



2020 Reports

For 2021 APCM

**Foreword by
Rev Mandy Young, Priest-in-Charge
Parish of St Edmund's, Temple Hill**

This Annual Report seeks to reflect something of the hard work, dedication and Christian commitment of the congregation of St Edmund's Church during 2020 as we sought, in the very strange and challenging context of Covid 19, to still live out in both word and deed what it means to be an Inclusive Church, vibrant, open and welcoming to all in the name of our Lord Jesus Christ.

Jonathan Swift once wrote, 'vision is the art of seeing what is invisible to others'.

What we have been privileged to see for ourselves is just how much God loves each one of us. He loves us so much he sent his Son Jesus to be with us and to show us how to live and to love. The more we follow the example of Jesus, the closer we will come to God's own vision for this world, a vision of love, and peace, and justice for all creation. That vision is what we mean when we speak of the Kingdom of God.

Our hope and prayer at St Edmund's is that we might strive, in every way we can, through worship, fellowship and service to one another and to our community, to share that vision and to grow day by day into the people God calls us to be.

Our distinctive green and glass building is situated in the heart of the Temple Hill estate and we strive to be a Christian influence in this part of Dartford. Our building is shared with the GP surgery and, in more normal times, with Sure Start Centre and other users. And so the Living Well is a community hub and focus of support and care for those who live in this area.

Our prayer is to reach out into those parts of the local community who are unaware of our presence, sharing the unconditional love of God with all, wherever and whoever

they are. And we seek to be faithful in all we do. These aspirations are reflected in our five-year mission plan, formed in 2019, through which we hold ourselves accountable.

Our Policy

The PCC has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the responsibility of co-operating with the Diocesan Office and its committees as well as its partners (Temple Hill Surgery and KCC Sure Start Children's Centre) for the maintenance of the St. Edmund's Church Living Well building.

The Standing Committee meets when required and has the authorisation to transact business on behalf of the PCC between its meetings subject to any direction given by the PCC.

PCC Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Lorraine Bathgate

Church Warden, Treasurer & Standing Committee

Janet Gunner

Churchwarden & Standing Committee

Robert Etheridge

PCC (Secretary) & Standing Committee (Secretary)

Andrew Carr

Reader, Deanery Rep & Standing Committee

Sharon Earl
Deanery Rep

Joan Marr

Alan Jobling

Jackie Kent

Sharon Allen

The PCC has various sub-committees and groups that take on specific areas of responsibilities. Each one reports directly to the PCC who remains responsible for all decisions relating to policy and mission.

Child/Vulnerable Adult Protection Officer – Lorraine Bathgate

Social & Fundraising – Andrew Carr / Sharon Earl

Vision Group – Jan Gunner, Andrew Carr, Sharon Earl, Lorraine Bathgate, Sandra Ibru and Mandy Young

Communications Team (working with St Alban's) – Alan Jobling, Karen Nelson, Mandy Young.

Little Edz (Primary) – Vacant

Staffing

We presently have one priest-in-charge, one associate priest (part-time) and an authorised Lay Minister whose ministry to St Edmund's is now growing to include funeral ministry. In September we shall welcome a part-time, self-supporting curate. St Edmund's, alongside other users of the Living Well, also employs a Centre Co-ordinator and a caretaker, both part-time. We are grateful indeed for all they do.

Electoral Roll Report

On the 31st December 2020 there were 24 people on the Electoral Roll of St Edmund's, Temple Hill.

The report of the priest-in-charge

Mandy Young

Many of the things we would usually write about in our Annual Report have been paused over the last twelve months – the dementia café, a hugely important ministry; the over 60s club, paused, restarted and now paused again; the winter shelter, which does so much good in our community and shows us working well with and serving with other churches, we're unsure of that going forward at the moment; and our own café, only now reopened tentatively as a support group following the summer lockdown.

