

The Parish of Belper St Peter

Incorporating the churches of
St Mark's, St Peter's and St Swithun's

Annual Report

Year Ended 31 December 2020

Registered Charity No 1132878

Parish Church

St Peter's Church
 Chesterfield Road
 Belper
 Derbyshire

Other Churches in the Parish

St Mark's Church
 Over Lane
 Belper
 Derbyshire

St Swithun's Church
 Holbrook Road
 Belper
 Derbyshire

Correspondence should be addressed to c/o The Vicarage, 6 Chesterfield Road, Belper, DE56 1FD.

Legal Status

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Belper, St Peter's is a registered charity, number 1132878

PCC Membership (Trustees)

Ex Officio Members:

Clergy

Anne Stratton

Vicar

Churchwardens

Brenda Bocock
 Judie Fogarty
 David Skelton

To APCM Sept 2020
 From APCM Sept 2020

Diocesan Synod Representative

Sian Kellogg

Deanery Synod Representatives

Sian Kellogg	St Peter's
Anne Clark	St Peter's
Kay Blissett	St Mark's
Sandra Beresford	St Mark's
Angela Thomas	St Swithun's

Dinah Dawson	Reader representative to Dec 2020
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Elected Members:

Andy Hills	St Peter's	Deputy Warden
Andrew Hardy	St Peter's	PCC and St Peter's
		Treasurer
John Hastings-Thompson	St Peter's	Deputy Warden
Tracy Drake	St Peter's	
Helen Hodgson	St Peter's	
Tracy Comber	St Peter's	Deputy Warden
Vicki Walker	St Mark's	Deputy Warden
Chris Gregson	St Mark's	Treasurer
Geraldine Comery	St Mark's	
Derek Adams	St Mark's	Deputy Warden
Joan Foster	St Mark's	
Christine Catherall	St Mark's	
Keith Wollerton	St Swithun's	Deputy Warden
David Anderton	St Swithun's	Treasurer
Peter Wass	St Swithun's	
Viv Tillin	St Swithun's	
Philip Thomas	St Swithun's	
Margaret Brown	St Swithun's	

Co-opted

Charles Beresford	St Mark's	Retired Clergy
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Jenny Wyatt PCC Secretary

AIMS AND PURPOSES

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in this ecclesiastical Parish.

The PCC is also specifically responsible for the maintenance of the Church House, known as St Mark's House in Openwoodgate, Belper.

1. OBJECTIVES AND ACTIVITIES

St Peter's Parish falls within the new Deanery of Dove and Derwent, within the Church of England Diocese of Derby and serves an area with a population of approximately 18,000 adults making it one of the largest single Parishes in the Diocese. The Parish participates ecumenically through Churches Together in Belper and Hope for Belper.

The Parish Mission Statement is "Jesus at the Centre – transforming our community". The PCC promotes this vision and is committed to enabling people to grow in discipleship through worship and teaching and to be active in supporting the community both local and worldwide. The PCC maintains an overview of worship throughout the Parish and makes suggestions on how the services at our three churches can involve the many groups that live within the Parish.

To facilitate the above work, it is important that the fabric of the churches of St Peter's, St Mark's and St Swithun's and the church hall at St Mark's is maintained.

The Parish greatly benefits from the help of several active retired clergy and four fully trained Readers. They all assist in different ways in the daily life of the Church.

However, the bulk of the work and activities are carried out by the many lay volunteers who give freely of their time and effort and without whom nothing would be achieved to promote the gospel, encourage people to follow Jesus and be an active presence within the local community.

In particular Churchwardens, Deputy Churchwardens and Treasurers work tirelessly to ensure that everything runs smoothly, safely and efficiently. The Parish also has an administrative team and two cleaners who are paid employees.

2. ACHIEVEMENTS AND PERFORMANCE

Church Statistics

	Parish Total		St Peter's		St Mark's		St Swithun's	
	2020	2019	2020	2019	2020	2019	2020	2019
Electoral Roll	175	177	114	109	34	38	27	30
Sunday attendance (adults)	110	128	68	77	27	31	15	20
Baptisms	4	19	4	14	0	5	0	0
Thanksgivings	1	2	1	2	0	0	0	0
Weddings	2	11	1	11	0	0	1	0
Renewal of Wedding vows	0	0	0	0	0	0	0	0
Funerals at Church	13	34	12	28	0	3	1	3
Funerals at Crem only	9	8						
Thanksgiving	1	1						

	2020	2019
Burial of Ashes St P	0	1
Burial of Ashes Cem	9	1

Confirmation	0	0
Admittance to HC	0	8

Worship and prayer

The PCC is keen to offer a range of services during the year across the three churches that our community will find both beneficial and spiritually fulfilling.

Morning services include Common Worship Holy Communion and Service of the Word. Evening services are held weekly at St Mark's and normally follow the Common Worship outline. A new time of Reflection and Prayer has been started at St Peter's on the first Sunday of the month.

St Mark's has continued with a style of morning worship called 'Crossroads' where the congregation is encouraged to move around and discuss the topic for the day.

St Swithun's normally has services in the round, although this creates the need to re-arrange the chairs for weddings, funerals and other events.

St Peter's offers two services every Sunday morning. There is a formal service at 9am followed by an informal service at 10.45am, with refreshments served between the two services. This allows the two congregations to meet each other socially. There is also Café style worship on 4th Sunday mornings at St Peter's which is proving very popular.

