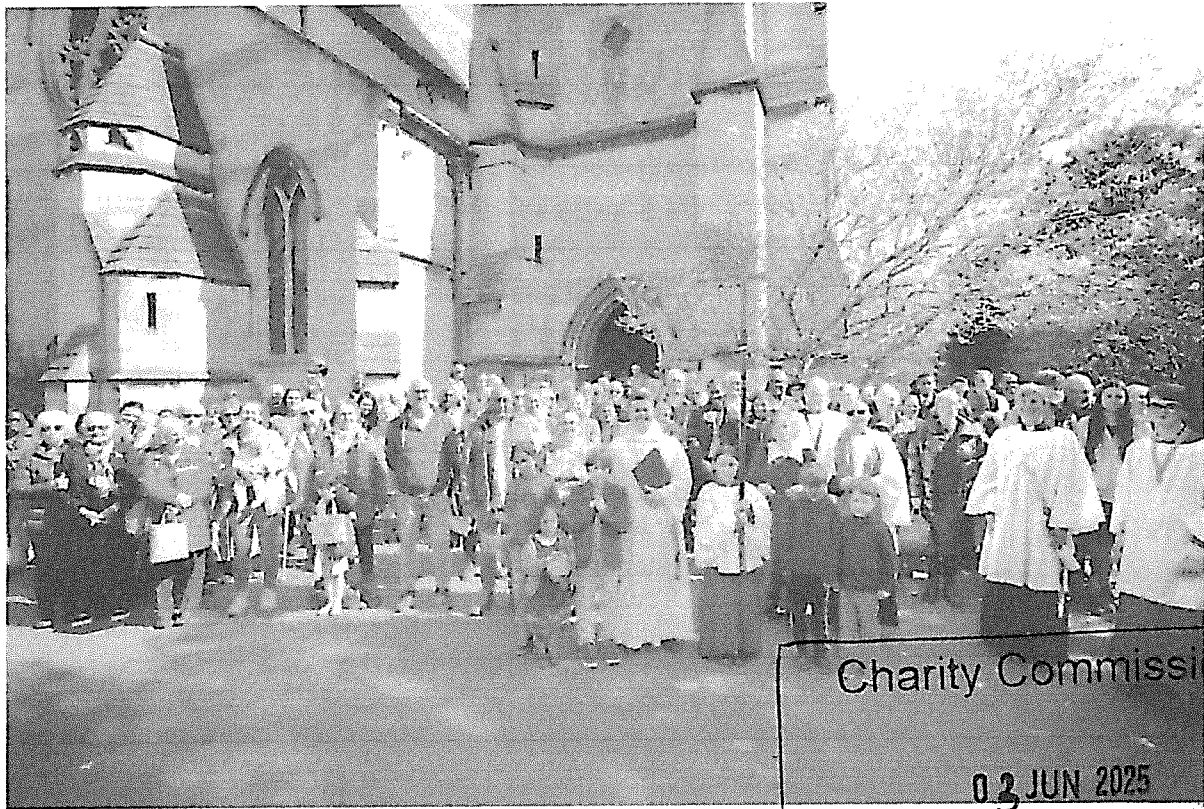


St Mary's Spring Grove

Annual Report 2023



Charity Commission

03 JUN 2025

Recorded Received

The Ecclesiastical Parish of St Mary's Church Spring Grove

Charity Registration Number: 1132866

Annual Report of the Parochial Church Council for the year ended 31 December 2023

St Mary's Church Spring Grove Parochial Church Council

Registered with The Charity Commission on 21st November 2009¹ as
"The Ecclesiastical Parish of St Mary's Church Spring Grove"
Charity Registration Number 1132866

Parish Church:

St Mary's Church Spring Grove
in the Hounslow Deanery of the Kensington Episcopal Area
Diocese of London

Address:

St Mary's Parish Office
Osterley Road
Isleworth
Middlesex
TW7 4PW
Tel: 020 8569 7312
Email: parishoffice@stmarysosterley.org.uk
Website: www.stmarysosterley.org.uk

Incumbent:

Revd Elis Matthews

Bank:

Barclays Bank plc
210 High Street
Hounslow
TW3 1DL

Independent Examiner:

Mrs Rhona Barton

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish of St Mary's Spring Grove, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The main church building and halls are located at St Mary's Church, Osterley Road, and St Luke's Mission Church, Kingsley Road. The Annual Report and Accounts covers the PCC's financial year 1 January to 31 December 2023.

¹From October 2008, Parochial Church Councils with a gross income of over £100,000 were required to register separately with the Charity Commission.

PAROCHIAL CHURCH COUNCIL OF ST MARY'S SPRING GROVE

ANNUAL REPORT

Membership of the PCC

The membership is partly ex-officio and partly elected at the Annual Parochial Church Meeting in accordance with Church Representation Rules. The membership in the year January – December 2023 was as follows:

Vicar/Chair of PCC	Revd Elis Matthews*
Churchwardens	Andrew Bellis* (since 2019)
Curate	Revd Fi Budden (since June 2022)
Readers/Licenced Lay Ministers	Linda Joyce (St Luke's Committee) Nick Munn (* co-opted) John Blake (emeritus)
Diocesan Synod (21-24)	Sheila Matthews†
Deanery Synod (23-26)	Margaret Cave Linda Joyce(* co-opted) Sally Martin-Brown* (Deputy Warden)
PCC	Daphne Bellis (22-25) (St Luke's Committee) Carl Bryce (23-26) John Collis (21-24) Nicola Collis (21-24) Rafferty Collis (APCM 23-26) Barbara Green* (23-26) (PCC Treasurer) Mark Green (22-25) Tom Hance (APCM 23-26) Steve Joyce (APCM 23-26) (PCC Secretary) Diana Nortey (22-25) Keeley Quartey (21-24) Caroline Sloley (until APCM 23) Denise Toye (*co-opted) (22-25)+ Phil Toye (until APCM 23)

*Members of the Standing Committee †ex officio members of Deanery Synod + St Luke's Representative

The following appointments were made by the PCC:

Lay Vice-Chair of PCC: Andy Bellis	Safeguarding Officer: Zosia Thackray.
Electoral Roll Officer: Helen Hawes	DBS Evidence Checker: Lesley Taberner (*c/o)

Vicar's report

"A new command I give you: Love one another. As I have loved you, so you must love one another. By this everyone will know that you are my disciples, if you love one another."

(John 13.34-35)

My favourite day in the church calendar is Maundy Thursday. I love the rich variety of stories that emanate from that day, which have had such a ripple-effect in the way we act as the church of God. I love the way we creatively explore these stories during Holy Week at St Mary's and St Luke's, gathering with food around a table and sharing our stories of suffering, our stories of loving, our stories of living. Jesus's 'new commandment' to love one another, is just one of the powerful stories of that day, which gives shape to what it means to be a people seeking to be more like Jesus.

2023 is now another artefact in the history of this parish, this people and this place. We have sought to love one another, and to share the love of God we encounter in Christ with those around us. In this brief report you'll find some of the stories of how we're doing this.

It is not difficult to be the vicar of St Mary's Spring Grove. There is an abundance of love, which I get to share in. I am grateful to so many people who do so much in the life of this parish. Your contribution is so valuable and we need you – thank you.

In March we welcomed Bishop Emma as the new Bishop of Kensington, and she visited twice in that first month, as part of a prayer pilgrimage across the Transforming Southall and Hounslow Mission Zone (of which we are members) and on a whistlestop tour of the deanery (where I got to be chauffeur!) During Lent we were already using Bishop Emma's Lent reflections, *Dust + Glory* in our online morning prayer, and she was able to join us live for one of these. We were also blessed by the visit of the Bishops of London and Willesden (plus their considerable entourages) to our Eco Event at St Luke's, as part of the Archbishop of Canterbury's visit to the Mission Area. Although Justin Welby couldn't make it to us that day (his mother sadly died that morning) he did make it to Hounslow later, and I was pictured worshiping in the service at which he spoke, before performing a spoken word poem I'd written that day (see below).

