

The Team Parish of Elstree and Borehamwood

TRUSTEES REPORT (YEARBOOK) 2024

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1. AIMS and OBJECTIVES

The Church exists to offer a Christian presence in society, through civic engagement, accessible worship and opportunities for spiritual, moral and faith development. It welcomes everyone to find their own level of engagement, whether as church members, friends and visitors, recognised volunteers or partner organisations. The Parish welcomes the perspective of critical friends.

"The Church is the Church only when it exists for others...not dominating, but helping and serving"
Dietrich Bonhoeffer, 1906-1945.

"The Church is the only society that exists for the benefit of those who are not its members"
Archbishop William Temple, 1881-1944.

Our aim is to welcome all, to proclaim GOD's kingdom on earth and to serve the wider community.

2. PARISH STRUCTURE

The Parish of Elstree and Borehamwood is a Team Parish comprising four District Churches. Each church has their own annual meeting at which churchwardens and PCC members are nominated and annual report and accounts presented. The Parish is served by a Team Rector (currently vacant), a Team Vicar, a Lay Reader, Church Officers, lay ministers and many active members.

All Saints

94 Shenley Road, Borehamwood, WD6 1EB
<https://www.achurchnearyou.com/church/7534/>

Holy Cross

Balmoral Drive, Borehamwood, WD6 2QU
<https://www.achurchnearyou.com/church/7535/>

St Michael & All Angels

Brook Road, Borehamwood, WD6 5EQ
<https://www.achurchnearyou.com/church/7536/>

St Nicholas

Elstree High Street, Elstree, WD6 3SW
<https://www.achurchnearyou.com/church/7542/>

3. WORK OF THE PAROCHIAL CHURCH COUNCIL

Key take-aways from the work of the PCC during 2024 included:

- Operating without several key Officeholders: Team Rector, Parish Treasurer, PCC Secretary
- Participated in Parish Reorganization led by the Bishop of Hertford

- Agreed Equality, Diversity and Inclusion Policy
- Noted new Prayers of Love and Faith for same-sex relationships
- Set Quarterly Budgets to assist with cash flow and financial planning
- Agreed Reserves Policy to comply with Charity Law
- Reminded District Churches they are entitled to seek financial support for repairs from the Parish
- Recommended 3 members to train as Lay Leaders of Worship
- Agreed to outsource book-keeping and preparation of accounts
- Drafted Team Rector Job Description and Parish Profile
- Promoted Safeguarding Sunday for first time
- Updated all four District Church websites and created a new Benefice (Parish) website
- Arranged cover for 208 Sunday morning services
- Successfully applied to the Diocesan Board of Finance for a Mission-Aided Support Grant (£10K)
- Successfully applied to DBF for historic Parish Share Debt (2019-2021) to be written off (£350K)

4. SAFEGUARDING REPORT

The Parish is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse, as well as those who may present a risk to others. The PCC has due regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to the safeguarding guidance issued by the House of Bishops (this include both policy and practice guidance) on safeguarding children and vulnerable adults. The Church of England has made a significant change in its relationship with safeguarding. The Bishop of St Albans, through acceptance of the House of Bishops Practice Guidance and Policies as well as 'Promoting a Safer Church', has set minimum requirements for safeguarding training for ordained, licensed and other Church Officers. A Church Officer is anyone appointed by or on behalf of the Church to a post or role, whether they are ordained or lay, paid or unpaid. These changes and requirements came into effect from 2022. All members of the PCC are considered to be Church Officers and therefore **must** hold an up-to-date Disclosure and Barring Service (DBS) check. DBS must be renewed every three (3) years.

All PCC members **must** also complete relevant safeguarding training specific to their role of volunteering with vulnerable children and adults. The link to training is as follows:

<https://safeguardingtraining.cofeportal.org/>

The PCC is currently 61% compliant in meeting those requirements. The training details of each member of the PCC is to be displayed at the back of each church.

Contact details for those wishing to obtain advice, raise any concerns or make referrals to the statutory authorities are displayed at the back of each church and can be found on the church websites - at a church near you.

There has been one (1) safeguarding issue across the 2024 / 2025 year and this was dealt with by way of enlisting the support of emergency services. There have not been any reports of concerns / allegations against church officers across the year.

