building, for any delays in receipt of promised grants and for the costs of dissolution should the charity be unable to continue.

The Board of Trustees will continue to review the reserves policy annually with the aim of increasing the current level of free reserves, which currently represent 3-4 months of running costs, to a level which would provide cover for 6 months.

In January 2020, the Charity lost a significant contract with Cheshire East Council, however during 2020-2021 the Charity was able to secure additional COVID related funding which supported the running costs. In September 2021 the Charity was able to secure a 3-year grant from the Big Lottery Fund which would replace a large proportion of the lost contract.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

FUTURE DEVELOPMENTS

During 2021-2022 the Charity launched its new strategic plan the 'Theory of Change' and will be working towards this over the coming 3 years.

The Charity has robust output measurements in place however to ensure that we are making the biggest impact for our members we wanted to have a clearer theory of change that shows the difference we want to make. When reviewing what VCFS organisations told us we were able to identify four overarching outcomes that they wanted to achieve.

- Enabled to be viable and sustainable.
- Resilient and can effectively adapt to change.
- Connected to each other, learning, and sharing to improve and develop services/ partnerships.
- Part of a collective that they use to promote the strength and visibility of their organisation and the wider sector.

Through VCFS organisations achieving these outcomes, we will realise our vision to:
Enable strong empowered VCFS organisations that make a difference in our community.

From the results of this the Charity has refreshed its strategic plan and will be finalising this in 2022-2023 with a new work area. To deliver the activities, the charity will focus on:

- Ensuring that CVSCE can demonstrate the impact of its work on the people, organisations, and wider community that the services support.
- Deliver the programmes of support within the new strategy to deliver the outcomes and vision for the sector.
- Developing our relationships with our members and the wider VCFS, working with them in partnership to enable us to deliver the vision.
- Ensuring that there is a realistic resource and funding plan in place to ensure each activity area can be delivered effectively. This includes having a maximised membership model.
- Ensuring that there is extensive awareness and visibility of the charity, its vision and the services that we offer. This includes creating a marketing and engagement plan which focuses on ensuring that the Sector in Cheshire East know who we are, what we do and how to contact us and that we have a clear online message for the wider community.
- Working Strategically with partners within Cheshire East and across Cheshire and Warrington to link up and ensure effective representation of the sector.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Community and Voluntary Services (CVS) Cheshire East Board has been operational since 1 January 2010.

The Charity is controlled by its governing documents, Memorandum and Articles of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

CVS Cheshire East was approved as a registered charity by the Charity Commission for England and Wales.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Charity seeks to have a maximum of 12 members of the Board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. The Board will always aim to have a majority from the Membership.

When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing Board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The Board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the Board.

When a need arises to co-opt a member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited onto the Board. The existing Board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

Induction and training of new Trustees

As part of their induction programme, new Trustees of The Charity are made aware of their corporate responsibilities as Board members.

An induction process includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position which is then reported on quarterly to all Board members.

Organisational structure

The members of the board (which consists of Trustees of the Charity) are responsible for the governance of the charity. They are elected at the annual general meeting by member organisations.

The board of Trustees meet every 2 months to manage and monitor the strategic direction and operations of the Charity.

Detailed policy making is delegated to the following sub-committees who make recommendations back to the board for final ratification:

- Finance and Compliance Sub-Committee
- Funding and Development Sub-Committee
- Policy Sub-Committee

The board delegates the day-to-day running of the services to its staff headed by the Chief Executive. No board members receive remuneration for their role.

Wider network

The Charity is a member of the National Association for Community and Voluntary Action (NAVCA) which is the National Association for Voluntary and Community Action and of the National Council for Voluntary Organisations (NCVO). We are also a member of Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

Related parties

The Charity works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with The Charity to identify areas where further support would add value to the local community.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees review the major issues which the charity faces at each board meeting. They believe that maintaining the free reserves at the levels stated in the Reserve Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Trustees examine the major risks and issues that the Charity faces each financial year when preparing and updating the strategic plan.

Governance and internal control

The Trustees continue to consider and identify the major issues to which the Charity is exposed. The Charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees are satisfied that the systems in place reduce their exposure to major issues

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07019841 (England and Wales)

Registered Charity number

1132927

Registered office

Ashfield House
1a Gatefield Street
Crewe
Cheshire
CW1 2JP

Trustees

M L Beswick Retired
M Hills Chief Executive
M A Hulme Retired
R M Owen Retired Chartered Engineer
A E Pickup Co-opted trustee (resigned 2.2.22)
H Smith Member trustee (resigned 2.2.22)
R Pomponio (appointed 16.6.22)
P Buckingham (appointed 2.2.22)
C A Tossell (appointed 29.6.22)
C V Moss (appointed 1.8.22)

Independent Examiner

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Approved by order of the board of trustees on 30-09-2022 and signed on its behalf by:

DocuSigned by:

Martyn Hulme

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M A Hulme - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

Independent examiner's report to the trustees of Community and Voluntary Services Cheshire East ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

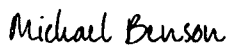
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

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Michael Benson
ICAEW
Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Date: 30-09-2022
Date:

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds	Restricted funds	2022 Total funds	2021 Total funds as restated
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5,449	-	5,449	28,006
Charitable activities					
Community and voluntary services		59,774	246,623	306,397	197,997
Other trading activities	3	59,676	-	59,676	63,666
Investment income	4	24,630	-	24,630	22,096
Total		<u>149,529</u>	<u>246,623</u>	<u>396,152</u>	<u>311,765</u>
EXPENDITURE ON					
Charitable activities	6				
Community and voluntary services		192,280	184,626	376,906	393,493
NET INCOME/(EXPENDITURE)		<u>(42,751)</u>	<u>61,997</u>	<u>19,246</u>	<u>(81,728)</u>
Transfers between funds	20	<u>56,683</u>	<u>(56,683)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>13,932</u>	<u>5,314</u>	<u>19,246</u>	<u>(81,728)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward					
As previously reported		594,811	56,398	651,209	674,765
Prior year adjustment	13	<u>(51,085)</u>	<u>(54,880)</u>	<u>(105,965)</u>	<u>(47,793)</u>
As restated		<u>543,726</u>	<u>1,518</u>	<u>545,244</u>	<u>626,972</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>557,658</u></u>	<u><u>6,832</u></u>	<u><u>564,490</u></u>	<u><u>545,244</u></u>

The notes form part of these financial statements

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**BALANCE SHEET
31 MARCH 2022**

