

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK  
(REGISTERED NUMBER : 1132887)**

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**



**StThomas'**  
FAIR OAK &  
HORTON HEATH

**THE PAROCHIAL CHURCH COUNCIL OF FAIR OAK**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**REPORT OF THE TRUSTEES**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**PCC Members (Trustees)**

<b>Vicar:</b>	Jono Harvey
<b>Assistant Curate:</b>	Bob Nicholls (SSM)
<b>Churchwardens:</b>	Robert Carkeet Matt Nicholson
<b>Deanery Synod reps:</b>	Danny Stupple Steve Harding Neil Osborne
<b>Other PCC Members:</b>	Eve Croucher (until May 2024) Gary Stupple Steve Cann Teresa Lovett (re-elected in May 2024) Zoe Palmer Lucy Freckleton Anais Harvey (from May 2024) Caroline Oswald (from May 2024) Sue Lynham (from May 2024) Daphne Bright (from May 2024)

**Officers of the PCC, who are not members (non voting)**

<b>Secretary:</b>	Andrew Challis
<b>Treasurer:</b>	Stuart Waterman
<b>Safeguarding Officer:</b>	Michelle Pride
<b>Electoral Roll Officer:</b>	Amy Bristow (until Nov 24), Sandra Brierley (from Nov 24)

**Readers Licensed to the Parish:** Danny Stupple  
Dave Owens

**Miscellaneous Information**

<b>Charity Number:</b>	1132887
<b>Independent Examiner:</b>	Knight Goodhead Limited, 7 Bournemouth Road, Chandlers Ford, Eastleigh, Hampshire, SO32 5DA

## **THE PAROCHIAL CHURCH COUNCIL OF FAIR OAK**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

#### **REPORT OF THE TRUSTEES**

The trustees present their report and accounts for the year ended 31 December 2024.

##### **Structure, government and management of the PCC**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The appointment of PCC members is governed by the Church Representation Rules. Training is provided where appropriate, for example, where churchwarden briefings or safeguarding training is arranged by the diocese.

The parish has an annually reviewed Safeguarding Policy, with established and ongoing training in safeguarding and working with vulnerable adults. All staff, paid and volunteers, receive instruction in safeguarding. There are various policies and procedures covering matters relating to work, safety, disciplinary and grievance procedures, and health and safety at work.

**Background:** The Parochial Church Council (PCC) has the responsibility of co-operating with the Vicar in promoting the whole mission of the Church – evangelistic, social and ecumenical – in the ecclesiastical parish of Fair Oak and Horton Heath and beyond.

**Membership:** Members of the PCC are ex-officio or elected by the Annual Parochial Church Meeting (APCM), in accordance with Church Representation Rules.

**Standing Committee:** This is the only sub-committee required by law. It comprises the Vicar, the Churchwardens, and at least two other members of the PCC. It has the power to transact the business of the PCC between meetings, should that become necessary, normally in exceptional circumstances only. Any decisions taken by this committee are reported back to the next full PCC meeting and are minuted accordingly. The members of the Standing Committee during the period were Jono Harvey, Robert Carkeet, Matt Nicholson, Tom Young, Gary Stupple, Caroline Oswald, and Danny Stupple.

##### **Oversight Sub-Committees**

The PCC also operates nine sub-committees to manage the day to day running of the church:

Stewardship	Oversee Church finances and ensure we are fully compliant with charitable law and guidelines.
Safeguarding	Oversee and maintain a culture that protects and pro-motes the welfare of children, young people and vulnerable adults at risk of abuse.
Fabric and Buildings	Oversee access, care, maintenance and development of our buildings and facilities
Loving and	Oversee our loving and serving through pastoral care to the Church family and the wider community.
Building Community	Oversee our activities that build our common life - for both the Church and the Parish
Exploring faith	Oversee our activities that encourage people to consider and explore the Christian faith.
Gathering as Church	Oversee our corporate worship gatherings.
Sharing life as disciples	Oversee our opportunities that encourage our growth as disciples
Partnership in the Gospel	Oversee our work with collaborative regional Church ministries and our international mission partners.

**THE PAROCHIAL CHURCH COUNCIL OF FAIR OAK**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**REPORT OF THE TRUSTEES**

**Achievements and Performance**

2024 has seen steady growth in the mission and ministry of the church across all age groups. This growth has helped us consider the different options we provide for people to grow as disciples, as well as what it means to represent Fair Oak and Horton Heath. Consequently, we have added another option into our 11am service and moved our Family@4 gathering into the Horton Heath Community Centre.

The START course and our 'faith exploring' activities have introduced new people to Jesus and the life of the church, our appointment of a Community Builder and a Parish Administrator have added significant skills and gifting to our staff team and everyone has been enjoying the benefits of the new heating systems through the church buildings.

**Financial Review**

The following pages show our financial position at the end of 2024.

The total income into St Thomas' Church was £184,851 in 2024 compared to a total income of £180,220 in 2023. Our total outgoings for 2024 were £231,439 compared to £188,245 in 2023.

