



## *St Michael with St Mary*

Living God, we pray for growth in St Michael's and St Mary's:  
make us effective evangelists,  
deepen our spirituality,  
and strengthen us for service,  
in your name and to your glory.  
Amen.

# **Annual Report and Accounts 2023**

including the Agenda for the Annual Meeting  
10.30 am Sunday, 19<sup>th</sup> May 2024 in St Michael's Church

UK Registered Charity 1132915

The Parish Office  
The Vicarage  
St Michael's Street  
St Albans, AL3 4SL

[www.stmichaels-parishchurch.org.uk/](http://www.stmichaels-parishchurch.org.uk/)

Governed by the Parochial Church Council Powers Measure (1956) as amended  
and Church Representation Rules



## **THE ANNUAL PARISH MEETINGS**

**Sunday 19<sup>th</sup> May 2024**

**10.30am THE ANNUAL MEETING OF PARISHIONERS**

- Appointment of Clerk
- Election of Churchwardens

**10.35am THE ANNUAL PAROCHIAL CHURCH MEETING**

- Apologies
- To receive the revised Electoral Roll
- To confirm the minutes of the meeting held on 22<sup>nd</sup> May 2023
- Delegation of Churchwardens' powers in respect of St Mary, Childwick Green to those elected as Deputy Churchwarden(s)
- Election of Deputy Churchwarden(s)
- Election of members to St Albans Deanery Synod
- Election of members to the PCC
- Election of St Mary's sub-committee
- Election of Stewards (Sidesmen)
- Election of Assistant Churchwarden(s) for St Michael's
- To receive the Annual Report of the PCC including Accounts for the year ended 31<sup>st</sup> December 2023
- Appointment of Reviewing Accountant
- Chairman's remarks
- Matters arising from minutes of 22<sup>nd</sup> May 2023 or discussion of matters of general parochial interest – to be sent in advance to Jonny at [vicar@parishofstmichaels.org.uk](mailto:vicar@parishofstmichaels.org.uk)
- Date of Next Meeting
- Grace

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# Vicar's Introduction

It has been a year since I started in service as Vicar of St Michael's with St Mary's; I was installed and had the annual parish meeting in the same fortnight. I don't know quite how that has happened, as it feels like we have barely arrived in the parish, but there we are!

First, I must offer thanks for all that has been done in service of the church in the year 2023. As the reports show, the churches did not stand still during the vacancy, and we continue to be blessed by the offerings of the talents and time of so many. Without them this parish would be unable to carry out its mission of witness and service to our local communities. Thank you in particular to Val and Mark, our Wardens. As many of you know, I have asked Ann Dean, our amazing archivist to begin a project of collating all the known names of the Wardens of this parish so that we can record them on a board, similar to the Vicars' board that hangs on the south wall. I think it is important to do this because the ministry of a church is not just that of its clergy (thank *goodness*) but of its people, represented by the Wardens who are elected each year for that purpose. As St Paul helpfully puts it in Philippians 1, we are all partners in the Gospel, and at St Michael's I am deeply grateful for the committed partnership of Val and Mark, and of the Assistant Wardens the parish is blessed with.

Thanks too to all our volunteers, and members of the PCC. I would like to say in particular, a few words of thanks to Ken, Kate, and Mark who chair our PCC sub-committees, and to Gillian who has handed chairing the Pastoral and Worship Committee on after many years of service. To Paul for his chairing of the St Mary's committee for what must be generations, as he now hands this on to a wider group. To Colin for his leadership of our musical life. To John for his continued support as Assistant Priest. To Nigel for his care and time, both of which are poured into our accounts. To Alison for her continued role as Safeguarding Officer, and all the unseen work that takes. To our Choir, Bell Ringers, Junior Church leaders, Welcomers, Stewards, Church and Churchyard Working Parties, Parish Administrator, Lay Visitors, Flower Arrangers, Friends of St Michael's, Committee members, Readers, Intercessors, Webmasters, and the many others who support our common life selflessly. As well as every member of our various congregations for your service, support, and generosity.

As I continue my ministry in this place, I am aware of a great sense of privilege in serving as Vicar here. We worship, witness, and work together while facing the challenges of accommodating a wide range of theological, liturgical, and personal opinions, and we do so with good humour and grace. It can be challenging at times to decide what should be preserved and what it is correct to renew, refresh and stop. This parish however has been supportive of changes and welcomed our family with great kindness. Speaking of change, our tower at St Michael's needs work, as does our drainage, and both of these will be a focus for 2024, along with the fundraising for them. We are working on a new website and logo for our churches, as we aim to communicate a message of openness and engagement in our online and print aspects. We will finish a new Mission Action Plan and set priorities for the church family for the next 3-5 years.

The PCC has said it would like to see our congregational numbers continue to recover after Covid and indeed grow in both our Churches. We often have new members

attending our services and others returning as they now feel safe to do so, and I thank God for this. It is also important to note that we have increasing contacts in the community. I am working closely with St Michael's as a governor and friend, and hope to start Confirmation classes in school in 2024. We are offering coffee after the Wednesday service again to parents and carers, and this is being well received. Links have been re-established with all schools in the parish, and visits to the church and requests for special services are developing.

The demand for the use of all our buildings is increasing and my thanks are offered to Danielle for her sterling work in dealing with this. It is also wonderful to see Baptisms and Wedding numbers increasing in both churches. Our links to Fosse House also go from strength to strength, with both Holy Communion and regular informal services taking place each month, at which attendance has grown significantly. Thanks to Phillip for his musical support of this especially. There are also Home Communion services being requested and I am hopeful that we can relaunch a Lay Team to support the clergy once again in this Ministry.

There is much more I could say here but I think that will do. Thanks again to you, and most of all to Almighty God, who in his Son has given us so much, and who promises to be with us in all that is to come. As the dismissal in the Eucharist puts it, 'let us go forth to love and serve the Lord, in the name of Christ. Amen. Alleluia.' Let us indeed.