Hazlyn Hazel, Parish Safeguarding Officer

5. FABRIC REPORT

ST MICHAEL AND ALL ANGELS The routine maintenance and upkeep of the church and hall continued as usual. The boilers, gas heaters and fire extinguishers were serviced. The lightning conductor was also inspected and the PAT testing carried out. Archdeacon Janet, accompanied by Revd Laura Hewitt, the Area Dean, carried out her annual Inspection on 13th August and despite the problems in the Parish, we were pronounced to be in good heart. The Health and Safety Review was carried out in February and all is well, with attention to responsibilities and checks which were in order. The organ needed attention as it ceased to work due to the electrics being faulty and they had to be rewired. The organ was also tuned in September for the first time in over 4 years and a new lighting tube was also fitted over the keyboard. The piano was tuned in the summer. The 5-year electrical check was also carried out in the church. The gas heater in the vestry was removed as it was condemned, and an electric panel was fixed instead. A flood in the gent's toilet was dealt with, a new

soap dispenser fitted in the ladies toilet and the disabled toilet and new toilet roll holders fitted in all 3 toilets. The gutters were cleared and realigned where necessary and Richard Butler has taken on the maintenance of our grounds and hedge. We are also possessors of a sticker on our green wheelie bin.

HOLY CROSS Holy Cross (Church & Hall) has a regular caretaker check along with routine maintenance and repairs by church members.

Items addressed since the last reporting period:

- In November 2024, guttering and fascia boards were attached to the building in the vicinity of the Boiler Room with a view to reducing flooding during wet weather. There has been a small but significant benefit.
- Leaking wash basin U-bend in Gents (hall) toilet. Plumbing company called in, who also checked both Ladies/Gents (hall) drains.
- New wash basin tap needed in Ladies (hall.) Plumbing company called in to replace it.

Routine maintenance and repairs carried out by church members:

- Occasional flooding in the main Boiler Room (Basement) is being constantly monitored.
- Painting, where necessary
- Broken toilet pan in Gents (hall) toilet repaired.
- Vestry flat roof cleared of moss/leaves to reduce risk of water ingress in the vestry.
- Routine inspection of roof space above body of church
- Drains/hoppers/gutters around the church cleared out.

Grateful thanks are expressed to:

- Nigel for his continued help with ongoing maintenance and repairs.
- Church cleaning takes place on a routine basis by church members.
- The upkeep of most of our grounds and gardens is being maintained by church members.
- The front grass is cut, monthly, by a paid gardener.

ST NICHOLAS

- 30% reduction in electrical usage compared to previous years due to use of LED bulbs and use of choir area in winter months.
- Regulator fitted to church clock paid for by EBTC. Clock now keeps perfect time.
- Outside light by South Door now working
- New Sump Pump in Basement area.
- New electric elements fitted to 3 storage heaters (2 in choir area, one by font)
- Safety rope in bell tower re-fixed
- Thanks to Yvonne Thomas for tidying the Open Graveyard

ALL SAINTS The Rectory has undergone some refurbishment, and all the regular maintenance has been completed at All Saints. Richard Butler continues to look after the Rectory Garden and our Garden of Remembrance.

6. PUBLIC WORSHIP

Services have been held in all 4 churches every Sunday, except when joint Parish Services are held in one church. This has been possible through the extensive ministry of Visiting Ministers, Lay members, Church Officers, District Church Council members and the Youth Church. The Bishop of St Albans, the Bishop of Hertford, the Archdeacon of Hertford and Assistant Bishop the Right Reverend Rob Wickham have all led Sunday services. With permission from the Bishop of Hertford, Communion by Extension has been offered on several occasions. All Saints Church continues to welcome the Town as its 'Civic Church', hosting the Remembrance Service and Christmas Memorial Service and Lent Lunches. Morning Prayer is said on Mondays (All Saints) and Thursdays (St Nicholas).