Being able to gather the wider community is always a joy, whether through the fun of a quiz night, to showcase eco activities in the garden at St Luke's or for the King's Coronation. The culmination of our community activities has to be the Christmas Fair in early December, which was enhanced by a Christmas Tree Festival of over 25 trees donated by community groups, and got us in the Christmas spirit, with the knock-on effect of larger attendance at all our services.

The Community Hub at St Luke's on Tuesdays has continued to reach out to those experiencing hardship in our community. Hounslow has the second highest population of asylum seekers in the country, and we see many on Tuesdays, where we are able to offer clothing, English language learning and the opportunity to sit, eat, or volunteer.

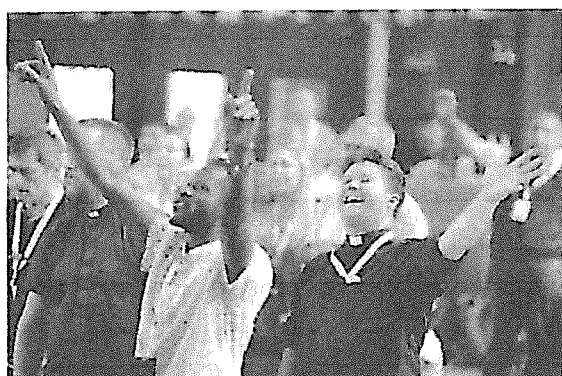
Grant money from the Hounslow Community Energy Fund has meant we were able to make improvements to the building, making it a warmer and friendlier environment for all. Good relationship with New Creation Christian Fellowship and Hope for Hounslow, who rent our church space, has enabled us to work generously with others who seek to proclaim that 'Jesus Saves'.

In May, we remembered our sister Marion Warman with a musical tribute, and a mass choir singing sections of Handel's *Messiah*. Music continues to be an important aspect of our worshipping life, in a variety of ways. We now worship on fourth Sundays in the Millennium Hall, and these informal services have grown during the year.

Of course, I couldn't reflect on 2023 without remembering the devastating loss of our churchwarden and dear friend, Sharrion Llewellyn, after a cancer diagnosis that turned out to be inoperable. Before she died, she gathered friends and family to St Luke's, where her son Isaac and his band played the most amazing music in her presence. It was moving and unforgettable, as was her funeral service in November. We miss you, Sharrion. We also lost two other giants in the larger story of St Mary's within a week of each other, and many came to celebrate the lives of Joan Hazell and John James.

Part of our response to Jesus' commandment to love one another is to accompany people in their grief. We once again ran *The Bereavement Journey* in the autumn, and ran contemplative services for All Souls and Remembrance Sunday. We are growing this work in 2024 with a new drop-in café to support bereavement and loss, and to help us talk about death and dying.

Ministry at St Mary's is very much a team effort, which I'm proud to head up. Fi was ordained priest in June, and, at the cathedral in November, our lay ministers were licensed for another five years. The ministry team does so much at St Mary's and St Luke's on Sundays, of course, but have a wider influence which you may not know of. Fi, as well as being our curate, serves as the estates ministry advocate for the Kensington Area. Nick provided cover and led many services at All Saints Isleworth, during their vacancy. John took the funeral of Edith Abraham, a long time member of the congregation at St Luke's. Linda has overseen our welcome and hospitality ministry, as we work to put this at the heart of everything we do. Over the next year, we need to grow our ministry team, as we prepare to say goodbye to Nick and Fi, so if God is calling you to a new vocation in our church, please speak to me.



Revd Elis Matthews

Churchwarden's report

"For where two or three are gathered in my name, there I am among them." (Matthew 18.20)

The past year has been challenging for the parish. Much work goes into looking after the buildings, running services, outreach, and all the other roles and activities that 'just happen'. They are a testament to the faith, generosity and hard work of many people. I would like to thank Jessica Sobryan for her skill and hard work in the church office, all those retiring from their positions, and everyone who has contributed to the life of our parish in the last year.

In June we were delighted that Fi was formally ordained Priest at St Paul's, Hammersmith. She can now preside at communion services. We live-streamed the service in church for anyone to watch.

In early summer – we held a PCC 'away day' in Church – the purpose was to allow a deep-dive into initiatives that would help our mission. We looked at our current structure and how we could reorganise it to better support our initiatives. We came up with a number of subgroups, and would like more members of the congregation to sign up and get involved. The subgroups are:

- Buildings & Maintenance
- Worship & Discipleship
- Community & Compassion
- Finance & Fundraising
- Planning & Process
- Welcome & Hospitality.

The PCC also had our annual discussion about the Common Fund (the amount we provide to the Kensington Area for the work of Church mission & ministry). We are provided with a suggested amount, and then it is up to us to decide whether we can offer what is requested, pay more, or pay less. At St Mary's we have traditionally offered more than requested, *offsetting lower offers from poorer churches*. After much debate we reduced the extra percentage we would offer for the following year because we felt that we needed to use some money for our own ministry needs.

We appointed a new Quinquennial Inspector and we had our 5-yearly inspection carried out on the church buildings to ensure they are maintained adequately. This report provides a maintenance programme for the 'Buildings & Maintenance' subgroup.

Sally Martin-Brown has diligently organised the music, choir and organists, and we must thank her and all those involved in supporting our musical offering at services.

However, another Churchwarden responsibility is to ensure that organ is looked after. Towards the end of the year a section of the organ ceased working, so a fundraising appeal was launched. The aim is to get this fixed by Easter 2024, and to have raised

sufficient funds to carry out a full condition survey of the organ. This will provide us with a good maintenance guide for the years to come.

At St Luke's the clothing bank and the Roots & Shoots projects have become important weekly features, led by Denise Toye and Fi Budden. Refurbishment work has continued, and the building is being used more.

The following reports give a short summary of life at St Mary's and St Luke's during 2023.

Andy Bellis (Churchwarden)

Curate's report

"Behold, I am doing a new thing; now it springs forth, do you not perceive it?" (Isaiah 43.19)

Behold, I am doing a new thing; now it springs forth, do you not perceive it?"

In some ways, the curate's ministry could be summed up in this phrase from Isaiah! That said, I am starting to realise that God is always doing a 'new thing'. This is the exciting aspect of being involved in leading a church; looking to see where God is nudging, keeping us awake in the Gospel. Of course, my main new thing during 2023 was being ordained a Priest and my memories of presiding at my first Holy Communion – both at St Mary's and St Luke's – will be treasured.

It has been a joy to continue in service at St Mary's and St Luke's and to feel increasingly assured in my ministry. Elis has provided me with a broad range of opportunities to 'learn my trade', for which I'll always be grateful.

In terms of highlights, the BMO mission visit in July, when the bishop of London, the bishop of Willesden and their entourage descended on a community day at St Luke's was wonderful. Mostly because it was great for the community of St Luke's, whether connected to the Tuesday Community Hub or Sunday worship, to be so visible and celebrated – and the sun shone!

I've loved my involvement in every aspect of church life at St Mary's and St Luke's over the last year, from the privilege of accompanying people on the sad journey of losing loved-ones to the wonderful opportunity of my first baptism. Thank you for all your support and gentle encouragement over the year.

