

**The Parish Church of St Michael
Yorktown, Camberley
In the Diocese of Guildford**

**Annual Report and Financial Statements
Of the Parochial Church Council
For the Year Ended 31st December 2024**

**THE PARISH CHURCH OF ST MICHAEL
YORKTOWN, CAMBERLEY**

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**THE PARISH CHURCH OF ST MICHAEL
YORKTOWN, CAMBERLEY**

Report of the Parochial Church Council for the Year Ended 31st December 2024

The Parochial Church Council present their report along with the financial statements of the Parish for the year ending 31st December 2024.

St Michael's Church is situated on London Road, Camberley and is part of the Diocese of Guildford.

Reference and Administrative Details

Correspondence Address: The Vicarage & Parish Office
 286 London Road
 Camberley
 Surrey
 GU15 3JP

Independent Examiner: Mr Nicolas Gooderham FCA
 14 Shalbourne Rise
 Camberley
 Surrey
 GU15 2EJ

Bankers: Barclays Bank plc
 Camberley Branch
 P O Box 191
 Camberley
 Surrey
 GU15 3GS

Parochial Church Council

Background

St Michael's PCC has the responsibility of co-operating with the incumbent, the Revd Pippa Ford, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church buildings and churchyard of St Michael Yorktown.

This annual report puts all the PCC's financial statements into perspective and relates them to the wider life of the Church. It reviews the past year, and seeks to link financial plans, expectations and hopes for the future.

THE PARISH CHURCH OF ST MICHAEL YORKTOWN, CAMBERLEY

Report of the Parochial Church Council for the Year Ended 31st December 2024

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following members served as members of the PCC:

Incumbent: The Revd Pippa Ford Chair – Resigned February 2025.

Churchwarden: Mrs Carole Simons – until May 2024
Mrs Emily-Grace Sainsbury
Mr Nathan Sainsbury

Deanery Synod: Mr David Parker

Hon. Treasurer Mrs Hilary Turner

Elected members: Mr Christopher Nobbs – until May 2024
Mrs Clare Nobbs – until May 2024
Mrs Alison Parker – Vice Chairperson
Mrs Patricia Ellis
Mr Roy Ellis - from May 2024
Mrs Carole Simons
Mrs Eloise Green
Mr Tony Carter – from May 2024
Mrs Sarah Ayre – from May 2024
Mrs Alisa Whiteland

Co-opted members Mr Glenn Turner – PCC Secretary
Mr Tony Carter – until May 2024

Structure, Governance and Management

Governing Document

The Parochial Church Council is a charitable trust, and each PCC member is a trustee. The Registered Charity Number is 1132852.

Appointment of PCC Members

The appointment of PCC members is governed by and set out in the Church Representation Rules.

THE PARISH CHURCH OF ST MICHAEL YORKTOWN, CAMBERLEY

Report of the Parochial Church Council for the Year Ended 31st December 2024

Sunday worship continued during 2024 with 9am and 10.30am services. These services are linked once a month with a breakfast, now open to the community. We have been blessed by the music provided by our music group and organist and excellent preaching, with some new additions from lay persons. A prayer group has been running, but attendance at Pray for Camberley events within the town have diminished over time. A new Waiting on God group has started on Tuesday evenings.

St Michael's PCC met nine times during 2024 and meetings were well-attended. Some PCC members attended the Church Growth Conference in September 2024.

Our Vicar, Revd Pippa Ford, was on sick leave from early January until Easter. We were pleased that she was well enough to return with a slightly reduced time commitment to start with. We heard in November that she planned to resign in February 2025. We were sad to say goodbye to our 2 churchwardens when they left to join another parish so that one could be supervised during her training for ministry.

A major concern about our finances continues and there have been appeals for funds. The PCC decided to reduce our parish share to £4,200 per month so that we could try to balance our books and this has brought about a better position, but we should aim to try to pay outstanding parish share in the future. Grants from Surrey Heath Borough Council have enabled us to offer community breakfasts and coffee mornings and to maintain our churchyard. We have not pledged outward giving this year as we have been able to do in the past apart from a fund-raising for a hospital in Uganda. We continue to offer wedding, baptism and funeral services as well as the burial of ashes in the churchyard.

The PCC is highly appreciative of the financial support for the electrical work that was carried out and kindly funded by Friends of St Michael's.

