

Wheathampstead
Parochial Church Council

Annual Report & Accounts

for the year ended
31st December 2020

St Helen's + St Peter's · Wheathampstead
living and working for the glory of God



Rector's Introduction

In 2020 we experienced the most extraordinary year any of us is likely to remember. The Coronavirus Pandemic brought so many challenges to us - individually, locally, nationally, and of course, globally. Primarily it was a health crisis, and statistically speaking, our parish was not hit hard. However, that is little comfort for those who have lost loved ones, been hospitalized themselves, or are living with long Covid.

I believe the parish responded amazingly well to the challenges of the pandemic. Throughout 2020, we showed:

- agility and adaptability as we moved quickly between on-site and on-line worship;
- creativity in caring for the vulnerable and isolated;
- wonderful teamwork with others in our community – including the Parish Council and the Community Group;
- great improvement in the quality and quantity of our communication – both digitally and in regular newsletters

All are underpinned by two key things: firstly, increased generosity which covered the £20,000 gap created by loss of income from rentals and trading. But even more importantly, the amazing commitment of so many key team members whose humble service in the church has been an inspiration to me. Thank you to everyone who has contributed financially and through their hard work over the past year.

The buildings may have been closed, but we were “The Church” more than ever!

Thank you for every single gift which enabled us to end the year in a reasonable financial position. Thank you also to everyone who has made provision for a legacy gift to the church in their Will. Legacy gifts protect our building and the heritage we've received and importantly they enable us to develop securing our future ministry.

I read recently, “in the Christian life, mountain top experiences inspire us, but we mature in the valley lows.” 2020 was an incredibly tough year, but God is faithful and he has sustained us through it. We will have been changed by all we have been through – as individuals and a church community. Because of this, it is impossible to go back to “how it was before”, but we trust God wants the best for us and will lead us into a hope-filled future as we emerge from the pandemic. May God's will be done and His Kingdom Come in our lives and His Church. Amen?

God bless you and thank you.

With my love and prayers – Richard.

The Parish Vision: Pointing the way forward

The Parish's Vision and strategic plan is a framework for how we wish to see the parish developing over the five years starting in 2016.

Our *Mission* is that we are Living and Working to the Glory of God.

Our *Vision* is: By 2021, St Helen's and St Peter's will be Christian communities

- Growing in faith
- Growing in numbers
- Growing in loving service

The Parish's strategic priorities for development are:

1. To help each one of us draw nearer to God by **deepening our understanding of our Christian faith.**
2. **Bringing more people** of all ages to faith and the Good News of Jesus
3. Inspired by our faith, to **live out God's love by serving** our community

Following a PCC Vision Away Day in November 2019, the Vision Steering Group identified 18 bite-sized goals for 2020 consistent with our strategic priorities. Almost all of them already had volunteers to take them forward. A special Vision Sunday service on 1st March 2020 celebrated the progress with the Vision to that point, launched these new goals and announced our intention to refresh the Vision a year early, at the end of 2020. This would have allowed new plans for the development of our buildings and facilities to be established and built into the new five-year Vision, following the parish's decision in late 2019 not to pursue further a joint venture development of the former URC church site.

The COVID-19 pandemic in March significantly interrupted all this work, as energies were focused on the parish's response to the pandemic and the related restrictions imposed on churches and on society. The review of the five-year Vision was postponed back to its original date at the end of 2021, in the expectation that by then the PCC and the Vision Steering Group will have a clearer view of how the pandemic has changed our environment and so be much better equipped to consider a new set of 5-year goals.

As a first step, one PCC meeting during 2020 considered how we might be able to "build back better" when we can put the pandemic behind us and this will form the base for further work as restrictions are eased, as is hoped for during 2021. In the meantime, the three strategic priorities of the current Vision – deepening our faith, bringing more people to faith and providing loving service to our community – have helped to guide the parish's response to the pandemic.

The Parochial Church Council (PCC)

The combination of mission, vision and strategic priorities provides a framework within which the PCC evaluates our progress and promotes new initiatives for growth.