A regular pattern of joint services has been established across the Parish so that we all come together from time to time as a single celebratory congregation.

Service Patterns across the Parish

Week	St Peter's		St Mark's		St Swithun's	
1	9.00 am	MW	10.00 am	Crossroads HC	11.00 am	MW
	10.45 am	MW (+Bapt)	6.30 pm	EP		
	7.00 pm	Prayer and reflection				
2	9.00 am	HC	10.00 am	Crossroads	11.00 am	MW
	10.45 am	MW (+ Thank)	6.30 pm	EP		
3	9.00 am	MW	10.00 am	Crossroads	11.00 am	MW
	10.45 am	HC	6.30 pm	HC - BCP		
4	9.00 am	HC	10.00 am	Crossroads	11.00 am	HC
	10.45 am	Café Church	6.30 pm	EP		
5	As decided by the Vicar.				11.00am	Flexible
	There will be a few joint Parish services in any year.					

Effect of the Covid Pandemic

All three churches were shut when required to do so. However, St Peter's and St Mark's were re-opened upon submission to the Archdeacon of a risk assessment. Services were reduced to one per Sunday to preclude the need for cleaning. Services were not able to continue after Christmas at St Swithun's due to the high level of shielding of both the congregation and retired clergy.

There is a daily service of Morning Prayer offered by the Vicar on Facebook and YouTube and via the Parish website. A weekly streamed service is offered each Sunday with contributions from a range of clergy in the Parish and Diocese; also, from other links and charities. This has been produced by a Parish team who have learned new skills to achieve this support of a congregation which reaches much further than the Parish.

Occasional Offices

22 funerals or burial of ashes were conducted during the year by clergy and Readers from the Parish, both in the churches and at Markeaton or Amber Valley Crematorium. Burials take place at Belper Cemetery and burial of ashes is available in the Garden of Remembrance at St Peter's. The majority of these were held under Covid restrictions of either 15 or later 30 people being present.

During the last year two weddings were conducted in the Parish.

Only four baptisms were possible due to Covid restrictions at St Peter's; preparation sessions for parents and Godparents being led by members of the Church. The Parish policy is not to book baptism dates before families have attended preparation which is called 'First Steps'. Families are also expected to attend at least one worship service and a baptism or thanksgiving service within the Parish before coming to preparation. This period of preparation helps families to decide whether 'thanksgiving for the birth of a child' or baptism is more appropriate for them. Last year there were 4 baptisms and 1 thanksgiving.

3. CHILDREN AND YOUNG PEOPLE'S WORK

Our face-to-face children's and youth work took place as usual at the beginning of the year, but post lockdown this was severely reduced.

Sunday Club initially was sent out via email weekly then took place on a monthly basis on Zoom, but later increased to weekly.

YPF continues on a weekly basis on Zoom.

School links

The Vicar plus two additional members of the congregation - Patience Atkinson-Gregory and Rachel Kenning, are elected by the PCC as Foundation Governors at St John's Primary School and Nursery. The Foundation Governors meet regularly in addition to full governors' meetings to encourage and support the spiritual life of the school and to pray regularly. There is also a Chaplain for the staff based at the school. The school regularly visits the Church for worship, learning and musical activities. The Church has supported two members of staff to go to link schools in Kolkata to enhance the experience of both school and church.

Christingles were provided for every child in St John's, Pottery and Herbert Strutt schools with a recorded service for each school.

The Vicar provided weekly recorded Collective worship services for St John's School throughout the pandemic.

4. PCC SECRETARY'S ANNUAL REPORT

MEETING	ATTENDANCE
PCC Meeting 21st January 2020	19
APCM 8th September 2020	41 (24 in person, 17 on Zoom)
PCC Meeting 17th November 2020	25 (Zoom only)
Average attendance	28

Well, what a start to our Church year, deep in Lockdown 1 from March 23rd 2020. Suddenly things taken for granted such as services, meetings, tea and coffee, sharing experiences, getting the Church magazine, celebrating life and Christian events were put into turmoil. Even a cheery welcome by handshake or hug were off the cards and there had to be some pretty quick education and steep learning curves negotiated on how to use Zoom with some managing this better than others! Services went online with a daily appearance of Rev Anne and others and we may have even gained a few more in the virtual congregation.

It's been a very strange time, listening to our favourite songs but not being able to sing, and only hum under a face mask. A second shorter lockdown in November was kinder as church services had resumed but social distancing strictly observed. At the time of writing, we are now in Lockdown 3, or tier five by another name. Services can still continue but the shock of a new more easily spread variant means that hopes of two vaccines on the horizon are somewhat tempered. We have to remain very cautious, patient and trust in God to steer us safely through this unusual, and dare I say it, as it's been said so much, unprecedented time.

I may have missed so much this year, so apologies in advance if this report omits any activity. It's been hard to keep going, and some may even have lost their faith a bit with the loss of normality in our churches, whereas others may have responded to a call in different and creative ways. We have been challenged to find new ways to do things, and no doubt some of this will stay.

The usual list of events, concerts, markets, lunches, fairs, groups and the like has been replaced by cancelled sabbaticals, events and meetings and no weekend away at Wyedale. There has been emergence of new words such as furlough and social distancing and news channels were dominated by COVID19. Food hubs and support networks have never been more important. There has been live streaming of morning prayer, Zooming coffees, outdoor carol singing, door to door delivery of the Parish magazine, and setting up a buddy system.