In September 2024, the Parochial Church Council approved three lay members to train as Lay leaders of Worship. They successfully completed their training in December 2024 and were commissioned in Candlemas 2025. This brings the number of commissioned Lay leaders of Worship in the Parish to five:

Pat Clarke
Alana Davenport
Melvyn Eddon

'Safeguarding Sunday' was marked in November 2024 with special Parish Service at Holy Cross Church with an address by our Parish Safeguarding Officer, Mrs Hazlyn Hazel. Coloured ribbons were displayed outside the churches, to stand against all forms of abuse: <https://loudfence.com/introduction.html>

7. PARISH REORGANISATION

Through summer 2024, the Parish embarked upon a process of Parish Reorganisation, led by the Bishop of Hertford, The Right Reverend Jane Mainwaring. This was to help us reorganise following the loss of two clergy posts (2018 and 2019). The process lasted several weeks and included special Parish meetings and a poll. It resulted in key decisions to reorganise service times and arrangements and ministerial responsibilities, as follows:

CLERGY RESPONSIBILITIES: From January 1st 2025, Team Vicar Revd Louise Collins, to continue to serve the whole Parish with additional special responsibility for Holy Cross as well as St Michael and All Angels. Pastoral care of the whole Parish, including Baptisms, Funerals, Weddings, Confirmations. It is expected the Team Rector will have special responsibility for St Nicholas and All Saints.

SUNDAY SERVICE PATTERN:

From January 1st 2025, service pattern to change for Holy Cross and St Michael's:

- Holy Cross and St Michael and All Angels – A service of Holy Communion once a fortnight led by the Team Vicar and a Lay-led Service of the Word once a fortnight.
- St Nicholas and All Saints – A weekly Service of Holy Communion. To be led by a local member of clergy (e.g. Retired, Deanery, Diocesan) until the new Team Rector is in post.

SUNDAY SERVICE TIMES: From January 1st, services times changed at St Nicholas & All Saints:

- St Nicholas – 9.15am
- Holy Cross – 9.30am
- St Michael and All Angels – 9.30am in Church and 5.00pm by zoom
- All Saints – 11.15am

8. RETIRING TEAM RECTOR and VACANCY

At the end of May 2024, Revd Tim Warr retired after 23 years' service as Team Rector of Elstree and Borehamwood. His leaving service was held on May 11th. He will be missed across the church and wider community. One of his enduring legacies has been the establishment of a purpose-built community hub, known simply as 'Number Ninety-Six'. This is situated next door to All Saints Church on church-owned land. He also established All Saints Church as a major local music venue and a home for the Elstree Mozart Players and Borehamwood Brass. It was during Revd Warr's ministry that the Parish was enlarged to include St Nicholas Elstree in 2005. The retirement of Revd Warr has left a big gap. His monthly 'Messy Church Services' are missed by young families, we hope for something similar when a new Team Rector is appointed. His care and support for families in times of both celebration and loss is also missed. We wish Revd Tim well in his retirement.

The Parish now seeks to recruit a new Team Rector. A Parish Profile was prepared. Advertising began in October 2024 and remains on-going to date. Six members, known as 'Panel Reps', were chosen by the PCC and DCCs respectively to represent their members views in selection and recruitment:

PCC Rep – Pam Kubica
PCC Rep – Grace Silvera
Holy Cross Rep – David McAuliffe

St Michael's Rep – Andrew Whittington
St Nicholas Rep – Terrance Lee
All Saints Rep – Melvyn Eddon

9. PARISH HIGHLIGHTS 2024

- Renewed relationship with St Nicholas School with services in Church for pupils and parents
- Nine Lessons and Carols at St Nicholas Church
- St Michael's 70th Anniversary celebration weekend and service
- 'Parish Prayer Breakfast' in Epiphany

- Lent Lunches at All Saints
- Confirmations at St Albans Abbey
- Bluebell Pilgrimage, St Albans Abbey Pilgrimages and the Walk of Witness
- The Welcome Café and Warm Spaces, Hot Meals
- General Election Hustings held in June
- Seaside trip to Hastings for the over 60s
- Parish Parties and Socials – Teddy Bear's Picnic, Valentine's Party, Sun, Sea & Sand, Christmas
- Welcome Cafe 'Volunteers Treat' to Shenley Orchard Tea Rooms
- A 'Thank You Party' in September 2024
- Autumn Parish Fair at No. 96 with guests Air Cadet Band
- Visits to Kenilworth, Saffron Green, Woodlands, Meryfield, Cowley Hill and St Nicholas Schools
- Over 100 at Parkside 'Christingle' service at St Michael's Church