Twenty nineteen began with saying goodbye to Mark in January and welcoming Karen, and her energy and gifts have been a huge asset to us all. We had our recently established mission plan to guide us, and we had formed a vision group to hold the PCC accountable for staying focused on mission. But as February turned to March we could all see what was coming – we could no longer receive the consecrated wine, or share God's Peace in ways we had before, or indeed have coffee after the service. It was no surprise in March when our church doors closed and Karen and I made our first humble attempts at online worship with a livestreamed Mothering Sunday service (with the help of local councillor, Kelly Grehan). For the next few weeks Karen focused on producing some really excellent YouTube worship while I gave my attention to managing the much in demand foodbank and being available locally.

In the summer we were able to reopen but still with face masks, and no singing, and no refreshments. Come Christmas, however, and a new Covid surge, we found ourselves having no choice but to go back on-line. By now we had developed our on-line platform to including YouTube, Facebook and our website; we continued to make God's presence felt in the community through the foodbank, through school links, through our work with councillors and so on. Risk assessments had become a standard procedure, and words like lockdown and social distancing a second language! We now discovered Zoom could work for worship

as well as for meetings and we found a sense of fellowship there for those who could join in. It was simply nice to see each other. We had our Advent course on Zoom too.

There have been difficulties financially as we sought to keep going with no discernible income and yet a monthly service charge of over 3000 pounds to find. The diocese stepped in to help us despite their own heavy financial restraints, and this not once, but twice (the second time in 2021). That proved an absolute blessing and gave us the space and encouragement to keep going without too many sleepless nights! Now we are again taking enquiries about baptisms and banns as well as, sadly, a number of requests for burial of ashes and memorial services for those whose loved ones' funerals could not be attended by all. As I write we are also responding to requests for hiring our spaces including a new group working with dementia patients. But we still wait for the day we can say, after worship, 'coffee is served'.

The past is always clearer than the future but now, as we at last sense ourselves emerging from this pandemic, it is time to concentrate on and embrace the future God has in store for us.

We will continue to stay focused on our mission aims, we will keep building on our online presence and we will also stay connected with our community through practical service, and through creative and open-hearted patterns of worship and engagement,

We have much else to look forward to also. For example, we are planning new up-to-date and clearer signage for the building (both entrances). We also hope to install blackout blinds on the windows on the east side of the church - this will make Sunday worship for much of the year more hospitable and comfortable than it is at present, mean we can use power point and the screen generally more easily, and enable us to explore other streams of income since it will encourage the hiring of the space for conferences and so on. We will be looking at developing further our links with our sisters and brothers at St Alban's, (and much further

afield, with Kondo) and working out how to share and utilize the gifts we have between us. Last, but far from least, we will welcome our new curate in September who will bring her own enthusiasms and gifts including sign-language (what a blessing for an inclusive church).

Thank you to all of you for all you do; thank you to Karen, to our church wardens, Lorraine and Jan, to our PCC, to Andrew our Reader, and to all of you who quietly play such an important and valued part in the life of the St Edmund's. I feel enormous gratitude for your support and your commitment. It has been a strange and unsettling time to become priest-in-charge but here we are, focused as always on our calling – to be the body of Christ in this place serving and loving each other and all who seek his Love and Grace.

God bless,
Mandy, April 2021

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Church Wardens Report APCM 2021 **Janet Gunner and Lorraine Bathgate**

As we are all aware, life has been very different for all of us over the last year. What is usually a busy, bustling building, has been closed to all but those using the doctor's surgery. All the Community groups, as Well as Sure Start, have been unable to meet regularly and our Community is poorer for that. This has obviously affected our income, but there are shoots of a return, with some groups indicating they wish to return. It will be important that we facilitate those groups returning, whether it be for help, for health and wellbeing, for companionship- using the Community Café - or, for us, a return to full services and worship. We wish to thank both Mandy and Karen for the Zoom and You Tube services which has enabled us to worship and maintain a sense of family and community. We have even gained members during this time, though acknowledge that not everyone has been able to participate. It has been a blessing to be able to worship with members from St Alban's.

