



ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2020

Administrative information

Holy Trinity Church is situated in Logmore Lane, Westcott. It is part of the Diocese of Guildford within the Church of England. The correspondence address is The Vicarage, Guildford Road, Westcott, Dorking, RH4 3QB.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (charity registration number: 1132869).

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent: The Revd Alan Jonas Chairman, Ex-officio

Wardens: Simon Mabley, elected 10.5.15. at special meeting of the Church Electoral Roll and again at APCM 17.4.16., 30.4.17., 22.4.18., 7.4.19.11.10.20.
John Witt elected 15.5.16. at special meeting of the Church Electoral Roll and again at APCM 30.4.17., 22.4.18., 7.4.19., 11.10.20.

Representatives on the Deanery Synod:

Glynis Cranefield Elected at APCM 11.10.20. for three years
Lisa Brady Elected at APCM, 11.10.20. for three years,

Elected members:

Kay Meldrum Elected 22.4.18. for three years
Debbie Shortland Elected 11.10.20. for three years
Murray Stephen Elected 11.10.20. for three years
Mark Shakespeare Co-opted at PCC meeting 8.5.17., Elected 22.4.18. for three years
Jan Way Co-opted at PCC meeting 8.5.17, Elected 22.4.18. for three years
Richard Packer Elected 11.10.20. for three years
Hannah Mayo Elected 11.10.20. for three years
Malcolm Bradley Elected 11.10.20. for three years

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

Holy Trinity's PCC has the responsibility of co-operating with the incumbent, the Revd Alan Jonas, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral,

evangelistic, social and ecumenical. It also has maintenance responsibilities for the building of St John's, Furlong Road, Westcott

Church attendance

There are 176 parishioners on the Church Electoral Roll (2019 – 158). The average weekly attendance on a “normal Sunday” was 79 – comprising 71 adults and 8 children (2018 figures: 84; 74 adults and 10 children).

The “worshipping community” (ie attend worship at least monthly) is 103 (2019 – 143) - adults, children in congregational worship/ activities, plus home communions, plus monthly services taken at Bramley House and Westcott House. The decline from 2019 is due to Covid-related restrictions: 12 adults joined our worship over the year but 34 left/stopped attending, and we have not been able to provide on-line children’s worship.

Review of the year

The full PCC met seven times during the year with an average level of attendance of 86%. Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

SAFEGUARDING – Jan Way, Safeguarding Officer

Jan Way is the Safeguarding Officer and Andrea Gabb the DBS Validator for this period.

Activities

a) Safeguarding incidents

There have been no safeguarding incidents during the period from April 2020 to March 2021.

b) New policies and procedures

No new policies have been issued by the Diocese. A new safeguarding statement is attached and once the churches reopen will be displayed.

c) Training

Due to Covid 19 and the church being closed for the large part of the year there has been no training, other than online. Currently our PCC and members of the church who are involved with children and vulnerable adults have the correct level of training. Some members have undertaken additional courses.

d) DBS Validations

The Diocese prompts the safeguarding officer when a DBS is required and it is important to note that it is not possible to continue to work with children or vulnerable adults if a DBS has expired. It is therefore important that when contacted by the Safeguarding team in relation to updating a DBS that volunteers respond and arrange to meet.

Once a DBS form has been completed it is possible to join the free Update service and I would encourage everyone to do that, as it means that a DBS is automatically updated without the need for more form filling down the line.

The online system of undertaking DBS checks allows them to be returned in under a week on some occasions. Currently with the Covid 19 crisis DBS are accepting referrals with scanned documents seen by the validators.

Andrea stepped down from the validation role on 31/03/21 and Helen Hughes is taking over the role. Helen will undertake training with the Diocese shortly.

e) Safeguarding meetings

Due to Covid there have been no safeguarding meetings.

The Promoting a Safer Church guidance makes clear the safety and welfare of children and vulnerable adults within our church is the responsibility of everyone who participates in church life. The PCC sets the tone and example to all church members and is responsible for ensuring that we follow good safeguarding practice in all areas of church life. It is important that we embrace this responsibility fully, especially in a time when families and individuals may be more vulnerable than ever.

GENERAL REVIEW OF THE YEAR – Alan Jonas, Vicar

It is only a few months since we last reported on the Church in Westcott – at our 2020 Annual meeting, held on 11th October, postponed from the normal Spring date, due to Covid. Please see that report and some updates here for an overview of 2020.

Our church and village community remain in deep shock and grief following the death by suicide on 19th November 2020 of Stuart Ryland, our friend, church member and former paid “Youth & Community Worker”. We continue to hold Steph, Stuart’s wife and Hannah, his daughter, and all Stu’s family in our love and prayers. I am aiming to hold a Sunday focus on issues of mental health, in honour and memory of Stuart. This could become an annual memorial.

Last September, I announced that Jenny and I will retire in autumn 2021. Our final Sunday has now been fixed for 26th September. Our 23 years+ in Westcott have been extraordinary. Living and seeking to serve in this most beautiful place with wonderfully mixed, talented people has given us joys and sorrows, blessings and challenges that we could never have imagined. The first years included the added challenge of being employed as Chaplain at Priory School. It has been a privilege, too, to serve as an IME tutor (clergy training/formation) and Area Dean.