	Notes	2022 £	2021 as restated £
FIXED ASSETS			
Tangible assets	14	313,937	314,294
CURRENT ASSETS			
Debtors	15	131,451	101,490
Cash at bank and in hand		213,466	253,553
		<u>344,917</u>	<u>355,043</u>
CREDITORS			
Amounts falling due within one year	16	(94,364)	(122,427)
NET CURRENT ASSETS		<u>250,553</u>	<u>232,616</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		564,490	546,910
CREDITORS			
Amounts falling due after more than one year	17	-	(1,666)
NET ASSETS		<u>564,490</u>	<u>545,244</u>
FUNDS	20		
Unrestricted funds		557,658	543,726
Restricted funds		6,832	1,518
TOTAL FUNDS		<u>564,490</u>	<u>545,244</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

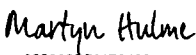
The notes form part of these financial statements

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**BALANCE SHEET - continued
31 MARCH 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30-09-2022 and were signed on its behalf by:

DocuSigned by:

055992076170480.....
M A Hulme - Trustee

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income with related expenditure

Where income has related expenditure the income and related expenditure is reported gross in the Statement of Financial Activities.

Donations and legacies

Voluntary income by way of grants, donations and gifts is included in the Statement of Financial Activities when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts

Income from tax reclaims is included in the Statement of Financial Activities at the same time as the gift/donation to which it relates.

Volunteer help

The value of any volunteer help received is not included in the accounts.

Investment income

This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets

This included any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets

This includes any gain or loss on the sale of investments.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds

These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities

These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objectives, including the making of grants and governance costs.

Grants payable

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Expenditure

Governance costs

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other costs

These are support costs not allocated to a particular activity

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 20% on cost

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

2. DONATIONS AND LEGACIES

	2022	2021 as restated
	£	£
Donations	271	4,425
Grants	<u>5,178</u>	<u>23,581</u>
	<u>5,449</u>	<u>28,006</u>

3. OTHER TRADING ACTIVITIES

	2022	2021 as restated
	£	£
Activity for Generating Funds	9,473	<u>5,060</u>
Membership Fees	8,046	<u>10,475</u>
Business Services	<u>42,157</u>	<u>48,131</u>
	<u>59,676</u>	<u>63,666</u>

4. INVESTMENT INCOME

	2022	2021 as restated
	£	£
Rents received	24,324	21,600
Bank interest receivable	<u>306</u>	<u>496</u>
	<u>24,630</u>	<u>22,096</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021 as restated
	£	£
Restricted activities fund	232,623	142,155
Unrestricted activities fund	<u>73,774</u>	<u>55,842</u>
	<u>306,397</u>	<u>197,997</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Community and voluntary services	<u>374,553</u>	<u>2,353</u>	<u>376,906</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022 £	2021 as restated £
Staff costs	243,972	277,055
Rates and water	518	785
Insurance	3,378	2,593
Light and heat	2,371	2,130
Telephone	3,181	3,366
Stationery and printing	990	514
Postage and couriers	81	288
Sundries	55	376
CVSCE events networking / general	512	3,943
CVSCE events volunteering	2,611	-
Staff training	5,939	1,349
Travel and subsistence	4,031	5,364
Premises cleaning and maintenance	5,468	39,447
Bank charges	96	69
Equipment expenses	1,769	1,295
Information and publications	1,879	10
Software and IT support	9,510	14,872
Subscriptions	1,331	1,127
Consultancy fees	24,541	15,319
Other legal and professional costs	7,301	9,388
CEC covid grants	419	6,834
Grant distribution	49,799	-
Bad debts	4,144	4,395
Depreciation	657	754
	<u>374,553</u>	<u>391,273</u>

8. SUPPORT COSTS

	Finance £
Community and voluntary services	<u>2,353</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	657	754

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

11. STAFF COSTS

	2022	2021 as restated
	£	£
Wages and salaries	225,765	255,851
Social security costs	12,262	14,735
Other pension costs	5,945	6,469
	<u>243,972</u>	<u>277,055</u>

The average monthly number of employees during the year was as follows:

	2022	2021 as restated
All Cheshire Offices	13	15

No employees received emoluments in excess of £60,000.

Pension costs above represents the total operating charge included in resources expended in the Statement of Financial Activities and does not included amounts included in other finance costs and other recognised gains and losses. CVSCE operate their pension schemes with Scottish Widows and Aegon.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	23,180	4,826	28,006
Charitable activities			
Community and voluntary services	66,509	131,488	197,997
Other trading activities	56,808	6,858	63,666
Investment income	22,096	-	22,096
Total	<u>168,593</u>	<u>143,172</u>	<u>311,765</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
EXPENDITURE ON			
Charitable activities			
Community and voluntary services	212,199	181,294	393,493
NET INCOME/(EXPENDITURE)	(43,606)	(38,122)	(81,728)
Transfers between funds	(23,845)	23,845	-
Net movement in funds	(67,451)	(14,277)	(81,728)
RECONCILIATION OF FUNDS			
Total funds brought forward			
As previously reported	658,970	15,795	674,765
Prior year adjustment	(47,793)	-	(47,793)
As restated	611,177	15,795	626,972
TOTAL FUNDS CARRIED FORWARD	543,726	1,518	545,244

13. PRIOR YEAR ADJUSTMENT

In the preparation of the 2022 financial statements it was determined that deferred income was understated by £47,793 at 31 March 2020 and £105,965 at 31 March 2021.

14. TANGIBLE FIXED ASSETS

	Land and buildings £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2021	311,281	9,038	35,429	355,748
Additions	-	300	-	300
At 31 March 2022	311,281	9,338	35,429	356,048
DEPRECIATION				
At 1 April 2021	-	7,447	34,007	41,454
Charge for year	-	373	284	657
At 31 March 2022	-	7,820	34,291	42,111
NET BOOK VALUE				
At 31 March 2022	311,281	1,518	1,138	313,937
At 31 March 2021	311,281	1,591	1,422	314,294

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021 as restated
	£	£
Trade debtors	128,417	92,294
Prepayments and accrued income	3,034	9,196
	<u>131,451</u>	<u>101,490</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021 as restated
	£	£
Hire purchase (see note 18)	1,666	6,662
Trade creditors	10,456	7,255
Social security and other taxes	3,478	-
Other creditors	243	325
Accruals and deferred income	78,521	108,185
	<u>94,364</u>	<u>122,427</u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022	2021 as restated
	£	£
Hire purchase (see note 18)	-	1,666

18. LEASING AGREEMENTS

Minimum lease payments under hire purchase fall due as follows:

	2022	2021 as restated
	£	£
Net obligations repayable:		
Within one year	1,666	6,662
Between one and five years	-	1,666
	<u>1,666</u>	<u>8,328</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

		2022	2021 as restated
	Unrestricted funds £	Restricted funds £	Total funds £
Fixed assets	313,937	-	313,937
Current assets	265,250	79,667	344,917
Current liabilities	(21,529)	(72,835)	(94,364)
Long term liabilities	-	-	-
	<u>557,658</u>	<u>6,832</u>	<u>564,490</u>
			<u>545,244</u>

20. MOVEMENT IN FUNDS

	At 1.4.21 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds					
General fund	594,811	(51,085)	(70,503)	84,435	557,658
EC NHS Macclesfield	-	-	27,752	(27,752)	-
	<u>594,811</u>	<u>(51,085)</u>	<u>(42,751)</u>	<u>56,683</u>	<u>557,658</u>
Restricted funds					
EU Settlement Scheme	-	-	2,219	-	2,219
Awards for All	538	(538)	-	-	-
ESF BBO	-	-	1,137	-	1,137
ESF TA	-	-	1,826	-	1,826
Big Lottery	-	-	(191)	191	-
CCF Knutsford	4,843	(4,843)	-	-	-
NACVA	-	-	1,500	-	1,500
NHSE - NHSVR	15,500	(15,500)	-	-	-
Maternal Mental Health	18,999	(18,999)	1	(1)	-
Crewe Town Council CVS					
Hub	1,518	-	(1,500)	(18)	-
Cheshire Constabulary					
PCC's Funding	1,000	(1,000)	-	-	-
EC NHS Macclesfield	14,000	(14,000)	14,000	(14,000)	-
1000 Voices	-	-	3,255	(3,255)	-
Bentley Motors					
Volunteering	-	-	7,600	(7,600)	-
CCF Knutsford Consult	-	-	150	-	150
Cheshire & Merseyside					
HCP	-	-	32,000	(32,000)	-
	<u>56,398</u>	<u>(54,880)</u>	<u>61,997</u>	<u>(56,683)</u>	<u>6,832</u>
TOTAL FUNDS	<u>651,209</u>	<u>(105,965)</u>	<u>19,246</u>	<u>-</u>	<u>564,490</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,777	(192,280)	(70,503)
EC NHS Macclesfield	27,752	-	27,752
	<u>149,529</u>	<u>(192,280)</u>	<u>(42,751)</u>
Restricted funds			
EU Settlement Scheme	19,931	(17,712)	2,219
Awards for All	538	(538)	-
ESF BBO	20,935	(19,798)	1,137
ESF TA	11,459	(9,633)	1,826
Big Lottery	75,000	(75,191)	(191)
CCF Knutsford	4,843	(4,843)	-
NACVA	1,500	-	1,500
NHSE - NHSVR	15,500	(15,500)	-
Maternal Mental Health	18,999	(18,998)	1
Crewe Town Council CVS Hub	-	(1,500)	(1,500)
Cheshire Constabulary PCC's Funding	930	(930)	-
EC NHS Macclesfield	14,000	-	14,000
1000 Voices	21,395	(18,140)	3,255
Bentley Motors Volunteering	7,600	-	7,600
CCF Knutsford Consult	1,993	(1,843)	150
Cheshire & Merseyside HCP	32,000	-	32,000
	<u>246,623</u>	<u>(184,626)</u>	<u>61,997</u>
TOTAL FUNDS	<u><u>396,152</u></u>	<u><u>(376,906)</u></u>	<u><u>19,246</u></u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds					
General fund	658,970	(47,793)	1,458	(68,909)	543,726
EC NHS Macclesfield	-	-	(45,064)	45,064	-
	<u>658,970</u>	<u>(47,793)</u>	<u>(43,606)</u>	<u>(23,845)</u>	<u>543,726</u>
Restricted funds					
Awards for All	9,875	-	(9,875)	-	-
CCF	5,920	-	(5,920)	-	-
ESF TA	-	-	(1,134)	1,134	-
Crewe Town Council CVS					
Hub	-	-	1,518	-	1,518
Blue Orchid Enterprise					
Restructure	-	-	(2,711)	2,711	-
Cheshire & Merseyside					
HCP	-	-	(20,000)	20,000	-
	<u>15,795</u>	<u>-</u>	<u>(38,122)</u>	<u>23,845</u>	<u>1,518</u>
TOTAL FUNDS	<u>674,765</u>	<u>(47,793)</u>	<u>(81,728)</u>	<u>-</u>	<u>545,244</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	196,345	(194,887)	1,458
EC NHS Macclesfield	(27,752)	(17,312)	(45,064)
	<u>168,593</u>	<u>(212,199)</u>	<u>(43,606)</u>
Restricted funds			
EU Settlement Scheme	21,579	(21,579)	-
Awards for All	(538)	(9,337)	(9,875)
CCF	-	(5,920)	(5,920)
ESF BBO	22,395	(22,395)	-
ESF TA	16,466	(17,600)	(1,134)
Sport England	7,298	(7,298)	-
Big Lottery	59,015	(59,015)	-
CCF Covid	3,749	(3,749)	-
CCF Covid 2	10,000	(10,000)	-
CCF Knutsford	4,922	(4,922)	-
NACVA	3,000	(3,000)	-
NHSE - NHSVR	4,500	(4,500)	-
Maternal Mental Health	1,000	(1,000)	-
Crewe Town Council CVS Hub	2,500	(982)	1,518
Blue Orchid Enterprise Restructure	1,326	(4,037)	(2,711)
EC NHS Macclesfield	5,960	(5,960)	-
Cheshire & Merseyside HCP	(20,000)	-	(20,000)
	<u>143,172</u>	<u>(181,294)</u>	<u>(38,122)</u>
TOTAL FUNDS	<u>311,765</u>	<u>(393,493)</u>	<u>(81,728)</u>

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

22. LEGAL STATUS OF COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Community and Voluntary Services Cheshire East is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	271	4,425
Grants	5,178	23,581
	5,449	28,006
Other trading activities		
Activity for Generating Funds	9,473	5,060
Membership Fees	8,046	10,475
Business Services	42,157	48,131
	59,676	63,666
Investment income		
Rents received	24,324	21,600
Bank interest receivable	306	496
	24,630	22,096
Charitable activities		
Restricted activities fund	232,623	142,155
Unrestricted activities fund	73,774	55,842
	306,397	197,997
Total incoming resources	396,152	311,765
EXPENDITURE		
Charitable activities		
Wages	225,765	255,851
Social security	12,262	14,735
Pensions	5,945	6,469
Rates and water	518	785
Insurance	3,378	2,593
Light and heat	2,371	2,130
Telephone	3,181	3,366
Stationery and printing	990	514
Postage and couriers	81	288
Sundries	55	376
CVSCE events networking / general	512	3,943
CVSCE events volunteering	2,611	-
Staff training	5,939	1,349
Travel and subsistence	4,031	5,364
Premises cleaning and maintenance	5,468	39,447
Carried forward	273,107	337,210

