

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

Johnson Tidsall Limited  
Chartered Accountants  
81 Burton Road  
Derby  
Derbyshire  
DE1 1TJ

*Approved by PCC 19<sup>th</sup> April 2025*

*St Alkmund, Vicar*

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

	<b>Page</b>
<b>Report of the Trustees</b>	<b>1 to 4</b>
<b>Independent Examiner's Report</b>	<b>5</b>
<b>Statement of Financial Activities</b>	<b>6</b>
<b>Balance Sheet</b>	<b>7</b>
<b>Notes to the Financial Statements</b>	<b>8 to 16</b>
<b>Detailed Statement of Financial Activities</b>	<b>17 to 18</b>

---

# **ST ALKMUND AND ST WERBURGH PAROCHIAL CHURCH COUNCIL**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

---

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The registered charity name is: The Parochial Church Council of the Ecclesiastical Parish of St Alkmund and St Werburgh, Derby.

The parish of St Alkmund and St Werburgh has one main place of worship within the parish (St Alkmund's church) which is situated on Kedleston Road, Derby. It is part of Derby City Deanery of the Diocese of Derby within the Church of England.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

We exist to provide a worshipping community to the people of St Alkmund's. We have seen continuing change within our church community in the past year as we have continued to explore our vision, aims and objectives. Core themes for the vision are:

- Belonging: A community that is accessible, inclusive and hospitable,
- Connected: A community that works to build connections with our local community and further afield.
- Rooted: A community which encourages its members to have a deeper Christian faith through spirit-led prayer, discipleship and teaching
- Encouraging: where all members feel valued, and are encouraged to explore their own call.

We are excited by this new direction and will continue to pray and discern the way we feel God is calling us to go.

#### **Significant activities**

The church mid week ministries include an overseas student ministry (Meeting Place), Friendship Group for the over 60s, a young children and parents group (Little Nippers), a ministry to the lost the least and the marginalised in society including provision of food bags and other basic needs (Storehouse), a group for those who enjoy socializing over craft activities (Sew and Sew) and a group which works with the council in the Summer months on weekends to help in practical manual ways to those in need (Shoulder to Shoulder). Members are also encouraged to be part of small community groups which meet mid-week which often centre around bible study, prayer and pastoral support.

These mid week ministries touch many people each week who would not consider themselves part of the congregation nor perhaps part of the church membership, but they are our extended community. During 2024, we have continued to face challenges to re-mobilise people resources to meet the needs of our community. We recognize this is a challenge facing many in the voluntary sector across the UK at this time. We are continuing to see an increase in outside groups wanting to use our building, which is encouraging.

Our staff team has included the following roles: part time administrator, part time caretaker, a children and families worker and a youth worker. During the year, our administrator resigned, and we ended 2024 with the position vacant. Significant volunteer effort was required to maintain essential functions in the office and in the care of our building, and we are grateful to those who gave generously of their time during this period. The PCC has approved the recruitment of part time administrator and we hope to appoint to these positions early in 2024. We employ the services of an external book-keeper and have an external cleaning contract. The focus of our employment of staff is to enable the mission of the church through administrative support and releasing of lay volunteers.

2024 has been a financially more stable year with continued focus on keeping a balanced prudent budget, living within our means. We set a budget based on previous years income and ended the year with net assets of £89,444. Our biggest financial challenge moving forwards involves managing our building long-term multiple elements of the building requiring investment, including our roofs (>£1M), glazing, heating system, and audio-visual equipment. This is something we continue to seek God's guidance on, recognizing that the church is a body of members and our building functions to support our aims, therefore in finalizing our vision we hope that plans for our building will become clearer.

We continue to develop our connections with neighbouring churches: St Anne's, St Paul's Chester Green (where our associate minister is priest-in-charge) and St John's (where our vicar is also priest in charge).

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

**OBJECTIVES AND ACTIVITIES**

**Public benefit**

The PCC has considered the guidance of the Charity Commission with regard to public benefit. In planning activities PCC consider the charity commission guidance and how it relates to our objectives.