I am immensely grateful to Jenny for all her sharing of this journey with me. And to our daughters Anna and Freya, who had to go along with all the demands of being a clergy family, including the three moves in six years that ordination meant. I am hugely grateful, too, to all the people of the Church in Westcott, who have worked, served, rejoiced and wept with us through these years.

We move on, then, with sadness to be leaving, but overwhelmingly with gratitude to those we have served alongside and to our God, for all His faithfulness and beneficence. We prepare to go to our home in Devon, feeling deeply that this is the right time and looking forward to the next stage of life.

I am delighted to say that Guildford Diocese intend that I will be replaced as Vicar of Westcott, after I retire this year. This is due to your commitment - the people of our Church and Village. Thank you.

It was by no means obvious that there would be another full-time vicar appointed to the village. There are many challenges for the Church of England including a shortage of clergy and, in some parishes, financial difficulties. Across the country, many villages have lost their resident vicar. With a population of only c.2,200 Westcott is vulnerable to this happening here. It is your commitment to your village Church that has meant that the Diocese are pleased to appoint another vicar. Your engagement is seen in several ways:

- Healthy Church attendance.
- Large number of people involved in leading and supporting worship.
- Large “Electoral roll” – membership of the Church.
- Church engagement with the village school, and in village life generally.
- Volunteer posts filled.

- Clear evidence of discipleship – people growing in Christian faith – including ordinands.
- Activities organised by church members.
- Pastoral care offered through the village.
- Engagement with (inter) national issues eg through “Eco Church”
- Engagement with the wider Church, including, for example the great support for Papua Partners.
- Meeting the costs of running the Church in Westcott. It costs c. £130,000 a year to sustain a church with a full-time vicar. Virtually all of this has to be funded by people’s giving. Remarkably you do this year on year.

All of this has meant that there will be another vicar in Westcott, in a long line going back to when Holy Trinity was founded in 1852.

Of course, you cannot be complacent. I will be working hard in the remaining time to my retirement at the end of September to ensure as good a handover as possible. There will then be a “vacancy” for at least several months until a new incumbent is appointed. Our excellent churchwardens Simon and Ali Mabley and John and Libby Witt will be “in charge”. They will need you to support and take on responsibilities. And, thereafter, the Church in Westcott needs you to go on engaging, being committed.

Thank God and thank you for all your support and engagement with the Church in Westcott over the last years. May this vibrancy continue until the Kingdom comes !

DISCIPLESHIP – Alan Jonas, Vicar

(Incorporates worship, prayer, teaching, outreach, pastoral care, growing vocations)

- David Packham is near the end of his second year of ordination training and will soon be considering curacies for next year.
Very sadly, Ellie Lister’s training has been interrupted due to on-going illness from “Long Covid”. We continue to pray and hold Ellie in love, that she will be able to resume her course this autumn.
- We continue to have a weekly service on “Zoom” for our main Sunday worship. Our 8.30 am service is now established again, albeit with “Covid restrictions”.

When our main worship resumes in Holy Trinity, we expect to continue with the positives of worship over the last year :

- Worship led by multi-media ie screen and recorded music.
- Worship “in the round” (which will be possible with chairs rather than pews)
- Continuing the popular once a month “Songs of Praise” service and regular interviews that Hannah Mayo conducts with church members.
- Worship on Zoom for those who cannot be in Church.
- We have developed Wednesday evening as a discipleship focus. Three “Life Groups” meet fortnightly, and in between there is a general prayer meeting or for leaders. All of this is currently on Zoom.
- We followed a sermon series last autumn on “Gladness & Generosity”, and more recently on “The Gift of Communion” – two parts of the programme of “The 12 Practices of a Christian Disciple”, being delivered over two years.
- We have also run a sermon series on 1 Corinthians.
- The PCC have made the decision that, sadly, the Sunday evening service will not return in the foreseeable future This is because of low attendance, continuing Covid restrictions, and it probably not being possible to provide a minister in the vacancy.

FAMILIES, CHILDREN, YOUTH – Alan Jonas, Vicar

It is great that Ellie Lister is now sufficiently well to undertake five hours a week as our Children & Families' Worker.

This time has been focussed on running "4 O' Clock Church" with me – a monthly coming together of our families for a short time of worship and catch-up.

Ellie also organised a very good Easter egg hunt. It has to be said that the number of families engaging with these activities is disappointing.

It remains a major challenge how we will fulfill the Vision set in June 2018: **Vision:** "Imagine our church with more children & young people, engaged, involved, participating, learning, connecting, enjoying and experiencing God. Imagine, the energy, the vibrancy, the excitement."

With the impact of COVID on families work, Ellie has been furloughed from a large part of her work, and when furlough ends understandably Ellie may not want to return to her full role. This means that many of the activities with children, young people and families that Ellie has developed will not continue eg work with Surrey Hills All Saints (SHAS) School, Cookie Club.

We gave a gift, as a mark of our gratitude, to Jennie Ratcliffe, headteacher of SHAS School, as she moved on to another school. We welcome Simon Coles as headteacher.

I, Tony Berry, Judith Packer, and other church members across the Surrey Hills are governors.