Not to be outdone, 83 shoeboxes were still completed, 900 Christingle packs, and Stars and Doves of hope have been made. Christmas cards were given to Belper businesses to encourage them in a very difficult time. Courses that would normally have been held in our churches took place online such as Bible Study and Alpha online. Christmas was not cancelled but went outside with a tremendous display of knitted and other crafted artwork depicting the Advent Calendar. To quote from one of the Parish magazines "the building may be closed but the Church is still open" – this could not be more true.

We didn't hold our APCM until September and members were able to attend in person or by Zoom. There have been fewer official PCC meetings but the following statistics pre and during COVID19 have been:

21/01/2020 PCC meeting, attended by 19 PCC members

Various meetings of PCC and the Annual Meeting were cancelled due to Covid 19

PCC notes from various email conversations done May 2020. Unable to record "attendees"

APCM Sept 8th 2020, attended by 41 people (24 in person, 17 by Zoom)

17/11/2020 PCC meeting held on Zoom, attended by 25 PCC members.

19/01/2021 PCC meeting not held. Safeguarding information circulated.

All PCC members have attended a PCC meeting at some point during the year.

Looking forward with the prospect of vaccines and churches and Belper returning to some normality, there will undoubtedly be further challenges and changes. We can however take heart and strength from knowing how well the Church has responded and been a guiding light in these times. We may have been physically apart but anticipate how special it will be to meet up in the future rather than being in an isolated bubble. Next year's report may hopefully be a bumper issue!! We live and pray in hope.

Jenny Wyatt
PCC Secretary

5. ST PETER'S PARISH FABRIC REPORT

All churches now have maintenance schedules drawn up so that no activity is missed during the year. Appropriate Covid risk assessments were completed and approved by the Archdeacon for opening for individual prayer and also for enabling people to attend worship in person at each church.

St Peter's Church

Since taking over in April 2019 Tracy Comber and I share the responsibility of looking after the "fabric" of the church. A list has been created of tasks that need completing in and around the church on a regular basis, to ensure that no essential tasks get missed.

- ❖ An external and internal walk around are done regularly. No obvious faults/damage were found.
- ❖ The main problem is the ongoing issue with the tower roof which needs completely replacing.
- ❖ Following surveys by the Architect and a Structural Engineer, a contractor submitted an estimate of around £50 k (£50,000).
- ❖ A temporary 'fix' was done to stop water coming in, this seems to be working.
- ❖ A faculty was obtained to repair the clock and we are awaiting the contractor to start work.
- ❖ During the first lockdown the pillars in the West End were painted.
- ❖ The patio and steps were power washed and treated to remove algae. We plan to do this twice yearly.
- ❖ The grounds were kept clean and tidy. More bulbs were planted which should give a lovely display in spring.
- ❖ The trees are in desperate need of pollarding, but due to budgetary restraints it is highly unlikely that Amber Valley will do this.
- ❖ Work was started to repair and upgrade the clock to include a self-winding mechanism.

David Skelton
Parish Warden

St Mark's Church and Hall

(comprising Church, Vestry, Church Hall, Kitchen and outside play area)
Welcome to Derek Adams who was elected Deputy Warden in 2020.

Hall

- ❖ Plaster removed from walls
- ❖ Walls and woodwork painted
- ❖ Wooden floor restained
- ❖ Carpets cleaned
- ❖ Damp-proof paint applied to the south wall
- ❖ New window fitted to the north side
- ❖ Porch repainted
- ❖ Ceiling panels firmly refixed
- ❖ Toilet seat repaired

No significant jobs done in the church.

Kitchen

- ❖ Damp-proof paint used on the walls
- ❖ Chimney lined
- ❖ Vent fitted
- ❖ Running tap repaired
- ❖ Many thanks to all the volunteers who have enabled the hall refurbishments to be completed during this difficult time.

Brenda Bocock
Parish Warden

St Swithun's

- ❖ Trees in church garden trimmed
- ❖ There has been continual work throughout the year
- ❖ Church carpet cleaned (before Lockdown)
- ❖ Chubb Fire Service did their annual check and replaced an extinguisher
- ❖ PAT testing carried out by Chris Gregory
- ❖ External doors painted at the side
- ❖ Boiler serviced and new parts fitted

The church has been closed for many weeks due to Covid-19 and no further work has been done.

Keith Wollerton
Deputy Warden St Swithun's

St Mark's House

- ❖ A full refurbishment of the property has been carried out
- ❖ New damp-proof course installed
- ❖ New kitchen
- ❖ New floors
- ❖ Heating upgraded
- ❖ Redecorated throughout
- ❖ Garden cleared and improved
- ❖ The property is now to be directly managed by the Parish rather than via an agent

Roy Stratton

6 HEALTH AND SAFETY REPORT

Accidents and Near Misses

All three churches carry out H&S inspections and have accident books in which completed forms are retained securely.