The difference in the above figures was supported by the legacy and project fund, as we installed a new electric heating system in the church as well as new gas boilers in the extension and the Stables building. New windows were also fitted to the ground floor of the Stables and the extension was redecorated.

**Reserves Policy**

We previously combined the legacy and project funds together into one figure to help cover the cost of essential works to the fabric of our Church and associated buildings.

This legacy and project fund is the key part of our reserve policy, which is closely monitored and enables us to have sufficient reserves, which would cover our running costs for at least 6 months.

In 2025 we will be looking at the possibility of opening up the extension to provide an out-side seating area as we continue to closely monitor this fund in relation to maintaining our reserves.

Signed on behalf of the trustees:



Jono Harvey  
Vicar

Dated: 23/3/25 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED  
ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF ST THOMAS, FAIR OAK FOR THE YEAR ENDED 31 DECEMBER 2024**

I report to the trustees on my examination of the accounts of The Parochial Church Council Of The Ecclesiastical Parish Of St Thomas, Fair Oak for the year ended 31 December 2024, which are set out on pages 5 to 10.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C J Goodhead FCA  
Knight Goodhead Limited  
Chartered Accountants

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire  
SO53 3DA

Dated: 24 March 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

		Unrestricted Funds		Restricted funds £	Total 2024 £	Total 2023 £
		General funds £	Designated funds £			
Notes						
<b>INCOME</b>						
Voluntary income	2(a)	164,291	4,660	-	168,951	161,924
Investment income	2(b)	13	1,201	-	1,214	373
Receipts from charitable activities	2(b)	14,686	-	-	14,686	17,923
<b>TOTAL RECEIPTS</b>		<b>178,990</b>	<b>5,861</b>	<b>-</b>	<b>184,851</b>	<b>180,220</b>
<b>PAYMENTS</b>						
<b>Direct costs</b>						
Relating to church activities	3(a)	84,299	6,302	-	90,601	82,633
Church management and admin	3(b)	93,792	32,758	-	126,550	88,589
		178,091	39,060	-	217,151	171,222
Mission giving and donations	4	14,288	-	-	14,288	17,023
<b>TOTAL PAYMENTS</b>		<b>192,379</b>	<b>39,060</b>	<b>-</b>	<b>231,439</b>	<b>188,245</b>
Net of receipts / payments before transfers		(13,389)	(33,199)	-	(46,588)	(8,025)
Transfers between funds	8	-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(13,389)</b>	<b>(33,199)</b>	<b>-</b>	<b>(46,588)</b>	<b>(8,025)</b>
Cash funds as at 31 December 2023	8	33,893	151,809	-	185,702	171,218
<b>CASH FUNDS AS AT 31 DECEMBER 2024</b>	<b>8</b>	<b>20,504</b>	<b>118,610</b>	<b>-</b>	<b>139,114</b>	<b>185,702</b>

The notes on pages 7 - 10 form part of these accounts.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Unrestricted Funds		Restricted funds	Total 2024	Total 2023
	General funds	Designated funds			
	£	£	£	£	£
<b>A CASH FUNDS</b>					
Cash at bank with immediate access	20,504	118,610	-	139,114	185,702
	<b>20,504</b>	<b>118,610</b>	<b>-</b>	<b>139,114</b>	<b>185,702</b>
<b>B OTHER MONETARY ASSETS</b>					
Gift aid due to charity	502	-	-	502	984
	<b>502</b>	<b>-</b>	<b>-</b>	<b>502</b>	<b>984</b>
<b>C LIABILITIES</b>					
Fee for Independent Examination	1,440	-	-	1,440	1,497
	<b>1,440</b>	<b>-</b>	<b>-</b>	<b>1,440</b>	<b>1,497</b>

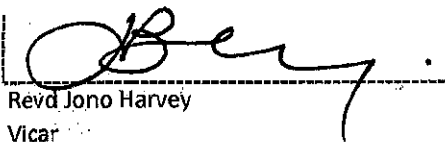
**D ASSETS FOR CHARITY'S OWN USE**

Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are excluded from the list of charity assets. Other assets retained include the Church organ and a photocopier purchased in 2022.

<b>E INVESTMENT ASSETS</b>	No. of shares	Fund to which asset belongs	2024 £	2023 £
CCLA Investment, Income shares	20	Unrestricted	462	452
Fair Oak Churchyard Trust (see note 6)				

Short term and long term investments are valued at open market value at 31 December.