Jonathan Lloyd

## Church Wardens' Report

We began this year still in vacancy but secure in the knowledge that Jonny, Emily and the family would be moving down the hill. Our focus then was ensuring that we continued to offer all our weekly services at both St Michael's and St Mary's. We were able to do this with the continuing support of John Bannister, our Associate Priest, and Ruth Goatly, Associate Priest at St Mary's, Marshalswick. It was a huge shock when Ruth was taken to hospital for life-saving treatment shortly after her hip operation, but we are delighted that she has now recovered. We are extremely grateful to John and Ruth for their support and wise counsel during this period. Mike Ford, Patsy Cann and Barbara Young also continued to deliver services at St Mary's, while clergy from across the diocese presided at services in both churches. We thank all of them, especially Kylie Hodgins, Assistant Rural Dean, who was generous with her time in offering advice both to us and to Georgie about weddings and funerals.

Planning for Jonny's Institution and Induction Service began in January. We discovered to our horror that both the Parish Centre and the school were unavailable on the night, so we decided to go for an outdoor reception in the churchyard. It was a boon that we were able to discuss the service with Fr Richard Watson, our Rural Dean, and Jonny in person, rather than manage everything over the airwaves. On the day, Mission & Community set up everything for the outdoor reception and parishioners contributed food. The Bishop of Hertford, Dean of St Albans, and all other clergy processed round the church before the service and, just as they got to the porch, the heavens opened. The clergy at the back of the procession got an unexpected shower but none of this detracted from the service itself. Plans were quickly changed to hold the reception in church, which proved very successful. M&C made the event a great success, in addition to all their other events this year, so a huge thank you to Kate Berry, the committee and all their helpers.

Stewardship committee has been busy; Ken Young's report shows just how much has been achieved and still needs doing. Nigel Voyce has managed our finances with his usual efficiency and support from Georgie in managing the payments system. As ever, John Mathews and Roy Brooks have done innumerable jobs in the church, Jim Mann's churchyard group has kept things in wonderful order outside, while Jane Larman's cleaning group has done the same inside. Anita Lindeman and Kathryn Mathews have provided wonderful and original floral decorations throughout the year and excelled themselves at Christmas. Think of them all when you see the church looking lovely!

Pastoral & Worship committee organised the Lent course last year based the book 'On retreat with Henry Nouwen' and the weekly sessions were led by different people, including Patsy and Nick Herbert. Organising all the Easter services was a challenge but we managed to run them all with the assistance of our supporting clergy and numbers were reasonably good. Colin Hamling continued to provide a variety of music for our services with the assistance of the choir, and to support us in numerous ways during the vacancy.

Our assistant wardens have supported us throughout the year; our grateful thanks to Sue Dyson, Anita Lindeman and Chris Allen, and to Rachel Naylor as we say 'farewell' to her and welcome Steph Rainbow in this role. Steph has also continued to support Georgie and Danielle as Office Manager. Paul Barnes has continued to ensure that all runs well at St Mary's despite officially stepping down as Deputy Warden. We can't list everyone by name, but we are extremely grateful to all of you for keeping everything running smoothly during the vacancy and beyond.

We ended the year on a very optimistic note; Jonny, Emily and the children have settled in very quickly and are contributing to parish and school life in so many ways. Taking on your first parish is a massive learning curve for a new incumbent and Jonny is not only showing himself equal to the challenge but actually seems to be enjoying it!

Val Chiesa and Mark Pedroz

## Statement of Public Benefit

The Ecclesiastical Parish of St Albans St Michael (UK Registered Charity 1132915) exists to offer Christian worship, teaching and pastoral care. Our provisions are open to those of all faiths and none, and are free at the point of delivery. (Some occasional offices do incur statutory fees, although we strive to ensure that none are excluded on the grounds of economic or other disadvantage.)

During the past year, public benefit has been advanced in many ways, including:

1. the provision of regular and seasonal worship in sacrament, liturgy and song;
2. the provision of occasional offices - baptisms, weddings, funerals - to mark important stages in the journey of life;
3. the provision of opportunities to engage with Christian doctrine in public preaching, teaching, small groups and children's activities, both inside and outside of church, including in and for local schools;
4. the provision of services to vulnerable groups, including the establishment of a

group for older parishioners which meets to walk - optional according to ability – which is followed by a pub lunch;

5. the provision of training in musical performance and theory through our choir, organ scholarship, choral scholarships and bell-ringing;
6. the provision of numerous formal and informal acts of pastoral care;
7. the maintenance of St Michael's and St Mary's as buildings of listed heritage in stone, wood, glass and metal;
8. the supply of St Michael's and St Mary's as venues for reflection, prayer, and tourism, open most days of the year;
9. the maintenance and supply of the Parish Centre, Memorial Hall, and Childwick Schoolroom as spaces for community gathering and hire, including at discounted rates to partner charities;
10. the raising of funds for partner charities and donations in kind for FEED, St Albans Foodbank

Subsequent entries in this Annual Report expand on the above.

## Parochial Church Council Members 2023

Members of the Parochial Church Council and Trustees of the Charity during 2023 were:

### **Ex Officio**

- Jonathan Lloyd
- Val Chiesa, Churchwarden, Lay Chair
- Mark Pedroz, Churchwarden, Lay Vice chair.

### **Elected to Deanery Synod**

3 elected triennially [2023-2026] and sit on PCC also:

- Sue Dyson
- Graham Willey
- Vicky Young [elected by PCC during '23]

### **Elected to PCC**

Elected at **APCM 2023** to serve on a rolling triennial basis:-

- Chris Allen
- Ken Young
- Lynn Ashmore
- Sue Vaughan
- Nigel Voyce
- Jane Larman
- Blessing Johnson

- Dione Verulam
- Rachel Naylor
- Barbara Young
- David Carter
- Kate Berry
- John Bannister
- Vacancies: 3

## Council Report (PCC Secretary)

The PCC has held 6 meetings on alternate months during the past year. The average attendance has been 10 people. The meetings are represented by the four sub-committees:

- Mission and Community
- Pastoral and Worship
- Stewardship
- St. Mary's.