St Swithun's Church

- ❖ Regular inspections were carried out, both internally and externally
- ❖ The boiler was serviced
- ❖ All PAT testing and fire extinguisher checks completed
- ❖ Most areas caused no concern
- ❖ There were zero reported accidents or near misses at St Swithun's

Keith Wollerton
Deputy Warden

St Mark's Church and Hall

- ❖ A full Health & Safety survey was carried out by both parish wardens and a person who does not usually attend St Mark's
- ❖ Fire extinguishers serviced
- ❖ Defibrillator checked
- ❖ Power light checked
- ❖ PAT testing done
- ❖ 2 new kettles purchased
- ❖ Roof tiles checked
- ❖ Fire escape signs and assembly point notices displayed
- ❖ First aid kit checked
- ❖ Cables and microphones tidied up
- ❖ Screens put up for singers and pianist
- ❖ Full Covid risk assessment carried out
- ❖ Track and trace on entering church
- ❖ Hand sanitizer at entrances
- ❖ Surface spray available for regular cleaning on equipment & surfaces

Brenda Bocock - Parish Warden & Vicki Walker - Deputy Warden

St Peter's

Inside

- ❖ There was one minor incident at the beginning of the year. (A mother sustained a minor scald whilst holding a cup of coffee in one hand and a child in the other.)
- ❖ The Fire extinguishers were serviced
- ❖ Regular Health & Safety checks carried out
- ❖ Occasionally one of the trips causes the lights to go out, this has been identified and a new trip has been ordered
- ❖ Electrician checked the wiring and reported no dangers
- ❖ The Defibrillator was used once by an outside agency, it is checked regularly
- ❖ A full Covid 19 assessment was carried out and implemented
- ❖ Hand gel placed in several areas
- ❖ Notices are positioned to advise people to wear masks wash hands, use gel and respect social distancing
- ❖ Personal cleaning kits are placed in the entrance to the main church
- ❖ Some of the pews are shut off to for social distancing in services
- ❖ All loose paperwork and books were safely stored away
- ❖ Full protective clothing has been provided to our cleaner

Outside

- ❖ The patio outside and the steps were power washed and treated with vinegar to help keep algae from forming and reduce potential slipping
- ❖ The pathway at the side of the Garden of Remembrance was very slippery, this was cleaned and treated
- ❖ Regular monitoring takes place

7. SAFEGUARDING THE CHURCH FAMILY

We appoint a Parish Safeguarding Officer (PSO), who is based at the largest church of the three in the Parish: there is a Safeguarding Link at each of the other two.

This is a large and normally very busy Parish. The last year, however, has seen a drastic reduction in our activities for children, young people and some adults who may be considered to be vulnerable. One exception is the Sunday Club for children aged from 0 to 14 at one church which has continued online; the children are supervised at home by their parents. Safeguarding of children and young people taking part was adhered to.

We are hoping that many of our activities will resume during 2021 and, in preparation for this, routine DBS and training work has continued.

If all activities re-start, 68 individuals will require a current DBS certificate with a further 27 possibles, depending on the nature of their work. All of the current PCC plus Readers have been successfully checked. New PCC members appointed after the APCM on 27 April will be processed by the end of May 2021.

One new DBS remains outstanding. Nine renewals are due sometime in 2021: three are already in process.

The Parish Safeguarding Policy document has been updated, agreed formally by all PCC members and published. It is on display, together with contact details for the PSO, in a prominent place in all three churches.

A database of children attending our regular activities and containing safeguarding-relevant information, has been developed. This will be available to children's leaders and will facilitate action needed on, for example, food allergies. It is compliant with our GDPR policy and contains insufficient information for anyone else to identify the child.

Some online safeguarding training has continued at Basic, Fundamental and Leadership levels. Most of this will recommence after the APCM and the resumption of activities. The status of the Parish Dashboard is unchanged from 2010's report.

Sue Allen
Parish Safeguarding Lead

8. DOVE AND DERWENT DEANERY SYNOD

Sadly, due to the onset of the Covid-19 pandemic the first two meetings of Dove and Derwent Deanery Synod in 2020 were cancelled. But the meeting called in November was worth the wait. Held via video conferencing facility, the focus of the evening was guest speaker Bishop Libby who updated Deanery Synod on her emerging vision for the diocese, which is:

"To see life in all its fullness flourish across our Diocese, through faith, hope and love, built on the Kingdom of God: Good News for All"
'To see Transformed lives: through growing church and building community'

And the framework for this change:

VISION: The need for change has led us to set our Vision in an eternal truth:
'The Kingdom of God: Good News for all'

MISSION: Our Mission, measured through what we do right now, is:
'to proclaim afresh in this generation the good news of the Kingdom'

AIMS: Our Aims are, in fulfilling that Mission is to be Good News for all, through:
‘Transformed Lives, that Grow Church and Build Communities’

Within this update Bishop Libby discussed the following strands of her vision:

Equipping people for Mission

Effective structures for Mission

Sustainable resources for Mission

Archdeaconry restructure, clergy deployment and a focus on empowering lay ministry within our diocese were all areas of discussion during the meeting and Synod members were encouraged to reflect on the information shared before the topic is revisited at future Synod meetings in 2021. Deanery Synod representatives look forward to updating St Peter’s PCC on the diocesan vision and providing an opportunity for feedback to be relayed to Synod.

9. FINANCE REPORT

Accounts for the individual churches may be found at each church.

The accounts for St Peter's Parish are made up of the funds of the PCC and those of the three individual churches. Within the Parish accounts the funds of each church are shown as a restricted fund for that particular church, although they may be made up of several separate funds, both restricted and unrestricted, within the accounts of the individual church.

Operational Matters

The expenses of Parish ministry continue to be shared among the three churches using a formula based on attendance and electoral roll to contribute to the Diocesan Common Fund and Parish expenses.