We would like to thank Janet as Centre Coordinator, along with Lee and Martin, caretakers, for ensuring that all necessary building checks and tests have been completed during shutdown. We also wish Lee well for the future as he has moved away and starting afresh near the seaside! Lucky Lee!!

We now have blinds installed in the Chapel meaning it can be used as a private space when required.

We are in the process of getting new signage for the church, announcing, with the correct information, that we are here, a place people can come to for worship, for peace, for refreshment, to remember loved ones, what ever our personal needs may be.

We are sure that everyone will be DELIGHTED to hear that new front doors will be delivered, IMMINENTLY, honest! This really will be a blessing, it is really important we return to being a fully accessible building, welcoming all those who come into the building.

Finally, we would like to thank everyone for their continued prayers, for Mandy and Karen, for the work of the community, for the users of the building and our mission to the community. Please also hold Esther in your prayers as we look forward to her joining us in the Autumn.



St Edmunds PCC - 2020 Financial Summary **Mandy Young**

2020 was once again an exceptionally challenging year for St Edmunds Church. It was made significantly more so by the Covid 19 pandemic which caused us to shut the church and cease to rent out community spaces from the middle of March 2020. We were able to reopen our church space later in the year but closed again at Christmas.

This impacted hugely on our finances, since the PCC have two main streams of income; one derives from parish giving and the other comes from the commercial letting of our premises. The absence of congregations and our ability to offer baptisms has severely reduced the former, and the latter was prevented almost completely. Indeed, with respect to lettings,

we only invoiced £5,759.90 during 2020 compared to £27,100 during 2019.

Despite this we were able to meet all our main financial commitments as well as making a small, but reasonable contribution towards the Diocesan Offer. This offer is significantly low compared to other parishes due to our commitment to paying our part of the lease – £3,029.82 monthly. By December 2020 our BACs giving was £809.00 compared to December 2019 when it was £1,034.00. The 2020 figure, however, is greatly boosted by a one-off donation of £500. Plate giving for 2020 was £593.75.

Our ability to ‘survive’ the 2020 pandemic financially was in large part due to a £5,000 grant from the diocese. We were also, during the latter part of 2020 (between September and December) able to let to one organisation which was greatly encouraging. They are returning as a regular weekly letting soon.

We continue to encourage our congregation about personal giving and much of our congregation have bought into a ‘planned giving scheme’, both by standing order and envelope giving, whereby Gift Aid can be claimed back from the government for those paying income tax. Our hope is to encourage and enable this further as we move into 2021.

We are extremely happy to continue having our partners, the NHS Doctors Surgery here with us. However, the Children’s Centre closed at our building during March 2020 and has not returned yet. We assume they are returning but we have had no confirmation yet. Regardless of their presence we have had to keep the building’s heating on for the surgery during the whole period and all other services have been as normal.

St Edmund’s PCC continue to look after the finances for Temple Hill Over 60’s Club. We maintain strict records for income and expenditure and hold their financial balance in our Restricted Funds. All restricted funds, with balance at the end of 2020 in brackets, are: Kondoa (1181.55); over 60s (2,761.44); Mission (902.00); Youth (873.00); Urban (14,749);

Hardship (1,135.00); charitable giving (19); Memory café (1,059).

In conclusion it has been a very difficult year as it has for everyone, but at St Edmund's these difficulties have been greatly heightened by our reliance on lettings and the opportunities normally provided by our occasional offices. But we are grateful for the support we have received from the diocese and acknowledge the difference it has made to us not only financially but also in terms of morale. We are truly optimistic about the future as we reopen and focus on God's mission to these communities, building on the strong links we have built and sustained before and during the pandemic.