I very much look forward to continuing my journey with the people of St Mary's and St Luke's and the surrounding parish, as we seek to be children of God; speaking and living the word of Christ in all areas of our lives.

Revd Fi Budden

Secretary's report on the proceedings of the PCC

The PCC introduced changes to the way it worked during 2023. It reduced the number of full PCC meetings throughout the year from nine to six. It also creating a number of sub-groups which would lead on particular areas of work. These areas are:

- Worship and discipleship
- Buildings and maintenance
- Finance and fundraising
- Welcome and hospitality
- Community and compassion
- Planning and process.

Some of the groups are already more established than others. 'Buildings and maintenance' for example comprises the old 'Fabric group' – whereas 'Community and compassion' is a new group which focuses not only on pastoral care to members of our own congregation – but also looks at how we engage with our local community and respond to the needs we encounter.

Introducing the groups has also led to changes in PCC reporting and to more conversations about areas that we have not focused on in the recent past.

The PCC reviews all our policies and procedures regularly and is responsible for the effective implementation of safeguarding practices. The PCC has also begun an overhaul of how we decide on which charitable causes to support. There will be more on that later in 2024.

The PCC decided to continue our generous support for the Common Fund and which in turn helps those Churches who may be struggling financially. We are one of the few Churches in the area that pays above our quota.

The PCC appointed a new Quinquennial Architect in 2023 and received his first report in the Autumn. The report is already guiding our programme of planned maintenance and repairs.

The PCC met six times over the course of the last year and the average attendance was fourteen people.

Steve Joyce (PCC Secretary)

Please note: the Treasurer's report is included in the separate document along with the annual accounts and independent examiner's report.

Safeguarding report

At the May PCC meeting, St Mary's PCC agreed and adopted the House of Bishops' 'Promoting a Safer Church: Safeguarding Policy Statement', which is based on five foundations and offers six overarching policy commitments:

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the Church
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and other affected persons
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons
- Responding to those that may pose a present risk to others.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

The PCC has continued using the Parish Dashboards resource, which monitors safeguarding procedures and produces an action plan.

Towards the end of 2023, Zosia Thackray stood down as Safeguarding Officer, and responsibilities for the role reverted to me. In early 2024 the PCC appointed Lesley Taberner as Parish Safeguarding Officer and Lavinia Pashley-Wilkins as Deputy Safeguarding Officer.

Revd Elis Matthews (Vicar)

Buildings and maintenance report

Replacement LED lighting, funded by the Hounslow Community Energy Fund, has been installed throughout both halls and includes additional security lighting for the Centenary Hall pathway. Our new PV roof inverter fitted in late 2022, again courtesy of the HCEF, began to show, in late May, faults in or on the roof, and was not generating at all in the second half of the year. On the upside, HCEF lighting changes are expected to give St Mary's annual savings of over 4000kWh, or around £900. Good for us, good for the planet and good for Eco Church! Final work on the project at St Mary's remained for completion early in 2024. (Spoiler alert – it was!)

We part-glazed and repaired the **Centenary Hall** front doors to improve daylight and warmth in the lobby and their overall “welcome”.

In August, our steeplejack installed ladders to assess and repair weather damaged stonework right to the top of the spire. It's a long job and still underway!

In December, work also began fixing potential sources of leak in the **Millennium Hall** crush area rooflights. However, being December, the roof proved too slippery to continue working safely and so only one rooflight (out of 3) received the full treatment within 2023.

At **St Luke's**, triple glazing has been installed where appropriate, followed by external secondary glazing to the large chapel windows, and cavity wall insulation to the newer parts of the building. All this work was again funded by a grant from HCEF, making St Luke's quieter and warmer on the inside, and of course, saving energy at the same time.

Throughout the year, there were also the more frequent routine visits making checks on our gas and electrical equipment, fire alarms, gutters and lightning conductor.

2023 was the year of our Quinquennial Inspections, carried out on all buildings. The resulting reports will guide us on repair and maintenance priorities for the next five years.

But not the only ones! Regular maintenance of St Mary's organ has shown that a number of components are either very worn, failing or failed. Replacing these components is underway and going to be expensive into 2024. A dedicated organ fund appeal was launched before the end of 2023.

Outside the Millennium Hall, the large Yew tree was reduced in size at Easter, along with removing two other trees and work to several others on the north side of church, all this after being cleared through the Planning process.

Regular working parties throughout the year, mainly outdoors (come and join us!), and three which have specific tasks. To put up and put away Christmas decorations. The third working party (usually February) concentrates on the “Terrier” – the church's annual inventory of its possessions and a good chance for anyone to really get to know the church. Other working parties are outside if weather permits, keeping the large grounds under control.

We purchased a new strimmer during the year, which makes some of that control easier, cutting our grass banks (twice a year only) between the long “no mow” periods we allow to encourage rewilding, and keeping vegetation at the base of the church walls down. We also found a new more discreet home for what we lovingly know as “the pile”. This in preparation of hopefully greener things to come.

Richard Green (Buildings and Maintenance subgroup)

Deanery Synod report

2023 was the start of a new triennium for the Deanery Synod and Linda Joyce, Sally Martin Brown and Margaret Cave were elected at our APCM in April. Thanks to Barbara Green who represented us previously. The clergy are also members of Synod, with Elis also on the Deanery Standing Committee as Assistant Area Dean. Sheila Matthews, having been elected to the Diocesan Synod is also ex officio on the Deanery Synod, so St Mary's is very well represented!

Subjects of meetings in 2023 included: ministry to asylum seekers and refugees, disability and the church, and a Q&A with the Bishop of Kensington. All have given useful food for thought, and fed into PCC discussions around hospitality and welcome, as we seek to put this at the heart of everything we do.

Revd Elis Matthews

Mission Giving

The PCC commits to give a percentage of income received through congregational giving to good causes that align to our vision and values. In 2023, as in previous years, donations were split between a mixture of local and national causes, who each received a few hundred pounds, and the Church Mission Society, which received a larger amount to support the work of our Mission Partner Alison Giblett in Ukraine.

Smaller donations were made throughout the year in response to requests, and we also raised funds for Christian Aid through bake sales and a special service.

In 2023, the PCC agreed to adopt a new method of selecting the causes we support and how they are championed and promoted through the life of the church. We will continue to support CMS, but from 2024, members of the congregation will be able to nominate 3-4 causes for support, to be decided by a newly appointed Mission Giving Committee. Diana Nortey, Jane Marriott and George Manu applied to form this committee and were appointed. In the second half of the year, as we transition to this new way of giving, we hope to be able to make more of our support through worship and fundraising activities.

Electoral Roll report

There were 206 members on the Electoral Roll in April 2024 (210 in 2023); 191 attend St Mary's and 19 attend St Luke's. 115 are resident in the parish and 95 are non-residents.

Helen Hawes (Electoral Roll Officer)

**The Parochial Church Council of the Ecclesiastical
Parish of St Mary Spring Grove**

End of Year Financial Statements

Year ending 31 December 2023

Financial Overview of the Accounts for 2023

The total income for the year 2023 was £258,476, an increase of £66,226 when compared with £192,250 in 2022. Expenditure in 2023 totaled £227,153 compared with £183,718 in 2022.

Income

Income from planned giving, plate and electronic reader collections at both St Mary's and St Luke's was £81,102 in 2023 an increase compared to £75,779 in 2022 and is also above the £77,518 received in 2020; this was largely due to welcome increases in the amount received through planned giving at St Mary's and plate giving at St Lukes. Other donations to both St Mary's and St Luke's totaled £2,630. It should be noted that £48,953 of our income in 2023 came from grants from the London Borough of Hounslow, expenditure of which was restricted to the Clothes Bank, Roots & Shoots and Energy Saving measures at both St Mary's and St Luke's. A further £26,100 was received as legacies from the estates of the late Wendy Archer, Patricia Barrett, and Ted Deeley.