The PCC includes members of the Standing Committee which typically involves both clergy and wardens. In addition to the Standing Committee the members of the Deanery Synod, Diocesan Synod and Friends of St. Michael's are included at the PCC. These committees report back to and participate in decision making for the PCC at the six meetings held during the year.

Lynn Ashmore

## Mission and Community Committee Report

2023 was a year of two parts - completion of the interregnum and the welcome of Jonny, Emily and their family in May. Your Mission & Community Committee have certainly not been idle over this period of change.

Responding to the King's theme of volunteering on Coronation Bank Holiday Monday, 8<sup>th</sup> May, we organised a litter-pick around the Parish, providing tea and cakes at the Parish Centre for the helpers.

We were lucky again with the weather for Folk Night, where great music from the Swan Vesta Social Club and excellent food and drink drew in the crowds. Thanks to all the volunteers, who worked tirelessly, we raised c.£1700.

Thanks to Jane Larman for her indefatigable organisation of church cleaning and to the cleaning team, and to Kathryn Mathews and Anita Lindeman for running the Flower Power team and masterminding the spectacular floral decorations at Christmas and Easter.

Kathryn and Sue arranged five Parish Walks between April and October, followed by a pub lunch at the Portland Arms, where we were joined by some from the former lunch club, averaging 15 people for lunch. We held a picnic in the garden of St Mary's in August and a Christmas Lunch at the Portland, both of which attracted 23 people.



The Bonfire Party in November was a huge success, with profits up 37% year-on-year due to increased ticket and alcohol sales. We served mulled wine and mince pies at the Advent Service on 3<sup>rd</sup> December, which always go down well.

Where possible we happily support Val and Mark, who continue to do a wonderful job as Wardens, for which all are thankful. We work with the Pastoral and Worship Committee to ensure the continuation of pastoral care through phone calls, visits and help with transport. We visited residents at Fosse House for tea and cakes in June, August and October, taking three dogs on the last occasion, which went down very well. Another dog-patting visit is planned for the end of April.

M&C members supported Jonny with his hugely successful Burns Night in January, mashing neeps and tatties, manning the bar and enjoying a wonderful evening of Scottish ceremony, fare and dancing. It was an evening to remember and hopefully to repeat.

The Committee offers huge thanks to Kate Berry for her excellent leadership as Chair over the last few years and are delighted to welcome some new members to the team.

Alison Ferreria, Jane Larman and Sue Vaughan

## Pastoral and Worship Committee Report

We said goodbye to Zoe King from the committee last year, with thanks for her contributions, as we did Patsy Cann when she left to continue her training as a Reader at Sandridge Parish. We welcomed The Rev'd John Bannister onto the group with a particular role as co-ordinator for home communions, for which he will be recruiting and training a team from the parish in 2024. Membership currently stands at 5, with Mark Pedroz as Chair, the parish clergy, Gill Davies, and Barbara Young as full-time members. It is hoped that this will grow in the year to come.

During the year we offered an Advent course at the Vicarage on St Mark's Gospel which was well attended and thanks goes from the Committee and to all who helped in the delivery.

Worship remains central to the life of this parish and her churches. At Christmas the offering of a Christingle service during Advent was enthusiastically received. On Sunday mornings the offering of Churchyard Church each 3<sup>rd</sup> Sunday has given an opportunity for members of Junior Church to worship in a different way, and it is envisaged that this will continue to develop in structure in the year ahead. Thanks again, to all who assist in our ministry to young people- our church is indebted to you for your hard work and enthusiasm.

During the year the parish has joined the Prayerbook Society as a corporate member, recognising St Mary's distinctive role in the parish and deanery as a 'Prayer Book' church. It has been heartening to see this change begin to gain traction with those beyond our boundaries, and that the congregation at St Mary's continues to grow in their distinct identity within the parish.

Six new choral scholars have joined the choir and have greatly enhanced the worship at our churches.

Jonathan Lloyd

## Safeguarding Report

The House of Bishops 'Promoting a Safer Church' which is the safeguarding policy statement of the Church of England, together with all supporting practice guidance, has been adopted by our PCC and remains the basis on which we implement safeguarding within the parish.

St Michael's Church is committed to the safeguarding, care and nurture of children, young people, as well as vulnerable adults who are part of our church community. It is important to us that all our parishioners are able to worship with encouragement and safety.

In accordance with the Church of England guidelines, we continue to:

- include safeguarding as a standing item on the agenda of every PCC meeting.
- undertake an annual review of our safeguarding policy, which is approved by our PCC and can be viewed on the church website, as well as being displayed in the church and other church buildings.
- adopt and implement the Church of England policy for safer recruitment.
- obtain DBS (Disclosure and Barring Service) clearances for all volunteers working with children, young people and vulnerable adults, as well as for all PCC members in view of their position as trustees of the church.
- ensure that all people mentioned above receive the appropriate safeguarding training provided by the Church of England safeguarding team. This training is to be refreshed every 3 years.
- ensure that all groups who hire our church premises on a regular basis have their own safeguarding policy and if not, adopt ours.

I am very grateful for the support I receive from Jonny and Mark Pedroz, as well as the Diocesan safeguarding team.

Alison Ferreira

## Stewardship Committee Report

During the year the stewardship committee met five times, organising a vast breadth of business, ably assisted by the ministries of Georgie Ray (Parish Administrator), Danielle Argent (Halls Administrator) and Colin Hamling (Director of Music). The care of the finances and fabric however relies heavily on the continued devotion of the myriad volunteers who give of their time and skills quietly and faithfully. Their value is immeasurable, and the parish would be poorer without them all.