St Edmund's Reserves Policy

The PCC recognizes that it should always maintain sufficient 'unrestricted' funds, which are the free reserves of the charity, at a level which equates to approximately three months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants which arise from time to time. For 2020 this would mean an unrestricted general reserve of £11,000; the actual level at the end of 2020 was £16,900.

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Dartford Winter Shelter

Rev. Mandy Young

For the last few years, St Edmund's has, alongside other churches in our community, been providing food, shelter and fellowship for up to 12 people without a home, between early January and the end of March. But this much needed service of a winter shelter, loved by both the community it served and our congregation, has been prevented by the Covid emergency. Thankfully, alternative forms of accommodation, have been found for our clients.

Meanwhile we hope and pray that this coming year we will be able, with other churches, to serve the homeless in our community in this way. The work of the Winter Shelter offers precious and practical care to the most vulnerable in our community and is fundamentally part of the work and calling of the Church.

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Deanery Synod **Andrew Carr**

The current Deanery Synod Representatives were Andrew Carr (who is also Deanery Secretary), Sharon Earl (St Edmunds) and Deborah Westerby (St Albans).

The Synod met just twice in 2020 because of the pandemic. The February 2020 meeting met in person. The Dean shared with us news of the recent appointment of Growth Enablers within the Diocese. For Dartford Deanery, Revd. Dylan Turner had been appointed. For more info: <https://www.rochester.anglican.org/resources/called-to-grow/growthenablers/>

The June 2020 meeting (which would have been hosted by St Edmunds...) was cancelled because of the coronavirus pandemic.

At the October 2020 meeting (via Zoom) news of general concerns was noted from each church in the deanery as to how they were coping (or not) with the coronavirus pandemic. All were using online platforms but expressed concern about those members without such access missing out. The next Synod Meeting is on Wednesday 16 June from 7.45pm (on Zoom at time of writing).

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Safeguarding **Lorraine Bathgate**

All PCC members are up to date with DBS and online Safeguarding courses. Living Well Centre staff have also

completed DBS checks, as required, and completed online Safeguarding courses. My DBS has been renewed, curtesy of Andrew Carr, our Deputy.

I have also completed DBS checks for St Alban's, OG is completed, DW is now due.

Posters have been placed around the building re domestic violence and how to access support. Cards are available in the foyer and the chapel for information on contacting Childline. The foyer noticeboards have been revamped and a designated Safeguarding Board holds information for the congregation and those who use the building.

Any new PCC members will be checked once elected.

Safeguarding is the responsibility of us all, I thank everyone for their continued vigilance, ensuring that all are welcomed and safe.

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Discipleship Group/House groups **Rev Mandy Young**

Before lockdown we had regular discussion groups on a Saturday afternoon. The theme was 'faith in contemporary society' and covered a number of issues including Christians and poverty and Christians and animal welfare. We hope to start this up again, develop a fledgling prayer group started during lockdown (perhaps with breakfast) when we can. We also hope to reinvigorate past groups such as Chill.

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Communications

Rev Mandy Young

We have created a communications team alongside others who worship at St Alban's. We now have a joint Facebook and joint YouTube platform. We are working on our respective websites which will remain distinct and planning eventually to launch a shared magazine which will probably go out on a quarterly basis.

Ω

Music Report

Lorraine Bathgate

The last year has been difficult in so many ways, but finding ourselves unable to sing in church has been... very strange! How can you listen to music and not be desperate to join in?? I find miming along helps but it really can't take the place of 'the real thing'! Zoom services have been really helpful, though we do activate the mute button, REALLY necessary!!, but I'm not sure what my neighbours think each Sunday morning. Hopefully the time will come soon when we will be able to meet and sing again. Robert, Jackie and I meet up for practice each week, to set up the laptop, iPad and to practice songs for the service on Sunday. We have fellowship time and look to learning new songs. Would you like to join us?