Income from St Mary's Hall rentals showed a slight increase in 2023 contributing £54,589 to our income compared with £53,042 in 2022. Saturday evening rental of St Luke's Chapel to The New Creation Church commenced in 2023 which together with rental of the Boys Brigade Hut for the storage of scenery by St Faith's Players contributed £7,155 in 2023 compared with £2,180 the previous year. Several successful fundraising events were held including a Quiz night and a very successful Christmas Tree Festival & Fair which along with other outreach activities raised £7,418. At St Luke's £2,099 was raised for the Clothing Bank and Roots & Shoots projects combined. Tax recoverable was £18,731 compared with £16,283 in 2022.

Expenditure

In 2023, our Common Fund of £91,910 was paid in full and Charitable giving totaled £8,010.

Apart from our normal running costs, other expenditure of note was £12,000 for the Curate's Housing Allowance; At St Mary's, over £5,000 for new LED lighting for the halls etc; and at St Luke's, £36,522, spent mainly on energy efficiency measures including double glazed windows and cavity wall insulation for Kenny's Room as well as double glazing the chapel windows. All energy efficiency works at both St Mary's and St Luke's were funded by a grant from L B Hounslow's Community Energy Fund. St Luke's expenditure on the Clothes Bank and Roots & Shoots totaled £7,787 in 2023 all funded through the Government's Household Support Fund via LBH Hounslow, a grant from the Isleworth and Hounslow Charity, donations or fundraising.

Restricted and Designated Funds

Of total reserves held at 31 December 2023 £25,188 is held as restricted funds; and £164,028 as designated funds.

Assets (Balance Sheet)

Our total current assets (cash) as at 31 December 2023 were £278,472, the figure for 31 December 2022 was £243,909. Our liabilities as at 31 December were £17,477.

The total value of our assets as at 31 December 2023 was £2,279,677, this includes cash, the value of our halls, and fixed assets i.e. AV System, Hall Cooker, & Inverter which have all been depreciated as required. The figure at 31 December 2022 was £2,264,892. Therefore our total assets have increased by £14,785.

Barbara C Green MBE.

Treasurer, St Mary Spring Grove.

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	£115,371	£62,148	—	£177,520	£119,137
Activities for generating funds	£1,874	£406	—	£2,280	£2,429
Investment income	£2,455	—	—	£2,455	£639
Incoming resources from charitable activities	£74,457	—	—	£74,457	£65,349
Other incoming resources	£1,763	—	—	£1,763	£4,693
Total incoming resources	£195,922	£62,554	—	£258,476	£192,250
Resources used					
Cost of generating funds	£12,444	—	—	£12,444	£6,193
Cost of generating voluntary income	£138,028	£48,791	—	£186,820	£151,730
Charitable activities	£8,010	—	—	£8,010	£8,185
Governance costs	£360	—	—	£360	£306
Other resources used	£18,339	£1,179	—	£19,518	£17,302
Total resources used	£177,182	£49,970	—	£227,153	£183,717
Net incoming / outgoing resources before transfer	£18,739	£12,584	—	£31,323	£8,532
Transfers					
Gross transfers between funds - in	£116	£1,827	—	£1,943	£1,015
Gross transfers between funds - out	(£1,827)	(£116)	—	(£1,943)	(£1,015)
Net incoming / outgoing before other gains / losses	£17,027	£14,295	—	£31,323	£8,532
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	(£16,537)	—	—	(£16,537)	(£17,572)
Net movement in funds	£490	£14,295	—	£14,785	(£9,040)
Total funds brought forward	£273,998	£10,892	£1,980,000	£2,264,891	£2,273,931
Total funds carried forward	£274,489	£25,188	£1,980,000	£2,279,677	£2,264,891
Represented by					
Unrestricted					
General fund	£110,460	—	—	£110,460	£98,739
Designated					
Audio Visual System	£327	—	—	£327	£327
Church General Repairs	£30,000	—	—	£30,000	£30,000
Hall General Repairs	£10,000	—	—	£10,000	£10,000
Ministry Housing	£82,032	—	—	£82,032	£94,032
St Luke's Clothing Bank	£1,668	—	—	£1,668	£900
Three Month Emergency Running Costs Reserve	£40,000	—	—	£40,000	£40,000
Restricted					
Church Chancel Lighting	—	£2,440	—	£2,440	£2,440
Church Organ Repair Fund	—	£2,745	—	£2,745	—
Church Repairs	—	£14,501	—	£14,501	£1,501
LBH Community Energy Fund St Luke's	—	£0	—	£0	—
LBH Community Energy Fund St Mary's	—	£3,537	—	£3,537	£4,716
Missions Abroad	—	£164	—	£164	£164
St Luke's Clothing Bank	—	£1,363	—	£1,363	£1,316
St Luke's Roots & Shoots Project	—	£437	—	£437	£754
Endowment					
Halls Valuation	—	—	£1,980,000	£1,980,000	£1,980,000

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	£38,682	£57,434
Heritage assets	£1,980,000	£1,980,000
	£2,018,682	£2,037,434
Current assets		
Debtors	£5,600	£15,698
Cash at bank and in hand	£272,872	£228,210
	£278,472	£243,908
Liabilities		
Creditors: Amounts falling due in one year	£5,176	£11,776
Provision for liabilities and charges due within one year	£12,301	£4,674
	£17,477	£16,451
Net current assets less current liabilities	£260,994	£227,457
Total assets less current liabilities	£2,279,677	£2,264,891
Total net assets less liabilities	£2,279,677	£2,264,891
Represented by		
Unrestricted		
General fund	£110,460	£98,739
Designated		
Audio Visual System	£327	£327
St Luke's Clothing Bank	£1,668	£900
Ministry Housing	£82,032	£94,032
Three Month Emergency Running Costs Reserve	£40,000	£40,000
Church General Repairs	£30,000	£30,000
Hall General Repairs	£10,000	£10,000
Restricted		
Church Organ Repair Fund	£2,745	—
LBH Community Energy Fund St Luke's	£0	—
LBH Community Energy Fund St Mary's	£3,537	£4,716
St Luke's Clothing Bank	£1,363	£1,316
St Luke's Roots & Shoots Project	£437	£754
Church Repairs	£14,501	£1,501
Church Chancel Lighting	£2,440	£2,440
Missions Abroad	£164	£164
Vestry Hall Heaters	—	—
Endowment		
Halls Valuation	£1,980,000	£1,980,000
Funds of the church	£2,279,677	£2,264,891