10. YOUTH CHURCH and SCHOOLS MINISTRY

The number of members of Youth Church has declined due to members going off to University or doing exams this year but we have helped with the Mothering Sunday service on March 10th, 2024. Again, this year we participated in the annual Hike & Bike in aid of Historic Churches in September which raised £155.00. Christingle is our big event, and several members of Youth Church took part on December 24th. We had so much participation from the community that we will need to buy costumes as we don't have enough. The turn out at our annual Youth Church Christmas meal at Nando's was very low mainly due to the storm that night. To raise participation, we will have a Youth Church get together (with Pizza) on Mar 22nd to find out what they like to do so that we can plan events that they would like to participate in. The Youth Church exists for young people aged 11-17 across the Parish. Mrs Pat Clarke helped lead assemblies at Woodlands School with Pathways. Revd Louise supported 6 local primary schools. Hundreds of schoolchildren, parents, teachers and support staff, visited our churches for Christian education and learning. In July 2024, Revd Collins re-established regular contact and support with St Nicholas Church of England School, Elstree. The School held regular services in Church, including Leavers Service, Harvest Service, Christmas Service and Easter Service. She also connected with Kenilworth School and visited twice, through invitation following a chance meeting. Revd Collins continues as Chaplain to Elstree and Borehamwood 1372 RAF Air Cadets.

Grace Silvera, Youth Church Leader / Revd Louise Collins

11. MISSION ACTION PLAN 2024

Parish mission is shaped by the 'Five Marks of Anglican Mission'. The 2024 Parish Mission Action Plan is headed 'Four Churches, One Vision', with the overarching aims of **"Open-ness, Harmony, Good Communication & Keeping Going"**. Our 2024 Smart Mission Goals, with outcomes to date, were:

To Share the Good News

All Saints DCC to explore developing their Lent lunches team to host on-going weekly Wednesday lunches. When? Spring / Summer 2024	OUTCOME: Lent lunches at All Saints 2024 became a regular, monthly event, with a strong and steady attendance
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To Teach the Faith

All members encouraged to support and pray for those being Baptized and Confirmed in the faith. When? St Albans Abbey, May 11 th and Oct 26 th	OUTCOME: 7 Parish members were confirmed in 2024 at 2 services at St Albans Abbey
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To Care for All

St Michael's DCC to offer training and support to existing and potential Home Visiting teams. When? May / June 2024	OUTCOME: On-going preparation to form a Parish Visiting Scheme, with training and safeguarding checks for Lay Pastoral Visitors
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To Transform Society

The PCC to support local faith relationships and attendance at events e.g. Hertsmere Forum of Faiths, Inter-Faith Week, Mitvah Day, Holocaust Memorial Day When? Year-round	OUTCOME: A Parish Rep has been chosen to represent at the Hertsmere Forum of Faith. Parish attendance at Holocaust Memorial Day.
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To Treasure the Earth

St Nicholas DCC, with PCC support, to explore installing air-source heat pumps to serve their Sanctuary. When? Spring / Summer 2024	OUTCOME: Pending
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12. WELCOME CAFÉ and 'WARM SPACES'

The '**Welcome Café**' continues as a ministry of St Michael and All Angels. It is Parish-wide in its reach, drawing both volunteers and guests from across the town. For 5 months each year, Nov 2024-Mar 2025, the 'Welcome Café' Runs a '**Warm Space, Hot Meals**' scheme. Nutritional vegetarian meals are prepared by Akshaya Patra UK in Watford and transported by volunteers. Fish and chips are served monthly. Generous funding from Clarion Futures and Hertsmere Borough Council have made the 'Warm Space, Hot Meals' scheme possible. Volunteers have been trained in Safe Food Methods which are rigorously documented. The Scheme was awarded 5 stars from Hertsmere Borough Council Environmental Health on November 23rd 2023. The free meals have had an immeasurable part in developing a strong and caring community. Over 100 individuals benefitted from the 'Warm Space, Hot Meals' during 2024. Church members are encouraged to support by coming regularly and making new friends. A Guest Feedback survey was carried out with overwhelmingly positive responses, for example,