Transforming Lives for Good (TLG) – Libby Witt, TLG coordinator for Holy Trinity, Westcott

Further to my 2019 report, I am sorry to have to report that, due to the Covid restrictions and school closures, our four TLG Early Intervention coaches were unable to continue coaching with the children that had moved to secondary schools. This meant that coaching had to be suspended until after the third national lockdown in 2021. Although, two coaches had to step down from coaching for personal reasons, we were very pleased to welcome Karen Ratzke to the team in October. I am pleased to say that as I write, she, Ali Mabley and I are just starting coaching again with three more Year 5 children at Surrey Hills All Saints School. They will be working for the next year to help these children find ways to overcome any emotional, social or behavioural difficulties they are struggling with that might affect their learning. This will be particularly important after the last year of pandemic which has resulted in a lot of difficulties for children. We would like to really like to recruit more coaches in the coming months to maximise the effectiveness of the programme and be able to support more children.

As coordinator, I have had regular meetings with our TLG regional coordinator for support and encouragement. In November she conducted an annual review of our TLG work at the school, consulting Alan Jonas, our Key Contact at the school and our coaches. She also held termly regional coordinator and coaches Zoom meetings, where we were able to share ideas and experience of coaching, and pray for each other with other coaches across the SE region. This year TLG have produced a wealth of training opportunities and materials to support the Early Intervention programme in schools. Most notable of these is the Emotional First Aid material and training, which was designed to give coaches, churches and congregations some training in how to help people suffering from emotional distress. This free training in this is open to anyone in the church who would like to know what they can do to help friends, neighbours or colleagues in times of distress. Please get in touch if you would like to know more.

Finally, I would like to thank again Alan and everyone at Holy Trinity and Surrey Hills All Saints School, who have supported the Early Intervention programme in prayer and practical ways through this unusual year. Special thanks must go to the five wonderful coaches (Ali,

Liz, Jan, Sally and Karen) who have given their time, commitment and creativity to their coached children this year.

RESOURCES TEAM

Financial Review – Kay Meldrum, Treasurer

Holy Trinity's finances have stood up fairly well to the effects of Covid restrictions, thanks to the generosity of its parishioners, furlough grants, and contributions from Diocese. Total receipts on ordinary Unrestricted funds were £132,536, and are detailed in the Financial Statements. This represents a decrease in Unrestricted income of approx. 11%. There has been an increase in covenanted donations, and a decrease in one-off donations. Overall, voluntary donations decreased by 6%

The field next to the churchyard was let on an annual basis, and gross income of £1,000 from it is included in these accounts. Rental was also received in respect of a mobile telephone mast on church premises, and gross income of £4,456 from it is shown in these accounts. £134,914 was spent to provide the Christian ministry from Holy Trinity Church, a decrease of approx. 5.3%. Works on the stonework of Holy Trinity church and on the boundary wall were necessary, and were the second largest item of expenditure. The main item, 57% of total expenditure, is the contribution to the Diocesan Parish Share, which largely provides the stipends and housing for the clergy. This was held at the 2019 figure to recognise the strain on parish finances, and £5,000 of this was waived.

The PCC continues to own the former St John's church, which was used by various organisations and individuals when it was able to be open. The net deficit on the premises was £2, compared with net surplus of £1,513 in 2019.

The net result for the year was an excess of expenditure over income of £2,378 (2019 net surplus £5,459). The balances carried forward at 31st December for Unrestricted funds totalled £120,001 (2019 £122,379). In addition the PCC has £37,671 in Funds Designated for improvements to the Church fabric (2019 £20,500).

Reserves policy

It is PCC policy to accumulate a balance on Unrestricted funds of £50,000, to cover emergency situations that may arise from time to time. The balance of £120,001 on Unrestricted funds at the year-end exceeds this target.

The balance of £258,248 in the Restricted funds represents £8,544 in the General Support Fund, £6,226 for Youth Work, £219,420 net cost of St John's, £1,265 for future extension work at St John's, £1,440 grant for the churchyard at St Johns, £3,776 received for the Peace Garden, £2,593 relating to the Touche Fund, £12,109 in income producing investments, £377 towards future work on the church building, and £2,498 in the Communication Fund.

It is our policy to invest our Restricted and Unrestricted funds balances with the CBF Church of England Deposit Fund. Permanent Endowment funds are invested primarily in income generating Funds.

Fabric – Simon Mabley and John Witt, Churchwardens

Risk Management

In 2017, the PCC formally adopted a Health and Safety Policy, following on from the completion of a number of risk assessments. The COVID situation has of course brought in a renewed focus on the importance of risk assessment, particularly for hygiene and protecting the health of our employees and congregation.

Risk assessments have been carried out in line with government and diocesan guidelines and key changes have included temporary removal of the pews to enable proper social distancing

in church, along with associated procedures and protocols to minimise the risk of any cross contamination between members of the congregation or those visiting the church.

Alongside regular maintenance items (such as electrical and fire safety checks), we have continued to move forward ongoing improvements to the church building and land.