**ACHIEVEMENT AND PERFORMANCE**

**Membership and attendance**

The Church Electoral roll was 152 members on 31 December 2024. During 2024, Sunday worship continued in the building, and we have retained a livestream and on-demand facility on YouTube, which continues to be used by those who cannot or choose not to worship in person. Average in-person attendance for 2024 was 100. Accessing services via YouTube has declined since in-person worship recommenced, but there remain a small but significant number of people for whom this is beneficial.

**Charitable activities**

We now aim to give away 10% of our income to a variety of people and projects both in the UK and overseas. The aim is to support people and projects outside our parish boundary where we have no expectation of receiving a reciprocal benefit. This is mainly managed through a group called LINKS who pray monthly for projects and people we have connections with.

**FINANCIAL REVIEW**

**Financial position**

The 2024 Budget was set inline with previous experience was set to be a balanced budget to support the needs of the church whilst maintaining a the reserves policy as set by the PCC. As such a small surplus £12,928 was present at the end of the year with net assets of £89,444 being maintained above the reserves level.

The Income for the year is almost entirely voluntary giving from church members. There is extensive use of tax efficient giving using gift aid and payroll giving. New members are encouraged to commit to regular giving at the same time as committing to regular attendance and becoming part of our worshipping community.

Total Income for 2024 was £228,139. Total expenditure was £215,211 of which £65,624 was our Common Fund payment - a contribution to the work of the Church of England across the Diocese of Derby. Staff wages account for £45,402 and other fixed costs such as electricity/gas, insurance and upkeep of the building accounting for £71,556.

The Net Income for the year was £12,928 leaving net assets of £89,444 which has increased to above our reserve baseline set by the PCC largely due to savings due to lower staff costs.

**Investment Policy and Objectives**

It is our policy to invest funds with the COIF Church of England Deposit Fund.

**Reserves policy**

It is PCC policy to maintain sufficient reserves of cash to enable payment of one month's unrestricted expenditure, minimum redundancy payments, and a suitable sum to cover emergency situations. Currently the sum considered to cover these potential outgoings is £20,000. Our end of year net assets position is £89,444.

Our 2024 budget has been set to be a balanced budget of expenditure against realistic income forecast. We plan to review the budget during the year and will respond as appropriate if income does not match expectations, looking to restrict expenditure further if it is lower and release additional spending if it is higher.

**Going concern**

Nearly all our charity income comes from planned giving from the congregation, who give through regular standing orders and payroll giving. Much of this qualifies for Gift Aid. Our income from room hire has increased, although this is not yet a significant income. We are encouraged that giving to the church has remained broadly in line with previous pre-pandemic years and we have been able to maintain our charitable purposes. On the whole we were able to meet our budget in 2024, although in some areas we spent below what we had budgeted as some ministries were not fully active through the year. We remain confident that the Charity can continue as a going concern.

# **ST ALKMUND AND ST WERBURGH PAROCHIAL CHURCH COUNCIL**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

---

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is governed by Church of England legislation as set out in the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

#### **Recruitment and appointment of new trustees**

The method of appointment of PCC members is set out in the Church Representation Rules. All church regular attenders over 16 years are encouraged to register on the Electoral Roll and therefore be eligible to stand for and vote in the PCC elections.

#### **Organisational structure**

The day to day management of the church is the responsibility of the Senior Leadership Team comprising the ordained ministers and churchwardens. This team is responsible for formulating church strategy and identifying future objectives and activities and remains accountable to the PCC. The PCC reflect and consider these proposals and after any amendment seek to enable the delivery of them by approving funding, encouraging lay involvement and supporting the leadership team. The Staff team are line managed by the ordained ministers.

#### **Induction and training of new trustees**

Specific training is provided to members of PCC and employed staff where the need is identified or where legislation requires it.

#### **Risk management**

There is a standing item on PCC agenda to address health and safety or safeguarding risks identified.