'Friendship'
'Come and see for yourself'
'I am very happy to come out the home and meet good friends'
'Sometime have hot meal is very good'
'Meeting people conversations, activities'
'Very friendly and welcoming'
'The people are so kind and loving'

'It's like family'
'Keep going, I am so thankful for you all'
'Pleasant to say the least'
'Home from home - thank you'
'Volunteers caring and capable'
'Excellent 100%'
'Getting to know people'
'Warm welcome'

13. A SPECIAL YEAR

2024 has been an exciting year, with one of our members, Cllr Alpha Bird Collins, being voted by his fellow-Councillors as Mayor of Elstree and Borehamwood on May 18th 2024. Mayor Collins has worked tirelessly throughout to increase the profile of the Parish, its churches and service. He has never missed an opportunity to be an ambassador for Christ, speaking and praying in both public events and private occasions and invoking the blessing of GOD in Elstree and Borehamwood. He has reached out to civic, business and faith leaders and organised the first fully multi-faith Service of Remembrance at Borehamwood War Memorial on Remembrance Sunday. Another legacy of his Mayoral term has been the creation of a new post of responsibility in the Town Council, the 'Mayor's Faith and Community Chaplain'. This was filled by Reverend Rachel Waitt, Minister of Borehamwood Baptist Church. Revd Waitt has accompanied and advised Mayor Collins at many events and set the tenure for this new role. Revd Louise Collins served as Mayor Collins' Consort and attended numerous events with him, throughout the town and Hertfordshire and as far as Coventry and Sheffield. Together they visited twin-town Fontenay-aux-Roses, Paris for Armistice Day. The Parish is becoming known far and wide!

14. BARNET DEANERY SYNOD

Barnet Deanery Synod meets 3 times a year, with guest speakers for most meetings and are held at churches throughout the Deanery. Since the last ADCM there have been 3 meetings: May 22nd 2024 at St. Michael's and All Angels, where the guest speaker was Tim Bull – Director of Vocations at the Diocese of St. Albans who spoke about 'Callings and Vocations: Opportunities for the Churches in the Barnet Deanery.

October 10th 2024 at King Charles the Martyr, Potters Bar, with guest speaker The Bishop of Hertford The Rt Honourable Jane Mainwaring. During her talk she spoke about a) Growing diversity in our leadership – both lay and ordained b) Cost of the pandemic and building back c) 2025 as the Year of Spiritual Renewal and Wellbeing d) Talking about Jesus.

February 12th 2025 at Holy Trinity Lyonsdown, a new Area Dean was commissioned – Revd Stefan Chrysostomou, Vicar of St Mary the Virgin, Potters Bar by Archdeacon Janet at St James New Barnet. Archdeacon Janet was the guest speaker and spoke about The Diocese of St. Albans's Year of Spiritual Renewal and Wellbeing and Spiritual Gifts in The Feeding of the Five Thousand.

Grace Silvera, Deanery Synod Rep

15. DISTRICT CHURCH REPORTS



ST MICHAELS
YEARBOOK 2025 .pd



ADCM YEAR BOOK
HOLY CROSS 2024-2



All Saints Yearbook
2025.pdf



ST NICHOLAS
YEARBOOK 2024-25.

16. PCC ROLES and RESPONSIBILITIES

The Parochial Church Council is a corporate body established by the Church of England. It operates under the Parochial Church Council (Powers) Measure 1956. The Measure states that the PCC 'is to co-operate with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'. The PCC is a Registered Charity. PCC members are Trustees. The appointment of Trustees is governed by and set out in the Church Representation Rules. The PCC met nine times in 2024. Meetings are held in-person. It has three Committees:

Committees	Membership / Terms of Reference
PCC Standing Committee	Team Rector (Chair), Team Vicar, one Churchwarden from each District, the PCC Treasurer, PCC Secretary and PSO. Appointed annually by the PCC.
Health and Safety Committee	Membership as appointed annually by the PCC. Annual checks and Covid safety. To advise the PCC on ensuring compliance with current legislation.
Finance Committee	Chaired by Rector or Rector's nominee, composed of PCC Treasurer, District Church Treasurers and one lay PCC member from each church appointed by PCC. Overall control of the finances of the Parish is in the hands of the PCC, assisted by Finance Committee, who make recommendations to the PCC.