Reserves Policy

As shown in the balance sheet on page 18, the total funds for the PCC at the end of the year amounted to £306,347.

Restricted funds relating to the non-TLC element of the PCC at the end of the year on page 24 amount to £265,000 relates to the asset value of St Mark’s House, an asset owned by the parish as a whole, this is not available to spend unless the assets are disposed of. The house was revalued following the completion of the refurbishment and is now let at £850/month.

The St John’s land is also owned by the Parish but there is no corresponding asset fund as this asset is fully depreciated and has a “nil” book value. It is held in trust jointly by the Derby Diocesan Board of Finance and the Church Commissioners of the Church of England on behalf of the Parish, who have now been appointed the managing trustees. The land is now leased to Belper Town Council for use as a car park. The rent has been waived until February 2021 as the Council has resurfaced and upgraded the area at their expense.

Funds held by the individual churches are treated as restricted funds for the purposes of the particular church within the context of the Parish accounts.

Reserves at St Peter's Church amounted to £31,768. £2,284 is in the general fund, £2,809 is in the belfry fund, £3,713 is designated to Pop UK for October 2021, and £2,803 is restricted for future work on the organ.

Reserves at St Mark's Church amounted to £3,006. £195 is held in a restricted music fund, the Church Hall designated fund is -£707. A loan was made from St Peter’s of £5,000 to cover cash flow issues during the hall refurbishment. This is being paid back over 2 years at £200/month.

Changes were made to the trust deeds for the allotment land owned by the Parish. This change allows the allotments to be sold and the proceeds to be used for the upkeep of the fabric of St Mark’s Church and Hall and St Mark’s House. Other income can be used by the whole of the Parish as long as that use covers

the mission and outreach work of St Mark's Openwoodgate. Proceedings have started to get planning permission for the land and subsequently put it up for sale. The planning permission was turned down and the decision is currently under appeal.

Reserves at St Swithun's Church amounted to £13,087. £609 is in a fund set aside to maintain the churchyard. The balance of the reserves is held for day-to-day operational requirement.

St Swithun's is supported by the Hanson Trust an independent Trust Fund established by the founder Mrs Hanson to maintain a Christian presence in the area of "Cow Hill" Belper. This Trust contributes to major repairs and renovations and pays the annual insurance on the building. Noted in the accounts as a recurring grant. During the pandemic a grant of £4,000 was made by the trust to St Swithun's.

Reserves are held in the Church of England Deposit Fund which is regularly reviewed to ensure that the best possible interest rate is being obtained. In addition, the PCC agreed that money be deposited in Derbyshire Community Bank, even though this might not give the best return, but this is in line with the mission of the Church as allowed by the Charity Commission.

10. STRUCTURE, GOVERNANCE AND MANAGEMENT

Anyone who is on the individual church's Electoral Roll may seek election onto the PCC by being nominated and seconded by anyone else who is on the Electoral Roll.

Under the governance structure nominations are made by the individual churches and elections take place at the Annual Parochial Church General Meeting. All terms of office are for three years with one third of the council standing down each year.

The method of appointment of PCC members is set out in the Church Representation Rules. Members of the individual churches form the Trustees Local Committee (TLC) dealing with the day-to-day business and mission of each individual church under the guidelines and recommendations of the PCC. Other members of each local church are encouraged to be part of groups and committees. Specialist expertise is shared across the Parish.

The full membership comprises:

Ex-officio members:

The Vicar

All other clergy licensed to serve specifically in the Parish

One Reader from those licensed to the Parish

2 Parish Churchwardens - appointed annually at the meeting of Parishioners prior to the Annual Parochial Church Meeting (APCM)

Deanery Synod members - nominated by the District Church Annual meetings and elected at the APCM

Diocesan Synod Representatives

General Synod representatives

Elected members:

- Six members from each of the churches, the number to include the deputy Churchwardens and District Church Treasurers and, if possible, the Parish Treasurer.

Co-opted members:

- Up to two co-opted members during the year

The PCC met six times during the year, dealing with business affecting the whole Parish. Two of these were face to face and four via Zoom. All but one member was able to take part. The APCM took place in

September with people socially distanced in St Peter's Church and also present on Zoom. Additional urgent decisions were taken via email as allowed in our constitution.

The PCC has a standing committee, made up of the Vicar, Churchwardens, Deputy Churchwardens, PCC Secretary and PCC Treasurer. It has power to transact the business of the PCC between its meetings, subject to any directions given by the PCC, including urgent expenditure of up to £500.

The councils of the individual churches (Trustees Local Committees TLCs) are all accountable to the PCC. Processes are in place to ensure that matters discussed at those council meetings are reported back to the PCC on a regular basis.

Administrative and other statutory information

The Parish of Belper St Peter is made up of the churches of St Peter's, St Mark's and St Swithun's. It forms part of the Deanery of Dove and Derwent in the Diocese of Derby. It is a member of Churches Together in Belper.

The PCC is a body corporate established by the Church of England and is the actual governing body within the framework of the Parish and is a registered charity. Representatives from the PCC form the Trustee Local Committee for each Church; the PCC delegates the day-to-day decision making of the individual churches to those TLCs.