Parish finances remain well-controlled and reserves are such that regular maintenance, compliance and improvements are affordable; as is the ability to plan sufficiently for the medium and long-term. Our parish is blessed with a portfolio of income streams: regular giving from the worshipping community, generous benefactors and visitors. Another important income stream is the sizeable and growing contribution from those who hire and rent our space and facilities. However, with expenditure outstripping income we need to continue to focus on all of these areas.

In 2023 we especially targeted investment on these spaces yielding greatest revenue as the value of the property increases whilst better stewarding our physical assets. Amongst other improvements, we replaced toilet facilities in the Memorial Hall, where we also installed WiFi and replaced the heaviest imaginable, un-stackable tables. Additionally, we undertook unplanned repairs to the Memorial Hall bellcote which sprung a substantial leak and improved the decoration of the St Mary's schoolroom.

Improvements highlighted (and in some cases not !) from our diocesan five-yearly architects prioritised our efforts in the first half of the year. The St Michael's rotting tower roof timbers are the most significant and costly project being undertaken. We completed essential, electrical works at St Mary's, repaired the choir vestry roof, removed roots blocking drains and of course the remedial plaster replacement at St Michael's approaches completion now the residual damp concerns are better understood and managed.

There was a lot more besides.

Eco-church initiatives, championed by Peter Lindemann, are taking on a new impetus with the formation of a five-strong Sustainability Group which underwent some training and will expect to be most active in 2024.

We were extremely sorry to lose from the committee, but not of course from the work-force, Kevin Keenan and Trevor Simpson. Both remain actively involved and we all benefit from their commitment and experience. Membership remained constant however, with the introduction of Roy Brooks and of course Jonny Lloyd (Roy had a choice).

Finally, I would like to express our appreciation of Val Chiesa, her diligence, fortitude and patience: also of course, her inestimable minute taking prowess and guiding presence.

Ken Young

## St Mary, Childwick Green Report

Stately as a galleon, St Mary's sails on with little changed other than the very welcome end of the Interregnum and the installation of our new vicar; welcome Jonny and family!

Attendance numbers are holding up well with a modest increase.

The quality of the services and preaching continue to be excellent.

We have benefited from continued, and welcome support from the parish and I believe have contributed in turn by providing a warm welcome to visitors. These mainly, but not exclusively, come in the way of walkers coming visiting the open Church.

There is written evidence of how effective this is by the (mostly) delightful comments in the Visitors' Book and in many of the prayers hung on the branches of the prayer tree. Maybe this is a suitable mission for St Mary's, it certainly seems appreciated.

Paul Barnes

# Minutes of the Annual Meetings 2023

Parish of St. Michael's with St Mary's

## ANNUAL PARISH MEETINGS

### MINUTES

Sunday 22<sup>nd</sup> May 2023 - St Michael's Church

#### 10.25 am. THE ANNUAL MEETING OF PARISHIONERS

##### 1. Appointment of Clerk

Lynn Ashmore is willing to serve in this capacity.

*nem con*

##### 2. Election of Churchwardens

Val Chiesa

Proposed Nick Herbert

Seconded Jim Mann

Mark Pedroz

Proposed Yolissa Palmer

Seconded Russell Palmer

*nem con*

Jonny thanked Val and Mark for all their valuable work over the past busy year.

#### 10.35. THE ANNUAL PAROCHIAL CHURCH MEETING

1. **Apologies.** Godfrey Davey, Mark Pedroz, Nigel Voyce, Sue Dyson, Val Carberry, Colin Roberts.

##### 2. To Receive the Revised Electoral Roll

The Electoral Roll is defined as a list of eligible people to vote at such meetings. Those who are not on the electoral roll and not resident in the Parish are not eligible to vote. Clergy are not eligible to vote in the elections of laity. The total number on the Electoral Roll for 2023 is **172**.

Proposed Stephanie Rainbow    Seconded Jane Larman    *nem con*

##### 3. To receive the revised minutes of the meeting held on 22nd May 2022

An accurate record.

Proposed Rachel Naylor

Seconded Sue Vaughan    *nem*

*con*

##### 4. Delegation of Churchwardens' power in respect of St. Mary's, Childwick Green, to those elected as Deputy Churchwarden[s].

Churchwardens' power has been delegated to Deputy Churchwarden[s] for over 30 years. This shall continue. *nem*

*con*

##### 5. Election of Deputy Churchwarden[s]

Paul Barnes wishes to step down after being our longest serving officer. Jonny said it had been Paul who was the first person to welcome him to St Michael's and St Mary's and he thanked him for his tremendous work and commitment over the years. Until someone comes forward to fill this role, the position remains vacant. *nem con*

##### 6. Election of members to St Albans Deanery Synod

The Synod meets 3 times a year and links St Michael's to the next level for church governing. There are 3 people allocated to the St Albans Deanery Synod. Sue Dyson and Graham Willey are willing to remain in roll, therefore there is one vacancy which remains to be filled.

Graham Willey	Proposed Stephanie Rainbow	Seconded Jane Larman
Sue Dyson	Proposed Barbara Young	Seconded Jane Larman
nem con		

## 7. Election of members to the PCC

There are 15 elected members on a rolling triennial basis and 3 nominations have been received:

Ken Young	Proposed Val Chiesa	Seconded Geoff Goodall	
Chris Allen	Proposed Barbara Young	Seconded Kate Berry	
Sue Dyson	Proposed Chris Allen	Seconded Val Chiesa	nem con

This leaves 5 vacancies in total: 2 for the triennium APCM ending 2026, 2 for APCM 2025 and 1 vacancy ending APCM 2024. The PCC retains the power to fill vacancies between APCMs.

It is noted that 1 of the 4 sub-committees has a Chair who is not on the PCC. Committees need to report to the PCC at the 6 meetings held during the year. It would be, therefore, necessary to share PCC minutes and other papers with this committee Chair.

Nigel Voyce to update the Charity Commission website with our latest trustee details.