There is a Health and Safety policy including a Fire Risk assessment, evacuation plans, health and hygiene in the kitchen and child protection policy, which is currently under review.

Financial management and fraud risk are mitigated by our budget processes. The PCC approves an annual budget and individual ministries and staff hold budgets where expenditure has to be approved by the budget holder. Progress against the budget is reviewed at each PCC meeting and as part of the leadership team meetings. Expenditure above specified limits requires the approval of PCC or two of the Senior Leadership Team.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1132891

#### **Principal address**

Parochial Church Council  
40 Kedleston Road  
DERBY  
DE22 1GU

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

**Trustees**

PCC members who have served from 1 January 2024 until the date that this report was approved are:

Priest in charge	The Revd Mina Munns	
Associate Minister	The Revd James Durrant	
Churchwardens	Mrs Cathy Travis Mr Jonathan Seddon	
Deanery Synod representatives	Ms Anita Jones Mr Hugh Craig Mrs Jacqueline Haywood	Safeguarding
Elected members	Mr James Meek Mr Jonathan Schmidt Dr Richard Crowson Mrs Rosemary Archer Mr Mark Bellis Dr Leo Monteiro The Revd Fay Price Mr Bill Deeley Mr Andy Morley Mr Jim Kay Mr Levi Cartlidge Mr Andy Curtis	Secretary

**Independent Examiner**

David Mellor FCA  
Johnson Tidsall Limited  
Chartered Accountants  
81 Burton Road  
Derby  
Derbyshire  
DE1 1TJ

**Bankers**

National Westminster Bank plc  
PO Box 283  
58 St Peters Street  
Derby  
DE1 9DT

CCLA Investment Management Limited  
COIF Charity Funds  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Mr J Seddon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

---

**Independent examiner's report to the trustees of St Alkmund and St Werburgh Parochial Church Council**

I report to the charity trustees on my examination of the accounts of St Alkmund and St Werburgh Parochial Church Council (the Trust) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Mellor FCA

Johnson Tidsall Limited  
Chartered Accountants  
81 Burton Road  
Derby  
Derbyshire  
DE1 1TJ

Date: .....

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

		Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	211,268	-	211,268	238,947
<b>Charitable activities</b>	5				
Church activities		10,023	-	10,023	8,536
Investment income	4	1,095	-	1,095	757
Other income	6	5,753	-	5,753	2,113
<b>Total</b>		<u>228,139</u>	<u>-</u>	<u>228,139</u>	<u>250,353</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	7				
Church activities		<u>215,211</u>	<u>-</u>	<u>215,211</u>	<u>240,232</u>
<b>NET INCOME</b>		<b>12,928</b>	<b>-</b>	<b>12,928</b>	<b>10,121</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		74,937	1,579	76,516	66,395
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>87,865</u></u>	<u><u>1,579</u></u>	<u><u>89,444</u></u>	<u><u>76,516</u></u>

The notes form part of these financial statements



**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**BALANCE SHEET  
31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	13	23,199	-	23,199	44,617
Cash at bank and in hand		71,687	1,579	73,266	43,007
		<u>94,886</u>	<u>1,579</u>	<u>96,465</u>	<u>87,624</u>
<b>CREDITORS</b>					
Amounts falling due within one year	14	(7,021)	-	(7,021)	(11,108)
		<u>87,865</u>	<u>1,579</u>	<u>89,444</u>	<u>76,516</u>
<b>NET CURRENT ASSETS</b>					
		<u>87,865</u>	<u>1,579</u>	<u>89,444</u>	<u>76,516</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>87,865</u>	<u>1,579</u>	<u>89,444</u>	<u>76,516</u>
<b>NET ASSETS</b>		<u>87,865</u>	<u>1,579</u>	<u>89,444</u>	<u>76,516</u>
<b>FUNDS</b>	15				
Unrestricted funds				87,865	74,937
Restricted funds				1,579	1,579
<b>TOTAL FUNDS</b>				<u>89,444</u>	<u>76,516</u>

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:

.....  
Mr J Seddon - Trustee

.....  
Mr A R Curtis - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

**1. STATUTORY INFORMATION**

St Alkmund and St Werburgh Parochial Church Council is a charity registered with the Charity Commission. The charity's registered number and principal address can be found in the Reference and Administrative details of the Report of the Trustees.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The presentation currency of the financial statements is the Pound Sterling (£).