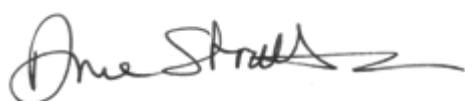
The PCC is also required to operate under the Parochial Church Council Powers Measure 1956 as amended. This Measure states that the PCC "is to co-operate with the minister in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The property of St Swithun's Church is owned by the independent charity "St Swithun's Church or Mission Hall" (registered charity no. 217994), also previously known as the "Hanson Trust". This Charity also makes grants to the St Swithun's Church TLC for major repairs and alterations in the Church and exists to serve the "social, spiritual and educational needs of the people of Cow Hill". Ex-officio members of this trust are the Vicar and the two churchwardens of St Peter's Parish.

Under Charity Law and Church Accounting Regulations, the PCC is required to present an Annual Report together with a set of Consolidated Accounts for the whole Parish, prepared on an accruals basis and examined by an Independent Examiner.

PCC members who have served during 2020 and at the date this report was approved, are as shown in this booklet.

Approved by the PCC on 16th March 2020 and signed on their behalf



PCC Chair

PCC

Consolidated Financial Statement

For year ended

31 December 2020

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Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

St Peter's Parish, Belper

On accounts for the year
ended

31st December 2020

Charity no
(if any)

1132878

Set out on pages

18 to 26

Respective responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Martin Coe

Date:

16.3.21

Name:

Martin Coe

Relevant professional
qualification(s) or body (if
any):

Association of Accounting Technicians

Address:

49 Sandbed Lane, Belper. DE56 0SJ

Statement of Financial Activities

for the year ended 31 December 2020

		Unrestricted Funds		Restricted Funds			TOTAL PARISH FUNDS	
		P.C.C.	P.C.C.	St Peter's	St Mark's	St Swithun's	2020	2019
				Church	Church	Church		
	Note	£	£	£	£	£	£	£
Incoming Resources								
Activities for generating funds	2	1,530		620	7,282	824	10,255	21,255
Church activities	3	5,264		3,043	-	364	8,672	17,379
Income from investments	4	2,979		83	0	49	3,112	4,278
Other incoming resources	5		88,000	500	-	5,029	93,529	1,733
Voluntary income	6	-		74,759	27,909	15,513	118,181	178,454
Total Incoming Resources		9,773	88,000	79,005	35,191	21,779	233,748	223,099
Resources Used								
Cost of church activities:								
Cost of generating funds	7	321	-	219	5,421	-	5,962	50,828
Cost of generating voluntary income	8	33,145	-	18,919	7,145	3,788	62,997	88,264
Redevelopment works	9			-		-	-	-
Governance costs	10	1,011	-	100	50	30	1,191	1,125
Investment management costs	11	28,226	-	-	2,972	-	31,198	11,050
Mission and charitable giving	12			5,200	2,280	900	8,380	11,767
Other	13	-	-		-		-	1,500
Parish Share	14	-	-	40,160	13,888	9,912	63,960	68,456
Resources Used before transfers		62,703	-	64,599	31,756	14,630	173,688	232,990
Allocation of parish expenditure	14	(27,801)	-	16,930	6,561	4,311	1	(44)
Total Resources Used		34,902	-	81,529	38,317	18,941	173,688	232,946
Net Incoming (Outgoing) Resources								
		(25,129)	88,000	(2,524)	(3,126)	2,838	60,059	(9,847)
Balances brought forward		18,616	177,000	34,290	6,132	10,249	246,288	256,134
Balances carried forward at 31 December 2020		(6,513)	265,000	31,766	3,006	13,087	306,347	246,287

Balance Sheet at 31 December 2020

		2020		2019	
	Note	£	£	£	£
Fixed Assets					
Tangible fixed assets	16		265,000		177,000
Current Assets					
Debtors and prepayments	17	6,856		4,699	
Cash at bank and in hand	18	59,526		75,107	
			66,382		79,805
Current Liabilities - falling due within one year					
Creditors and accruals	19		(25,035)		(10,517)
Net Assets			306,347		246,288
FUNDS					
Income Funds					
Unrestricted - general	20		100		(18)
- designated	20		(4,224)		22,730
Restricted	20		310,472		223,576
			306,347		246,288

Approved by the Parochial Church Council on 12th March 2021 and signed on its behalf by:

(PCC Member)




PCC Treasurer

**Notes to the Financial Statements
for the year ended 31 December 2020**

1 Accounting Policies

Basis of Accounting

The financial statements have been prepared on an accruals basis and in accordance with the Church Accounting Regulations 2016, together with applicable accounting standards and the Statement of Recommended Practice on Accounting and Reporting for Charities, issued in 2016 (SORP for Charities (FRS102)).

Funds

Unrestricted general funds represent the funds of the parish that are not subject to any restrictions regarding their use and are available for use, at the discretion of the Parochial Church Council, for the general purposes of the parish.

Designated funds are unrestricted but are amounts which have been put aside at the discretion of the Church Councils.

Restricted funds are either subject to specific conditions imposed by donors or they represent the funds of the individual churches. Funds within the individual churches themselves may be unrestricted, unrestricted but designated, or restricted. They are, however, treated as restricted in the accounts of the parish as they relate to the particular local church.

The accounts include all known transactions, assets and liabilities for which the Parochial Church Council is responsible. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income and capital sources

Collections, grants and income from fund raising efforts are recognised when received by or on behalf of the local Church Councils. All non gift aided giving is now under the heading Small Gift Aided giving. Small Gift Aid is reclaimed up to the HMRC limit of £8000 of this total for each building.

Planned giving receivable under Gift aid is recognised only when received.

Income tax recoverable on Gift aid donations is recognised when donations are received.