- The heath and land in front of the church has continued to improve, with wildflowers now enhancing the spring views. Our thanks to Hugh Broom for his help with maintaining this area of the village.
- We have of course saved on heating with the reduced use of the building, and have fine tuned the floodlights so that now they come on at Sunset+15minutes, and turn off at 11pm.
- The Lych Gate wall has been rebuilt as a result of a partial collapse, and with the new view across the heath has restored an attractive view of the church and its entrance.
- Crumbling stonework on the East and West buttresses was replaced, along with repairs to the pointing of various stonework, including gable copings.
- Work on an accessible toilet has progressed, with final designs agreed, building regulations approval obtained, and application for a faculty in progress. Final tendering is underway and it is anticipated the toilet will be installed in 2021. Many thanks to Paul Goddard for all his work on this.
- Preparatory work has been done looking at installing a kitchen in the old vestry. Plans have been drawn up and quotes and application for permissions is under way. Many thanks to Jan Way and Paul Goddard for their work on this project.
- A new audio system has been installed, which in addition to fixing a number of problems with microphones, provides enhanced sound and the ability to connect directly to Zoom / a computer for future use. Thanks to Jonathan Mayo for project managing this through to completion.
- A new fence has been installed on the extension graveyard. Made from local wood by David Seall, this has been much complimented as an attractive addition to the village. Our grateful thanks to the anonymous donor who has enabled the work.
- Work on installing a permanent internet connection in the church is underway. A permanent camera has been installed in church and a laptop purchased. In conjunction with the new audio system, this will allow us to “stream” services when lockdown finishes, and has already enabled the streaming of funeral services during lockdown, which has been much appreciated.
- As we look to a post COVID world, the PCC has been reflecting on the flexibility the current arrangements in church have enabled. Work is underway on assessing the cost of making the current arrangements more permanent by modifying the floor into a single level, more uniform area – and introducing better seating. As well as the flexibility this would bring for services and worship, it also opens up more opportunities for use as a large community space, especially if the kitchen project were to proceed.

We are also grateful to the many volunteers who help us in so many ways from tidying projects to ad hoc help. Of particular note the great job done in clearing out the old vestry and upper room, led by Jan Way and team. Also Cathy our cleaner, those who open and close the church and the many others who give time to the various rotas that keep it all going. We really appreciate what you do, and how you have adapted to all the recent changes.

St Johns Community Centre - Tony Astor, Manager

There is nothing to add to last year's report, apart from saying St Johns remains open for business, but there are no current bookings apart from MVDC for the elections on 6th May, and the weekly wood fired pizza service which yields revenues of £130pm and is going well.

Westcott Village Magazine – Cath Friend, Editor

The Westcott Village Magazine has continued to be a high-quality colour magazine when we have been allowed to publish during the COVID pandemic. We were able to publish a 80 page magazine in April 2020 but the magazine was not published during the three lockdowns. The table below shows what magazines were published:

Apr-20	80	pages
May-20	Lockdown1	
Jun-20	Lockdown1	
Jul-20	Lockdown1	
Aug-20	Lockdown1	
Sep-20	68	pages
Oct-20	60	pages
Nov-20	60	pages
Dec-20	Lockdown2	
Dec-20 & Jan-21	72	pages
Feb-21	Lockdown 3	
Mar-21	Lockdown 3	
Apr-21	80	pages

The magazine is distributed free of charge to each household throughout the year edited by Cath Friend. The content is provided by contributors who are encouraged to keep their editorial as interesting and concise as possible with photographs where possible.

Advertising pays for all magazine costs of which printing is by far the biggest factor.

As predicted our advertising income has reduced by 19% to £12,700. There is a potential new advertiser starting in May, but the continuing decline of print advertising is a concern. This year our print costs have reduced because of smaller issues and the print run has been cut to reflect the closure of the church and Prince of Wales. So, the annual surplus for 20/21 will be in the order of £4,000 against £4,875 in 19/20.

The renewal date for advertisers has changed from 1 April 2021 to 1 October 2021 because the Westcott Village Magazine was not published during the lockdowns.

A new advertising co-ordinator will be required for 21/22 as Hugh Parry is stepping down. The renewal period of July to September 2021.

Deliveries are organised by Judith Packer and Jan Wylie who have a team of 43 distributors and deliver to every household in the village.

Flowers – Andrea Gabb, Co-ordinator

I took over from Jill Flower as she left the village in April 2020. For much of the time since then the church has been either shut completely or open for the 8.30 service and twice a week

for private prayer. During this time, the flowers have been beside the altar with silk flowers and fresh greenery, which we have kept changing as it has been needed.

We filled the Church with Christmas trees and their decorations at Christmas. Not the usual team, as we were in strict lockdown, but Jan and Tim Way, Alda Andreotti and Paul Goddard and John and I, with the heroic efforts of Mark Seymour and Kate who hauled the huge tree in to stand beside the altar. All masked and socially distant, but it was lovely to do it together.

At Easter, my thanks go to Lyn Malins, Helen Chappell, Pat Avis, Janet Dawkins, Sheena Salmon, Sheila Dunckley and Jan Way for the lovely flowers which are still fresh in church as I write. Several of these people don't come to church services on a regular basis and we should be so grateful for the care and affection they still show for our church building.

We will go back to silk flowers and fresh greenery once the Easter flowers are taken out, until the services are back to normal and we can resume our regular flower arranging rota.

The Westcott 100 Club (*registered with MVDC no. 48965*) – **Richard Packer, secretary**

The Westcott 100 Club was launched, at the recommendation of the HTW PCC, in May 2015 originally to help raise funds for the upkeep of St John's and Holy Trinity. This scope was extended in 2018 to cover any community project of benefit to Westcott as a whole. The 2020 AGM was due to take place in March 2020, just as the first lockdown restrictions were introduced. This meeting was postponed until 2021, but the quarterly and annual draws continued to be held in a covid-secure fashion.