Role

In accordance with the Church of England Rules, the Wheathampstead Parochial Church Council ("PCC") shares with the Rector and other Ministers the work of promotion in the Parish of "the whole mission of the Church, pastoral, evangelistic, social and ecumenical". It is responsible for the churches of St Helen's and St Peter's, Gustard Wood. The PCC is registered as Wheathampstead PCC with the Charity Commission (charity number 1132924) and can be contacted at the Parish Office, St Helen's Church, High Street, Wheathampstead, AL4 8AA. In planning the activities for the year, the PCC has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

PCC Activities in 2020

Because of the special circumstances of Covid-19, the Diocese lengthened the PCC year which has normally run from one APCM in April to the next APCM in the following April. Churches were closed in the spring in 2020 but there was hope that it might prove possible to return to the usual pattern of services and meetings within a few months. Ultimately it was acknowledged that this could not happen and parishes were told to arrange their APCM 2020 before the end of October 2020. Accordingly ours took place on 6th October 2020 and this was held by Zoom with the permission of the Bishop as specified in his Bishop's Instrument of 6th August 2020. A corollary of this was that Churchwardens and PCC Members stayed in office from 2nd April 2019 until 6th October 2020. However the Annual Report and Accounts 2019 were compiled in the usual way and submitted in April 2020, looking back at the calendar year 2019. Similarly this Annual Report and Accounts 2020 looks back at the year 2020.

During its extended year of office, the PCC met on seventeen occasions: the first eight of these were in person but after March 2020 meetings were conducted by Zoom. Some supplementary work was achieved by email. The PCC has found that on Zoom we are able to work through our agendas effectively and our meetings continue to comprise devotions, discussions and decision-taking. A summary of PCC meetings continues to be shared with our mailing list. Annual reports are received from many areas of church life. In addition, the Ministerial Team, sub-committees and other groups continue to meet (currently on Zoom) and report to the PCC during the year reflecting the many aspects of Church life.

Membership

Members of the PCC are ex officio, co-opted or elected by the Annual Parochial Church Meeting. There are up to twelve elected lay members. The list of members who served in 2020 is elsewhere in this report. The PCC wishes to record their gratitude to all who have tirelessly assisted in maintaining the momentum of the progress of our vision for Wheathampstead and beyond and in particular to thank those individuals and groups who have contributed so readily to providing new forms of worship and pastoral care within the restrictions of Covid-19.

Our grateful thanks go to all who have contributed to the governance and decision-making of the church through their service on the PCC. Members serving their extended period of office in 2019/2020 have supported the Rector in meeting the considerable challenges resulting from restrictions and the suspension of public worship. Susan Brown was co-opted in October 2020. Vacancies will exist for lay members to be elected either as Churchwardens at the Meeting of Parishioners or to the PCC at the APCM. Simon Best will retire by rotation and be eligible for re-election to the PCC. Penny Large retires.

List of PCC Members

The following members served on the PCC following the APCM in October 2020:

Name	Capacity	Serving from	Serving to
Revd Richard Banham	Rector & PCC Chair	April 2010	While in office
Mrs Helen Caldwell	Churchwarden	Elected October 2020	APCM 2021
Mr Keith Andrews	Elected Lay Member	Elected April 2019	APCM 2022
Mr Simon Best	Elected Lay Member Lay Vice Chair	Elected April 2018	APCM 2021
Mrs Madeleine Bigmore	Elected Lay Member Hon. Treasurer	Elected October 2020	APCM 2023
Mrs Susan Brown	Co-opted Lay Member	Co-opted October 2020	APCM 2021
Mr Karl Fenwick	Elected Lay Member	Elected April 2019	APCM 2022
Mr Brian Golesworthy	Deanery Synod Member	Elected April 2020	APCM 2023
Mr David Hartley	Elected Lay Member	Elected April 2019	APCM 2022
Mr Peter Hudson	Elected Lay Member	Elected April 2019	APCM 2022
Mrs Penny Large	Elected Lay Member	Elected April 2018	APCM 2021
Mrs Clare Mackay	Elected Lay Member	Elected April 2019	APCM 2022
Mr David Pangbourne	Elected Lay Member	Elected October 2020	APCM 2023
Mrs Justine Soothill	Elected Lay Member	Elected April 2019	APCM 2022
Mrs Linda Thomas	Deanery Synod Member	Elected October 2020	APCM 2023
Mr Stephen Wilson	Deanery Synod Member Hon. Secretary	Elected October 2020	APCM 2023

Team of Ministers

As with so many areas of church life, we are fortunate to have such a capable and committed team of Ministers who lead our worship and do so much good work away from the spotlight of Sunday Services.