Statutory fees from funerals and weddings are accounted for on a receivable basis.

Grants to the individual churches are accounted for as soon as that church is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt is reasonably certain.

Sales of books and the Church magazine are accounted for gross.

Income from investments

Bank interest is accounted for when received.

Resources used

Grants

Grants and donations are accounted for when payable.

Activities directly relating to the work of the Church

Amounts due to the parish by the three churches are accounted for when payable.

Fixed Assets

Consecrated and beneficed property is excluded from these accounts by virtue of Section 96(2)(a) of the Charities Act 1993.

St Mark's House was depreciated on a straight line basis over 50 years, but was revalued to a gross value of £265,000 in 2020

Items of equipment are written off when the asset is acquired.

Incoming resources	Unrestricted Funds		Restricted Funds			TOTAL PARISH FUNDS	
	P.C.C.	P.C.C.	St Peter's Church	St Mark's Church	St Swithun's Church	2020	2019
	£	£	£	£	£	£	£
2 Activities for generating funds							
Fundraising events	-		202	-	240	442	6,175
Fund raising events Gift Aided	-					-	-
Building rental			418	7,282	584	8,283	13,827
Magazines	1465		-			1,465	1,022
Photocopying income	65		-			65	231
	1,530	-	620	7,282	824	10,255	21,255
3 Church activities							
Fees - Weddings and funerals	1,396		1,698		329	3,423	7,957
certificates etc	90		-	-		90	209
- organ	-		135	-	-	135	960
Mission, Ministry & Discipleship	8		-			8	429
Contributions to refreshments	-		-		35	35	176
Belfry income	-		263			263	2,568
Bookstall	-		229			229	171
I sing pop	-		-			-	1,500
Children & Young People	762		70			832	2,001
Miscellaneous Income	3,008		648	-		3,656	1,408
	5,264	-	3,043	-	364	8,672	17,379
4 Income from investments							
Interest received	-		83	0	49	133	113
Car Park rental	-		-			-	-
St Mark's house rental	2,979		-			2,979	4,165
	2,979	-	83	0	49	3,112	4,278
5 Other incoming resources							
Revaluation of St Mark's House	88,000					88,000	-
Grants			500		4000	4,500	1,484
Donation for Insurance (Hanson)			-		1029	1,029	-
Flowers and misc						-	249
	88,000	-	500	-	5,029	93,529	1,733
6 Voluntary							
Gift Aided donations	-		37,954	8,673	3,004	49,631	51,556
Small Gift Aid scheme	-		2,731	2,512	4,640	9,883	23,364
Non gift aided donations	-		15,865	3,181	3,031	22,076	25,412
Parish Giving Scheme			8,673	7,077	2,776	18,526	-
Income tax recoverable	-		9,456	3,640	2,062	15,158	20,705
Project Donations GA	-			1,827		1,827	8,014
Project Donations non-gift aided	-			1,000		1,000	44,325
Legacies and bequests	-		79	-		79	5,078
	-	-	74,759	27,909	15,513	118,181	178,454
Total Incoming resources	97,773	-	79,005	35,191	21,779	233,748	223,099

Outgoing Resources		Unrestricted Funds		Restricted Funds		TOTAL PARISH FUNDS	
	P.C.C.	P.C.C.	St Peter's Church	St Mark's Church	St Swithun's Church	2020	2019
	£	£	£	£	£	£	£
7 Costs of generating funds							
Fayres and other fund raising events - expenses			46	8	-	54	620
Use of Church costs			74			74	78
Hall maintenance				5,413		5,413	49,887
Website Costs	243					243	243
Publicity giving costs	78		99			177	-
	321	-	218	5,421	-	5,961	50,828
8 Cost of generating vol income							
Parish ministry:							
Clergy expenses	1,206		-			1,206	1,528
Parish Support Staff	14,713		-			14,713	20,922
Vicarage water rates	551		-			551	539
Children & Young People	537		2,903		35	3,475	2,383
Mission, Ministry & Discipleship	1,024		256		-	1,280	3,360
Education and outreach	-		-			-	665
Miscellaneous expenses	560		745		-	1,305	1,521
Individual churches:							
Church premises -							
- heat, light, water & insurance			6,414	2,377	1,897	10,689	10,607
- PCC cleaning	(0)		1,397	1,679	649	3,724	4,915
- maintenance			977	200	209	1,386	3,351
-local cleaning expenses			218	1,058	66	1,342	1,003
- major repairs					-	-	5,559
- equipment purchased			4	268	-	272	11,545
-professional fees	11,683		3336	540		15,559	5,999
- churchyard			18		641	659	523
Corporate worship costs			883	134	20	1,037	1,480
Organists' honoraria & fees			525	-	-	525	2,120
Music and AV Costs			293	252	157	702	2,496
Subscriptions			90	60	25	175	335
Miscellaneous costs					86	86	199
Church bookstall costs			146			146	158
Church belfry costs			172			172	2,587
Organ upkeep			540			540	1,234
Printing, postage, stationery and telephone	1,338		2	575	3	1,919	1,909
Photocopier	1,533					1,533	1,325
Bank Charges other				1		1	-
	33,145	-	18,919	7,145	3,788	62,997	88,264