Our engagement with the community has been active throughout 2024, with a Pet show and a family fun afternoon in the Summer Holidays. Christmas festivities included a Craft evening, Christingle services as well as a traditional carol service with 2 local choirs. We have held a community drop in coffee and chat each Wednesday morning which is popular. Fireflies Toddler group is continuing and making new contacts from the community. The Friday group for older children is generally well-attended. The vicar and Youth and Children's worker have had much success in bringing worship into 2 local schools on a regular basis. A team of people deliver Songs of Praise to a local nursing home once a month and we are grateful for the work done to prepare this by 2 faithful people over many years and by 3 people moving forwards. An outreach team have been doing some mission and outreach work in Camberley Town Centre once a month.

Work continued on the Churchyard, with our contractor providing maintenance work strimming grass and cutting hedges and clearing leaves. A team of volunteers has met monthly to cut back and clear overgrown shrubs. The churchyard maintenance

4has been funded in part by a grant and other funding has come through funerals and monument payments.

We are pleased to report that Mr Nicolas Gooderham carried out the role of Independent Examiner for 2024.

Financial Report for 2024.

The "Main Fund" covers the core of the church's activities – the services, the work in the parish, the maintenance of the church and the contribution to the Diocese by way of the parish share.

The Full Parish Share increased again this year for 2025 to around £80,000. The Diocese granted us a reduction for one year only to £63,000 and, although it could not be paid in full, the reduced payments of £50,400 still represent 80% of the proposed share payment. The payments made represent 48% of our total expenditure. The year 2024 was a year in which expenditure from our main account exceeded income by around £500. This was entirely due to reducing our parish to the Diocese to £4,200. We have a deficit of £12,500 to the Diocese from 2024 with a further deficit of £20,000 from the previous year. Guildford Diocese keep an account of these shortfalls and we will aim to make good the loss by increasing our income through stewardship where possible. This is not a state of affairs that we welcome or have taken lightly, but one that has allowed us to keep our ministry going at St Michael's. It will be necessary to re-address our stewardship and to increase the number of people attending. As said previously the formula used to calculate the share does not address fully the parish having a large area of industry and social housing, nor the cost of the churchyard and maintaining a large, listed building. It is also much more than other churches in the deanery are paying at the moment. During 2024-2025 our insurance premium was also high at £5,892. Water bills and fuel bills to heat the building for services, the hall and parish office were around £8,600 this last financial year and are around the same cost to date. We have a good price on a 2-year fixed contract which started at the start of April which has enabled us to keep costs as low as possible, but it costs a lot of money to heat our church building.

Our financial situation in the main fund remains critical and it remained a fragile situation throughout 2024. We are, however largely holding our own. The only major discretionary spend we have is our staffing costs at £25,300 at 25% of our total spend. A decision was taken to draw down on some of our unrestricted funds held on deposit and so £731 was added to our main account. We did have a number of significant one – off -donations for a sum of £4,535, with a further £2,260 donated by St Michael's Friends towards needed electrical work which helped us to avoid a shortfall, but there is no reason to expect that these would be repeated in the year ahead. We also had community funds from Surrey Heath Borough Council to cover our outreach to the community and our maintenance of the churchyard. Very generous donations from one member of our congregation enabled us to have a most enjoyable concert in the Autumn. Legacies were received from the estates of 2 parishioners and we are very grateful for these.

St Michael's does, however, have a significant sum available in the renewal fund and this continues to grow and is attracting a good rate of interest. We took the decision

to approach a generous donor who has agreed to change his donation to the main account and allow us to transfer his donation over the last 2 years into the main account as he was unaware his donation was going into a restricted fund. This helps our situation enormously. It does however mean that the growth of the renewal fund appears to have slowed and transfer of £6,900 is more than this fund received this year. We can only use this fund for the removal of pews and the re-modelling of the interior of the church as it is restricted for this purpose and so is not available to us to use for our running costs. Similarly, funds in the churchyard fund are restricted for that use, but there is only the income from funerals, memorial or grant and we are pleased to report the continued grant of £3,260 from Surrey Heath Borough Council. Overall, there has been a large reduction in income from grants.

There are sums this year in the column entitled "Designated Funds". This relates to a donation made by the Friends of St Michael to cover electrical costs of upgrading the supply to the hall and church.