Please don't think you need to be able to read music, we don't, all we ask is that you enjoy singing and are prepared to take part in Worship. Or are you more of a technical person? If you would like to learn how to set up, how to use equipment at the sound desk just let us know, you will be warmly welcomed! Please think and pray about it. When we are back to rehearsals, you could come along and try it out. We would look forward to seeing you.

In my report last year, I said that we would need to look at our microphones, especially the clip mics, we have done that, and various choices have been priced. The clip mics especially, are not appropriate and will crackle if the wearer moves! We are looking to sort this in the very near future,

worship deserves the best and it is really important that we actually are an Inclusive Church, as we profess, ensuring that all can hear what is said. We would be really grateful for all of this to be kept in prayer.

PCC ACCOUNTS

Year Ending 31 December 2020

St Edmunds Dartford

**Accruals Accounts using
SORP 2015**

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
Income and Endowments					
<i>Voluntary income</i>	2a	20,513	0	1,736	22,249
<i>Activities for generating funds</i>	2b	83	0	0	83
<i>Income from investments</i>	2c	21	0	0	21
<i>Church activities</i>	2d	7,911	0	0	7,911
<i>Other incoming resources</i>	2e	3,029	0	411	3,440
Total incoming resources		31,557	0	2,147	33,704
Expenditure					
<i>Church activities</i>	3a	43,590	0	2,136	45,726
<i>Raising funds</i>	3b	77	0	0	77
<i>Other</i>	3c	323	0	36	359
Total resources expended		43,990	0	2,172	46,162
Net income/(expenditure) before investment gains		(12,433)	0	(25)	(12,457)
Net gains on investments	5				-
Net income/(expenditure)					
Transfers between funds		220	0	(220)	-
		0	0	0	-
Net movement in funds		(12,213)	0	(245)	(12,457)
Total funds brought forward at 1 January 2020		28,978	0	22,927	51,905
Total funds carried forward at 31 December 2020		16,765	0	22,682	39,447

TOTAL
FUNDS
2019
£

28,145

1,867

22

31,336

7,311

68,681

53,706

759

1,187

55,652

13,030

-

-

-

13,030

38,874

51,905

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019 for comparative purposes**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £
Income and Endowments				
<i>Voluntary income</i>	2a	25,473	0	2,672
<i>Activities for generating funds</i>	2b	1,867	0	0
<i>Income from investments</i>	2c	22	0	0
<i>Church activities</i>	2d	30,068	0	1,268
<i>Other incoming resources</i>	2e	4,124	0	3,187
Total incoming resources		<u>61,554</u>	<u>0</u>	<u>7,127</u>
Expenditure				
<i>Church activities</i>	3a	50,966	0	2,740
<i>Raising funds</i>	3b	759	0	0
<i>Other</i>	3c	607	0	580
Total resources expended		<u>52,332</u>	<u>0</u>	<u>3,321</u>
Net income/(expenditure) before investment gains		9,222	0	3,807
Net gains on investments	5			
Net income/(expenditure)				
Transfers between funds		508	(508)	
Net movement in funds		<u>9,730</u>	<u>(508)</u>	<u>3,807</u>
Total funds brought forward at 1 January 2019		19,248	508	19,119
Total funds carried forward at 31 December 2019		<u>28,978</u>	<u>0</u>	<u>22,926</u>

**TOTAL
FUNDS
2019
£**

28,145

1,867

22

31,336

7,311

68,681

53,707

759

1,187

55,652

13,030

-

-

13,030

38,874

51,905

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020
		£
Fixed assets		
Tangible fixed assets	5	-
Investments	6	-
Total fixed assets		<u>0</u>
Current assets		
Stock		0
Debtors	8	4,637
Short term deposits		0
Cash at bank and in hand		<u>36,145</u>
		40,782
Creditors: amounts falling due within one year	9	<u>(1,335)</u>
Net current assets		39,447
Total assets less current liabilities		<u>39,447</u>
Creditors: amounts falling due after one year	9	0
NET ASSETS		<u><u>39,447</u></u>
Funds	7	
Restricted Funds	10	22,682
Designated Funds	10	0
Unrestricted funds	10	16,765
		<u><u>39,447</u></u>

Approved by the Parochial Church Council on

and signed on its behalf

Chairman

The accompanying notes form a part of these financial statements.