**Going concern**

The charity has reported a surplus for the year. The trustees operate a tight budget to monitor expenditure against realistic income. Our Reserves Policy ensures that we maintain a balance of £20,000 in our General Account. The trustees are of the opinion that there is no concern over going concern.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**Significant judgements**

There are no significant judgements (apart from those involving estimates) on amounts recognised in the financial statements:

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have received the funds or have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Investment income relates to bank deposit accounts and is recognised when received.

Tax recoverable for the year on covenanted and gift aid donations is included in the income and expenditure account on an accruals basis.

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

**2. ACCOUNTING POLICIES - continued**

**Income**

**Grants**

Income from grants is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

**Debtors**

Other debtors are recognised at the settlement amount due less any discount. Prepayments are valued at the amount prepaid.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Irrecoverable VAT**

The PCC is not registered for VAT and all irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

The Parochial Church Council has both unrestricted and restricted funds.

Unrestricted funds represent the funds of the Parochial Church Council that are not subject to any restrictions regarding their use and are available for application to the general purposes of the Parochial Church Council.

Restricted funds relate to donations and grants which are specified for a particular purpose. Income is included in incoming resources of restricted funds when received. The relevant expenditure is then matched as restricted expenditure.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

The financial statements include all transactions, assets and liabilities for which the Parochial Church Council is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Fixed assets**

Consecrated land and buildings and movable church furnishings:

Consecrated and beneficed property is excluded from the financial statements by section 96(2) (a) of the Charities Act 1993.

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**2. ACCOUNTING POLICIES - continued**

**Fixed assets**

No value is placed on movable church furnishings held by the church wardens on special trust for the Parochial Church Council and which require a faculty for disposal since the Parochial Church councillorship consider this to be an inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other fixtures and fittings:

All expenditure on other fixtures and fittings is treated as expenditure in the year that it is incurred.

**Current assets**

Short term depositary in respect of cash held with the CBF Church of England Deposit Fund or at a bank in a separate deposit account.

**Financial instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

**3. DONATIONS AND LEGACIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Gift aid	<b>138,611</b>	151,913
Grants	-	5,047
Income tax recoverable on Gift Aid	<b>34,885</b>	36,781
Other identified giving	<b>37,772</b>	45,206
	<b><u>211,268</u></b>	<b><u>238,947</u></b>

Grants received, included in the above, are as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
DDBF Mission fund	-	4,947
Derby Diocese Board of Finance energy fund	-	100
	<b><u>-</u></b>	<b><u>5,047</u></b>

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**4. INVESTMENT INCOME**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Deposit account interest	<b>1,095</b>	<b>757</b>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Church hall lettings	<b>9,957</b>	<b>7,241</b>
Marriage and funeral fees	<b>66</b>	<b>1,295</b>
	<b>10,023</b>	<b>8,536</b>

**6. OTHER INCOME**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Miscellaneous income	<b>5,713</b>	<b>433</b>
CSU administration recovery	<b>40</b>	<b>480</b>
Pioneer activities	<b>-</b>	<b>1,200</b>
	<b>5,753</b>	<b>2,113</b>

**7. CHARITABLE ACTIVITIES COSTS**

	<b>Direct Costs (see note 8)</b>	<b>Support costs (see note 9)</b>	<b>Totals</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Church activities	<b>208,510</b>	<b>6,701</b>	<b>215,211</b>