Despite the challenges of lockdown, the scheme's membership has remained largely intact and the Committee is grateful to members for their continued support. The number of active tickets has reduced from 102 to 94, however the scheme remains financially viable.

Following the election of a new Chair (Alda Andreotti replacing Glenn Wylie) and Treasurer (Edwin Harland replacing John Riches) at the AGM in March 2021, with Richard Packer remaining as Secretary, the new Committee aims to revitalise the scheme as we begin to emerge from the restrictions of the last year or so. A key part of this will be to seek ways to raise the profile of the scheme and to establish a process for making appropriate grants to relevant village projects.

The scheme's accumulated fund currently stands at just over £3500 (in previous years, donations totalling £9250 have been made to general HTW funds).

Westcott Vicarage

This is owned by Guildford Diocese. The PCC support the Diocese in plans to develop the current vicarage and land for housing, including a purpose-built new vicarage.

MISSION & SOCIAL JUSTICE

The following was donated by way of Outward Giving in 2020 for outside agencies in direct giving to Holy Trinity or from general funds:

Childrens Society £350.86

CMS £360

Papua Partners £665

Papua Partners - Naomi Sosa

Nothing to add to last year's report.

“Eco Church” – Hannah Mayo, Chair

The Eco Church group have continued to meet once a month - early in 2020 on a Monday morning in St Johns, then since lockdown, on zoom.

Looking back at our plans for 2020, in last year's report - it would be fair to say that not all of them were practical with the inevitable restrictions, and that we have at times felt less than effective.

But we can reflect on some significant steps.

Net zero by 2030

Passed by the PCC in September:

Motion 1: That the Church in Westcott is committed to responding to the Church of England's General Synod call (February 2020) to reach Net Zero by 2030

Motion 2: That the 'Net Zero by 2030' target should be a consideration in decision making across all areas of church life in Westcott.

Energy Footprint Tool

A new resource from the Church of England to record energy usage in church, to be submitted as part of the annual parish reporting.

Sarah Massey valiantly analysed and inputted the annual figures for HTW and St Johns, making it a really comprehensive baseline document. She's also done the same with Carbon 360, which goes wider to look into other areas like food, transport etc to give us a broader overview of what we're doing, and how, and gives us our carbon footprint for the year.

All this helps us draw certain conclusions about usage of the buildings, especially since the Footprint Tool gives us a ratings for our carbon footprint per sq metre and per person hour - we don't score well given that the church building is only in use, in the sense of organised services and activities, for very few hours each week.

Food for thought, and crucial information to help us in our aim to reach net zero by 2030.

Huge thank you to Sarah for a really solid amount of work - I'm are so grateful for her interest in, and skill with, figures and detail!

Energy Audit:

We successfully bid for a subsidised external energy audit, which took place in October.

The main take away was that when our current boiler expires (it's reaching its 40th birthday this year!), out of all possible alternatives, the best one for us would be a change to electricity for our next heat source. This has many implications which are yet to be worked through, and there are various options, and opinions, to navigate, so it's not a given. But it's important that we continue to explore the options considering the age of the current boiler.

Eco Cafe:

January 2020 saw the best attended yet - Jakki set out the current situation of the Climate Emergency in a really important and informative evening.

In February we brainstormed the huge range of existing eco initiatives locally for a planned Directory as part of the Eco Challenge Westcott website.

In March Ian Chappell spoke about divestment - our need to step back - as individuals and organisations - from our investment in fossil fuels.

Only one further Eco Cafe in 2020 - in May to discuss what we were learning during lockdown, a really interesting and moving evening reflecting together (contributions reflected in Hannah's sermon on June 21st)

Every church in the Deanery to be an Eco Church:

One of our aims for 2020.

In November we invited eco groups, or eco-interested parties, from local churches to join in a zoom meeting to meet and encourage one another and share our journeys.

Representatives from 8 local churches were present (Capel and Ockley, Pixham, St Martins, St Joseph's, St Pauls, Holmbury and Wotton, Abinger and Coldharbour, and HTW). There's also interest from the URC to get started with Eco Church, so we're going a bit further than the CofE deanery!

All agreed it was a good evening and invites are just going out for the next.

The Diocesan Environment Officer heard about it, and is excited about what we're doing, and it's led to her starting a Deanery Greenery initiative - her vision is for each Deanery in the Guildford Diocese to have an Eco Champion, to disseminate information and encourage one another. We're going to take that role in this Deanery.

Eco Challenge Westcott website

Thanks to the wonderful work during lockdown of Jakki and her son Sam, we now have an Eco Challenge Westcott website! www.ecochallengewestcott.org.uk

It's very much a work in progress but do have a look.

Live Lent

The CofE's Lent campaign based around creation care.

30 booklets bought, and distributed to congregation.

Reverse Advent calendar

7 people in the parish responded to this suggestion and put boxes together (1 item for each day during Advent) for Dorking Foodbank. Jakki collected them all after Christmas and took them to the food bank who were very grateful for the help with stocking up post-Christmas. Our main plan for 2021 is to build closer links with the village, joining with others in the community to find ways to encourage living differently, and intentionally, so that Westcott can become a beacon of sustainability.

Finally, we miss Pat Verrall hugely.

Her contribution to Eco Church at HTW, from the start, has been immense (though she would, of course, never have seen it that way) and her sudden death in December has left a very big hole in our small group.