2019

£

-

-

0

0

9,866

0

46,547

56,413

(4,507)

51,905

51,905

0

51,905

22,927

0

28,978

51,905

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dart

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 together with applicable accounting standards.

The financial statements have been prepared under the assumption of a going concern. The statements include all transactions, assets and liabilities for which the church is responsible, including the accounts of church groups that owe their existence to the church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for any purpose.

Designated funds - monies set aside by the PCC for specific projects.

Restricted funds - a) income from trusts or endowments for specific objects provided in the terms of the trust or invited by the PCC for a specific object for which they were given. Any balance carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained. The investment of the endowment may be used, either a purpose set out in the terms of the original endowment.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when received.

Grants and legacies are recognised when the PCC is notified.

Income from investments

Dividends are accounted for when due and payable. Interest is accrued.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on the balance sheet.

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in accordance with the Church Accounting Regulations
and SORP 2015.

the historical cost convention as modified by the
valuation of fixed assets. The financial statements
which the PCC is responsible in law. They do not
have affiliation to another body, nor those which are

used for PCC ordinary purposes

of unrestricted funds for specific future purposes or

expenditures which may be expended only on those
or bequest; b) donations or grants received for a
project. The funds may only be expended on the
income remaining unspent at the end of the year is

be maintained; only income arising from the
is restricted or unrestricted funds, depending on the
event

received.
recognised when the income is recognised.
legally entitled to the amount due.

Interest entitlements are accounted for as they

are sold
valuation on 31 December.

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Darl

**NOTES TO THE FINANCIAL STATEMENTS (continuu
FOR THE YEAR ENDED 31 DECEMBER 2020**

d Resources used

Resources expended are accounted for on an accrual basis.

Grants

Grants and donations are accounted for when paid or when a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when received. The contribution for December is provided for in these accounts as an expense and as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is recorded in accordance with the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens, which require a faculty for disposal, are accounted for as tangible fixed assets in the church's inventory which can be inspected. For items where cost information is insufficient and therefore not included in the inventory, individual items acquired since 2006 have been capitalised on the basis of their useful economic life.

All expenditure on consecrated or beneficed buildings is capitalised and written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets over their expected useful lives. The rates generally apply to the following:

Fixtures and fittings
Computer equipment

No depreciation is provided on freehold property as it is in a continual state of sound repair. The useful economic life is so high that any depreciation would not be material. Annual reviews. Provision will be made if there has been an impairment.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of sundries less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with banks and building societies.

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ed)

Is basis and are accounted for gross.

ver, or when awarded where the award creates a

en paid. Any parish contribution unpaid at 31
erational (though not a legal) liability and is shown

xcluded from the accounts by s.10(2) of the

rchwardens on special trust for the PCC and which
enable property unless consecrated. They are listed
r inalienable property acquired prior to 2006 there
e such assets are not valued in the accounts.
italised in the accounts and depreciated over their

js and individual items costing under £2000 are

tangible fixed assets, excluding freehold properties,
r applicable are:

25% straight line

50% straight line

t is the PCC's policy to maintain these assets in a
: life of these assets is so long and residual values
These assets will be subject to annual impairment
y permanent diminution in value.

ce sheet date.

ct of fees, rents or other income are shown a
ncollectible.