**8. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Staff costs	<b>45,402</b>	<b>67,015</b>
Charitable giving	<b>11,517</b>	<b>10,232</b>
Ministry: Diocesan parish share	<b>65,624</b>	<b>74,373</b>
Other clergy costs	<b>1,013</b>	<b>1,098</b>
Church running expenses	<b>25,277</b>	<b>39,920</b>
Church maintenance	<b>34,694</b>	<b>14,715</b>
Church cleaning expenses	<b>6,272</b>	<b>7,925</b>
Equipment	<b>5,313</b>	<b>5,227</b>
Junior church and youth work	<b>1,632</b>	<b>617</b>
Outreach and special events	<b>3,612</b>	<b>3,461</b>
Printing and stationery	<b>891</b>	<b>1,117</b>
Telephone	<b>944</b>	<b>1,082</b>
Bank charges	<b>582</b>	<b>630</b>
Rental of equipment	<b>974</b>	<b>974</b>
Kitchen expenses	<b>1,527</b>	<b>837</b>
Carried forward	<b>205,274</b>	<b>229,223</b>

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Brought forward	<b>205,274</b>	229,223
PCC contingency	<b>660</b>	-
Pioneer activities	<b>2,576</b>	4,220
	<b><u>208,510</u></b>	<b><u>233,443</u></b>

**9. SUPPORT COSTS**

	<b>Governance costs</b>
	<b>£</b>
Church activities	<b><u>6,701</u></b>

Support costs relate to the independent examination fee £2,000 (2023: £2,000) and bookkeeping services £4,701 (2023: £4,666).

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

Expenses incurred in the course of ecumenical duties totalling £543 (2023: £1,038) were reimbursed to 2 member(s) (2023: 3) of the Parochial Church Council.

**11. STAFF COSTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>45,612</b>	63,634
Social security costs	<b>-</b>	98
Other pension costs	<b>(210)</b>	3,283
	<b><u>45,402</u></b>	<b><u>67,015</u></b>

**Key employees**

The executive decision making body is the senior leadership team comprising the clergy and churchwardens, none of whom are paid by the charity although the clergy receive reasonable expenses incurred in the course of their work, the remaining trustees complete the PCC whose role is to discuss challenge and clarify proposals from the senior leadership team then the whole PCC vote where necessary. The employed staff are not trustees and their function is either administrative or practical in delivering and supporting the church ministries. There are no key employees as described in the current legislation.

The average monthly number of employees during the year was as follows:

	<b>2024</b>	<b>2023</b>
	<b><u>3</u></b>	<b><u>4</u></b>
Number of staff		

No employees received emoluments in excess of £60,000.

The number of full time equivalent staff was 2 (2023: 2).

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	233,630	5,317	238,947
<b>Charitable activities</b>			
Church activities	8,536	-	8,536
Investment income	757	-	757
Other income	2,113	-	2,113
<b>Total</b>	<u>245,036</u>	<u>5,317</u>	<u>250,353</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Church activities	<u>235,021</u>	<u>5,211</u>	<u>240,232</u>
<b>NET INCOME</b>	10,015	106	10,121
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	64,922	1,473	66,395
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>74,937</u>	<u>1,579</u>	<u>76,516</u>

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	<b>2,578</b>	21,722
Other debtors	<b>1,358</b>	2,111
Amounts owed by Church Trust	<b>18,795</b>	20,316
Prepayments and accrued income	<b>468</b>	468
	<u><b>23,199</b></u>	<u>44,617</u>

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Taxation and social security	378	764
Other creditors	6,643	10,344
	<u>7,021</u>	<u>11,108</u>

**15. MOVEMENT IN FUNDS**

	At 1/1/24 £	Net movement in funds £	At 31/12/24 £
<b>Unrestricted funds</b>			
General fund	74,937	12,928	87,865
<b>Restricted funds</b>			
Storehouse project	270	-	270
Friendship group	151	-	151
Darley and West End food bank	1,158	-	1,158
	<u>1,579</u>	<u>-</u>	<u>1,579</u>
<b>TOTAL FUNDS</b>	<u>76,516</u>	<u>12,928</u>	<u>89,444</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	228,139	(215,211)	12,928
<b>TOTAL FUNDS</b>	<u>228,139</u>	<u>(215,211)</u>	<u>12,928</u>