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Fixed assets						
Millennium Hall Insurance Valuation	—	—	—	£1,540,000	£1,540,000	£1,540,000
Centenary Hall Insurance Valuation	—	—	—	£440,000	£440,000	£440,000
Fixed Assets OB	—	—	—	—	—	—
Millennium Hall Cooker	£1,781	—	—	—	£1,781	£2,672
Audio Visual & Streaming System - Church	£33,363	—	—	—	£33,363	£50,044
Electrical PV Inverter	—	—	£3,537	—	£3,537	£4,716
Colour Photocopier	—	—	—	—	—	—
Fixed Assets St Luke's Chairs	—	—	—	—	—	—
Fixed Asset Hall Heater	—	—	—	—	—	—
Fixed Asset Church Bells	—	—	—	—	—	—
Fixed Assets Chancel Lighting	—	—	—	—	—	—
Fixed Asset Depreciation	—	—	—	—	—	—
Totals	£35,145	—	£3,537	£1,980,000	£2,018,682	£2,037,434
Current assets - Current assets						
Bank Barclays Community 50709573	£12,080	(£17,545)	£26,731	—	£21,267	£24,650
Bank Barclays Community 50709581	—	—	—	—	—	—
Bank Barclays Premium 70709603	£58,701	£161,754	—	—	£220,456	£181,820
CCLA (CBF) Deposit CB3029808-001	(£27,341)	£30,000	£4,467	—	£7,125	£6,904
Bank CafCash 00008015	(£11,869)	£12,096	(£226)	—	—	—
Bank CafGold 000086709	£60,509	(£60,712)	£203	—	—	—
Bank CafPlat 00303991	£103,183	(£103,183)	—	—	—	—
Bank Barclays St Lukes Current 20795496	£11,011	£1,618	(£818)	—	£11,811	£12,030
Bank Barclays St Lukes Premium 90794783	£2,622	—	£8,000	—	£10,622	£2,461
Cash in hand	£1,588	—	—	—	£1,588	£342
Debtors	£2,947	—	—	—	£2,947	£14,172
Other Debtors	—	—	—	—	—	—
Accounts Receivable	£2,173	—	£480	—	£2,653	£1,526
Totals	£215,607	£24,028	£38,837	—	£278,472	£243,908
Liabilities - Liabilities						
Grants remaining	—	—	£12,301	—	£12,301	£3,639
Creditors	£644	—	£60	—	£704	£9,947
Deposits for Weddings or Hall Rentals	—	—	—	—	—	—
Loan from Area Finance	—	—	—	—	—	—
Holding Account - Bells	—	—	—	—	—	—
Holding Account - Chancel Lighting	(£3,000)	—	£3,000	—	—	—
Holding Account Christianity Explored	—	—	—	—	—	£1,034
Holding Account 20-20 Vision	—	—	—	—	—	—
Holding Account - Ministry Housing	£100,000	(£100,000)	—	—	—	—
Three Month Running Costs Reserve	£40,000	(£40,000)	—	—	—	—
Agency collections	—	—	£1,481	—	£1,481	£1,829
Accounts Payable	£2,627	—	£363	—	£2,990	—
Totals	£140,271	(£140,000)	£17,206	—	£17,477	£16,451
Grand total	£110,460	£164,028	£25,188	£1,980,000	£2,279,677	£2,264,891

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Restricted	—	£2,745	—	—	—	£2,745
AVSYSTEM - Audio Visual System						
Designated	£327	—	—	—	—	£327
Sub-total for AVSYSTEM	£327	—	—	—	—	£327
CEFSTL - LBH Community Energy						
Restricted	—	£35,503	£35,504	—	—	£0
Sub-total for CEFSTL	—	£35,503	£35,504	—	—	£0
CEFSTM - LBH Community Energy						
Restricted	£4,716	£5,495	£6,674	—	—	£3,537
Sub-total for CEFSTM	£4,716	£5,495	£6,674	—	—	£3,537
CLOTHBANK - St Luke's Clothing B						
Designated	£900	£768	—	—	—	£1,668
Restricted	£1,316	£5,810	£5,648	(£116)	—	£1,363
Sub-total for CLOTHBANK	£2,216	£6,579	£5,648	(£116)	—	£3,031
HALLS - Halls Valuation						
Endowment	£1,980,000	—	—	—	—	£1,980,000
Sub-total for HALLS	£1,980,000	—	—	—	—	£1,980,000
MINHOUSING - Ministry Housing						
Designated	£94,032	—	£12,000	—	—	£82,032
Sub-total for MINHOUSING	£94,032	—	£12,000	—	—	£82,032
ROOTSPROJ - St Luke's Roots & Sh						
Restricted	£754	—	£2,143	£1,827	—	£437
Sub-total for ROOTSPROJ	£754	—	£2,143	£1,827	—	£437
RUNCOST - Three Month Emergenc						
Designated	£40,000	—	—	—	—	£40,000
Sub-total for RUNCOST	£40,000	—	—	—	—	£40,000
General - General fund						
Unrestricted	£98,739	£195,153	£165,182	(£1,711)	—	£110,460
Sub-total for General	£98,739	£195,153	£165,182	(£1,711)	—	£110,460
CHREPAIRS - Church General Repai						
Designated	£30,000	—	—	—	—	£30,000
Sub-total for CHREPAIRS	£30,000	—	—	—	—	£30,000
CHRESREPAI - Church Repairs						
Restricted	£1,501	£13,000	—	—	—	£14,501
Sub-total for CHRESREPAI	£1,501	£13,000	—	—	—	£14,501
CHCHANCEL - Church Chancel Light						
Restricted	£2,440	—	—	—	—	£2,440
Sub-total for CHCHANCEL	£2,440	—	—	—	—	£2,440
MISSIONS - Missions Abroad						
Restricted	£164	—	—	—	—	£164
Sub-total for MISSIONS	£164	—	—	—	—	£164
VESTRY - Vestry Hall Heaters						
Restricted	—	—	—	—	—	—
Sub-total for VESTRY	—	—	—	—	—	—
HALREPAIRS - Hall General Repairs						
Designated	£10,000	—	—	—	—	£10,000
Sub-total for HALREPAIRS	£10,000	—	—	—	—	£10,000
Grand total	£2,264,891	£258,476	£227,153	—	—	£2,279,677

Analysis of income and expenditure

Incoming resources from generated funds - Voluntary income

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0101C - Planned Giving Bank	£65,998	—	—	—	£65,998	£61,772
0110C - Planned Giving Envelopes	£160	—	—	—	£160	£498
0115C - Planned Giving Other	£325	—	—	—	£325	£256
0301C - Collections Sunday Services	£4,092	—	—	—	£4,092	£2,879
0305C - Planned Giving Gift Aid	£658	—	—	—	£658	£505
0310C - Collections other Services	£270	—	—	—	£270	£474
0315C - Collections Weddings	£251	—	—	—	£251	£1,108
Baptisms and Funera						
0320L - Collections St Lukes	£4,452	—	—	—	£4,452	£2,278
0325C - Collections by Card	£4,416	—	£480	—	£4,896	£6,008
Reader/Online						
0550C - Donations Church	£2,095	—	£15	—	£2,110	£437
0556L - Donations St Lukes	£520	—	—	—	£520	£25
0601C - Tax recoverable on Gift Aid	£18,481	—	£250	—	£18,731	£16,282
0703C - Legacies	£11,100	—	£15,000	—	£26,100	£11,376
0805C - Non Recurring or one off Grants	£2,550	—	£5,495	—	£8,045	£6,770
0805L - Non Recurring or one off Grants St Lukes	—	—	£40,908	—	£40,908	£8,465
Total	£115,371	—	£62,148	—	£177,520	£119,137

Incoming resources from generated funds - Activities for generating funds

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0910C - Fundraising Catering and Coffee	£181	—	—	—	£181	£345
0916L - Fundraising St Lukes Outreach(Roots&Shoo	£924	£768	£406	—	£2,099	£2,084
Total	£1,106	£768	£406	—	£2,280	£2,429

Incoming resources from generated funds - Investment income

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
1005C - Bank Interest Barclays	£1,984	—	—	—	£1,984	£61
1010H - Bank Interest CafCash	—	—	—	—	—	£15
1015H - Bank Interest CafGold	—	—	—	—	—	£174
1020C - Bank Interest CBF	£308	—	—	—	£308	£89
1025L - Bank Interest St Lukes	£161	—	—	—	£161	£2
1035H - Bank Interest CafPlat	—	—	—	—	—	£295
Total	£2,455	—	—	—	£2,455	£639