Governing documents include:

- 1) The Team Parish of Elstree and Borehamwood Constitution, pursuant to Rule 18 of the Church Representation Rules (draft 2005).
- 2) The Parish of Elstree & Borehamwood in The Diocese of St Albans, Team Ministry Working Practices Convention (revised 2005).



Elstree
Borehamwood cons



WorkingPracticesC
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17. PCC MEMBERSHIP 2024 – 2025

Revd Louise Collins, Team Vicar & Chair
Grace Silvera, Lay Vice Chair & Deanery Synod rep
Melita Lee, Deanery Synod rep
Hazlyn Hazel, PCC Safeguarding Officer
Pam Kubica, Churchwarden
Anne Smith, Churchwarden

John Auton, Churchwarden
Pat Clarke, Churchwarden
Carol McKee, Churchwarden
Rebecca Whewell, Lay Rep
Alana Davenport, Lay Rep
Jane Dyer, Lay Rep

All PCC members have duly confirmed their eligibility to serve as Trustees and are DBS checked.

18. ELECTORAL ROLL REPORT

Every 6 years there is a complete revision of the Church Electoral Roll. 2025 was such a year. This meant discarding the previous lists and starting again. I would like to say thank you to the Electoral Roll officers from each of the four district churches for all their work in distributing, collecting and collating all the forms. Lists of names for each district, and for the parish as a whole have been displayed in each church.

Each member of the a district roll is also a member of the parish roll. This gives entitlement to vote at all meetings – such as the Parish AGM. The numbers reflect (among other things) how many members there can be on a District Church Council (DCC), and the rate of the Parish Share which is paid to the diocese (calculated from the total parish number).

The numbers below are as of 9th March, but over the next year will be modified with additions or removals. As is usually the case with a completely new roll, there has been a reduction in the total number.

	2025	2024	% change
All Saints	35	72	-51%
St Michael's	58	63	-8%
Holy Cross	17	31	-45%
St Nicholas	9	25	-64%
total	119	191	-38%

Carol McKee, Parish Electoral Roll Officer

19. ADMINISTRATIVE INFORMATION

Name:	The Parish of Elstree and Borehamwood
Address for PCC Correspondence:	Parish Office, All Saints Church, Shenley Road, Borehamwood, Hertfordshire, WD6 1EB
Phone Number:	Messages may be left on 020 8905 1365 which is checked weekly.
Email:	District churches can be contacted via the websites
Websites:	https://www.achurchnearyou.com/benefice/32-091BJ/ https://www.achurchnearyou.com/church/7536/ https://www.achurchnearyou.com/church/7534/ https://www.achurchnearyou.com/church/7535/ https://www.achurchnearyou.com/church/7542/
Charity Registration:	The Parochial Church Council of The Ecclesiastical Parish of Elstree and Borehamwood, Registered charity number: 1132871 https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/5005255/charity-overview
PCC Bank Details:	CAF Bank, 25 Kings Hill Avenue, West Malling, KENT, ME19 4JQ Sort: 40-52-40, ACC: 00012619
PCC Bank Signatories:	Patricia Clarke, Pam Kubica, Grace Silvera, Carol McKee
Independent Auditor for 2025	Julie Kuriti My Key Accountants Ltd TBC

20. FINANCIAL STATEMENTS 2024

Financial statements overleaf:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ELSTREE AND BOREHAMWOOD

I report to the charity trustees on my examination of the receipt & payments accounts of The Parochial Church Council of The Ecclesiastical Parish of Elstree and Borehamwood for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charities accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

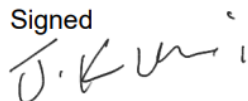
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of

accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Ms. Julie Kuriti
My Key Accountants Ltd
130 Balmoral Drive
Borehamwood
WD6 2QT

07 May 2025

The Parochial Church Council of The Ecclesiastical Parish of Elstree and Borehamwood
Receipts and Payments Financial statement
For the Year Ended 31 December 2024