## 8. Elections of St Mary's sub-committee

The following lay members remain in place include:

William Davis, Carolyn Barnes, Paul Barnes, Eike Davis, Sarah Worth, Richard Rushman, Ingrid Rushman & Helen Chapman. Proposed Kate Berry Seconded Chris Allen  
nem con

## 9. Election of Stewards (Sidesmen)

The following continue in place and were re-elected:

Chris Allen	Bob May
Carolyn Barnes	Guy Marshall
Roy Brooks	Kathryn Matthews
Margaret Brooks	John Matthews
Val Carberry	Sarah McJannet
Guido Chiesa	Richard North
Justin Costin	Yolissa Palmer
Eike Davis	Russell Palmer
Susan Drummond	Stephanie Rainbow
Di Edworthy	Neil Rainbow
John Facer	Imogen Slaughter
Alison Ferreira	Jenny Tarvet
Mike Ford	Anthony Taylor
Geoff Goodall	Nigel Voyce
Jenny Hehl	Maureen Voyce
Bronwen Hewer	Graham Willey

Jacqueline Hoddy	Gordon Wright
Gill Huckerby	Barbara Young
Margaret Hughes	Ken Young
John Hughes	Kevin Yiu
Penny Kent	Anne Yiu
Wendy Klein	
Jane Larman	
Cornelia Lawrence	
Sophie Levitt	
Fiona Males	
Guy Marshall	

Proposed Kate Berry Seconded Chris Allen nem con

*'Alison [our Safeguarding Officer] noted that some safeguarding training is still due for renewal and since the APCM Jonny and she have liaised about this. They will continue to prompt those who have not got round to training, as yet, and the Vicar is happy to make his study available to support those who find accessing online training difficult.'*

#### **10. Election of Assistant Churchwardens for St Michael's**

Stephanie Rainbow, Sue Dyson, Chris Allen and Anita Lindeman are willing to serve in this capacity. There is 1 vacancy for this role.

Proposed Bronwen Hewer Seconded Alan Alkins

nem con

#### **11. To receive the Annual Report of the PCC including Accounts for the year ended 31<sup>st</sup> December 2022**

Jonny thanked Nigel for the important work which has gone into the financial report and accounts and all his ongoing commitment to this. Nigel will send these docs to the Diocese and Charity Commission.

Proposed Barbara Young Seconded Sue

Vaughan nem con

#### **12. Appointment of Reviewing Accountant**

Inspector of Accounts Brendan Chambers is appointed on the basis that he is prepared to stand again.

Proposed Ken Young Seconded Gill

Huckerby nem con

#### **13. Chairman's remarks**

At the outset I want to say what a privilege it is to have been called to serve you and this parish as your Vicar. It is a responsibility both wonderful and awesome, and, as I said at my installation service, one that I am both conscious of and to which I commit myself fully. At the end of this first week and a half in post I'm aware that I've barely begun to scratch the surface of who we are as a church community, but I (and we) already feel at home, and are looking forward to growing together as a wider church family centred around the table of Christ.

When looking at the list of names of previous incumbents on the wall in St Michael's, I am struck by two things. First is that I know myself to be standing on the shoulders of giants. Almost the first person to write to congratulate me when my appointment here was

announced was Kenneth, with whom I had already worked in the Deanery and at the Cathedral, and for whom I have the utmost respect and admiration. I just wanted to mark here my gratitude for and acknowledgement of his ministry in this place, giving thanks for it, and as we look to build upon it.

Second, I know as you all do that the life of a parish and her churches is not located in the person of the vicar - sorry places they would be if that were the case! What this meeting, the PCC, and each act of worship and fellowship we share together shows me is that ministry here is a work of collaboration.

I am grateful for the openness you have shown to inviting me into the fullness of the life of this parish, and to note my thanks to everyone who has worked to further the ministry here during the interregnum and in the past year, but especially to the Wardens, Val and Mark, and Paul at St Mary's, to Georgie and Danielle in the office, to all the members of our PCC and standing committees for their considerable gifts of time and talent, and to John and all the clergy who have given their time and skill to support our churches.

I would also like to say something about what I hope we might be reviewing next year at the APCM. We are going to begin the process of creating a new Mission Action Plan for the parish this year- starting with some time away as a church family in September, gathering our hopes for the future. We will discern together who our communities need us to be and who God is calling us to be in the next stage of our life. I ask your prayers now and in the months to come as we begin this task of discernment. Personally, I might say that I am hugely excited to start this process with you; I think we should be open to being surprised, hopeful, and to maybe even find that it will be fun.

That's all I want to say for now. You will get lots more, I fear, from the pulpit in the months to come... But, as I said at the beginning, I want to reiterate that it is a privilege to serve as your vicar. Please pray for me, as I do for you.

#### **14. Matters arising from minutes of 22nd May 2022 or discussion of matters of general parochial interest**

No matters arising.

#### **15. Date of Next Meeting**

Next APCM Sunday 19<sup>th</sup> May 2024

*nem con*

#### **16. Grace**

**Meeting closed.**

# Accounts for the Ecclesiastical Parish of St Michael, St Albans





Treasurer's Review for the period						
	Period start date				Period end date	
	1st	January	2023		31st	December 2023
From				To		

I present the accounts for the year ended 31<sup>st</sup> December 2023 of St Michael's Church with St Mary's, Childwick Green for consideration and reception by the APCM, having been approved by the PCC on 1<sup>st</sup> May 2024. The accounts have been inspected by Brendan Chambers and his report is annexed to these accounts. The PCC express their grateful thanks to him for this undertaking.

These accounts have been prepared under the Charities Commission Statement of Recommended Practice (SORP) 2005 for Accrual Accounts using the format of the Charity Accounting Templates and accompanying notes.