Minister	Role	Minister	Role
Rev Richard Banham	Rector	Carol Hopper	Reader
Rt Rev John Gladwin	Retired Bishop	Pippa Legg	Reader
Rev Brian Gwinn	Retired Minister	John Grace	Retired Reader
Linda Thomas	Children & Families Minister	Roger Payne	Retired Reader
Claire Banham	Reader	Barbara Doye	Reader in Training

Working Groups, Committees and Sub-committees

The PCC appointed the following officers: Stephen Wilson as **Honorary Secretary**, Madeleine Bigmore as **Honorary Treasurer**, Katie Gifford and Lucy Price as **Joint Safeguarding Officers** from January 2021 (succeeding Helen Caldwell who served as Interim Safeguarding Officer in 2020), Jacqui Chaston as **Data Protection Officer**, Helen Caldwell as **DBS Officer**, Judith Lambert as **Electoral Roll Officer** and Michael Hollick as **Health & Safety Officer**.

The PCC elects a **“Standing Committee”** with power, subject to the directions of the PCC, to transact business between PCC meetings. Its members are Richard Banham, Helen Caldwell, Simon Best, Madeleine Bigmore and Stephen Wilson.

The overall co-ordinating **“Vision Steering Group”** is led by Simon Best as chairman.

The PCC is advised by a **“Fabric Committee”** which is chaired by Stephen Scowcroft.

Financial Review

The Financial Statements of the PCC are attached – see Pages 11 – 17.

The Statement of Financial Activities shows our income and expenditure for the year on our General (Unrestricted) Fund; on the Designated Funds we have set aside for Fabric, Reserves and Development; the Restricted Funds we have been given for particular purposes and our Endowment Fund. The Balance Sheet shows the state of our finances at the year end and both these statements are supported by a number of notes.

The Unrestricted Funds show a surplus for the year of £1,407, which is good news considering the strains on our income during the year of the pandemic. As expected, our income from collections at services in church is down by about £10,000 compared to the previous year and also the income from items such as Weddings, Rental and Coffee in the Chancel is down by about £20,000. However, there has been very generous extra support during the pandemic by members of our congregation, and others, amounting to over £14,000, including Gift Aid, as shown in Note 2. Other donations and reduced expenses have contributed to our small surplus. These figures take into account our income for general purposes, from which is deducted our normal annual outgoings on the church and its activities, together with our contribution to the Diocese and the Parish's own giving.

There is an overall deficit of £40,908 for the year due mainly to the work done on restoring the south wall of the Lady Chapel and other stonework repairs. The full cost for the year was almost £56,000 but the generous support of The Friends of St. Helen's and a grant to cover the VAT has reduced this amount.

Further Audio-Visual equipment costing £7,656 has been purchased during the year to enable live-streaming of the church services. The full cost of this was covered by donations. The cost of this equipment has been added to Fixed Assets as shown in Note 6. As explained in Note 6, the £56,724 cost of the main system in 2019 has also now been added to Fixed Assets and these items are being written off over 5 years after purchase.

Reserves Policy

The PCC follows the general recommendations for Church of England parishes and sets aside funds to provide cover against a sudden loss of income and unforeseen capital expenditure. The levels of these reserves were considered by the PCC and it was decided that the Reserve for Capital Expenditure should remain at its current amount of £75,120 but that the Income Reserve could be reduced by a transfer of £25,000 to the General Fund and it now stands at £50,073. These funds are shown with the Designated Funds in Note 9 to the accounts.

Charity Partnerships

It has been a difficult year for all our charity partners and due to the Coronavirus epidemic, the subsequent lockdown period and ongoing restrictions, it has been extremely challenging to deliver the objectives the CPT set out for 2020. We are, however, delighted that we were able to provide the committed financial support throughout this year and will look forward to 2021, when we hope to revive our relationships with our charity partners.

Overview of Charity Partnerships

Local

Azalea Luton: Azalea reaches out to those trapped in or vulnerable to sexual exploitation, supporting them to build new lives because of the love of God, through Outreach, Drop-In and Befriending and also works as a key partner in Faiths Against Child Sexual Exploitation (FACES) – which is a local coalition of faith leaders working to prevent Child Sexual Exploitation (CSE). Recognising that abuse is real they believe that faith communities can and should be part of the solution. Azalea works with other faith groups to offer training to community leaders so they can spot the signs of CSE and address the problem at a local level.