This page does not form part of the statutory financial statements

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022	2021
	£	as restated £
Charitable activities		
Brought forward	273,107	337,210
Bank charges	96	69
Equipment expenses	1,769	1,295
Information and publications	1,879	10
Software and IT support	9,510	14,872
Subscriptions	1,331	1,127
Consultancy fees	24,541	15,319
Other legal and professional costs	7,301	9,388
CEC covid grants	419	6,834
Grant distribution	49,799	-
Bad debts	4,144	4,395
Fixtures and fittings	373	398
Computer equipment	284	356
	<u>374,553</u>	<u>391,273</u>
Support costs		
Finance		
Accountancy fees	2,353	2,220
	<u>376,906</u>	<u>393,493</u>
Total resources expended		
	<u>19,246</u>	<u>(81,728)</u>

Accounts

REGISTERED COMPANY NUMBER: 07019841 (England and Wales)
REGISTERED CHARITY NUMBER: 1132927

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

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FOR THE YEAR ENDED 31 MARCH 2021**

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COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable objectives

The Charity's objectives, as stated in the Memorandum of Association, are;

1. To promote any charitable purposes for the benefit of the community within the local government district of Cheshire East Borough Council and its neighbourhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness;
2. To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the Area of Benefits.

Vision for the Charity

Building strong self-motivated communities that make a difference.

Aims

Building dynamic communities

Build strong self-motivated communities that are connected, skilled, informed and knowledgeable.

Inspiring volunteering

Inspire the community to volunteer and showcase the diverse range of roles available within the community.

Empowering a voice

Empower the voluntary and community sector to have a strong voice.

Main objectives for the period

1. The Charity has a sustainable model with skilled & knowledgeable Trustees, staff and volunteers and ensures equality and confidentiality in all areas of work.
2. That the Charity works towards achieving the strategic aims within the 2015-2020 strategy.

Strategies for achieving these objectives

To achieve the aims and objectives, the key activities for the Charity in 2020-2021 were:

1. Full review of the GRIPP Checklist ensuring that this is completed and that we can use this to measure the movement of the organisation.
2. Build on the current network model, developing new networks to support bringing together individuals with similar interests to connect, learn and act.
3. Development of a peer support service aimed at staff and volunteers within VCFSE organisations. This service is aimed at addressing the mental health and isolation issues that some of these individuals are starting to experience.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

4. Development of an online portal where network members can link together and network independently. Ensuring within this that there is the option for individuals to offer peer to peer support and advice and to request specific areas of support from each other.
5. Review the IT system used for advertising volunteers - this is linked to the online portal above. Within this we are also looking at what we can offer the groups above our current offer, enabling them to have a system to manage their volunteers.
6. Development of an Intelligence hub - Enhanced insight sharing through creating an online VCFS insight and intelligence hub
7. Review of data collection, reporting, and marketing of the service.
8. Secure funding and develop a sustainable funding model for the Charity including; completion of refurbishment and launch building as a meeting space and a review of the membership model with the aim of simplifying the payment process and increasing engagement

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Significant activities

During 2020-2021 the Charity has:

1. Rapidly expanded our networks to bring VCFS organisations together, due to COVID we moved all of our services online
2. Continued to deliver tailored 1-2-1 support remotely
3. Carried out an extensive consultation and listening exercise with the sector to understand their needs moving forward and how our service can adapt to support them
4. Started the development of an online network ecosystem for the VCFS in Cheshire East
5. Moved all the staff and volunteers to remote working
6. Completed the refurbishment of the Gatefield Street Office

Other activities

During this time the Charity has continued to deliver public benefit including:

- Partnership working with Cheshire East Council and other statutory organisations and the wider voluntary and community sector within Cheshire East, during the year The Charity particularly worked to support the voice of the sector locally, regionally and nationally in response to COVID. We actively supported the campaign #NeverMoreNeeded which highlighted the role of the sector in the response to the pandemic.
- Delivering activities to improve the capacity and quality of voluntary organisations and community groups. During 2020-2021 due to the pandemic the Charity focused on offering advice, information and training, developing and strengthening our range of networks supporting peer support and facilitating liaison and collaboration between voluntary organisations.

Projects undertaken

East Cheshire Trust Volunteering

The Charity has completed the eighth year of support to the Volunteering Programme for Eastern Cheshire NHS Trust. This project has successfully supported the Trust to be able to deliver against its Strategy for Volunteering and Giving and has established and developed a responsive and skilled volunteer workforce and embeds the concept of giving as a key business practice. This project was given approval to continue until March 2022.

New Leaf

CVS is within the fourth year of the New Leaf project. New Leaf brings together partners as well as employers from across Warrington and Cheshire to change lives, create opportunities and make a positive contribution to local communities and the regional economy. New Leaf is looking to get over 2,800 people from across Cheshire into or closer to employment over the next three years.

The project has been allocated £10.6 million of funding through the Building Better Opportunities programme and is funded by the European Social Fund and the National Lottery, through the Big Lottery Fund, which provides investment in local projects that increase economic development by investing in projects which will support skills development, employment and job creation, social inclusion and local community regeneration.

Through this project CVS is providing volunteer placement opportunities for individuals.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Families Together

The Charity is a partner in a Sport England funded project which supports families in Crewe to volunteer together. The aim of the project is to encourage families to be healthier and more active with volunteering being the catalyst for this. The project is delivered in partnership with Chester Voluntary Action (lead) and Warrington Voluntary Action. This is a 3 year funded project which began in October 2017 and ended in October 2020.

Public benefit

The Charity delivers high quality support to the Voluntary & Community sector in Cheshire East. Through this support, our service users are better placed to deliver their own support and services to members of the public throughout the Cheshire East area and wider. The Charity also through its volunteering service provides support to individual members of the public enabling them to volunteer, thus gaining personal benefits, such as confidence and employment and they also support the delivery of services to the public.

Grantmaking

During 2020-2021 the Charity distributed grants to local charities through funding received from Cheshire East Council.

Grants were distributed to local charities to support them make changes to their services, so they were able to respond to COVID-19 within the first 3 months. The funding was advertised to CVS members and was distributed on a rolling process until the amount awarded was spent.