### Review of Financial position at year end

As we recover from the pandemic we moved into an Interregnum with its associated period of change and challenges during which we were fortunate to maintain a vital level of donations and Gift Aid of £117k (2021 £128k). Our income further benefitted from a most generous legacy of £86k (2021 £5k). Overall expenditure increased £31k as we continued to maintain our buildings whilst energy bills across our buildings increased this year to £15k as opposed to £7k in 2021.

### General (operating) Fund - Unrestricted

The General Fund showed a deficit of £17k (2021 £5k) despite the legacy attributed to this fund of £31k off set by the deficit on the unrestricted St Mary's fund £(17k) now assigned to the General Fund as underwritten by St Michael's PCC. Interregnum costs for the period May – Dec were £5k.

### Designated Funds - Unrestricted

These funds showed an overall contribution of £20k (2021 £8k) due to the increase in Rent and Letting income of £23k as we return our lettings towards capacity levels. We continued to maintain our properties in good letting order with a new car park at St Marys and upgraded lighting in the Memorial Hall.

### Designated Funds - Restricted

The Restricted Funds benefitted from a most generous legacy to our new Health and Safety Fund of £55k.

### Reserves Policy

The long-term investments in Note 6 comprise of 4 separate investments in investment income and property units. These investments are stated in the Balance Sheet (Note 17) with combined market values as at 31<sup>st</sup> December 2023 of £366,586 (2022 £343,665). As the pandemic ended investments started to recover with an increase in valuations during the year of £22,921 (2022 £(43,091) reduction) resulting in a cumulative unrealised revaluation reserve over original cost at the year-end of £197,951 (2022 £175,030).

Nigel Voyce ACMA (Retired)  
PCC Treasurer

## Section A

## Independent Examiner's Report

### Report to the trustees

Charity Name  
St Michael's Parochial Church Council

### On accounts for the year ended

31<sup>st</sup> December 2023

Charity no  
(if any) 1132915

### Set out on pages

1-18

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2023.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Financial Accountants

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

1/5/2024

Name:

BRENDAN CHAMBERS F.F.A.

Relevant professional qualification(s) or body (if any):

F.F.A.

**Address:**

4 HOLLYBUSH AVENUE, ST ALBANS

HERTFORDSHIRE. AL2 3AD.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



St Michael's Parochial Church Council			Charity No (if any)	1132915	
Annual accounts for the period					
Period start date	01/01/2023	To	Period end date	31/12/2023	

## Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	137,185	4,055	-	141,240	210,236
Charitable activities	S02	4,995	-	-	4,995	5,469
Other trading activities	S03	16,438	2,433	-	18,871	9,926
Investments	S04	111,179	-	-	111,179	101,028
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	269,797	6,488	-	276,285	326,659
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	125,588	-	-	125,588	138,977
Charitable activities	S09	143,612	-	-	143,612	130,040
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
<b>Total</b>	S12	269,200	-	-	269,200	269,017
<b>Net income/(expenditure) before investment gains/(losses)</b>						
Net gains/(losses) on investments	S13	597	6,488	-	7,085	57,642
	S14	-	-	-	-	-
<b>Net income/(expenditure) Extraordinary items</b>	S15	597	6,488	-	7,085	57,642
<b>Transfers between funds</b>	S16	-	-	-	-	-
<b>Other recognised gains/(losses):</b>	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	597	6,488	-	7,085	57,642
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	353,164	55,233	-	408,397	350,755
<b>Total funds carried forward</b>	S22	353,761	61,721	-	415,482	408,397



# Section B

# Balance sheet

Guidance Notes

## Fixed assets

Intangible assets (Note 15)

Tangible assets (Note 14)

Heritage assets (Note 16)

Investments (Note 17)

**Total fixed assets**

## Current assets

Stocks (Note 18)

Debtors (Note 19)

Investments (Note 17.4)

Cash at bank and in hand (Note 24)

**Total current assets**

**Creditors: amounts falling due within one year** (Note 20)

**Net current assets/(liabilities)**

**Total assets less current liabilities**

**Creditors: amounts falling due after one year** (Note 20)

**Provisions for liabilities**

**Total net assets or liabilities**

## Funds of the Charity

Endowment funds (Note 27)

Restricted income funds (Note 27)

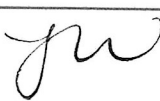
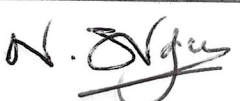
Unrestricted funds

Revaluation reserve

**Total funds**

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
B01	-	-	-	-	-
B02	-	-	-	-	-
B03	-	-	-	-	-
B04	366,586	-	-	366,586	343,665
B05	366,586	-	-	366,586	343,665
B06	-	599	-	599	599
B07	3,865	-	-	3,865	2,673
B08	-	-	-	-	-
B09	184,790	61,122	-	245,912	241,435
B10	188,655	61,721	-	250,376	244,707
B11	3,529	-	-	3,529	4,945
B12	185,126	61,721	-	246,847	239,762
B13	551,712	61,721	-	613,433	583,427
B14	-	-	-	-	-
B15	-	-	-	-	-
B16	551,712	61,721	-	613,433	583,427
B17	-	-	-	-	-
B18	-	61,721	-	61,721	55,233
B19	353,761	-	-	353,761	353,164
B20	197,951	-	-	197,951	175,030
B21	551,712	61,721	-	613,433	583,427

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Reverend Jonathan Lloyd Vicar	1/5/2024
	Nigel Voyce ACMA(ret'd) PCC Treasurer	1/5/2024

## Section C Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

\* -Tick as appropriate

#### 1.2 Going concern

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not Applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not Applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not Applicable

#### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes\* ☒  
No\* ☐ \* -Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	Not Applicable
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	Not Applicable
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	Not Applicable

#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes\* ☒  
No\* ☐ \* -Tick as appropriate

Please disclose:

(i) the nature of any changes;	Not Applicable
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	Not Applicable
(iii) where practicable, the effect of the change in one or more future periods.	Not Applicable

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes\* ☒  
No\* ☐ \* -Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	Not Applicable
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	Not Applicable
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	Not Applicable