National

The Children's Society: Fighting child poverty and neglect, and helping all children have a better chance in life. From their history in the vision and actions of a young Sunday school teacher, at the end of the nineteenth century, their work has been grounded in the churches at local and national levels. Churches constitute their core partners and they work very closely with the Church of England. They are proud to work with all the major denominations and with other faiths, as part of a movement for change.

International

Orphans Know More: Orphans Know More (OKM) is one of the ministries of Youth With a Mission England and Wales (YWAM) and based in Harpenden. OKM believe that the best way to tackle the international orphan crisis is to care for children in a family environment and unit.

The Jinja Region in Southern Uganda is where OKM has its pilot project. 23 local families care for 140 children as their own, offering love, acceptance and care without condition. These families still function as a nuclear unit free from institutionalisation, inspiring hope that this model can be replicated on a larger scale.

CCT Kimbilio: The charity is overseen by a group of experienced Trustees who share a passion for the Congo and the work with street children. In simple terms, Kimbilio is a project supported by the Congo Children Trust. This gives CCT the opportunity to develop new projects across Congo in the future.

Kimbilio supports street children in Lubumbashi, Katanga in the Democratic Republic of Congo. They have been working alongside the Anglican Church of Congo since 2007. They support children living in the streets of Lubumbashi through a drop-in and welcome centre which offers a rehabilitation programme, education and training, health, nutrition and accommodation support. Their four key areas of service provision are prevention, street outreach, rehabilitation and reintegration.

Giving

Charity	Planned Donation	Guaranteed Donation <i>Paid quarterly</i>	Additional <i>Paid Annually Finances allowing</i>
Azalea	£4000	£3000	£1000
Children's Society	£4000	£3000	£1000
CCT & Kimbilio	£5000	£3500	£1500
Orphans Know More	£7000	£4500	£2500
Total	£20000	£14000	£6000

During 2020 we continued to make the guaranteed donation payment to all four of our charity partners.

Relationship Building

Subject to the restrictions during 2021, we will endeavour to focus our efforts in relationship building and development, with each charity partner across a three month period each year.

These periods are outlined below and have a degree of flexibility.

Children's Society	- December to February
Orphans Know More	- March to May
Azalea	- June to August
CCT Kimbilio	- September to November

Additional Support for Charities:

During 2020 we provided support and additional fund raising activities for our Charity Partners and several other local charities. The Children's Society received a total of £902.68 from the donation box collection. Harvest Festival cash donations supported the Bishop's Appeal for Nepal, and a reported £2,273 was raised. Azalea received food collections during March and the Harvest Festival non-perishable food contributions, with the Macintyre Home receiving the perishable food contributions.

During 2020, a further £1,435 has been donated by individuals to the CCT for the Kimbilio School Project, adding to the impressive donation of £9,022.75 which was raised in 2019.

Members of St. Helen's and St. Peter's congregations contributed significantly towards £2,345 (plus £541 of Gift Aid) which was donated through Wheathampstead Churches Together (WCT) for Christian Aid Week.

Continuing support:

Watford & Three Rivers - Bi-monthly food donations.

St Albans & District Foodbank - Bi-monthly food donations

CPT Objectives for 2021

1. To produce regular prayer requests and encourage the congregation to pray regularly for our partner charities.
2. Arrange guest speakers from the charity partners.
3. To explore further opportunities in providing mission outreach with our charity partners.

Charity Partnership Team 2020

Clare Mackay, David Perch and Karl Fenwick

Safeguarding

The PCC is committed to safeguarding and promoting the welfare of all children and vulnerable adults who attend church or church activities. We have in place – and regularly review – a policy for Safeguarding which is the Church of England Statement “Promoting a Safer Church”. Our Safeguarding Procedures are contained in the Church of England's “Parish Safeguarding Handbook”. All relevant volunteers are DBS-checked and issued with appropriate guidance for their role. We are committed to training for all our volunteers. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Risk & Statutory Policies

As required by law, the PCC has considered the major risks within its responsibility and the systems designed to minimise those risks; this has included annual Health and Safety Inspections with recommendations reported to the PCC.