**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
<b>Unrestricted funds</b>			
General fund	64,922	10,015	74,937
<b>Restricted funds</b>			
Storehouse project	-	270	270
Friendship group	315	(164)	151
Darley and West End food bank	1,158	-	1,158
	<u>1,473</u>	<u>106</u>	<u>1,579</u>
<b>TOTAL FUNDS</b>	<u>66,395</u>	<u>10,121</u>	<u>76,516</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	245,036	(235,021)	10,015
<b>Restricted funds</b>			
Storehouse project	270	-	270
Friendship group	-	(164)	(164)
Derby Diocese Board of Finance	5,047	(5,047)	-
	<u>5,317</u>	<u>(5,211)</u>	<u>106</u>
<b>TOTAL FUNDS</b>	<u>250,353</u>	<u>(240,232)</u>	<u>10,121</u>

**Restricted funds**

Storehouse project comprises a ministry to the homeless, dispossessed and those in significant need, providing practical help, support, friendship and worship.

Friendship group is a place for fun, friendship and sustenance for the over 60's at St Alkmunds and in the surrounding community, providing a service for the overall wellbeing of its members.

The Darley and West End food bank fund was set up for the benefit of disadvantaged people in the local community.

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

---

**16. RELATED PARTY DISCLOSURES**

Unrestricted donations to the charity by the trustees in the year amounted to £54,437 (2023: £39,043). Gift aid was reclaimed on these donations of £12,664 (2023: £9,761).

During the year £3,600 (2023:£3,600) was paid to trustee Jonathan Schmidt in respect of charitable giving to Youth with A Mission. This is a Christian charity with an outreach group based in Derby. Jonathan and his spouse head up this work on a full-time basis and income comes entirely from gifts and donations. St Alkmunds and St Werburgh PCC supports mission partners both abroad and at home as part of the PCC's vision.

**17. ULTIMATE CONTROLLING PARTY**

The charity was under the control of the Parochial Church Council throughout the current and previous year.

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gift aid	138,611	151,913
Grants	-	5,047
Income tax recoverable on Gift Aid	34,885	36,781
Other identified giving	37,772	45,206
	<u>211,268</u>	<u>238,947</u>
<b>Investment income</b>		
Deposit account interest	1,095	757
<b>Charitable activities</b>		
Church hall lettings	9,957	7,241
Marriage and funeral fees	66	1,295
	<u>10,023</u>	<u>8,536</u>
<b>Other income</b>		
Miscellaneous income	5,713	433
CSU administration recovery	40	480
Pioneer activities	-	1,200
	<u>5,753</u>	<u>2,113</u>
<b>Total incoming resources</b>	<b>228,139</b>	<b>250,353</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	45,612	63,634
Social security	-	98
Pensions	(210)	3,283
Charitable giving	11,517	10,232
Ministry: Diocesan parish share	65,624	74,373
Other clergy costs	1,013	1,098
Church running expenses	25,277	39,920
Church maintenance	34,694	14,715
Church cleaning expenses	6,272	7,925
Equipment	5,313	5,227
Junior church and youth work	1,632	617
Outreach and special events	3,612	3,461
Printing and stationery	891	1,117
Telephone	944	1,082
Bank charges	582	630
Carried forward	202,773	227,412

This page does not form part of the statutory financial statements

**ST ALKMUND AND ST WERBURGH  
PAROCHIAL CHURCH COUNCIL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
<b>Charitable activities</b>		
Brought forward	202,773	227,412
Rental of equipment	974	974
Kitchen expenses	1,527	837
PCC contingency	660	-
Pioneer activities	2,576	4,220
	<u>208,510</u>	<u>233,443</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Accountancy and legal fees	6,701	6,789
Total resources expended	<u>215,211</u>	<u>240,232</u>
<b>Net income</b>	<u>12,928</u>	<u>10,121</u>

This page does not form part of the statutory financial statements

**THE ELECTION OF CHURCHWARDENS**

Parish of DERBY ST ALKMUND AND ST WERBURGH

A meeting for the election of churchwardens will be held in St Alkmund's Church

on the 7Th day of May, 2025 at 7.30pm

This meeting may be attended by:

1. All persons whose names are entered on the church electoral roll of the parish and
2. All persons resident in the parish whose names are entered on a register of local government electors by reason of such residence.