Incoming resources from charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0901C - Fundraising Auction	—	—	—	—	—	£125
0903C - Childrens Income	£242	—	—	—	£242	£165
0904C - Donations - St Mary's Outreach (e.g.Lunchbox)	£1,299	—	—	—	£1,299	£848
0906C - Fundraising Annual Fair	£3,587	—	—	—	£3,587	£3,558
0908C - Fundraising - Other	£2,109	—	—	—	£2,109	£1,444
1103C - PCC Statutory W&F Fees	£1,545	—	—	—	£1,545	£1,064
1202C - Use of Church W & F	£425	—	—	—	£425	£70
1205C - Ministers W&F Expenses	£105	—	—	—	£105	£105
1215H - Hall Rentals	£54,589	—	—	—	£54,589	£53,042
1217L - St Lukes Rentals	£7,155	—	—	—	£7,155	£2,180
1230C - Funds Use of Copiers	£22	—	—	—	£22	£84
1245C - Church Use	£3,144	—	—	—	£3,144	£2,647
1250C - Newsletter advertising	£225	—	—	—	£225	—
1255C - Church History Publication	—	—	—	—	—	£15
1260C - Hymn Books/Prayer Books	£7	—	—	—	£7	—
Total	£74,457	—	—	—	£74,457	£65,349

Other incoming resources

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0810C - Contribution St Luke's - Major Refurb	—	—	—	—	—	£1,501
1315H - Income from FITS refund	£64	—	—	—	£64	£1,222
1317H - Contra Deposits Hall Rentals	£1,485	—	—	—	£1,485	£1,920
1319C - Contra Deposits Church Weddings	£50	—	—	—	£50	£50
1320C - Unallocated Paying In	£164	—	—	—	£164	—
Total	£1,763	—	—	—	£1,763	£4,693

Cost of generating funds

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
1705C - Fundraising & Event Costs	£444	—	—	—	£444	£225
2106C - Clergy Housing Costs	—	£12,000	—	—	£12,000	£5,968
Total	£444	£12,000	—	—	£12,444	£6,193

Cost of generating funds - Cost of generating voluntary income

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
1901C - Common Fund	£91,910	—	—	—	£91,910	£91,000
2001C - Cost of Organist	£1,080	—	—	—	£1,080	£900
2005C - Cost of Other Musicians & Music Director	£1,220	—	—	—	£1,220	£420
2105C - Clergy Expenses	£1,179	—	—	—	£1,179	£1,341
2115C - Reader Expenses	£7	—	—	—	£7	—
2205C - Cost of Junior Church & Youth Resource	£163	—	—	—	£163	£177
2301C - Upkeep of St Marys church and grounds	£3,844	—	£324	—	£4,168	£14,761
2301L - Upkeep of St Luke's church and grounds	£1,018	—	£35,504	—	£36,522	£870
2310C - Cost of Upkeep St Luke's	—	—	—	—	—	£9
2315C - St Marys Church Insurance	£5,951	—	—	—	£5,951	£5,681
2317L - St Luke's Insurance	£750	—	—	—	£750	£675
2318C - Sanctuary Purchases for Service	£434	—	—	—	£434	£406
2361C - Resources Card Reader Charges	£116	—	—	—	£116	£110
2395C - Cost of Catering & Coffee	£878	—	—	—	£878	£291
2401C - Cost of Church Gas	£6,894	—	—	—	£6,894	£4,816
2405C - Cost of Church Electricity	£961	—	—	—	£961	£1,179
2407L - Cost of St Luke's Electricity	£1,175	—	£363	—	£1,538	£646
2415H - Cost of Hall Electricity	£6,909	—	—	—	£6,909	£4,379
2420H - Cost of Church, Hall & Vicarage Water	£1,589	—	—	—	£1,589	£1,521
2425L - Cost of St Luke's Water	£207	—	—	—	£207	£139
2501C - Cost of Newsletter	£896	—	—	—	£896	£400
2503C - St Mary's Outreach (Lunchbox etc)	£473	—	—	—	£473	£419
2504L - St Luke's Outreach Projects	£359	—	£7,428	—	£7,787	£7,849
2505H - Hall Fire and Intruder Alarm	£2,088	—	—	—	£2,088	£6,069
2510H - Hall Insurance	£2,356	—	—	—	£2,356	£2,400
2515H - Hall Maintenance	£785	—	£5,171	—	£5,956	£1,168
2520H - Hall Cleaner Caretaker	£1,769	—	—	—	£1,769	£1,747
2521H - Waste Removal	£958	—	—	—	£958	£877
2525H - Hall Sundry Fixtures	£230	—	—	—	£230	£129
2540H - Contra Deposits Hall Rent Refunds	£1,505	—	—	—	£1,505	£1,050
2545H - Cost of Hall Sundry Costs	£313	—	—	—	£313	£292
Total	£138,028	—	£48,791	—	£186,820	£151,730

Charitable activities

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
1801C - Charitable Act Ministry Giving	£8,010	—	—	—	£8,010	£8,135
1805L - Charitable Activities St Luke's	—	—	—	—	—	£50
Total	£8,010	—	—	—	£8,010	£8,185

Governance costs

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
2020C - Resources Pay Roll Costs	£360	—	—	—	£360	£306
Total	£360	—	—	—	£360	£306

Other resources used

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
2010C - Resources Parish Administrator	£9,193	—	—	—	£9,193	£7,733
2015C - TAX & NIC	—	—	—	—	—	£318
2330C - Resources Church Telephone & Broadband	£144	—	—	—	£144	£936
2335C - Resources Church Sundry Costs	£3,315	—	—	—	£3,315	£369
2337L - Resources St Lukes Sundry Costs	£38	—	—	—	£38	£161
2340C - Resources Copyright Licence	£1,055	—	—	—	£1,055	£887
2345C - Resources Teaching Materials	£240	—	—	—	£240	—
2355C - Resources Church Stationery	£746	—	—	—	£746	£442
2360C - Resources Church Bank Charges	£280	—	—	—	£280	£299
2365C - Resources ICT	£1,791	—	—	—	£1,791	£3,635
2370C - Organ/Piano Tuning	£735	—	—	—	£735	£470
2380C - Resources Flowers for church	£122	—	—	—	£122	£250
2385C - Cost of Service Books & Music	£283	—	—	—	£283	£234
2393C - Resources Copiers	£391	—	—	—	£391	£309
2398H - Depreciation Hall Fixtures	—	—	£1,179	—	£1,179	£1,179
2555H - Cost of Hall Bank Charges	—	—	—	—	—	£76
Total	£18,339	—	£1,179	—	£19,518	£17,302

◀ NOTES TO, AND FORMING PART OF, THE FINANCIAL STATEMENTS - ACCOUNTING POLICIES

For the year ended 31 December 2023.

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Status and Going Concern: St Mary Spring Grove PCC is a public benefit entity and there are no material uncertainties about the church's ability to continue as a going concern.

Incoming resources: The accounts are prepared on the accruals basis of accounting: income is recognised when receivable, except for donations of all kinds that are recognised when received; income tax recoverable is recognised in the same year as the donation. Grants and donations are accounted for when paid over provided that the terms of the grant do not impose future performance related conditions on the PCC. All incoming resources are accounted for gross.

Resources expended: Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share (see Common Fund) is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is recognised when it is payable and is accounted for including Value Added Tax.

Funds: Unrestricted general funds represent funds that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Unrestricted designated funds include funds which are not restricted but have been designated by the PCC for a specific purpose. Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund unless otherwise agreed by the donor.

Endowment funds are represented by the valuation of the Millennium Hall.