	£
Mentell	208.20
Visyon	183.59
Audlem and District Community Action	917.37
End of Life Partnership	440.00
Citizens Advice Cheshire East North	1,223.55
Nantwich Museum	143.88
Age UK Cheshire East	56.08
Wilmslow Self Isolation Group	22.00
	3,194.67

The funding was also used to provide contactless devices for local groups to use to support residents paying for shopping. These devices were loaned out and all but 1 were returned. One is still being used by a social supermarket. None of this funding was taken as a management fee by the Charity.

The Charity also received £19,999 from Cheshire & Merseyside Women & Children's Services Partnership. This funding has been allocated to 5 local charities to support maternal mental health of women and their families. The funding will not be paid to the charities until May 2021. The Charity has used £1,000 of this funding to support the process of grant management. This funding was advertised to all VCFS organisations and was approved through an application process with the CVS team assessing and awarding the grants. Only 1 application was not successful.

Organisation	Approved £
Family Ties CIC	4,310
Motherwell	3,197
Smile	4,310
SWaNs CIC	3,096
Rubys Fund	4,085

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

OBJECTIVES AND ACTIVITIES

Volunteers

During 2020-2021 the Charity was able to enable many of its volunteers to continue their role from home. When possible, volunteers worked from the office as this supported the mental health of the volunteers however this was only available when we were able to.

During the year there was a decrease in the number of active volunteers to 8 active and 6 on hold due to COVID and the restrictions on coming into the office. We supported volunteers where possible to continue their activities from home.

During 2020-2021 volunteers provided 801 hours of support. This was a 395 reduction on 2019-2020 but considering the restrictions we were very grateful for the continued support. At minimum wage this is worth £6,985. They continued to support all areas of the service including helping maintain the database, writing communications including social media updates to promote the service.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2020-2021 CVS Cheshire East has been working towards their vision;

Building strong empowered communities that make a difference

Overall, during the year, the Charity provided support to 388 VCFS organisations operating within Cheshire East. This is 26% of the sector in Cheshire East.

The following report shows how the activities undertaken have supported the achievement of the missions and outcomes.

Building Dynamic Communities

Over the year, 2 organisations were supported with tailored development support through 1,149 advice sessions. This is a 21% on the number supported in 2019-2020, however due to COVID the support needs of the organisations changed with some organisations reducing or stopping their delivery. The average amount of time provided to each organisation increased from 3.4hrs in 2019-2020 to 4.4hrs in 2020-2021.

17% of the advice sessions delivered have had a focus on funding this was the same as 2019-2020.

10% focused on general governance. Organisations were also supported on other topics including, finance, business planning, policies, and project management.

During 2020-2021 21% of the activities were account management. This was a significant increase on 2019-2020 which was 3%. During this year we focused on supporting the wellbeing of our members through regular check in conversations to support them. During COVID we know that people became more isolated from their team while facing more stress and so we wanted to make sure they were not alone and were supported in their decision making.

Training and Networks

Overall 539 people from 258 organisations accessed the training and network programme which aims to enable staff and volunteers from the VCFS to Learn, Connect and Act.

During the year we delivered 116 training or network events. This is a significant increase from 51 during 2019-2020. This year due to COVID we recognised the need to regularly share information and provide a space for people to link to others. We delivered a weekly session - Thursday Thoughts - which provided an overview of the ever-changing guidance during the pandemic.

We also moved much of our training programme online towards the end of the year to support the knowledge and skills of the sector.

Funding Support

64 organisations were supported with 108 funding bids worth £1.5m.

There was an average bid size of £13,569. To date £558,226 has been brought into Cheshire East organisations through the Charities support.

Supporting organisations with funding bids remains a high priority for the Charity during 2021-2022.

Empowering a Voice

VCFS organisations were encouraged to work together and share experiences and resources through a variety of means.

During this year we have facilitated a meeting with the Local Authority focused on the COVID response. Through this we influenced the development of their grant scheme and also secured the small funding we allocated.

We have been working closely with the MP for Crewe and Nantwich supporting their links into the voluntary sector.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Our CEO has been seconded into the Cheshire and Merseyside Health and Care Partnership during the year and through this has, developed the Maternal Mental Health grant scheme, influenced the NHS Charities together fund with 1 of the bids being developed by the Charity for partners working with BAME communities, brought in funding to Cheshire and Warrington to review the implementation of NHS Volunteer Responders.

We have been working closely with our colleagues in Cheshire and Warrington and have formalised the Cheshire and Warrington Infrastructure Partnership. Through this group we have been specifically influencing the Cheshire Community Foundation COVID response grants and have been collating research on the state of the sector during COVID and feeding this information in to stakeholders.

CVS Development officers gather 'voice issues' through networks and 1:1 support sessions. We also encourage organisations to raise any issues with us through the 'Voice News' e-bulletin and the website.

Inspiring Volunteering

On average 24% of the advice sessions delivered have had a focus on volunteering good practice and encouraging volunteering.

During 2020-2021 the demand for the general volunteering service reduced drastically as VCFS organisations had to reduce or limit the services that they offered. In 2019 we advertised 316 opportunities compared to 113 in 2020-2021. The demand for this service was starting to grow in March and we expect this to return to normal levels during 2021-2022.

Many other CVS organisations led on the local volunteering response. In Cheshire East, the Local authority led on this with a service called People Helping People. We signposted any individuals wishing to volunteer to this site for them to register here.

Outside of this we had 488 people register expressing an interest in the general opportunities that we advertised.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Financial results

During 2020-2021 the Trustees started the year with a deficit budget of £127,000, over the year the CEO and Management team worked to reduce this position. The Trustees put in a plan to review the financial position in July 2020 to manage the need to reduce costs.

Over the year the Charity was able to secure a mix of local and national grants and secured a new contract with Macclesfield Town Council.

At the end of March 2021, the Charity had utilised £23,000 of reserves covering the operational activities and had used an additional £39,844 to complete the refurbishment of Gatefield Street.

While the Trustees always aim for a balanced or surplus budget we do believe that we have ended the year in a good financial position considering the challenges that COVID brought and the size of deficit.

As the financial recovery plan from the loss of local authority funding wasn't able to start in 2020-2021 due to COVID in 2021-2022 the Charity again faces a deficit budget which again we have a funding plan in place for. The Trustees will be reviewing the financial position in July 2021.

Ongoing contracts

During 2020-2021 the Charity continued to deliver the following contracts;
European funding secured through the Building Better Opportunities fund and an ESF technical assistance project. These funds were initially due to end in July 2021 and have now been extended to July 2023.