The accounts were approved by the trustees and signed on their behalf by

  
 Revd Jono Harvey  
 Vicar

23 / 3 / 25  
 Date

The notes on pages 7 - 10 form part of these accounts.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1 ACCOUNTING POLICIES**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

**2 RECEIPTS**

**a) Voluntary Income**

	<b>Unrestricted Funds</b>			<b>Total</b>	<b>Total</b>
	<b>General funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	132,501	4,660	-	137,161	132,514
Legacies	-	-	-	-	-
Gift aid recovered	31,790	-	-	31,790	29,410
	<b>164,291</b>	<b>4,660</b>	<b>-</b>	<b>168,951</b>	<b>161,924</b>

**b) Other Income**

Charitable activities	14,686	-	-	14,686	17,923
Investment receipts	13	1,201	-	1,214	373
	<b>14,699</b>	<b>1,201</b>	<b>-</b>	<b>15,900</b>	<b>18,296</b>

**3 DIRECT COSTS**

**a) Relating to church activities**

	<b>Unrestricted Funds</b>			<b>Total</b>	<b>Total</b>
	<b>General funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Diocesan common fund	77,691	-	-	77,691	72,000
WDBF - fees	1,652	-	-	1,652	3,178
Gifts	-	-	-	-	525
Ministry	1,820	4,953	-	6,773	4,316
Community projects	3,136	1,349	-	4,485	2,614
	<b>84,299</b>	<b>6,302</b>	<b>-</b>	<b>90,601</b>	<b>82,633</b>



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK**  
**NOTES TO THE ACCOUNTS (CONTINUED...)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**b) Church management and administration**

Office costs	2,605	28	-	2,633	2,410
Church running expenses	20,736	1,027	-	21,763	16,713
Maintenance	40,036	30,000	-	70,036	32,772
Governance costs	1,720	-	-	1,720	1,719
Staff costs and expenses	28,695	1,703	-	30,398	34,975
	<b>93,792</b>	<b>32,758</b>	<b>-</b>	<b>126,550</b>	<b>88,589</b>

**4 MISSION GIVING AND DONATIONS**

Gift and donations	14,288	-	-	14,288	17,023
	<b>14,288</b>	<b>-</b>	<b>-</b>	<b>14,288</b>	<b>17,023</b>

**5 STAFF AND TRUSTEES**

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
The average monthly number of employees during the year was:	3	3

**Employees costs**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	29,243	29,800
Social security costs	-	-
Other pension costs	1,020	943
Life assurance cost	135	124
	<b>30,398</b>	<b>30,867</b>

During the year, two trustees were paid salaries £9,984 (2023: £nil):

During the year, two relatives of trustees were paid salaries totalling £4,119 (2023: £nil)

During the year, four trustees were reimbursed expenses of £16,227 (2023: £9,865 - five trustees) for various costs incurred on behalf of the charity.

Two relatives of trustees were also reimbursed expenses totalling £1,138 (2023: £490 - two) for various costs incurred on behalf of the charity.

All salaries and reimbursed expenses are allowed by the Parochial Church Powers Measures, which the church is governed by.

There were no employees whose annual remuneration was £60,000 or more.

During the year no remuneration was paid by this charity to key management personnel (2023: £nil). The key management team is taken as being the standing committee. The vicar chairs the standing committee but he receives a stipend from the Diocese not from this charity.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK**  
**NOTES TO THE ACCOUNTS (CONTINUED...)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**6 INVESTMENTS**

	2024	2023
	£	£
Market value at 1 January	452	413
Revaluation of investments held	10	39
Market value at 31 December	<b>462</b>	<b>452</b>

**7 GOVERNANCE COSTS**

	2024	2023
	£	£
Bank charges	340	399
Fee for accounts and independent examination	<b>1,380</b>	<b>1,320</b>
	<b>1,720</b>	<b>1,719</b>

**8 MOVEMENT IN FUNDS**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<b>Designated funds</b>					
Band of Brothers	1,053	3,723	(4,165)	-	611
With Love	137	680	(817)	-	-
Legacy and project fund	131,085	1,458	(30,000)	-	102,543
Children's Worker fund	19,534	-	(4,078)	-	15,456
	<b>151,809</b>	<b>5,861</b>	<b>(39,060)</b>	<b>-</b>	<b>118,610</b>
<b>Unrestricted funds</b>					
General funds	33,893	178,990	(192,379)	-	20,504
	<b>33,893</b>	<b>178,990</b>	<b>(192,379)</b>	<b>-</b>	<b>20,504</b>
<b>Total funds</b>	<b>185,702</b>	<b>184,851</b>	<b>(231,439)</b>	<b>-</b>	<b>139,114</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS, FAIR OAK  
NOTES TO THE ACCOUNTS (CONTINUED...)  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**Band of Brothers**

We have a men's community called Band of Brothers. It receives specific donations to help fund events and to purchase items. It is also possible that larger events will receive fees into this fund to hold until full payment is required. By creating this fund the donations and fees are ring-fenced to their intended purpose.

**With Love**

We have a women's community called With Love. It receives specific donations to help fund events.

**Legacy and project fund**

Over recent years the church have been blessed with several generous legacies and gifts, which the PCC have been able to allocate into this separate fund. These sums are being held with a view to undertake future essential works and improvements to the church and associated buildings. The report on 'reserves', described on page 3 provides further detail.

**Children's Worker fund**

With children's work presently being undertaken by other staff, volunteers and parents, and with no immediate intention to employ a specific "Children's Worker", the PCC agreed to allocate this account to support the staff salaries of those who help with the children's work.