Liabilities: Liabilities are recognised where there is an obligation to transfer economic benefits. The liability recognised is the amount that the Church anticipates it will pay to settle the debt or the amount it has received as an advance payment for goods or services it must provide. A provision for a liability is recognised only when: there is a present obligation at the reporting date as a result of a past event; it is probable that a transfer of economic benefit, usually in the form of cash, will be required in settlement; and the amount of the settlement can be estimated reliably. The provision will be measured at the best estimate of the settlement amount.

Tangible assets and depreciation: Consecrated and benefice property is not included in the accounts in accordance with Section 10 of the Charities Act 2011.

However, the PCC is responsible for ensuring that church buildings are adequately insured. Although the valuations of St Mary's church and St Luke's buildings do not feature in these accounts (see assets above), they are currently insured for the sum of £14.15 million and £2.9 million respectively. Other buildings are also adequately insured.

Costs associated with the maintenance or improvement of such assets will be written off in the year they are incurred. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. For other assets depreciation will be provided to write off the cost less the estimated residual value by equal instalments over their estimated useful economic lives. Movable church furnishings and possessions are listed in the church's inventory, which can be inspected at any reasonable time.

REPORT OF THE INDEPENDENT EXAMINER

TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY SPRING GROVE

REGISTERED CHARITY NO.1132866

Independent Examiner's Unqualified Report Accounts 31 December 2023

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2023.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

The charity's gross income exceeded £250,000 in 2023 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Management Accountants (CIMA).

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rhona Barton

Date 05/03/24

Charity annual return questions

This document is to help charities prepare for their annual return by gathering the required information.

Submit your annual return online, once you have the information you need.

There is more guidance on the questions in the online service.

During the pandemic, any money provided by the government's furlough programme must be declared individually as 'income from government grants'.

If your income is under £10,000 you only need to report your income and spending.

ST. MARY SPRING GROVE
CHARITY NO: 113 2866

Section: Financial period	Notes
You will be asked to confirm the charity's financial period. If the financial period end dates displayed are incorrect, you can change them in the Change the charity financial period service.	1st January to 31st December 2023
Section: Income and spending	
You will be asked to enter the charity's income and spending in the financial period for this annual return in the boxes provided. Please round all figures to the nearest pound (do not enter decimal points or commas). If your charity is part of a group and has prepared group accounts, then please use the group figures to complete the annual return. (Group accounts are only required where group income is more than £1million).	Income £258,476 Expenditure £227,153 group accounts No
Section: Confirm income and spending	
In the financial details section you will be asked to enter key financial information from your accounts, including total income. For charities with an income greater than £500,000. The total income from your Statement of Financial Activities should match the gross income you have entered here, unless your charity has received endowments during the year, or made transfers from your endowment to your income funds. If this is the case you should exclude these amounts from the total income you enter here. Please check the gross income figure you have entered here is correct.	Income is £258,476
Section: Serious incidents	
If gross income is more than £25,000 you will be asked if there were any serious incidents in your charity that have not been reported to the Charity Commission, for the period of this return.	No incidents to report
Section: Fundraising	
Did your charity raise funds from the public?	Yes
If you answer 'Yes', you will be asked:	
Did the charity work with any professional fundraisers?	No
Did your charity have a written agreement with each of its professional fundraisers?	N/A

1.  2.  3.  4.  5.  6.  7.  8.  9.  10.  11.  12.  13.  14.  15.  16.  17.  18.  19.  20.  21.  22.  23.  24.  25.  26.  27.  28.  29.  30.  31.  32.  33.  34.  35.  36.  37.  38.  39.  40.  41.  42.  43.  44.  45.  46.  47.  48.  49.  50.  51.  52.  53.  54.  55.  56.  57.  58.  59.  60.  61.  62.  63.  64.  65.  66.  67.  68.  69.  70. 71. 72. 73. 74. 7

Did your charity work with any commercial participants?	No
Did your charity have a written agreement with each of its commercial participants?	N/A
Section: Grant making	
Was grant making the main way your charity carried out its purposes?	No
Section: Income from government contracts	
During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?	No
If you answer 'Yes', you will be asked:	
How many contracts did your charity have with central government or local authorities?	N/A
Enter total value of contracts. Please round all figures to the nearest pound (do not enter decimal points or commas). What was the total value of these contracts?	N/A
Section: Income from government grants	
During the financial period for this annual return, did the charity receive income from grants from central government or local authorities? During the pandemic, any money provided by the government's furlough programme must be declared individually as 'income from government grants'.	Yes - 3 grants received from Hounslow Council. Nothing related to the furlough programme though
If you answer 'Yes', you will be asked:	
How many grants did your charity receive from central government or local authorities? If you received any furlough payments, each payment received needs to be recorded individually as single grants.	Three grants received from Hounslow Council
Enter total value of grants. Please round all figures to the nearest pound (do not enter decimal points or commas). What was the total value of these grants?	£46,403
Section: Income from outside the UK	
Did your charity receive income from outside the UK?	No
If you answer 'Yes', you will be presented with a table of countries. Select countries or territories the charity received income from. Then answer the following questions.	

<p>What is the value of income from each country? Please round all figures to the nearest pound (do not enter decimal points or commas). If your charity did not have any income from the source, please enter 0 (zero).</p> <p>Specify the source and amount of income from the options below:</p> <ul style="list-style-type: none"> - Overseas government or quasi government bodies - Overseas charities, NGOs or NPOs - Other overseas institutions - Individuals resident overseas (for example school fees and memberships) - Unknown/Do not know <p>Notes on income from other overseas institutions and individuals resident overseas</p> <p>1. If your gross income is less than £25,000, only include payments that make up more than 80% of the charity's income. If your gross income is more than £25,000, only include payments of more than £25,000.</p> <p>2. If you are completing a 2018 annual return, these categories are optional.</p>	
<p>Section: Operating and spending outside England and Wales</p>	
<p>Did your charity operate outside England and Wales?</p>	No
<p>If you answer 'Yes', you will see a table of countries. Select countries or territories the charity operated in during the financial period covered in the annual return. Then answer the following questions.</p>	
<p>Record the total expenditure by country or territory. Please round all figures to the nearest pound (do not enter decimal points or commas).</p> <p>If your charity did not spend any money in the country, please enter 0 (zero).</p> <p>Note: If your charity operated in Northern Ireland or Scotland, you are not required to provide a value for spending for either of these countries.</p>	
<p>When spending money or working outside England and Wales, did your charity transfer money other than using the regulated banking system?</p> <p>Note: If you are completing a 2018 annual return, this question is optional.</p>	
<p>What methods to transfer money did your charity use?</p> <ul style="list-style-type: none"> - Cash courier - Other charities or NGOs/Non-Profits - Money Service Business (e.g. Western Union) - Informal Money Transfer Systems - Online payment methods (e.g. PayPal) - Other <p>Note: If you are completing a 2018 annual return, this question is optional.</p>	
<p>How much money did your charity send outside the regulated banking system in total? Please round all figures to the nearest pound (do not enter decimal points or commas).</p>	
<p>Did your charity have procedures and controls in place to monitor expenditure outside England and Wales?</p> <p>Note: If you are completing a 2018 annual return, this question is optional.</p>	