We have all benefitted from and been blessed by her wisdom and huge bank of botanical knowledge and experience (several people will remember, with joy and thankfulness, the wildflower walks she led), her enthusiasm, and gift of encouragement, her humility, humour, and her deep faith.

Thank you to the wonderfully enthusiastic and dedicated Eco Church team: Jakki Phillips, Sarah Massey, Malcolm Bradley, and, posthumously, to Pat Verrall.

SURREY HILLS GROUP – Alan Jonas, Vicar

(Group of Churches formed 1.1.15: Abinger & Coldharbour with Holmbury & Wotton (A & C with H & W); Westcott

Tony Berry, Rector of the Leith Hill Benefice is also due to retire this year. Guildford Diocese would like to take this opportunity to bring together all of the churches of the Surrey Hills as a "United Benefice". Westcott would retain a full-time incumbent who would also be the leader of the benefice. The other churches would have two house for duty ministers. There is certainly much potential for how the churches of the Surrey Hills could work more closely for ministry and mission in every village and with Surrey Hills All Saints School. The churchwardens of all the churches are meeting to consider this proposal.

DORKING DEANERY SYNOD – Alan Jonas, Vicar

Nothing to add to last year's report.

CHURCH SCHOOLS – Alan Jonas, Vicar

Nothing to add to last year's report..

Parochial Church Council of Holy Trinity Church

STATEMENT OF FINANCIAL AFFAIRS

For the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Designated Funds	Endow- ment Funds £	TOTAL 2020 £	TOTAL 2019
INCOMING RESOURCES							
Voluntary Income	2(a)	103,526	8,891	19,652	0	132,069	167,878
Activities for generating income	2(b)	21,758	0	0	0	21,758	30,850
Investment income	2(c)	3,130	633	0	0	3,763	3,949
Incoming resources from charitable activities	2(d)	3,380	0	0	0	3,380	4,223
Other incoming resources	2(e)	742	0	0	0	742	1,357
TOTAL INCOMING RESOURCES		132,536	9,524	19,652	0	161,712	208,257
RESOURCES EXPENDED							
Costs of generating voluntary income	3(a)	0	0	0	0	0	96
Charitable activities	3(b)	130,109	15,360	2,481	0	147,950	218,307
Other resources expended	3(c)	4,805	2,651	0	0	7,456	11,615
TOTAL RESOURCES EXPENDED		134,914	18,011	2,481	0	155,406	230,018
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		-2,378	-8,487	17,171	0	6,306	-21,761
Gains on investment assets							
- on revaluation	5(b)	0	862	0	1053	1,915	15,095
Transfers							
NET MOVEMENT IN FUNDS		-2,378	-7,625	17,171	1053	8,221	-6,666
Balances b/f 1 Jan 2020		122,379	265,873	20,500	89,630	498,382	505,048
Balances c/f 31 December 2020		120,001	258,248	37,671	90,683	506,603	498,382

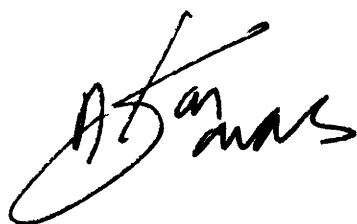
The notes on pages 13 to 19 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY WESTCOTT

Balance Sheet at 31 December 2020

		£	£		£	£	
	Notes	Unrestricted Funds	Restricted Funds	Designated Funds	Endowment Funds	TOTAL 2020	TOTAL 2019
FIXED ASSETS							
Tangible	5(a)	0	219,420	0	0	219,420	222,071
Investments	5(b)	0	12,109	0	70,736	82,845	80,680
		0	231,529	0	70,736	302,265	302,751
CURRENT ASSETS							
Cash at bank and in hand	4(a)	34,852	433	37,171	0	72,456	93,787
Short term deposits	4(b)	97,680	25,910	0	19,947	143,537	101,406
Accounts receivable	6(a)	4,079	0	500	0	4,579	4,539
Prepayments	6(b)	287	809	0	0	1,096	455
		136,898	27,152	37,671	19,947	221,668	200,187
CURRENT LIABILITIES							
Creditors and Prepayments	7	16,897	433	0	0	17,330	4,556
		16,897	433	0	0	17,330	4,556
NET CURRENT ASSETS		120,001	26,719	37,671	19,947	204,338	195,631
TOTAL ASSETS LESS CURRENT LIABILITIES		120,001	258,248	37,671	90,683	506,603	498,382
TOTAL NET ASSETS		120,001	258,248	37,671	90,683	506,603	489,382
PARISH FUNDS							
Unrestricted		120,001	0	0	0	120,001	122,379
Designated		0	0	37,671	0	37,671	20,500
Restricted	8(a)	0	258,248	0	0	258,248	265,873
Endowment	8(b)	0	0	0	90,683	90,683	89,630
		120,001	258,248	37,671	90,683	506,603	498,382

Approved by the Parochial Church Council on 2nd March 2021 and signed on their behalf by
The Rev. Alan C Jonas (PCC Chairman)



NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Financial Reporting Standard applicable in the United Kingdom (FRS102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS102

The accounts present a true and fair view and the accounting policies adopted are those outlined below. No changes to accounting estimates have occurred in the reporting period. No material prior year error has been identified in the reporting period.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

Restricted funds represent a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were received. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used by the PCC for any purpose

Incoming resources: Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amount due. Dividends are accounted for when receivable, interest is accrued. Rents received are accrued over the period to which they relate. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended; Grants and donations are accounted for when paid over or when awarded if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Insurance is accrued over the period to which it relates. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets: Consecrated and benefice property is not included in the accounts by S10(2) of the Charities Act 2011

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within Holy Trinity church or St John's premises is depreciated on a straight line basis over 10 years. Individual items with a purchase price of less than £500 are written off when the asset is acquired

Investments are valued at market value at 31 December. They are held by the Diocese of Guildford as Custodian Trustee.