The PCC has in place statutory policies in the following areas:

- DBS Checks;
- Safeguarding of Children and Vulnerable Adults;
- Domestic Abuse;
- Data Protection;
- Equality and Inclusion;
- Health and Safety.

Where appropriate, these are in line with Diocesan guidance and all are reviewed regularly by the PCC.

Goods, Fabric and Ornaments

On account of restrictions due to Covid-19, a limited review of the inventory of Church goods, fabric and ornaments was carried out for 2020 and the inventory updated for acquisitions and disposals. The Fabric Committee has taken further the programme of redecoration and repairs at St. Helen's and St. Peter's which has included work on the buildings, churchyard and car parks. Recommendations of the Quinquennial Inspection including stonework repairs have been acted upon and the South Transept outer wall has been repaired. St. Helen's has benefited from the installation of a metal theft roof alarm and lone worker alarm. The congregation generously donated the funds for a new video mixer/switcher, mobile camera and router so that the church could adapt to the new situation by providing both recorded and live-streamed services.

Stewardship & Renewal

The Parish Giving Scheme has been in operation since 2018 and we are grateful to those many people who are committed to regular giving – which helps us to have a regular income in troubled times. We are also grateful to have received so many generous donations in recognition of our reduced income and continuing needs. In 2020 we provided the opportunity for online giving using a credit or debit card via our website, and during the year we received donations of over £10,000 in this way, plus added Gift Aid of nearly £2,000. There is also a permanent card reader now installed in St. Helen's Church enabling contactless donations by those attending services and also visitors during the week. The Stewardship Team are working on ways to increase awareness of the opportunities of giving through legacies. It is part of our individual Christian stewardship to make a will, which is a good opportunity to include a legacy to our parish. In the past many capital projects have been financed by legacy giving.

The PCC is grateful to the Friends of St. Helen's Church (Wheathampstead) (Registered Charity No 1048053) for its on-going generous support.

St. Helen's Fellowship

It is a year since St. Helen's Fellowship last met in the Mead Hall. Like all groups and activities in the village, we were forced to cease meeting but we were determined to keep in touch by telephone. Many of our members live alone, have health problems and/or are feeling their age. Social isolation is a recipe for acute loneliness and even fear. Members have said how much they enjoy and appreciate hearing the sound of another voice on the telephone and knowing that there is support from volunteers in the church and village.

On 22nd October in St. Helen's Church a matinee screening of the previous Sunday's online service was enjoyed by 22 members. Another screening was held on 17th December just before the third lockdown. All Covid social precautions were in place and no refreshments were served, but for all that it was obvious just how pleased people were to be there and to see each other again. We are grateful for help given by our projectionists.

Contact with the MacIntyre Home at 1 Station Road has had to be limited but Easter, Harvest and Christmas gifts were taken there and we were represented at the funeral of Pat Levell, the last surviving resident resettled from Cell Barnes Hospital.

Our members so want to get back to regular meetings but recognise the need to keep safe. We all look forward to when we do meet again – and it will be a real celebration.

Deanery Synod Report

The Rector and three elected representatives serve on the Deanery Synod. In normal years the Deanery Synod arranges an Ascension Day Service and a Choral Evensong as well as three meetings to focus on a particular topic (often with a guest speaker). The meetings take place in different parishes of the Deanery, and there is the chance to learn more about other churches and congregations. In 2020 both Deanery services had to be cancelled and only one meeting could be arranged: a Zoom meeting in November when representatives shared their experiences of continuing church life within Covid-19 restrictions. Amid the obvious loss and disappointment it was good to hear stories of adaptation and initiative as Ministers and congregations seek to continue to enjoy worship, offer pastoral care and maintain fellowship.

Rev'd Tom Sander had become Rural Dean but stood down on being appointed to an incumbency in the Diocese of London. Rev'd Richard Banham has been re-appointed to that role.

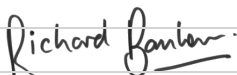

The above report was approved by the Wheathampstead Parochial Church Council on the 22nd March 2021.

A handwritten signature in black ink that reads "Richard Banham". The signature is written in a cursive style with a horizontal line underneath the name.