## Note 2 Accounting policies

### 2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

<b>Recognition of income</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Legacies</b>	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Government grants</b>	The charity has received government grants in the reporting period	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Donated services and facilities</b>	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
				✓
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		✓		
<b>2.3 EXPENDITURE AND LIABILITIES</b>				
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		✓		
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		✓		
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		✓		
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
				✓
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
				✓
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		✓		
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		✓		
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		✓		
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		✓		
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
		✓		
<b>2.4 ASSETS</b>				
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	Yes	No	N/a
				✓
<b>Intangible fixed assets</b>	The depreciation rates and methods used are disclosed in note 9.2.	Yes	No	N/a
	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5			✓
	They are valued at cost.	Yes	No	N/a
				✓
<b>Heritage assets</b>	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a
				✓
	They are valued at cost.	Yes	No	N/a
				✓
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes	No	N/a
		✓		
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes	No	N/a
		✓		
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes	No	N/a
		✓		
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes	No	N/a
		✓		
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes	No	N/a
		✓		
<b>Debtors</b>	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a
		✓		



<b>Current asset investments</b>	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	They are valued at fair value except where they qualify as basic financial instruments.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

Section C	Notes to the accounts	(cont)
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**Note 3**                      **Analysis of income**

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>						
<b>Donations and legacies:</b>	Donations and gifts	87,999	-	-	87,999	97,259
	Gift Aid	16,492	-	-	16,492	20,140
	Legacies	7,434	4,055	-	11,489	86,100
	General grants provided by government/other charities	25,260	-	-	25,260	6,737
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	137,185	4,055	-	141,240	210,236
<b>Charitable activities:</b>						
		-	-	-	-	-
		-	-	-	-	-
		4,995	-	-	4,995	5,469
		-	-	-	-	-
		<b>Total</b>	4,995	-	4,995	5,469
<b>Other trading activities:</b>						
		-	-	-	-	-
		-	2,433	-	2,433	-
		16,438	-	-	16,438	9,926
		-	-	-	-	-
		<b>Total</b>	16,438	2,433	18,871	9,926
<b>Income from investments:</b>						
		-	-	-	-	-
		18,256	-	-	18,256	14,549
		92,923	-	-	92,923	86,479
		-	-	-	-	-
		<b>Total</b>	111,179	-	111,179	101,028
<b>Separate material item of income:</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		<b>Total</b>	-	-	-	-
<b>Other:</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		<b>Total</b>	-	-	-	-
<b>TOTAL INCOME</b>		269,797	6,488	-	276,285	326,659

**Other information:**

All income in the prior year was unrestricted except for:  
(please provide description and amounts)

Not Applicable

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Not Applicable

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Single legacy of £86,100 of which £54,600 is Restricted

Note 6

Analysis of expenditure

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>					
<b>Expenditure on raising funds:</b>					
Incurred seeking donations	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-
Staging fundraising events	7,593	-	-	7,593	9,043
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
Advertising, marketing, direct mail and publicity	91	-	-	91	91
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	63,833	-	-	63,833	71,649
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	54,071	-	-	54,071	58,194
	-	-	-	-	-
<b>Total expenditure on raising funds</b>	<b>125,588</b>	<b>-</b>	<b>-</b>	<b>125,588</b>	<b>138,977</b>
<b>Expenditure on charitable activities</b>					
Missionary and Charitable Giving	2,300	-	-	2,300	1,132
Parish Share	91,071	-	-	91,071	86,742
Ministry	5,655	-	-	5,655	8,643
Worship/Choir/Organ	25,363	-	-	25,363	17,320
Administration	19,223	-	-	19,223	16,203
<b>Total expenditure on charitable activities</b>	<b>143,612</b>	<b>-</b>	<b>-</b>	<b>143,612</b>	<b>130,040</b>
<b>Separate material item of expense</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total other expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>TOTAL EXPENDITURE</b>	<b>269,200</b>	<b>-</b>	<b>-</b>	<b>269,200</b>	<b>269,017</b>
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Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1	Missionary and Charitable Giving - UK		0	2,300	1,132
Activity 2	Missionary and Charitable Giving - Overseas		0	0	0
Other	Parish, Ministry, Worship and Administration		0	141,312	128,908
<b>Total</b>			<b>0</b>	<b>143,612</b>	<b>130,040</b>

Prior year expenditure on charitable activities can be analysed as follows:	Giving to recognised Registered Charities
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Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)	
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Section C	Notes to the accounts
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**Note 10** Details of certain items of expenditure

**10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
200	200

**Note 11**                      **Paid employees**  
*Please complete this note if the charity has any employees.*

**11.1 Staff Costs**

	This year £	Last year £
Salaries and wages	33,868	32,929
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
<b>Total staff costs</b>	<b>33,868</b>	<b>32,929</b>

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

*Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.*

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

**11.2 Average head count in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	4	4
<b>Total</b>	<b>4</b>	<b>4</b>

**11.3 Ex-gratia payments to employees and others (excluding trustees)**

*Please complete if an ex-gratia payment is made.*

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

**11.4 Redundancy payments**

*Please complete if any redundancy or termination payment is made in the period.*

Total amount of payment

The nature of the payment (cash, asset etc.)	
The extent of redundancy funding at the balance sheet date	
Please state the accounting policy for any redundancy or termination payments	

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	343,665	-	-	-	343,665
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	22,921	-	-	-	22,921
Carrying (fair) value at end of year	-	366,586	-	-	-	366,586

\*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	366,586	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	366,586	-
Grand total (Fair value at year end+Cost less impairment)		

17.3 If your charity holds investment properties, please complete the following note:

(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity	Not Applicable
(ii) Name or independent valuer, if applicable, and relevant qualifications	Not Applicable
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds	Not Applicable
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements	Not Applicable

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

	This year	Last year
	£	£
Cash or cash equivalents	-	-
Listed investments	366,586	343,665
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	366,586	343,665