The PCC acts as managing Trustee

Restricted and unrestricted funds are mingled in the PCC's current bank account and short term deposit accounts

The PCC's maintenance policy in respect of its consecrated and benefice property and land and buildings is to recognise repair liabilities when they are contracted for rather than when they are discovered.

The PCC has entered into a contract for work on the churchyard wall and the stonework of the church totalling £12,634+VAT, of which £12,634 has been charged to these accounts. It is expected that VAT will be wholly reclaimed under the Listed Places of Worship Grant scheme.

Staff costs	This year	Last year
Salaries and wages	20,334	22,672
Social Security costs	0	0
Pension costs	1,038	1,119
Other benefits	0	0
Total	21,372	23,791

Number of employees 4 4

No employee received benefits for the reporting period of more than £60,000

None of the Trustees has been paid remuneration from an employment with the charity.

No Trustee expenses have been incurred.

There have been no related party transactions in the reporting period

The PCC participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

	Unrestricted Funds	Restricted Funds	Designated Funds	Endow -ment Funds	TOTAL 2020	TOTAL 2019
2. INCOMING RESOURCES						
2(a) Voluntary Income						
Planned giving – covenanted	72,362	1,644	0	0	74,006	72,493
Income tax recoverable	15,698	0	500	0	16,198	18,180
Listed Churches grant	0	0	0	0	0	12,121
Other giving	4,630	0	0	0	4,630	5,420
Sundry donations	3,618	0	5,152	0	8,770	9,566
Collections	1,255	0	0	0	1,255	3,533
Grants	4,314	1,000	0	0	5,314	5,200
Furlough grants	1,649	5,222	0	0	6,871	0
Legacies	0	0	12,000	0	12,000	20,500
Donations for restricted purposes	0	1,025	2,000	0	3,025	20,865
	103,526	8,891	19,652	0	132,069	167,878
2(b) Activities for generating income						
St Johns	4,139	0	0	0	4,139	9,649
Floodlights	325	0	0	0	325	425
Mast rental	4,456	0	0	0	4,456	4,776
Parish magazine adverts	12,838	0	0	0	12,838	16,000
	21,758	0	0	0	21,758	30,850
2(c) Investment income						
Dividends and interest	2,130	633	0	0	2,763	2,949
Church field rent	1,000	0	0	0	1,000	1,000
	3,130	633	0	0	3,763	3,949

2(d) Incoming resources from charitable activities

Church and churchyard fees	3,380	0	0	0	3,380	4,223
	3,380	0	0	0	3,380	4,223

2(e) Other incoming resources

Traidcraft	742	0	0	0	742	1,357
	742	0	0	0	742	1,357

Total Incoming resources	132,536	9,524	19,652	0	161,712	208,257
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3 RESOURCES EXPENDED**3(a) Costs of generating voluntary income**

Cost of stewardship envelopes	0	0	0	0	0	96
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3(b) Charitable activities

Grants made in furtherance of PCC's objectives

Secular charities

Eco Church	0	0	0	0	0	100
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Missions and church societies/organisations

Papua	500	0	0	0	500	620
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Churches Together in Dorking	0	0	0	0	0	120
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GS Fund	0	2,220	0	0	2,220	2,760
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Ministry

Parish Share	77,639	0	0	0	77,639	81,890
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Parish ministry	3,963	0	0	0	3,963	3,656
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Parish office & secretarial	9,255	0	0	0	9,255	10,456
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Vicar's expenses	747	0	0	0	747	994
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Assistant staff

Communications		2,127	0	0	2,127	4,318
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Family Worker		10,013	0	0	10,013	9,374
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Church running expenses

Utilities	3,969	0	0	0	3,969	4,423
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Insurance	2,827	0	0	0	2,827	2,783
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Cleaning	2,578	0	0	0	2,578	2,343
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Altar	394	0	0	0	394	458
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Organists	1,531	0	0	0	1,531	3,299
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Minor repairs	15,231	0	2,481	0	17,712	69,094
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Organ and piano repairs & maintenance	797	0	0	0	797	130
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Expenditure on						
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Parish magazine	5,100	0	0	0	5,100	10,934
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Professional services	1,290	0	0	0	1,290	576
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Vicarage	0	0	0	0	0	148
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Training	0	0	0	0	0	430
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Upkeep of Churchyard	4,288	1,000	0	0	5,288	9,401
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	130,109	15,360	2,481	0	147,950	218,307
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3(c) Other resources expended