Rev Richard Banham
Chairman

STATEMENT OF FINANCIAL ACTIVITIES - For the year ended 31 December 2020

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WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL									
2020 Accounts									
BALANCE SHEET - As at 31 December 2020									
							2019		
							Restated		
		Note		2020			Note 6		
				£			£		
FIXED ASSETS									
	Tangible fixed assets	6		44,401			45,437		
	Investments	6		1,595			1,492		
				45,996			46,929		
CURRENT ASSETS									
	Amounts receivable and prepayments	7		11,712			21,732		
	Cash at bank and on short term deposit			274,500			323,141		
				286,212			344,873		
	AMOUNTS PAYABLE WITHIN ONE YEAR	8		5,137			23,823		
	NET CURRENT ASSETS			281,075			321,050		
	NET ASSETS			327,071			367,979		
FUNDS									
	Endowment	9		1,595			1,492		
	Restricted	9		20,666			18,977		
				22,261			20,469		
	Designated	9		200,766			218,823		
	Unrestricted	9		104,044			128,687		
				327,071			367,979		
These financial statements were approved by the Parochial Church Council on 22nd March 2021									
Signed on behalf of the PCC									
									
The Rvd Richard Banham		Madeleine Bigmore							
Chairman		Treasurer							

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2020 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2020

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The historical cost convention is adopted except for investments, which are shown at market value at the balance sheet date.

The statements are prepared on the accruals basis.

Funds

Unrestricted funds are those available for the general purposes of the PCC. The purpose of restricted funds is noted in the statements. Interest, other income and tax recoverable related to amounts allocated to particular funds is credited to those funds.

The statements include transactions for which the PCC is responsible but not those of informal groups of members or of separately constituted bodies from which the PCC may benefit.

Income and use of resources

Collections, covenants, donations and similar income are recognised on receipt.

Income tax recoverable on covenants and donations is recognised when the income is recognised.

Income from fund raising events, coffee in the chancel etc, is shown in full and the related expenses are included within resources used.

Grants and legacies are recognised in the period when they become due.

Expenditure is accounted for when incurred.

Assets

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

Depreciation is provided on equipment used by the PCC over the useful life of the asset. Items of equipment costing less than £1000 are written off when the expenditure is incurred.

Short term deposits include cash held in a Church of England Central Board of Finance account and at the bank.

2 LEGACIES, DONATIONS, NAVE BOXES, ETC.

	Unrestricted Funds	Designated Funds	Restricted & Endowment Funds	TOTAL 2020	FUNDS 2019
	£	£	£	£	£
Donations, nave boxes etc.	6,526	-	-	6,526	3,577
Donations in lieu of collections	12,863	-	-	12,863	-
Donations for Online Services Equipment	-	8,600	-	8,600	-
Legacies	-	1,000	-	1,000	6,000
Friends of St Helens	-	8,735	-	8,735	11,618
Donations for Flower Fund	-	-	360	360	360
Donations for Charity Partnership Fund	-	-	-	-	4,252
Donations for Tea Time Church Fund	-	-	230	230	230
Donations for Fellowship Fund	-	-	241	241	630
Donation for 'Lunch for One'	197	-	-	197	501
Donations for Hampers	1,035	-	-	1,035	2,813
Donations for Ouseley Trust Fund	-	-	300	300	3,500
Donations for Music Fund	-	-	300	300	1,420
Donations for Brewhouse Hill Project	-	-	-	-	5,000
Donations for Development Fund	-	81	-	81	480
Miscellaneous income	42	-	103	145	262
Income tax recoverable on donations	3,065	1,621	1,426	6,112	3,059
	23,728	20,037	2,960	46,725	43,702

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2020 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2020

3 GIVING

	From Parish income		Special collections, Community Fund	
	2020 £	2019 £	2020 £	2019 £
Overseas missions				
Congo Children Trust	3,500	3,500	1,435	-
	3,500	3,500	1,435	-
Home missions etc.				
Payments from funeral collections	-	-	-	30
	-	-	-	30
Other charities				
St Helen's School	2,550	2,550	-	-
The Royal British Legion	-	-	-	504
Harvest Appeal	-	-	2,273	9,023
Beds & Herts Historic Churches Trust	40	40	-	-
Orphans Know More	4,500	4,500	-	-
The Children's Society	3,000	3,000	-	76
Azalea	3,000	3,000	-	-
Watford & Three Rivers Refugee Partnership	-	-	-	76
Payments from Community Fund	-	-	2,280	2,342
	13,090	13,090	4,553	12,021
TOTAL	16,590	16,590	5,988	12,051

Note: Giving to St Helen's School is by standing order which is continuing into 2021.