her with the CBF Church of England Funds, or at the

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

2 Income and endowments

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2019 £
a Voluntary income				0				
Planned Giving	11,370		660	12,030	14,148		605	14,753
Income tax recoverable	2,674		165	2,839	5,379		151	5,530
Collections at all services	523			523	2,874			2,874
Charitable Giving				0			916	916
Sundry donations and appeals	697		911	1,608	2,571		0	2,571
Grants	5,250			5,250	500			500
Legacy				0			1,000	1,000
	20,513	0	1,736	22,250	25,473	0	2,672	28,145
b Activities for generating funds								
Fundraising - Fairs and Sales	56			56	1,445			1,445
General Fundraising				-				0
Bookstall				0				0
Candles	27			27	305			305
Refreshments				0	117			117
	83	0		83	1,867	0		1,867
c Investment income								
Dividends and interest	21			21	22	0		22
	21	0	0	21	22	0	0	22
d Income from Church Activities								
Parish Centre Lettings	3,202			3,202	17,552			17,552
Healthy Living Rent				0	3,105			3,105
Memory Café				0			1,268	1,268
Community Café	982			982	6,119			6,119
Fees from weddings, funerals, etc.	3,687			3,687	3,292	0		3,292
Remembrance Book	40			40				0
	7,911	0	0	7,911	30,068	0	1,268	31,336
f Other income								
Payroll Admin	2,266			2,266	2,124			2,124
Over 60s Club			411	411			3,187	3,187
Winter shelter	10			10	1,091			1,091
St Albans Cleaning/Leaving Gifts/other	753	0		753	909	0		909
	3,029	0	411	3,440	4,124	0	0	7,311
Total incoming resources	31,557	0	2,147	33,704	61,554	0	3,940	68,681

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

3 Expenditure

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2019 £
a Church Activities								
Missionary and charitable giving:			821	821			1,593	1,593
	0			0				
Ministry costs:				821	0			1,593
Diocesan Offer	487			487	363			363
Vicars Expenses	75			75	20			20
Vicarage Costs	(609)			(609)	1,752			1,752
Curates House/Expenses	429			429	763			763
Other Ministry				0	141			141
Church running expenses				0				0
Service Charge	35,601			35,601	36,358			36,358
Insurance	692			692	687			687
Building Upkeep	1,117			1,117	975			975
Upkeep of services	452			452	817			817
Childrens Work				-	0			0
Remembrance Book	30			30	0			0
Website	287			287	387			387
Mission/Outreach - events			1,255	1,255			998	998
Training				0	30			30
Administration				0				0
Administrator				0	0			0
Office Supplies	18			18	127			127
Photocopying & IT Consumables	2,950			2,950	4,100			4,100
Payroll Administration	0			0				0
Bookkeeping	1,440			1,440	1,440			1,440
IE fee	250			250	240			240
Memory Café			60	60			149	149
Community Café	371			371	2,766			2,766
	43,590	0	2,136	45,726	50,966	0	2,740	53,706
b Raising funds								
Stewardship costs	57	0		57	57	0		57
Fundraising - Fairs and Sales				0	421			421
General Fundraising				-	133			133
Candles	20			20	88			88
Refreshments				0	60			60
	77	0	0	77	759	0	0	759
c Other costs								
Winter shelter	323			323	356			356
Over 60s			36	36			580	580
Other				0	251			251
	323		36	359	607		0	1,187
Total expenditure	43,990	0	2,172	46,162	52,332	0	2,740	55,652

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

4 Staff costs

a *Wages and salaries*

**2020
£**

0

The PCC had no employees during 2020

b *Payments to PCC members*

No reportable payments were made to PCC members.

The total amount of donations made to the PCC by PCC members and related parties was £14,683 (i (2019 £14,683).

5 Tangible fixed assets

The PCC has no tangible fixed assets.

6 Investments

The PCC has no investment assets.