St Johns costs	4,141	0	0	0	4,141	6,509
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Traidcraft	664	0	0	0	664	1,401
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Depreciation	0	2,651	0	0	2,651	3,705
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	4,805	2,651	0	0	7,456	11,615
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Total resources expended	134,914	18,011	2,481	0	155,406	230,018
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4(a) Cash at bank and in hand	2020	2019
Current account	62,593	87,026
Curacy House Trust current account	50	50
Traidcraft account	185	58
Magazine account	9,628	6,653
Total	72,456	93,787
4(b) Short term deposits		
C of E Deposit Fund	113,133	72,823
Curacy House deposit account	10,457	8,636
Curacy House Trust C of E Deposit Fund	19,947	19,947
	143,537	101,406
Total	215,993	195,193

5 FIXED ASSETS

5(a) Tangible	St Johns Equipment	Freehold Land and Buildings £	Church Equipment £		
At 1 January 2020	12,123	217,224	24,932	254,279	254,279
Additions at cost	0	0	0	0	0
At 31 December 2020	12,123	217,224	24,932	254,279	254,279
Depreciation					
At 1 January 2020	8,716	0	23,492	32,208	28,503
Charge for the year	1,211	0	1,440	2,651	3,705
At 31 December 2020	9,927	0	24,932	34,859	32,208
Net	2,196	217,224	0	219,420	222,071

5(b) Investments

Restricted Fund

value 1/1/20	CBF Investment Fund Income Shares	10997	8,895
Purchased in year		250	160
Market value adjustment		862	1,942
592.21 shares at 31st December 2020		12,109	10,997

Endowment Fund

6904 CBF Fixed Interest Securities Fund Income Shares- Touche Bequest at 1/1/20	11,286	11,043
Market value adjustment	392	243
At 31 December 2020	11,678	11,286

9750 Ordinary Shares Mercantile Investment Trust - Curacy House Trust	25,545	17,111
Market value adjustment	-1,414	8,434
At 31 December 2020	24,131	25,545

13605 Class I Income Shares M & G Global Dividend Sterling I Income Fund - Curacy House Trust	32,852	28,376
Market value adjustment	2,075	4,476
At 31 December 2020	34,927	32,852

Total Endowment Fund	70,736	69,683
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Total Investments	82,845	80,680
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6(a) Accounts receivable (unrestricted)

Tax recoverable	4,579	4,539
	4,579	4,539

6(b) Prepayments (unrestricted)

St Johns insurance	287	278
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Prepayments (restricted)

Bullimores wage account	809	177
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Liabilities**7. Sundry creditors amounts falling due in one year**

unrestricted funds	Prepayments - Orange	2,479	2,333
	Field rent	833	833
	Floodlights	90	0
	Other creditors- Utilities HT	500	619
	Expenses	311	0
	Builders	12,634	0
	Traidcraft loan	50	0
		16,897	3,785
restricted funds	Outward giving	433	771
		433	771

8. FUNDS

The restricted funds comprise the General Support Fund, the Youth Work Fund, St John's Building Fund, St Johns Peace Garden Fund, the Building Development Fund, the Communications Fund and the Touche Fund. The Touche Fund is to be used for the maintenance of the church and churchyard so long as the Touche family grave is kept in good order and repair.

Income from Curacy House Trust assets is Unrestricted.

Fund Movements

8(a) Restricted

	G S Fund	Youth Work Fund	St Johns Building Fund	St Johns Peace Garden	Touche Fund	Building Development Fund	Communications Fund	Total 2020	2019
balance 1/1/20	9,859	9,253	223,336	3,776	2,210	12,814	4,625	265,873	311,651
incoming resources	905	6,986	1,000	0	383	1,112	0	10,386	39,135
Transfers	0	0	0	0	0	0	0	0	645
resources expended	2,220	10,013	2,211	0	0	1,440	2,127	18,011	85,560
balance 31/12/20	8,544	6,226	222,125	3,776	2,593	12,486	2,498	258,248	265,873

Represented by:

Tangible fixed assets	0	0	219,420	0	0	0	0	219,420	222,071
Investments	0	0	0	0	0	12,109	0	12,109	10,997
Bullmores wage account	0	809	0	0	0	0	0	809	177
Building Extension Fund Cash at bank	0	0	1,264	0	0	0	0	1,264	1,264
Churchyard grant cash at bank	0	0	1,440	0	0	0	0	1,440	1,441
Main Fund Cash at bank	8,544	5,417	1	3,776	2,593	377	2,498	23,206	29,923
	8,544	6,226	222,125	3,776	2,593	12,486	2,498	258,248	265,873

8(b) Endowment

	Touche Fund	Curacy House Trust	Total 2020	2019
Opening Balance 1/1/20	11,286	78,344	89,630	76,477
increase in value of investments	392	661	1,053	13,153
balance 31/12/20	11,678	79,005	90,683	89,630

Represented by

Investments	11,678	59,058	70,736	69,683
Short term deposits	0	19,947	19,947	19,947
	11,678	79,005	90,683	89,630

INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL

I report on the accounts of the Parochial Church Council for the year ended 31st December 2020 which are set out on pages 12 to 19.

Respective responsibilities of the Trustees and Independent Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year by Church Accounting Regulations and section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts under the Church Accounting Regulations and Section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act;
- and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and in the Church Guidance, 2006 edition.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention


1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Andrews, BSc, MBA, FCA
Northacre
Deerleap Road
Westcott
Surrey
RH4 3LD


5 May 2021

INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL

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5 May 2021