		Unrestricted Funds		Restricted Funds			TOTAL PARISH FUNDS	
		P.C.C.	P.C.C.	St Peter's Church	St Mark's Church	St Swithun's Church	2020	2019
		£	£	£	£	£	£	£
9	Redevelopment works						-	-
		-	-	-	-	-	-	-
10	Governance							
	Independent examination and other accountancy fees	520		100	50	30	700	700
	Governance costs	491					491	425
	Payroll preparation costs						-	-
		1,011	-	100	50	30	1,191	1,125
11	Investment mangement costs							
	Building running costs	28,226			2,972		31,198	11,050
		28,226	-	-	2,972	-	31,198	11,050
12	Mission and charitable giving							
	AIM						-	1,944
	Open Doors			1,300			1,300	1,540
	Water Aid				570	150	720	550
	Church Army					300	300	404
	Smiles			1,300			1,300	-
	St Crispins, Pune			1,300			1,300	1,540
	Treetops hospice					300	300	404
	Padley Centre				570		570	
	Hope for Belper						-	2,494
	Cottage Project				570		570	550
	Blue Box					150	150	
	Special Friends Belper				570		570	550
	Derby Contact Centre			1,300			1,300	1,540
	Link for Hope						-	250
				5,200	2,280	900	8,380	11,767
13	Other							
	Depreciation - St. Mark's House		-				-	1,500
			-	-	-	-	-	1,500
14	Parish Share							
	Diocesan Parish Share	-		40,160	13,888	9,912	63,960	68,456
	Proportion of Parish expenses	(27,801)		16,930	6,561	4,311	1	(44)
		(27,801)	-	57,090	20,449	14,223	63,961	68,412
	Total Outgoing Resources	34,902	-	81,527.57	38,316.98	18,941	173,687	232,946

The expenditure of the Parochial Church Council is apportioned among the three churches in the ratio of the average Sunday adult attendance and electoral roll of the churches. During the year St Peter's was levied 62.79%, St Mark's 21.71% and St Swithun's 15.50% of all parish expenses.

Related Party Transactions

One member of the PCC or church councils received remuneration or payment as agreed by the Charity Commission no other member received remuneration except for the bona fide reimbursement of expenses.

(Restricted in the individual churches' accounts)

	PCC	St Peter's	St Mark's	St Swithun's		
Parish Asset fund	265,000				265,000	177,000
Organ Maintenance		2,803			2,803	3,228
St. Mark's Project Fund			26		26	-
Music Fund			195		195	448
Church Redevelopment fund		(728)			(728)	18
I Sing Pop UK		3,713			3,713	3,573
Flower Fund				6	6	91
Churchyard				609	609	-
	265,000	5,788	221	615	271,624	184,358
Total Restricted funds	265,000	31,768	3,006	13,087	310,472	223,576

Movement in Funds	Balance at 1 Jan 2020	Incoming Resource	Outgoing Resource	Fund transfers	Balance at 31st Dec 2020
P.C.C - non TLC element	£	£	£	£	£
Unrestricted - general funds					
General fund	-18	6,794	6,676		100
Unrestricted but designated funds					
St Mark's House Account	18634	2,979	28,226		(6,613)
St. John's Property Account	0	-		-	-
	18,617	9,773	34,902	-	(6,512)

Parish Asset Fund
Restricted

St. Mark's House	177,000	88,000			265,000
	177,000	88,000	-	-	265,000
	195,617	97,773	34,902	-	258,488

St Peter's Church
Unrestricted - general funds

	Balance at 1 Jan 2020	Incoming Resource	Outgoing Resource	Fund transfers	Balance at 31st Dec 2020
General fund	24,467	75,697	77,280		22,884
	24,467	75,697	77,280	-	22,884

Unrestricted but designated funds

Church Belfry fund	2,718	463	372		2,809
Church Repairs fund	286		-		286
	27,472	76,160	372	-	3,096

Restricted

Organ Maintenance Stat fees	3,228	115	540		2,803
Church Redevelopment fund - part	18	2,590	3,336		(728)
I sing pop	3,573	140	-		3,713
	6,819	2,845	3,876	-	5,788
	34,291	79,005	4,248	-	31,768

	Balance at 1 Jan 2020	Incoming Resource	Outgoing Resource	Fund transfers	Balance at 31st Dec 2020
St Mark's Church					
Unrestricted - general funds					
General fund	4,593	24,467	25,589		3,471
	4,593	24,467	25,589	-	3,471
Unrestricted but designated funds					
Church Hall fund	1,091	7,469	6,955	(2,312)	(707)
Defib	-	20	-	-	20
	1,091	7,489	6,955	(2,312)	(687)
Restricted					
Music Fund	448	-	252	-	195
Project funds	-	1,451	2,347	922	26
Window fund		1,784	3,174	1,390	-
	448	3,235	5,773	2,312	221
	6,132	35,191	38,317	-	3,006

	Balance at 1 Jan 2020	Incoming Resource	Outgoing Resource	Fund transfers	Balance at 31st Dec 2020
St Swithun's Church					
Unrestricted - general funds					
General fund	10,158	20,529	18,214		12,473
	10,158	20,529	18,214	-	12,473
Unrestricted but designated funds					
Stuart MacArthur Bequest	-	-			-
	-	-	-	-	-
Restricted					
Flower Fund	91		86		6
Churchyard	-	1,250	641		609
	91	1,250	727	-	615
	10,249	21,779	18,941	-	13,087

Specific collections and donations are treated as agency funds and go directly to the charity or organisation for which they are intended and therefore do not form part of the Parish income or expenditure.