	Notes	2024 Unrestricted Fund	2023 Unrestricted Fund
Receipt		£	£
Grants & Donations		11,517	12,294
Interest Income		45	26,258
Church Activities		76,287	79,735
Other		41	385
Total Receipts		87,890	118,671
Payments			
Fund Raising			
Church Activities		92,124	109,081
Total payments		92,124	109,081
Surplus or (Deficit) for the year		(4,234)	9,590
Gain or (Loss) from investment fund		8,677	8,531
Total funds brought forward		191,762	173,641
Total funds carried forward		192,805	191,762

PARISH OF ELSTREE AND BOREHAMWOOD

Balance Sheet

As of December 31, 2024

	Total	
	As of Dec 31, 2024	As of Dec 31, 2023
	£	£
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		
CAF cash Account 00012619	21,562	16,601
INVESTMENT		
CBF Deposit Fund 1320011123D/CB3013931	34,054	32,533
CBF Fixed interest fund Units 132001046F/CB3014753	27,643	33,056
CBF Fixed interest fund Units 1320011160D/CB3013949	1,312	1,211
CBF Fixed interest fund Units 132001796S/CB3014577	18,361	17,950
CBF Fixed interest fund Units 132001842S/CB3014630	1,364	1,363
CBF Investment fund units 132001889s/CB3014763	91,909	89,853
Total INVESTMENT	174,643	175,966
Total Cash at bank and Investment	196,205	192,567
Net current assets	196,205	192,567
Creditors: amounts falling due within one year		
Current Liabilities		
Accruals	-	805
Total Current Liabilities	-	805
Total Creditors: amounts falling due within one year	-	805
Net current assets (liabilities)	196,205	191,762
Total assets less current liabilities	196,205	191,762
Total net assets (liabilities)	196,205	191,762
Capital and Reserves		
Gain or Loss from investment fund	42,110	34,744
Unrestricted Reserve	154,095	157,018
Total Capital and Reserves	196,205	191,762

Notes to the Accounts:

Notes to the Accounts:

Note		2024 £	2023 £
1. Receipt			
Grants & Donations			
	Donations	11,517	1,294
	City Church Fund towards insurance & heating	0	11,000
Interest income	Bank Interest	45	26,258
Church Activities			
	PARISH SHARE All Saints	29,195	32,119
	PARISH SHARE Holy Cross	3,000	6,000
	PARISH SHARE St Michael	28,420	25,093
	PARISH SHARE St Nicholas	-	2,500
	Insurance cost contribution from All Saints	2,833	-
	Insurance cost contribution-St Michael	1,242	-
	Church Services, funerals, Weddings etc	9,366	14,023
	Other – Printing & Photocopying	41	385

2. Payments

Fund Raising

	2024 £	2023 £
Parish Share- St Albans Diocesan	67,549	63,781
Clergy Expenses	131	4,061
Entertaining		
Holy Cross Gardening reimbursements	1,040	800
Other Professional Services	1,099	752
PCC reimbursements to DCC	-	10,224
Wedding & Funeral Fees		
Funeral fees	5,952	10,014
Gravedigger	530	720
Organist	1,410	1,590
Verger	490	595
Wedding	-	22
SUPPORT COSTS		
PREMISES Insurances Holy Cross	809	772
PREMISES Insurances All Saints	2,756	2,580
PREMISES Insurances St Michaels	1,226	1,293
PREMISES Insurances St Nicholas	2,858	2,732
Bank charges	122	131
Office/General Administrative Expenses	335	552
Governance costs	820	-
Computer Costs	1,404	-
Phone Costs / Land line	2,179	1,687
Printing, Postage & Stationery	1,101	1,482
Travel and Accommodation	314	179
PREMISES Gas & Elec All Saints	-	1,279
PREMISES Gas & Elec Holy Cross	-	1,279
PREMISES Gas & Elec St Michaels	-	1,279
PREMISES Gas & Elec St Nicholas	-	1,279
	92,124	109,081

Notes to the Financial Statements:

1. General information

The charity is a public benefit entity which is incorporated in England and Wales. The address of its registered and principal office is xx

2. Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are as follows:

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP FRS 102). The Charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

2.2 Accounts on a going concern basis

The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of financial position, reserves levels and future plans gives

Trustees confidence the charity remains a going concern for the foreseeable future.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.