Funding from Sport England was secured through a partnership project with Chester Voluntary Action and Warrington Voluntary Action. This is a 3 year project ended in October 2020.

ESF Technical Assistance. This funding was extended and is now due to end September 2021.

East Cheshire NHS Trust Volunteering programme. This contract has been extended for 2 years and is due to end March 2022.

Investment policy and objectives

The Charity takes a cautious approach towards investments, adopting a short term, low risk policy.

During 2020-2021 the Trustees reviewed the investment of the reserves in savings accounts, moving the funds to new accounts to ensure they are securing the best return while maintaining a low risk policy.

Reserves policy

The reserves policy was reviewed by the Board during 2020. This policy allocated money from the general fund balance, which is not invested in fixed assets for a number of purposes. These provide for major items of maintenance of the fabric of the building, for any delays in receipt of promised grants and for the costs of dissolution should the charity be unable to continue.

The Board of Trustees will continue to review the reserves policy annually with the aim of increasing the current level of free reserves, which currently represents 3-4 months of running costs, to a level which would provide cover for 6 months.

In January 2020, the Charity lost a significant contract with Cheshire East Council which meant that in February 2020 the charity faced a deficit budget. A plan was developed which would see the use of reserves over the next 2 financial years while the Charity replaced the income lost. Due to COVID the Trustees were not able to put this plan into place as grant funders changed their process and as an organisation we were not able to secure the trading income from training and room hire.

The expectation was that by the end of the 2 years (March 2022) the level of reserves will have reduced to 6 months. This would keep us within an acceptable level of reserves. The Charity is still aiming to keep to this plan during 2021-2022.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FUTURE DEVELOPMENTS

During 2020-2021 the Charity undertook research, listening to our members and the wider VCFS to gain an understanding of what their current and future needs are. We wanted to ensure that our services were truly rooted in the needs of the Sector.

In total, we have actively consulted with 14% of VCFS organisations within Cheshire East (208) based on an estimated 1,482 charitable groups within the region. We also heard from 243 current and prospective volunteers through our volunteering survey.

As VCFS organisations are our main beneficiaries we focused on listening to them. We engaged through

- Direct 1-2-1 contact with members by appointment to complete the member survey
- Online invitation for members to complete the survey
- Online survey access for non-member organisations
- Consultation discussions with members and non-members at CVS network sessions
- Online survey access for current and prospective volunteers

From the results of this the Charity has refreshed its strategic plan and will be finalising this in 2021-2022 with a new work areas. In order to deliver the activities the charity will focus on:

- Ensuring that CVSCE can demonstrate the impact of its work on the people, organisations and wider community that the services support.
- Developing our relationships with our members and the wider VCFS, working with them in partnership to enable us to deliver the vision.
- Continuing to develop the volunteer base enabling CVS to have the capacity to deliver the service to the VCFS.
- Ensuring that there is a realistic resource and funding plan in place to ensure each activity area can be delivered effectively. This includes having a maximised membership model and
- Ensuring that there is extensive awareness and visibility of the charity, its vision and the services that we offer. This includes creating a marketing and engagement plan which focuses on ensuring that the Sector in Cheshire East know who we are, what we do and how to contact us and that we have a clear online message for the wider community.
- Working Strategically with partners within Cheshire East and across Cheshire and Warrington to link up and ensure effective representation of the sector.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Community and Voluntary Services (CVS) Cheshire East has been operational since 1 January 2010.

The Charity is controlled by its governing documents, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

CVS Cheshire East was approved as a registered charity by the Charity Commission for England and Wales.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Charity seeks to have a maximum of 12 members of the board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. The board will always aim to have a majority from the membership.

When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the board.

When a need arises to co-opt a member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited onto the board. The existing board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

Induction and training of new Trustees

As part of their induction programme, new Trustees of the Charity are made aware of their corporate responsibilities as board members.

As induction process includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position which is then reported on quarterly to all board members.

Organisational structure

The members of the board (which consists of Trustees of the Charity) are responsible for the governance of the charity. They are elected at the annual general meeting by member organisations.

The board of Trustees meet every 2 months to manage and monitor the strategic direction and operations of the Charity.

Detailed policy making is delegated to the following sub-committees who make recommendations back to the board for final ratification:

- Finance and Compliance Sub-Committee
- Funding and Development Sub-Committee
- Policy Sub-Committee

The board delegates the day-to-day running of the services to its staff headed by the Chief Executive. No board members receive remuneration for their role.

Wider network

The Charity is a member of the National Association for Community and Voluntary Action (NAVCA) which is the National Association for Voluntary and Community Action and of the National Council for Voluntary Organisations (NCVO). We are also a member of Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

Related parties

The Charity works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with the Charity to identify areas where further support would add value to the local community.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees review the major issues which the charity faces at each board meeting. They believe that maintaining the free reserves at the levels stated in the Reserve Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Trustees examine the major risk and issues that the Charity faces each financial year when preparing and updating the strategic plan.

Governance and internal control

The Trustees continue to consider and identify the major issues to which the Charity is exposed. The Charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Trustees are satisfied that the systems in place reduce their exposure to major issues.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07019841 (England and Wales)

Registered Charity number

1132927

Registered office

Ashfield House
1a Gatefield Street
Crewe
Cheshire
CW1 2JP

Trustees

M L Beswick Retired
G Etherton Manager (resigned 10.12.20)
M Hills Chief Executive
M A Hulme Retired
R M Owen Retired Chartered Engineer
A E Pickup Co-opted trustee
H Smith Member trustee (appointed 4.11.20)

Independent Examiner

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Approved by order of the board of trustees on 29 July 2021 and signed on its behalf by:

DocuSigned by:

Martyn Hulme

055992D76170480...