Under section 5A of the Churchwardens' Measure 2001,<sup>1</sup> an appeal against the election of a churchwarden may be made by any person entitled to take part in this meeting or by a candidate in the election. An appeal may be made against the election of any person on any of the following grounds:

1. That the person was not duly elected,
2. That the person was not qualified to be a candidate at the time of election,
3. That before the election was held, the person misrepresented a material fact in connection with the election,
4. That the conduct of the election was such as to affect its outcome,
5. That it has been determined that an error was made in the roll or that question is awaiting determination, and that error would or might be material to the election result;
6. That a vote which was allowed should have been disallowed, or that should have been disallowed was allowed, but only if that would or might have been material to the election result.

Any person who wishes to make an appeal should consult the Minister or the lay chair of the deanery Synod as to the appropriate procedure.

Signed \_\_\_\_\_ Minister

Dated \_\_\_\_\_

*In this Notice "parish" means an ecclesiastical parish.*

---

<sup>1</sup> Substituted by Church Representation Rules (Amendment) Resolution 2020/406, Part 2 rule 10(3) (consequential amendments) (July 2020). The full text is available at [www.legislation.gov.uk/ukxi/2020/406](http://www.legislation.gov.uk/ukxi/2020/406)

# NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING

Parish of Derby St Alkmund and St Werburgh

The Annual Parochial Church Meeting will be held in St Alkmund's Church  
on the 7th day of May 2025 at 7.30pm

For election of parochial representatives of the laity as follows—

To the Deanery Synod: 0 representatives.<sup>1</sup>

To the Parochial Church Council: 7 representatives.

For the appointment of the Independent Examiner or Auditor.

For the consideration of:

(a) a report on changes to the Roll since the last annual parochial church meeting OR<sup>2</sup> a report on the numbers entered on the new Roll;

(b) an Annual Report on the proceedings of the parochial church council and the activities of the parish generally;

(c) the financial statements of the council for the year ending on the 31st December preceding the meeting;

(d) the annual report under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018;

(e) a report of the proceedings of the deanery synod; and

(f) other matters of parochial or general Church interest.

In this Notice, 'parish' means an ecclesiastical parish.

Signed: \_\_\_\_\_

Minister of the parish<sup>3</sup>

<sup>1</sup> To be included in a year which parochial representatives of the laity are to be elected to the Deanery Synod.

<sup>2</sup> To be included in a year when a new Church Electoral Roll is prepared. Delete as applicable.

<sup>3</sup> Or vice-chair of the parochial church council as the case may be (see rule M19(2) of the Church Representation Rules).

**Notes**

1. Every lay person whose name is entered on the Church Electoral Roll of the parish (and no other person) is entitled to vote at the election of parochial representatives of the laity.
2. A person is qualified to be elected a parochial representative of the laity if –
  - (a) his or her name is entered on the Church Electoral Roll of the parish and, unless he or is under 18, has been entered there for at least the preceding six months;
  - (b) he or she is an actual communicant (which means that he has received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times during the twelve months preceding the date of the election);
  - (c) he or she is at least 16; and
  - (d) he or she is not disqualified as referred to in paragraph 3 of these Notes.
3. (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).
- (2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).
- (3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).
- (4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.
- (5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.
4. <sup>4</sup> A scheme is in operation in this parish which provides that any person entitled to vote in the elections of parochial representatives of the laity to the parochial church council or to the deanery synod or to both may apply on the appropriate form to the Minister of the parish (or other person signing below) for a postal vote. The completed form must be received before the commencement of the annual parochial church meeting.

<sup>4</sup> This paragraph should be deleted if no scheme for postal voting is in operation in the parish.