4 CHURCH MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds £	Designated Funds £	Restricted & Endowment Funds £	TOTAL 2020 £	FUNDS 2019 £
Stationery, post, telephone, print	4,290	-	-	4,290	5,289
Staff salaries	28,371	-	-	28,371	28,665
Pension Contribution	716	-	-	716	660
Payroll administration costs	501	-	-	501	498
Miscellaneous	24	-	-	24	121
Office Equipment depreciation	749	-	-	749	-
Bank charges and card fees	308	-	-	308	113
	34,959	-	-	34,959	35,346

Note

During the year the PCC employed an average monthly number of 3 staff: a parish administrator, an organist, and a Children's and Families' Minister, all on a part time basis. (2019 also 3)

The total costs of salaries and pensions are as shown above and no national insurance costs were incurred

No employees received more than £60,000

2020 Accounts

5	RESOURCES USED FOR THE WORK OF THE CHURCH
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WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL							
2020 Accounts							
NOTES TO THE ACCOUNTS - Year ended 31 December 2020							
6 FIXED ASSETS							
Tangible assets							
				Coffee equipment	Office printer	AV equipment	Total
				£	£	£	£
	Cost	At 1st January 2020		1,406	4,991	56,724	63,121
		Additions at cost		-	-	7,656	7,656
		At 31st December 2020		1,406	4,991	64,380	70,777
	Depreciation	At 1st January 2020		1,348	-	11,345	12,693
		Charge for the year		58	749	12,876	13,683
		At 31st December 2020		1,406	749	24,221	26,376
	Net book value	At 31st December 2020		0	4,242	40,159	44,401
		At 31st December 2019		58	-	45,379	45,437
In 2019 the cost of the Audio Visual System was charged in full to the AV System Fund and to the Fabric Fund. This cost of £56,724 should, more correctly, have been added to Tangible Fixed Assets. Accordingly, the cost in 2019 and the additions in this year have now been included in fixed assets and depreciation charged to the appropriate funds. The comparative figures stated in these financial statements and funds brought forward in The Statement of Financial Activities have been restated to reflect this adjustment.							
Investments at market value							
	Central Board of Finance Investment Fund			1,595		1,492	
7 AMOUNTS RECEIVABLE							
				2020		2019	
				£		£	
	Income tax recoverable			7,943		6,212	
	From Friends of St Helen's for funded works			-		11,617	
	VAT recoverable on building works			3,011		2,323	
	Other amounts receivable			758		1,580	
	TOTAL			11,712		21,732	
8 AMOUNTS PAYABLE							
				2020		2019	
	Accrued expenses			£		£	
	TOTAL			5,137		23,823	