M A Hulme - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

Independent examiner's report to the trustees of Community and Voluntary Services Cheshire East ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Mike Benson

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Michael Benson
ICAEW
Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

29 July 2021

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	23,180	4,826	28,006	3,269
Charitable activities	5				
Community and voluntary services		49,801	206,368	256,169	355,931
Other trading activities	3	56,808	6,858	63,666	59,278
Investment income	4	22,096	-	22,096	8,932
Other income		-	-	-	99,984
Total		<u>151,885</u>	<u>218,052</u>	<u>369,937</u>	<u>527,394</u>
EXPENDITURE ON					
Charitable activities	6				
Community and voluntary services		212,199	181,294	393,493	430,531
NET INCOME/(EXPENDITURE)		<u>(60,314)</u>	<u>36,758</u>	<u>(23,556)</u>	<u>96,863</u>
Transfers between funds	19	<u>(3,845)</u>	<u>3,845</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(64,159)</u>	<u>40,603</u>	<u>(23,556)</u>	<u>96,863</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		658,970	15,795	674,765	577,902
TOTAL FUNDS CARRIED FORWARD		<u><u>594,811</u></u>	<u><u>56,398</u></u>	<u><u>651,209</u></u>	<u><u>674,765</u></u>

The notes form part of these financial statements

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**BALANCE SHEET
31 MARCH 2021**

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	13	314,294	315,048
CURRENT ASSETS			
Debtors	14	101,490	159,260
Cash at bank and in hand		253,553	234,224
		<u>355,043</u>	<u>393,484</u>
CREDITORS			
Amounts falling due within one year	15	(16,462)	(25,439)
NET CURRENT ASSETS		<u>338,581</u>	<u>368,045</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		652,875	683,093
CREDITORS			
Amounts falling due after more than one year	16	(1,666)	(8,328)
NET ASSETS		<u>651,209</u>	<u>674,765</u>
FUNDS	19		
Unrestricted funds		594,811	658,970
Restricted funds		56,398	15,795
TOTAL FUNDS		<u>651,209</u>	<u>674,765</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**BALANCE SHEET - continued
31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 July 2021 and were signed on its behalf by:

DocuSigned by:

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M A Hulme - Trustee

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income with related expenditure

Where income has related expenditure the income and related expenditure is reported gross in the Statement of Financial Activities.

Donations and legacies

Voluntary income by way of grants, donations and gifts is included in the Statement of Financial Activities when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts

Income from tax reclaims is included in the Statement of Financial Activities at the same time as the gift/donation to which it relates.

Volunteer help

The value of any volunteer help received is not included in the accounts.

Investment income

This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets

This included any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets

This includes any gain or loss on the sale of investments.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds

These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities

These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objectives, including the making of grants and governance costs.

Grants payable

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Expenditure

Governance costs

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other costs

These are support costs not allocated to a particular activity

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 20% on cost

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	4,425	3,269
Grants	23,581	-
	<u>28,006</u>	<u>3,269</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Activity for Generating Funds	5,060	20,501
Membership Fees	10,475	12,390
Business Services	48,131	26,387
	<u>63,666</u>	<u>59,278</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	21,600	8,461
Bank interest receivable	496	471
	<u>22,096</u>	<u>8,932</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Restricted activities fund	Community and voluntary services	206,368	107,202
Unrestricted activities fund	Community and voluntary services	49,801	248,729
		<u>256,169</u>	<u>355,931</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Community and voluntary services	<u>391,273</u>	<u>2,220</u>	<u>393,493</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Staff costs	277,055	286,340
Rates and water	785	1,248
Insurance	2,593	2,833
Light and heat	2,130	4,912
Telephone	3,366	3,063
Stationery and printing	514	653
Postage and couriers	288	706
Sundries	376	349
CVSCE events networking / general	3,943	1,997
CVSCE events volunteering	-	1,328
Staff recruitment	-	3,910
Staff training	1,349	1,633
Travel and subsistence	5,364	6,745
Premises cleaning and maintenance	39,447	28,517
Bank charges	69	60
Equipment expenses	1,295	326
Exchange rate (gain)/loss	-	84
Information and publications	10	515
Software and IT support	14,872	4,137
Subscriptions	1,127	847
Consultancy fees	15,319	48,644
Other legal and professional costs	9,388	22,526
CEC covid grants	6,834	-
Bad debts	4,395	231
Depreciation	754	687
Loss on sale of assets	-	5,705
	<u>391,273</u>	<u>427,996</u>

8. SUPPORT COSTS

	Finance
	£
Community and voluntary services	<u>2,220</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>754</u>	<u>687</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

11. STAFF COSTS

	2021 £	2020 £
Wages and salaries	255,851	263,777
Social security costs	14,735	16,432
Other pension costs	6,469	6,131
	<u>277,055</u>	<u>286,340</u>

The average monthly number of employees during the year was as follows:

	2021 15	2020 18
All Cheshire Offices	<u>15</u>	<u>18</u>

No employees received emoluments in excess of £60,000.

Pension costs above represents the total operating charge included in resources expended in the Statement of Financial Activities and does not included amounts included in other finance costs and other recognised gains and losses. CVSCE operate their pension schemes with Scottish Widows and Aegon.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,269	-	3,269
Charitable activities			
Community and voluntary services	248,729	107,202	355,931
Other trading activities	59,278	-	59,278
Investment income	8,932	-	8,932
Other income	99,984	-	99,984
Total	<u>420,192</u>	<u>107,202</u>	<u>527,394</u>
EXPENDITURE ON			
Charitable activities			
Community and voluntary services	330,551	99,980	430,531
NET INCOME	<u>89,641</u>	<u>7,222</u>	<u>96,863</u>
Transfers between funds	<u>(6,161)</u>	<u>6,161</u>	<u>-</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Net movement in funds	83,480	13,383	96,863

RECONCILIATION OF FUNDS

Total funds brought forward	575,490	2,412	577,902
TOTAL FUNDS CARRIED FORWARD	<u>658,970</u>	<u>15,795</u>	<u>674,765</u>

13. TANGIBLE FIXED ASSETS

	Land and buildings £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2020 and 31 March 2021	<u>311,281</u>	<u>9,038</u>	<u>35,429</u>	<u>355,748</u>
DEPRECIATION				
At 1 April 2020	-	7,049	33,651	40,700
Charge for year	-	398	356	754
At 31 March 2021	<u>-</u>	<u>7,447</u>	<u>34,007</u>	<u>41,454</u>
NET BOOK VALUE				
At 31 March 2021	<u>311,281</u>	<u>1,591</u>	<u>1,422</u>	<u>314,294</u>
At 31 March 2020	<u>311,281</u>	<u>1,989</u>	<u>1,778</u>	<u>315,048</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	92,294	156,304
Prepayments and accrued income	9,196	2,956
	<u>101,490</u>	<u>159,260</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Hire purchase (see note 17)	6,662	6,662
Trade creditors	7,255	18,453
Other creditors	325	324
Accruals and deferred income	2,220	-
	<u>16,462</u>	<u>25,439</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Hire purchase (see note 17)	<u>1,666</u>	<u>8,328</u>

17. LEASING AGREEMENTS

Minimum lease payments under hire purchase fall due as follows:

	2021	2020
	£	£
Net obligations repayable:		
Within one year	6,662	6,662
Between one and five years	1,666	8,328
	<u>8,328</u>	<u>14,990</u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Fixed assets	314,294	-	314,294	315,048
Current assets	298,645	56,398	355,043	393,484
Current liabilities	(16,462)	-	(16,462)	(25,439)
Long term liabilities	(1,666)	-	(1,666)	(8,328)
	<u>594,811</u>	<u>56,398</u>	<u>651,209</u>	<u>674,765</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

19. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	658,970	(43,002)	(21,157)	594,811
EC NHS Macclesfield	-	(17,312)	17,312	-
	<u>658,970</u>	<u>(60,314)</u>	<u>(3,845)</u>	<u>594,811</u>
Restricted funds				
Awards for All	9,875	(9,337)	-	538
CCF	5,920	(5,920)	-	-
ESF TA	-	(1,134)	1,134	-
CCF Knutsford	-	4,843	-	4,843
NHSE - NHSVR	-	15,500	-	15,500
Maternal Mental Health	-	18,999	-	18,999
Crewe Town Council CVS Hub	-	1,518	-	1,518
Blue Orchid Enterprise Restructure	-	(2,711)	2,711	-
Cheshire Constabulary PCC's Funding	-	1,000	-	1,000
EC NHS Macclesfield	-	14,000	-	14,000
	<u>15,795</u>	<u>36,758</u>	<u>3,845</u>	<u>56,398</u>
TOTAL FUNDS	<u>674,765</u>	<u>(23,556)</u>	<u>-</u>	<u>651,209</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	151,885	(194,887)	(43,002)
EC NHS Macclesfield	-	(17,312)	(17,312)
	151,885	(212,199)	(60,314)
Restricted funds			
EU Settlement Scheme	21,579	(21,579)	-
Awards for All	-	(9,337)	(9,337)
CCF	-	(5,920)	(5,920)
ESF BBO	22,395	(22,395)	-
ESF TA	16,466	(17,600)	(1,134)
Sport England	7,298	(7,298)	-
Big Lottery	59,015	(59,015)	-
CCF Covid	3,749	(3,749)	-
CCF Covid 2	10,000	(10,000)	-
CCF Knutsford	9,765	(4,922)	4,843
NACVA	3,000	(3,000)	-
NHSE - NHSVR	20,000	(4,500)	15,500
Maternal Mental Health	19,999	(1,000)	18,999
Crewe Town Council CVS Hub	2,500	(982)	1,518
Blue Orchid Enterprise Restructure	1,326	(4,037)	(2,711)
Cheshire Constabulary PCC's Funding	1,000	-	1,000
EC NHS Macclesfield	19,960	(5,960)	14,000
	218,052	(181,294)	36,758
TOTAL FUNDS	<u>369,937</u>	<u>(393,493)</u>	<u>(23,556)</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	355,908	(44,393)	347,455	658,970
EC NHS Macclesfield	-	34,667	(34,667)	-
Sale of Park Lane	(2,414)	99,367	(96,953)	-
Property Hope Street	221,996	-	(221,996)	-
	<u>575,490</u>	<u>89,641</u>	<u>(6,161)</u>	<u>658,970</u>
Restricted funds				
EU Settlement Scheme	-	(40)	40	-
Awards for All	2,709	9,875	(2,709)	9,875
CCF	519	5,405	(4)	5,920
ESF BBO	-	2,781	(2,781)	-
ESF TA	(816)	(10,799)	11,615	-
	<u>2,412</u>	<u>7,222</u>	<u>6,161</u>	<u>15,795</u>
TOTAL FUNDS	<u>577,902</u>	<u>96,863</u>	<u>-</u>	<u>674,765</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,940	(330,333)	(44,393)
EC NHS Macclesfield	34,667	-	34,667
Sale of Park Lane	99,585	(218)	99,367
	<u>420,192</u>	<u>(330,551)</u>	<u>89,641</u>
Restricted funds			
EU Settlement Scheme	39,670	(39,710)	(40)
Awards for All	9,875	-	9,875
CCF	5,920	(515)	5,405
ESF BBO	22,973	(20,192)	2,781
ESF TA	13,492	(24,291)	(10,799)
Sport England	15,272	(15,272)	-
	<u>107,202</u>	<u>(99,980)</u>	<u>7,222</u>
TOTAL FUNDS	<u>527,394</u>	<u>(430,531)</u>	<u>96,863</u>

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

21. LEGAL STATUS OF COMMUNITY AND VOLUNTARY SERVICES CHESHIRE EAST

Community and Voluntary Services Cheshire East is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	4,425	3,269
Grants	23,581	-
	28,006	3,269
Other trading activities		
Activity for Generating Funds	5,060	20,501
Membership Fees	10,475	12,390
Business Services	48,131	26,387
	63,666	59,278
Investment income		
Rents received	21,600	8,461
Bank interest receivable	496	471
	22,096	8,932
Charitable activities		
Restricted activities fund	206,368	107,202
Unrestricted activities fund	49,801	248,729
	256,169	355,931
Other income		
Gain on sale of tangible fixed assets	-	99,585
Other income	-	399
	-	99,984
Total incoming resources	369,937	527,394
EXPENDITURE		
Charitable activities		
Wages	255,851	263,777
Social security	14,735	16,432
Pensions	6,469	6,131
Rates and water	785	1,248
Insurance	2,593	2,833
Light and heat	2,130	4,912
Telephone	3,366	3,063
Stationery and printing	514	653
Postage and couriers	288	706
Carried forward	286,731	299,755

This page does not form part of the statutory financial statements

**COMMUNITY AND VOLUNTARY SERVICES
CHESHIRE EAST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
Charitable activities		
Brought forward	286,731	299,755
Sundries	376	349
CVSCE events networking / general	3,943	1,997
CVSCE events volunteering	-	1,328
Staff recruitment	-	3,910
Staff training	1,349	1,633
Travel and subsistence	5,364	6,745
Premises cleaning and maintenance	39,447	28,517
Bank charges	69	60
Equipment expenses	1,295	326
Exchange rate (gain)/loss	-	84
Information and publications	10	515
Software and IT support	14,872	4,137
Subscriptions	1,127	847
Consultancy fees	15,319	48,644
Other legal and professional costs	9,388	22,526
CEC covid grants	6,834	-
Bad debts	4,395	231
Fixtures and fittings	398	243
Computer equipment	356	444
Loss on sale of tangible fixed assets	-	5,705
	391,273	427,996
Support costs		
Finance		
Accountancy fees	2,220	2,535
Total resources expended	393,493	430,531
Net (expenditure)/income	<u>(23,556)</u>	<u>96,863</u>