Are the trustees satisfied that your charity's risk management policies and procedures adequately covered activities and spending outside England and Wales? Note: If you are completing a 2018 annual return, this question is optional.	
Section: Subsidiaries	
Did the charity have any subsidiaries?	No
If you answer 'Yes', you will be asked: Were any of the trustees also directors of the charity's subsidiaries?	
Section: Trustee payments	
Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?	No
If you answer 'Yes', you will be asked: Did any of the trustees receive payments or benefits for: - being a charity trustee? - providing services to your charity (such as specialist services or advice provided by trustees who are builders, electricians, graphic designers, lawyers, for example)? - any other benefit from the charity (for example, accommodation, car, holiday)? Also include any payments and benefits given to trustees who are paid members of staff	
Did any of the trustees resign and then take up employment with the charity?	
Section: Employees	
Did any of your charity's staff receive total employee benefits of £60,000 or more?	No
If you answer 'Yes', you will be asked: Enter the number of staff whose total employee benefits were in each of the following bands: £60,000 to £70,000 £70,001 to £80,000 £80,001 to £90,000 £90,001 to £100,000 £100,001 to £110,000 £110,001 to £120,000 £120,001 to £130,000 £130,001 to £140,000 £140,001 to £150,000 £150,001 to £200,000 £200,001 to £250,000 £250,001 to £300,000 £300,001 to £350,000 £350,001 to £400,000 £400,001 to £450,000 £450,001 to £500,000 Over £500,000	
For your highest paid member of staff only, what was the total value of their employee benefits?	
Section: Volunteers	

How many UK volunteers, excluding trustees, did the charity have during the financial period?	25
Section: Financial controls	
Did your charity review its internal financial controls?	Yes
Section: Safeguarding	
Note: only charities with particular classifications and not regulated by certain organisations will be asked this question.	
Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?	Yes
Only charities with annual income over £500,000 need to answer the following financial questions.	
<i>At this point, other charities will be asked to provide copies of their trustee annual report and annual accounts.</i>	
Section: Account type	
<p>IMPORTANT - You will need a final version of the published accounts to fill in the financial details section. The trustees should ensure that this section is completed by a competent person who is familiar with the charity's accounts.</p> <p>The information you need to complete this section will generally be found in the statement of financial activities (SoFA).</p> <p>When completing this section you may wish to look at Charities SORP.</p> <p>Please indicate whether the information that you are giving is based on group accounts or charity-only accounts by clicking on the relevant account type. If you have prepared group accounts, please use these to complete the following section.</p>	
Does your charity prepare:	Charity only accounts
Group accounts Charity only accounts	
Section: Income and Endowments	
<p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>The information you need to complete this section will generally be found in the Statement of Financial Activities (SoFA).</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	
Donations and legacies	131,388
Of the total donations and legacies what amount is Legacies	26,100
Of the total donations and legacies what amount is Endowments received	0
Other trading activity	0
Investment income	2,455

Income from charitable activities	74,457
Other income	50,176
Total income and endowments	258,476
<p>Note: The amount entered for 'Total income and endowments' minus 'Endowments Received' should be equal to the figure entered for 'Income' on the charity information page. If the charity controls subsidiary undertakings, consolidated figures should be used from group accounts where these have been prepared.</p>	
Section: Expenditure	
<p>The information you need to complete this section will generally be found in the Statement of Financial Activities (SoFA).</p> <p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	
Expenditure on raising funds	196,264
Of total expenditure on raising funds what amount is Investment management costs	0
Other expenditure	19,518
Expenditure on charitable activities	8,010
Of the total expenditure on charitable activities what value is Grants to institutions	0
Of the total expenditure on charitable activities what value is Governance costs	350
Total expenditure	227,153
Section: Other recognised gains/(losses)	
<p>The information you need to complete this section will generally be found in the Statement of Financial Activities (SoFA).</p> <p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	
This figure should be prefixed with the minus symbol if it is a negative value.	-18,752
Gains/(losses) on revaluation of fixed assets	
This figure should be prefixed with the minus symbol if it is a negative value.	0
Actuarial gains/(losses) on defined benefit pension schemes	

<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Net gains/(losses) on investments</p>	2,455
<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Other gains/(losses)</p>	0
Section: Assets	
<p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>The information you need to complete this section will generally be found in the Balance Sheet.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	
Total fixed assets	2,018,682
Of the total fixed assets what value is Fixed asset investments	0
Total current assets	278,472
Of the total current assets what value is Current asset investments	0
Of the total current assets what value is Cash at bank and in hand	272,872
Section: Liabilities	
<p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>The information you need to complete this section will generally be found in the Balance Sheet.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	
Creditors due within one year	5,176
Creditors falling due after one year and provisions	12,301
Defined benefit pension scheme asset/(liability)	0
Total net assets/(liabilities)	17,477
Section: Funds	

<p>The information you need to complete this section will generally be found on the Balance Sheet or in the notes to the accounts.</p> <p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	<p>Endowment funds</p> <p>1,980,000</p> <p>Restricted funds</p> <p>189,214</p> <p>Unrestricted funds</p> <p>110,460</p> <p>Total funds</p> <p>2,279,674</p>
<p>Section: Additional information</p>	
<p>The information you need to complete this section will generally be found in the notes to the accounts.</p> <p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand. Do not enter decimal points or commas.</p>	<p>Support costs</p> <p>0</p> <p>Depreciation charge for the year</p> <p>18,751</p> <p>Level of reserves</p> <p>238,203</p> <p>Average number of employees</p> <p>1</p>
<p>Section: Send Trustees' Annual Report and Accounts</p>	
<p>You are required to submit your Trustees' Annual Report and accounts for this financial period. You will be asked if you want to attach this at the time of completing the annual return.</p>	
<p>Section: Submit Trustees' Annual Report, external scrutiny and accounts</p>	
<p>You are required to submit your Trustees' Annual Report and accounts for this financial period.</p> <p>You can attach files in any of the following formats: .docx and family, .xlsx and family, .ODF, .CSV, PDF and each file cannot exceed 25MB.</p> <p>You must attach a complete set of accounts which is comprised of the Trustees' Annual Report, accounts and appropriate independent examiners' / auditor's report.</p> <p>Privacy Notice</p> <p>This privacy notice explains how the Charity Commission processes personal data when a charity completes the annual return service including uploading the charity's accounts and trustees' annual report.</p> <p>The charity's accounts and trustees' annual report are published in full on the Commission's website. In completing the annual return 21 (AR21) service, your charity will be processing personal data and in some instances personal data which is special category personal data. This personal data may be processed in response to the question set in the AR21 service or it may be included in the accounts and trustees' annual report.</p>	

<p>Some personal data is required to be included by SORP but other personal data may be included because it is relevant to the charity's financial performance or governance such as the names and other personal data about trustees, employees, donors, volunteers and beneficiaries.</p> <p>The charity as the data controller is responsible for ensuring that its response in the AR21 service and the accounts and trustees' annual report meet its obligations under the General Data Protection Regulations 2016 and the Data Protection Act 2018 for all the personal data processed. You will need to take particular care if you are including personal data about children, adults at risk, special category personal data or your charity's trustees have a dispensation from including their name in the accounts.</p>	
<p>By continuing to upload the accounts you certify that you have read this privacy notice and are authorised by the charity trustees to submit information.</p> <p>Select this option if you want to attach one file for all reports - file must not exceed 25MB Do not use special characters when naming the file. For example do not use these characters < > : " / \ ? * @</p> <p>By selecting this option you confirm that the file includes all of the following: Trustees' annual report Accounts Examiners' / auditor's report</p> <p>Select this option if you want to attach a separate file for each report - each file must not exceed 25MB</p> <p>Do not use special characters when naming the files. For example do not use these characters < > : " / \ ? * @</p>	
<p>Does your independent examiners/auditors report identify any areas where accounting rules were not followed, disclosures not fully made or accounting records incomplete?</p> <p>Note: charitable incorporated organisations (CIOs) with income of £25,000 or less will not be asked this question.</p>	
<p>Section: Check and submit your annual return</p>	
<p>Before you complete the declaration and submit the annual return, you should check the content and accuracy of the information you have provided.</p>	