Fees from weddings remain low, but are up this year due to the February Burn's wedding. Income from hall and church hire rose by £1000 this year and part of this is due to the 2 concerts held in the church and our regular hall-users. Income from funeral fees have nearly doubled, but we managed to cover the majority of the costs of churchyard maintenance with churchyard fees and the grant from Surrey Heath Borough for £3,261. Sums for plate collections have increased, although the Sum Up machine remains useful especially now it is now being used for plate collections too via the QR code in the pews. This raised over £1,000 last year. Events held raised an extra £1,800 or so and this is down to the hard work and generosity from our events-organiser and her team and to the generosity of one of our community.

Expenditure is tightly controlled and we also benefit from the generosity of time which reduces the need to pay for external services, but this is not always possible when we need to have safety inspections or regular maintenance of our gas and safety equipment. Fuel bills have been high despite fixing prices in 2024. The cost of heating the church is very high. We have tried to reduce temperatures as much as possible to 15°C, but this temperature is not really achievable in really cold weather. As remarked upon above, our general reserves at the end of the year were down to just below £13,000 and have deteriorated further since the start of this year. This is a level which is too low for any sort of comfort – a general rule of thumb is having 3 months' costs covered, but we now have less than we will spend going forward. We have around £12,000 in our non-restricted funds to call upon, but that is it and it is less than 10% of our costs.

Please consider this matter of stewardship prayerfully.

My thanks go to Mrs Sue Nichols for her assistance in using the new accounting software and data entry.

Hilary Turner
March 2025

PCC responsibilities in relation to the financial statements

The members of the PCC are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice relating to Charities.

The Law applicable to charities in England and Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the PCC should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departure disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC is responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the Parish and which enable it to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and the Church Accounting Regulations 2006. The PCC is responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Date May 2025

Mrs Alison Parker

Vice- Chair

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF THE PARISH
CHURCH OF ST MICHAEL, CAMBERLEY
FOR THE YEAR ENDED 31st DECEMBER 2024**

This report on the accounts of the PCC of St Michael's Church, Camberley for the year ended 31st December 2024 is set out on pages 9 to 13 in respect of an examination carried out in accordance with Church Accounting Regulations 2006 and s145 of the Charities Act 2011.

Respective responsibilities of trustees and examiner

The charity's trustees (The PCC) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirement:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met or;
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N J Gooderham FCA
14 Shalbourne Rise
Camberley
Surrey
GU15 2EJ



Date

13/01/25

2025

Accounts for St Michael's Church
for year ended 2024

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31st December 2024

	Note	Unrestricted Funds Main Fund £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
INCOMING RESOURCES						
Voluntary income	2(a)	80,372.69	2,695.65	5,958.00	89,026.34	121,882.32
Other voluntary income	2(b)	8,508.84	0.00	3,261.00	11,769.84	14,357.64
Receipts from activities for generating funds	2(c)	2,737.38	0.00	0.00	2,737.38	1,214.05
Receipts from church activities	2(d)	10,632.00	0.00	0.00	10,632.00	9,705.22
Income from investments	2(e)	663.47	0.00	5,711.94	6,375.41	3,255.48
TOTAL INCOMING RESOURCES		102,914.38	2,695.65	14,930.94	120,540.97	150,414.71
RESOURCES EXPENDED						
Costs of generating voluntary Income	3(a)	1,320.70	0.00	0.00	1,320.70	1,522.52
Charitable activities	3(b)	101,222.74	3,198.00	7,938.00	112,358.74	115,896.06
Governance costs	3(c)	0.00	0.00	0.00	0.00	0.00
Other resources expended	3(d)	903.42	0.00	204.00	1,107.42	3,426.52
TOTAL RESOURCES EXPENDED		103,446.86	3,198.00	8,142.00	114,786.86	120,845.10
NET INCOMING/(OUTGOING) RESOURCES		-532.48	-502.35	6,788.94	5,754.11	29,569.61
Transfer between funds		6,900.00	0.00	-6,900.00	0.00	0.00
Transfer between unrestricted funds						
NET MOVEMENT IN FUNDS		6,367.52	-502.35	-111.06	5,754.11	29,569.61
Reconciliation of Funds						
Balances Brought Forward at 1st January 2024	Total	21,573.65	538.51	130,029.46	152,141.62	122,572.01
BALANCES CARRIED FORWARD At 31st December 2024						
Cash		18,836.09	36.16	9,562.66	28,434.91	28,276.46
Deposit		12,727.47	0.00	116,733.34	129,460.81	123,865.16
Total		31,563.56	36.16	126,296.00	157,895.72	152,141.62