## Note 18

## Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
<b>Charitable activities:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Other trading activities:</b>					
<i>Opening</i>	-	599	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	599	-	-	-
<b>Other:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Total this year</b>	-	599	-	-	-
<b>Total previous year</b>	-	599	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

Not Applicable



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

This year	Last year
£	£
3,865	2,673
-	-
3,865	2,673

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)**

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
<b>Total</b>	<b>-</b>

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 20**                      **Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	3,529	4,945	-	-
<b>Total</b>	<b>3,529</b>	<b>4,945</b>	<b>-</b>	<b>-</b>

**20.2 Deferred income**

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

***Movement in deferred income account***

Balance at the start of the reporting period  
 Amounts added in current period  
 Amounts released to income from previous periods  
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)
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### Note 21 Provisions for liabilities and charges

*Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.*

#### 21.1 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.


#### 21.2 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period  
 Amounts added in current period  
 Amounts charged against the provision in the current period  
 Unused amounts reversed during the period  
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

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21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

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Section C	Notes to the accounts	(cont)
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**Note 24**                      **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other Deposit Accounts  
Total

This year £	Last year £
-	-
107,254	107,254
134,632	130,766
4,026	3,415
245,912	241,435

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
General Fund	UR	General Operating Fund	- 22,004	172,085	- 201,748	-	-	- 51,667
Parish Centre	UR	Operation/Lettings	21,963	26,694	- 25,901	-	-	22,756
Organ Fund	UR	Organ Maintenance	11,251	3,383	- 3,010	-	-	11,624
Tower West -Grimthorpe	UR	Tower Maintenance	- 2,533	511	-	-	-	- 2,022
Churchyard - Forrester	UR	Churchyard Maintenance	11,259	2,929	- 147	-	-	14,041
Change Ringers	UR	Society of Change Ringers	3,479	821	- 379	-	-	3,921
School House Flat	UR	Rental and maintenance of Flat	5,512	13,800	- 4,322	-	-	14,990
Goldhawk Capital Fund	UR	Specific Church Maintenance	306,933	-	-	-	-	306,933
Goldhawk Woodwork Fund	UR	Restore woodwork in church	3,323	-	-	-	-	3,323
Choral Scholarship	UR	Encourage Choral Scholars	1,324	170	- 990	-	-	504
Choristers Fund	UR	Choir	3,053	2,151	- 163	-	-	5,041
Memorial Hall	UR	Lettings	- 4,621	47,254	- 32,541	-	-	10,092
Redecoration Fund	UR	Church Redecoration	14,225	-	-	-	-	14,225
Health and Safety	R	H & S equipment and maintenance	54,600	4,055	-	-	-	58,655
Traidcraft	R	Trading of Eco Conscious goods	633	2,433	-	-	-	3,066
Total Funds			408,397	276,286	- 269,201	-	-	415,482

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 27**                      **Charity funds (cont)**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

*Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.*

*\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	1/1/22 Fund balances b/f £	Income £	Expenditure £	Transfers £	Gains and losses £	31/12/22 Fund balances c/f £
General Fund	UR	General Operating Fund	- 4,660	183,659	- 201,003	-	-	- 22,004
Parish Centre	UR	Lettings/Maintenance	11,927	34,339	- 24,303	-	-	21,963
Redecoration Fund	UR	Church Redecoration	18,626	-	4,401	-	-	23,027
Memorial Hall	UR	Lettings/Maintenance	- 7,966	34,069	- 30,724	-	-	- 4,621
Tower West Grimthorpe Fund	UR	Major Build Project	- 3,041	508	-	-	-	- 2,533
Goldhawk Capital Fund	UR	Church Maintenance	306,933	-	-	-	-	306,933
Health and Safety	R	H&S equipment and maintenance	-	54,600	-	-	-	54,600
<b>Other funds</b>	<b>UR/R</b>	<b>N/A</b>	28,936	19,484	- 17,388	-	-	31,032
<b>Total Funds</b>			350,755	326,659	- 269,017	-	-	408,397

Section C	Notes to the Accounts	(cont)
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Note 29	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts.

### Endowment Fund Assets - Held in trust for the PCC by the Diocese

These assets have been left to St Michael's PCC by our benefactors in trust for the invested income to be used for restricted purposes by the church.  
The PCC can change the investment but is not authorised to spend the capital comprising those funds without Diocese authority

**(i) Capital**

The market value of such Endowment funds at the balance sheet date was as follows:

	CBF Investmnt Fund (UK equity stocks Value at 31/12/23 £	Withdrawn	CBF Investmnt Fund (UK equity stocks Value at 31/12/22 £	Total 2023 Unrealised Gain/(Loss) £	CBF Deposit Accrued Interest 31/12/22 £	2023 Interest rec'd and withdrawn £	CBF Deposit Accrued Interest 31/12/23 £
<b>St Michael's</b>							
(1) Chancel Fund	1,401		1,281	120			
(2) Dashwood bequest (Upkeep Gdn of	6,782		6,198	584			
(3) Forrester bequest (Churchyard Upkeep)	22,997		21,019	1,978			
(4) Grimthorpe bequest (Church Repair Fund)	18,672		17,066	1,606			
<b>St Mary's</b>							
(1) Joel bequest	70,008		63,987	6,021	5,153	2,101	7,254
<b>Total at Year End</b>	<b>119,860</b>		<b>109,551</b>	<b>10,309</b>			

**(ii) Income**

Dividends from equity investments are included in the Statement of Financial Activities on Section C Note 3  
Interest on the St Mary's CBF Deposit Account is held by the Diocesan Office and does not form part of the capital

**(iii) Joshua Lomax (For a Sermon)**

The value at 31/12/23 was £299 (2022 £273)

**(iv) Grimthorpe Bequest**

An application has been made in 2024 to the Diocese to liquidate this investment for Funding towards internal Tower repairs.