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL						
2020 Accounts						
NOTES TO THE ACCOUNTS - Year ended 31 December 2020						
9 FUNDS	1 Jan 2020					
	Restated	Incoming	Resources	Transfers		31 Dec
	Note 6	Resources	Used	of Funds		2020
	£	£	£	£		£
Endowment Funds	1,492	103	-	-		1,595
Restricted Funds						
Community Fund	4,377	3,267	(2,280)	-		5,364
Flower fund	268	1,344	(965)	-		647
Tea Time Church	208	231	(95)	-		344
Bell Fund	1,049	76	(80)	-		1,045
Music Fund	5,897	399	(634)	1,050		6,712
Ouseley Trust Fund	2,985	385	(1,100)	-		2,270
Charity Partnership Fund	3,704	14	-	-		3,718
St Helen's Fellowship Fund	489	243	(166)	-		566
Specific collections		3,708	(3,708)	-		-
	18,977	9,667	(9,028)	1,050		20,666
Total Restricted Funds	20,469	9,770	(9,028)	1,050		22,261
Designated Funds						
Fabric Fund	50,389	32,245	(75,996)	40,000		46,638
Income Reserve	74,835	238	-	(25,000)		50,073
Capital Reserve	74,835	285	-	-		75,120
Development Fund	8,731	114	-	-		8,845
Roof Fund	10,033	57	-	10,000		20,090
	218,823	32,939	(75,996)	25,000		200,766
Unrestricted Funds						
General Fund	128,687	185,403	(183,996)	(26,050)		104,044
TOTAL FUNDS	367,979	228,112	(269,020)	-		327,071
Notes						
Endowment Funds						
These are the Fenwick and Bracey bequests, the investment of which is mainly in the CBF Investment Fund shown in the Balance Sheet. Income from the Fenwick bequest is for the church and churchyard upkeep. These funds, and their annual movement in value, are included with the restricted funds.						
Community Fund						
This fund is from collections at weddings and baptisms, and some donations, which are set aside to provide assistance to those in need mainly in the parish of Wheathampstead.						
Bell Fund						
For the renovation, repairs and maintenance of the bells, including handbells, and related structures, fixtures and fittings, plus the support and development of the bell ringers.						
Music Fund						
Money set aside by PCC and other donations for music and choir purposes within the church						
Ouseley Trust Fund						
Grant received from "The Ouseley Church Music Trust" to provide up to 4 choral scholarships for junior members of our choir						
Charity Partnership Fund						
Donations set aside by the PCC for work on the Kimbilio Project and and future projects with our Charity Partners						
Fabric Fund						
This was a legacy received in 2005 which the PCC has designated for use on any future major fabric expenditure.						
The legacy was made with no restriction as to its use and is therefore included in unrestricted funds.						
The fund has now been supplemented by a transfer of £40,000 from the General Fund.						
Income Reserve and Designated Capital Reserve						
As the Diocese recommends, the PCC maintains designated funds as a reserve against sudden total loss of income and unforeseen capital expenditure. Reserves were set at an initial level of £60,000 each in 2005 with interest to be accrued to the funds as a protection against inflation. During the year the PCC reviewed the Reserves Policy and decided to reduce the Income Reserve by a transfer of £25,000 to the General Fund.						
Development Fund						
Donations set aside by the PCC for improvements to the interior of St Helen's						
Roof Fund						
Transfer of funds for future repairs on the roof of St Helen's						
The cash related to the restricted funds is held in the PCC bank accounts.						

Independent Examiner's Report on the Accounts

I report to the members of the Wheathampstead Parochial Church Council (PCC) on my examination of their accounts for the year ended 31 December 2020.


As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Christopher Ellis ACA
23 March 2021

Trustees of Wheathampstead Church School

Trustees Annual Report and Financial Statements for the year ended 31 December 2020

The Rector and Churchwardens are trustees of a fund, the beneficiary of which is St Helen's School, Wheathampstead, and manage a fund invested with the Church of England Central Board of Finance (CBF) through CCLA. The income from the investment is used to contribute towards the Governors' liability for the external repairs to the School.

During this year, the total income was £259. According to the mid-market prices as per the statements provided by CCLA Investment Management Ltd at 31st December 2020, the total value of the two funds at that date was £8,889. Together with cash held in the bank of £1,828 the total assets of the Trust stand at £10,717.

Rev'd Richard Banham and Mrs Helen Caldwell
Trustees 30 March 2021

Fund Account for the year ended 31 December

	2020 £	2019 £
Dividends received:-		
Fixed Interest Securities Fund	64	76
Income Investment Fund	195	189
	<u>259</u>	<u>265</u>
Changes in market value of investments:-		
Fixed Interest Securities Fund	61	41
Income Investment Fund	434	1,025
	<u>495</u>	<u>1,066</u>
Net movement in fund during the year	<u>754</u>	<u>1,331</u>

Statement of Assets and Liabilities as at 31 December

	2020 £	2019 £
Investments at cost 1999	<u>5,862</u>	<u>5,862</u>
Investments at valuations:-		
Fixed Interest Securities Fund	1,954	1,893
Income Investment Fund	6,935	6,501
	<u>8,889</u>	<u>8,394</u>
Cash at Bank	<u>1,828</u>	<u>1,569</u>
	<u>10,717</u>	<u>9,963</u>

Independent Examiner's Report

I confirm that the above financial statements accord with the bank and investment records of the Trust

Peter Slater BA(Hons) ACA 30 March 2021
Harpenden