The sum of £6,900 transferred between accounts comprised £3600 from 2023 and £3300 from 2024 funds

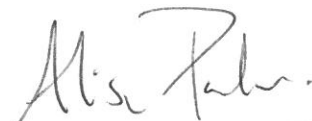
Accounts for St Michael's Church
for year ended 2024

BALANCE SHEET AT 31ST DECEMBER 2024

	Note	2024 £	2023 £
CURRENT ASSETS			
Short term deposits	7	28,434.26	28,276.46
Cash at bank and in hand		129,460.81	123,865.16
Debtors		0.00	0.00
		<u>157,895.07</u>	<u>152,141.62</u>
			;
LIABILITIES: amounts falling due within one year	5	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
NET CURRENT ASSETS		<u>157,895.07</u>	<u>152,141.62</u>
NET ASSETS			
FUNDS			
Unrestricted -main		31,563.56	21,573.64
- designated		36.16	538.52
Restricted		<u>126,296.00</u>	<u>130,029.46</u>
TOTAL		<u>157,895.72</u>	<u>152,141.62</u>

Approved by the Parochial Church Council on
and signed on its behalf by:

May 2025



Chair of PCC



Churchwarden

Accounts for St Michael's Church
for year ended 2024

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st December 2024

1 ACCOUNTING POLICIES

a. Basis of Accounting

The accounts have been prepared in accordance with the Parochial Church Council's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Parochial Church Council is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

Investment income, covenants and donations are accounted for on a receivable basis to which is added income tax recoverable.

Legacy income is recognised when the criteria for entitlement has been met.

Expenditure is accounted for when payable and includes value added tax.

b. Tangible Fixed Assets

Tangible fixed assets do not include items of movable church furnishings as these are regarded as inalienable property and cannot be disposed without a faculty.

Tangible fixed assets are those held by the PCC for the continuing use in its work. Individual items over £1,000 of a capital nature are treated as fixed assets.

Accounts for St Michael's Church
for year ended 2024

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st December 2024

2 INCOME

		Unrestricted Funds		Restricted Funds	TOTAL FUNDS	
		Main Fund	Designated Funds		2024	2023
		£	£	£		£
2 (a)	Voluntary income					
	Planned giving PGS	54,997.76	0.00	5,378.00	60,375.76	74,320.89
	Income tax and gift aid	15,537.87	0.00	0.00	15,537.87	6,549.97
	VAT recoverable	0.00	0.00	556.00	556.00	3,543.51
	Collections (open plate)	4,365.67	0.00	0.00	4,365.67	3,766.83
	Donations via SumUp	936.39	0.00	0.00	936.39	1,367.88
	Sundry One-off donations	4,535.00	2,695.65	24.00	7,254.65	32,333.24
		<u>80,372.69</u>	<u>2,695.65</u>	<u>5,958.00</u>	<u>89,026.34</u>	<u>121,882.32</u>
2 (b)	Other voluntary income					
	Grants	758.96	0.00	3,261.00	4,019.96	8,581.00
	Legacies	7,000.00	0.00	0.00	7,000.00	0.00
	Sundry	18.85	0.00	0.00	18.85	780.67
	Closed deposit funds	731.03	0.00	0.00	731.03	4,995.97
		<u>8,508.84</u>	<u>0.00</u>	<u>3,261.00</u>	<u>11,769.84</u>	<u>14,357.64</u>
2 (c)	Receipts from activities generating funds					
	Events	2,350.59	0.00	0.00	2,350.59	799.22
	Refreshments	386.79	0.00	0.00	386.79	414.83
		<u>2,737.38</u>	<u>0.00</u>	<u>0.00</u>	<u>2,737.38</u>	<u>1,214.05</u>
2 (d)	Receipts from church activities					
	Church hall letting etc.	3,085.00	0.00	0.00	3,085.00	1,922.00
	Wedding fees	905.00	0.00	0.00	905.00	153.00
	Burial fees	6,642.00	0.00	0.00	6,642.00	7,380.22
		<u>10,632.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,632.00</u>	<u>9,705.22</u>
2 (e)	Income from investments					
	Bank deposit interest	1.20	0.00	0.00	1.20	2.49
	Deposits with Central Board of Finance	662.27	0.00	5,711.94	6,374.21	3,252.99
		<u>663.47</u>	<u>0.00</u>	<u>5,711.94</u>	<u>6,375.41</u>	<u>3,255.48</u>
	TOTAL Incoming Resources	<u>102,914.38</u>	<u>2,695.65</u>	<u>14,930.94</u>	<u>120,540.97</u>	<u>150,414.71</u>