2019
£
0

nc Gift Aid

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

7 Analysis of Net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £
Fixed assets for church use	-	-	-	-	-	-	-	-
Investment fixed assets	-	-	-	-	-	-	-	-
Current assets	18,099	0	22,682	40,781	33,484	0	22,927	56,411
Current liabilities	(1,335)	-	-	(1,335)	(4,507)	-	-	(4,507)
Long term liabilities	-	-	-	-	-	-	-	-
	16,765	0	22,682	39,447	28,977	0	22,927	51,905

8 Debtors

	2020 £	2019 £
Income tax recoverable	650	1,397
January Service Charge	3,030	3,030
Other debtors	957	5,438
	4,637	9,866

9 Creditors: amounts falling due within one year

	2020 £	2019 £
DBF element of fees	207	1,349
Bookkeeping/IE Fee	250	960
Other Creditors	878	2,198
	1,335	4,507

Creditors: amounts falling due after more than one year

	2020 £	2019 £
None	-	-
	0	0

PAROCHIAL CHURCH COUNCIL OF St Edmunds, Dartford

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

10 Statement of funds

	Bal b/fwd 1 Jan 2020	Income	Expenditure	Investment gains and losses	Transfers between funds	Bal c/fwd 31 Dec 2019
	£	£	£	£	£	£
Unrestricted Fund						
General fund	28,978	31,557	(43,990)	0	220	16,765
	<u>28,978</u>	<u>31,557</u>	<u>(43,990)</u>	<u>0</u>	<u>220</u>	<u>16,765</u>
Designated Fund						
Church Repair Fund	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Restricted Fund						
Mission	1,903	0	(1,001)	0	0	902
Youth Project	873	0	0	0	0	873
Kondoa	1,017	825	(660)	0	0	1,182
Hardship	885	250	0	0	0	1,135
Urban	14,503	500	(254)	0	0	14,749
Charitable Giving	19	161	(161)	0	0	19
Over 60s	2,607	411	(36)	0	(220)	2,762
Memory Café	1,119	0	(60)	0	0	1,059
	<u>22,927</u>	<u>2,147</u>	<u>(2,172)</u>	<u>0</u>	<u>(220)</u>	<u>22,682</u>
Total funds	<u>51,905</u>	<u>33,704</u>	<u>(46,162)</u>	<u>0</u>	<u>0</u>	<u>39,447</u>

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Supporting Charitable Organisations

26 April 2021

Independent Examiner's report to the Member/Trustees of Dartford St Edmund PCC

I report on the accounts for the year ended 31 December 2020 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Since the gross income for the year exceeds the amount provided in section 143(3) of the Act, I confirm that I am qualified to act as an Independent Examiner under the provisions of that section of the Act and that my qualifications are set out as below.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

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Items for PCC Discussion at a Future Point in Time

(this is not part of the official report)

During my examination and review of the accounts, and following responses to questions I raised, I have the following observations the PCC may wish to discuss

- the accounts had no description of the various funds you hold – this is set as a requirement so that readers of the accounts can see what moneys are being held and for what purposes they can be used. Ideally you don't want funds you cannot identify as to their use (which can easily get lost in time) and you want to ensure all funds are used for the purposes they have been given (NB I gather this has now been corrected)
- the Reserves Policy in the Trustees Annual Report (TAR) should be shown as a separate item and quantified as to what the actual year-end position is (NB this has now been corrected)
- I gather that there has been no formal mechanism to identify possible conflicts of interest by PCC members. This is to ensure that any contracts or arrangements made with PCC members are fully disclosed. All transactions are to be fully transparent (NB this will now appear as a standard agenda item on all future agendas)
- There does not appear to be an annual budget to monitor actual income and expenditure against. Although the preparation of a budget is not a statutory requirement, it is always good practice to have one and good governance. Without a budget you will have no idea how your financial plans are working out, whether you are in a better or worse position than you had estimated, and if so what you can do to address the situation. Budgets can be done over a specific time frame (such as an annual budget that ties in with the annual accounts) or for a specific activity (such as an event or project). The importance is estimating what is going to be received, what is going to be spent, and how that will impact on church life. Should you require additional assistance to help set this up, and how you monitor against it, please let me know.