Accounts for St Michael's Church
for year ended 2024

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st December 2024

3 EXPENDITURE

	Unrestricted Funds		Restricted Funds	TOTAL FUNDS	
	Main Fund	Designated Funds		2024	2023
	£	£	£	£	£
3 (a) Costs of generating voluntary income					
Stewardship envelopes	0.00	0.00	0.00	0.00	0.00
Publicity	383.68	0.00	0.00	383.68	572.39
Electronic giving	0.00	0.00	0.00	0.00	0.00
Licences, and subscription	143.95	0.00	0.00	143.95	296.95
Events	793.07	0.00	0.00	793.07	653.18
Total (3a)	1,320.70	0.00	0.00	1,320.70	1,522.52
3 (b) Charitable Activities					
Support for world mission	0.00	180.00	0.00	180.00	0.00
Parish Share (see below)	50,400.00	0.00	0.00	50,400.00	56,751.75
Clergy expenses	72.45	0.00	0.00	72.45	34.90
Light & Heat & water	8,603.00	0.00	0.00	8,603.00	9,264.68
Insurance	5,892.16	0.00	0.00	5,892.16	5,718.62
Telephone	615.22	0.00	0.00	615.22	601.43
IT costs	889.80	0.00	0.00	889.80	680.11
Photocopier expenses	1,656.72	0.00	0.00	1,656.72	1,669.65
Church maintenance	4,028.18	0.00	0.00	4,028.18	3,006.61
Church structural improvement	0.00	3,018.00	0.00	3,018.00	4,420.31
Equipment replaced	892.74	0.00	0.00	892.74	0.00
Salaries	25,319.56	0.00	0.00	25,319.56	24,459.65
Churchyard upkeep	0.00	0.00	7,938.00	7,938.00	6,670.00
Schools and services	2,053.96	0.00	0.00	2,053.96	2,123.55
Education and courses	775.00	0.00	0.00	775.00	399.00
APCS for safeguarding	23.95	0.00	0.00	23.95	95.80
Totals 3(b)	101,222.74	3,198.00	7,938.00	112,358.74	115,896.06
Totals for 3(a) and 3(b)	102,543.44	3,198.00	7,938.00	113,679.44	117,418.58
During the year the church carried out reparative electrical work. VAT of some £503 is reclaimable in 2025. The PCC reduced the parish share payments in April 2023 to maintain sufficient current operating funds. Outstanding parish share should be paid when circumstances allow.					
3 (c) Governance costs					
Quinquennial	0.00	0.00	0.00	0.00	0.00
Independent examiner's fee	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
3 (d) Other resources expended					
Stationery	282.37	0.00	0.00	282.37	199.33
Sundry expenses	510.65	0.00	0.00	510.65	1,221.70
Bank charges	110.40	0.00	204.00	314.40	316.95
Total	903.42	0.00	204.00	1,107.42	1,737.98
Total expended	103,446.86	3,198.00	8,142.00	114,786.86	119,156.56

Accounts for St Michael's Church
for year ended 2024

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31st December 2024

4 STAFF COSTS

	2024	2023
	£	£
Wages and salaries	25,319.56	24,459.65
Social security costs	0.00	0.00
	<u>25,319.56</u>	<u>24,459.65</u>

During the year the PCC employed an administrator, and a youth worker /cleaner

5 LIABILITIES (see also footnote to Note 3 (b))

Amounts falling due within
1 year

Accruals and deferred income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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**6 RESTRICTED DEPOSIT FUND
CCLA FUND DETAILS**

	Balance at start of 2024	Balance at end of 2024	Movement of resources Transfers between funds	Out of fund
	£	£	£	£
St Michael's churchyard	4,226.92	4,226.92		
Organ	2,952.32	3,109.02		
Chapel Fund	906.08	954.17		
Renewal Fund	103,091.74	108,443.23		
Reserve	12,085.97	12,727.47		
Sundry Funds	713.03	0.00	-731.03	-731.03
	<u>123,976.06</u>	<u>129,460.81</u>	<u>-731.03</u>	<u>-731.03</u>